AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, AUGUST 21, 2017

<u>PLEASE NOTE</u>: DUE TO SEVERAL CANCELLATIONS, TODAY'S SESSION WILL NOT BEGIN UNTIL 10:30 A.M.

10:30 COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.

10:30 PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Public Hearing:

1) To consider a franchise request by Inland Power

b) Action Agenda Items:

- Resolution ______ Approving the application of Inland Power for a franchise to construct, operate, and maintain a utility system within the County road right of way in Walla Walla County, Washington
- c) Department update and miscellaneous

IN THE MATTER OF THE APPLICATION OF INLAND POWER AND LIGHT COMPANY FOR A FRANCHISE CONSTRUCT, то OPERATE. AND MAINTAIN Α UTILITY SYSTEM WITHIN THE COUNTY ROAD RIGHT OF WAY, IN WALLA WALLA COUNTY. WASHINGTON

RESOLUTION NO.

WHEREAS, Inland Power and Light Company has requested a franchise to construct, operate, and maintain an electric distribution system within the public right of way; and

WHEREAS, any significant modification or any extensions of said system shall be approved by Public Works prior to construction; and

WHEREAS, August 21, 2017 was the date set for holding a public hearing to consider said application; and

WHEREAS, the Notice of Hearing was advertised and posted as prescribed by law; and

WHEREAS, said Hearing was held on the date advertised; now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that Franchise No. 439 be granted to Inland Power and Light Company.

Passed this <u>21st</u> day of <u>August, 2017</u> by Board members as follows: <u>Present or</u> Participating via other means, and by the following vote: <u>Aye</u> Nay <u>Abstained</u> Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 16 August 2017

Re: Director's Report for the Week of 14 August 2017

Board Action: 21 August 2017

Hearings:

In the Matter of the Application of Inland Power for a Franchise to Construct, Operate and Maintain a Utility System within the County Road Right of Way, in Walla Walla County Resolutions:

In the Matter of Adopting the Application of Inland Power for a Franchise to Construct, Operate and Maintain a Utility System within the County Road Right of Way, in Walla Walla County

ENGINEERING:

- Mill Creek FH: In condemnation.
- <u>Blue Creek Bridge:</u> On hold waiting for Mill Creek ROW completion.
- Pflugrad Bridge: Acquiring ROW. Working on environmental permits.
- Pemberton Bridge: Work to begin 21 August.
- Mill Creek Road MP 1.1 to MP 3.96: Acquisition started.
- Whitman Drive West: Surveying to begin.
- Touchet Gardena Bridge: Paving complete.
- Byrnes Road and South Fork Coppei: Submitted plans to FEMA for possible funding of bank repair.
- City of Prescott stormwater: Design to begin late fall/winter.

MAINTENANCE/FLEET MANAGEMENT:

- Vegetation/Sign crew working on signs for Pemberton Bridge construction project.
- South crew preparing for Mill Creek Channel maintenance work.
- North crew working on routine maintenance.

ADMINISTRATION:

- Conducted interviews for Accounting Tech position.
- Conducted Diversity training.

10:40 PROSECUTING ATTORNEY

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i)

10:45 COUNTY SHERIFF

- a) Presentation and review of possible expenditures proposed for county's portion (\$4,789) of 2017 federal Edward Byrne Justice Assistance Grant (JAG). Funds are proposed to be used for law enforcement technology needs.
- **b)** Receive public comments re above

c) Consent Agenda Items:

 Resolution ______ - Interlocal Agreement between the City of Walla Walla and the County of Walla Walla relative to 2017 Edward Byrne Justice Assistance Grant Program (JAG) funding distribution

John Turner

IN THE MATTER OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF WALLA WALLA AND THE COUNTY OF WALLA WALLA RELATIVE TO 2017 EDWARD BYRNE JUSTICE ASSISTANCE GRANT PROGRAM FUNDING DISTRIBUTION

RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, Walla Walla County and the City of Walla Walla have benefitted previously from funding the entities have shared in from the Byrne Justice Assistance Grant (JAG) program; and

WHEREAS, federal guidelines provide that funding distribution can be subject to a determination of funding disparity between local jurisdictions, and the City of Walla Walla has been determined as the eligible jurisdiction to receive funding under the funding disparity guidelines; and

