

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 9, 2017

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of October 2 and 3, 2017 and special meetings of October 2 and 3, 2017
 - 2) Resolution _____ - Approving Out of state travel for County Commissioner James K. Johnson
 - 3) Resolution _____ - Appointment of Drex Gauntt to the Walla Walla County Water Conservancy Board

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
COUNTY COMMISSIONER JAMES K.
JOHNSON



RESOLUTION NO.

WHEREAS, Walla Walla County Commissioner James K. Johnson is travelling to Washington, DC and Chicago, Illinois with a contingent of local elected and appointed officials to meet with United States senators and representatives, other government officials, and business leaders regarding state and regional related issues, said travel covering the period October 23 through 26, 2017; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel for County Commissioner James K. Johnson be approved as outlined above.

BE IT FURTHER RESOLVED that additional time related to said travel to or from said event, if needed, is also approved.

"Passed this 9th day of October, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF THE
APPOINTMENT OF DREX GAUNTT
TO THE WALLA WALLA COUNTY
WATER CONSERVANCY BOARD**

RESOLUTION NO.

WHEREAS, pursuant to RCW 90.80, counties were allowed to create water conservancy boards for the purpose of expediting voluntary water transfers and change applications within the county; and

WHEREAS, the formation of a Walla Walla County Water Conservancy Board was approved in 1999, and pursuant to Walla Walla County Resolution No. 99 302, initial appointments to the Walla Walla County Water Conservancy Board were made, with Brian Worden, Alan Kottwitz, and Mike Dobbins appointed to serve; and

WHEREAS, Brian Worden, after serving three consecutive six-year terms, has notified the Board of County Commissioners, as the county legislative and appointing authority, that he does not wish to be reappointed to another term when his current term expires in October, 2017; and

WHEREAS, subsequent to a public process and pursuant to Walla Walla County Resolution No. 12 033, Drex Gauntt was appointed to the position of alternate to the County Water Conservancy Board, a designation he has held since that appointment; and

WHEREAS, the Water Conservancy Board is recommending and requesting the appointment of Drex Gauntt to fill Mr. Worden's position subsequent to that Board's October 4, 2017 meeting, and further that the Board of County Commissioners seek applicants for appointment to the position of alternate; and

WHEREAS, pursuant to and in compliance with statute, Mr. Gauntt has confirmed that he is a water right holder, and that he has completed the training and/or continuing education required to take action on water rights transfer applications; and

WHEREAS, upon due consideration, the Board of County Commissioners concurs with the recommendations; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners, as the county legislative authority, that Drex Gauntt be appointed to the Walla Walla County Water Conservancy Board, and that, pursuant to statute, the term of appointment shall be for six years, said term to expire subsequent to the October, 2023 meeting of the Water Conservancy Board.

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners shall prepare and publish information that the County is seeking applicants for the position of Water Conservancy Board alternate.

*"Passed this **9th day of October, 2017** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) County vouchers/warrants/electronic payments as follows: _____ through _____ totaling \$_____; and 4190615 in the amount of \$4,000.00 (Elections postage)
 - 5) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board
- g) Review reports and correspondence; hear committee and meeting reports
- h) Review of constituent concerns/possible updates re: past concerns

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

September 25, 2017

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

- **Judges/Clerks Case Management and Document Management Systems**
 - Clerks moved over to OnBase
 - Next – working on getting judges set up
 - Chasing down mounts/hardware
- **Budget /Assets**
 - Done
- **Long Distance**
 - Close to having a proposal to include a pool of minutes and a static cost at a savings to the county. Waiting for a final proposal from a vendor
- **Website Redesign**
 - In progress – collecting photos, setting up accounts and answering surveys for the vendor.
- **New World**
 - Over the last two weeks there have been many instances where users lost connection to the system. Not just Walla Walla Co. but city, Columbia County and College Place as well.
 - Have not seen this issue this week.
- **Texting Policy**
 - Shelly still has this on her list of things to do.
- **County Wireless**
 - I have been asked by Bill Ogg to look at wireless at the fairgrounds.
 - We have been working with Pocket iNet
- **Jail – WiFi**
 - Jail wants to run cables for WiFi all over the jail building.
 - Part of the WiFi is for a connection for inmates to a local college.
- **Old Email Server**

