

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 11, 2017

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15

COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30

COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Observe a moment of silence for Patriot Day/the anniversary of the terrorist attacks of September 11, 2001, to pay tribute to those who were lost and honor those whose heroic efforts prevented further damage or death that day
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of September 5 and 6, 2017

COUNTY COMMISSIONERS (continued)

f) Consent Agenda Items (continued):

- 2) Resolution _____ - Proclaiming September 17-23, 2017 as Constitution Week
- 3) Resolution _____ - Formalizing an appointment to the Walla Walla County Rural Library District Board of Trustees (Archer)
- 4) County vouchers/warrants/electronic payments as follows: 4189652 through 4189923 totaling \$442,726.69
- 5) Payroll action and other forms requiring Board approval

g) Action Agenda Items

- 1) Resolution _____ - Memorandum of Agreement by and Between the Board of Commissioners of Walla Walla County, Washington and the AFSCME Local 1191-WC, Current Expense Courthouse Employees

- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING SEPTEMBER
17-23 AS CONSTITUTION
WEEK 2017

RESOLUTION NO.

WHEREAS, September 17, 2017 marks the two hundred and thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, September 17-23 each year has been designated as Constitution Week; and

WHEREAS, the Constitution is an enduring document, the product of passionate debate and complex compromise, crafted by a committee of just five men, yet it has charted America's course through vast growth and has served as the blueprint for democracy around the globe; and

WHEREAS, the Narcissa Prentiss Chapter of the National Society Daughters of the American Revolution (DAR) has requested that the Board of County Commissioners issue a proclamation in recognition and honor of America's most important document; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation, and urge all citizens to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby proclaim September 17-23 as Constitution Week 2017.

*"Passed this **11th day of September, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, September 17, 2017, marks the 230th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention, the Preamble of which states: *WE THE PEOPLE of the United States, in order to form a more perfect Union, establish Justice, insure domestic Tranquility, provide for the common defence (sic), promote the general Welfare, and secure the Blessings of Liberty to ourselves and our posterity, do ordain and establish this Constitution for the United States of America;* and

WHEREAS, The United States Constitution stands as a testament to the tenacity of Americans throughout history to maintain their liberties, freedoms and inalienable rights; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation, as the Constitution is the basis for America's great heritage and the foundation for our way of life; and

WHEREAS, for more than two centuries, the Constitution has presided as the supreme law of the land, keeping our leaders true to America's highest ideals and guaranteeing the fundamental rights that make our country a beacon of hope to all peoples seeking freedom and justice; and

WHEREAS, this celebration of the Constitution was started by the Daughters of the American Revolution (DAR) when, in 1955, the DAR petitioned Congress to set aside September 17-23 annually to be dedicated for the observance of Constitution Week, with the resolution later adopted by the U.S. Congress and signed into public law on August 2, 1956, by President Dwight D. Eisenhower; and

WHEREAS, the Narcissa Prentiss Chapter of the National Society Daughters of the American Revolution has requested Walla Walla County Commissioners issue a proclamation in honor of Constitution Week; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby proclaim

September 17-23 as CONSTITUTION WEEK 2017

in Walla Walla County, in honor of the 230th anniversary of the Constitution of the United States of America, and ask that all county citizens study the historical events that led the framing of the Constitution, read and reflect upon this great document and our heritage of freedom, and reaffirm the ideals held by our Founding Fathers, the framers of the Constitution in 1787, while remembering that lost rights may never be regained.

Dated this 11th day of September, 2017, at Walla Walla County, Washington.

BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON

James L. Duncan, Chairman

Attest:

James K. Johnson, Commissioner

Connie R. Vinti, Clerk of the Board

Todd L. Kimball, Commissioner

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF FORMALIZING
AN APPOINTMENT TO THE WALLA
WALLA COUNTY RURAL LIBRARY
DISTRICT BOARD OF TRUSTEES
(ARCHER)

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution 13 318, Andrea Berglin was appointed to a second term on the Walla Walla County Rural Library District Board of Trustees, said term to expire January 1, 2019; and

WHEREAS, on May 23, 2017, Ms. Berglin submitted a letter of resignation from said Board; and

WHEREAS, the vacancy was publicly advertised and the Walla Walla County Rural Library District Board of Trustees reviewed the applications received; and

WHEREAS, the Board of County Commissioners of Walla Walla County, as the appointing authority pursuant to RCW 27.12, interviewed the applicants on September 5, 2017 during an open, public session of the Board, and subsequently a motion was approved to appoint Austin Archer to fill the vacant position on said Board of Trustees; and

WHEREAS, pursuant to said statute, terms of appointment are for five years, with vacancies in unexpired terms to be filled in the manner in which members of the board are regularly chosen; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby formally appoint Austin Archer to fill Ms. Berglin's unexpired term on the Walla Walla County Library Board of Trustees, said appointment to be effective immediately and expire on January 1, 2019.

BE IT FURTHER RESOLVED that, pursuant to an Attorney General Opinion, AGO 59-60 No. 66, Mr. Archer is eligible for appointment to serve for two full consecutive five year terms, which would be in addition to the months served as the appointee to the unexpired term, provided all parties concur.

*"Passed this **11th day of September, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A
MEMORANDUM OF AGREEMENT BY
AND BETWEEN THE BOARD OF
COMMISSIONERS OF WALLA
WALLA COUNTY, WASHINGTON
AND THE AFSCME LOCAL 1191-WC,
CURRENT EXPENSE COURTHOUSE
EMPLOYEES

RESOLUTION NO.

WHEREAS, pursuant to Walla Walla County Resolution No. 16 014, a Labor Agreement between Walla Walla County Board of Commissioners and the Washington State Council of County and City Employees, Local 1191-WC of the American Federation of State, County, and Municipal Employees, AFL-CIO, Current Expense Courthouse Employees was approved; and

WHEREAS, Walla Walla County, through the Board of County Commissioners, commissioned a reclassification and compensation study in 2017; and

WHEREAS, pursuant to Walla Walla County Resolution No. 17 227, the final results of the above-referenced study were approved for all non-represented employees of the County, to be implemented and effective on October 1, 2017; and

WHEREAS, subsequently a Memorandum of Agreement By and Between the Board of Commissioners of Walla Walla County, Washington and the AFSCME Local 1191-WC, Current Expense Employees, regarding a new 2017 Current Expense Courthouse Employees salary structure, replacing the current salary schedule with a new wage table and establishing an effective date of implementation of October 1, 2017, has been prepared and executed by Union representatives, and the Board of County Commissioners wishes to move forward with implementation for this collective bargaining unit; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Memorandum of Agreement By and Between the Board of Commissioners of Walla Walla County, Washington and the AFSCME Local 1191-WC, Current Expense Employees.

*"Passed this **11th day of September, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Memorandum of Agreement

By and Between

The Board of Commissioners of Walla Walla County, Washington and
The AFSCME Local 1191-WC, Current Expense Courthouse Employees

Re: New 2017 Non-Represented and
Courthouse Employees Salary Structure

This is an agreement between the Board of Walla Walla County Commissioners (the County), and the Washington State Council of County and City Employees, Local 1191-WC of the American Federation of State, County and Municipal Employees, AFL-CIO Current Expenses Courthouse Employees (the Union), collectively (the Parties).

