

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, MARCH 28, 2016**

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**(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)**

**9:15 COUNTY COMMISSIONERS**

**Chairman Johnson**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

**RECESS.**

**9:30 COUNTY COMMISSIONERS**

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of March 21 and 22, 2016
  - 2) Resolution \_\_\_\_\_ - Proclaiming April 10 – 16, 2016 as National Public Safety Telecommunicators Week

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
PROCLAIMING APRIL 10-  
16, 2016 AS NATIONAL  
PUBLIC SAFETY  
TELECOMMUNICATORS  
WEEK

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, each year, thousands of dedicated public safety telecommunicators, better known as “dispatchers”, daily serve the citizens of the United States by answering their telephone calls for police, fire and emergency medical services to dispatch the appropriate assistance as quickly as possible; and

**WHEREAS**, the second full week of April is dedicated to public safety telecommunicators, with National Public Safety Telecommunicators Week being observed April 10 through 16 this year; and

**WHEREAS**, it is appropriate to recognize the value and accomplishments of all public safety communications officers/dispatchers/telecommunicators; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they sign a proclamation declaring April 10-16, 2016 as National Public Safety Telecommunicators Week.

*“Passed this **28th day of March, 2016** by Board members as follows:        Present or        Participating via other means, and by the following vote:        Aye        Nay        Abstained        Absent.”*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

# PROCLAMATION

**WHEREAS**, each year the second full week of April is recognized by the International Association of Public Safety Communications Officials as National Public Safety Telecommunicators Week; and

**WHEREAS**, National Public Safety Telecommunicators Week was created to raise public awareness of the hard work and dedication of Public Safety Telecommunicators, the 911 call takers, dispatchers, and other public safety telecommunications staff and center personnel who work tirelessly, often behind the scenes, to help citizens and law enforcement, fire fighters and emergency medical services responders during emergencies and times of crisis; and

**WHEREAS**, dedicated public safety telecommunicators daily serve the citizens of Walla Walla County by answering their requests for law enforcement, fire and emergency medical services by dispatching the appropriate assistance as quickly as possible, and the safety of our officers and fire fighters is dependent upon the quality and accuracy of information obtained by the telecommunicator and the dispatcher's activities providing radio, telephone and computer services; and

**WHEREAS**, professional telecommunicators are not visible as the men and women who arrive on the scene of emergencies, but provide the vital link to public safety services for the citizen or victim as part of the first responder team; and

**WHEREAS**, we depend upon public safety telecommunicators to notify emergency personnel and keep callers reassured and calm and provide them with guidance and support in an emergency, and recognizing National Public Safety Telecommunicators Week gives us the opportunity to thank all public safety telecommunicators who work hard every day to protect our communities; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they hereby proclaim

**APRIL 10-16, 2016 AS**

## **NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**

in Walla Walla County, in honor of the men and women whose diligence and professionalism keep our citizens safe.

Dated this 28th day of March, 2016, at Walla Walla County, Washington.

**BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON**

\_\_\_\_\_  
James K. Johnson, Chairman

Attest:

\_\_\_\_\_  
Perry L. Dozier, Commissioner

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Commissioner

**COUNTY COMMISSIONERS (continued)**

**e) Consent Agenda Items (continued):**

- 3) Resolution \_\_\_\_\_ - Signing Interagency agreements with various entities for emergency medical services
  - 4) Resolution \_\_\_\_\_ - Updating appointments to the Solid Waste Advisory Committee
  - 5) County voucher/warrants/electronic payments as follows: 4173254 through 4173455 totaling \$958,324.17
  - 6) Payroll action and other forms requiring Board approval
- f)** Miscellaneous business to come before the Board
- g)** Review reports and correspondence; hear committee and meeting reports
- h)** Review of constituent concerns/possible updates re: past concerns

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING  
AGREEMENTS WITH VARIOUS  
ENTITIES FOR EMERGENCY  
MEDICAL SERVICES

RESOLUTION NO.

**WHEREAS**, the Walla Walla County Commissioners recognize the need for a comprehensive emergency medical services program in Walla Walla County; and

**WHEREAS**, the cities of Walla Walla, College Place, Prescott, and Waitsburg, and Fire Protection Districts #1, #2, #3, #4, #5, #6, #7, and #8, through the utilization of their resources, are equipped to operate and administer Emergency Medical Services as defined by RCW 18.73.030 (11), and

**WHEREAS**, Walla Walla County has no full-time Fire Department or staff to provide emergency medical services; and

**WHEREAS**, the parties recognize the advantages to be gained from the establishment of a single, integrated Comprehensive Emergency Medical Services Program and the County has the authority to establish such a system pursuant to RCW 36.01.095; now therefore

**BE IT RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve and sign Interagency Agreements between Walla Walla County and the following named entities:

- |    |                             |     |                              |
|----|-----------------------------|-----|------------------------------|
| 1) | City of Walla Walla         | 7)  | Fire Protection District # 3 |
| 2) | City of Waitsburg           | 8)  | Fire Protection District # 4 |
| 3) | City of College Place       | 9)  | Fire Protection District # 5 |
| 4) | City of Prescott            | 10) | Fire Protection District # 6 |
| 5) | Fire Protection District #1 | 11) | Fire Protection District # 7 |
| 6) | Fire Protection District #2 | 12) | Fire Protection District # 8 |

**BE IT FURTHER RESOLVED** that said agreements shall be in effect from January 1, 2016 through December 31, 2016.

*"Passed this **28th day of March, 2016** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF UPDATING  
APPOINTMENTS TO THE WALLA  
WALLA COUNTY SOLID WASTE  
ADVISORY COMMITTEE

RESOLUTION NO.

