

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 30, 2019

9:30

COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Public Hearings:**
 - 1) To consider amendments to the 2019 Walla Walla County Budget
 - 2) To consider adoption of the 2020 Walla Walla County Budget
(continued from December 2, 9, 16, 23)
- g) **Action Agenda Items:**
 - 1) Resolution _____ - Amendments to the 2019 Walla Walla County Budget
 - 2) Resolution _____ - Adopting the Final Budget for fiscal year 2020 for the various County funds
- h) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of December 23 and 24, 2019
 - 2) Payroll action and other forms requiring Board approval
- i) Miscellaneous business to come before the Board

COUNTY COMMISSIONERS (continued)

- j) Review reports and correspondence;
hear committee and meeting reports
- k) Review of constituent concerns/possible
updates re: past concerns

a) **Action Agenda Items:**

- 1) Proposal 2019 12-30 SO-1
Approval to apply for the Walmart
Community grant program for out
of state training for the 2020 Tyler
Connect Conference
- 2) Proposal 2019 12-30 SO-2
Approval of residual from Sheriff's
office 2019 budget and applying it
to ER&R to facilitate purchase of
additional patrol car vehicle

b) Department update and miscellaneous

10:00

DEPARTMENT OF COMMUNITY HEALTH

Meghan DeBolt

a) **Action Agenda Items:**

- 1) Resolution _____ - Approving
Agreement No. 20-02 between Walla
Walla County and Wendy Cheng

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
AGREEMENT NO. 20-02
BETWEEN WENDY CHENG AND
WALLA WALLA COUNTY

}

RESOLUTION NO. **19**

WHEREAS, Walla Walla County Department of Community Health has offered an agreement to Wendy Cheng; and

WHEREAS, said agreement benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said agreement and shall sign the same.

*Passed this 30th day of **December, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

AGREEMENT NO. 20-02

Wendy Cheng, hereinafter called Contractor, and Walla Walla County, hereinafter called County agree as set forth in this Agreement, including the General Conditions (pp. 2 through 8), Exhibit A (Scope of Work), Exhibit B (Compensation) and Exhibit C (Veterans Relief Fund Guidelines), copies of which are attached hereto and incorporated herein by this reference as fully as if set forth herein.

The term of this Agreement shall commence on the 1st day of January 2020, and shall, unless terminated or renewed as provided elsewhere in the Agreement, terminate on the 30th day of June 30, 2020.

The maximum consideration for the initial term of this agreement or for any renewal term shall not exceed \$16,000.00.

Contractor acknowledges and by signing this contract agrees that the Indemnification provisions set forth in Paragraphs 7, 13, 14, 19 and 22, are totally and fully part of this contract and have been mutually negotiated by the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this 30th day of December 2020.

C O N T R A C T O R:

Wendy Cheng

WALLA WALLA COUNTY:
Board of County Commissioners
By

Todd L. Kimball, Chairman District 2

Title:

James K. Johnson, Commissioner District 1

Mailing Address:

Gregory A. Tompkins, Commissioner District 3

Social Security
#

or

Business Tax ID
#

Approved as to Form Only:

Prosecuting Attorney

GENERAL CONDITIONS

1. Scope of Contractor's Services:
The contractor agrees to provide to the County services and any materials set forth in the project narrative identified as Exhibit "A" during the agreement period. No material, labor, or facilities will be furnished by the County, unless otherwise provided for in the Agreement.
2. Accounting and Payment for Contractor Services:
Payment to the Contractor for services rendered under this Agreement shall be as set forth in Exhibit "B". Where Exhibit "B" requires payments by County, payment shall be based upon billings, supported unless otherwise provided in Exhibit "B", by documentation of units of work actually performed and amounts earned, including where appropriate, the actual number of days worked each month, total number of hours for the month, and the total dollar payment requested. Unless specifically stated in Exhibit "B" or approved in writing in advance by the County, the County will not reimburse the Contractor for any costs or expenses incurred by the Contractor in the performance of this contract.

