

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 22, 2019

9:30

COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of July 15 and 16, 2019
 - 2) Resolution _____ - Contract (E20-038) for Wireless and Wireline Enhanced 911 operations
 - 3) Resolution _____ - Setting a date of public hearing to consider amendments to the 2019 Walla Walla County Budget
 - 4) County vouchers/warrants/electronic payments as follows: 4210083 totaling \$23,723.02 (draw taxes)
 - 5) Payroll action and other forms requiring Board approval
- g) Miscellaneous business to come before the Board
- h) Review reports and correspondence; hear committee and meeting reports
- i) Review of constituent concerns/possible updates re: past concerns

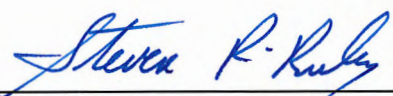
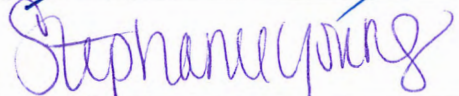
SIGNATURE AUTHORIZATION FORM
WASHINGTON STATE MILITARY DEPARTMENT
CAMP MURRAY, WASHINGTON 98430-5122

NEW FORM WILL REPLACE PREVIOUS FORMS

NAME OF ORGANIZATION WALLA WALLA COUNTY	DATE SUBMITTED 7/9/2019
PROJECT DESCRIPTION FY20 SECO County Basic Service Operations Contract	CONTRACT NUMBER E20 - 038

1. AUTHORIZING AUTHORITY		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE
	James K. Johnson	District 1 Walla Walla County Commissioner
	Todd L. Kimball	District 2 Walla Walla County Commissioner
	Gregory A. Tompkins	District 3 Walla Walla County Commissioner

2. AUTHORIZED TO SIGN CONTRACTS/CONTRACT AMENDMENTS		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE
	James K. Johnson	District 1 Walla Walla County Commissioner
	Todd L. Kimball	District 2 Walla Walla County Commissioner
	Gregory A. Tompkins	District 3 Walla Walla County Commissioner

3. AUTHORIZED TO SIGN REQUESTS FOR REIMBURSEMENT (A-19)		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE
	Steven R. Ruley	Communications Manager/ 9-1-1 Coordinator
	Stephanie Young	Administrative Assistant

Please complete form with any new contract or any time personnel changes.
 Submit one original to State E911 Office

SECO COUNTY Basic Service Operating (BSO) Contract SFY2020

CONTRACT FACE SHEET

1. Contractor Name and Address: Walla Walla County Agency (COUNTY) 15 North 3rd Avenue Walla Walla, Washington 99362		2. Contract Amount: \$149,974		3. Contract Number E20-038	
4. Contractor's Contact Person, phone number: Steven Ruley / 509.527.1959 sruley@wallawallawa.gov		5. Contract Start Date July 1, 2019		6. Contract End Date August 15, 2020	
7. MD E911 Financial Coordinator/phone number: Teresa Lewis/253.512.7481 teresa.lewis@mil.wa.gov		8. Data Universal Numbering System (DUNS #): 144413135		9. UBI # (state revenue): 363-006-535	
10. Funding Authority: Washington State Military Department and State Enhanced 911 Funds					
11. Funding Source Agreement #: RCW 38.52.510, .540, .545 WAC Chapter 118-66		12. Program Index# & Obj/SubObj: 7928A, 79281 and 79283 NZ		13. CFDA # & Title: NA	
14. TIN or SSN: NA					
15. Service Districts: (BY LEGISLATIVE DIST): 16th (BY CONGRESSIONAL DIST): 4th & 5th		16. Service Area by County(ies): Walla Walla		17. Women/Minority-Owned, State Certified? <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES, OMWBE #	
18. Contract Classification: <input type="checkbox"/> Personal Services <input type="checkbox"/> Client Services <input checked="" type="checkbox"/> Public/Local Gov't <input type="checkbox"/> Collaborative Research <input type="checkbox"/> A/E <input type="checkbox"/> Other		19. Contract Type (check all that apply): <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Grant <input type="checkbox"/> Agreement <input type="checkbox"/> Intergovernmental (RCW 39.34) <input type="checkbox"/> Interagency			
20. Contractor Selection Process: <input checked="" type="checkbox"/> "To all who apply & qualify" <input type="checkbox"/> Competitive Bidding <input type="checkbox"/> Sole Source <input type="checkbox"/> A/E RCW <input type="checkbox"/> N/A <input type="checkbox"/> Advertised? <input type="checkbox"/> YES <input type="checkbox"/> NO		21. Contractor Type (check all that apply): <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> For-Profit <input checked="" type="checkbox"/> Public Organization/Jurisdiction <input type="checkbox"/> Non-Profit <input type="checkbox"/> VENDOR <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> OTHER			
22. BRIEF DESCRIPTION: This is a reimbursement contract per WAC 118-66-050 and the Washington State Military Department (DEPARTMENT) State E911 Coordination Office (SECO) policies, which are incorporated by reference. Reimbursement amounts are detailed in the attached Budget Sheet (Attachment E)					
IN WITNESS WHEREOF , the DEPARTMENT and COUNTY (Parties) have executed this Contract on the day and year last specified below. This Contract Face Sheet, Special Terms and Conditions (Attachment A), General Terms & Conditions (Attachment B), Statement of Work (Attachment C), SECO Contract Reimbursement Schedule (Attachment D), Budget Sheet (Attachment E), and the Equipment Maintenance Certification Log (Attachment F), govern the rights and obligations of the Parties to this Contract.					
In the event of an inconsistency in this contract, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) Applicable Federal and State Statutes and Regulations (b) Statement of Work (c) Special Terms and Conditions (d) General Terms and Conditions, if attached, and (e) any other provisions of the contract incorporated by reference. This contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind any of the Parties hereto.					
WHEREAS, the Parties hereto have executed this contract on the day and year last specified below.					
FOR THE DEPARTMENT:			FOR THE COUNTY:		
Signature _____ Date _____ Regan Anne Hesse, Chief Financial Officer Washington State Military DEPARTMENT			Signature _____ Date _____ James K Johnson, Chair Walla Walla County Board of Commissioners		
APPROVED AS TO FORM 6/27/2019 Dawn C. Cortez, Assistant Attorney General					

SPECIAL TERMS AND CONDITIONS**I. INTRODUCTION:**

The DEPARTMENT, through the SECO, coordinates and facilitates the implementation and operation of E911 emergency communications throughout the state. It is authorized to enter into agreements for statewide services and to reimburse the COUNTY for eligible expenses from appropriated excise tax revenue retained in the state E911 account.

