

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 2, 2017

9:30

COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- g) **Public Hearing:**
 - 1) To consider amendments to the 2017 Walla Walla County Budget
- h) **Action Agenda Items:**
 - 1) Resolution _____ - Amendments to the 2017 Walla Walla County Budget
- i) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for September 25 and 26, 2017
 - 2) Resolution _____ - Contract (E18-035) for wireless and wireline Enhanced 911 operations
 - 3) Resolution _____ - Proclaiming October 1-7, 2017 as National 4-H Week

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
AMENDMENTS TO THE 2017
WALLA WALLA COUNTY
BUDGET

RESOLUTION NO.

WHEREAS, subsequent to the establishment of the budgets and adoption of the 2017 Walla Walla County Budget, representatives of various offices and departments within the 2017 Walla Walla County Budget have provided information to County Auditor Karen Martin regarding proposed budget amendments; and

WHEREAS, a properly advertised public hearing was held on October 2, 2017, to consider said amendments as advertised as well as other amendments as necessary for accounting purposes, and hear testimony related thereto; now therefore

BE IT HEREBY RESOLVED by this Board of County Commissioners that the 2017 Walla Walla County Budget be amended as outlined on the attached Memo "2017 Budget Amendment #4", dated 9/12/17, from Karen Martin, County Auditor, which is by this reference made a part hereof.

"Passed this 2nd day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

MEMO

TO: BOCC
 FROM: KAREN
 DATE: 9/12/17
 SUBJECT: 2017 Budget Amendment #4

FUND	BARS #	DESCRIPTION	AMENDMENT AMOUNT REVENUE	EXPENDITURES	NEW BUDGET AMOUNT
010 CURRENT EXPENSE					
01000 Commissioners					
	349.90.00.0000	Reimbursements	\$1,341		\$2,341
	511.60.43.0000	Travel		\$1,341	\$8,841
01400 Facilities Maintenance					
	518.30.48.0100	Repairs & Maint Jail		\$15,000	\$58,000
03420 Sheriff Patrol					
	367.00.00.0000	Private Donations	\$10,000		\$10,000
	521.22.42.9999	Cell Phones		\$10,000	\$10,000
03500 Corrections					
	523.60.48.0000	Repairs & Maintenance		(\$15,000)	\$17,000
		Total Current Expense	\$11,341	\$11,341	
10100 Community Development					
	308.40.00.0000	Beginning Fund Balance	(\$24,000)		\$266,500
	558.60.11.0019	Building Inspector		\$15,192	\$15,192
	558.60.21.0001	Medical Dental Life Ins		\$12,744	\$114,696
	558.60.21.0002	Social Security		\$1,162	\$39,291
	558.60.21.0003	Retirement		\$1,823	\$61,633
	558.60.21.0004	Industrial Insurance		\$229	\$2,059
10198	508.40.00.0000	Ending Fund Balance		(\$55,150)	\$65,266
		Total Community Development	(\$24,000)	(\$24,000)	
19200 DARE Fund					
	367.00.00.0000	Private Donations	\$1,500		\$3,000
	521.30.31.0100	Office & Operating Supplies DARE		\$500	\$2,500
	521.30.43.0100	Travel		\$1,000	\$1,000
		Total DARE	\$1,500	\$1,500	
50200 Equipment Rental & Revolving					
50202	594.48.64.0000	Equipment Purchases		\$30,000	\$1,188,000
50211	518.58.11.0000	Central Stores - Op General-Salary & Wages		\$20,000	\$53,000
	518.58.21.0000	Central Stores - Oper/Gen - Benefits		\$10,000	\$21,700
	518.58.34.0000	Central Stores - Inventory Purchases		(\$70,000)	\$552,000
	518.58.45.0000	Central Stores - OP General Equip Rental		\$40,000	\$57,800
50221	548.35.11.0000	Maint of Facilities Salaries & Wages		\$7,500	\$19,300
	548.35.21.0000	Maint of Facilities Benefits		\$2,500	\$8,400
	548.38.11.0001	Mechanical Shop - Operations - IT-Salary & Wages		\$10,000	\$108,900
	548.38.21.0001	Mechanical Shop - Operations - IT-FRINGS		\$5,000	\$44,300
	548.55.40.0000	Fuel Depot - Maint of Tank/Sys-Services		\$30,000	\$35,000
	548.58.34.0000	Fuel - Inventory Purchases		(\$30,000)	\$420,000
50298	508.89.00.0000	Ending Fund Balance - UnReserved		(\$55,000)	\$2,135,100
		Total Equipment Rental & Revolving	\$0	\$0	

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF CONTRACT
(E18-035) FOR WIRELESS AND
WIRELINE ENHANCED 911
OPERATIONS**

RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, pursuant to RCW 38.52 the Washington State Military Department has the authority to assist and facilitate the implementation and operation of Enhanced 911 throughout the state; and

WHEREAS, Walla Walla County and the State Military Department have previously entered into an E911 Operations Contracts for wireline and wireless operations in the county; and

WHEREAS, Agreement E18-035, E911 County Basic Service Operations Contract SFY 2018, effective July 1, 2017 through August 15, 2018, has been offered to the county by the State Military Department for financial assistance for certain approved incurred eligible expenses, pursuant to Washington Administrative Code (WAC) 118-66-050(3) and E911 policies, relative to the operation of an Enhanced 911 communication system in the county; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract, and that the Chair of the Board shall sign same in the name of the Board.

Passed this 2nd day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

E911 County Basic Service Operating Contract SFY 2018
CONTRACT FACE SHEET

1. Contractor Name and Address: Walla Walla County Agency (COUNTY) 15 North 3rd Avenue Walla Walla, Washington 99362		2. Contract Amount: \$ 170,357		3. Contract Number E18-035	
4. Contractor's Contact Person, phone number: Steven Ruley / 509.527.1959 sruley@wallawallawa.gov		5. Contract Start Date July 1, 2017		6. Contract End Date August 15, 2018	
7. MD Program Manager/phone number: Teresa Lewis / 253.512.7481 teresa.lewis@mil.wa.gov		8. Data Universal Numbering System (DUNS #): 144413135		9. UBI # (state revenue): 363-006-535	
10. Funding Authority: Washington State Military Department and State Enhanced 911 Funds					
11. Funding Source Agreement #: RCW 38.52.510, .540, .545 WAC Chapter 118-66		12. Program Index# & Obj/SubObj: 7928A and 79283 NZ		13. CFDA # & Title: NA	
				14. TIN or SSN: NA	
15. Service Districts: (BY LEGISLATIVE DIST): 16th (BY CONGRESSIONAL DIST): 4th & 5th		16. Service Area by County(ies): Walla Walla		17. Women/Minority-Owned, State Certified? <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES, OMWBE #	
18. Contract Classification: <input type="checkbox"/> Personal Services <input type="checkbox"/> Client Services <input checked="" type="checkbox"/> Public/Local Gov't <input type="checkbox"/> Collaborative Research <input type="checkbox"/> A/E <input type="checkbox"/> Other			19. Contract Type (check all that apply): <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Grant <input type="checkbox"/> Agreement <input type="checkbox"/> Intergovernmental (RCW 39.34) <input type="checkbox"/> Interagency		
20. Contractor Selection Process: <input checked="" type="checkbox"/> "To all who apply & qualify" <input type="checkbox"/> Competitive Bidding <input type="checkbox"/> Sole Source <input type="checkbox"/> A/E RCW <input type="checkbox"/> N/A <input type="checkbox"/> Advertised? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			21. Contractor Type (check all that apply): <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> For-Profit <input checked="" type="checkbox"/> Public Organization/Jurisdiction <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> VENDOR <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> OTHER		
22. BRIEF DESCRIPTION: This is a reimbursement contract per WAC 118-66-050(3) and the State E911 Coordination Office(SECO) policies, that are incorporated herein by reference in the amounts described in the Budget Sheet (Attachment E) and the provisions of statewide services. Reimbursement is limited to the maximum contract amount for travel, goods, services and other listed budget categories on an actual cost basis for certain approved incurred Coordinator Professional Development and Basic Service Operating expenses.					
IN WITNESS THEREOF , the parties hereto have executed this Contract on the day and year last specified below. This Contract Face Sheet, Special Terms and Conditions (Attachment A), General Terms & Conditions (Attachment B), Statement of Work (Attachment C), SECO Contract Reimbursement Schedule (Attachment D), Budget Sheet (Attachment E), and Equipment Maintenance Certification Log (Attachment F) govern the rights and obligations of the parties to this Contract.					
In the event of an inconsistency in this contract, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: <div style="margin-left: 20px;"> (a) Applicable State Statutes and Regulations (b) Statement of Work (c) Special Terms and Conditions (d) General Terms and Conditions, and (e) any other provisions of the contract incorporated by reference. </div> This contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind any of the parties hereto.					
WHEREAS, the parties hereto have executed this contract on the day and year last specified below.					
FOR THE DEPARTMENT:			FOR THE CONTRACTOR:		
<div style="border-top: 1px solid black; margin-top: 20px;"> <div style="display: flex; justify-content: space-between;"> Signature Date </div> <div style="margin-top: 5px;"> Dan Swisher, Chief Financial Officer Washington State Military DEPARTMENT </div> </div>			<div style="border-top: 1px solid black; margin-top: 20px;"> <div style="display: flex; justify-content: space-between;"> Signature Date </div> <div style="margin-top: 5px;"> James Duncan, Chairman Walla Walla County Board of Commissioners </div> </div>		
BOILERPLATE APPROVED AS TO FORM (Approval on file 9/12/2017) Dawn C. Cortez, Assistant Attorney General					

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING OCTOBER 1-7,
2017 AS NATIONAL 4-H
WEEK

RESOLUTION NO.

