

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, SEPTEMBER 25, 2017**

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**(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)**

**9:15 COUNTY COMMISSIONERS**

**Chairman Duncan**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

**RECESS.**

**9:30 COUNTY COMMISSIONERS**

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of September 18 and 19, 2017
  - 2) County vouchers/warrants/electronic payments as follows: \_\_\_\_\_ through \_\_\_\_\_ totaling \$ \_\_\_\_\_
  - 3) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board

**COUNTY COMMISSIONERS (continued)**

- g) Review reports and correspondence;  
hear committee and meeting reports
- h) Review of constituent concerns/possible  
updates re: past concerns

**9:40                    FACILITIES MAINTENANCE DEPARTMENT                    Tom Byers**

- a) **Action Agenda Items:**
  - 1) Proposal 2017 09-25 MAINT  
Approval of bid award for HVAC  
Unit Replacement Project (removing  
and replacing two, 10 Ton gas  
package units at the Walla Walla  
County Courthouse)
- b) Department update and miscellaneous

**9:50                    TECHNOLOGY SERVICES DEPARTMENT                    Kevin Gutierrez**

- a) **Consent Agenda items:**
  - 1) Resolution \_\_\_\_\_ - Adopting  
a revised Public Records Policy
- b) Department update and miscellaneous

**10:00                    COUNTY CORRECTIONS DEPARTMENT                    Mike Bates**

- a) Department update and miscellaneous

**10:15                    COUNTY COMMISSIONERS**

- a) Exit audit meeting with State  
Auditor's office representatives  
re: 2016 County audit (Financial  
and Single Audit component)

**10:30                    PUBLIC WORKS DEPARTMENT                    Randy Glaeser**

- a) **Consent Agenda Items:**
  - 1) Signing a Small Works Contract  
with Central Washington Asphalt,  
Inc. for Pemberton Bridge and  
Stateline Paving Project
- b) Department update and miscellaneous

- 10:40 PROSECUTING ATTORNEY Jim Nagle/Jesse Nolte**
- a) Miscellaneous business for the Board
  - b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))
- 10:50 HUMAN RESOURCES/RISK MANAGER Shelly Peters**
- a) Department update and miscellaneous
  - b) **Active Agenda Items:**
    - 1) Possible discussion/decision re: any pending claims against the County
  - c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))
- 11:00 COUNTY AUDITOR Karen Martin**
- a) Presentation re SSB-5472, requiring ballot drop boxes in all communities
- 11:10 JOINT FINANCIAL UPDATE Karen Martin and Gordon Heimbigner**
- a) 2017 budget update
- 11:30 COUNTY COMMISSIONERS**
- a) Miscellaneous or unfinished business to come before the Board
- NOON RECESS**
- 1:30 COUNTY COMMISSIONERS**
- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*