II. KEY PERSONNEL:

The individuals listed below shall be considered Key Personnel; however, either party may designate a substitute by advance written notification to the other party.

COUNTY:

DEPARTMENT:

Name:	Steven Ruley	Name:	Teresa Lewis
Title:	911 County Coordinator	Title:	SECO E911 County Assistance Program Manager
E-Mail:	sruley@wallawallawa.gov	E-Mail:	teresa.lewis@mil.wa.gov
Phone:	509.527.1959	Phone:	253.512.7481

III. ADMINISTRATIVE REQUIREMENTS:

The Parties shall use the following to determine allowable cost principles: State Office of Financial Management (OFM) Regulations-State Administrative and Accounting Manual (SAAM) and the Local Government Budget and Accounting Reporting System (BARS).

IV. ELIGIBLE EXPENSES AND PRIORITIES ESTABLISHED BY THE LEGISLATURE:

Priorities for expenditure of state E911 funds have been established by both the state legislature and the DEPARTMENT:

- A. RCW 38.52.540(1) provides that funds from the state E911 account should be "used only to support the statewide coordination and management of the enhanced 911 system, for the implementation of wireless enhanced 911 statewide, for the modernization of enhanced 911 emergency communications systems statewide, and to help supplement, within available funds, the operational costs of the system, including adequate funding of counties to enable implementation of wireless enhanced 911 service and reimbursement of radio communications service companies for costs incurred in providing wireless enhanced 911 service pursuant to negotiated contracts between the counties or their agents and the radio communications service companies";
- B. RCW 38.52.540(3) provides that the State E911 Coordinator is "authorized to enter into statewide agreements to improve the efficiency of enhanced 911 services for all counties and shall specify by rule the additional purposes for which moneys, if available, may be expended from this account";
- C. RCW 38.52.545 provides that "In specifying rules defining the purposes for which available state enhanced 911 may be expended, the state enhanced 911 coordinator, with the advice and assistance of the enhanced 911 advisory committee, must consider base needs of individual counties for specific assistance. Priorities for available enhanced 911 funding are as follows: (1) To assure that 911 dialing is operational statewide; (2) To assist counties as necessary to assure that they can achieve a basic service level for 911 operations; and (3) To assist counties as practicable to acquire items of a capital nature appropriate to modernize 911 systems and increase 911 effectiveness";
- D. WAC 118-66-020 reiterates the E911 funding purposes and priorities established by the legislature;
- E. WAC 118-66-040 describes COUNTY eligibility for funding; and
- F. WAC 118-66-050 lists expenses that "may be eligible for reimbursement based on a reasonable prioritization by the state E911 coordinator" and "in accordance with the purposes and priorities established by statute and regulation".

V. THE PARTIES AGREE THAT THE FOLLOWING ELIGIBLE EXPENSES AND PRIORITIES ARE ESTABLISHED IN CONTRACT:

- A. Consistent with the statutes and regulations cited, this contract allows reimbursement solely for certain approved eligible expenses described in WAC 118-66-050 incurred by the COUNTY, in

support of E911 calls originating in the county, including eligible expenses in the following prioritization: (1) E911 statewide dialing, (2) E911 basic service, and (3) capital items. This contract contains two categories of eligible expenses: Statewide Services and Basic Service Operating as described below:

1. Statewide services benefit all counties and do not require local revenue to be expended prior to reimbursement through county contracts. Statewide services reimbursed through this contract include:
 - a. Coordinator Professional Development (CPD) including travel expenses for attending the following: Advisory Committee meetings, Advisory Committee Subcommittee meetings, Coordinator Forums, State Supported training, and National Conference attendance;
 - b. Reimbursement of selected Public Education expenses, selected 911 Salaries, benefits, and training;
 - c. 911 Call Receiver training; pre-approved NG911 modernization expenses and interpretative services;
 - d. Connection to the Emergency Services Internet Protocol Network (ESINet).
 - i. Payment for ESINet services and the originating network trunking, are contingent upon available funding, only for eligible approved expenses identified in RCW 38.52.545 and WAC 118-66-050.
 - ii. To receive ESINet services, the county must enter into, and require all staff for all PSAPs operated within the county, a non-disclosure agreement with SECO for confidential information.
 - iii. In the advent of the unavailability or loss of state funding, responsibility for the continued operation of the statewide 911 network, and all related costs, including the ESINet, will be transferred to the individual counties, on a pro rata basis.
 2. Basic Service Operating expenses are only reimbursed pursuant to this contract. Basic Service Operating expenses consist of statewide dialing, basic service, and capital items listed in WAC 118-66-050 and defined in the SECO Policies and set out in Section VII B of this contract. Basic Service Operating funding is only available when the COUNTY has:
 - a. Imposed the maximum county enhanced 911 tax allowed under RCW 82.14B.030(1) and RCW 82.14B.030(2);
 - b. Expended its local revenue on eligible E911 expenses and needs additional reimbursement assistance to meet its eligible basic service operating expenses.
 - c. Eligible enhanced 911 expenses as described in WAC 118-66.
 - d. A 911 system that is completely enhanced for wireline and wireless E911 services.
- B. Expenses.
1. General Reimbursement Requirements for the COUNTY:
 - a. Contingent upon available funding, reimbursement will be made only for eligible approved expenses identified in RCW 38.52.545 and WAC 118-66-050;
 - b. Approved eligible expenses will be reimbursed at amounts not to exceed limits established in SECO Policy, see Section VII D of this contract;
 - c. In the event funding will not cover all contract eligible amounts, individual line items will be funded in full or not at all;
 - d. Funding is for use in the primary Public Safety Answering Points (PSAP) only, unless otherwise specified in applicable DEPARTMENT policy, see Section VII D of this contract;
 2. Ineligible Items:

Expenses not listed in WAC 118-66-050 (1), (2), and /or (3) and not directly associated with the operation of the E911 System are not eligible for state financial assistance or reimbursement under this contract.
 3. Expense Documentation and Approval:
 - a. COUNTY must submit documentation of eligible expenses to the DEPARTMENT; including identification of vendor, warrant number, date, and applicable E911 eligible expense categorization as set out in Section VII E below;
 - b. COUNTY must submit eligible Monthly Expense Reports and/or requests for reimbursement, so they are received by the DEPARTMENT by the last day following the month in which

payment was made, including additional hard copy documentation required by an "Action Plan" due to audit findings;

- c. Expenses contained in Monthly Expense Reports not submitted by the last day following payment, including additional hard copy documentation as required by "Action Plans", will not be reimbursed.
- d. Monthly Expense Reports will be processed in the order received by the DEPARTMENT;
- e. The DEPARTMENT may request additional documentation and/or information from COUNTY pertaining to reimbursement requests, and any delay in providing the requested information may result in delay in reimbursement or reduced reimbursement;
- f. All approved training expenses must be submitted as a whole after the training with the exception of conference registration fee, which may be submitted for reimbursement in advance.
- g. Training expenses are exempt from the 30-day submittal requirement but must be submitted for reimbursement within 90 days of the actual training.
- h. Prior to purchasing or leasing any equipment or software, the COUNTY must submit a written quote to the DEPARTMENT for review and approval. Without prior written approval, the purchase or lease will not be eligible for reimbursement by the DEPARTMENT.