Where required, the County shall, upon receipt of appropriate documentation, compensate the Contractor, no more often than monthly, through County voucher system for the Contractor's service pursuant to the fee schedule set forth in Exhibit "B".
3. Assignment and Subcontracting:
No portion of this contract may be assigned or subcontracted to any other individual, firm or entity without the express and prior written approval of the Contracting Officer.
4. Wage Standards:
Contractor agrees to comply with all laws pertaining to prevailing rates of wages if this agreement encompasses public works or is for public building service maintenance as defined by RCW 39.12.
5. Independent Contractor:
Contractor is and shall be at all times during the term of this Agreement an independent contractor. The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer-employee or master-servant, but all payments made hereunder, and all services performed shall be made and performed pursuant to this Agreement by the contractor as an independent contractor. The County shall be neither liable nor obligated to pay Contractor sick leave, vacation pay, insurance, retirement or any other benefit of employment nor to pay any social security or other tax which may arise as an incident of employment. The Contractor shall pay all income and other taxes as due.
6. No Guarantee of Employment:
The performance of all or part of this contract by the Contractor shall not operate to vest any employment rights whatsoever and shall not be deemed to guarantee any employment of the Contractor or any employee of the Contractor or any subcontractor or any employee of any subcontractor by the County at the present time or in the future.
7. Taxes:

The Contractor understands and acknowledges that the County will not withhold federal or state income taxes. Where required by state or federal law, the Contractor authorizes the County to make withholding for any taxes other than income taxes (i.e., medicare). All compensation received by the Contractor will be reported to the Internal Revenue Service at the end of the calendar year in accordance with the applicable IRS regulations. It is the responsibility of the Contractor to make the necessary estimated tax payments throughout the year, if any, and the Contractor is solely liable for any tax obligation arising from the Contractor's performance of this Agreement. The Contractor hereby agrees to indemnify the County against any demand to pay taxes arising from the Contractor's failure to pay taxes on compensation earned pursuant to this Agreement.

The County will pay sales and use taxes imposed on goods or services acquired hereunder as required by law. The Contractor must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Contractor's gross or net income, or personal property to which the County does not hold title. The County is exempt from Federal Excise Tax.

8. Regulations and Requirement:
This Agreement shall be subject to all laws, rules and regulations of the United States of America, the State of Washington, and political subdivisions of the State of Washington.
9. Right to Review:
This contract may be subject to review by any federal or state auditor. The County or its designee shall have the right to review and monitor the financial and service components of this program by whatever means are deemed expedient by the County. Such review may occur with or without notice, and may include, but is not limited to, on site inspection by County Agents or employees, inspection of all records or other materials which the County deems pertinent to the Agreement and its performance, and any and all communications with or evaluations by service recipients under this Agreement. The Contractor shall preserve and maintain all financial records and records relating to the performance of work under this Agreement for three (3) years after contract termination and shall make them available for such review within Walla Walla County, State of Washington, upon request.
10. Modifications:
Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties.
11. Termination for Default:
If the Contractor defaults by failing to perform any of the obligations of the contract or becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency or makes an assignment for the benefit of creditors, the County may, by depositing written notice to the Contractor in the U.S. mail, postage prepaid, terminate the contract, and at the County's option, obtain performance of the work elsewhere. If the contract is terminated for default, the Contractor shall be entitled to receive any further payments under the contract until all work called for has been fully performed. Any extra cost or damage to the County resulting from such default(S) shall be deducted from any money due or coming due to the Contractor. The Contractor shall bear any extra expenses incurred by the County in completing the work, including all increased

costs for completing the work, and all damage sustained, or which may be sustained by the County by reason of such default.

If a notice of termination for default has been issued and it is later determined for any reason that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the notice of termination has been issued pursuant to the Termination for Public Convenience paragraph hereof.

12. Termination for Public Convenience:

The County may terminate the contract in whole or in part whenever the County determines, in its sole discretion, that such termination is in the best interests of the County. Whenever the contract is terminated in accordance with this paragraph, the Contractor shall be entitled to payment for actual work performed at unit contract prices for completed items of work. An equitable adjustment in the contract price for partially completed items of work will be made, but such adjustment shall not include provision for loss of anticipated profit on deleted or uncompleted work. Termination of this contract by the County at any time during the term, whether for default or convenience, shall not constitute a breach of contract by the County.