WHEREAS, National 4-H Week is October 1-7, 2016, with the theme “**#Grow True Leaders**”;
and

WHEREAS, 4-H is the nation’s largest positive youth development and youth mentoring organization, empowering six million young people in the United States in partnership with 110 universities; and

WHEREAS, in Washington state alone, more than 80,000 youth participate and in excess of 7,000 adult volunteers supported the 4-H program in the period 2016-2017; and

WHEREAS, 4-H life-changing programs are research-backed and available through 4-H clubs, camps, afterschool & school enrichment programs in every county and parish in the United States, including Walla Walla County; and

WHEREAS, the 4-H motto is “Make the Best Better”, meaning to always try to do things better, to constantly improve; and

WHEREAS, some county 4-H alumni have become extension agents, including the current county extension office director Debbie Moberg Williams, and five county 4-H leaders (Freda Cummins, Lois Garbe, Sarita McCaw, Elsie Patterson, and Ida Mae Scott) and two former Walla Walla County extension agents (Bob Williams and Joe Johnson) have been inducted into the Washington State 4-H Hall of Fame; and

WHEREAS, it is appropriate to recognize the contributions 4-H has made to Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby proclaim October 1-7, 2017 as National 4-H Week.

*“Passed this **2nd day of October, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.”*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, National 4-H Week is October 1-7, 2017, with the theme “**#Grow True Leaders**”;
and

WHEREAS, in Washington state alone, more than 80,000 youth participate and in excess of 7,000 adult volunteers supported the 4-H program in the period 2016-2017; and

WHEREAS, each of the four H's on the clover represent ways youth can grow and develop in 4-H: the first H stands for Head, for critical thinking and problem solving; the second H stands for Heart, for self-discipline, integrity, and communication; the third H for Hands and serving others; and the fourth H is for Health and for choosing healthy lifestyles; and

WHEREAS, the 4-H motto is “Make the Best Better”, meaning to always try to do things better, to constantly improve; and

WHEREAS, 4-H is an informal, practical, learn-by-doing educational program for youth, where young people learn and have fun in the process while acquiring the skills of self-discipline, confidence, the ability to set goals and a sense of responsibility, as well as building citizenship and sportsmanship, showing them the importance of volunteering, and encouraging them to take action in their communities; and

WHEREAS, 4-H opens doors to the future by introducing 4-Hers to a variety of activities that can lead to careers in many fields; and

WHEREAS, some county 4-H alumni have become extension agents, including the current county extension office director Debbie Moberg Williams, and five county 4-H leaders (Freda Cummins, Lois Garbe, Sarita McCaw, Elsie Patterson, and Ida Mae Scott) and two former Walla Walla County extension agents (Bob Williams and Joe Johnson) have been inducted into the Washington State 4-H Hall of Fame; and

WHEREAS, it is appropriate to recognize the contributions 4-H has made to Walla Walla County and highlight the remarkable 4-H youth and leaders we have, as well as showcase the incredible experiences that 4-H offers; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby proclaim

October 1-7, 2017 as NATIONAL 4-H WEEK

in Walla Walla County, and encourage youth in the county to join 4-H and adults to become 4-H leaders.

Dated this 2nd day of October, 2017, at Walla Walla County, Washington.

BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON

James L. Duncan, Chairman

Attest:

James K. Johnson, Commissioner

Connie R. Vinti, Clerk of the Board

Todd L. Kimball, Commissioner

COUNTY COMMISSIONERS (continued)

i) Consent Agenda Items (continued):

- 4) Resolution _____ - Proclaiming October, 2017 as Domestic Violence Awareness Month
- 5) County vouchers/warrants/electronic payments as follows: 4044037 through 4044051, totaling \$86,308.86 (payroll draws dated September 15, 2017); 4044259 through 4044306, totaling \$855,418.63 (September payroll); 4190587 through 4190613, totaling \$992,039.50 (benefits and deductions)
- 6) Payroll action and other forms requiring Board approval

- j) Miscellaneous business to come before the Board
- k) Review reports and correspondence; hear committee and meeting reports
- l) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING OCTOBER,
2017 AS DOMESTIC
VIOLENCE AWARENESS
MONTH

RESOLUTION NO.

WHEREAS, domestic violence affects more than 12 million people in the United States each year, with one in four women in America experiencing domestic violence; and

WHEREAS, domestic violence impacts everyone, affecting family and community health and vitality, thriving when we are silent, and when a family member is abused, it can have long-term damaging effects on the victim that also leave a mark on family, friends, and the community at large; and

WHEREAS, the Walla Walla YWCA and other organizations help provide access to safety for people escaping domestic violence, and offer safe shelter, medical and legal advocacy, counseling and support groups, crisis lines, safety planning, as well as internet and computer safety; and

WHEREAS, in 2015 alone, 380 women and children spent 7,589 bed nights in the Walla Walla YWCA shelter safe from violence and abuse; and

WHEREAS, on October 18, 2017 a Walk a Mile in Her Shoes march will be held in downtown Walla Walla as part of Domestic Violence Awareness Month; and

WHEREAS, it is important to increase awareness in communities that domestic violence continues to be a problem impacting many and needs to be stopped; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby recognize the importance of increasing awareness of the impacts of domestic violence, and shall proclaim October, 2017 as Domestic Violence Awareness Month in Walla Walla County.

"Passed this 2nd day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, domestic violence affects more than 12 million people in the United States each year, with one in four women in America experiencing domestic violence; and

WHEREAS, domestic violence impacts everyone, affecting family and community health and vitality, thriving when we are silent, and when a family member is abused, it can have long-term damaging effects on the victim that also leave a mark on family, friends, and the community at large; and

WHEREAS, victims should have help to find the compassion, comfort, and healing they need, as well as access to supportive services so they can escape the cycle of abuse, and domestic abusers should be punished to the full extent of the law; and

WHEREAS, October is Domestic Violence Awareness Month, a time for communities to come together and build awareness and a movement towards safe and healthy relationships for all individuals and families; and

WHEREAS, we support all those who have been affected by this terrible crime, and recognize the individuals and groups who have stepped forward to break the cycle of violence and work towards putting an end to domestic violence in America; and

WHEREAS, the Walla Walla YWCA and other organizations help provide access to safety for people escaping domestic violence, and has helped hundreds of domestic violence and sexual assault clients, offering shelter, answering crisis line calls, assisting with referrals and providing information, and helping to raise awareness and offer education about how to end the cycle of violence; and

WHEREAS, on October 18, 2017 a Walk a Mile in Her Shoes march will be held in downtown Walla Walla as part of Domestic Violence Awareness Month; and

WHEREAS, it is important to continue to increase awareness in communities that domestic violence remains a problem impacting many and needs to be stopped; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they recognize the importance of continuing to increase awareness of the impacts of domestic violence, and do hereby proclaim

OCTOBER, 2017 as DOMESTIC VIOLENCE AWARENESS MONTH

in Walla Walla County, and ask all citizens to help raise awareness about domestic violence and join in and support local efforts to end this terrible problem and assist victims of these crimes, because there is only one way to end domestic violence: **together**.

Dated this 2nd day of October, 2017, at Walla Walla County, Washington.

BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON

James L. Duncan, Chairman

Attest:

James K. Johnson, Commissioner

Connie R. Vinti, Clerk of the Board

Todd L. Kimball, Commissioner

a) Consent Agenda Items:

- 1) Resolution _____ - Interagency Agreement between the Washington Traffic Safety Commission and Walla Walla County Department of Community Health
- 2) Resolution _____ - Contract between the Washington State Department of Health and Walla Walla County (Amendment 14 to 2015-2017 Consolidated Contract)
- 3) Resolution _____ - Approving Service Agreements Between Walla Walla County Department of Community Health and Whitman County Public Health Department and Garfield and Yakima County Health Districts

b) Action Agenda Items:

- 1) Proposal 2017 10-02 DCH-1
Approval to allow the Washington Health Care Authority to locate a Medicaid Enrollment and Authorization Specialist within the Department of Community Health
- 2) Proposal 2017 10-02 DCH-2
Approval to request renewal of grants for Access to Baby and Child Dentistry program with various foundations, trusts, and community support programs

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
INTERAGENCY AGREEMENT
BETWEEN THE WASHINGTON
TRAFFIC SAFETY COMMISSION
AND WALLA WALLA COUNTY
DEPARTMENT OF COMMUNITY
HEALTH



RESOLUTION NO.

WHEREAS, the Washington Traffic Safety Commission has proposed an Interagency Agreement AG-1981-Bikes on the Road with the Walla Walla County Department of Community Health; and

WHEREAS, the agreement benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have reviewed same; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said agreement, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

*Passed this 2nd day of **October, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners
From: Meghan DeBolt
Director, Community Health
Date: September 14, 2017
Subject: Washington Traffic Safety Commission, Interagency Agreement re: Bikes on the Road

This agreement will serve to provide funding for traffic safety grant project AG-1981-Bikes on the Road with the goal of reducing bicycle related deaths and serious injuries by increasing helmet use among youth and young adults, increasing bicycle safety education in the schools and in the community, reducing the number of bicycle related injuries due to unsafe, poorly operating bicycles, increasing use of bicycle helmets, increasing the number of children who know how to safely operate a bicycle.

The period of performance of this agreement will be from date of execution by both parties through September 30, 2018.

Compensation for work performed includes 10% for indirect costs and a total of \$7,500.

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of the Interagency Agreement re: Bikes on the Road with Washington Traffic Safety Commission and authorize the Director, Community Health to sign.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CONTRACT
BETWEEN THE WASHINGTON
STATE DEPARTMENT OF HEALTH
AND WALLA WALLA COUNTY



RESOLUTION NO.