Whereas the County commissioned a Reclassification and Compensation Study (the Study) in 2017 to determine the market wage structure and the Parties now wish to implement that structure effective October 1, 2017;

The Parties hereby agree to replace the 2017 Non-Represented and Courthouse Employees Salary Structure in its entirety with the new wage table as set forth below:

Grade	Leader	Professional	Technician	Associate	Minimum	Maximum	Step A (1)	Step B (2)	Step C (3)	Step D (4)	Step E (5)	Step F (6)	Step G (7)
					(annual)	(annual)	6 mos.	12 mos.	18 mos.	24 mos.	24 mos.	24 mos.	
10	L5	P6			68,000	100,000							
9	L4	P5			64,000	94,000							
8	L3	P4			55,000	81,000							
7	L2	P3	T6				25.48	26.75	28.08	29.48	30.95	32.49	34.11
6	L1	P2	T5				23.07	24.22	25.43	26.70	28.03	29.43	30.90
5		P1	T4	A5			20.91	21.95	23.04	24.19	25.39	26.65	27.98
4			T3	A4			18.99	19.93	20.92	21.96	23.05	24.20	25.41
3			T2	A3			17.30	18.16	19.06	20.01	21.01	22.06	23.16
2			T1	A2			15.62	16.40	17.22	18.08	18.98	19.92	20.91
1				A1			14.18	14.88	15.62	16.40	17.22	18.08	18.98

No incumbent employees shall be adversely impacted with reduced pay as a result of this new salary structure. Incumbents holding positions that will be placed on a lower step in the new wage table than the incumbent's current salary shall continue to be paid in accordance with the existing Salary Structure. This "grandfathering" of incumbents applies only to incumbents currently holding such positions. If an employee moves from that position, any replacement shall be placed at the appropriate rate pursuant to the wage table above.

This Agreement, and the corresponding wage rates, shall become effective on October 1, 2017.

IN WITNESS THEREOF, the parties hereto set their hands this ____ of _____ 2017.

FOR THE EMPLOYER:

FOR UNION:

Chairman of the Board of Commissioners

Kevin Dougherty

Staff Representative

County Commissioner

Raura Hindstrom

President, Local 1191-WC

County Commissioner

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

September 11, 2017

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

- **Judges/Clerks Case Management and Document Management Systems**
 - Clerks moved over to OnBase
 - Next – working on getting judges set up
- **Budget/Assets**
 - Done
- **Website Redesign**
 - Working with Jesse on finalizing agreements
- **New World**
 - Looks like the jail conversion was a success but the data mapping had errors.
 - Jail staff is working with New World to correct the errors
- **Texting Policy**
 - Shelly still has this on her list of things to do.
 - Also as a side note, I have asked for Douglas County's social media policy
- **County Wireless**
 - Replacing older access points with newer product that requires much less maintenance cost.
 - \$2,775.00 refund will replace all the old access points. (Maybe add a few)
 - New access points do not require maintenance charges.
- **Old Email Server**
 - Need to offload to a search appliance/software so we don't lose what we have. Going to cost about \$1000
 - I am looking to see if we can migrate the old boxes to the cloud, reluctant because we risk ending up having to keep those records forever just because we would get duplicate hits.
- **OnBase**
 - Clerk is converted, BoCC in progress

- Conference call 8/24 for kickoff occurred.
 - Should have test environment with limited documents by mid Sept.
 - Need to go over maintenance for 2017-18 (not installed yet)
- **Social Media Archiving**
 - Working with support.
 - Is really buggy – I think we need to look elsewhere
 - No change
- **PRO Certification**
 - Working with WAPRO organization to see if we can facilitate some training in our area.
 - There is some specific training that all PRO's in the state must have (30 hrs total)
 - If we can host training here for the east side of the state, we should be able help reduce travel costs. **Looks like November opportunities on the west side we will look for empty seats.**
- **Public Record Requests Last 2 Weeks**
 - 3= Requests received
 - 3 = Forwarded to departments
 - 5= Completed
 - 0= Pending Closure
 - 2 = Litigation hold
 - 0 = Pending 3rd party notice
 - 18 = Open/Being handled by the PRO

What's on my plate?

