

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 30, 2017

9:30

COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Public Hearing:**
 - 1) To consider merging the County's Open Space Timberland Classification Program with the Designated Forestland Program
- g) Discussion and possible action/direction from the Board regarding above
- h) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for May 22 and 23, 2017
 - 2) Resolution _____ - Appointment to the Walla Walla County Lodging Tax Advisory Committee
 - 3) County warrants as follows: _____ through _____, totaling \$ _____ (payroll draws dated May 15, 2017); _____ through _____, totaling \$ _____ (May payroll); _____ through _____, totaling \$ _____ (benefits and deductions)
 - 4) Payroll action and other forms requiring Board approval

COUNTY COMMISSIONERS (continued)

i) Action Agenda Items:

1) Ordinance No. 466 – Amending the Walla Walla/College Place Coordinated Water System Plan (CWSP) by removing property from the City of Walla Walla's Water Service Area (WSA), identified by parcel numbers 360605514809 (1.23 acres) and 3606055100006 (10.43 acres), and owned by Sunset Development, LLC, and requiring that any new public water system be constructed in accordance with the construction standards and specifications embodied in the CWSP, and that any such new public work system shall be operated by a state approved Satellite Management Agency

j) Miscellaneous business to come before the Board

k) Review reports and correspondence; hear committee and meeting reports

l) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF AN
APPOINTMENT TO THE WALLA
WALLA COUNTY LODGING TAX
ADVISORY COMMITTEE**

RESOLUTION NO.

WHEREAS, pursuant to RCW 67.28.1817 and Walla Walla County resolution 99 140, the Walla Walla County Lodging Tax Advisory Committee was appointed; and

WHEREAS, pursuant to Walla Walla County resolution 05 340, said committee was reactivated and has been acting in an advisory status, with the membership reviewed annually by the Board of County Commissioners, as the appointing authority, pursuant to statute; and

WHEREAS, also pursuant to statute, said committee shall consist of at least five members, appointed by the Board of County Commissioners of Walla Walla County, as the legislative body of the municipality; and

WHEREAS, membership on said committee shall include: a) at least two members who are representatives of businesses required to collect tax under RCW 67.28, and b) at least two members who are persons involved in activities authorized to be funded by revenue received under RCW 67.28, as well as c) an elected official of the municipality (county), said official to serve as chair of the committee; and

WHEREAS, pursuant to Walla Walla County Resolution 15 142, County Fairgrounds Manager Daryl Hopson was appointed to said committee; however, Mr. Hopson has resigned; now therefore

WHEREAS, Bill Ogg has been named manager of the Walla Walla County Fairgrounds, and the Board of County Commissioners wishes to appoint Mr. Ogg to the committee to fill that vacancy as a person involved in activities authorized to be funded by the revenue received under RCW 67.28; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Bill Ogg shall be appointed to serve on the Walla Walla County Lodging Tax Advisory Committee, effective immediately.

"Passed this 30th day of May, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

ORDINANCE NO. 466

AMENDING THE WALLA WALLA/COLLEGE PLACE COORDINATED WATER SYSTEM PLAN (CWSP) BY REMOVING PROPERTY FROM THE CITY OF WALLA WALLA'S WATER SERVICE AREA (WSA), IDENTIFIED BY PARCEL NUMBERS 360605514809 (1.23 acres) AND 3606055100006 (10.43 acres), AND OWNED BY SUNSET DEVELOPMENT, LLC, AND REQUIRING THAT ANY NEW PUBLIC WATER SYSTEM BE CONSTRUCTED IN ACCORDANCE WITH THE CONSTRUCTION STANDARDS AND SPECIFICATIONS EMBODIED IN THE CWSP, AND THAT ANY SUCH NEW PUBLIC WATER SYSTEM SHALL BE OPERATED BY A STATE APPROVED SATELLITE MANAGEMENT AGENCY.