WHEREAS, the Washington State Department of Health has proposed contract Amendment 14 with Walla Walla County for the 2015-2017 Consolidated Contract with the Walla Walla County Health Department; and

WHEREAS, the amended contract benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said amendment; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract amendment, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

Passed this 2nd day of **October, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners
From: Meghan DeBolt
Director, Community Health
Date: October 2, 2017
Subject: Amendment 14 to C17131 2015-2017 Washington Department of Health Consolidated Contract

This amendment adds Statements of Work for the following programs:

- Emergency Preparedness & Response – Effective July 1, 2017
- FPHS Communicable Disease & Support Capabilities - Effective July 1, 2017
- Healthier Washington LHJ-ACH Engagement Contractor Agreement - Effective July 1, 2017
- Supplemental Nutrition Assistance Program – Education - Effective October 1, 2017

This amendment adds dollars as shown for the following programs:

- | | |
|---|----------|
| • Emergency Preparedness & Response 7/1/17to12/31/17 | \$29,894 |
| • FPHS Communicable Disease & Support Capabilities 7/1/17 to 12/31/17 | \$42,000 |
| • Healthier Washington LHJ-ACH Engagement Contractor Agreement 7/1/17to12/31/17 | \$37,340 |
| • Supplemental Nutrition Assistance Program 10/1/17to12/31/17 | \$22,978 |
| • WIC Nutrition Program01/01/15to12/31/15 | \$6,125 |

This amendment reduces dollars as shown for the following program:

- | | |
|--|------------|
| • Youth Marijuana Prevention & Education Program(YMPEP) 7/1/17to12/31/17 | -\$170,000 |
|--|------------|

Explanation: Amendment #13 added \$311,000 for the YMPEP program, but neglected to remove the dollars for Klikitat County which is no longer part of the Greater Columbia Accountable Communities of Health (GCACH) region for which Walla Walla County is now the fiscal lead. In addition, Amendment #13 erroneously showed the total annual allotment, rather than just the six month period ending 12/31/17. To recap:

Amendment #13 showed

- \$311,000 7/1/17 to 12/31/17

Amendment #14 makes these corrections:

- Removes Klikitat's \$29,000 for a total annual allotment of \$282,000
- Shows the actual 6 month allotment for 7/1/17 to 12/31/17 as \$141,000

The Total Annual allotment for YMPEP is \$282,000 and will be included in the new Consolidated Contract.

This amendment therefor shows an overall decrease of \$31,663 for a revised maximum consideration of \$1,415,546

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of Amendment 14 to C17131 2015-2017 Consolidated Contract and authorize the Director, Community Health to sign.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
SERVICE AGREEMENTS
BETWEEN WALLA WALLA
COUNTY DEPARTMENT OF
COMMUNITY HEALTH AND
WHITMAN COUNTY PUBLIC
HEALTH DEPARTMENT AND
GARFIELD AND YAKIMA COUNTY
HEALTH DISTRICTS

RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, pursuant to Walla Walla County Proposal 2017 05-30 DCH-2, Meghan DeBolt, County Community Health Department Director, requested and received authorization for the department to apply to the Washington State Department of Health for short-term available funding to support local health jurisdictions in work with respective Accountable Communities of Health; and

WHEREAS, the Walla Walla County Community Health Department received said funding, and wishes to enter into Service Agreements with entities for services as follows: #17-75 with Garfield County Health District; #17-77 with Whitman County Public Health Department; and #17-78 with Yakima Health District; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have reviewed said Service Agreements; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said Service Agreements, and that the Chair of the Board shall sign same in the name of the Board.

Passed this 2nd day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



MEMO

Date: October 2nd, 2017

Proposal ID: 2017 10-02 DCH-1

To: BOCC

From: Meghan M. DeBolt, MPH/MBA
Administrator

Intent – Inform the BOCC of interest from WA State Health Care Authority to locate a Medicaid Enrollment and Authorization Specialist within the Department of Community Health (DCH).

Topic – Medicaid Enrollment Specialist Placement

Summary

The Department of Community Health was contacted by the Health Care Authority in July to see if we had any space available for an enrollment specialist. Their current location is at St. Mary's and the hospital can no longer allocate the space due to their expanded client base.

The Specialist's work is mostly done via telephone and email, however occasionally a client will come in (1-2/month).

HCA will provide internet access via a MiFi wireless hotspot, chair, computer, printer, and phone. They will need a desk and space from the County.

Cost

0

Funding

0

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

Will help build a stronger partnership with the HCA and St. Mary's. Will also help ensure Medicaid beneficiaries can access enrollment services with few barriers.

Risk

N/A

Benefits

Meet community needs for Medicaid enrollment resources.

Conclusion/Recommendation

It is recommended that the Board of Commissioners allow HCA to place an enrollment specialist at 310 Poplar Street in the Northwest office on the First Floor.

Submitted By

Meghan DeBolt, DCH,

Name Department Date

Name Department Date

Disposition

____ Approved

____ Approved with modifications

____ Needs follow up information

____ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

____ Modification

____ Follow Up



MEMO

Date: 9/26/2017

Proposal ID:2017 10-02 DCH-2

To: BOCC

From: Jodi Ferguson

Intent – Program Funding - 2018

Topic: **Funding for Dental Supplies and Coordinator from the Mary Garner Esary Trust; JL Stubblefield Trust; The Braden Foundation; Carrie Welch Trust; Columbia REA; Yancey Winans Trust; George Welch Trust; Art and Clara Bald Trust; Pacific Power Foundation; The Wells Trust and the Blue Mountain Community Foundation.**

1. Name of Grant/Program: **Access to Baby and Child Dentistry**
2. New Grant ☐ Renewing Grant ☒ Term (# of years) 1
3. Is the grant unchanged, and does not require Current Expense funding?
Yes ☒ No ☐ **(If YES, please skip to number 24)**
4. How will this grant benefit the county's citizens?
5. Is this a program grant or an equipment grant?
6. Is this a "one-time only grant" ☐ or is it renewable ☐? If renewable, how long is grant anticipated to last?
7. If this is a new grant how will the grant support a current program OR how will the program change?
8. Does this grant require up front funds? Yes ☐ No ☐ If **YES**, what is the source of the up-front funds needed to cover costs prior to initial and continuing reimbursements being received?
9. How many employees (new or current) will be paid by the grant?
New _____ Current _____
10. If this grant requires new hire(s) and grant ends, how will unemployment costs be funded?

11. Will the grant require matching funds; i.e., in-kind, cash, Employment Security, Social Security, FICA, PERS, etc? Yes ☐ No ☐ If **YES**, what?
12. Would the grant allow for an annual COLA in salary, increase in medical insurance premiums or increases in any personnel benefits? Yes ☐ No ☐
13. What fund would support a cash match (if required)?
14. If required what is the **TOTAL** cost of the match over the life of the grant?
15. What fund would support the administration of the grant?
16. Will the grant allow for the County cost allocation plan to be funded?
Yes ☐ No ☐
17. Would the grant require the county to provide office space and/or additional equipment to administer the program? Yes ☐ No ☐ If **YES**, what are the requirements?
18. Would the program require use of a county vehicle or personal vehicle?
Yes ☐ No ☐ If **YES**, would the grant provide for the cost of the automobile and/or liability insurance? Yes ☐ No ☐
19. Would the grant require activities by other county offices/departments? (i.e. legal review, technology services assistance, new BARS numbers.) Yes ☐ No ☐
If **YES**, what activities?
20. Would acceptance and completion of the grant project in any way OBLIGATE the County to create/enact new ordinance or policies? Yes ☐ No ☐ If **YES**, what obligations?
21. Does this grant project include any activities that may fall outside the county's standard policies (personnel policies on travel, hours of work, training required, reimbursement for meeting refreshments, paying for meeting space, etc.?)
Yes ☐ No ☐
22. Will outside consultants be solicited to work on the grant and if so, is a process in place for appropriate selection and oversight of consultant activities?
Yes ☐ No ☐ If **YES**, what is the funding source for consultant fees?
23. For a program grant, how would the program be funded after the grant expires? (It should be understood that once grant funding ends, either the program ceases OR the funding for the program needs to be absorbed within the department's or office's existing budget) **OR** justification must be provided that the program has been and will continue to save or benefit taxpayers.

24. Please attach to this proposal a synopsis of the grant or a copy of the fact sheet.

This grant follows the Mission statement of the Department of Community Health: to improve the health, wellbeing and quality of life for our community.

This grant will assist in the continuation of the ABCD/Oral Health Program. We can continue to provide education and free oral health supplies to the families in our community during 2018. Supplies will be distributed at Health Fairs, Community Events, Helpline, Blue Ridge HeadStart, Children's Home Society Early HeadStart, WWCDCH, Dayton ECEAP/HeadStart and Columbia County Health Department nurse and WIC programs.

Providing free dental supplies to the whole community is an opportunity to provide information regarding dentists who will accept the underserved populations.

25. **Please feel free to submit additional information as needed.**

26. **Conclusion/Recommendation**

Submitted By			Disposition
Meghan DeBolt DCH 9-26-17			____ Approved
Name	Department	Date	____ Approved with modifications
			____ Needs follow up information
Name	Department	Date	____ Denied
			BOCC Chairman
			Date

Additional Requirements to Proposal

____ Modification

____ Follow Up

- Copies to:
- 1) Requesting Office/Department
 - 2) Susan Dombrosky, Auditor's office
 - 3) Commissioners' File

- a) Presentation re: 2018 Walla Walla County Comprehensive Plan and Development Regulations annual amendment process
- b) Discussion and direction regarding the 2018 Walla Walla County Comprehensive Plan and Development Regulations annual amendment process
- c) **Action Agenda Items:**
 - 1) Resolution _____ - Establishing the time frame and criteria for acceptance of applications for amendments to the Walla Walla County Comprehensive Plan
 - 2) Resolution _____ - Establishing the time frame and criteria for acceptance of applications for amendments to the Walla Walla County Code pertaining to development regulations
 - 3) Recommendation re Walla Walla County Community Development Department Request for Qualifications and Proposal for Professional Land Use Planning Services
- d) Department update and miscellaneous



WALLA WALLA COUNTY

Community Development Department

310 W. Poplar, Suite 200 • Walla Walla, WA 99362-2865

October 2, 2017

PRESS RELEASE

Walla Walla County Community Development Department
310 W. Poplar Street
Walla Walla, WA 99362
www.co.walla-walla.wa.us
509-524-2610

2018 WALLA WALLA COUNTY COMPREHENSIVE PLAN AND DEVELOPMENT REGULATION AMENDMENT PROCESS

Walla Walla County has begun its annual consideration of Comprehensive Plan and Development Regulation amendments for 2018. Typically, the County would not be opening the application cycle until January 1st, but because our County Comprehensive Plan is due June 30, 2018 the application cycle needs to begin as soon as possible.

The amendment process is designed to solicit from the public, other governmental jurisdictions (e.g. cities), and other agencies and organizations, which can include the Board of County Commissioners, suggested changes to the Walla Walla County Comprehensive Plan and Development Regulations for consideration.

