

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, SEPTEMBER 19, 2016**

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**9:30**

**COUNTY COMMISSIONERS**

**Chairman Johnson**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' proceedings for September 12 and 13, 2016
  - 2) Resolution \_\_\_\_\_ - Interagency Agreement Between Walla Walla County and Washington State University
  - 3) Resolution \_\_\_\_\_ - Approving out of state travel for County Corrections Department employee Mike West
  - 4) Resolution \_\_\_\_\_ - Approving an agreement related to interpreting services (Adams)
  - 5) County voucher/warrants/electronic payments as follows: 4178532 in the amount of \$23,427.93 (draw taxes); \_\_\_\_\_ through \_\_\_\_\_ totaling \$ \_\_\_\_\_ (Fair payroll); and \_\_\_\_\_ through \_\_\_\_\_ totaling \$ \_\_\_\_\_ (Fair payroll benefits and deductions)
  - 6) Payroll action and other forms requiring Board approval

**COUNTY COMMISSIONERS (continued)**

**g) Special Consent Agenda Item:**

- 1) Resolution \_\_\_\_\_ - Proclamation honoring the 100<sup>th</sup> Anniversary of the Walla Walla County Courthouse (1916-2016)

**h) Action Agenda Items:**

- 1) Proposal 2016 09-19 TSD  
Approval to proceed with O-365  
(Office 365 – Microsoft Cloud Based  
Email and Office Software upgrades)
- i) Miscellaneous business to come  
before the Board
- j) Review reports and correspondence;  
hear committee and meeting reports
- k) Review of constituent concerns/possible  
updates re: past concerns

9:45

**DEPARTMENT OF COMMUNITY HEALTH**

**Meghan DeBolt**

**a) Public Hearing:**

- 1) To consider amendments to Walla Walla County Code Chapter 8.32, Health Department Fee Schedule, Sections 8.32.05, Food Service Risk Factors, and 8.32.040, Food Program Fees

**b) Discussion/direction re above**

**c) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Approving out of state travel for Department of Community Health Employee (Waring)
- 2) Resolution \_\_\_\_\_ - Contract between the Washington State Department of Health and Walla Walla County (Amendment 9 to 2015 - 2017 Consolidated Contract)

**d) Department update and miscellaneous**

**10:00 COMMUNITY DEVELOPMENT DEPARTMENT Tom Glover**

**a) Consent Agenda Items:**

1) Resolution \_\_\_\_\_ - Reviewing proposed amendments submitted by Walla Walla County to update Walla Walla County Code, Title 15 – Buildings and Construction, updating and clarifying Chapter 15.04 to comply with state-adopted building code amendments, including the adoption of the International Fuel Gas Code and the International Existing Building Code, updating and clarifying Chapter 15.04 to include new permit application processes, and updating and creating new fees related to the processing of Title 15 permits, and setting a public hearing

**b) Department update and miscellaneous**

**10:15 COUNTY FAIRGROUNDS Daryl Hopson**

**a) Fairgrounds update and miscellaneous**

**10:30 PUBLIC WORKS DEPARTMENT Randy Glaeser**

**a) Consent Agenda Items:**

1) Resolution \_\_\_\_\_ - Setting a hearing to consider certain equipment and miscellaneous used parts as surplus  
2) Execute Small Works contract with Ray Poland & Sons, Inc. for Port Kelley Road Project

**b) Department update and miscellaneous**

**10:45 COUNTY COMMISSIONERS**

**a) Public Hearing:**

1) To consider amending Walla Walla County Code Chapter 10.18, setting hours for the parking areas of the Whitman Drive Bike Path and modifying penalties for violation of Chapter 10.18 to civil infractions

**b) Discussion/direction/possible action re above**

**COUNTY COMMISSIONERS (continued)**

**c) Action Agenda Items:**

- 1) Ordinance 454 – Ordinance amending Walla Walla County Code Chapter 10.18, setting hours for the parking areas of the Whitman Drive Bike Path, and modifying penalties for violation of Chapter 10.18 to civil infractions

**11:00**

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**11:15**

**HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) Approval form for new position – Accounting Technician I for the Department of Community Health
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**11:30**

**COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**12:00**

**RECESS**

**1:30**

**COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*