- 1.. Drug Court Case Mgt
2. Phone – ESD – waiting for Bates
3. PHD Copier RFP
4. PRR – Tracking – SharePoint
5. OnBase - migration
6. Public Records
7. New Phone Carrier and Long Distance / Router-Replacement
8. Judges Desk PC/Monitor (Nuc)
9. Fair Long Distance
10. Website redesign – Working agreements
11. Court house security
 - a. Panic button testing
 - b. Other ideas of how we can use current technology for security, warning and notification
12. Fair WiFi to other buildings
13. Social media archiving

Definitions

ACCIS = Association of County, City Information Systems (managers)

API = Application Program Interface

CITRIX = A product used for remote access to our network

PAV=Potential Archival Value

CJIS = Criminal Justice System Information Systems

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

NDA=Non-disclosure agreement

RFP=Request For Pricing/Proposal

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi-Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

EO = Elected Official

DH = Department Head

WAPRO – Washington Association of Public Records Officers

10:00

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

- a)** Department update and miscellaneous

10:15

EMERGENCY MANAGEMENT DEPARTMENT

Liz Jessee

a) Consent Agenda Items:

- 1) Resolution _____ - Approving
All Hazard Master Mutual Aid
Agreement between Columbia County
and Walla Walla County
- 2) Resolution _____ - Approving
the 2017 Mill Creek and Walla Walla
County Community Wildfire Protection
Plan Update

a) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
ALL HAZARD MASTER MUTUAL
AID AGREEMENT BETWEEN
COLUMBIA COUNTY AND WALLA
WALLA COUNTY

RESOLUTION NO.

WHEREAS, providing adequate response to emergencies impacting the public safety is the top priority of local governments and municipalities within Columbia County and Walla Walla County, Washington; and

WHEREAS, the ability to provide and maintain the infrastructure, personnel, and facilities required to respond to major emergencies is often cost-prohibitive to any single jurisdiction, and the coordination of mutual resources from individual agencies can significantly enhance the effectiveness of response to said emergencies; and

WHEREAS, Columbia County Emergency Management has prepared the Columbia County All Hazard Master Mutual Aid Agreement between Jurisdictions, Agencies, Non-Governmental Groups, and Private Industries within Columbia County, Washington, and has requested Walla Walla County to participate in the agreement; and

WHEREAS, the Board of County Commissioners recognizes the importance and value of entering into a mutual aid agreement with other government agencies that provide emergency response within Columbia County and Walla Walla County, Washington; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said Mutual Aid Agreement be approved.

Passed this 11th day of September, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE

Director

PATRICK PURCELL

Coordinator

Memo

To: Board of County Commissioners
From: Liz Jessee
Date: August 28, 2017
Re: 2017 Mill Creek and Walla Walla County Community Wildfire Protection Plan Update

In 2017 the City of Walla Walla contracted with Northwest Management, Inc. (NMI) to conduct an in-depth wildfire risk assessment for the County to include updating the 2006 Community Wildfire Protection Plan (CWPP). Funding for this project was provided by the Oregon Department of Forestry (ODF), City of Walla Walla, and the Walla Walla County Emergency Management Department.

Walla Walla County Emergency Management Department convened a steering committee to work through the process of updating the CWPP. Whereas the 2006 CWPP was intended to cover the Mill Creek Watershed the committee determined that the revised plan would include the Mill Creek Watershed and the entirety of Walla Walla County.

I am requesting that the Board of Commissioners adopt the 2017 Mill Creek and Walla Walla County Community Wildfire Protection Plan Update. Once the CWPP is approved by the City of Walla Walla, Walla Walla County Commissioners and the State Forester, the steering committee will meet regularly to further refine the proposed projects and their feasibility. A CWPP is a prerequisite for taking full advantage of US Forest Service and Bureau of Land Management (BLM) funding to implement forest management and hazardous fuel reductions projects.

Thank you for your consideration.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
THE 2017 MILL CREEK AND
WALLA WALLA COUNTY
COMMUNITY WILDFIRE
PROTECTION PLAN UPDATE

RESOLUTION NO.