Comprehensive Plan

The Walla Walla County Comprehensive Plan provides the policy framework for making land use and related decisions to accommodate the projected 20-year growth in the County. The plan applies to the unincorporated areas of the County only, including the urban growth areas (UGA) of College Place, Prescott, Waitsburg, and Walla Walla. However, each of our cities have their own comprehensive plans and separate amendment processes. The purpose of the comprehensive plan is to guide development in the County, including the unincorporated lands of the UGAs, as well as the unincorporated communities of Burbank, Dixie, Lowden, and Touchet. The Comprehensive Plan contains the goals and policies intended to guide land use planning in a coordinated and comprehensive manner.

For the 2018 Comprehensive Plan amendment cycle, the types of applications that will be accepted will be limited to the following criteria:

1. Technical amendments to correct errors in policies or text; and
2. Technical amendments to correct mapping errors that do not require interpretation of the criteria for the various land use designations; and
3. Text or policy changes to resolve inconsistencies or unnecessary duplication among policies; and

4. Changes to comprehensive plan appendices; and
5. Site-specific land use map amendments that do not require substantive changes to existing policy language and that do not alter the urban growth area boundary except to correct a mapping error as provided in Section 14.10.015 (C) (2); and
6. Changes required by amendments to countywide planning policies; and
7. Other types of amendments as allowed by WWCC 14.10.030 including resolution of an emergency condition or situation that involves the public health, safety or welfare and when adherence to the amendment process set forth in the Code would be detrimental to the public health, safety or welfare, and amendments due to actions from the State legislature, and/or courts, and/or Growth Management Hearings Board;
8. Annual review amendments as provided in Section 14.10.015(C); and
9. Updates to a subarea plan; and
10. County proposed substantive changes to existing text or policy language including the introduction of new text or policy language; and
11. Non-county proposed substantive changes to existing text or policy language necessary due to the demonstrated consequences of adopted text or policy language not anticipated or contemplated when the text or policy language was last adopted; and
12. Land use map changes related to a proposed text or policy as provided in Sections 14.10.015D.3 and 14.10.015D.4; and
13. Land use map changes necessary due to changed conditions on the subject property or its surrounding area not anticipated or contemplated when the land use map designation for the property was last adopted. "Changed conditions" do not include actions taken by the current or former property owners to facilitate a more intense development of the property; and
14. Amendments to the urban growth areas for the cities of College Place and Walla Walla.

Development Regulations

The Development Regulations (County Code) are the tools that implement the Comprehensive Plan. They provide the regulatory controls for development and land use activities. They include the County's zoning code, critical areas regulations, shoreline master program, planned unit development ordinances, and subdivision ordinances. The County's development regulations are applicable only to the unincorporated lands in Walla Walla County, including the urban growth areas of the cities of College Place, Prescott, Waitsburg, and Walla Walla, also the Burbank UGA, and the rural activity centers (RAC) of Dixie, Lowden, and Touchet. The cities have their own development regulations, and separate amendment processes.

Amendment Application Process

To propose amendments to the Comprehensive Plan and Development Regulations please contact the staff of the Walla Walla County Community Development Department at 509-524-2610 for information on application submittal requirements. Applicants are strongly encouraged to meet with the agency's planning staff prior to submitting an application to obtain information on the application process, including timelines, and applicable fees.

Applications for Comprehensive Plan and Development Regulation amendments must be submitted to the Walla Walla County Community Development Department, 310 W. Poplar St., Suite 200, by 4:00 p.m., Thursday, November 30, 2017. A schedule will then be followed to comply with state requirements and the Walla Walla County Code to allow opportunities for public review and

comment. A series of public hearings, first for determining the amendments to be included on the 2018 docket, and later for consideration of the final docket, will be held by the Walla Walla County Planning Commission and the Board of County Commissioners (dates and locations to be announced later). The Board of County Commissioners makes the final decision to approve, or deny an amendment request. Written comments concerning the proposed amendments will be accepted via regular mail, e-mail, or delivered directly to the County Community Development Department. Also, comments (written and verbal) can be received at public hearings.

The Department's website (www.co.walla-walla.wa.us) will provide information on the amendment process, including information about the public participation process. The target for completion of proposed amendments is June 30, 2018.

-End-

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF ESTABLISHING
THE TIME FRAME AND CRITERIA
FOR ACCEPTANCE OF
APPLICATIONS FOR AMENDMENTS
TO THE WALLA WALLA COUNTY
COMPREHENSIVE PLAN**

RESOLUTION NO.

WHEREAS, pursuant to RCW 36.70A.130(2), amendments to the Walla Walla County Comprehensive Plan are considered by the Board of County Commissioners no more frequently than once a year except as provided by RCW 36.70A.130(2); and

WHEREAS, Walla Walla County Code (WWCC) Title 14 allows for applications to be accepted one time a year at a date established by the Board of County Commissioners; and

WHEREAS, the Board wishes to establish the time period and criteria for accepting applications for amendments to the Comprehensive Plan for the year 2018; and

WHEREAS, upon recommendation from Walla Walla County Community Development Department Director Tom Glover, and pursuant to the attached Exhibit A, memo dated October 2, 2017 from Tom Glover, Director, Walla Walla County Community Development Department, which is by this reference made a part hereof, the Board of County Commissioners approved the establishment of the time period and criteria; and

WHEREAS, this amendment process is designed to solicit from the public and outside agencies suggested amendments to the Walla Walla County Comprehensive Plan for consideration; and

WHEREAS, proposals for amendments may also originate internally, from County Departments and/or the Board of County Commissioners; and

WHEREAS, applications for the 2018 Comprehensive Plan amendment cycle will include:

1. Technical amendments to correct errors in policies or text; and
2. Technical amendments to correct mapping errors that do not require interpretation of the criteria for the various land use designations; and
3. Text or policy changes to resolve inconsistencies or unnecessary duplication among policies; and
4. Changes to comprehensive plan appendices; and
5. Site-specific land use map amendments that do not require substantive changes to existing policy language and that do not alter the urban growth area boundary except to correct a mapping error as provided in WWCC Section 14.10.015(C) (2); and
6. Changes required by amendments to countywide planning policies; and
7. Other types of amendments as allowed by WWCC Section 14.10.030 including resolution of an emergency condition or situation that involves the public health, safety or welfare and when adherence to the amendment process set forth in the Code would be detrimental to the public health, safety or welfare, and amendments due to actions from the State legislature, and/or courts, and/or Growth Management Hearings Board; and

8. Annual review amendments as provided in WWCC Section 14.10.015(C); and
9. Updates to a subarea plan; and
10. County proposed substantive changes to existing text or policy language including the introduction of new text or policy language; and
11. Non-county proposed substantive changes to existing text or policy language necessary due to the demonstrated consequences of adopted text or policy language not anticipated or contemplated when the text or policy language was last adopted; and
12. Land use map changes related to a proposed text or policy as provided in Sections 14.10.015D.3 and 14.10.015D.4; and
13. Land use map changes necessary due to changed conditions on a subject property or its surrounding area not anticipated or contemplated when the land use map designation for the property was last adopted. "Changed conditions" do not include actions taken by the current or former property owners to facilitate a more intense development of the property; and
14. Amendments to the urban growth areas for the cities of College Place and Walla Walla.

Now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, pursuant to Exhibit A, the criteria for the 2018 Comprehensive Plan amendment process is established as follows:

1. Technical amendments to correct errors in policies or text; and
2. Technical amendments to correct mapping errors that do not require interpretation of the criteria for the various land use designations; and
3. Text or policy changes to resolve inconsistencies or unnecessary duplication among policies; and
4. Changes to comprehensive plan appendices; and
5. Site-specific land use map amendments that do not require substantive changes to existing policy language and that do not alter the urban growth area boundary except to correct a mapping error as provided in WWCC Section 14.10.015(C) (2); and
6. Changes required by amendments to countywide planning policies; and
7. Other types of amendments as allowed by WWCC Section 14.10.030 including resolution of an emergency condition or situation that involves the public health, safety or welfare and when adherence to the amendment process set forth in the Code would be detrimental to the public health, safety or welfare, and amendments due to actions from the State legislature, and/or courts, and/or Growth Management Hearings Board; and
8. Annual review amendments as provided in WWCC Section 14.10.015(C); and
9. Updates to a subarea plan; and
10. County proposed substantive changes to existing text or policy language including the introduction of new text or policy language; and
11. Non-county proposed substantive changes to existing text or policy language necessary due to the demonstrated consequences of adopted text or policy language not anticipated or contemplated when the text or policy language was last adopted; and
12. Land use map changes related to a proposed text or policy as provided in WWCC Sections 14.10.015D.3 and 14.10.015D.4; and
13. Land use map changes necessary due to changed conditions on the subject property or its surrounding area not anticipated or contemplated when the land use map designation for the property was last adopted. "Changed conditions" do not include actions taken by the current or former property owners to facilitate a more intense development of the property; and
14. Amendments to the urban growth areas for the cities of College Place and Walla Walla.

The time period for acceptance of Comprehensive Plan Amendment Applications for consideration shall begin with official publication notice, and shall be open until 4:00 p.m. November 30, 2017. Applications shall be submitted to the Walla Walla County Community Development Department by that time.

"Passed this 2nd day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County Community Development Department



To: Board of County Commissioners
From: Tom Glover, Director 
Date: October 2, 2017
Subj: 2018 Comprehensive Plan Amendment Cycle

Intent

To open the annual amendment cycle for 2018.

Background/Summary

The Growth Management Act, at RCW 36.70A.130 (1), directs that: "Each comprehensive land use plan and development regulations shall be subject to continuing review and evaluation by the county or city that adopted them."

RCW 36.70A.130 (2) directs: "Each county and city shall establish and broadly disseminate to the public a public participation program... that identifies procedures and schedules whereby updates, proposed amendments, or revisions of the comprehensive plan are considered by the governing body of the county or city no more frequently than once every year."

This is supported in Walla Walla County Code, Title 14, Development Code Administration, Section 14.10.015 (A): "The Walla Walla County Comprehensive Plan shall be amended pursuant to this chapter, whereby, in compliance with RCW36.70A.130 (2), amendments are considered by the board of county commissioners no more frequently than once a year except as provided in Section 14.10.030..." (special situations where an amendment is needed outside the amendment process).