WHEREAS, the Public Water System Coordination Act of 1977, Chapter 70.116 RCW, provides guidance and requirements for the provision of adequate supply of potable water through public water supply systems; and

WHEREAS, RCW 70.116.060 requires that a coordinated water system plan be created and approved by the Secretary of the Department of Health, and the boundaries of a critical water supply service area be established, and that all purveyors covered by the plan shall comply with the plan; and

WHEREAS, in 1994 the Walla Walla/College Place Coordinated Water System Plan was created and approved by the Secretary of the Department of Health as directed by the Public Water System Coordination Act of 1977; and

WHEREAS, the policies and requirements of the Walla Walla/College Place Coordinated Water System Plan (CWSP) created and adopted in 1994 is based on state law, specifically RCW 70.116, and establishes the boundaries of water service areas for the area's various water purveyors, including the City of Walla Walla; and

WHEREAS, RCW 70.116.060(3)(b) allows the Board of County Commissioners, serving in its capacity as the local legislative authority, to amend the water service areas for the affected utilities; and

WHEREAS, RCW 70.116.060(3)(b) allows a purveyor of water service to establish a new public water system within the service area of any municipal water purveyor if the Board determines that the purveyor cannot provide service in a timely and reasonable manner; and

WHEREAS, RCW 70.116.060(3)(b) requires that the property affected by the determination be subsequently removed from the municipal water service area, and that any new public water system be constructed in accordance with the construction standards and specifications embodied in the coordinated water system plan; and

WHEREAS, the CWSP supports the requirement of RCW 70.116.060(3)(b) at Section V – Water Utility Design Standards, paragraph 4, Development of Urban Services.

NOW THEREFORE,

BE IT ORDAINED, by the Walla Walla County Board of County Commissioners that:

Section I. The Board of County Commissioners Makes the Following Findings of Fact:

1. The subject property is located near the intersection of 3rd Avenue and Langdon Rd., in unincorporated Walla Walla County.
2. The subject property is within the City of Walla Walla's Urban Growth Area, and has been since 1997 (letter from Commissioner Carey, dated February 25, 1997).
3. The subject property is zoned R-96, Suburban Residential, which allows for minimum lot sizes of 9,600 square feet.
4. The owner of the property, Mr. Ben Case of Sunset Development, LLC, has an interest in developing the property, and has applied to the County for preliminary plat approval of an 18-lot subdivision (SUB16-018).
5. Mr. Case first inquired with the County Health Department regarding the creation of a new water service district in 2013.
6. The County issued a formal, written code interpretation to Mr. Case on February 22, 2017 regarding adequate water supply for the property and the proposed residential development. No appeal of that interpretation was filed.
7. Mr. Case is requesting permission to establish a public water system to serve the new residential development.
8. The property is currently located within the City of Walla Walla's Water Service Area, the boundaries of which correspond with the boundaries of the City of Walla Walla's Urban Growth Area (UGA).
9. The City has indicated that it is unwilling to provide water service to the property unless the property can be annexed into city limits, and utilities extended to the property at the developer's expense.
10. There are intervening properties that make annexation not possible at this time.
11. The City has indicated on two separate occasions, in writing, that it has no objection for the County to allow Mr. Case to establish a public water system for his proposed development, but that the City will not provide management for it as a Satellite Management Agency.

12. The City has indicated that if at some point the property is annexed, and its utilities are to serve the property, then the new system shall be designed to the City's standards, and pass approval.
13. The City has stated that it is unwilling to relinquish the property from its water service area, and does not intend to modify the urban growth area until after the City's Comprehensive Plan has been updated, by June 2018.
14. If this property is removed from the UGA, then a rural zoning of RR-5 (Rural Residential five acre) is likely to be assigned to it, which would prevent the owner from being able to develop the property at any density greater than a five-acre minimum lot size.
15. State law does allow for the establishment of a new public water system when no other viable water purveyor can provide water.
16. To establish a new water system, the area to be served must first be removed by the affected utility provider's service area.
17. The local legislative authority may amend the boundaries of the water service area.
18. The Walla Walla County Board of Commissioners is the local legislative authority.
19. A Notice of Public Hearing was published in the Waitsburg Times and Walla Walla Union Bulletin on April 20, 2017 and on the Community Development Department website on April 18, 2017. This notice was mailed to property owners within 500-feet of the subject property, the applicant, and the City of Walla Walla on April 19, 2017.
20. On May 1, 2017 County staff presented a report and recommendation for approval (staff report CWSP17-001, dated May 1, 2017) to the Board of County Commissioners.
21. On May 1, 2017 the Board of County Commissioners held a public hearing to receive comments on this matter. Comments were received by the City, both verbally and in writing, and entered into the record (letter from City of Walla Walla, dated April 28, 2017 with attachments). After closing the public hearing, the Board of County Commissioners agreed to continue discussion of this matter at a later date.
22. On May 15, 2017, County staff presented additional information to the Board of County Commissioners addressing comments presented by the City of Walla Walla (staff report CWSP17-001, dated May 15, 2017), after which the Board directed staff to prepare an ordinance for consideration at a future date.
23. On May 17, 2017, a SEPA Addendum was issued by the Community Development Department Director.