**WHEREAS**, pursuant to RCW 70.95.165, counties shall establish a solid waste advisory committee to assist in the development of programs and policies concerning solid waste handling and disposal and to review and comment upon proposed rules, policies or ordinances prior to their adoption; and

**WHEREAS**, pursuant to Walla Walla County Resolution 08 177, Walla Walla County and the City of Walla Walla entered into an Interlocal Agreement for the Continued Coordination of Regional Pollution Prevention and Waste Prevention Programs Between the City of Walla Walla and Walla Walla County to provide for the continued implementation of the 1994 Walla Walla County Solid Waste Management Plan and Moderate Risk Waste Management Plan, and various related local and regional pollution prevention and waste prevention programs; and

**WHEREAS**, pursuant to past Walla Walla County resolutions, appointments to the Solid Waste Advisory Committee (SWAC) have been continually updated, and

**WHEREAS**, Melissa K. Warner, Sustainability Coordinator, City of Walla Walla, as part of duties undertaken by the City, has presented information relative to various reappointments to be made to the Walla Walla County Solid Waste Advisory Committee and has requested the Board of County Commissioners make the appointments; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that the following persons shall be appointed or reappointed to the Walla Walla County Solid Waste Advisory Committee:

- 1) Councilmember Steve Moss, City of Walla Walla representative, appointed to serve a two year term effective January 1, 2016 through December 31, 2017; and
- 2) Mary Lou Yocum, City of Walla Walla at-large citizen representative, reappointed to serve another three year term effective April 1, 2016 through March 31, 2019; and
- 3) Richard McFarland, Walla Walla County at-large citizen representative, reappointed to serve another three year term effective April 1, 2016 through March 31, 2019.

*"Passed this **28th day of March, 2016** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

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James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

9:45

**TECHNOLOGY SERVICES DEPARTMENT**

**Kevin Gutierrez**

- a) Department update and miscellaneous



**WALLA WALLA COUNTY**  
**Technology Services Department**

Kevin G. Gutierrez  
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

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File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

March 28, 2016

To: Walla Walla County Board of Commissioners

Re: Department Update

**Issues/Information for the Board.**

- N/A

**Components (Main infrastructure)**

**Hardware**

- No issues

**Software**

- No issues

**Security/Viruses**

- No issues

**Network**

- No issues

**Other Projects**

- **Budget /Assets**
  - Budget time for us is right around the corner, as well as inventory time.
  - We would normally begin inventory in March.
- **Server Replacement – VMWare**
  - Received a refund for over \$4000.00
  - We were able to drop maintenance as expected.
- **New World**
  - No update on data conversion for the jail.
  - No update on how preparation for Sheriff cutover is going.
- **Superior Court 1-2 Updates**
  - Being reviewed for release.
  - Need to take some updated photos and update the drawings then final review and post.
  - Will advertise for 2 or 3 weeks when complete.
  - Expect roughly \$110k total and includes both courtrooms
- **Health**
  - We need to work with facilities to get some wire pulled in the Health Department to accommodate some moves
  - Network connection to 1520 Kelly Place – may finally go away - \$800 mo. Savings to Health Dept.
- **Backup Storage/O-365**
  - Low on backup storage capacity. We purchased the item because it had some scalability.
  - Looking at some options.



- Office 365 – I am looking really hard at this. What I know right now is that email works fine and Skype works really well. We would upgrade to newest Office software such as Word, Excel etc.
- Other offerings seem to have issues, such as SharePoint and One Drive (cloud based storage) which I am not interested in at this point anyway.
  - Issues have to do with latency in moving and accessing files.
  - Email and on-site Word, Excel etc. are not affected.
  - Right now Est. cost is \$60k per year. But that's what we are putting away anyway to get ready for Microsoft upgrades. So rather than get behind on versions we move to more of a "subscription" for virtually the same price.
  - We no longer would have to upgrade our backup storage
    - Note – With Superior Court planning to record video as well, storage for those files may accelerate depletion of available storage. I have asked for some estimates from a vendor so I can assess if we still need to add storage.
  - No longer have to deal with upgrading Exchange or buy the access licenses.
  - First year savings est. \$41,000 after that it would cost us no more than it would to stay current had we not stopped paying for subscription advantage
    - Backup storage (\$14,000)
    - Exchange 2016 upgrades (\$27,000)
    - Microsoft Office 2016 (\$59,000 w/tax)
  - It appears we may have the money right now.
  - I have some time scheduled at ACCIS in April with a few counties now using O-365 email pertaining to searching etc.
- **Public Record Requests Last 2 Weeks**
  - 7 = Requests received
  - 4 = Forwarded to departments
  - 4 = Completed
  - 5 = Being handled by the PRO
- **Tracking and reporting/responding**
  - Still taking a lot of time.
- **Search Tool and State Wide ECM**
  - Nothing new