13. Defense & Indemnity Agreement:

The Contractor will hold harmless, indemnify and defend the County from all claims, costs, damages or expenses including reasonable legal expenses arising out of the negligence or wrongful acts of the Contractor, its subcontractor, its successors or assigns, or its agents, servants, or employees. In the case of negligence of both County and Contractor any damages allowed shall be levied in proportion to the percentage of negligence attributable to each party. Each party to this Agreement hereby assumes responsibility for claims and/or damages to persons and/or property resulting from any act or omission on the part of itself, its employees, its subcontractors, its officers, and its agents.

14. Industrial Insurance Waiver:

With respect to the performance of this agreement and as to claims against the County, its officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this agreement extend to any claim brought by or on behalf of any employee of the Contractor. This waiver is mutually negotiated by the parties to this agreement.

15. Venue and Choice of Law:

In the event that any litigation should arise concerning the enforcement, construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the courts of the State of Washington in and for the County of Walla Walla. This Agreement shall be governed by the laws of the State of Washington.

16. Withholding Payment:

In the event the Contractor has failed to perform any substantial obligation to be performed by the Contractor under this Agreement and said failure has not been cured within the times set forth in this Agreement, then the County may, upon written notice, withhold all monies due and payable to Contractor, without penalty, until such failure to perform is cured or otherwise adjudicated.

17. Future Non-Allocation of Funds:

If sufficient funds are not appropriated or allocated for payment under this contract for any future fiscal period, the County will not be obligated to make payments for services or amounts incurred after the end of the current fiscal period. No penalty or expense shall accrue to the County in the event this provision applies.

18. Contractor Commitments, Warranties and Representations:

Any written commitment received from the Contractor concerning this Agreement shall be binding upon the Contractor, unless otherwise specifically provided herein with reference to this paragraph. Failure of the Contractor to fulfill such a commitment shall render the Contractor liable for damages to the County. A commitment includes, but is not limited to any representation made prior to execution of this Agreement, whether or not incorporated elsewhere herein by reference, as to performance of services or equipment, prices or options for future acquisition to remain in effect for a fixed period, or warranties.

19. Patent/Copyright Infringement:

Contractor will defend and indemnify the County from any claimed action, cause or demand brought against the County, to the extent such action is based on the claim that information supplied by the Contractor infringes any patent or copyright. The Contractor will pay those costs and damages attributable to any such claims that are finally awarded against the County in any action. Such defense and payments are conditioned upon the following:

- a. That Contractor shall be notified promptly in writing by County of any notice of such claim.
- b. Vendor shall have the right, hereunder, at its option and expense, to obtain for the County the right to continue using the information, in the event such claim of infringement is made, provided no reduction in performance or loss results to the County.

20. Disputes:

a. General

Differences between the Contractor and the County, arising under and by virtue of the Contract Documents shall be brought to the attention of the County at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken. Except for such objections as are made of record in the manner hereinafter specified and within the time limits stated, the records, orders, rulings, instructions and decisions of the Contracting Officer, shall be final and conclusive.

b. Notice of Potential Claims

The Contractor shall not be entitled to additional compensation which otherwise may be payable, or to extension of time for (1) any act or failure to act by the County, or (2) the happening of any event or occurrence, unless the Contractor has given the County a written Notice of Potential Claim within 10 days of the commencement of the act, failure, or event giving rise to the claim, and before final payment by the County. The written Notice of Potential Claim shall set forth the reasons for which the Contractor believes additional compensation or extension of time is due, the nature of the cost involved, and insofar as possible, the amount

of the potential claim. Contractor Shall keep full and complete daily records of the Work performed, labor and material used, and all costs and additional time claimed to be additional.

c. Detailed Claim

The Contractor shall not be entitled to claim any such additional compensation, or extension of time, unless within 30 days of the accomplishment of the portion of the work from which the claim arose, and before the final payment by the County, the Contractor has given the County a detailed written statement of each element of cost or other compensation requested and of all elements of additional time required, and copies of supporting documents evidencing the amount or the extension of time claimed to be due.