Section II. The Board of County Commissioners Makes the Following Conclusions of Law:

1. The proposed map amendment has been reviewed pursuant to the requirements of the Public Water System Coordination Act of 1977, Chapter 70.116 RCW Walla Walla/College Place Coordinated Water System Plan, and the Walla Walla County Comprehensive Plan, and is consistent with those requirements.
2. The proposed map amendment is necessary to allow the property owner to establish a public water system to accommodate a new proposed residential development.

3. As proposed, the amendments should not have a significant adverse impact on public welfare and safety.
4. The Growth Management Act, at RCW 36.70A.110 (4) states that “In general, cities are the units of local government most appropriate to provide urban governmental services. In general, it is not appropriate that urban governmental services be extended to or expanded in rural areas except in those limited circumstances shown to be necessary to protect basic public health and safety and the environment and when such services are financially supportable at rural densities and do not permit urban development.” While provision of urban services by cities is preferred, it is not mandated by the Growth Management Act.
5. The Walla Walla Coordinated Water System Plan is incorporated by reference into the Comprehensive Plan (Walla Walla County Comprehensive Plan at 9-6.)
6. Countywide Planning Policy 3.10 states that “within urban growth areas (UGAs), cities are the preferred providers of urban services...” This Policy recognizes that Cities should be the provider of urban services, but it also recognizes that other entities may need to provide those services. This policy also states, as a general proposition, that “Urban Services shall not be extended through the use of special purpose districts except on an interim basis, or as applies to the Port of Walla Walla.” While Policy 3.10 seems to indicate that no urban services can be extended except by a City, Countywide Planning Policy 5.11 specifically addresses the issue of water districts. It states that “Cities should be purveyors of urban services. Existing water districts should not expand boundaries, nor should new ones be created except as stated in a Coordinated Water System Plan...” Again, it is clear that the City should be the purveyor, but this specific policy, which governs water districts, recognizes that the CWSP provides a procedure that allows for other water purveyors in urban areas.
7. Whether to remove the property from the City of Walla Walla UGA is ultimately part of the County’s Growth Management Act responsibilities, and may need to be addressed by the County in subsequent County Comprehensive Plan Updates. The County must plan for a 20-year horizon under the Growth Management Act. There will be areas that are within the Urban Growth Area that are not within City limits, and areas that are not immediately adjacent to those limits. The Urban Growth Areas and population projections were last reviewed in 2013 and 2014, and review of the County’s Urban Growth Area is not appropriate at this time.
8. The CWSP provides a process to follow when an applicant is pursuing water service for a new development within a purveyor’s service area, Exhibit VI-I. The Applicant and the County have followed that process.
9. The Board of County Commissioners adopts the findings and conclusions of the May 1, 2017 and May 15, 2017 staff reports by reference as though set forth herein.
10. The Board finds that, because of intervening properties, which preclude annexation of the subject property to the City of Walla Walla, the City is unable to provide the service in a timely and reasonable manner as set forth by RCW 70.116.060(3)(b). The Board notes that discussions of water service to the area has been ongoing since December 2013 with the properties’ current owner.

Section III. Authorization for a new water system.

Pursuant to RCW 70.116.060 and the Walla Walla/College Place Coordinated Water System Plan the Board of County Commissioners approve the request to remove property identified by parcel numbers: 360605514809 (1.23 acres) and 3606055100006 (10.43 acres), both owned by Sunset Development, from the City of Walla Walla's Water Service Area, as shown on the attached map. Furthermore, any new public water system created pursuant to this Ordinance shall be constructed in accordance with the construction standards and specifications embodied in the CWSP, and any new public water system must be operated by a state approved Satellite Management Agency.

Section IV. Effective Date and Savings.

This Ordinance is effective upon signing.

Section V. Severability.

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Section VI. Publication.

This Ordinance will be published by an approved summary consisting of the title.

