

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 14, 2016

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of March 7 and 8, 2016
 - 2) Resolution _____ - Approving Amendment A to Contract E16-009 for Wireline and Wireless Enhanced 911 operations
 - 3) Resolution _____ - Designating an Applicant Agent for certain grants

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
AMENDMENT A TO CONTRACT
E16-009 FOR WIRELINE AND
WIRELESS ENHANCED 911
OPERATIONS

RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, pursuant to RCW 38.52 the Washington State Military Department has the authority to assist and facilitate the implementation and operation of Enhanced 911 throughout the state; and

WHEREAS, pursuant to Walla Walla County Resolution No. 15 200, Walla Walla County and the Washington State Military Department entered into an E911 Wireline and Wireless Operations Contract FY2016, Contract E16-009, effective July 1, 2015 through August 15, 2016 and for financial assistance necessary to answer 911 calls originating in the county; and

WHEREAS, Amendment A to said contract has been offered to the County for approval, to reflect various changes to reflect updated expenditures and projected revenues for eligible operating expenditure reimbursements; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said amendment A to Contract Number E16-009 for E911 Wireline and Wireless Operations, and that the Chair of the Board shall sign same.

*"Passed this **14th day of March, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
DESIGNATING AN APPLICANT
AGENT FOR CERTAIN
GRANTS

RESOLUTION NO.

WHEREAS, Walla Walla County Emergency Management Division is applying for two grants through the 2015 Fire Management Assistance Grant - Hazard Mitigation Grant Pilot Program (FMAG-HMGP); and

WHEREAS, only counties affected by wildfires in 2015 are eligible for the grant, and Walla Walla County is eligible because of the July 2015 Blue Creek Fire FMAG Declaration (FM-5090-WA); and

WHEREAS, one application is to update the current Walla Walla Multi-Jurisdictional Hazard Mitigation Plan (HMP) and accompanying Hazard Identification Vulnerability Analysis (HIVA), and the second application is in coordination with Walla Walla County Fire District #4, to allow the County and Fire District #4 to continue to partner to perform targeted fuels reduction work in specific areas; and

WHEREAS, it is necessary to designate an applicant agent for the grant application and grant administration, if awarded; and

WHEREAS, County Emergency Management Director Liz Jessee has requested authorization to be designated the primary applicant agent, authorized to sign all paperwork to be filed with the state Military Department, Emergency Management Division for the purpose of obtaining and administering certain state and federal financial assistance under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Act of 1988, P.L. 93-288, as amended, and has also requested authorization to allow both she and Kati Brown, Emergency Management Department Coordinator, to sign requests for reimbursement; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby designate Liz Jessee as applicant agent for the state of Washington Hazard Mitigation Grant Program Application and Grant, to sign related forms required for all matters concerning such state disaster mitigation, and authorize Liz Jessee and Kati Brown to sign requests for reimbursement, on behalf of Walla Walla County.

*"Passed this **14th day of March, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

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COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) Resolution _____ - Approving out of state travel for County Auditor's office staff
- 5) Resolution _____ - Additional Contract for Indigent Legal Services
- 6) Resolution _____ - Revised Interagency Agreement Between the Walla Walla County Conservation District and Walla Walla County for activities related to implementation of the Voluntary Stewardship Program
- 7) Execute Acknowledgement of Receipt form for report from County Treasurer of all refunds for year 2015 (pursuant to RCW 84.69.020)
- 8) County warrants as follows: 4171635 through 4171780 totaling \$1,254,566.27 and 4171634 in the amount of \$1,000.00 (elections)
- 9) Payroll action and other forms requiring Board approval

f) Action Agenda Items:

- 1) Resolution _____ - Co-Location Agreement for the Skyrocket Cell Site for Emergency Transmissions
- g)** Possible executive session re: real estate, pursuant to RCW 42.30.110(c)
- h)** Possible discussion/decision re: sale of County property (Poplar Street properties that have been declared surplus)
- i)** Miscellaneous business to come before the Board
- j)** Review reports and correspondence; hear committee and meeting reports
- k)** Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING OUT OF STATE
TRAVEL APPROVAL FOR
COUNTY AUDITOR'S OFFICE
STAFF

RESOLUTION NO.

WHEREAS, County Auditor Karen Martin has requested that out of state travel be approved to allow her and/or her deputy, Pam Hamilton, Elections Supervisor Dave Valiant or Voter Registration Coordinator Amelia Odeen, or other office staff as designated by the county auditor, to travel to Salem, Oregon, as needed on certain dates during year 2016 to observe handling of ballots being prepared for utilization in the county elections to be held during the year, and to appropriately secure and transport said ballots or provide oversight for same functions; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted for review and consideration; and

WHEREAS, the county auditor will provide information on the dates of travel and the names of the employees involved to the county commissioners' office as backup information for auditing purposes; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said out of state travel for year 2016, as requested by the county auditor and under the conditions outlined above, shall be approved.

