

# A G E N D A

## WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 4, 2019

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9:30

COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- g) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' proceedings for January 22 and 23 2019 and special meeting of January 25, 2019 and cancelled sessions of January 28 and 29, 2019
  - 2) Resolution \_\_\_\_\_ - Calling for bids for designation of the county legal newspaper for county printing and advertising
  - 3) Resolution \_\_\_\_\_ - Approving out of state travel for CASA (Court Appointed Special Advocate) Supervisor Kati Brown
  - 4) Execute Acknowledgement of Receipt form for report from County Treasurer of all refunds for year 2018 (pursuant to RCW 84.69.020)

**COUNTY COMMISSIONERS (continued)**

- g) Consent Agenda Items (continued):**
- 5) County vouchers/warrants/electronic payments as follows: 4047297 through 4047309, totaling \$80,029.00 (payroll draws dated January 15, 2019); 4047424 through 4047462, totaling \$936,458.73 (January payroll); 4205301 through 4205328 totaling \$1,044,636.34 (benefits and deductions)
  - 6) Payroll action and other forms requiring Board approval
- h) Miscellaneous business to come before the Board**
- i) Review reports and correspondence; hear committee and meeting reports**
- j) Review of constituent concerns/possible updates re: past concerns**

**9:45**

**DEPARTMENT OF COMMUNITY HEALTH**

**Meghan DeBolt**

- a) Consent Agenda Items:**
- 1) Resolution \_\_\_\_\_ - Appointing an individual to the Walla Walla County Council on Housing
- b) Action Agenda items:**
- 1) Proposal 2019 02-04 DCH  
Approval to sponsor four members from the Walla Walla County Suicide Prevention Workgroup to attend Suicide Prevention day in Olympia to advocate for suicide prevention support
- c) Department update and miscellaneous**

**10:00**

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**Tom Glover**

- a) Department update and miscellaneous**

**10:15 PUBLIC WORKS DEPARTMENT**

**Tony Garcia**

- a) **Bid Openings:**
  - 1) Aggregate Crushed Surfacing – Top Course
  - 2) Chemical Vegetation Control Products
  
- b) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Approving out of state travel for Public Works employee (Walker)
  - 2) Resolution \_\_\_\_\_ - Revising rental rates for equipment owned by the Equipment Rental and Revolving Fund
  - 3) Resolution \_\_\_\_\_ - Signing an Agreement with Union Pacific Railroad Company for the Dodd Road railroad crossing and Port Kelly railroad crossing
  
- c) Department update and miscellaneous

**10:30 PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
  
- b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**10:45 HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous
  
- b) **Action Agenda Items:**
  - 1) Proposal 2019 02-04 HR/RM  
Approval of updated Sick Leave Policy
  - 2) Revised job description approval form – Division Manager – Preventative Services (formerly Clinical Services) for the Department of Community Health
  
- c) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
  
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**11:00 COUNTY COMMISSIONERS**

- a) Workshop re: internal use of credit cards issued to Walla Walla County for county purchases
- b) Miscellaneous or unfinished business to come before the Board

**11:15 COUNTY FINANCE COMMITTEE**

**Gordon Heimbigner, Chairman, Treasurer  
Karen Martin, Auditor  
Todd Kimball, County Commissioner**

**The County Finance Committee will meet as follows. (This committee, pursuant to RCW 36.48.070, approves county investment policy and debt policy and makes decisions regarding county investments. The meeting is open to the public; however, no testimony will be taken.)**

- a) Roll call and establish a quorum
- b) **Action Agenda Items:**
  - 1) Proposal 2019 02-04 Finance-1  
Approval for Treasurer to sign a contract with Government Portfolio Advisors (GPA) to manage investment of bond proceeds
  - 2) Proposal 2019 02-04 Finance-2  
Annual authorization of Financial Dealers and Institutions
- c) Other issues to come before the committee
- d) FINANCE COMMITTEE MEETING ADJOURNS

**12:00 RECESS**

**1:30 COUNTY COMMISSIONERS**

- a) Interview candidates for appointment to vacant partisan elective office position of County Commissioner District 3, (vacancy created by the passage of James L. Duncan, Jr.)

**PLEASE NOTE:** The interviews are open to the public; however, questions will be posed only by County Commissioners Kimball and Johnson.

**COUNTY COMMISSIONERS (continued)**

- b) Possible executive session to evaluate the qualifications of candidates for appointment to elective office (County Commissioner District #3) pursuant to RCW 42.30.110(h)
- c) **Action Agenda Item:**
  - 1) Appointment to fill vacancy in county elective office, the position of County Commissioner District 3
- d) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*