Purpose

Compliance with the requirements of the Growth Management Act as noted above. The comprehensive plan changes as circumstances in the community change. Walla Walla County Code (WWCC), Title 14, Section 14.10.010 states: "Amendments to the comprehensive plan are the means by which the county may modify its twenty-year plan in response to changing county needs or circumstances." And that: "All amendments will be reviewed in accordance with the Growth Management Act (GMA) and other applicable state laws, the adopted Walla Walla County Comprehensive Plan, and the county-wide planning policies."

Review schedule and types of annual review

WWCC 14.10.015 (C) directs that: "Every year the Board may limit its review to consideration of only the following proposed Comprehensive Plan amendments:

1. Technical amendments to correct errors in policies or text; and

2. Technical amendments to correct mapping errors that do not require interpretation of the criteria for the various land use designations; and
3. Text or policy changes to resolve inconsistencies or unnecessary duplication among policies; and
4. Changes to comprehensive plan appendices; and
5. Site-specific land use map amendments that do not require substantive changes to existing policy language and that do not alter the urban growth area boundary except to correct a mapping error as provided in Section 14.10.015 (C) (2); and
6. Changes required by amendments to countywide planning policies; and
7. Other types of amendments as allowed by WWCC 14.10.030 including resolution of an emergency condition or situation that involves the public health, safety or welfare and when adherence to the amendment process set forth in the Code would be detrimental to the public health, safety or welfare, and amendments due to actions from the State legislature, and/or courts, and/or Growth Management Hearings Board;
8. Annual review amendments as provided in [Section 14.10.015\(C\)](#); and
9. Updates to a subarea plan; and
10. County proposed substantive changes to existing text or policy language including the introduction of new text or policy language; and
11. Non-county proposed substantive changes to existing text or policy language necessary due to the demonstrated consequences of adopted text or policy language not anticipated or contemplated when the text or policy language was last adopted; and
12. Land use map changes related to a proposed text or policy as provided in Sections 14.10.015D.3 and 14.10.015D.4; and
13. Land use map changes necessary due to changed conditions on the subject property or its surrounding area not anticipated or contemplated when the land use map designation for the property was last adopted. "Changed conditions" do not include actions taken by the current or former property owners to facilitate a more intense development of the property; and
14. Amendments to the urban growth areas for the cities of College Place and Walla Walla.

Schedule:

WWCC Title 14 directs that all applications shall be submitted on or before March 31st of each year. However, because the State has established a mandatory deadline for the County's Comprehensive Plan update to be June 30, 2018 it is necessary to start the annual amendment cycle early.

The 2018 cycle must open with a resolution signed by the Board of County Commissioners.

Recommendation

Staff recommends the Board approve a Resolution similar to the attached draft and direct Staff to proceed with the placement of official notice of the 2018 Comprehensive Plan amendment application process.

Policy Impact

Approval would be in compliance with the Growth Management Act, and Title 14 of the Walla Walla County Code.

Cost

Cost will match or exceed revenue, depending on the number and type of applications received. Cost includes staff time for reviewing, processing, and researching applications and supporting documentation, preparing staff reports and recommendations to the Planning Commission and Board of County Commissioners, and placing public notices for hearings and workshops.

Funding

Expected revenue from application fees is budgeted at approximately \$15,000; more if more applications are received.

Alternatives Considered

1. No annual process this year. This would be inconsistent with County code and State law.

Acquisition Method

Public notice in local newspapers (press release), and on the Walla Walla County Community Development Department website.

Access

All applications for proposed amendments are public records.

Benefits

Compliance with State requirements.

Submitted by:

Tom Glover, Director
Walla Walla Joint Community Development Agency
Date prepared: December 8, 2015

Disposition:

☐ Approved
☐ Approved with modifications
☐ Needs follow up information
☐ Denied

BoCC Chairman

Date

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ESTABLISHING
THE TIME FRAME AND CRITERIA
FOR ACCEPTANCE OF
APPLICATIONS FOR AMENDMENTS
TO THE WALLA WALLA COUNTY
CODE PERTAINING TO
DEVELOPMENT REGULATIONS

RESOLUTION NO.

WHEREAS, pursuant to the Growth Management Act, RCW 36.70A.130(1), development regulations shall be subject to continuing review and evaluation by the county or city that adopted them; and

WHEREAS, the Growth Management Act RCW 36.70A.470 requires that the County include a procedure for any interested person to suggest amendments to the development regulations, and that the amendments must be docketed and considered at least once per year; and

WHEREAS, Walla Walla County Code Title 14 allows for applications to amend the County's development regulations be accepted one time a year at a date established by the Board of County Commissioners; and

WHEREAS, exceptions to the once a year limitation are allowed by Title 14:

1. To resolve an emergency condition or situation that involves the public health, safety or welfare and when adherence to the amendment process set forth in the Code would be detrimental to the public health, safety or welfare; or
2. As determined by a majority vote of the Board of County Commissioners to be in the long term interests of the County; and

WHEREAS, development regulations are the controls placed on development or land use activities, including, but not limited to, Walla Walla County Code Title 16 Subdivisions, Title 17 Zoning, Title 18 Environment, the Walla Walla County Shoreline Master Program, and any other official controls required to implement the comprehensive plan; and

WHEREAS, amendments to development regulations are the means by which the County ensures that development regulations are consistent with the comprehensive plan and circumstances within the County; and

WHEREAS, there may be additional amendments that may be considered by the County outside the regular docketing process; and

WHEREAS, the Board wishes to establish the time period and criteria for accepting applications for amendments to the County's development regulations for the year 2018; and

WHEREAS, upon recommendation from Walla Walla County Community Development Department Director Tom Glover, and pursuant to attached Exhibit A, memo dated October 2, 2017 from Tom Glover, Director, Walla Walla County Community Development Department, which is by this reference made a part hereof, the Board of County Commissioners approved the establishment of the time period and criteria; and

WHEREAS, this amendment process is designed to solicit from the public and outside agencies suggested amendments to the Walla Walla County development regulations for consideration; and

WHEREAS, proposals for amendments may also originate internally, from County staff, County Departments, and/or the Board of County Commissioners; and

WHEREAS, applications may also be submitted by any interested person including applicants, citizens, hearing examiners, and staff of other agencies; and

WHEREAS, only a property owner or an authorized agent of the property owner may submit a site-specific amendment application unless such amendment is necessary for consistency between the comprehensive plan and development regulations; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, pursuant to Exhibit A, the criteria for the 2018 development regulations amendment process is established as outlined above, and that the time period for acceptance of development regulations amendment applications for consideration shall begin with official publication notice, and shall be open until 4:00 p.m. November 30, 2017. Applications shall be made to the Walla Walla County Community Development Department.

*"Passed this 2nd day of **October, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County Community Development Department



To: Board of County Commissioners
From: Tom Glover, Director *TG*
Date: October 2, 2017
Subj: 2018 County Amendment Cycle – Development Regulations

Intent

To open the annual amendment cycle for 2018.

Background/Summary

The Growth Management Act, at RCW 36.70A.130 (1), directs that: "Each comprehensive land use plan and development regulations shall be subject to continuing review and evaluation by the county or city that adopted them."

RCW 36.70A.470 requires that the County include a procedure for any interested person (including staff of other agencies) to suggest amendments to the comprehensive plan or development regulations, and that the amendments must be docketed and considered on at least an annual basis.

This is supported in Walla Walla County Code, Title 14, Development Code Administration, Section 14.15.015: "The board of county commissioners shall consider amendments to the Walla Walla County development regulations once a year pursuant to the provisions of this chapter."

Development Regulations are defined by the Growth Management Act at RCW 36.70A.030 (7) as: "Development regulations" or "regulation" means the controls placed on development or land use activities by a county or city, including, but not limited to, zoning ordinances, critical areas ordinances, shoreline master programs, official controls, planned unit development ordinances, subdivision ordinances, and binding site plan ordinances together with any amendments thereto. A development regulation does not include a decision to approve a project permit application, as defined in RCW 36.70B.020, even though the decision may be expressed in a resolution or ordinance of the legislative body of the county or city."

Walla Walla County Code (WWCC), Title 14, Section 14.15.010 states: "Development regulations are the controls placed on development or land use activities, including, but not limited to, Title 16 Subdivisions, Title 17 Zoning, Title 18 Environment, the Walla Walla County Shoreline Master Program, and any other official controls required to implement the comprehensive plan."

"Official Controls" are defined by RCW 36.70.20(11) as: "Official controls means legislatively defined and enacted policies, standards, precise detailed maps and other criteria, all of which control the physical development of a county or any part thereof or any detail thereof, and are the means of translating into regulations and ordinances all or any part of the general objectives of the comprehensive plan. Such official controls may include, but are not limited to, ordinances establishing zoning, subdivision control, platting, and adoption of detailed maps."

Procedural regulations, such as amendments to the County's Title 14 or Chapter 18.04 (SEPA), are not development regulations governed by RCW 36.70A, nor official controls as defined by RCW 36.70. Amendments to Title 14 and Chapter 18.04 do not have to follow the procedural requirements for the amendment of development regulations, although they are subject to a public hearing before adoption. Chapter 18.04 is, of course, included in Title 18, but it is adopted pursuant to RCW 42.21C, the State Environmental Policy Act. Other chapters within Title 18, such as the County Critical Areas Chapter, 18.08, are development regulations adopted pursuant to the Growth Management Act.

Purpose

Compliance with the requirements of the Growth Management Act as noted above. The County's development regulations change as circumstances in the community change. WWCC 14.15.010 states: "Amendments to development regulations are the means by which the county ensures that development regulations are consistent with the comprehensive plan and circumstances within the county."

Review schedule and types of annual review

WWCC 14.15.020 requires that all proposals for development regulations amendments be considered concurrently so that the cumulative effect of all items on the final docket will be ascertained.

WWCC 14.15.040 states that: "All applications may be submitted by any interested person, including applicants, citizens, hearing examiners, staff of other agencies, county staff, and the board of county commissioners." And that "Only a property owner or an authorized agent of the property owner may submit a site-specific amendment application unless such amendment is necessary for consistency between the comprehensive plan and development regulations."

