

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 2, 2019

9:30

COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- g) **Public Hearing:**
 - 1) To consider adoption of the 2020 Walla Walla County Budget
- h) **Action Agenda Items:**
 - 1) Resolution _____ - Adopting the Final Budget for fiscal year 2020 for the various County funds
- i) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for November 25 and 26, 2019
 - 2) Resolution _____ - Approving an Agreement with Washington State Office of Public Defense
 - 3) Resolution _____ - Approving an agreement for Medical Program Director

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING AN AGREEMENT
WITH WASHINGTON STATE
OFFICE OF PUBLIC DEFENSE



RESOLUTION NO. **19**

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, the Washington State Office of Public Defense (OPD) administers funds provided to Washington state counties for the purpose of improving the quality of public defense services in those counties, provided pursuant to RCW 10.101; and

WHEREAS, OPD has provided Agreement ICA20035 to Walla Walla County for 2020 funds to be provided to the county in the amount of \$59,132 (fifty nine thousand one hundred thirty two dollars); and

WHEREAS, the Prosecuting Attorney and Risk Manager have reviewed said Agreement; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve Agreement ICA20035 between the Washington State Office of Public Defense and Walla Walla County, and that the chair shall sign the Face Sheet of the Agreement for the County as recipient.

Passed this 2nd day of **December, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

FACE SHEET

WASHINGTON STATE OFFICE OF PUBLIC DEFENSE

<p>1. Recipient –RCW 10.101.070 Funds Walla Walla County PO Box 1506 Walla Walla, WA 99362</p>	<p>2. Recipient Representative Dianne Harris Clerk of the Board Walla Walla Board of Commissioners PO Box 1506 Walla Walla, WA 99362</p>
<p>3. Office of Public Defense (OPD) 711 Capitol Way South, Suite 106 PO Box 40957 Olympia, WA 98504-0957</p>	<p>4. OPD Representative Joanne I. Moore Director Office of Public Defense 711 Capitol Way South, Suite 106 PO Box 40957 Olympia, WA 98504-0957</p>
<p>5. Distribution Amount \$59,132.00</p>	<p>6. Use Period January 1, 2020 through December 31, 2020</p>
<p>7. Purpose Chapter 10.101 RCW county distributions are statutory formula distributions for the purpose of improving the quality of public defense services in Washington State counties.</p>	
<p>The Office of Public Defense (OPD) and Recipient, as defined above, acknowledge and accept the terms of this Agreement and attachments and have executed this Agreement on the date below to start January 1, 2020 and end December 31, 2020. The rights and obligations of both parties to this Agreement are governed by this Agreement and the following other documents incorporated by reference: Special Terms and Conditions, and General Terms and Conditions.</p>	
<p>FOR THE RECIPIENT</p> <p>_____</p> <p>Name, Title</p> <p>_____</p> <p>Date</p>	<p>FOR OPD</p> <p>_____</p> <p>Joanne I. Moore, Director</p> <p>_____</p> <p>Date</p>

SPECIAL TERMS AND CONDITIONS

1. AGREEMENT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications regarding the performance of this Agreement.

- a. The Representative for OPD and their contact information are identified on the Face Sheet of this Agreement.
- b. The Representative for the Recipient and their contact information are identified on the Face Sheet of this Agreement.

2. DISTRIBUTION AMOUNT

The Distribution Amount is **fifty-nine thousand one hundred thirty-two** and 00/100 Dollars (\$59,132.00) to be used for the purpose(s) described in the USE OF FUNDS below.

3. PROHIBITED USE OF FUNDS (as adopted in OPD Policy County/City Use of State Public Defense Funding)

- a. Funds cannot be used to supplant local funds that were being spent on public defense prior to the initial disbursement of RCW 10.101.070 funds.
- b. Funds cannot be spent on purely administrative functions or billing costs.
- c. Funds cannot be used for indigency screening costs.
- d. Funds cannot be used for county or court technology systems or administrative equipment.
- e. Funds cannot be used for county attorney time, including advice on public defense contracting.