*"Passed this **14th day of March, 2016** by Board members as follows: ☐ Present or ☐ Participating via other means, and by the following vote: ☐ Aye ☐ Nay ☐ Abstained ☐ Absent."*

Attest:

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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING AN ADDITIONAL
CONTRACT FOR INDIGENT
LEGAL SERVICES

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RESOLUTION NO.

WHEREAS, Walla Walla County is required to provide legal representation for indigent citizens when so determined by the Courts of Jurisdiction on all matters related to District Court criminal matters and Superior Court criminal matters, dependency hearings and mental health hearings; and

WHEREAS, it is the opinion of this Board of Walla Walla County Commissioners that said legal services can best be provided for indigent persons by entering into individual contracts with certain attorneys who will accept a percentage of the total felony appointments and per the conditions set forth in the contract; and

WHEREAS, pursuant to Walla Walla County Resolution 16 043, certain contracts were awarded to various attorneys for year 2016 to provide the above referenced services; and

WHEREAS, attorney Jesse Montagnino has agreed to accept a certain portion of the contracts; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign a Contract for Indigent Legal Services with attorney Jesse Montagnino for year 2016.

*"Passed this **14th day of March, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

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James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A REVISED
INTERAGENCY AGREEMENT
BETWEEN THE WALLA WALLA
COUNTY CONSERVATION DISTRICT
AND WALLA WALLA COUNTY FOR
ACTIVITIES RELATED TO
IMPLEMENTATION OF THE
VOLUNTARY STEWARDSHIP
PROGRAM

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution 12 015 and RCW 36.70A.700, Walla Walla County elected to participate in the Voluntary Stewardship Program (VSP), an alternative Program to protect critical areas where agricultural activities are conducted, and identified the watersheds that would participate in the Program; and

WHEREAS, the Washington State Legislature has provided funding for implementation of this Program to the counties of the state that "opted-in" to participate therein; and

WHEREAS, the County, pursuant to Walla Walla County Resolution 16 030, designated the Walla Walla County Conservation District as the entity responsible for administering VSP funds, coordinating activities, and developing a VSP Work Plan to be submitted to the director of the State Conservation Commission for approval, as fully described in its proposal for services submitted to the County; and

WHEREAS, pursuant to Walla Walla County Resolution 16 058, an Interagency Agreement Between the Walla Walla County Conservation District and Walla Walla County was approved, to meet the requirements for implementation of the Voluntary Stewardship Program, consistent with RCW 36.70A.700-760 and related statutes; and

WHEREAS, it was determined that there was an error in the agreement as approved and a corrected Agreement has been prepared and been reviewed by the County Prosecuting Attorney; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said Interagency Agreement Between the Walla Walla County Conservation District and Walla Walla County, as corrected.

*"Passed this **14th day of March, 2016** by Board members as follows: ☐ Present or ☐ Participating via other means, and by the following vote: ☐ Aye ☐ Nay ☐ Abstained ☐ Absent."*

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James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

March 14, 2016

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Network

- No issues

Other Projects

- **Budget /Assets**
 - Budget time for us is right around the corner, as well as inventory time.
 - We would normally begin inventory in March.
- **Server Replacement – VMWare**
 - Working to replace Citrix with a more direct process. First target date, June 15.
 - Need to coordinate with a lot of users and the Sheriff Deputies
- **New World**
 - Nothing to update.
- **Superior Court 1-2 Updates**
 - Working on the RFQ as time allows. About 90% done.
 - Need to take a few photos and send to Judges for approval, then off to Jesse for review
 - Will advertise for 2 or 3 weeks when complete.
 - Expect roughly \$100k total and includes both courtrooms
- **Health**
 - We need to work with facilities to get some wire pulled in the Health Department to accommodate some moves
 - Network connection to 1520 Kelly Place – may finally go away - \$800 mo. Savings to Health Dept.
- **Backup Storage**
 - Low on backup storage capacity. We purchased the item because it had some scalability.
 - Looking at some options.
 - Considering Office 365 as part of the solution.