PASSED by the Walla Walla County Board of County Commissioners in regular session at Walla Walla, Washington, then signed by its membership and attested by its Clerk in authorization of such passage this 30th day of May, 2017.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

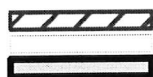
*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Approved as to form



Jesse D. Nolte, Deputy Prosecuting Attorney

CWSP17-001 Sunset Development, LLC



AREA TO BE REMOVED FROM WALLA WALLA SERVICE AREA BOUNDARY
 TAX LOTS
 URBAN GROWTH AREA

0 0.0225 0.045 0.09 Miles

Print Date: 05/24/2017

Walla Walla County Community Development Dept. - 310 W. Poplar Street, Suite 200, Walla Walla WA 99362 - (509) 524-2610

9:45

WSU EXTENSION OFFICE

Debbie Williams

- a)** Extension office update and miscellaneous

Walla Walla County Extension May 30, 2017

9:45 a.m.

Update WSU/Walla Walla County Extension

Area Updates and Events (Governors Summit)

Grants

County Budget 2017

County Budget 2018

Memorandum of Agreement – Professional Services Contract

Hort Board Update

Schedule

July 3-7 – Vacation

July 10-14 – NACAA Conference, Salt Lake City UT

July 20-22 – Vacation/WA Little League State, Seattle

July 25 - 28 – WSU Youth & Family Unit Promotion and Tenure Meetings, Spokane

November 13-18 – WSAC/Extension Conference, Seatac

WSU Extension Office – Walla Walla County May 2017 Update

WSU Extension Updates

Youth

4-H Demonstrations: 4-H youth gave presentations in April and May at the Extension Office. These are a part of fair but are held in April and May because of the large participation. We had a record number of youth sign up this year with 103. Walla Walla Noon Rotary and the Exchange Club provides funds for premiums since demonstrations are not held at Fair.

Summer Youth Programs: Quilt Camp, Challenger Horse Camp, STEM Camps, and summer sessions (Science and Creative Arts) are being provided for area youth.

Fair: Moving quickly towards fair with Fashion Review, Food & Clothing Judging, Dog Agility, Cat Show, Colt Training and other events prior to fair. We can help with online fair entries.

Teen Leadership: Walla Walla County 4-H teens will participate in the WSU Teen Conference in Pullman. Leaders Council provides scholarships for 80% of registrations costs.

4-H STEM Grants: We have applied to Sherwood Trust for a \$16,000 grant to purchase 12 computers, Robotics kits, and Drone kits. We have made it to round two of the grant process. We applied for and received a grant of \$500 from American Association of University Women (AAUW) to purchase Solar kits.

Family/Community

Governor's Summit on Career Connected Learning – Partnership with Dave Stockdale and Anne Nelson from WWCC. The event will be held at the Water and Environmental Center on Wednesday, May 31 from 10 a.m. - 1:30 p.m. The Governor's Summit will help our community discuss these issues and create a plan to connect students to potential career opportunities. By pulling together people from several different aspects of employment (business, education, workforce development, local leadership, etc.), a local team can identify priorities and gaps between students and future work. We will also design an approach to getting students connected and engaged in their future. This plan will help us meet the needs of our region as opposed to a one-size-fits all strategy. The goal of this event will be to develop a small pilot project that will connect students to workplaces and professionals to help them gain a better understanding of what their future work might be. More than 20 community members are invested in supporting a vital future workforce in our region will attend. It will be a locally facilitated event using web-based technologies to share information and link groups across the state. Through a live, state-wide networked event, the group will participate in short learning sessions presented by statewide workforce and business experts - intermingled with discussion and working time to create a locally-focused strategy to connect youth to work possibilities. www.washingtonstem.org/govsummit

Food \$ense or Supplemental Nutrition Assistant Program (SNAP-ED) money coming from USDA for 2016-2017 is routed through Department of Health (state level) and will include Asotin, Columbia, Benton and Franklin Counties. We will have a review the first week of June. Walla Walla County Extension Food \$ense program been serving our community utilizing County support, Federal dollars, and in-kind match since the start up in 2004. We have reached more than 35,000 youth and their families. The WSU Food \$ense program goal is to impact family nutritional habits at home through nutrition education to kids in the classroom. Since 2004, we have received close to \$2 million to serve SE Washington (includes matching).

Agriculture Programs

The 2017 crop tour season will soon be starting and provides opportunities to view field trials and interact with Washington State University personnel and others about cereal varieties and crop management practices. Cereal breeders, extension agronomists, plant pathologists, and other scientists will be presenting information at various events. Paul Carter (Columbia County Extension Director) will answer questions at the local Cereal Grain Tours on June 21 at 1:00 p.m. showcasing new wheat varieties and crop management practices. Legume Tour (peas, lentils, and chickpeas) will NOT be held this year.