4. USE OF FUNDS

- a. Recipient agrees to use the RCW 10.101.070 funds to improve the quality of legal representation directly received by indigent defendants. (See Chapter 10.101 RCW and OPD Policy County/City Use of State Public Defense Funding for guidelines regarding permitted uses of state public defense funds.)
- b. Recipient agrees to use the funds for the following purpose(s):
 - i. Add investigator and expert services,
 - ii. Increase attorney compensation,
 - iii. Provide public defense services at preliminary appearance calendars, and
 - iv. Interpreter services for attorney-client communications.
- c. Recipient agrees to use the funds in calendar year 2020. If Recipient is unable to use the funds in 2020, the Recipient agrees to notify OPD to determine what action needs to be taken.
- d. Recipient agrees to deposit the RCW 10.101.070 funds check within 14 days of receipt.

5. OVERSIGHT

Over the duration of the grant term, OPD may conduct site visits for purposes of addressing improvements to public defense and ensuring the use of grant funds for their specified purposes. At OPD's request, Grantee will assist in scheduling such site visits and inviting appropriate attendees such as, but not limited to: public defense attorneys, judicial officers, and county representatives.

6. ORDER OF PRECEDENCE

In the event of an inconsistency in this Agreement, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable federal and state of Washington statutes, regulations, and court rules
- b. Special Terms and Conditions
- c. General Terms and Conditions

GENERAL TERMS AND CONDITIONS

1. **ALL WRITINGS CONTAINED HEREIN**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

2. **AMENDMENTS**

This Agreement may be amended by mutual agreement of the parties. Such amendment shall not be binding unless it is in writing and signed by personnel authorized to bind each of the parties.

3. **AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 29 CFR Part 35.**

The Recipient must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

4. **ASSIGNMENT**

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the Recipient without prior written consent of OPD.

5. **ATTORNEY'S FEES**

Unless expressly permitted under another provision of the Agreement, in the event of litigation or other action brought to enforce Agreement terms, each party agrees to bear its own attorney fees and costs.

6. **CONFORMANCE**

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

7. **ETHICS/CONFLICTS OF INTEREST**

In performing under this Agreement, the Recipient shall assure compliance with the Ethics in Public Service, Chapter 42.52 RCW and any other applicable court rule or state or federal law related to ethics or conflicts of interest.

8. **GOVERNING LAW AND VENUE**

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. **INDEMNIFICATION**

To the fullest extent permitted by law, the Recipient shall indemnify, defend, and hold harmless the state of Washington, OPD, all other agencies of the state and all officers, agents and employees of the state, from and against all claims or damages for injuries to persons or property or death arising out of or incident to the performance or failure to perform the Agreement.

10. **LAWS**

The Recipient shall comply with all applicable laws, ordinances, codes, regulations, court rules, policies of local and state and federal governments, as now or hereafter amended.

11. **NONCOMPLIANCE WITH NONDISCRIMINATION LAWS**

During the performance of this Agreement, the Recipient shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Recipient's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this Agreement may be rescinded, canceled or terminated in whole or in part.

12. **RECAPTURE**

In the event that the Recipient fails to perform this Agreement in accordance with state laws, federal laws, and/or the provisions of the Agreement, OPD reserves the right to recapture funds in an amount to compensate OPD for the noncompliance in addition to any other remedies available at law or in equity.

13. **RECORDS MAINTENANCE**

The Recipient shall maintain all books, records, documents, data and other evidence relating to this Agreement. Recipient shall retain such records for a period of six (6) years following the end of the Agreement period. If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

14. **RIGHT OF INSPECTION**

At no additional cost all records relating to the Recipient's performance under this Agreement shall be subject at all reasonable times to inspection, review, and audit by OPD, the Office of the State Auditor, and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Agreement. The Recipient shall provide access to its facilities for this purpose.

15. **SEVERABILITY**

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Agreement and to this end the provisions of this Agreement are declared to be severable.

16. **WAIVER**

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Agreement unless stated to be such in writing.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
AN AGREEMENT FOR MEDICAL
PROGRAM DIRECTOR

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RESOLUTION NO.

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve an Agreement for Medical Program Director between Walla Walla County and Lewis D. Neace, D.O.

BE IT FURTHER RESOLVED that the term of said Agreement shall be January 1, 2020 through December 31, 2020.