21. Ownership if Items Produced

All writings, programs, data, public records or other materials prepared by the Contractor and/or its consultants or subcontractors, in connection performance of this Agreement shall be sole and absolute property of the County.

22. Confidentiality:

The Contractor, its employees, subcontractors, and their employees shall maintain the confidentiality of all information provided by the County or acquired by the Contractor in performance of this Agreement, except upon the prior written consent of Walla Walla County Prosecuting Attorney, or an order entered by a court after having acquired jurisdiction over the County. Contractor shall immediately give to the County notice of any judicial proceeding seeking disclosure of such information. Contractor shall indemnify and hold harmless the County, its officials, agents or employees from all loss or expense, including, but not limited to settlements, judgments, setoffs, attorneys' fees and costs resulting from Contractor's breach of this provision.

23. Notice

Except as set forth elsewhere in the Agreement, for all purposes under this Agreement, except service of process, notice shall be given by the Contractor to the department head of the department for whom services are rendered, and to the Walla Walla County Board of Commissioners, 315 West Main, Walla Walla, WA 99362. Notice to the Contractor for all purposes under this Agreement shall be given to the address reflected below. Notice may be given by delivery or by depositing in the U.S. Mail, first class, postage prepaid.

24. Severability:

If any term or condition of this contract or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this contract are declared severable.

25. Waiver:

Waiver of any breach or condition of this contract shall not be deemed a waiver of any prior or subsequent breach. No term or condition of this contract shall be held to be waived, modified or deleted except by an instrument, in writing, signed by the parties hereto.

26. Survival:
The provisions of paragraphs, 5, 7, 9, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22 and 25, and the provisions of any non-collusion affidavit required by paragraph 4, shall survive, notwithstanding the termination or invalidity of this Agreement for any reason.
27. Discrimination:
Contractor **shall not** unlawfully discriminate against any employee, applicant for employment, recipient of services or programs, or applicant for services or programs, on the basis of race, creed, color, sex, age, marital status, national origin or the presence of any sensory, mental or physical handicap. Contractor shall comply with the Americans with Disabilities Act.
28. Personal Property Furnished by the County:
When the County provides personal property directly to the Contractor for use in performance of this agreement, it shall be returned to the County prior to final payment by the County. If said property is lost, stolen or damaged while in the Contractor's possession, the County shall be reimbursed in cash and by setoff by the Contractor for the fair market value of such property.
29. Conversions:
Regardless of the contract termination date shown on the cover sheet, the Contractor shall not at any time convert any equipment, property or facility acquired or developed pursuant to this agreement to uses other than those for which assistance was originally approved without prior written approval of the County. Such approval may be conditioned upon payment to the County of that portion of the proceeds of the sale, lease or other conversion or encumbrance which monies granted pursuant to this agreement bear to the total acquisition, purchase or construction costs of such property.
30. Certification Regarding Debarment, Suspension, and Other Responsibility Matters:
By signing this agreement, Contractor ensures that they are in compliance with federal requirements for Debarment and Suspension. The Contractor may access the Excluded Parties List System at <http://www.epls.gov>. The Contractor is responsible for ensuring that any lower tier covered transaction includes a term or condition requiring compliance.
31. Insurance:
The Contractor shall furnish and maintain all insurance as required herein and comply with all limits, terms and conditions stipulated therein, at their expense, for the duration of the contract.
- The Contractor shall have Commercial General Liability with limits of \$1,000,000.00 per occurrence, which includes general aggregate, products, completed operation, personal injury, fire damage and medical expense.