WHEREAS, terms of the grant provide that units of local government may enter into agreements relative to grant awards, and the City of Walla Walla and Walla Walla County have agreed to a funding distribution and wish to enter into an agreement for same; and

WHEREAS, funds received by the county will be utilized for law enforcement technology enhancement purposes via acquisition of equipment and/or technology, in accordance with terms of the grant, and public comment time regarding this proposed use of the funds was held during an open, public meeting of the Board of County Commissioners on August 21, 2017; and

WHEREAS, an Interlocal Agreement Between the City of Walla Walla, WA (Washington) and the County of Walla Walla, WA (Washington) for the 2017 Edward Byrne Justice Assistance Grant (JAG) Program funding has been submitted to the county for approval; and

WHEREAS, the Walla Walla County Sheriff has reviewed same and recommended approval, and the County Prosecuting Attorney has reviewed and approved same; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said Interlocal Agreement, and that the Chair of the Board shall sign same.

Passed this <u>21st</u> day of <u>August, 2017</u> by Board members as follows: <u>Present or</u> Participating via other means, and by the following vote: <u>Aye</u> Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

INTERLOCAL AGREEMENT BETWEEN THE CITY OF WALLA WALLA, WA AND COUNTY OF WALLA WALLA, WA 2017 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

This Agreement is made and entered into this _____day of ______, 2017, by and between the County of Walla Walla, acting by and through its governing body, the Board of County Commissioners, hereinafter referred to as COUNTY, and the City of Walla Walla, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Walla Walla County, State of Washington, witnesseth:

WHEREAS, this Agreement is made under the authority of RCW 39.34, and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

WHEREAS, the City agrees to provide the County \$4,789.00 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, FY 2017 Local Solicitation, for the LAW ENFORCEMENT TECHNOLOGY ENHANCEMENT PROGRAM, and the City further agrees to act as the designated Fiscal Agent for this grant program; and

WHEREAS, the CITY and COUNTY believes it to be in their best interests to reallocate the JAG FUNDS,

NOW, THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

CITY agrees to pay COUNTY a total of \$ 4,789.00 of JAG funds.

Section 2.

COUNTY agrees to use \$4,789.00 to purchase equipment and/or technology to enhance the Walla Walla County Sheriff's Office under the LAW ENFORCEMENT TECHNOLOGY ENHANCEMENT PROGRAM no later than November 30, 2017.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Washington Tort Claims Act.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Washington Tort Claims Act.

Section 5.

Each party to this Agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services to the other party.

Section 6.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 7.

By entering into this Agreement, the parties do not intend to create any obligations express of implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF WALLA WALLA, WA	COUNTY OF WALLA WALLA, WA
City Manager	County Commissioner – Chair
ATTEST:	APPROVED AS TO FORM:
City Clerk	Prosecuting Attorney

APPROVED AS TO FORM:

City Attorney

10:55 HUMAN RESOURCES/RISK MANAGER

a) Department update and miscellaneous

b) Active Agenda Items:

- Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i)

11:05 COUNTY COMMISSIONERS

a) Action Agenda Items:

1) Review submitted Employee Payroll Action Forms

b) Consent Agenda Items:

- Resolution ______ Minutes of County Commissioners' proceedings for August 14 and 15, 2017
- Resolution ______ Formally approving Professional Services Agreement for Hearing Examiner Services to extend services
- Resolution ______ Authorization for out of state travel for Walla Walla County Sheriff's Office employee

b) Consent Agenda Items (continued):

- 4) County warrants as follows: 4188982 in the amount of \$24,254.40 (draw taxes)
- 5) Payroll action and other forms requiring Board approval

c) Action Agenda Items:

- Resolution ______ Implementing the final draft of a classification and compensation study as presented by HR Compensation Consultants, LLC (continued from last week)
- e) Review reports and correspondence; hear committee and meeting reports
- f) Review of constituent concerns/possible updates re: past concerns
- **g)** Executive session re: collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b))
- h) Miscellaneous or unfinished business to come before the Board