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## Definitions

**CITRIX = A product used for remote access to our network**

**PAV=Potential Archival Value**

**AOC=Administrative Office of the Courts**

**PRO=Public Records Officer**

**USB=Universal Serial Bus**

**DOL=Department of Licensing**

**RFP=Request For Pricing**

**GIS=Geographic Information Systems**

**EOL=End of Life**

**JCDA=Joint Community Development Agency**

**W7=Windows 7**

**W10=Windows 10**

**OS=Operating System**

**JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System**

**AV=Audio/Visual**

**WiFi=Wireless network connectivity (Wireless Fidelity)**

**FTP = File Transfer Protocol (file transfer server)**

**CAD=Computer Aided Dispatch (hosted at the city)**

**CAT5=Category 5 Ethernet cable (for data and voice)**

**ADA=Americans with Disabilities Act**

**ECM=Enterprise Content Management**

**NWS=New World Systems**

**DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.**

**IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.**

**10:00**

**JOINT FINANCIAL UPDATE**

**Karen Martin and  
Gordon Heimbigner**

- a) 2015 final budget/financial report

**10:15**

**COUNTY CORRECTIONS DEPARTMENT**

**Mike Bates**

- a) Department update and miscellaneous

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) **Consent Agenda items:**

- 1) Resolution \_\_\_\_\_ - Use of  
County roads for the Walla Walla  
Multi-Sports Onion Man Triathlon

b) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF  
COUNTY ROADS FOR THE  
WALLA WALLA MULTI-SPORTS  
ONION MAN TRIATHLON

RESOLUTION NO.

**WHEREAS**, Walla Walla Multi-Sports has requested permission to use the below listed Walla Walla County roads for the biking portion of this triathlon event; and

**WHEREAS**, said triathlon will be held Sunday, May 29, 2016, between the hours of 9:00 am and 1:00 pm; and

**WHEREAS**, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

**WHEREAS**, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

**WHEREAS**, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

**WHEREAS**, the event organizers have provided a news release to the local newspapers announcing the event date; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that permission be granted to Walla Walla Multi-Sports to use the following County roads: Reservoir Road from the Corps office to North Tausick Way; from North Tausick Way to the Walla Walla Community College entrance; from that entrance along Campus Loop to Isaacs Avenue; along the Isaacs Avenue bike path to Mill Creek Road and turn onto 5 Mile Road; from there to Russell Creek Road up to Berney Drive, and reversing the course for the return trip with a short out and back on Scenic Loop Road on Sunday, May 29, 2016.

Passed this 28<sup>th</sup> day of March, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

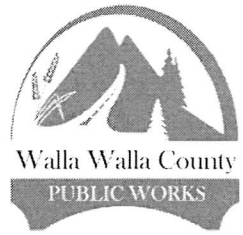
\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362**

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To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 24<sup>th</sup> March 2016

Re: Director's Report for the Week of 21 March 2016

**Board Action: 28 March 2016**

**Resolutions:**

**In the Matter of Use of County Roads for the Walla Walla Multi-Sports Onion Man Triathlon**

**ENGINEERING:**

- Waitsburg at Chase and Mill Creek Road Safety Projects (Tied bid): Waiting for approval from WSDOT to advertise.
- Mill Creek Road MP 1.1 to MP 3.96: Working on ROW Plans.
- Foster Road Safety Project: In ROW acquisition phase.
- Blue Creek Bridge: Working on design.
- Pemberton Bridge on Barney Road: Project planned for construction in 2018. Project in permitting phase.
- Mill Creek FH: Updating Project Funding Estimates and scheduling ROW survey. Working on ROW documents.
- Pflugrad Bridge: Surveying complete. Design to resume when time and funds allow.
- Cottonwood Road: Reviewing storm water design. Working on engineer's estimate.
- Port Kelly: Received \$50,000 to improve County road approach to tracks.
- Sunset Drive West and Lakeview Drive: Surveying these two storm water projects.

**MAINTENANCE:**

- Crews conducting routine maintenance.

**ADMINISTRATION:**

- Conducted monthly crew meetings.
- Conducted monthly Leadership meeting.
- Advertising for Maintenance Technician I to replace Les Richardson who is retiring.

**10:45**

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))



11:00

**HUMAN RESOURCES/RISK MANAGER**

- a) Department update and miscellaneous
- b) **Action Agenda Items:**
  - 1) Proposal 2016 03-28 HR/RM  
Approval to expend funds from  
Risk Management Fund 50300
- c) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any  
pending claims against the County
- d) Possible executive session re: personnel  
(pursuant to RCW 42.30.110(g)),  
collective bargaining negotiations  
(pursuant to RCW 42.30.140(4)(b)),  
and/or litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

11:15

**COUNTY COMMISSIONERS**

- a) Presentation re proposed Walla Walla Community Teen Center
- b) Miscellaneous or unfinished business to come before the Board

12:00

**Recess**

1:30

**COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*