VI. PERFORMANCE PERIOD AND PAYMENT:

Payment by the DEPARTMENT to the COUNTY shall only be made as reimbursement for eligible expenses approved by the DEPARTMENT and incurred between **July 1, 2019** and **June 30, 2020**, which is also known as the performance period. Work started prior to July 1, 2019 and/or not completed by June 30, 2020 will be considered outside the performance period and therefore not eligible for reimbursement. The COUNTY shall not request payment in anticipation of expenditures not yet incurred.

VII. THE COUNTY AGREES TO:

- A. **Local Funding:** The COUNTY warrants that it has authorized collection of the local E911 excise tax authorized under RCW 82.14B.030(1), RCW 82.14B.030(2) and/or RCW 82.14B.030(3) and that these funds are being used for wireline and/or wireless eligible expenses listed in WAC 118-66 to operate the E911 system in the county. Consistent with RCW 38.52.540(2), the COUNTY will not request, receive or expend funds under this contract for wireline and wireless eligible expenses if it has not imposed the maximum county E911 tax allowed under RCW 82.14B.030(1) for switched access lines, and will not request, receive or expend funds under this contract for wireless eligible expenses if it has not imposed the maximum county E911 tax allowed under RCW 82.14B.030(2) for radio access lines.
- B. **Use of Funding:** The COUNTY warrants that the funds provided by the DEPARTMENT as described in the Budget Sheet (Attachment E), shall be used by the COUNTY solely for reimbursement of those approved incurred eligible expenses as described in WAC 118-66-050 and the SECO policies incorporated herein that are necessary to operate E911 countywide. Reimbursement shall be made consistent with SECO policies, as set out in Section VII D of this contract, for approved expenses described in WAC 118-66 that are incurred between **July 1, 2019** and **June 30, 2020**.
- C. **Consolidation:** If the COUNTY receives funds under this contract in support of a consolidated Primary Public Safety Answering Point (PSAP), the COUNTY warrants to maintain and operate the consolidated PSAP for three (3) years from the date of the consolidation and thereafter for the life of this contract. Failure to comply with this requirement requires the COUNTY to repay all funds and will result in a recapture of funds as provided in the General Terms and Conditions. For purposes of this contract, a consolidated PSAP is one operated by or on behalf of the COUNTY as the primary PSAP for all operations of enhanced 911 call-taking and call transfer in that county. The consolidated PSAP may also be engaged in, pursuant to interlocal agreement, the dispatching of public safety resources serving several jurisdictions. A primary PSAP is one that initially answers all 911 calls within the county.
- D. **SECO Policies:** The COUNTY agrees to abide by all of the following SECO Policies, as written and/or amended, available at [SECO Policies Link](#) and incorporated by reference:
 - SECO County Contract Policy (PDF)

- SECO Public Education Policy (PDF)
- SECO Statewide Services Support Policy (PDF)
- SECO Salaries and Benefits Summary (PDF)

E. **Reimbursement Requests and Reporting Requirements:** Not more often than monthly, the COUNTY shall submit invoice vouchers (Form A-19) to the DEPARTMENT requesting reimbursement for expenses. The COUNTY agrees to use forms and/or systems provided by the DEPARTMENT for necessary reports.

In addition to any reports as may be required elsewhere in this contract, the COUNTY shall prepare and submit the following reports to the DEPARTMENT's Key Personnel:

<u>Financial Reports</u>	<u>#/Copies</u>	<u>Completion Date</u>
Monthly Expense Reports	1	No later than the last day following the end of the month
Local Travel Policy/Procedures	1	30 days after signatures on this contract and then annually.
3rd Quarter Review	1	March 31, of each year
Time Audit Report	1	January 31, of each year
Training Certification(s)	1	June 30, of each year
Final Reimbursement Request	1	July 31, 2020

All contract work must not start prior to July 1, 2019 and must be delivered, installed/completed and accepted by June 30, 2020; although certain reports may be submitted by July 31, 2020 as described above. Final billing not received by July 31, 2020, may not be processed.

F. **Attendance Obligations:** The COUNTY agrees to send the designated 911 personnel to the following events:

- Advisory Committee Meetings: The COUNTY agrees to send the 911 County Coordinator or designee to as many of the Advisory Committee meetings as possible each year, but no less than half of the scheduled Advisory Committee meetings per contract year; and
- Coordinator Forums: The COUNTY agrees to send the 911 County Coordinator or designee and additional appropriate 911 representatives to the October-Fall, March-Spring and to the June-Summer Forum/Conference of each contract year; and
- Public Education Training: The COUNTY agrees to send the 911 Public Education Coordinator or appropriate 911 representative to attend the Public Education Forum or a public education class per contract year; and
- Training Coordinator: The COUNTY agrees to send the 911 Training Coordinator, or appropriate 911 representative to attend the Training Forum or a training class per contract year, in accordance with the Statement of Work (Attachment C).

G. **Reallocation of Funds:** The COUNTY is allowed to reallocate funds within the coordinator professional development and basic service operating categories as needed. Budget categories are as specified or defined on the budget sheet of the contract. Any changes to budget categories other than in compliance with this paragraph will not be reimbursed.

H. **Compliance with Law:** The COUNTY will comply with all state and federal laws applicable to counties.

VIII. **CONDITIONED UPON COUNTY'S FULFILLMENT OF ITS OBLIGATIONS ABOVE THE DEPARTMENT AGREES TO THE FOLLOWING:**

- Within thirty (30) days of receipt and approval of signed, dated invoice vouchers (state form A-19), satisfactory completion of tasks, and documentation of costs, reimburse the COUNTY up to the maximum of **\$149,974**, or actual cost, whichever is lower, pursuant to the schedule set out in the SECO Contract Reimbursement Schedule (Attachment D) and as authorized by this Contract and WAC 118-66.
- If a question arises about the requested reimbursement, the COUNTY will be notified via e-mail and/or telephone call and will have five (5) working days to provide the requested information. If information satisfactory to the DEPARTMENT has not been provided within that time, the expense in

question will be subtracted and the balance of approved eligible incurred expenses will be processed for reimbursement.

