

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 8, 2016

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of February 1 and 2, 2016
 - 2) Resolution _____ - Approving Amendment A to Washington State Military Department Grant Agreement Number E16-061
 - 3) County warrants as follows: 4171635 through 4171780 totaling \$1,254,566.27 and 4171634 in the amount of \$1,000.00 (elections)

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVAL OF
AMENDMENT A TO WASHINGTON
STATE MILITARY DEPARTMENT
GRANT AGREEMENT NUMBER
E16-061



RESOLUTION NO.

WHEREAS, Washington State Military Department Emergency Management Division and the U.S. Department of Homeland Security (DHS) have proposed Amendment A to Grant Agreement Number E16-061; and

WHEREAS, this Homeland Security grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism and/or catastrophic events; and

WHEREAS, Liz Jessee, Walla Walla County Emergency Management Director, is authorized to sign agreements with said entities, and Liz Jessee and Kati Brown are authorized to request reimbursements from these entities, on behalf of Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said amendment and reimbursement authority be approved.

*Passed this 8th day of **February, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE
Director

KATI BROWN
Coordinator

Memo

To: Board of Walla Walla County Commissioners
From: Liz Jessee
Date: January 28, 2015
Re: State Homeland Security Program Emergency Preparedness Grant

I am requesting your authorization to sign a contract amendment with Washington State Military Department Emergency Management Division to change the grant agreement expiration date from March 31, 2017 to August 31, 2017, to replace the Work Plan and the Timeline, and to move the allocation of Emergency Notification System fee funds from Planning to Organization. The grant amount of \$61,009 remains the same. Due to the record-breaking 2015 fire season, Washington State Military Department Emergency Division lacked the personnel to deliver the original contract, E16-061, with complete terms and conditions. Rather than lose the funding opportunity, the contracts were sent out with 'fine-tuning' expected.

This grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism involving the use of Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) weapons, cyber-attacks and catastrophic events through the FFY 2015 Homeland Security Grant Program, SHSP emergency preparedness grant.

The funding will be used primarily for salary and benefits, and goods and services. There is no local match required for this grant. This is an annually recurring grant that WWCEM has been receiving since post 9-11.

Sincerely,

/s/

LIZ JESSEE
Director, Emergency Management

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) Payroll action and other forms requiring Board approval

f) Action Agenda Items:

- 1) Execute Release Agreement
(Wilfredo Socoy Casimiro)
- g) Miscellaneous business to come before the Board
- h) Review reports and correspondence;
hear committee and meeting reports
- i) Review of constituent concerns/possible updates re: past concerns

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

February 8, 2016

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Network

- No issues

Other Projects

- **Public Records Position**
 - Would this be an appropriate time to discuss options?
- **Budget /Assets**
 - Budget time for us is right around the corner, as well as inventory time.
- **Server Replacement – VMWare**
 - Servers are in place, configuration and planning is ongoing.
 - Starting to virtualize servers and test.
 - 11 Physical servers processed
 - 42 Virtual servers created
- **Windows 10**
 - Starting to deploy some new PC's with Window's 10
 - New PC's will all come with W10
 - Microsoft changed deployment tactics and are "forcing:" Windows 10 upgrades as an "update".
 - With the exception of some machines that may have access to the internet but not the domain we should be okay.
- **New World**
 - Project is on schedule
 - Jail cut over on the 27th
 - Data conversion comes later – but our current vendor gave us permission to access the current tables without cost.
- **Superior Court 1-2 Updates**

- When these projects are complete I will start on the RFP/Q for the final phase
 - Have been working with JAVS to see how we can integrate all the pieces of technology into a single controller.
 - Its back in my lap – just need time to deal with it.
- **Health**
 - Planning to move around in offices
 - Released an invitation to bid for adding some network connections
 - They want to do some moves as early as next week.
- **Cameras**
 - I am dropping from my list. Can pick it up again when Tom has time.
- **Backup Storage**
 - Low on backup storage capacity. We purchased the item because it had some scalability.
 - Looking at some options.
- **Public Record Requests Last 2 Weeks**
 - 9 = Requests received
 - 7 = Forwarded to departments
 - 8 = Completed
 - 4 = Total open and being tracked
 - 2 = Being handled by the PRO
- **Search Tool and State Wide ECM**
 - Trying to schedule a demo for this week.
- **Public Records Training**
 - Will get back to it when we can

----- Definitions

PAV=Potential Archival Value

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

RFP=Request For Pricing

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

10:00

COUNTY FAIRGROUNDS

Daryl Hopson

- a) Fairgrounds update and miscellaneous
- b) Discussion: Grandstand Arena Seating project