There is no limit on the types of development regulations amendment requests that can be submitted, other than those pertaining to the chapters, and portions of chapters, of the Walla Walla County Code, including but not limited to, Titles 16, 17 and 18 (excluding, as noted above, Chapter 18.04).

Exception to the once per year policy:

WWCC 14.15.030 gives discretion to the Board to amend development regulations more often than once a year as determined by a majority vote of the board of county commissioners to be in the long term interests of the county.

Schedule:

WWCC Title 14 directs that all applications for amendment of development regulations shall be submitted on or before March 31st of each year. However, because the State has established a mandatory deadline for the County's Comprehensive Plan update, and the implementing development regulations, for June 30, 2018, it is necessary to start the annual amendment cycle early.

The 2018 cycle must *open* with a resolution signed by the Board of County Commissioners.

Recommendation

Staff recommends the Board approve a Resolution similar to the attached draft, and direct staff to proceed with the placement of official notice of the 2018 development regulations amendment application process.

Policy Impact

Approval would be in compliance with the Growth Management Act and Title 14 of the Walla Walla County Code.

Cost

Cost will match or exceed revenue, depending on the number and type of applications received.

Funding

Expected revenue from application fees is estimated to be approximately \$4,500.

Alternatives Considered

No annual process this year. This would be inconsistent with County code and State law.

Acquisition Method

Public notice in local newspapers (press release), and on the Walla Walla County Community Development Department website.

Access

All applications for proposed amendments are public records.

Benefits

Compliance with State requirements.

Submitted by:

Tom Glover, Director
Walla Walla County Community Development Dept.
Date prepared: December 8, 2015

Disposition:

☐ Approved
☐ Approved with modifications
☐ Needs follow up information
☐ Denied

BoCC Chairman

Date



Walla Walla County Community Development Department



To: Board of County Commissioners
From: Tom Glover, Director
Date: October 2, 2017
Subj: Selection of consultant/approval of agreement

Intent

To approve an agreement with The Watershed Company for professional land use planning services.

Background/Summary

To assist the County's Community Development Department staff with the state-mandated Comprehensive Plan update, the County issued a Request for Qualifications/Proposal (RFQ/P) for professional land use planning services. In response to that RFQ/P the County received proposals from five qualified consultant firms, including one firm who has provided professional land use planning services for the County recently.

County staff discussed the proposal submitted by The Watershed Company with representatives from that company, by phone last week, and have concluded that this firm provides the type of professional land use planning services needed to assist us with our comprehensive plan update. Included with their proposal is a reasonable timeline for the project, that meets county staff expectations, and the mandated June 30, 2018 deadline.

Their proposal also included the task of reviewing and updating the County's development regulations as a result of the comprehensive plan update, which also included updating the County's critical areas regulations (saving us the extra cost and 12 months more work).

Agreement proposed is for the duration of the project timeline, which terminates June 30, 2018.

Purpose

To provide professional, objective, and competent land use planning services in line with best practices and the requirements of the County's Code, and the State's Growth Management Act, and other laws.

Policy Impact

It has been the County's practice to rely on the services of a professional land use planner for more than a decade now. The purpose of hiring professional land use planning services is to provide expertise and assistance with the update of the County's comprehensive plan and development regulations. This expertise is derived from experience completing other similar projects, and being current with the requirements of the State's Growth Management Act.

Cost

The cost submitted by this firm to complete the Scope of Work listed with the agreement is \$119,687 which includes a \$15,000 contingency cost should it be needed. It also includes the cost of updating our development code, including the County's Critical Areas regulations.

Funding

10100 – Community Development:

2017

- 558.60.41.0000 PROFESSIONAL SERVICES \$25,000
- 558.60.41.0006 PROFESSIONAL SERVICES – COMP PLAN \$25,000

2018 – Draft/Proposed

- 558.60.41.0000 PROFESSIONAL SERVICES \$25,000
- 558.60.41.0006 PROFESSIONAL SERVICES – COMP PLAN \$25,000

Will need to amend the 2018 proposed draft budget to increase the amount in either or both of these lines items by another \$19,687 ...\$4,687 for additional cost to complete the work in addition to what was budgeted, and \$15,000 for the contingency funding.

With only three months to go before the end of the year, it's unlikely we will expend the entire \$50,000 budgeted this year for land use planning services. However, the firm is ready to begin assisting us by mid-October, if not sooner.

Alternatives Considered

1. No action.
2. Amend the conditions of the agreement.
3. Appoint another firm to provide land use planning services.

Acquisition Method

Public notice of RFQ/P in local newspapers, and on the websites for the Washington Chapter of the American Planning Association (APA).

Access

Responses to the RFQ/P were collected by the County's Community Development Department.

Benefits

Compliance with County Code and State Growth Management Act.

Submitted by:

Tom Glover, Director
Walla Walla County Community Development Dept.

Exhibit A

Scope of Work

Task 1: Project Management and Engagement

A. Project Kick-off

The Watershed Company (Watershed) will meet with County staff to review the project scope and schedule, decide on a team workflow, and discuss key issues relevant to the Comprehensive Plan update. Prior to this meeting, Watershed will conduct an initial review of the Comprehensive Plan and develop a list of key information needs.

B. Public Participation Plan

Working with County staff, Watershed will help develop a Public Participation Plan in compliance with the requirements of Walla Walla County Code (WWCC) Sections 14.10.050 and 14.15.050. The plan will be catered to meet the needs of the County and its update process, identifying the public outreach approach and defining a schedule of implementation to align with the overall project schedule.

C. Public Outreach and Engagement

Watershed will work with County staff to implement the Public Participation Plan throughout the life of the project, as specified in the defined schedule. Watershed will support County staff as needed with design and production of outreach materials, to include meeting advertisements, handouts, and interactive presentation materials.

Task 1 Deliverables:

- Public Participation Plan
- Materials for four public meetings or open houses. Two meetings are anticipated to be held in late 2017 and another two in Spring 2018, held on back to back days to increase project efficiency.
- Bi-weekly team calls to discuss project updates and questions

Task 2: Review and Gap Analysis: Comprehensive Plan

Watershed will conduct a review of the County's Comprehensive Plan, focusing on needed or recommended updates to:

- Address any inconsistencies with the Growth Management Act, including recent case law;
- Address outdated or incorrect information; and
- Improve document organization, readability, internal consistency, or code-like language.

Watershed will also work with County staff to incorporate any recommended changes based on staff experience in working with and implementing the existing Comprehensive Plan.

As part of this review, Watershed will work with County staff to identify other plans and programs developed in the community that should be incorporated into the Comprehensive Plan.

The results of Watershed's review and analysis will be summarized in a memorandum organized by Comprehensive Plan chapter. For each required or recommended update, Watershed will summarize the rationale for the update and lay out a plan to accomplish it, including potential sources of current information.

Task 2 Deliverables:

- Comprehensive Plan Gap Analysis memorandum
- Department of Commerce GMA Checklists: Part I and Expanded Comprehensive Plan Checklist

Task 3: Comprehensive Plan Update

Population Projection and Allocation. Watershed will review the Office of Financial Management (OFM) population projections to be released in October of this year. In collaboration with County staff, Watershed will determine population growth rate and allocation among county jurisdictions in accordance with GMA requirements and methodology previously agreed to by all jurisdictions. Population allocation will consider an urban/rural share, and within the urban share, allocation to cities and associated urban growth areas (UGAs).

Urban Growth Area Boundary Review. Watershed will assist County staff in evaluating proposals for UGA amendments and developing recommendations. To ensure that evaluations and recommendations reflect realistic current and future conditions, this task will rely on the results of the population projection and allocation described above as well as the land capacity analysis described below.

Element Updates and Revisions. Following on the results of the gap analysis, Watershed will work with County staff to revise and update the Comprehensive Plan. Per the RFP, all elements other than Transportation will be included in this update. Additional tasks specific to each element are described briefly below.

- **Land Use.** Watershed will work with County staff to conduct a land capacity analysis in accordance with the methodology previously agreed to by all jurisdictions. Watershed will also update the County's land use acreage summaries and associated maps using information from the County Assessor.
- **Rural and Resource Lands.** Drawing on the growth allocation efforts that will inform growth patterns, land use updates described above, and a review of rural character as

required by the GMA, Watershed will revise the Rural and Resource Lands element text and policies.

- **Housing.** Watershed will update the housing inventory and characterization with data from the 2010 U.S. Census as well as any regional resources identified in the gap analysis.
- **Parks and Recreation.** Watershed will work with County staff to update the Parks and Recreation element to reflect other regional or County initiatives and plans (e.g. the 2017-2018 Blue Mountain Regional Trails Plan), as appropriate.
- **Utilities.** Watershed will revise Plan text and policies on electric, telecommunications, natural gas, water, sewer, and irrigation, communicating directly with utilities as necessary to obtain updated data and information.
- **Capital Facilities.** Watershed will work with County staff to update the Plan's inventory of existing and planned capital facilities, coordinating with fire, school, and library district staff as necessary, and incorporating the County's Capital Improvement and Capital Facilities Plans.
- **Economic Development.** Watershed will obtain updated data and information from the U.S. Census, U.S. Department of Labor, Washington State Security Department, County, and other sources as necessary to conduct an existing conditions and trends analysis of economic development.
- **Critical Areas.** Watershed will prepare a review of BAS pursuant to the hierarchy listed in WAC 365-195. This review will build upon the BAS record developed during the County's 2009 Critical Areas Ordinance (CAO) update as well as the 2016 update to the County's Shoreline Master Program (SMP). The BAS review will inform updates to the text, maps, and policies of the Critical Areas element as well as to the associated development regulations (see Task 4), and will be reflected in the Gap Analysis memorandum produced as the Task 4 deliverable.
- **Shorelines.** The Shoreline element will be updated in accordance with the County's recently updated Shoreline Master Program (SMP). Watershed will capitalize on the work we completed with the County on its SMP to ensure that updated policies reflect the intent developed during the SMP update process.
- **Burbank Subarea Plan.** Watershed will work with the County to update this element in accordance with the land capacity analysis and UGA review described above. As appropriate, Watershed will work directly with the Partnership for a Greater Burbank and other relevant local organizations to ensure alignment with community vision for the subarea.