The Contractor shall have Professional Liability insurance in the following amounts:

\$1,000,000 Minimum, Each Occurrence
\$1,000,000 Minimum, Annual Aggregate

The County may in its sole discretion accept, in writing, Professional Liability policies issued on a "Claims-Made" basis. Each policy and all renewals must have a Retroactive Date of, or prior to, the effective date of this Agreement. For each "Claims-Made" policy accepted by the County, a Supplemental Extended Reporting Period (SERP) shall be purchased, at Provider's sole expense, with an extended reporting period of not less than three (3) years in the event the policy is cancelled, non-renewed, switched to an Occurrence Form, retroactive date advanced, or there is any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) policy during the term of this Agreement or thereafter. The Provider agrees Provider's insurance obligation shall survive the completion or termination of this Agreement for a minimum period of three years.

Evidence of such insurance shall consist of a completed copy of the certificate of insurance, signed by the insurance agent for the Contractor and returned to the County of Walla Walla Risk Manager. The County, its departments, elected and appointed officials, employees, agents and volunteers shall be named as additional insureds on Contractor's and Contractor's subcontractors' insurance policies by way of endorsement for the full available limits of insurance maintained by the Contractor and subcontractor, and all coverage shall be primary and non-contributory. A statement of additional insured status on a Certificate of Insurance shall not satisfy these requirements.

The Contractor shall, for each required insurance policy, provide a Certificate of Insurance, with endorsements attached, evidencing all required coverages, limits, deductibles, self-insured retentions and endorsements and which is conditioned upon the County receiving thirty (30) days prior written notice of reduction in coverages, cancellation or non-renewal. Each Certificate of Insurance and all insurance notices shall be provided to the Risk Management Department, 314 W. Main Street, Room 216, Walla Walla, WA, 99362.

32. Entire Agreement:

This written contract represents the entire Agreement between the parties and supersedes any prior oral statements, discussions or understandings between the parties.

33. No Third-Party Beneficiary: The parties do not intend by this Agreement to assume any contractual obligations to anyone other than each other. This Agreement is not entered into with the intent that it shall benefit any other entity or person(s) except those expressly described herein, and no other such entity or person(s) shall be entitled to be treated as a third-party beneficiary to the agreement.

Exhibit A
STATEMENT OF WORK

Contractor Name: Wendy Cheng

Agreement Number: 20-02

Contract Period: 1/1/20 to 06/30/20

Contractor will be responsible for screening, verifying eligibility, assisting the veteran to access community resources and issuing vouchers, as indicated, to eligible Veterans in Walla Walla County as per the following requirements:

1. SCREENING/VERIFICATION OF ELIGIBILITY/ISSUANCE OF VOUCHERS

- 1.1. The application form shall be completed by the applicant at Contractor's place of business or other suitable location. County office number 118, located at 314 W. Main, shall be available for the Contractor to use during county business hours (Monday through Friday, 8 a.m. -5 p.m. excluding holidays) for work related to this contract. Contractor will determine eligibility per State and County criteria, verify need, and attach proper documentation. (See Walla Walla County Veterans' Relief Program Guidelines for eligibility and need criteria, and examples of proper documentation).
- 1.2. Contractor will issue a voucher to eligible applicants that are written directly to the participating vendor. Vouchers cannot be made out to the applicant and can only be signed by authorized personnel.
- 1.3. Contractor shall monitor the level of spending for Direct Services as vouchers are authorized and shall not issue vouchers in excess of the amount budgeted for Direct Services as defined in Exhibit B.
- 1.4. Contractor is not allowed to issue exceptions or waivers to the limits defined in the Program Guidelines without completion of a Waiver Request and obtaining necessary prior approval from Walla Walla County Department of Community Health as defined in the Program Guidelines, Exceptions and Waivers.
- 1.5. The white copy of the voucher will be retained by Contractor.
- 1.6. The vendor will return the white copy of the voucher to the Department of Community Health, Walla Walla County, who will process vouchers through the Auditor's Office for payment. Vendor payments will be processed according to the payment schedule determined by the Auditor's Office, usually within three weeks after voucher is returned.
- 1.7. The Department of Community Health will provide technical assistance and ongoing monitoring of eligibility determination and voucher issuance through Contractor. Contractor shall refer to Walla Walla County Veterans' Relief Program Guidelines for assistance in completing the requirements of this statement of work.

