

# A G E N D A

## WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 13, 2017

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**(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)**

**9:15 COUNTY COMMISSIONERS**

**Chairman Duncan**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

**RECESS.**

**9:30 COUNTY COMMISSIONERS**

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

***PLEASE NOTE:*** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of March 6 and 7, 2017 and special meeting of March 10, 2017
  - 2) Resolution \_\_\_\_\_ - Approving an agreement for engineering services with TD&H Engineering

**COUNTY COMMISSIONERS (continued)**

**e) Consent Agenda Items (continued):**

- 3) Resolution \_\_\_\_\_ - Approving out of state travel for County Sheriff's Deputy Ian Edwards to attend a Drug Abuse Resistance Education Training Conference
- 4) Resolution \_\_\_\_\_ - Approving out of state travel for the County Sheriff and certain deputies related to K9 (canine) officer training
- 5) Execute Washington Courts SC-CMS Document Management System (DMS) Commitment Form
- 6) County vouchers/warrants/electronic payments as follows: 4183930 through 4184189 totaling \$886,680.84
- 7) Payroll action and other forms requiring Board approval

**f) Action Agenda Items:**

- 1) Proposal 2017 03-13 DCH - Approval to apply for a community grant to purchase books for the WIC (Women, Infants and Children) "Read-to-Comfort" Program
- 2) Proposal 2017 03-13 COMM - Bid award for Building Access Project
- 3) Execute Department of Energy Services Energy Program COP-FA Coversheet and Contract Change Order Proposal No. 1 for Project 2013-042 I (5-1) County Jail Chiller & HVAC Upgrades

**g)** Miscellaneous business to come before the Board

**h)** Review reports and correspondence; hear committee and meeting reports

**i)** Review of constituent concerns/possible updates re: past concerns

**9:45**                    **TECHNOLOGY SERVICES DEPARTMENT**                    **Kevin Gutierrez**

- a) **Action Agenda Items:**
  - 1) Proposal 2017 03-13 TSD-1  
Request to set date of public hearing to declare items formerly owned by Walla Walla County Department of Human Services as surplus
  - 2) Proposal 2017 03-13 TSD-2  
Bid award for camera system for District Court and the Public Health and Legislative Building
- b) Department update and miscellaneous

**10:00**                    **COUNTY FAIRGROUNDS**                    **Perry Dozier**

- a) Department update and miscellaneous

**10:15**                    **COUNTY CORRECTIONS DEPARTMENT**                    **Mike Bates**

- a) Presentation: Request to contract with Department of Corrections for monitoring and supervisory responsibilities related to adult drug court utilizing funds already budgeted for a position
- b) Department update and miscellaneous

**10:30**                    **PUBLIC WORKS DEPARTMENT**                    **Randy Glaeser**

- a) **Bid Opening**
  - 1) Hot Mix Asphalt
  - 2) Hot Mix Asphalt-Burbank Area
- b) **Public Hearing:**
  - 1) To consider the request by the Public Works Department of Walla Walla County for the vacation of two portions of the right of way for Foster Road
- c) **Action Agenda items:**
  - 1) Resolution \_\_\_\_\_ - Vacation of two portions of Foster Road right of way situated in Section 6, Township 6 North, Range 37 East, W.M.

**PUBLIC WORKS DEPARTMENT (continued)**

- d) Public Hearing:**
  - 1) To consider declaring certain equipment and miscellaneous used parts and tools as surplus
  
- e) Action Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Declaring certain equipment and miscellaneous used parts and tools as surplus
  
- f) Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Setting a public hearing date for Jason Hair and Lang-Mour LLC for a franchise to construct, operate, and maintain a utility system within the county road right of way, in Walla Walla County, Washington
  - 2) Execute Small Works Contract with RailWorks Track Systems, Inc. for project Identified as Burbank Railroad Crossing
  - 3) Sign Letter of Intent and request to U.S. Corps of Engineers re: funding for Mill Creek Channel Feasibility Study for flood control remediation
  
- g) Department update and miscellaneous**

**10:45**

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board**
  
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))**

**11:00**

**HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous**
  
- b) Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County

**HUMAN RESOURCES/RISK MANAGER (continued)**

**c) Action Agenda items:**

1) New position approval form –  
Civil Process Officer for the  
Sheriff's Office

**d)** Possible executive session re: personnel  
(pursuant to RCW 42.30.110(g)),  
collective bargaining negotiations  
(pursuant to RCW 42.30.140(4)(b)),  
and/or litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

**11:15 COUNTY COMMISSIONERS**

**a)** Exit audit meeting with State  
Auditor's office representatives  
re: 2015 County audit (accountability  
audit component)

**b)** Miscellaneous or unfinished business  
to come before the Board

**12:00 RECESS**

**1:30 COUNTY COMMISSIONERS**

**a)** Miscellaneous or unfinished business  
to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*