

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 4, 2017

9:30

COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- g) **Public Hearings:**
 - 1) To consider adoption of the 2018 Walla Walla County property tax levies:
 - Current Expense
 - County Road
 - Emergency Medical Services
 - Veterans assistance and mental health and developmental disabilities services
 - 2) To consider adoption of the 2018 Walla Walla County Budget
- h) **Action Agenda Items:**
 - 1) Resolution _____ - 2018 General (Current Expense) Tax Levy for Walla Walla County
 - 2) Resolution _____ - 2018 Road Tax Levy for Walla Walla County
 - 3) Resolution _____ - 2018 Emergency Medical Services District tax levy for Walla Walla County

COUNTY COMMISSIONERS (continued)

h) Action Agenda Items (continued):

- 4) Resolution _____ - 2018 General tax levies for veterans' assistance and mental health and developmental disabilities services)
- 5) Resolution _____ - Adopting the Final Budget for fiscal year 2018 for the various County funds
- 6) Resolution _____ - Setting the assessment for the 2018 County Noxious Weed Control Program

i) Consent Agenda Items:

- 1) Resolution _____ - Minutes of County Commissioners' proceedings for November 27 and 28, 2017 and special meeting of November 28, 2017
- 2) Resolution _____ - Approving out of state travel for County Sheriff John Turner
- 3) Resolution _____ - Meeting to consider lease of County property
- 4) County vouchers/warrants/electronic payments as follows: 4044487 through 4044499, totaling \$85,348.86 (payroll draws dated November 15, 2017); 4044672 through 4044712, totaling \$875,765.02 (November payroll); 4192507 through 4192532, totaling \$1,009,983.62 (benefits and deductions)
- 5) Payroll action and other forms requiring Board approval

j) Action Agenda Items:

- 1) Proposal 2017 12-04 WSU
Approval of copier bid award for WSU Extension Office
- 2) Proposal 2017 12-04 COMM
Approval of 2018 County Holidays

k) Miscellaneous business to come before the Board

l) Review reports and correspondence; hear committee and meeting reports

m) Review of constituent concerns/possible updates re: past concerns

9:45 **DEPARTMENT OF COMMUNITY HEALTH** **Meghan DeBolt**

- a) **Consent Agenda Items:**
 - 1) Resolution _____ - Interlocal Agreement between Columbia County and Walla Walla County

- b) Department update and miscellaneous

10:00 **PROSECUTING ATTORNEY** **Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board

- b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

10:15 **HUMAN RESOURCES/RISK MANAGER** **Shelly Peters**

- a) Department update and miscellaneous

- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County

- c) **Action Agenda Items:**
 - 1) Proposal 2017 12-04 HR/RM Approval of claim for damages (Stober)

- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

10:30 **PUBLIC WORKS DEPARTMENT** **Randy Glaeser**

- a) **Public Hearing:**
 - 1) To consider franchise application of Mertis Harmon

PUBLIC WORKS DEPARTMENT (continued)

b) Action Agenda Items:

- 1) Resolution _____ - Application of Mertis Harmon for a franchise to construct, operate, and maintain a utility system within the country road right of way, in Walla Walla County, Washington
- 2) Execute Release of All Claims (re: settlement agreement with H.T. Rea Farming and its insurers as executed on October 23, 2017)

c) Consent Agenda Items:

- 1) Resolution _____ - Adopting the 2018 Business Plan for the Public Works Department

d) Department update and miscellaneous

10:45

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

1:30 COUNTY FINANCE COMMITTEE

Gordon Heimbigner, Chairman, Treasurer
Karen Martin, Auditor
Jim Duncan, County Commissioner

The County Finance Committee will meet as follows. (This committee, pursuant to RCW 36.48.070, approves county investment policy and debt policy and makes decisions regarding county investments. The meeting is open to the public; however, no testimony will be taken.)

Meeting opened and conducted by County Treasurer Gordon Heimbigner, as chair of the County Finance Committee.

- a) Roll call and establish a quorum
- b) **Action Agenda Items:**
 - 1) Proposal 2017 12-04 FIN-1
Approval to execute contract
for Investment Pool Advisory
Services
 - 2) Proposal 2017 12-04 FIN-2
Annual authorization of
Financial Dealers and
Institutions
- c) Other issues to come before the
committee
- d) FINANCE COMMITTEE MEETING ADJOURNS