C. Within available funds, to provide ESINet services to the COUNTY.

GENERAL TERMS & CONDITIONS

- 1) **DEFINITIONS:** As used throughout this contract the following terms shall have the meanings set forth below:
 - a. "DEPARTMENT" shall mean the Washington State Military DEPARTMENT (WMD), or any of the officers or other officers lawfully representing that DEPARTMENT and includes the State E911 Coordination Office (SECO).
 - b. "COUNTY" shall mean the Parties performing services under this contract or grant. It shall include any subcontractor retained by the COUNTY as permitted under the terms of this contract.
 - c. "Subcontractor" shall mean one, not in the employment of the COUNTY, who is performing all or part of those services under this contract under a separate contract with the COUNTY. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.
 - d. "PSAP" means Public Safety Answering Point as defined in WAC 118-66.
 - e. "WAC" is defined and used herein to mean the Washington Administrative Code.
 - f. "RCW" is defined and used herein to mean the Revised Code of Washington.
- 2) **ACCESS TO PUBLIC RECORDS:**
 - a. The Parties acknowledge that the DEPARTMENT is subject to RCW 42.56, the Public Records Act, and that records prepared, owned, used or retained by the DEPARTMENT relating to the conduct of government or the performance of any governmental or proprietary function are available for public inspection or copying, except as exempt under RCW 42.56 or other statute which exempts or prohibits disclosure of specific information or records.
 - b. The COUNTY shall provide access to data generated under this Contract to the DEPARTMENT and the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the COUNTY'S reports, including computer models and methodology for those models.
 - c. Access to Data - State law prohibits state agencies from entering into agreements when the contractor could charge additional costs to the agency, the Joint Legislative Audit and Review Committee, or the Office of the State Auditor for access to data generated under the Contract, thus all such data will be provided at no additional expense. For the purposes of this requirement, "data" includes all information that supports the findings, conclusions and recommendations of the contractor's reports, including computer models and methodology for those models.
- 3) **ADVANCE PAYMENTS PROHIBITED:** No payments in advance or in anticipation of services or supplies to be provided under this Contract shall be made by the DEPARTMENT.
- 4) **AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336,** 42 U.S.C. 12101 et seq. (also referred to as the "ADA") and its implementing regulations at 28 CFR Part 35. The COUNTY must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunication.
- 5) **ATTORNEY'S FEES:** Except as provided in the section entitled "Recapture Provisions", in the event of litigation or other action brought to enforce the terms of this Contract or alternate dispute resolution process, each party agrees to bear its own attorney's fees and costs.
- 6) **COMPLIANCE WITH APPLICABLE STATUTES, RULES AND DEPARTMENT POLICIES:** The COUNTY shall comply with, and the DEPARTMENT is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, executive orders, and/or policies. This obligation includes, but is not limited to, nondiscrimination laws and/or policies; the ADA; Ethics in Public Service (RCW 42.52); Covenant Against Contingent Fees (e.g., Federal Acquisition Regulation 48 CFR Sec. 52.203-5); Public Records (RCW 42.56); and safety and health regulations. In the event of the COUNTY'S noncompliance or refusal to comply with any applicable law, regulation, executive order or policy, the DEPARTMENT may rescind, cancel, or terminate the Contract in whole or in part in its sole discretion. The COUNTY is responsible for all costs or liability arising from its failure to comply with applicable law, regulation, executive order or policy.
- 7) **CONTRACT MODIFICATIONS:** The Parties may, from time to time, request changes to the Contract. All mutually agreed changes shall be incorporated by written amendment. No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the Parties, and any oral understanding or agreements shall not be binding. It is mutually agreed and understood that the

COUNTY is allowed to reallocate funds within the coordinator professional development and basic service operations categories as needed.

- 8) **COUNTY'S EMPLOYEES NOT EMPLOYEES OF DEPARTMENT:** The COUNTY, and/or employees, sub-contractors or agents performing under this Contract, are not employees or agents of the DEPARTMENT in any manner whatsoever. The COUNTY will not be presented as nor claim to be an officer or employee of the DEPARTMENT or of the State of Washington for any reason, nor will the COUNTY make any claim, demand, or application to or for any right, privilege or benefit applicable to an officer or employee of the DEPARTMENT or of the State of Washington, including, but not limited to, Workers' Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege or benefit which would accrue to a civil service employee under RCW 41.06. It is understood that if the COUNTY is another state agency, the officers and employees are employed by the State of Washington, in their own right.
- 9) **DISCLOSURE:** The use or disclosure by any Party of any information concerning the DEPARTMENT, or its ESINet provider, for any purpose not directly connected with the administration of the DEPARTMENT's or the COUNTY's responsibilities with respect to services provided under this Contract is prohibited except by prior written consent of the DEPARTMENT or as required to comply with RCW 42.56, the Public Records Act or a court order. Disclosure of any information concerning the ESINet is controlled by the Non-Disclosure Agreement between the Parties.
- 10) **DISPUTES:** Except as otherwise provided in this Contract, when a bona fide dispute arises between the Parties and it cannot be resolved through discussion and negotiation, either party may request a dispute hearing. The Parties shall select a dispute resolution team to resolve the dispute. The team shall consist of a representative appointed by the DEPARTMENT, a representative appointed by the COUNTY, and a third party mutually agreed upon by both Parties. The team shall, by majority vote, resolve the dispute. The Parties agree that this dispute process shall be final and there will be no appeal of the decision.
- 11) **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws of the State of Washington. In the event of a lawsuit involving this Contract, venue shall be proper only in Thurston County. The COUNTY, by execution of this Contract, acknowledges the jurisdiction of the courts of Washington in this matter.
- 12) **HOLD HARMLESS:** The COUNTY agrees to defend, hold harmless, and indemnify the State of Washington and the DEPARTMENT, their officers, agents, employees, and assigns against any and all damages or claims from damages resulting or allegedly resulting from the COUNTY's performance or activities hereunder and that of any sub-contractor hired by the COUNTY.
- 13) **INSURANCE, INDUSTRIAL COVERAGE:** Prior to performing work under this contract, the COUNTY shall provide industrial insurance coverage for the COUNTY's employees, as may be required by Title 51 RCW. The DEPARTMENT will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for a consultant or any subcontractor or employee of the COUNTY, which may arise during the performance of services under this contract. Before the start of any work required by this Contract, the COUNTY shall deliver to the DEPARTMENT certificates of insurance reflecting that the COUNTY has obtained all the insurance coverage required by this section.
- 14) **INSURANCE, GENERAL COVERAGE:** The DEPARTMENT and its officers, employees, and agents, while acting in good faith within the scope of their official duties, are covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92.060 et seq.), and successful claims against the DEPARTMENT and its employees, officers, and agents in the performance of their official duties in good faith under this Contract will be paid from the tort claims liability account as provided in RCW 4.92.130. COUNTY hereby notifies the DEPARTMENT that as a Government of the State of Washington and in accordance with Washington law, COUNTY has full loss coverage for itself, its officers, employees and agents, through self-insurance and/or the purchase of insurance. Upon the DEPARTMENT's request, COUNTY will provide the DEPARTMENT with details of its self-insured retention, proof of its additional insurance, and all loss coverage. This program of self-insurance and/or purchased insurance includes general liability, automobile liability, workers compensation and employers' liability.
- 15) **LEGAL RELATIONS:** To the extent permitted by applicable law, each party to this contract shall be responsible for injury or death to persons and damage to property resulting from negligence on the part of itself, its employees, agents, officers, contractors or subcontractors. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any third party.
- 16) **LIABILITY:** To the extent permitted by applicable law, each party to this contract shall be responsible for injury or death to persons and damage to property resulting from negligence on the part of itself, its