2. REPORTING REQUIREMENTS

- 2.1. *WEEKLY*: Contractor will send the following information to the Department of Community Health:
 - 2.1.1. Copy of the application form and original documentation for:
 - 2.1.1.1. Utility bills
 - 2.1.1.2. Eviction notices/rental agreements
 - 2.1.1.3. Dentist/physician/employer notes

2.1.2. Contractor shall maintain and submit to the County the full set of service data collected as prescribed by the County. Data shall be entered and maintained on a per unit basis. Data shall be verified as accurate and complete by Contractor prior to submission to the County.

2.1.2.1. Copy of the Veterans' data is to be provided on a monthly basis to the County.

2.1.3. Access to Data. Data shall be provided or access to data shall be granted to the County as needed.

2.1.4. Security of Data. Contractor shall ensure that due care is taken to protect said data from unauthorized physical or electronic access. This includes regular back-up of data and adequate storage.

2.2. *MONTHLY*: Contractor will send, by the second Monday of the month, an itemized report that shall include the following:

2.2.1. Number of hours spent, not to be less than 70 hours per month.

2.2.2. Number of Veterans served.

2.2.3. Dollars Expended.

2.2.4. Problems Encountered.

2.2.5. Contractor shall participate fully and completely in providing monthly reports of service data to the Veterans' Relief Advisory Board at regularly scheduled Board meetings.

3. EVALUATION

3.1. Informal evaluation of program effectiveness will be conducted on an on-going basis to occur at least monthly.

4. INSURANCE

Contractor shall maintain insurance as required in the general terms and conditions in conformance with the quote provided by Lloyd's Insurance on December 16, 2019.

**Exhibit B
BUDGET**

Contractor Name:	Wendy Cheng	
Agreement Number:	20-02	Contract Period: 1/1/20 to 6/30/20

Line Item/Description	Contract Amount
Program Operations for Veteran Assistance, \$2670/month	\$16,000
TOTAL:	\$16,000

Funded By: Veterans Relief Fund

Budget is to cover all expenditures incurred by the Contractor including:

- Time spent to complete the Scope of Work detailed in Exhibit A
- Allocation of necessary insurance, travel, communication costs and operational costs to provide said services.

Budget for Direct Assistance to Veterans: \$20,000 (not included in this contract, managed by the County)

- Direct Assistance to Veterans (supported and invoiced via County Vouchers to all Vendors)
- Not to exceed \$20,000 without prior written approval of the County.

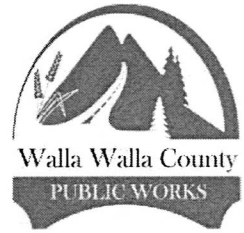
10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

- a) Department update and miscellaneous

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 26 December 2019

Re: Director's Report for the Week of 23 December 2019

Board Action: 30 December 2019
Update Only

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Final work will be completed in the spring.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Consultant is working on appraisal and acquisition documents.
- Fredrickson Bridge: Working on project design.
- Peppers Bridge Road: Working on project design.
- Wallula/Gose Intersection: Working on field survey.
- Lower Waitsburg Road: Working on field survey.
- Mud Creek: Reviewing cultural resource addendum requested by FEMA.
- Mill Creek Road MP 1.1 to MP 3.96: Working on task order with consultant for right of way acquisition.

MAINTENANCE/FLEET MANAGEMENT:

- Routine vehicle maintenance and repairs.
- Routine road maintenance.

ADMINISTRATION:

- Working on Initial Counseling's throughout the department.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form – Senior Planner for the Department of Community Development
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

11:00

FACILITIES MAINTENANCE

Ron Branine

a) Action Agenda Items:

- 1) Proposal 2019 12-2330 MAINT-1
Decision to approve elevator upgrades
– Ph 5a Energy Services Proposal from
McKinstry for Walla Walla County Jail
elevator system
- 2) Proposal 2019 12-30 MAINT-2
Approval to award bid for snow
removal

11:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.