10:15

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

- a) Department update and miscellaneous

a) **Bid Openings:**

- 1) Emulsified Asphalts
- 2) Hot Mix Asphalt
- 3) Chemical Vegetation Control Products

b) **Consent Agenda items:**

- 1) Resolution _____ - Signing a Local Agency Agreement and a Project Prospectus for an application for Federal Highway Safety Improvement funds for the Middle Waitsburg Road Project
- 2) Resolution _____ Signing a Local Agency Agreement and a Project Prospectus for an application for Federal Highway Safety Improvement funds for the Mill Creek Road MP 3.96 to MP 4.36 Project
- 3) Execute Washington State Department of Ecology Electronic Signature Agreement Form

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING A
LOCAL AGENCY AGREEMENT AND
A PROJECT PROSPECTUS FOR AN
APPLICATION FOR FEDERAL
HIGHWAY SAFETY IMPROVEMENT
PROGRAM FUNDS FOR THE MIDDLE
WAITSBURG ROAD PROJECT



RESOLUTION NO.

WHEREAS, Federal Highway Safety Improvement Program (HSIP) funds are available; and

WHEREAS, Middle Waitsburg Road Project has been selected to receive HSIP funds; and

WHEREAS, Middle Waitsburg Road Project is listed on the Six Year Transportation Improvement Program; and

WHEREAS, a Local Agency Agreement and Project Prospectus have been prepared as part of an application for said funds for the Middle Waitsburg Road Project; and

WHEREAS, Walla Walla County agrees to comply with the regulations, policies and procedures set forth in the Local Agency Agreement as a condition of payment of federal funds obligated; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby enter into said Local Agency Agreement and Project Prospectus and the Chair of the Board shall sign same in the name of the Board.

*Passed this 8th day of **February, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING A
LOCAL AGENCY AGREEMENT AND
A PROJECT PROSPECTUS FOR AN
APPLICATION FOR FEDERAL
HIGHWAY SAFETY IMPROVEMENT
PROGRAM FUNDS FOR THE MILL
CREEK ROAD MP 3.96 TO MP 4.36
PROJECT



RESOLUTION NO.

WHEREAS, Federal Highway Safety Improvement Program (HSIP) funds are available; and

WHEREAS, Mill Creek Road MP 3.96 to MP 4.36 Project has been selected to receive HSIP funds;
and

WHEREAS, Mill Creek Road MP 3.96 to MP 4.36 Project is listed on the Six Year Transportation
Improvement Program; and

WHEREAS, a Local Agency Agreement and Project Prospectus have been prepared as part of an
application for said funds for the Mill Creek Road MP 3.96 to MP 4.36 Project; and

WHEREAS, Walla Walla County agrees to comply with the regulations, policies and procedures set
forth in the Local Agency Agreement as a condition of payment of federal funds obligated; now
therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby
enter into said Local Agency Agreement and Project Prospectus and the Chair of the Board shall sign
same in the name of the Board.

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other means, and by the following vote: Aye Nay Abstained Absent.*

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Connie R. Vinti, Clerk of the Board

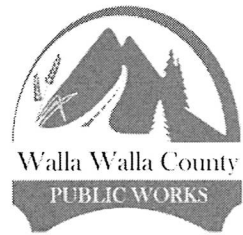
James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 3 February 2016

Re: Director's Report for the Week of 1 February 2016

Board Action: 8 February 2016

Bid Openings:

In the Matter of a Bid Opening – Emulsified Asphalts

In the Matter of a Bid Opening – Hot Mix Asphalts

In the Matter of a Bid Opening – Chemical Vegetation Control Products

Resolution:

In the Matter of Signing a Local Agency Agreement and Project Prospectus for the Middle Waitsburg Road Project

In the Matter of Signing a Local Agency Agreement and Project Prospectus for Mill Creek Road MP 3.96 to MP 4.36

MISCELLANEOUS:

Execute Washington State Department of Ecology Electronic Signature Form

ENGINEERING:

- Mill Creek Road MP 3.96 to MP 4.36: Working on ROW acquisition. Condemnation may be required.
- Mill Creek Road MP 1.1 to MP 3.96: Finalizing road design.
- Foster Road Safety Project: Received NEPA. Property being appraised.
- Mill Creek FH: Waiting for NEPA.
- Blue Creek Bridge: Hydraulic analysis complete. Working on bank protection.
- Pemberton Bridge on Barney Road: Working on environmental permits.
- Waitsburg at Chase Safety Project: WSDOT will need to certify ROW.

MAINTENANCE:

- Conducted monthly Foremen's Meeting.
- Crews working on routine maintenance.
- Conducted pre-construction meeting for maintenance rock contract.

ADMINISTRATION:

- Conducted quarterly Labor-Management meeting.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00

Recess

1:30

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.