Master Gardeners/Master Food Preservers

Master Gardeners have started Office Clinics and Farmers Market Saturdays. Master Gardeners put more than 500 volunteer hours in each year. This year has been especially busy with normal to higher than normal precipitation. We have seen a lot of large weeds, blight, and fungal problems.

Master Food Preserver Volunteers are available to help local residence safely preserve food.

2018 County Budget

Memoranda of Agreement for 2018 (*Discussion or Resolution as the Board wishes*)

The annual agreement with WSU will need to be updated for 2018 so I can include in my County budget request for 2018. The estimate for Professional Services part of the County budget is \$85,844 (\$84,575 in 2017). The figures may increase \$1,269 (1.5%) total from 2017. WSU provides all Extension services including specialists from around the state plus the local staff. I would like to get the MOA for 2018 approved as early as possible so that I can include these figures in my 2018 budget. Changes are County Director (Williams) \$24,547 to \$24,677 (\$130 or .5%), Extension Educator (Open) \$21,652 to \$22,287 (increase \$635 or 3%), and 4-H Coordinator (Owens) \$38,376 to \$38,880 (\$504 or 1.3%). WSU covers annual benefits and the remaining salary for these positions.

2017 County Budget

On track with 2017 Budget for this year, always looks like we haven't spent 50% by June 30 because we spend more money from fair time through November.

Hort Board – Apple Maggot and Brown Marmorated Stink Bug

Apple Maggot and Brown Marmorated Stink Bug (BMSB) will be monitored. WSU and other state entities will be collecting BMSB in our area to rear up to research control options.

Schedule:

July 3-7 – Vacation

July 10-14 – NACAA Conference, Salt Lake City UT

July 20-22 – Vacation/WA Little League State, Seattle

July 25 - 28 – WSU Youth & Family Unit Promotion and Tenure Meetings, Spokane

November 13-18 – WSAC/Extension Conference, Seatac

INTERAGENCY AGREEMENT
Between
WASHINGTON STATE UNIVERSITY EXTENSION
And
Walla Walla County

APPENDIX A
Detail

Professional Services Contract

The following individuals will be jointly funded under this Memorandum of Agreement through a WSU Personal Services Contract for the period January 1, 2018 through December 31, 2018.

Number		\$ Amount for County Portion
<u>1</u>	County Director *	\$ <u>24,677</u>
<u>1</u>	Extension Faculty	\$ <u>22,287</u>
<u>1</u>	Administrative Professional	\$ <u>38,880</u>
<u> </u>	Classified Staff	\$ <u> </u>
<u> </u>	Time-Slip (Hourly)	\$ <u> </u>
Total		\$ <u>85,844</u>

*Includes department head responsibilities for one Extension Educator.

MEMORANDUM OF AGREEMENT

Between

WASHINGTON STATE UNIVERSITY EXTENSION

And

Walla Walla County

APPENDIX A

The following funds will be provided under this Memorandum of Agreement for the period January 1, 2018 through December 31, 2018 to provide an extension program.

TOTAL \$ 85,844

Richard T. Koenig Date
Associate Dean and Director
WSU Extension

County Commissioners Date

Daniel G. Nordquist Date
AVPRA/Director
Office of Grant & Research Development

a) Consent Agenda Items:

- 1) Resolution _____ - Contract between the Washington State Department of Health and Walla Walla County (Amendment 12 to 2015-2017 Consolidated Contract)
- 2) Resolution _____ - Contract between the Washington State Department of Social and Health Services and Walla Walla County Department of Community Health (DSHS Contract Number 1785-87973)
- 3) Resolution _____ - Amendment #1 to Interagency Agreement Project 17ST-17 between the Washington State Traffic Safety Commission and Walla Walla County Department of Community Health

b) Action Agenda items:

- 1) Proposal 2017 05-30 DCH-1 - Approval to be lead agency for the Washington State Department of Health for Youth Marijuana Prevention Education Program
- 2) Proposal 2017 05-30 DCH-2 - Approval for short-term funding from the Washington State Department of Health to help define local health jurisdictions roles and work with Accountable Communities of Health

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CONTRACT
BETWEEN THE WASHINGTON
STATE DEPARTMENT OF HEALTH
AND WALLA WALLA COUNTY



RESOLUTION NO.