*Passed this 2nd day of **December, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

i) Consent Agenda Items (continued):

- 4) Resolution _____ - Executing Employment Agreement and Relocation Expenses Agreement with Chad Goodhue
- 5) Resolution _____ - Executing Employment Agreement with Lauren Prentice
- 6) County vouchers/warrants/electronic payments as follows: 4049018 through 4049029 totaling \$82,326.00 (payroll draws dated November 15, 2019); 4049184 through 4049225, totaling \$921,659.76 (November payroll); 4214609 through 4214634 totaling \$1,050,996.81 (benefits and deductions) and special run 4214635 in the amount of 42,608.27
- 7) Payroll action and other forms requiring Board approval

j) Action Agenda Items:

- 1) Proposal 2019 12-02 LTAC (Lodging Tax Advisory Committee) – Approving the recommendations from the County Lodging Tax Advisory Committee for 2020 tourism grant awards
- 2) Proposal 2019 12-02 COMM Approval of 2020 County Holidays

k) Miscellaneous business to come before the Board

l) Review reports and correspondence; hear committee and meeting reports

m) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF EXECUTING
AN EMPLOYMENT AGREEMENT
AND RELOCATION EXPENSES
AGREEMENT WITH CHAD
GOODHUE



RESOLUTION NO. 19

WHEREAS, in October of 2019, Kevin Gutierrez, Walla Walla County Technology Services Director, provided notice to the Board of County Commissioners that he would be leaving that position on November 8, 2019; and

WHEREAS, a process to fill that upcoming vacancy was undertaken, and subsequently an employment agreement and relocation expenses agreement has been offered to Chad Goodhue relative to the position, and he has executed same; now therefore; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall approve and sign said Employment Agreement and Relocation Expenses Agreement between Walla Walla County and Chad Goodhue.

*Passed this 2nd day of **December, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF EXECUTING
AN EMPLOYMENT AGREEMENT
WITH LAUREN PRENTICE

}

RESOLUTION NO. 19

WHEREAS, Walla Walla County undertook a search process to fill the vacant position of community development department director; and

WHEREAS, Walla Walla County offered an Employment Agreement to Lauren Prentice relative to filling the position and Ms. Prentice has executed same; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall approve and sign said Employment Agreement between Walla Walla County and Lauren Prentice.

Passed this 2nd day of December, 2019 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

9:45

DEPARTMENT OF COMMUNITY HEALTH

Meghan DeBolt

- a) Presentation of Walla Walla County
5-Year Homeless Housing Plan
(Action to follow at a later date)

- b) Department update and miscellaneous



Department of Community Health Team:

- Open Positions
 - Homeless Housing Program Coordinator: Interviews have started; however, we plan to be patient in waiting for the right candidate.
 - File Room Clerk: We have a part-time, temporary position open in our Admin team who will be working to 'organize our file room', paid by a grant from the Secretary of State.
- Traffic Safety Program Coordinator: we are working on updating the position description, possibly renaming to Injury Prevention Program Coordinator to align with the WSTC and DOH programs. Our goal is to post this in December, hire in January, and have someone overlap with Nancy in February.
- Assessment and Communication: With our current expense cut in 2020, we had to eliminate this position. Thus, we are working to realign duties.

Business Office:

- Since 2016 our CE transfer has decreased by 51%, thus our management team is looking at how to diversify funding and possibly local investment.
 - 2016 - \$395,000 in 112 + 15,000 in 119 for Traffic Safety = \$410,000
 - 2017 - \$395,000 total – absorbing the Traffic Safety program
 - 2018 - \$345,000
 - 2019 - \$278,000 – \$67,000 give for budget short fall
 - 2020 – asked for \$308,000, will receive \$200,000
- We may bring in the State Auditor Office LEAN program to work with our Admin team in 2020 to prepare for our Senior Office Assistant to retire and strategize on how to align duties of the team.

Foundational Public Health Services and Capabilities:

- FPHS Funding was approved at the 2019 legislature –
 - In 2019, the legislature passed an additional \$20M for FPHS. This will result in Walla Walla County receiving an additional \$58,000, totaling \$100,000 for FPHS. The focus for this added funding is heavily on Communicable Disease and Environmental Health. For our 2020 budget we added a Disease Investigator, once the position is approved, we will create a job description – the position will be focused on: communicable disease, the disease side of environmental health, preparedness, and possibly other foundational capabilities, such as assessment.
- Communicable Disease –
 - Influenza – we do have several cases of Influenza A in the community. We are at baseline levels; thus no masking orders or visitor restrictions have been put in place. Our CD team monitors this weekly.
 - Hepatitis A – Although we have not seen an increase locally in Hep A cases, WA State is on outbreak status. Hep A is mostly prevalent amongst homeless individuals thus, we have vaccine ordered (free from DOH) and will be providing vaccinations at the sleep center and shelters.
 - AS of 11/12/19: YHD's Communicable Disease Department was notified of the first positive hepatitis A cases on 10/24/19. Through investigation, it was determined that all cases reside in the homeless and/or illicit drug user population within Yakima County.
- Environmental Health – We are monitoring rule revisions to the WAC for on-site septic and food codes.
- Tobacco and Youth Marijuana Prevention and Education:
 - Vaping Related Illness –
 - With the emergence of vaping related illness (sever lunch injury), we are staying up to date on all DOH and CDC materials and recommendations.