IN THE MATTER OF FORMALLY APPROVING PROFESSIONAL SERVICES AGREEMENT FOR HEARING EXAMINER SERVICES TO EXTEND SERVICES

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolutions 13 264 and 16 311, Walla Walla County entered into a Professional Services Agreement Between Walla Walla County and the Offices of Sharon Rice Hearing Examiner PLCC For Land Use Hearing Examiner Services; and

WHEREAS, on April 27, 2017, Ms. Rice submitted timely notice to terminate the Agreement, and she presided over a land use hearing docket on July 10, 2017, her last scheduled docket; and

WHEREAS, a matter heard on that docket, an application by PI Development LLC for a wireless communication facility, was docketed as CUP 17-02; VAR 17-001, and APP 17-002 (a SEPA Appeal); and

WHEREAS, Ms. Rice, in her capacity as Hearing Examiner, issued a Decision on CUP 17-02; VAR 17-001 and App 17-002 on July 31, 2017, and Inland Cellular filed a Request for Reconsideration on August 10, 2017 of the Hearing Examiner's July 31, 2017 Decision; and

WHEREAS, Paragraph 3 of the December 5, 2016 agreement states that, in the event of termination, the Hearing Examiner will complete any matter that is pending before the Hearing Examiner; and

WHEREAS, although the Reconsideration request was not "pending" before Hearing Examiner Rice, the County and Ms. Rice agree that it is most efficient, cost effective and expedient for Ms. Rice to review and issue a decision on the Request for Reconsideration; and

WHEREAS, an updated Professional Services Agreement Between Walla Walla County and The Offices of Sharon Rice Hearing Examiner PLLC For Land Use Hearing Examiner Services has been prepared by the Prosecuting Attorney's office and approved by Ms. Rice; and

WHEREAS, during a regular session of the Board of County Commissioners on August 14, 2017 said Agreement was discussed and subsequently approved by motion; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby formally approve said updated Professional Services Agreement Between Walla Walla County and The Offices of Sharon Rice Hearing Examiner PLLC For Land Use Hearing Examiner Services, with said agreement to be effective as outlined in the Agreement.

Passed this <u>21st</u> day of <u>August, 2017</u> by Board members as follows: <u>Present or</u> Participating via other means, and by the following vote: <u>Aye</u> Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

IN THE MATTER OF AUTHORIZATION FOR OUT OF STATE TRAVEL FOR WALLA WALLA COUNTY SHERIFF'S OFFICE EMPLOYEE

RESOLUTION NO.

WHEREAS, the Walla Walla County Sheriff's Office has requested approval for out of state travel for Detective James Greco to travel to Hayden, Idaho to attend a course on the Reid Technique of Investigative Interrogation Techniques and Advanced Interrogation Techniques, October 2-6, 2017; and

WHEREAS, said training will benefit the citizens of Walla Walla County as it assists Mr. Greco in improving his investigative skills as a newly appointed Detective for the Walla Walla County Sheriff's Office; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted for review and consideration; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said training, if necessary, is also approved.

Passed this <u>21st</u> day of <u>August, 2017</u> by Board members as follows: <u>Present or</u> Participating via other means, and by the following vote: <u>Aye</u> Nay <u>Abstained</u> Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

WALLA WALLA COUNTY **Employee Travel Authorization**

Employee Attending:	Estimate of Cost (Includes all costs even	n prepaid)
JAMES GRECO	Transportation	
JAME J GILLE	Air 🗆 Bus/Train 🔊 County Vehicle	\$
×	Private Vehiclemiles @	\$
Meeting/Training: io/68	Rental Car Cab/Bus	\$
Start time/date: 10/3 00 800 End time/date: 1500		
Location:	Lodging	
City: HANDEN State: ID		
Title of Meeting/Training:	$\underline{\mathcal{U}}$ night(s) @ \$ $35 + 7 \mathbf{4X}$	\$ 429
(Attach agenda/training brochure)	Meals	•
Departure Date: 10/2/17 Time: 1600	Breakfast(s) Ø @ \$	\$
Return Date: 10/6/17 Time: 1800	Lunch(s) <u>4</u> @ \$ 15	\$.60
	Dinner(s) @ \$ 2.6	\$.60
Place of Lodging: Best WESTERN -	Registration/Tuition	
COFUR D'ALENE	Cancel Date:	\$575
Phone Number: 208-765-3200	Total Expenses	\$ 1168

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck. I have read and reviewed the training reimbursement policy No. 40.06.0 and agree to its terms and conditions.

