

# A G E N D A

## WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 29, 2016

9:30

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

e) **Action Agenda Items:**

- 1) Review submitted Employee  
Payroll Action Forms

f) **Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Minutes  
of County Commissioners' proceedings  
for February 22 and 23, 2016 and special  
meeting of February 25, 2016
- 2) Resolution \_\_\_\_\_ - Approving  
a revised Contract for Indigent  
Legal Services
- 3) Execute contract with Hays Electric, Inc.  
for Fairgrounds Community Center  
Electrical Project
- 4) Execute contract with Conner's Flooring  
& Design, LLC for Fairgrounds Community  
Center Flooring Project

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
APPROVING A REVISED  
CONTRACT FOR INDIGENT  
LEGAL SERVICES

}

RESOLUTION NO.

**WHEREAS**, Walla Walla County is required to provide legal representation for indigent citizens when so determined by the Courts of Jurisdiction on all matters related to District Court criminal matters and Superior Court criminal matters, dependency hearings and mental health hearings; and

**WHEREAS**, it is the opinion of this Board of Walla Walla County Commissioners that said legal services can best be provided for indigent persons by entering into individual contracts with certain attorneys who will accept a percentage of the total felony appointments and per the conditions set forth in the contract; and

**WHEREAS**, pursuant to Walla Walla County Resolution 16 043, certain contracts were awarded to various attorneys for year 2016 to provide the above referenced services; and

**WHEREAS**, attorney Julie Brown has accepted an additional portion of the contracts; now therefore

**BE IT RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign a revised contract with attorney Julie Brown for year 2016.

*"Passed this **29th day of February, 2016** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*

**COUNTY COMMISSIONERS (continued)**

**a) Consent Agenda Items (continued)**

- 5) County warrants as follows: 4040364 through 4040379, totaling \$78,482.86 (payroll draws dated February 12, 2016); 4040516 through 4040562, totaling \$797,287.83 (February payroll); 4172511 through 4172543, totaling \$886,545.90 (benefits and deductions); 4172508 through 4172509 totaling \$162,573.79 (ER&R)
- 6) Payroll action and other forms requiring Board approval

**e) Action Agenda Item:**

- 1) Proposal 2016 02-29 TSD  
Rejecting bid received for  
Public Health Network Cable  
Project
- f) Possible executive session re: real estate, pursuant to RCW 42.30.110(c)
- g) Possible discussion/decision re: sale of County property (Poplar Street properties that have been declared surplus)
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

**9:45**

**COMMUNITY DEVELOPMENT DEPARTMENT**

**Tom Glover**

- a)** Discussion and possible action re  
access control rights for the Waitsburg  
Highway 12 Bypass
- b)** Department update and miscellaneous

**10:00**

**WSU EXTENSION OFFICE**

**Debbie Williams**

- a) Extension office update and miscellaneous

10:15

**COUNTY COMMISSIONERS**

- a) Exit audit meeting with State Auditor's office representatives re: 2014 County audit (accountability audit component)

**a) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Setting a hearing date to consider declaring certain equipment and miscellaneous used parts as surplus
- 2) Resolution \_\_\_\_\_ - Setting a public hearing date for Barry Chabre for a franchise to construct, operate, and maintain a utility system within the County road right of way, in Walla Walla County, Washington
- 3) Resolution \_\_\_\_\_ - Signing an agreement with Plateau Archaeological Investigations, LLC for archaeological services
- 4) Approve and execute County Road Administration Board Reports for Fish Passage Barrier Removal Certification 2015 and Annual Certification 2015
- 5) Execute contract with Humbert Asphalt, Inc. for Hot Mix Asphalt 2016

**b) Accept Report of the Engineer re Vacation of the right of way for Klicker Mountain Road (public hearing scheduled for March 7, 2016)****c) Department update and miscellaneous**

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
HEARING DATE TO CONSIDER  
DECLARING CERTAIN EQUIPMENT  
AND MISCELLANEOUS USED  
PARTS AS SURPLUS



RESOLUTION NO.

**WHEREAS**, Walla Walla County has no beneficial use for certain pieces of equipment and miscellaneous used parts; now therefore,

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners that a hearing to consider declaring certain equipment and miscellaneous used parts surplus be set for 10:30 a.m., Monday, March 21, 2016 in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 W. Main, Walla Walla, Washington.

*Passed this 29<sup>th</sup> day of **February, 2016** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
PUBLIC HEARING DATE FOR BARRY  
CHABRE FOR A FRANCHISE TO  
CONSTRUCT, OPERATE, AND  
MAINTAIN A UTILITY SYSTEM WITHIN  
THE COUNTY ROAD RIGHT OF WAY,  
IN WALLA WALLA COUNTY,  
WASHINGTON



RESOLUTION NO.