Mapping and Graphics. Watershed will work with County staff to identify existing maps, charts, and graphics in need of update, and identify needs for new maps or graphics to support the updated plan elements. Watershed will prepare these graphics and incorporate them into the preliminary draft of the updated Comprehensive Plan.

Document Consistency. As Watershed works through updates to the Plan elements, Watershed will incorporate those changes recommended in the gap analysis to improve document organization, readability, internal consistency, and language, per County staff guidance. Similar improvements will be made to ancillary Comprehensive Plan chapters, such as the introduction, as necessary.

Task 3 Deliverable: Preliminary Draft Comprehensive Plan

Task 4: Review and Gap Analysis: Development Regulations

Watershed will conduct a review of the County's development regulations, focusing on needed or recommended updates to:

- Bring regulations into alignment with updated Comprehensive Plan policies;
- Address any inconsistencies with the Growth Management Act, including recent case law;
- Address any inconsistencies with Best Available Science (BAS); and
- Organization, usability, or internal/logical consistency.

As described above, the County developed updated critical areas regulations as part of its SMP update. Watershed will ensure that these updates are reflected in the County's critical areas chapter (Walla Walla County Code Chapter 18.08). Watershed will also work with County staff to incorporate any recommended changes based on their experience in implementing existing development regulations.

The results of our review and analysis will be summarized in a memorandum organized by development regulations chapter/section. For each required or recommended update, Watershed will summarize the rationale for the update and lay out a plan to accomplish it, including potential sources of current information.

Task 4 Deliverables:

- Development Regulations Gap Analysis memorandum
- Department of Commerce GMA Checklists: Part II and Expanded Development Regulations Checklist

Task 5: SEPA Environmental Review

Watershed will work with County staff to determine the best approach to the SEPA environmental process based on the scope and nature of the changes to the Comprehensive Plan. As part of this effort, Watershed will review past programmatic SEPA documentation prepared by the County for the Comprehensive Plan and related proposals. Watershed will assist the County with all phases of SEPA documentation and public notice, including

preparation of an expanded environmental checklist leading to a Determination of Non-Significance.

Task 5 Deliverables:

- SEPA Notice Drafts
- SEPA Checklist

Task 6: Department of Commerce Review

Watershed will finalize the Department of Commerce checklist and submit it to Commerce for review.

Task 6 Deliverable:

- Final Department of Commerce Checklists
- Notice of Intent to Adopt

Task 7: Plan Finalization and Adoption

A. Final Draft

Watershed will revise and finalize changes to the Preliminary Draft Comprehensive Plan based on County comments, and incorporate new and revised maps and figures in a final compiled document.

B. Local Adoption

Watershed will support County staff throughout the entire local adoption process. This includes preparation of presentation materials for use with the Planning Commission and Board of County Commissioners (BOCC) adoption workshops and hearings. Watershed will attend up to one workshop and one public hearing each for the Planning Commission and the BOCC, and will be available to give presentations and answer questions as needed at each of those meetings.

Task 7 Deliverables:

- Final Comprehensive Plan
- Adoption support for Planning Commission and BOCC meetings, including attendance and presentation materials

Project Contingency

Watershed will reserve \$15,000 in a separate contingency budget for task allocation by the County depending upon future project needs such as additional outreach, meetings, or

presentations. Billing to this contingency task will not be conducted without prior authorization by the County.

Project Budget: see next page

PROJECT BUDGET

Tasks	Subtasks	Staff Hours	Total Cost
Task 1. Project Management and Engagement	Kick-off	18	\$21,770
	Public Participation Plan	14	
	Outreach Materials - 4 Meetings/Open Houses	88	
	Attendance - 4 Meetings/Open Houses	16	
	Biweekly Team Calls	50	
Task 2. Review and Gap Analysis: Comprehensive Plan	Review of Other Plans/Programs	20	\$11,840
	Comprehensive Plan Review and Gap Analysis	44	
	GMA Checklists	8	
	Memo Draft and Final	22	
Task 3. Comprehensive Plan Update	Growth Analysis and Population Allocation	56	\$38,810
	UGA Boundary Review	76	
	Data Collection and Analysis	72	
	Maps and Figures	40	
	Doc/Text Updates and Assembly	68	
Task 4. Review and Gap Analysis: Development Regulations	Code Review	28	\$7,260
	GMA Checklists	6	
	Memo Draft and Final	24	
Task 5. SEPA Environmental Review	Review Past Documentation, Scoping, and Strategy	6	\$4,470
	SEPA Checklist	24	
	SEPA Notice Drafts	6	
Task 6. Department of Commerce Review	Final Commerce Checklists	6	\$1,745
	Notice of Intent to Adopt	4	
	Coordination with Department of Commerce	4	
Task 7. Plan Finalization and Adoption	Final Draft	42	\$15,240
	PC Meeting Attendance	8	
	PC Meeting Materials	44	
	BOCC Meeting Attendance	8	
	BOCC Meeting Materials	24	
Expenses	Printing		\$3,552
	Meeting Attendance		
Sub-Total			\$104,687
Contingency			\$15,000
Total			\$119,687

10:10

COUNTY FAIRGROUNDS

Bill Ogg

- a)** Fairgrounds update and miscellaneous

10:20

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Consent Agenda Items:

- 1) Resolution _____ - Use of
County roads for the Walla Walla
University Foreman & Conard Halls
Breast Cancer 5K Run/Walk

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF
COUNTY ROADS FOR THE
WALLA WALLA UNIVERSITY
FOREMAN & CONARD HALLS
BREAST CANCER 5K RUN/WALK

RESOLUTION NO.

WHEREAS, the Walla Walla University Foreman & Conard Halls are hosting the AGA (Aleph Gimel Ain) Breast Cancer 5K Run/Walk; and

WHEREAS, said event will be held on Sunday, October 22, 2017 beginning at 9:00 AM and ending around 12:00 PM; and

WHEREAS, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

WHEREAS, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

WHEREAS, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

WHEREAS, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that permission be granted to Walla Walla University Foreman & Conard Halls to use the following county roads; Grandview Avenue, Brickner Road, Clarence Avenue, Valley Street on Sunday, October 22, 2017.

Passed this 2nd day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

Constituting the Board of County Commissioners
of Walla Walla County, Washington

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 28 September 2017

Re: Director's Report for the Week of 25 September 2017

Board Action: 2 October 2017

Miscellaneous:

In the Matter of Use of County Roads for the Walla Walla University Foreman & Conard Halls Breast Cancer 5K Run/Walk

ENGINEERING:

- Mill Creek FH: In condemnation.
- Blue Creek Bridge: On hold waiting for Mill Creek ROW completion.
- Pflugrad Bridge: Acquiring ROW. Working on environmental permits.
- Pemberton Bridge: Placing crushed surfacing. Scheduled to pave 2 October.
- Mill Creek Road MP 1.1 to MP 3.96: Working on ROW documents.
- Byrnes Road and South Fork Coppei: Submitted plans to FEMA for possible funding of bank repair.
- City of Prescott Stormwater: Survey completed.
- Stateline Road: Placing crushed surfacing. Scheduled to pave 29 September.
- Mud Creek: In design.
- Whitman Drive W.: County will use UAV.

MAINTENANCE/FLEET MANAGEMENT:

- Crews finishing up Stateline Road and Pemberton Bridge projects.
- Crews starting to conduct fall maintenance.

ADMINISTRATION:

- Attended Flood Scenario exercise hosted by EMD.
- Conducted monthly crew meetings.

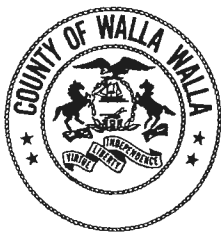
10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form – Chief, Road Operations and Fleet Management for the Public Works Department
- d) Presentation of information re: the 2018 County proposed health insurance plans and discussion re: contribution for health and welfare benefits (for Non-Represented employees and those employees who are members of the Public Works, Corrections, and Current Expense bargaining units), with Board discussion and possible decision to follow
- e) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))



**WALLA WALLA COUNTY
HUMAN RESOURCES/RISK MANAGEMENT
DEPARTMENT**

509-524-2600

PO Box 1506

Walla Walla, WA 99362

To: County Commissioners

From: Shelly Peters, HR/Risk Manager

Date: October 2, 2017

Re: County Contribution for Health and Welfare Benefits (Non-Represented, Public Works, Corrections & Courthouse Union Employees)

The Public Works, Corrections and the 1191-WC AFSCME Courthouse collective bargaining agreements (Labor Contracts) provide for a "County Contribution" that employees can use towards health and welfare benefits. The Public Works contract provides that "[f]or each calendar year 2017 through 2018 the Employer agreed to increase the monthly contribution by the amount of the premium increase to a maximum of five (5) percent per year. If the premium increase exceeds five (5) percent, the employer and employee will each pay half the amount above five (5) percent." The Corrections and 1191-WC Courthouse contract provides that "[f]or each calendar year 2016 through 2018 the Employer agreed to increase the monthly contribution by the amount of the weighted average premium increase to a maximum of five (5) percent per year. If the premium increase exceeds five (5) percent, the employer and employee will each pay half the amount above five (5) percent." The 2017 monthly contribution is **\$1,056.00**.

We received the rates from WCIF for the 2018 premiums. Using this information included on page two, I have calculated the average weighted premium increases for the Wellness rates as we have already reached our 40%.

We offer the following six plans this year, 2017, and are offering them again in 2018. There are no plan changes for 2018.

Group Health Access PPO 200
Group Health Access PPO 500
Premera WCIF 750
Group Health Access PPO 2000
Premera WCIF 3000
Premera WCIF 5000

2017 and 2018 WCIF rates and current employee enrollment status

PLAN	2017 Rate	2018 Rate	Percentage Increase	Employee Participants		
Kaiser (GH) Access PPO 200	1013.55	1181.01	14.1793888	56		
Kaiser (GH) Access PPO 500	855.37	996.49	14.1617076	47		
WCIF 750-Heritage Plus 1	792.35	898.93	11.86563181	20		
Kaiser (GH) Access PPO 2000	625.48	728.33	14.1213461	3		
WCIF 3000-Heritage Plus 1	530.02	600.97	11.8059138	11		
WCIF 5000-Heritage Plus 1	454.67	515.39	11.7813694	110		

With the Wellness incentivized rates, the County's premium increase (for employee only) varies amongst the six plans that employees were enrolled in for 2017. Based on the number of employee participants in each plan, **the average weighted percentage increase for 2018 is 12.81%.** This would create a monthly County Contribution of \$ 1,150.00 for 2018.