- There is an emergency ban on all FLAVORED vape products. Thus, there will be outreach to retailers and signs coming from DOH to post in the stores around the County. Enforcement will be from the Washington State Liquor and Cannabis Board
- OSPI has created new discipline guidelines for vaping and substance use on school campuses, thus our team has met with ESD 105 and ESD 123 to strategize on how to support local school districts in creating and implementing policies to align with the new rules.
- This scope of work under our Con Con was selected by the State Auditor for the 2018 Accountability Report. Thus, we are working on pulling expenditure reports and sub-contracts.
- Maternal Child Health – We have been invited to be part of the Early Learning Coalition Planning Workgroup with the City of Walla Walla and WWPS to create a workplan for Early Learning with support from the National League of Cities. This work will also link into work we will do with WWPS on the creation of the early learning HUB at Blue Ridge.

Developmental Disabilities:

- 2020 Ad Valorem awards will be going out this week.
- 2018 DDA was selected by the State Auditor for the 2018 Accountability Report. Thus, we are working on pulling expenditure reports and sub-contracts.

Homeless Housing:

- Council on Housing – We are working on the 5-Year plan. To be complete and to Commerce by 12/2. Will bring to BOCC on 12/16 for review, then we will take to the Cities for their approval as it is community plan.
- HB 1406 – Thank you to the BOCC for helping our community optimize revenue. An ordinance was passed on November 25th to create

Behavioral Health:

- Mental Health RFA from the HCA – we submitted an RFA for the full \$80,000 which would cover Columbia County as well. We should hear back after the Thanksgiving Holiday.
- The newly formed Behavioral Health Council has met and is charged with coming up with new priorities and programs for the 2021/22 funding cycle. The Council has heard from four of the nine current grantees on the services and programs they provide.

Traffic Safety –Topsy Taxi will kick off in just few short weeks.

Veterans: The group meets monthly and is currently looking at how to optimize the fund to help veterans become self-sufficient. This may include using the fund to create a County VSO and increase the levy rate in 2021 if possible.

Ongoing DCH involved/convened meetings:

- Anchor Community Initiative, Core Team – 1st and 3rd Thursday, 3pm, DCYF
- Veterans Relief Advisory Board – 2nd Thursday, 9am, Vets Center
- Community Health Advisory Board – 2nd Thursday, 3:30pm, SonBridge
- Blue Mountain Regional Community Health Partnership – 3rd Tuesday, 2pm, Training Room
- Traffic Safety Coalition – 3rd Thursday, 11:30am, El Sombrero
- Council on Housing – 4th Thursday, 9am, Training Room
- Behavioral Health Council – 3rd Thursday, 9:30 am, Training Room

Walla Walla County will reach and sustain functional zero by the end of 2024.

Utilizing the models from Community Solutions and Built for Zero, Walla Walla County will achieve and sustain real-time, quality data (phase 1) that will inform the reduction phase (phase 2, Objective 4?) of this work. All efforts will focus on sustaining functional zero (phase 3) once it is achieved.

Real-time quality data (phase 1) will inform community needs for the reduction phase (phase 2, Objective 4?) by:

1. Prioritizing housing for people with the greatest need (Objective 3)
2. Identifying gaps/holes for populations experiencing barriers and/or not being reached (Objectives 2 & 5)
3. Swiftly moving people into stable, permanent housing (Objective 1)

APPENDIX A: WALLA WALLA COUNTY 5-YEAR HOMELESS HOUSING PLAN – GOALS, OBJECTIVES AND STRATEGY DETAIL

Goal A: Increase exits to permanent housing

Goal B: Reduce returns to homelessness

Goal C: Decrease length of time homeless

Goal D: Prioritize people living unsheltered for housing

Goal E: Prevent those who are at high risk from becoming homeless

OBJECTIVE 1: Operate an effective and efficient homeless crisis response system that swiftly moves people into stable permanent housing while prioritizing those with the greatest need