**WHEREAS**, Barry Chabre requested a franchise to construct, operate, and maintain a utility system within the public right of way in Walla Walla County; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that a public hearing date be set for March 21, 2016 in the Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, at the hour of 10:30 a.m. or as soon thereafter as such hearing may be held.

*Passed this 29<sup>th</sup> day of **February, 2016** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

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James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING AN  
AGREEMENT WITH PLATEAU  
ARCHAEOLOGICAL  
INVESTIGATIONS, LLC FOR  
ARCHAEOLOGICAL SERVICES



RESOLUTION NO.

**WHEREAS**, archaeological services are required for various projects, and

**WHEREAS**, Walla Walla County does not have the personnel, expertise or equipment available to provide archaeological services for projects, and

**WHEREAS**, a consultant has been selected to provide archaeological services for a period of two years, now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners they do hereby enter into an agreement with Plateau Archaeological Investigations, LLC for archaeological services and the Chair of the Board shall sign the same in the name of the Board.

*Passed this 29<sup>th</sup> day of **February, 2016** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

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James K. Johnson, Chairman, District 1

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Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE  
VACATION OF A PORTION OF  
THE RIGHT OF WAY FOR  
KLICKER MOUNTAIN ROAD,  
SITUATED IN SECTIONS 30, 31,  
& 32, TOWNSHIP 7 NORTH,  
RANGE 38 EAST, AND IN  
SECTION 5, TOWNSHIP 6  
NORTH, RANGE 38 EAST, W.M.

**REPORT OF THE COUNTY ENGINEER**

**TO THE HONORABLE BOARD OF WALLA WALLA COUNTY COMMISSIONERS**

Pursuant to Resolution 16-052 setting a hearing date for the vacation of a portion the right of way for Klicker Mountain Road, I have examined, along with the County Surveyor, the right of way as described in Exhibit "A". In accordance with RCW 36.87, I submit the following report.

**USE:** Klicker Mountain Road is used primarily for access to the adjacent lands which are all privately owned. Use by the general public is somewhat limited because of the terrain, but all of the private land owners are concerned about trespassing, littering, and vandalism to their properties in this remote area and would like public access over the Southeasterly 2.31 miles eliminated altogether.

**CONDITION:** This primitive road has a gravel surface and is maintained two or three times a year by the County. The County will continue to maintain the remaining Northwesterly 1.8 miles of roadway up to and including the proposed turnaround located at approximately Latitude 46°03'17.0", Longitude -118°06'35.5".

**OPINION:** The said Southeasterly 2.31 miles of Right of Way is not necessary to the existing County road system and should be vacated.

**OTHER FACTS, MATTERS, AND THINGS OF IMPORTANCE:**

Upon review, County staff confirms that said Road is not needed by the Public for future development in the area.

**RECOMMENDATION:**

That said right of way be vacated.

DATED this 29<sup>h</sup> day of February, 2016

Respectfully Submitted,

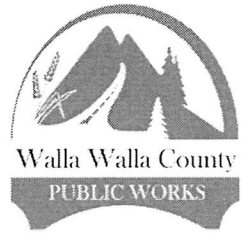
Randy L. Glaeser, P.E.  
Director/County Engineer

## **EXHIBIT "A"**

ALL OF THAT PORTION OF KLICKER MOUNTAIN ROAD RIGHT OF WAY SITUATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER AND THE SOUTHEAST QUARTER OF SECTION 30, AND IN SECTIONS 31 AND 32, TOWNSHIP 7 NORTH, RANGE 38 EAST, AND IN SECTION 5, TOWNSHIP 6 NORTH, RANGE 38 EAST, W. M., SAID PORTION OF RIGHT OF WAY BEING THE SOUTHEASTERLY 2.31 MILES OF ROAD ESTABLISHMENT NO. 787, IN WALLA WALLA COUNTY, WASHINGTON.

**Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362**

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To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 24 February 2016

Re: Director's Report for the Week of 22 February 2016

**Board Action: 29 February 2016**

**Resolution:**

**In the Matter of Annual Certification of Road Fund Expenditures for Fish Passage Barrier Removal  
In the Matter of Signing the 2015 Annual Certification for the County Road Administration Board  
In the Matter of Setting a Public Hearing Date for Barry Chabre for a Franchise to Construct, Operate  
and Maintain a Cattle Watering System within the County Road Right of Way**

**Miscellaneous:**

**In the Matter of Signing the Hot Mix Contract  
In the Matter of Signing the Plateau Archaeological Services Contract  
In the Matter of the Report of the County Engineer of the Vacation of a Portion of the Right of Way for  
Klicker Mountain Road**

**ENGINEERING:**

- Mill Creek Road MP 3.96 to MP 4.36: Right of Way acquisition complete.
- Mill Creek Road MP 1.1 to MP 3.96: Finalizing road design. Will submit construction grant with Forest Highways (FHWA) and CRAB (RAP).
- Foster Road Safety Project: Scheduled review appraisal.
- Blue Creek Bridge: Waiting for final geotechnical report to complete bridge and earth wall design.
- Waitsburg at Chase Safety Project: Received permission from WSDOT to bid this project and Mill Creek Safety Project together under one contract.
- Pemberton Bridge on Barney Road: Environmental permits submitted. Construction projected in 2018.