employees, agents, officers, or subcontractors. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any third party.

- 17) **LIMITATION OF AUTHORITY:** Only the assigned Authorized Signature for the DEPARTMENT or an assigned delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this contract. Furthermore, any alteration, amendment, modification, or waiver of any clause or condition of this contract is not effective or binding unless made in writing and signed by the authorized person.
- 18) **LOSS OF FUNDING:** In the event funding from state or federal sources is withdrawn, reduced, or limited in any way after the effective date of the Contract, the DEPARTMENT may suspend, terminate or renegotiate the Contract without cause under the "Termination" clause and without the thirty (30) day notice requirement.
- 19) **NONASSIGNABILITY:** Neither this Contract, nor any claim arising under this Contract, nor the work to be provided under this Contract, and any claim arising thereunder, shall be assigned or delegated by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.
- 20) **NONDISCRIMINATION:** During the performance of this contract, the COUNTY shall comply with all federal and state nondiscrimination statutes and regulations. These requirements include, but are not limited to:
 - a. Nondiscrimination in Employment: The COUNTY shall not discriminate against any employee or applicant for employment because of race, color, sex, sexual orientation, religion, national origin, creed, marital status, age, Vietnam era or disabled veteran's status, or the presence of any sensory, mental, or physical handicap. This requirement does not apply, however, to a religious corporation, association, educational institution or society with respect to the employment of individuals of a particular religion to perform work connected with the carrying on by such corporation, association, educational institution or society of its activities.
 - b. The COUNTY shall take action to ensure that employees are employed and treated during employment without discrimination because of their race, color, sex, sexual orientation, religion, national origin, creed, marital status, age, Vietnam era or disabled veteran's status, or the presence of any sensory, mental, or physical handicap. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment selection for training, including apprenticeships and volunteers.
- 21) **RECAPTURE PROVISION:** In the event the COUNTY fails to expend funds under this Contract in accordance with applicable federal, state, and local laws and/or the provisions of the contract, the DEPARTMENT reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for the life of the project following Contract termination. Repayment by the COUNTY of funds under this recapture provision shall occur within thirty (30) days of demand.

In the event the DEPARTMENT is required to institute legal proceedings to enforce the recapture provision, the DEPARTMENT shall be entitled to its costs thereof, including attorney fees from the Contractor.
- 22) **RECORDS, MONITORING AND AUDIT ACCESS:**
 - a. The COUNTY shall perform under the terms of the Contract and the DEPARTMENT may conduct reasonable and necessary monitoring of the COUNTY's performance.
 - b. To permit such monitoring, the COUNTY shall maintain books, records, documents, and other evidence and accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the DEPARTMENT, the Office of the State Auditor, and federal officials so authorized by law, rule, regulation, or agreement.
 - c. The COUNTY will retain all books, records, documents, and other materials relevant to this Contract for six (6) years from the date final payment is made hereunder and make them available for inspection by persons authorized under this provision.
 - d. The DEPARTMENT or the State Auditor or any of their representatives and federal officials so authorized by law, rule, regulation, or agreement shall have full access to and the right to examine during normal business hours and as often as the DEPARTMENT or the State Auditor may deem necessary, all of the COUNTY's records with respect to all matters covered in this Contract. Such rights last for six (6) years from the date final payment is made hereunder.

- e. The COUNTY shall cooperate with and freely participate in any monitoring, audit or evaluation activities conducted by the DEPARTMENT that are pertinent to the intent of this Contract.
- 23) **SEVERABILITY:** If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, and to this end the provisions of this Contract are declared to be severable.
- 24) **SUB-CONTRACTING:** The COUNTY shall comply with all applicable procurement laws, rules and requirements. This will include the use of a competitive procurement process in the award of any contracts with its contractors or sub-contractors that are entered into under this Contract. All contracts and sub-contracting agreements entered into pursuant to this contract shall incorporate this contract by reference.
- 25) **TERMINATION:**
- a. If, through any cause, the COUNTY or its contractors or sub-contractors shall fail to fulfill in a timely and proper manner its obligations under this Contract or if the COUNTY, its contractors or sub-contractors shall violate any of its covenants, agreements, or stipulations of this Contract, the DEPARTMENT shall there upon have the right to terminate this Contract and withhold the remaining allocation if such default or violation is not corrected within thirty (30) days after submitting written notice to the COUNTY describing such default or violation.
 - b. Notwithstanding any provisions of this Contract, either party may terminate this Contract without cause by providing written notice of such termination, specifying the effective date thereof, at least thirty (30) days prior to such date. If this Contract is so terminated, the DEPARTMENT shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination. Upon notice of such termination, the DEPARTMENT reserves the right to suspend all or part of the Contract, withhold further payments, and prohibit the COUNTY from incurring additional obligations of funds.
 - c. Reimbursement for eligible expenses incurred by the COUNTY prior to the effective date of such termination shall be as the DEPARTMENT reasonably determines."
 - d. The DEPARTMENT may unilaterally terminate or suspend all or part of this Contract without cause, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this Contract.
- 26) **TRAVEL AND SUBSISTENCE REIMBURSEMENT:** If reimbursement of travel or subsistence expenses are included as part of this Contract, they shall be paid in accordance with rates set pursuant to RCW 43.03.050 and RCW 43.03.060 as now existing or amended. The COUNTY is required to provide to the DEPARTMENT copies of receipts for any travel related expenses other than meals and mileage that are authorized under this Contract.
- 27) **TREATMENT OF ASSETS:** Upon successful completion of the terms of this contract, all assets, including equipment, purchased through this contract will be owned by the COUNTY unless otherwise specified by the funding source. The COUNTY shall be responsible for any and all operation and maintenance expenses and for the safe operation of said equipment including all questions of liability.
- 28) **WAIVER OF DEFAULT:** Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of the Contract shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Contract unless stated to be such in writing, signed by the Director or Contracts Administrator and attached to the original Contract.