- **Public Record Requests Last 2 Weeks**
 - 7 = Requests received
 - 4 = Forwarded to departments
 - 4 = Completed
 - 5 = Being handled by the PRO
- **Tracking and reporting**
 - We have been spending a lot of time in Public Records. (60 hrs)
 - Records Requests and searching.
- **Search Tool and State Wide ECM**
 - Nothing new

Definitions

CITRIX = A product used for remote access to our network

PAV=Potential Archival Value

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

RFP=Request For Pricing

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV-Audio/Visual

WiFi-Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

10:00

COUNTY FAIRGROUNDS

Daryl Hopson

- a) Fairgrounds update and miscellaneous

10:15

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

a) **Action Agenda Items:**

- 1) Proposal 2016 03-14 Corr -
Rejecting bids received for
Walla Walla County Jail
TV Security Project

b) Department update and miscellaneous

a) Action Agenda Items:

- 1) Resolution _____ - Bid award for Emulsified Asphalts

b) Consent Agenda items:

- 1) Resolution _____ - Use of County roads for the Mum's Fun Run
- 2) Execute Landowner Acknowledgement form for grant application by Tri-State Steelheaders for work in Mill Creek Flood Control Zone District
- 3) Execute revised Local Agency Agreement for the Mill Creek Road MP 3.96 to MP 4.36 project originally approved by Resolution No. 16 041
- 4) Execute revised Local Agency Agreement for the Middle Waitsburg project originally approved by Resolution No. 16 040

c) 2015 Bridge Report**d) Department update and miscellaneous**

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID AWARD
FOR EMULSIFIED ASPHALTS

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RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on March 7, 2016 for furnishing Walla Walla County with CRS-2P Emulsified Asphalt and HFE-150 Emulsion Asphalt from May 5, 2016, through August 28, 2016, and the following bids were opened and read publicly:

- | | | | |
|----|---|-----------------------|------------------------------|
| 1) | Western States Asphalt, Inc.
Spokane, WA | CRS - 2P
HFE – 150 | \$420.76/Ton
\$430.20/Ton |
| 2) | Idaho Asphalt, Inc.
Hauser, ID | CRS – 2P
HFE – 150 | \$458.00/Ton
\$458.00/Ton |

and,

WHEREAS, Western States Asphalt, Inc. submitted the lowest responsive, responsible bid; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bid to furnish Walla Walla County with CRS-2P Emulsified Asphalt and HFE-150 Emulsified Asphalt be awarded to Western States Asphalt, Inc.

Passed this 14th day of **March, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF
COUNTY ROADS FOR THE MUM'S
FUN RUN

RESOLUTION NO.

WHEREAS, the Walla Walla Swim Team Parents Club is hosting a fun run event; and

WHEREAS, said event will be held on Saturday, May 7, 2016 beginning at 8:00 AM and ending around 12:00 PM; and

WHEREAS, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

WHEREAS, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

WHEREAS, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and,

WHEREAS, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that permission be granted to the event organizers to use the following County roads: Fern Avenue, Prospect Avenue, South 3rd Avenue, West Langdon Road, Canberra Drive, and Reser Road, on Saturday, May 7, 2016.

Passed this 14th day of **March, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

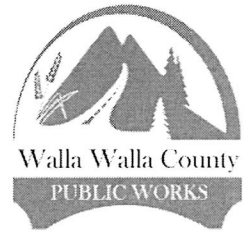
James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 10 March 2016

Re: Director's Report for the Week of 14 March 2016

Board Action: 14 March 2016

Resolutions:

In the Matter of a Bid Award – Emulsified Asphalts

In the Matter of Use of County Roads for the Mum's Fun Run

Miscellaneous:

2015 Bridge Report

Execute Revised Local Agency Agreement for the Mill Creek and Middle Waitsburg Safety Project

Execute Landowner Acknowledgement Form for Grant Application by Tri-State Steelheaders for Work in Mill Creek Flood Control Zone District

ENGINEERING:

- Mill Creek Road MP 3.96 to MP 4.36 Waiting for ROW certification.
- Mill Creek Road MP 1.1 to MP 3.96: Working on ROW.
- Foster Road Safety Project: Waiting for review appraisal.
- Blue Creek Bridge: Working on structural design.
- Waitsburg at Chase Safety Project: Waiting for ROW certification.
- Pflugrad Bridge: Surveying complete.
- Cottonwood Road: Reviewing design options.

MAINTENANCE:

- Met with Engineer for the Tri-State Steelheaders to review fish project plans for Mill Creek Channel in the stretch from 9th Avenue to 5th Avenue.
- Crews working on routine maintenance.

ADMINISTRATION:

- Attended Mill Creek Coalition meeting.
- Attended MPO project selection criteria meeting.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15 **COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business
to come before the Board

12:00 **Recess**

1:30 **COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.