**MAINTENANCE:**

- Two graders and one broom vandalized while parked on Van Hollebeke Road over the weekend.
- Crews working on routine maintenance.

**ADMINISTRATION:**

- Conducted Leadership meeting.
- Conducted monthly crew meetings.
- Participated in Radiological Response Exercise dress rehearsal at EOC.

10:45

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

11:00

**HUMAN RESOURCES/RISK MANAGER**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

a) **Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Approval  
of out of state travel to attend the  
National Association of Drug Court  
Professionals Conference
- b) Further discussion/decision re funding  
for recommended "Warrants Clerk"  
position



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVAL FOR  
OUT OF STATE TRAVEL TO ATTEND  
THE NATIONAL ASSOCIATION OF  
DRUG COURT PROFESSIONALS  
CONFERENCE**

**RESOLUTION NO.**

**WHEREAS**, pursuant to RCW 82.14.460, a county legislative authority may authorize, fix, and impose a one-tenth of one percent sales and use tax for the purpose of providing for the operation or delivery of new or expanded chemical dependency or mental health treatment programs and services and for the operation or delivery of new or expanded therapeutic court programs and services; and

**WHEREAS**, said tax was imposed and enacted pursuant to Walla Walla County Ordinance 398, and the Walla Walla County therapeutic court program is now in operation; and

**WHEREAS**, a Family Treatment Court Team was formed to establish and assist in the operation of the program, and Michael Bates, County Corrections Director (with oversight of adult and juvenile Corrections through the County Jail and Juvenile Justice Center) has requested approval of out of state travel for four members of the team to attend the National Association of Drug Court Professionals (NADCP) Conference, to be held June 1-4, 2016 at the Anaheim Convention Center in Anaheim, California; and

**WHEREAS**, Mr. Bates has requested travel approval for the following: County employees Jon Cassetto, Treatment Court Coordinator and Jeff Gwinn, Juvenile Justice Center-CASA (Court Appointed Special Advocate) Supervisor; M. Scott Wolfram, Walla Walla County Superior Court Judge; and Janel Torresco, Caseworker, Washington State Department of Social and Health Services; and

**WHEREAS**, Mr. Bates proposed that travel and registration costs associated with the above named persons attending the above-referenced training conference be paid from the proceeds of the sales tax and discussed this briefly with the Board during an open, public session on February 22, 2016; and

**WHEREAS**, the Board of County Commissioners requested additional information regarding this request, and same has been provided, including required Travel Authorization forms; now therefore

**BE IT HEREBY RESOLVED** by this Board of County Commissioners that out of state travel for the county employees and other member of the Family Treatment Court Team named above shall be approved.

**BE IT FURTHER RESOLVED** that additional time related to said travel to or from said event, if needed, is also approved.

**BE IT FURTHER RESOLVED** that reasonable and allowable travel expenses, pursuant to and consistent with the Walla Walla County Personnel Policies and Operations Manual, Policy 40.05.0, Business Expenses and Travel Compensation, shall be paid by Walla Walla County from the proceeds of the above-referenced tax (currently receipted into Fund 11900, Human Services), subject to review and approval by the County Auditor's office for accountability and auditing purposes, for the persons/positions named above.

**11:30**

**COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business  
to come before the Board

**12:00**

**RECESS**

**1:30 COUNTY COMMISSIONERS**

- a) Meet with County Auditor and County Treasurer
- b) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*

**2:30 COUNTY FINANCE COMMITTEE**

**Jim Johnson, County Commissioner  
Gordon Heimbigner, Chairman, Treasurer  
Karen Martin, Auditor**

**The County Finance Committee will meet as follows. (This committee, pursuant to RCW 36.48.070, approves county investment policy and debt policy and makes decisions regarding county investments. The meeting is open to the public; however, no testimony will be taken.)**

**Meeting opened and conducted by County Treasurer Gordon Heimbigner, as chair of the County Finance Committee.**

- a) Roll call and establish a quorum – all members present
- b) **Action Agenda Item:**
  - 1) Proposal 2016 02-29 Finance  
Approval to execute Washington  
Statewide Custody Provider Program  
Agreement for Custody Services with  
Wells Fargo Bank, N.A.
- c) Other issues to come before the committee
- d) FINANCE COMMITTEE MEETING ADJOURNS