**STATEMENT OF WORK
SECO COUNTY BSO CONTRACT – SFY2020
July 1, 2019 – June 30, 2020**

BASIC LEVEL OF OPERATING SERVICES

Maintenance Deliverables

1. Maintain the 911 equipment per manufacturer's published recommendations or industry best practices.
2. Complete and sign the equipment maintenance certification log (*See Attachment F*).

CPD1/S4 County Coordinator Salary

1. Coordinate 911 within the county, act as a designated point of contact for the SECO, monitor the enhanced 911 systems, and report 911 outages to the SECO.
2. Coordinator or pre-approved/designated alternate to attend 50% of Advisory Committee (AC) meetings held per contract year.
3. Coordinator or pre-approved/designated alternate to attend all three (3) Coordinator Forums per contract year.
4. Cooperate with and freely participate in monitoring or evaluation activities by the SECO and State Auditor.
5. Retain records for six (6) years after contract closure.

CPD4/S5 MSAG/Mapping/GIS Coordinators

1. Maintain MSAG and ALI, according to Washington NG911 GIS Data Standards.
2. Maintain GIS 911 required layers for geospatial routing and uploading to 911 maps.
3. Participate in all GIS dataset tests recommended by the Advisory Committee and approved by the SECO.
4. Participate in all GIS training recommended by the Advisory Committee and designated as mandatory by the SECO.
5. Each county will maintain and deliver to the SECO (or designated vendor), as requested, GIS datasets that includes the following data layers (Road Centerline, PSAP polygon, Law Enforcement Emergency Service Zone (ESZ), Fire ESZ, and EMD ESZ) as required in the Washington NG911 GIS Data Standards, with no critical error fallout (gaps and overlaps, range overlaps in the road centerline), and which have been synchronized to the ALI, at a 98% match rate. Though not required, at this time, the Site Structure Address Points (SSAP) layer is highly recommended. If SSAP layer is submitted, it must not contain any duplicate address points.'

CPD4/S6 IT Coordinator

1. Participate in the selection, installation and/or maintenance of 911 equipment/software (IE: CPE, CAD, Net Clock, network, network security).
2. Submit certification that IT personnel have received a minimum of 16 hours of training in support of systems used by 911 per contract year (maintaining detailed training records).

CPD5/S7/B6 Call Receiver Salary/Benefits & Training

1. Submit Time Audits (to validate 50% or more of the call receiver's time).
2. Submit certification that all telecommunicators/call receivers have received a minimum of 24-hours of continuing annual training, during the current contract year (maintaining detailed training records).

CPD3/S8 Public Ed Coordinator

1. Attend a 911 Public Education forum or a public education class to enhance job skills.
2. Participate in 50% of any scheduled 911 Public Education Subcommittee meetings.
3. Establish an outreach baseline for the 911 public education program in county to measure the program's effectiveness.
4. Utilize messaging consistent with content created by the 911 Public Education Subcommittee.

CPD2/CPD5/S9 Training Coordinator

1. Attend a 911 Training Coordinator Forum or a training class to enhance job skills.

SECO CONTRACT REIMBURSEMENT SCHEDULE
SECO COUNTY BSO CONTRACT - SFY2020
July 1, 2019 – June 30, 2020

SECO CONTRACT REIMBURSEMENT SCHEDULE

More detailed information regarding reimbursements can be found in the following SECO Policies: SECO County Contract, SECO Public Education, SECO Statewide Services Support, and SECO Salary and Benefits Summary

Due to 911 modernization initiatives, important time-critical information is shared at meetings. Therefore, it is crucial the 911 County Coordinator or designee attend all meetings, if possible.

Understanding that scheduling conflicts occur, if the 911 County Coordinator is unable to attend a meeting/forum/training and would like to send a representative on their behalf to fulfill contractual obligations, a written request via email must be submitted to the SECO County Assistance Program Manager, prior to attending and incurring expenses.

COORDINATOR PROFESSIONAL DEVELOPMENT (CPD) EXPENSES SECTION

CPD benefits all counties and do not require local revenue to be used prior state reimbursement. The following are reimbursed through BSO and CPD contracts:

ELIGIBLE ITEM		STATE REIMBURSEMENT
CPD1	Meeting Attendance	<p><u>Advisory Committee (AC) Meetings:</u> Travel reimbursement expenses for the 911 County Coordinator or pre-approved designee to attend all AC meetings. 911 County Coordinator or pre-approved designee must attend 50% of all AC meetings held. Attendees other than AC members, 911 County Coordinator or pre-approved designee will not be reimbursed for travel expenses for attending AC meetings.</p> <p><u>AC Subcommittee Meetings:</u> Travel reimbursement expenses for all Subcommittee members attend subcommittee meetings. No more than one county representative per subcommittee, except standing subcommittees as designated in the AC By-Laws.</p> <p><u>Coordinator Forums:</u> Travel reimbursement expenses for a total of two PSAP/911 employees to attend the Spring and Summer Coordinator Forums and a total of three PSAP/911 employees to attend the Fall Coordinator Forum. One of the attendees must be the 911 County Coordinator or pre-approved designee.</p> <p><u>SECO supported:</u> Travel reimbursement expenses for the 911 County Coordinator and/or a PSAP/911 employee to attend training, meetings, or events the SECO determines to have an overall benefit as designated in writing. 911 County Coordinators may request a SECO Supported designation by email to the SECO County Assistance Program Manager.</p>
CPD2	911 County Coordinator Training	<p>The 911 County Coordinator or pre-approved designee and a PSAP/911 employee is authorized up to \$6,000 (per contract year) to attend national NG911 related conferences, trainings, and/or training materials to enhance job skills.</p> <p>For counties with a population of 1.5 million or more the authorized amount for the 911 County Coordinator is doubled for an additional person to attend training \$12,000 (per contract year).</p>