Please let me know if you have any questions. A decision needs to be made regarding the selected 2018 plans and the County Contribution for our non-represented, Public Works, Corrections and Courthouse Union Employees. The WCIF Master Application for 2018 coverages needs to be submitted today as our Open Enrollment Benefit Fair is next Tuesday, October 10th.

a) Consent Agenda items:

- 1) Resolution _____ - Approving a Personal Services Agreement between Robert G. Carpenter and Walla Walla County to provide training
- 2) Resolution _____ - Approving a Personal Services Agreement between Paraclete K9 and Walla Walla County to provide training

b) Office update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING A
PERSONAL SERVICES
AGREEMENT BETWEEN ROBERT
G. CARPENTER AND WALLA
WALLA COUNTY TO PROVIDE
TRAINING

RESOLUTION NO.

WHEREAS, Walla Walla County has offered a Personal Services Agreement to Robert G. Carpenter to provide Defensive Tactics training to the Walla Walla County Sheriff's Office personnel; and

WHEREAS, the Walla Walla County Sheriff has reviewed said Agreement and recommends its approval, and the County Prosecuting Attorney's Office has reviewed said Agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign a Personal Services Agreement with Robert G. Carpenter.

Passed this 2nd day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



John A. Turner
Sheriff

WALLA WALLA COUNTY SHERIFF'S OFFICE

240 West Alder Street, First Floor
Walla Walla, WA 99362-0220

Sheriff's Office	(509) 524 - 5400
Fax	(509) 524 - 5480
Dispatch	(509) 527 - 3265
Burbank Dispatch	(509) 545 - 8441
Toll Free	(866) 527 - 3268
Email:	sheriff@co.walla-walla.wa.us

<i>Matt H. Brown,</i>	<i>Chief Criminal Deputy</i>
<i>Shanda J. Zessin,</i>	<i>Chief Civil Deputy</i>

Memorandum

Date: September 20, 2017

To: Board of County Commissioners

From: *Shanda Zessin*
Shanda Zessin, Chief Civil Deputy

RE: *Shanda Zessin*
Personal Service contract with Glen Carpenter

Pierce County Sheriff's Office Sgt. Glen Carpenter is a proven defensive tactics instructor who effectively transfers his knowledge and abilities to students. We have contracted for his services in the past. Sgt. Carpenter holds numerous certifications and has many years of law enforcement tactical training. These training days, December 5th and 12th, have been specifically designed to for our WWSO Deputies to enhance their skills as defensive tactics is a required training component.

Recommendation:

The Walla Walla County Board of County Commissioners approve the personal service contract with Sgt. Glen Carpenter for these upcoming WWSO training days.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING A
PERSONAL SERVICES
AGREEMENT BETWEEN
PARACLETE K9 AND WALLA
WALLA COUNTY TO PROVIDE
TRAINING



RESOLUTION NO.

WHEREAS, Walla Walla County has offered a Personal Services Agreement to Paraclete K9 to provide Police Service Dog training to the Walla Walla County Sheriff's Office personnel; and

WHEREAS, the Walla Walla County Sheriff has reviewed said Agreement and recommends its approval, and the County Prosecuting Attorney's Office has reviewed said Agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign a Personal Services Agreement with Paraclete K9.

Passed this 2nd day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



John A. Turner
Sheriff

WALLA WALLA COUNTY SHERIFF'S OFFICE

240 West Alder Street, First Floor
Walla Walla, WA 99362-0220

Sheriff's Office	(509) 524 - 5400
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Email:	sheriff@co.walla-walla.wa.us

<i>Matt H. Brown,</i>	<i>Chief Criminal Deputy</i>
<i>Shanda J. Zessin,</i>	<i>Chief Civil Deputy</i>

Memorandum

Date: September 20, 2017

To: Board of County Commissioners

From: *Shanda J. Zessin* Shanda Zessin, Chief Civil Deputy

RE: Personal Service contract with Paraclete K9

Paraclete K9 program is used to shape behavior in dogs by the use of E-collars. The training gives the deputies an additional communication device and tool to help shape behaviors of the dogs. The E-Collar allows for off leash control at all times. These training days, October 13 through 16th, 2017, have been specifically designed for K9 Deputies to enhance their skills as effective and efficient use of the K9.

Recommendation:

The Walla Walla County Board of County Commissioners approve the personal service contract with Sgt. Glen Carpenter for these upcoming WWSO training days.

11:00

COUNTY ASSESSOR

Debra Antes

- a) Presentation re EHB 2242 Funding Basic Education, changes to state and local school levies

EHB 2242

FUNDING BASIC EDUCATION

Changes to state and local school
levies

State School Levy

- Beginning in tax collection year 2018
- State levy increases to \$2.70 per \$1,000 of value (based on 100% of market value) for next four years from \$1.97 in 2017
- Average county assessment ratio (assessed value divided by the sales price) in 2016 was 94%, indicating actual state levy to taxpayers could average \$2.87 per \$1,000 of value

State School Levy cont..

- State school levy will be in two parts
- Part 1 levy rate is calculated as before and paid by all taxpayers
- Part 2 levy rate is calculated on difference between \$2.70 (\$2.87 based on average ratio) and rate determined in Part 1. Senior Citizen and Disabled persons and are exempt from Part 2

State School Levy Example*

- State levy Part 1 amount is \$11,185,797 with total assessed value of \$5,678,615,548 to calculate rate of \$1.97 per \$1,000 of value
- State levy Part 2 is \$2.87 (based on average ratio) less \$1.97 = \$.90 per \$1,000 of value
- Owner with property value of \$275,000 will pay additional state levy of \$248 in 2018

*hypothetical example

State Levy 2017 vs 2018*

Walla Walla County		Estimate	Estimate	Estimate
State levy	2017	2018 part 1	2018 part 2 **	total 2018
value	\$5,678,615,548	\$5,884,257,536	\$5,810,681,475	
levy	\$11,185,798	\$12,000,000	\$4,822,865	\$16,822,865
rate	\$1.97	\$2.04	\$0.83	\$2.87
			**value adjusted for exempt seniors	

*hypothetical example

Single Property State Levy*

Year	Estimate 2017	Estimate 2018 part 1	Estimate 2018 part 2	Estimate 2018 total
property value	275,000	275,000	275,000	
state levy rate	1.97	2.04	0.83	
state tax amount	542	561	228	789

*hypothetical example

Single Property State Levy*

Year	Estimate 2017	Estimate 2018 part 1	Estimate 2018 part 2	Estimate 2018 total
property value	275,000	300,000	300,000	
state levy rate	1.97	2.04	0.83	
state tax amount	542	612	249	861

*hypothetical example

Local School Levy

- Currently local schools may have levies for Maintenance and Operations (M&O), Debt Service and Technology.
- Beginning in 2019 the School Enrichment Levy will replace the M&O with a maximum rate of \$1.50 per \$1,000 of assessed value or \$2,500 per student adjusted by inflation, whichever is lower

Local School Levy cont.

- For 2018 only, the local school M&O will be collected in addition to the increase in the state school levy to result in higher tax for most taxpayers
- The limitation on the new School Enrichment Levy should reduce local school levy collections in 2019 and beyond

Local School Levy 2 year look*

Walla Walla School District #140	2018 valuation	2018 levy	2018 rate	2019 value	2019 levy	2019 rate
M&O/Enrichment	\$3,265,802,615	\$11,000,000	\$3.37	\$3,265,802,615	\$4,898,704	\$1.50
Debt service	\$3,265,802,615	\$3,750,000	\$1.15	\$3,265,802,615	\$3,275,000	\$1.00
Total local school		\$14,750,000	\$4.52		\$8,173,704	2.50

*hypothetical example

Single Property state and local 3 year*

Walla Walla School District #140	2017 levy rates	2017 Tax	2018 levy rates	2018 Tax	2019 levy rates	2019 Tax
property value		275,000		275,000		275,000
state levy Part 1	\$1.97	\$542	\$2.04	\$561	\$2.00	\$550
state levy Part 2			\$0.83	\$228	\$0.87	\$239
local M&O/Enrch	\$3.51	\$965	\$3.37	\$927	\$1.50	\$413
Local debt serv	\$1.27	\$349	\$1.15	\$316	\$1.00	\$275
Total school	\$6.75	\$1,856	\$7.39	\$2,032	\$5.37	\$1,477

*hypothetical example

Single Property state and local 3 year*

Walla Walla School District #140	2017 levy rates	2017 Tax	2018 levy rates	2018 Tax	2019 levy rates	2019 Tax
property value		275,000		300,000		310,000
state levy Part 1	\$1.97	\$542	\$2.04	\$612	\$2.00	\$620
state levy Part 2			\$0.83	\$249	\$0.87	\$270
local M&O/Enrch	\$3.51	\$965	\$3.37	\$1,011	\$1.50	\$465
Local debt serv	\$1.27	\$349	\$1.15	\$345	\$1.00	\$310
Total school	\$6.75	\$1,856	\$7.39	\$2,217	\$5.37	\$1,665

*hypothetical example

Summary

- Statewide school levy rate increases to 2.70 per 1,000 market value (adjusted by the County Ratio).
- This rate is fixed from 2018 to 2021.
- Beginning with taxes due in 2022, the state school levy returns to a budget based system.
- The state school levy is capped at the lesser of 101% or 100% + the IPD growth limit, plus additions for new construction and increases in state assessed properties.

Thank You

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11:15

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

PLEASE NOTE: There will be no Commissioners' session this afternoon. County Commissioners will begin holding meetings with elected officials and department heads to review preliminary 2018 office and department budgets. Separate schedules have been prepared for these budget meetings.

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.