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
1.1 Establish policies and procedures for maintaining and updating a by-name list (BNL)	A, B, C, D, E	Walla Walla County Department of Community Health (DCH)	February 2020	Compliance with state and federal guidelines for Coordinated Entry, along with keeping an active By-Name List	
1.2 Adopt and establish policies and procedures for case conferencing	A, B, C, D, E	DCH	February 2020	There is a consistent process of case conferencing across all providers	

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
1.3 Maintain an active BNL and coordinate services through case conferencing	A, B, C, D, E	DCH	Veterans -- Active and ongoing Youth and Young Adults -- Begin February 2020; General Adult Population -- June 2020	Achieve and maintain real time quality data and prioritization with HMIS	
1.4 Map out existing coordinated entry process , policies and procedures, including referrals	A, B, C, D, E	Coordinated Entry Governing Board, DCH	April 2020	Compliance with state and federal guidelines for Coordinated Entry, along with keeping an active By-Name List Quarterly reports and meeting to review progress with HCR system providers, including CE Continuous Quality	

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
				Improvement for the HCR system	
1.5 Sustain resources for prevention and diversion to avoid shelter when possible and leverage potential housing options and natural supports prior to an episode of homelessness	B	DCH, Council on Housing (COH)	June 2020	Quarterly reporting from providers on prevention/diversion. And resource allocation	
1.6 Increase local funding sources for housing	A, B, C, D, E	DCH, COH, Community Partners	July 2020	Adopt local ordinance to implement HB 1406 Leverage state and federal funding resources for affordable housing as available Coordinate with foundations for additional funding opportunities	
1.7 Train and implement coordinated entry policies and procedures	A, B, C, D, E	Coordinated Entry Governing Board	August 2020	All those experiencing homelessness are quickly connected with Coordinated Entry	

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
1.8 Provide ongoing and consistent training for how to coordinate services across all providers	A, B, C, D, E	DCH, Housing Providers	Begin August 2020; Ongoing	Compliance with state and federal guidelines for Coordinated Entry, along with keeping an active By-Name List Quarterly reports and meeting to review progress with HCR system providers, including CE Continuous Quality Improvement for the HCR system	
1.9 Create a plan to ensure and monitor that a housing first model is implemented across housing services	A, B, C, D, E	DCH	Begin December 2020	Expand number of housing first practices People exiting homelessness and not returning	
1.10 Expand the strategic use of HMIS to include all agencies in the county who serve the homeless in order to better understand current population and gaps in services	A, B, C, D, E	DCH, COH	June 2021	Create system to track provider resource (funding, staff time, etc.) allocation to prevention/diversion services	

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
1.11 Increase capacity to provide a form of low-barrier shelter using a housing first model	C	DCH, COH	December 2025	Increase low-barrier shelter	
1.12 Increase housing opportunities to families exiting homelessness using a housing first model	A, B, C, D, E	DCH, COH	December 2025	Create new units based on needs	

OBJECTIVE 2: Quickly identify and engage all people experiencing homelessness through outreach and coordination between every system that encounters people experiencing homelessness

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
2.1 Identify hot spots/targeted areas using a county map	A, C, D	Coordinated Entry Advisory Board, COH Task Forces (Veterans and Youth)	March 2020 and ongoing updates	Navigators are making regular contact with Walla Walla County residents that are unsheltered	
2.2 Educate/train on what constitutes outreach	A, C, D	DCH, Housing Providers	July 2020 and ongoing	Compliance with state and federal guidelines for Coordinated Entry, along with keeping an active By-Name List	
2.3 Educate/train on policies and procedures (as identified in Objective 1)	A, C, D	DCH, Housing Providers	July 2020 and ongoing	Compliance with state and federal guidelines for Coordinated Entry, along with keeping an active By-Name List	
2.4 Replicate youth street outreach program for general population	A, C, D	DCH through subcontract	August 2021	Real-time, quality data	
2.5 Identify, prioritize, and engage non-publicly funded/non-HMIS providers	A, C, D	DCH	August 2020	90-100% of non-federally or publicly funded providers (non-HMIS) are reporting data into our by-name list	