CPD3	911 Public Education	Up to \$5,000 (per contract year) is authorized for expenses directly related to public education training and training materials, for informing the public of the capabilities, limitations, and proper use of 911, and public education materials. (See: <i>SECO Public Education Policy</i>)
CPD4	911 Technical Salaries/Benefits and Training	Up to \$13,500 (per contract year) is authorized for salaries/benefits, training, and training material expenses for the following positions: MSAG, Mapping/GIS, and/or Information Technology Coordinator(s). Backfill is not eligible under this line item. Expenses must directly link to the support and maintenance of WAC eligible 911 equipment.
CPD 5	911 Call Receiver Training	Total training funds calculated at \$500 (per contract year) per fulltime call receiver and training coordinator at the primary PSAP(s) with a cap not to exceed 30 call receivers (or \$15,000) per county. These funds are to be used for training and training materials that support the roles and functions of the call receiver and the 911 Training Coordinator. Training maybe internal or external. Funds may also be used for a new hire call receiver salary while in training status up to \$2,000 per new hire (this is the only time regular salary can be claimed for call receivers under this line item), 911 Training Coordinator regular salary, overtime, and CTO; and call receivers overtime and backfill while in training status. <u>Regionalized Counties</u> , only the Host County is eligible for this line item.
CPD6	NG911 Modernization	Costs related to modernization of the 911 System as authorized and pre-approved by the State E911 Coordinator. Including, but not limited to, pre-approved software necessary for the MSAG/GIS data synchronization, text to 911 security/authentication fobs (capped at 1 per authorized call taking position), and other pre-approved expenses related to text-to-911 implementation. Should there be additional funds available following the fulfillment of BSO, WSP, and CPD contracts, the SECO may authorize additional funds for each of the 39 counties and the WSP to be used solely for the purpose of NG911 MSAG/GIS Modernization.
CPD7	Interpretive Services	Costs incurred for use of interpretive services to facilitate 911 call taking.
BASIC SERVICE OPERATING (BSO) EXPENSES SECTION		
ELIGIBLE ITEM		STATE REIMBURSEMENT
S4	911 County Coordinator - Salary	Salary/benefits calculated up to \$63,807 (per contract year) and can only be claimed for regular salary/benefits. Backfill and overtime is not eligible on this line item. Person must be appointed/assigned by the County Appointing Authority as the 911 County Coordinator.
S5	Master Street Address Guide (MSAG) & Mapping/GIS Coordinator - Salary	Salary/benefits calculated up to \$57,090 (per contract year) and can only be claimed for regular and over salary/benefits. Backfill is not eligible on this line item. Person(s) must be someone other than the 911 County Coordinator

S6	911 Information Technology (IT) - Salary	<p>Salary/benefits calculated up to \$27,014 (per contract year) and can only be claimed for regular and overtime salary/benefits. Backfill is not eligible on this line item.</p> <p>Person(s) must be someone other than the 911 County Coordinator.</p> <p><u>Regionalized Counties</u>, only the Host County is eligible for this line item.</p>
S7	911 Call Receiver Salaries and Benefits	<p>Salary/benefits calculated up to \$289,150 (per contract year) and can be claimed for regular, overtime, and backfill salaries/benefits.</p> <p>Call Receivers are defined as a person(s) whose primary function (at least 50 percent of their time) is sitting at a console, hired, trained/in training and prepared to answer 911 calls.</p> <p><u>Regionalized Counties</u> – calculated up to \$578,300 per host county (per contract year). <i>Example: County A & B are regionalized. County A is the Host County. County A is eligible for \$289,150 for A and an additional \$289,150 for County B. Total Call Receiver Salary for County A, as the 'Host County', would be \$578,300. County B is not eligible for call receiver salaries/benefits, since they are considered a 'non-host county' and have no call receivers now.</i></p>
S8	911 Public Education Coordinator – Salary	<p>Salary/benefits calculated up to \$7,273 (per contract year) and can only be claimed for regular and overtime salary/benefits.</p> <p>Funds may be used for other PSAP/911 employees that assist the 911 Public Education Coordinator in preparing for and conducting 911 educational activities.</p> <p>Person(s) must be someone other than the 911 County Coordinator.</p>
S9	911 Training Coordinator – Salary	<p>Salary/benefits calculated up to \$7,273 (per contract year) and can only be claimed for regular and overtime salary/benefits.</p> <p>Person(s) must be someone other than the 911 County Coordinator.</p> <p><u>Regionalized Counties</u>, only the Host County is eligible for this line item.</p>
B4	MSAG/Mapping/GIS - Training	Training calculated up to \$5,000 (per contract year).
B5	911 IT - Training	<p>Training calculated up to \$10,000 (per contract year) to support WAC-eligible 911 equipment and must be pre-approved by the SECO.</p> <p><u>Regionalized Counties</u>, only the Host County is eligible for this line item.</p>
B6	Call Receiver Training	<p>Total training funds calculated at \$1,500 (per contract year) per full-time Call Receiver at the primary PSAP. Call receivers who spend less than 50 percent of their time answering 911 calls, part-time call receives and vacant positions, will not be included in calculating pooled costs.</p> <p>This calculated pool of funds can be used by full & part-time call receivers and working supervisors.</p> <p>These funds are to be used for training and training materials that support the roles and functions of the call receiver. Training maybe internal or external.</p> <p>Funds may also be used for a new hire call receiver salary, while in training status up to \$2,000 per new hire (this is the only time regular</p>

		salary can be claimed for call receivers under this line item) and call receivers' overtime and backfill while in training status. <u>Regionalized Counties</u> , only the Host County is eligible for this line item.
B7	911 Mapping Administration	Calculated up to \$10,000 (per contract year). Hardware, software, and services for the 911 Mapping/GIS /MSAG Coordinator to manage the mapping /MSAG data.
B12	Headsets for 911 Call Receivers	Calculated up to \$2,000 per county (per contract year) for purchase, maintenance, accessories and replacement parts (including batteries) of headsets for the 911 call receivers. Headsets do not need prior approval to purchase.
B13	Destruction of 911 Records	Calculated up to \$100 (per contract year) for the destruction of PSAP/911 records.
B14	911 Coordinator Electronic Mail	Calculated up to \$500 (per contract year) for electronic mail service. May be used to purchase and/or maintain monthly service device to access 911 email (laptop, Smartphone, etc).

EQUIPMENT MAINTENANCE

County baseline equipment maintenance reimbursement amount is calculated at **\$24,700** per authorized call taking position, not to exceed a maximum of six (6) position or **\$148,200**.