WHEREAS, wildfire occurs on an annual basis in Walla Walla County with the potential to impact life, property, the environment and economic security; and

WHEREAS, the Healthy Forests Restoration Act of 2003 provides statutory incentives for consideration of forest management and hazardous fuel reductions project funding for communities who have adopted a Community Wildfire Protection Plan; and

WHEREAS, funding was provided by the Oregon Department of Forestry, City of Walla Walla, and the Walla Walla County Emergency Management Department to complete an update to the 2006 Community Wildfire Protection Plan (CWPP); and

WHEREAS, the 2017 Mill Creek and Walla Walla County Community Wildfire Protection Plan Update defines projects, their feasibility and provides public outreach to reduce the risk of wildfire, and adoption of the plan update has been recommended by all involved agencies, municipalities, fire protection districts and the Community Wildfire Protection Plan Steering Committee; and

WHEREAS, this Board of County Commissioners has reviewed said plan update; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said 2017 Mill Creek and Walla Walla County Community Wildfire Protection Plan Update be adopted.

Passed this 11th day of September, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
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Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE

Director

PATRICK PURCELL

Coordinator

Memo

To: Walla Walla County Board of Commissioners
From: Liz Jessee
Date: August 22, 2017
Re: Columbia County All Hazards Master Mutual Aid Agreement

Columbia County recently completed their All Hazard Master Mutual Aid Agreement (MMAA), making them the fourth county in the region to do so; the others being Benton, Franklin and Walla Walla counties.

During a major emergency, it may be difficult for a single jurisdiction to provide adequate resources to protect and maintain infrastructure, and safeguard their citizens. I am requesting that the board of commissioners participate in the Columbia County MMAA to enhance our response capabilities. Walla Walla County is already a participant in the Benton and Franklin County agreements.

Thank you.

10:30

PUBLIC WORKS DEPARTMENT

Randy Glaeser

a) Action Agenda Items:

- 1) Resolution _____ - Small Works
Roster Bid Award for Pemberton Bridge
and Stateline Road Paving Project

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A SMALL
WORKS BID AWARD FOR
PEMBERTON BRIDGE AND
STATELINE ROAD PAVING
PROJECT

RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on Tuesday, September 5, 2017 for the Pemberton Bridge and Stateline Road Paving Project, with the following bids opened and read publicly:

- | | |
|---|--------------|
| 1) Central Washington Asphalt, Inc.
Moses Lake, Washington | \$74,938.00 |
| 2) Blue Mountain Paving Company
Walla Walla, Washington | \$100,008.00 |

WHEREAS, Central Washington Asphalt, Inc. submitted the lowest responsive, responsible bid, now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Pemberton Bridge and Stateline Road Paving Project is awarded to Central Washington Asphalt, Inc. in the amount of \$74,938.00.

Passed this 11th day of September, 2017 by Board members as follows: Present or Participating
via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

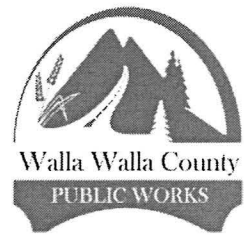
James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

Constituting the Board of County Commissioners
of Walla Walla County, Washington

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 7 September 2017

Re: Director's Report for the Week of 4 August 2017

Board Action: 11 September 2017

Resolutions:

In the Matter of a Small Works Bid Award – Pemberton Bridge and Stateline Paving Project

ENGINEERING:

- Mill Creek FH: In condemnation.
- Blue Creek Bridge: On hold waiting for Mill Creek ROW completion.
- Pflugrad Bridge: Working on environmental permits.
- Pemberton Bridge: Completing culvert installation.
- Mill Creek Road MP 1.1 to MP 3.96: Working on ROW documents.
- Byrnes Road and South Fork Coppei: Submitted plans to FEMA for possible funding of bank repair.
- City of Prescott stormwater: Design to begin late fall/winter.
- Stateline Road: Preparing for culvert installation.

MAINTENANCE/FLEET MANAGEMENT:

- Crews conducting routine maintenance.

ADMINISTRATION:

- Steve Smasne selected as the new Signing/Vegetation Assistant Foreman.
- Hired Darrell Sowards as the new County Surveyor. He will start work 18 September.

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), to complete employee personnel evaluations
- b) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.