WHEREAS, the Washington State Department of Health has proposed contract Amendment 12 with Walla Walla County for the 2015-2017 Consolidated Contract with the Walla Walla County Health Department; and

WHEREAS, the amended contract benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said amendment; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract amendment, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

Passed this 30th day of May, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners
From: Meghan DeBolt
Director, Community Health
Date: May 16, 2017
Subject: Amendment 12 to 2015-2017 Washington Department of Health Consolidated Contract

The contract is amended as follows:

1. Amends Statements of Work for the following programs:
 - a. Office of Drinking Water Group A program – Effective January 1, 2015
 - b. Office of Immunization & Child Profile – Effective January 1, 2017
 - c. WIC Nutrition Program – Effective January 1, 2015
2. Exhibit B-12 Allocations as follows:
 - a. Decrease of \$2,335 for a revised maximum consideration of \$1,136,209

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of Amendment 12 to the 2015-2017 Consolidated Contract and authorize the Director, Community Health to sign.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CONTRACT
BETWEEN THE WASHINGTON
STATE DEPARTMENT OF SOCIAL
AND HEALTH SERVICES AND
WALLA WALLA COUNTY
DEPARTMENT OF COMMUNITY
HEALTH (DSHS CONTRACT
NUMBER 1785-87973)



RESOLUTION NO.

WHEREAS, the Washington State Department of Social and Health Services (DSHS) has proposed DSHS and Local Health Jurisdiction Agreement on General Terms and Conditions; and

WHEREAS, the County Prosecuting Attorney and County Risk Manager have reviewed said contract; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

Passed this 30th day of May, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners
From: Meghan DeBolt
Director, Community Health
Date: May 16, 2017
Subject: DSHS and LHJ Agreement on General Terms and Conditions

This agreement is a renewal of the Department of Social and Health Services (DSHS) and Local Health Jurisdiction Agreement on General Terms and Conditions (LHJ GT&Cs), effective July 1, 2017 through June 30, 2023.

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of the DSHS and LHJ Agreement on General Terms and Conditions and authorize the Director, Community Health to sign.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AMENDMENT #1
TO INTERAGENCY AGREEMENT
PROJECT 17ST-17 BETWEEN THE
WASHINGTON TRAFFIC SAFETY
COMMISSION AND WALLA WALLA
COUNTY DEPARTMENT OF
COMMUNITY HEALTH

}

RESOLUTION NO.

WHEREAS, the Washington Traffic Safety Commission has proposed Amendment #1 to the 2015-2017 Interagency Agreement, Project 17ST-17 with the Walla Walla County Department of Community Health; and

WHEREAS, the amended agreement benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney and County Risk Manager have reviewed said amendment; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said amendment, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

Passed this 30th day of May, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Todd L. Kimball, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

MEMORANDUM

To: The Walla Walla County Board of County Commissioners

From: Meghan DeBolt
Director, Community Health

Date: May 30, 2017

Subject: Amendment #1 to Interagency Agreement, Project 17ST-17 with Washington Traffic Safety Commission

This amendment serves to extend the interagency agreement signed by Walla Walla County Department of Community Health on September 28, 2015 for Target Zero Manager services in WTSC Region 17. This extension establishes a new expiration date for this agreement as September 30, 2017 to align with federal fiscal timelines.

Compensation for the work performed during the period of performance of July 1, 2017 – September 30, 2017 will not exceed \$8,044.29 in the budget category 'employee salaries and benefits'.

RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the acceptance of Amendment #1 to the Interagency Agreement, Project 17ST-17 with Washington Traffic Safety Commission and authorize the Director, Community Health to sign.

**AMENDMENT # 1
TO INTERAGENCY AGREEMENT
PROJECT 17ST-17
BETWEEN
WASHINGTON TRAFFIC SAFETY COMMISSION
AND
WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH**

The above-referenced Agreement is hereby amended as follows:

This amendment serves to extend the interagency agreement signed by WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH on September 28, 2015 for Target Zero Manager services in WTSC Region 17. This extension establishes a new expiration date for this agreement as September 30, 2017.

Compensation for the work performed during the period of performance of July 1, 2017 – September 30, 2017 will not exceed \$8,044.29. The budget categories for the period July 1, 2017 – September 30, 2017 is below:

Summary of Project Costs	Amended Amount
Employee salaries and benefits	\$8,044.29
Travel	
Contract Services	
Goods or other expenses	
TOTAL	\$8,044.29

All other terms and conditions of this Agreement remain in full force and effect.