OBJECTIVE 3: Prioritize housing for people with the greatest need

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
3.1 Providers participate in scheduled case conferencing	A, D, E	DCH; Housing Providers	Begin February 2020; Ongoing continuous quality improvement	Maintain consistent procedure for case conferencing Navigation services support the most vulnerable people assessed through case conferencing connecting them to housing and support that best fit their needs	
3.2 Evaluate prioritization process (who are the people with the greatest need, how do we identify them)	A, D, E	DCH, Housing providers	Begin April 2020; Ongoing	The needs of community are met by annual review	
3.3 Monitor use of policies and procedures for case conferencing and prioritization are being used consistently across providers	A, D, E	DCH, Coordinated Entry Governing Board; Housing Providers	December 2020; Ongoing	Compliance with state and federal guidelines for Coordinated Entry, along with keeping an active By-Name List	

OBJECTIVE 4: Project the impact of the fully implemented local plan on the number of households housed and the number of households left unsheltered, assuming existing resources and state policies

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
4.1 Use local modeling tool to inform our continuum of care on resource allocation	A, C & D	COH, DCH	March 2020	Identify number of households to be housed by the use of the tool	
4.2 Use local modeling tool to make an estimate over the years, assertion of the reduction, and estimate the point in time count	A, C & D	COH, DCH	July 2020; Annually with current or projected numbers	Compare and contrast yearly estimate evaluated for success and readjustment	
4.3 Adapt or modify the modeling tool using local, accurate data beyond point-in-time count	A, C & D	COH, DCH	July 2022	Accurate data picture of needs and projected impact of capacity gained	

OBJECTIVE 5: Address racial/LGBTQIA+ and other disparities among people experiencing homelessness

Action Steps	Goal(s) Addressed	Responsible Party	Anticipated Completion	Measure(s) of Success	Completeness Status
5.1 Self-assessment inclusion tool to be completed by all housing system providers	A, B, C, D, E	Housing Providers	Begin August 2020; Annual	Determine a baseline for all providers Measure improvements annually; will report percentage of improvements and strategies used so all service sectors can implement best practices	
5.2 Conduct focus groups and surveys to gather input on the housing/homeless system	A, B, C, D, E	DCH, COH Task Force	December 2020; Ongoing	Quarterly focus groups are occurring	
5.3 Create and implement a training plan based on self-assessment tool results (i.e. sensitivity training, toolkits on inclusive programming, visual cues, etc.)	A, B, C, D, E	DCH	January 2021; Ongoing	Improvement in the self-assessment tool for each provider	
5.4 Provide feedback to commerce on data collection needs	A, B, C, D, E	COH	June 2021; Annual	Improvement of data collection within HMIS	

a) **Action Agenda Items:**

- 1) Resolution _____ – Establishing the time frame and criteria for acceptance of applications for amendments to the Walla Walla County Comprehensive Plan and the Walla Walla County Code pertaining to development regulations for consideration in the 2020 Annual Amendment cycle

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF ESTABLISHING
THE TIME FRAME AND CRITERIA FOR
ACCEPTANCE OF APPLICATIONS FOR
AMENDMENTS TO THE WALLA
WALLA COUNTY COMPREHENSIVE
PLAN AND THE WALLA WALLA
COUNTY CODE PERTAINING TO
DEVELOPMENT REGULATIONS FOR
CONSIDERATION IN THE 2020
ANNUAL AMENDMENT CYCLE**



RESOLUTION NO. 19

WHEREAS, pursuant to the Growth Management Act, RCW 36.70A.130(1), the Walla Walla County Comprehensive Plan and Development Regulations shall be subject to continuing review and evaluation by the County; and

WHEREAS, pursuant to RCW 36.70A.130(2), and Walla Walla County Code (WWCC) Chapter 14.10, amendments to the Walla Walla County Comprehensive Plan are considered by the Board of County Commissioners no more frequently than once a year except as provided by RCW 36.70A.130(2); and

WHEREAS, exceptions to the once a year limitation are allowed by Title 14:

1. To resolve an emergency condition or situation that involves the public health, safety or welfare and when adherence to the amendment process set forth in the Code would be detrimental to the public health, safety or welfare; or
2. As determined by a majority vote of the Board of County Commissioners to be in the long-term interests of the County; and

WHEREAS, the last time the County accepted Comprehensive Plan applications was November 2017; and