Signature of Employee

Recommended: Yes No Al # 128

Supervisor Signature

Out-of-State Travel: □ Yes □ No (Attach Resolution)

Approved: 9 Yes/ No

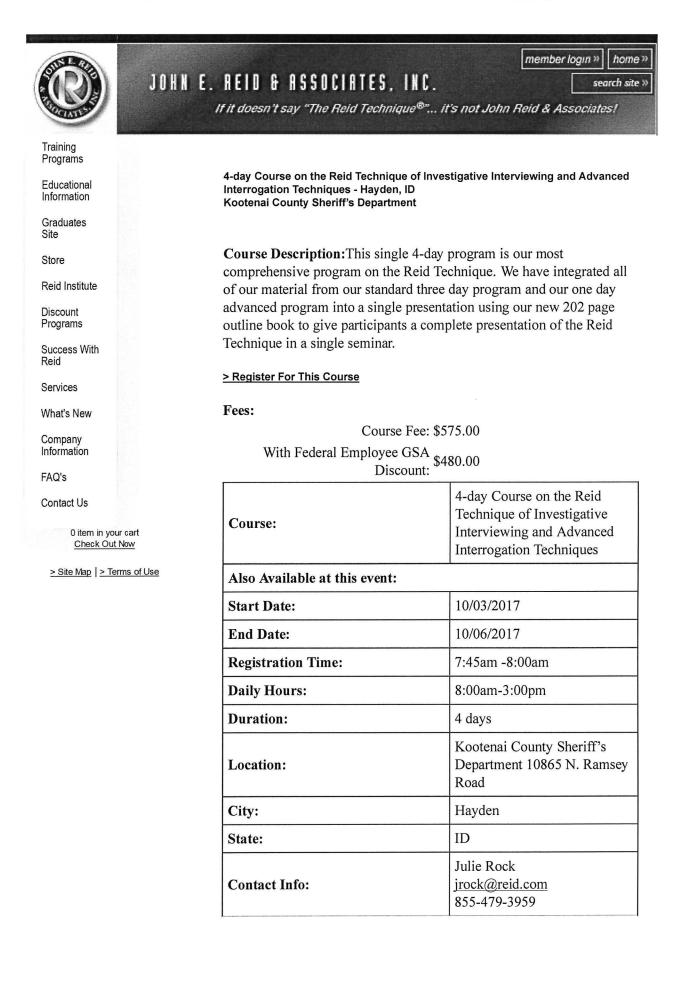
Elected Official/Department Head

Date: 7/2/17

Date : 7/31/17

Date: 8/11/17

Date of Request 7/21/1-



POST Information: "An application for POST approval must be submitted for each program 30 days prior to the program date by John E. Reid & Associates, Inc or the co-sponsoring agency. A POST attendance roster will be submitted by John E. Reid & Associates, Inc or the cosponsoring agency within seven (7) days of completion of the course to the POST Regional Training Specialist. Region I Mark Gidney 615 W. Wibur Ave. Suite A Coeur d' Alene, ID 83815 208-209-8696 Region II Jill Nichols 700 S Stratford Drive Meridian, ID 83642 208-884-7252 Region III JOhn Lamm 218 West Yakima Jerome, ID 83338 208-324-6049 Region IIII Matt Bloodgood 2055 Garrett Way Pocatello ID 83201 208-237-1505" > Click Here For More POST Information

> Register For This Course

> Find Another Course

IN THE MATTER OF IMPLEMENTING THE FINAL DRAFT OF A CLASSIFICATION AND COMPENSATION STUDY AS PRESENTED BY HR COMPENSATION CONSULTANTS, LLC.