- Need to offload to a search appliance/software so we don't lose what we have. Going to cost about \$1000
- I am looking to see if we can migrate the old boxes to the cloud, reluctant because we risk ending up having to keep those records forever just because we would get duplicate hits.
- **OnBase**
 - Clerk is converted, BoCC in progress
 - Should be starting the rest of the county pretty soon
 - Hoping that this process also helps us get rid of many thousands of duplicate records.
- **Social Media Archiving**
 - Working with support.
 - Is really buggy – I think we need to look elsewhere
 - No change
- **PRO Certification**
 - Working with WAPRO organization to see if we can facilitate some training in our area.
 - There is some specific training that all PRO's in the state must have (30 hrs total)
 - If we can host training here for the east side of the state, we should be able help reduce travel costs. **Looks like November opportunities on the west side we will look for empty seats.**
- **JLARC – (Joint Legislative Audit and Review Committee)**
 - Sent JLARC a screenshot of what we are using
- **Public Record Requests Last 2 Weeks**
 - 5= Requests received
 - 1 = Forwarded to departments
 - 3= Completed
 - 0= Pending Closure
 - 2 = Litigation hold
 - 0 = Pending 3rd party notice
 - 20 = Open/Being handled by the PRO

Definitions

JLARC=Joint Legislative Audit and Review Committee
ACCIS =Association of County, City Information Systems (managers)
API = Application Program Interface
CITRIX = A product used for remote access to our network
PAV=Potential Archival Value
CJIS = Criminal Justice System Information Systems
AOC=Administrative Office of the Courts
PRO=Public Records Officer
USB=Universal Serial Bus
DOL=Department of Licensing
NDA=Non-disclosure agreement
RFP=Request for Pricing/Proposal
GIS=Geographic Information Systems
EOL=End of Life
JCDA=Joint Community Development Agency
W7=Windows 7
W10=Windows 10
OS=Operating System
JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System
AV-Audio/Visual
WiFi-Wireless network connectivity (Wireless Fidelity)
FTP = File Transfer Protocol (file transfer server)
CAD=Computer Aided Dispatch (hosted at the city)
CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

EO = Elected Official

DH = Department Head

WAPRO – Washington Association of Public Records Officers

10:00

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

- a) Presentation re Childhood Resilience Initiative by Teri Barila
- b) **Consent Agenda Items:**
 - 1) Resolution _____ - Proclaiming October, 2017 as Resilience Awareness Month
- c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING OCTOBER,
2017 AS RESILIENCE
AWARENESS MONTH



RESOLUTION NO.

WHEREAS, the Children’s Resilience Initiative™ (CRI) is working to increase the positive, resilience-building experiences in the lives of the children, parents and families in our community; and

WHEREAS, there is compelling scientific evidence of a correlation between negative childhood experiences, known as Adverse Childhood Experiences [ACEs]), and the resulting behavioral and health problems over the lifespan when ACEs are unrecognized and unaddressed; and

WHEREAS the cumulative effects of such experiences over a lifespan, if ignored, are detrimental to individuals, families and communities; and

WHEREAS the *Community Resilience Initiative* of Walla Walla envisions a community where all young people thrive and all parents raise their children with consistency and nurturing to develop lasting resilience, with the goal of mobilizing the community through dialogue and action to radically reduce the number of ACEs while building individual and community resilience; and

WHEREAS, it is important to increase awareness of these efforts and to create a community conversant in resilience strategies benefitting all individuals and to integrate these principles into everyday work and practices; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby recognize the importance of work of the *Community Resilience Initiative* throughout Walla Walla County to create a community of hope and healing, and shall proclaim October, 2017 as Resilience Awareness Month in Walla Walla County.

*“Passed this **9th day of October, 2017** by Board members as follows: ___Present or ___ Participating via other means, and by the following vote: ___ Aye ___Nay ___ Abstained ___ Absent.”*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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10:15

PUBLIC WORKS DEPARTMENT

Randy Glaeser

- a) Department update and miscellaneous

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 4 October 2017

Re: Director's Report for the Week of 2 October 2017

Board Action: 9 October 2017

Update Only

ENGINEERING:

- Mill Creek FH: In condemnation.
- Blue Creek Bridge: On hold waiting for Mill Creek ROW completion.
- Pflugrad Bridge: Acquiring ROW. Working on environmental permits.
- Pemberton Bridge: Project complete, road open to traffic.
- Mill Creek Road MP 1.1 to MP 3.96: Working on ROW documents.
- Byrnes Road and South Fork Coppei: Submitted plans to FEMA for possible funding of bank repair.
- City of Prescott Stormwater: Survey completed.
- Stateline Road: Project complete, road open to traffic.
- Mud Creek: In design.
- Whitman Drive W.: Surveyor setting control points.

MAINTENANCE/FLEET MANAGEMENT:

- Crews conducting routine fall maintenance.

ADMINISTRATION:

- Conducted monthly foremen's meeting.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description –
On-call Facilities Maintenance
Worker I for the Fairgrounds
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.