This Amendment is executed by the persons signing below, who warrant that they have the authority to execute this Amendment. This Amendment is effective upon signature by both parties.

WALLA WALLA COUNTY DEPARTMENT
OF COMMUNITY HEALTH

WASHINGTON TRAFFIC SAFETY COMMISSION

Signature

Signature

Printed Name

Printed Name

Date

Date



MEMO

Date: May 19, 2017

Proposal ID: 2017 05-30 DCH-1

To: BOCC

From: Meghan M. DeBolt, MPH/MBA
Director, Dept of Community Health

Intent: Program Funding

Topic: Youth Marijuana Prevention Education Program

Summary

The Walla Walla County Department of Community Health (DCH) has been selected by the Washington State Department of Health (WADOH) to act as the lead agency for the coordination of Youth Marijuana Prevention Education in the nine counties of the Greater Columbia Accountable Communities of Health.

Cost

1 FTE salary and benefits at a Range 27 (\$3798 – \$5090), funded by the grant

Indirect charge of 17.76% of total funding for administrative costs to be paid by the grant

Funding

\$622,000

Alternatives Considered

NA

Acquisition Method

Submission of A-19 to WADOH for reimbursement

Security

N/A

Access

N/A

Risk

N/A

Benefits

The Washington Department of Health grant to lead Youth Marijuana Prevention Education Program in the nine counties of the Greater Columbia Accountable Communities of Health will utilize experience and knowledge base of DCH to to reduce youth initiation and use of marijuana in a coordinated effort across our region.

Conclusion/Recommendation

Recommend Commissioners authorize the Walla Walla County Department of Community Health to act as the lead agency for the nine counties of Greater Columbia Accountable Communities of Health for Youth Marijuana Prevention Education Program from July 1, 2017 – June 30, 2018

Submitted By			Disposition
Meghan DeBolt, DCH			<input type="checkbox"/> Approved
<u>Name</u>	<u>Department</u>	<u>Date</u>	<input type="checkbox"/> Approved with modifications
<hr/>			<input type="checkbox"/> Needs follow up information
<u>Name</u>	<u>Department</u>	<u>Date</u>	<input type="checkbox"/> Denied
<hr/>			<hr/>
			BOCC Chairman
			Date

Additional Requirements to Proposal

☐ Modification

☐ Follow Up



MEMO

Date: May 24, 2017

Proposal ID: 2017 05-30 DCH-2

To: BOCC

From: Meghan M. DeBolt, MPH/MBA

Director, Walla Walla County Department of Community Health (WWDCH)

Intent: Program Funding

Topic: Accountable Communities of Health Engagement

Summary

There will be short-term funding available to support 2-3 local health jurisdictions (LHJs) in strengthening their engagement with their respective Accountable Communities of Health (ACH). The selected LHJs will work with the Department of Health (DOH) to:

1. Clearly define the characteristics and capabilities necessary for local public health leaders to successfully act as a Chief Health Strategist within their ACH;
2. Build a case study based on aligning existing and future investment of public health funding with health care delivery system and ACH priorities; and
3. Share information with the public health community.

Cost

N/A – no additional cost to us

Funding

The amount available to each LHJ will be approximately \$37,000 to \$55,500 and must be spent by December 31, 2017.

Alternatives Considered

NA

Acquisition Method

Submission of A-19 to WADOH for reimbursement

Security

N/A

Access

N/A

Risk

N/A

Benefits

WWDCH is already engaged with local ACH in Greater Columbia. This funding will cover the time spent and travel costs. It will also put WW County on the map for this pioneering work.

Conclusion/Recommendation

Recommend Commissioners authorize WWDCH application to the Washington State Department of Health to engage with DOH to better define LHJs roles and work with the ACHs.

Submitted By			Disposition
Meghan DeBolt, DCH			____ Approved
<u>Name</u>	<u>Department</u>	<u>Date</u>	____ Approved with modifications
<hr/>			____ Needs follow up information
<u>Name</u>	<u>Department</u>	<u>Date</u>	____ Denied
<hr/>			
			BOCC Chairman
			Date

Additional Requirements to Proposal

____ Modification

____ Follow Up

10:15

FACILITIES MAINTENANCE

Tom Byers

- a) Department update and miscellaneous

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form – Temporary Main Office Help for the Fairgrounds
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

PLEASE NOTE: There will be no afternoon session today.

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take