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution 16 289, Walla Walla County secured the services of HR Compensation Consultants (HRCC), LLC to conduct a classification and compensation study; and

WHEREAS, Human Resources Manager Shelly Peters has been working directly with HRCC representatives to provide necessary information as compiled and utilized; and

WHEREAS, the Board of County Commissioners and the Human Resources Manager have had in-person and telephonic workshops with HRCC representatives, with the final draft of the study report presented during a special meeting of the Board on July 19, 2017; and

WHEREAS, during their regular session on July 24, 2017, the Board of County Commissioners held further discussions on the study report and reached consensus decisions to be formalized on same, and requested the Human Resources Manager to meet as soon as possible with all elected officials and department heads to review the study report; and

WHEREAS, the Human Resources Manager was further requested to provide notice as required to representatives of the following bargaining units of the County regarding the study: Current Expense Courthouse Employees; Walla Walla County Corrections & Professionals Association; and Road Crew, Public Works Department; and

WHEREAS, final action regarding the study was scheduled before the Board on August 14, 2017; however, it was determined that not all meetings with department heads and elected officials had been completed and that a few questions had been raised, so action was postponed until August 21, 2017; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that the final results of the above-referenced study, i.e. classifications, job titles, and compensation (level/pay grades) as recommended and approved, shall be implemented and effective on October 1, 2017 for all non-represented employees of the County.

BE IT FURTHER RESOLVED that the HR Manager shall notify the Board of County Commissioners if/as the above-named bargaining units provide notice of either approval or protest, in order that the Board might proceed with official implementation notice for same.

BE IT FURTHER RESOLVED that the study as commissioned does not apply to the remaining bargaining unit of the County, the Walla Walla Commissioned Deputy's Association.

Passed this <u>**21st**</u> day of <u>**August, 2017**</u> by Board members as follows: <u>Present or</u> Participating via other means, and by the following vote: <u>Aye</u> Nay <u>Abstained</u> Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

12:00 RECESS

1:45 DEPARTMENT OF COMMUNITY HEALTH

a) Action Agenda Items:

- Proposal 2017 08-21 DCH -Approval to proceed with Request for Proposals process for proposals to utilize a portion of ad valorem tax proceeds collected to provide services for persons with developmental disabilities and mental health problems pursuant to RCW 71.20
- b) Information and presentation re County becoming a "mid adopter" for behavioral health contracting
- c) Department update and miscellaneous



Date: August 16, 2017

Proposal ID: 2017 08-21 DCH

To: BOCC

From: Meghan M. DeBolt, MPH/MBA Administrator

Intent – Inform the BOCC of the intent to allocate a portion of Ad Valorem Property Tax Funds through a competitive Request for Proposals for a January 1st, 2018 allocation of \$150,000.

Topic – Ad Valorem Funds Allocation

Summary

The Department of Community Health manages and oversees the collection and allocation of Ad Valorem Property Taxes, which are required to be used for to support individuals and families with developmental disabilities and/or mental health conditions. The Ad Valorem tax revenue brings in about \$130,000 in revenue per year. Over the past several years these funds have accumulated to over \$600,000. A portion of these funds are encumbered to pay long terms loans for permanent supportive housing, however the remainder of the funds are available for allocation.

The Human Services Finance Committee, which includes two accountants, a community representative and a Human Services Advisory Board Member, have met three times over the last two months to determine how these funds should be allocated. It has been decided that we will allocate the previous year's revenue, plus 10% of the available fund balance. This comes out to about \$150,000 for 2018.

In addition, it is the recommendation of the Finance Committee that we split the allocation 50/50 between developmental disabilities and mental health needs. This will be a flexible allocation limit depending on proposals and community need.

Proposals will be scored against the Developmental Disabilities and Mental Health priority areas identified by the respective Human Services Advisory Board Sub-Committees.

<u>Cost</u>

\$150,000

Funding

Fund 11900 Human Services

Alternatives Considered

N/A

Acquisition Method

<u>N/A</u>

Security

N/A

<u>Access</u>

N/A

<u>Risk</u>

N/A

Benefits

Meet community needs for resources for developmental disabilities and mental health.

Conclusion/Recommendation

It is recommended that the Board of Commissioners approve the Department of Community Health moving forward with the Request for Proposals for Ad Valorem Property Tax Funding as outlined above.

Submitted By			Disposition
Meghan De	Bolt, DCH,		Approved
Name	Department	Date	Approved with modifications
			Needs follow up information
Name	Department	Date	Denied

BOCC Chairman Date

Additional Requirements to Proposal
Modification
Follow Up

2:15 COUNTY COMMISSIONERS

a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N –

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.