WHEREAS, the Growth Management Act RCW 36.70A.470 requires that the County include a procedure for any interested person to suggest amendments to the Development Regulations, and that the amendments must be docketed and considered at least once per year; and

WHEREAS, Walla Walla County Code Title 14 allows for applications to amend the County's Development Regulations be accepted one time a year at a date established by the Board of County Commissioners; and

WHEREAS, Development Regulations are the controls placed on development or land use activities, including, but not limited to, Title 16 Subdivisions, Title 17 Zoning, Title 18 Environment, the Walla Walla County Shoreline Master Program, and any other official controls required to implement the Comprehensive Plan; and

WHEREAS, amendments to Development Regulations are the means by which the County ensures that development regulations are consistent with the Comprehensive Plan and circumstances within the County; and

WHEREAS, Acting Community Development Department Director Lauren Prentice presented a recommended schedule and list of Comprehensive Plan application types for 2020 to the Board of County Commissioners on November 26, 2019; and

WHEREAS, there may be additional amendments that may be considered by the County outside the regular docketing process as discussed during the November 26, 2019 BOCC workshop; and

WHEREAS, the Board wishes to establish the time period and criteria for accepting applications for amendments to the Comprehensive Plan and Development Regulations for the year 2020; and

WHEREAS, upon recommendation from Acting Walla Walla County Community Development Department Director Lauren Prentice on November 26, 2019, the Board of County Commissioners approved the establishment of the following general schedule for the 2020 Annual Amendment Cycle:

January - March 2020 accept applications,
April - June 2020 Preliminary Docket review,
June - December 2020 Final Docket review; and

WHEREAS, upon recommendation from Acting Walla Walla County Community Development Department Director Lauren Prentice on November 26, 2019, the Board of County Commissioners approved acceptance of the following types of Comprehensive Plan amendments for consideration on the 2020 Preliminary Docket: all types listed in WWCC 14.10.015(C) and WWCC 14.10.015(D); and

WHEREAS, this amendment process is designed to solicit from the public and outside agencies suggested amendments to the Walla Walla County Comprehensive Plan and Development Regulations for consideration; and

WHEREAS, proposals for amendments may also originate internally, from County staff, County Departments, and/or the Board of County Commissioners; and

WHEREAS, applications may also be submitted by any interested person including applicants, citizens, hearing examiners, and staff of other agencies; and

WHEREAS, only a property owner or an authorized agent of the property owner may submit a site-specific amendment application unless such amendment is necessary for consistency between the Comprehensive Plan and Development Regulations; and

WHEREAS, Urban Growth Area (UGA) amendment applications may not be accepted 2020 because UGA amendments may only be considered once every five years per WWCC 14.10.015(E); now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, the criteria for the 2020 Annual Amendment Cycle is established as outlined above, and that the time period for acceptance of Comprehensive Plan and Development Regulations amendment applications for consideration in 2020 shall begin with official publication notice, and shall be open until 3:00 p.m., Tuesday, March 31, 2020. Applications shall be made to the Walla Walla County Community Development Department.

*Passed this 2nd day of **December, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

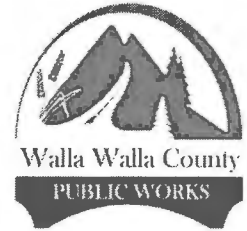
10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

- a) Department update and miscellaneous

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 27 November 2019

Re: Director's Report for the Week of 25 November 2019

Board Action: 2 December 2019
Update Only

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Contractor will work on paving driveways, shoulder work, and pond/wetland excavation as weather allows.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Consultant is working on appraisal and acquisition documents.
- Fredrickson Bridge: Working on project design.
- Peppers Bridge Road: Working on project design.
- Wallula/Gose Intersection: Working on field study.

MAINTENANCE/FLEET MANAGEMENT:

- Ready for snow/ice response as needed
- Finalized 2020 crack sealing
- Finalizing CRAB documents for annual reporting
- Sheriff up-fits
- Routine vehicle maintenance and repairs
- Routine road maintenance

ADMINISTRATION:

- Met with the Corps of Engineers to discuss the next steps of the Mill Creek GI Study.
- Conducted monthly Finance Update meeting.
- Attended the Economic Development Informational Meeting (EDIM) at the Port of Walla Walla to provide an update on the Mill Creek GI Study.
- Finalizing End of Year Performance Evaluations department wide.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

11:00

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.