Eligible equipment maintenance expenses may include maintenance contracts with vendors, vendor time and materials, PSAP maintenance employee salaries, benefits, training, training material, component repair or replacement materials, and other repair or preventative maintenance expenses and should be claimed under each specific equipment maintenance line item.

Regionalized Counties, only the Host County is eligible for this line item.

Maintenance for WAC eligible equipment:

S1.1	CPE/Telephone System	S3.1	PSAP Mapping
B1.1	Uninterruptable Power Supply (UPS)	B8.1	Instant Call Check
B10.1	911 Management Information Systems (MIS)	B11.1	Call Detail Recorder or Printer
C1.1	Logging Recorder	C2.1	Computer Aided Dispatch (CAD) System
C3.1	Auxiliary Generator	C4.1	Clock Synchronizer
C5.1	Console Furniture		

BUDGET SHEET
SECO COUNTY BSO CONTRACT – SFY2020
July 1, 2019 – June 30, 2020

	SFY2020
Coordinator Professional Development (CPD)	\$ 38,621
Basic Service Operating (BSO)	\$ 111,353
TOTAL CONTRACT NOT TO EXCEED	\$ 149,974

EQUIPMENT MAINTENANCE CERTIFICATION LOG
SECO COUNTY BSO CONTRACT – SFY2020
 July 1, 2019 – June 30, 2020

WALLA WALLA COUNTY certifies that all maintenance has been scheduled and completed on an annual basis for the following equipment:

<u>Equipment</u>	<u>Vendor/ Inhouse</u>	<u>Vendor Name</u>	<u>Anticipated/Scheduled Timeframe</u>
Customer Premise Equipment (CPE)			
PSAP Mapping			
Uninterruptible Power Supply (UPS)			
Instant Call Check			
911 Management Information System (MIS)			
Call Detail Recorder/Printer			
Logging Recorder			
Computer-Aided Dispatch System			
Auxiliary Generator			
Clock Synchronizer			
Call Receiver Console Furniture			

 Signature (name and title)

9:45

TECHNOLOGY SERVICES

Kevin Gutierrez

- a)** Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590
kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

July 8, 2019

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

➤ **OnBase**

- Problems on various levels.

- Clerk – disconnects

Support has agreed to look at software update to see if that mitigates the problem.

- OnBase General install – 2 1/2 yrs overdue

- Sent some info to Jesse

➤ **Issues with Community Development Support**

- Finally making some progress.

- We have been assigned a project manager and so far, he is communicating. I keep asking for timelines.

- Met with Com Dev staff to ensure quick turnaround for testing – must be thorough.

- Project update call on 7/17/19 – vendor would like to move quickly. They are moving us to a completely different platform. Good chance this project will begin week of 7/22 and be complete (including data migration and testing) in 30 days. We are to get the timeline on July 19.

➤ **SQL Server licensing**

- Rumor is that there is to be a price reduction in October. Plan is to update the servers using the “trial version” for 120 day then purchase at hopefully a cheaper rate.

- Project is linked to the Community Development upgrade

➤ **Budget & Inventory**

- Inventory launched. About 85% to 90% done.

- Working now to locate missing items

- Collecting network equipment inventory, then should done.
- **Public WiFi**
 - We have for BoCC meeting room and for the training room
 - Employees know where to find the password and share the WiFi password, so they don't use their own data
 - We change monthly but still gets shared
 - Very hard to limit with shared/open passwords that are easily found
 - No way to restrict
 - The guest wireless is shared with Jail/Charter connection
 - The guest wireless network name can be seen on cell phones
 - Public wants free WiFi
 - The more the public is on the guest WiFi, the less bandwidth is available for the jail programs.
 - Options – Restrict by policy (meetings only) or plan for additional bandwidth/cost – maybe change the network name from “Guest” to “MeetingsWiFi”.
- **Social Media Backup Software**
 - Software ceased to work, vendor will not support it.
 - Have looked at a few systems.
 - Found one that I am particularly interested in. Has great search capabilities and is the most affordable. \$4,200 to install and \$640 per year.
- **Backup System**
 - System is installed and running
 - Data streams to the backup servers continually (a little different for Fair right now)
 - Real Time Objective for restoring data is minutes not hours
 - Can restore to bare metal, bringing up systems in minutes, not hours or days
- **Retention Training (email)**
 - July dates will be set this week
- **Public Record Requests Last 2 Weeks**
 - 6 = Requests received
 - 0 = Forwarded to departments
 - 4 = Completed
 - 0 = Pending review
 - 0 = Pending Closure
 - 0 = Litigation hold
 - 0 = Pending 3rd party notice
 - 5 = Open/Being handled by the PRO

Definitions

DMS – Document Management System (OnBase)

DAN - Disposition Authority Numbers (Secretary of State retention schedule)

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CJIS = Criminal Justice System Information Systems

PRO=Public Records Officer

NDA=Non-disclosure agreement

EOL=End of Life

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

ADA=Americans with Disabilities Act

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

10:00

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

a) **Action Agenda Items:**

- 1) Proposal 2019 07-22 CORR
Approval to replace video
recording server (1) and
software at adult jail facility

b) **Consent Agenda Items:**

- 1) Resolution _____ - Approving
Mutual Aid Agreement between
Washington State Department of
Corrections and Walla Walla County
Corrections Department

c) Department update and miscellaneous



MEMO

Date: July 11, 2019

Proposal ID.2019 07-22 CORR

To: BOCC

From: Norrie Gregoire

Intent – Decision

Topic – Replace Video Recording Server (1) and Software at Adult Jail Facility

Summary

Two (2) of three (3) computer servers used to operate and store jail video recording surveillance were replaced in June, 2018. At that time, Milestone Xprotect Professional+ network video recording software was also updated to the latest version. The third server, purchased in 2016, is now failing. The ability to quickly change between camera views and to efficiently access recorded footage are mission critical Corrections functions.

Cost

\$3,225.00 (plus tax @ 8.9% [\$287.03]): **TOTAL = \$3512.03**

Funding

Director of Corrections proposes that Law and Justice (108/506 Tech Services Reserve Fund) be used for the replacement of this existing equipment.

Alternatives Considered

Vendor Technicians have determined the server requires immediate replacement; and cannot be cost-effectively repaired. The Director of Corrections met with the vendor and the Technology Services Director to discuss alternative hardware solutions. After consulting, all agreed server replacement with a newer model was the best solution at this time.

Acquisition Method

This proposal is a **replacement purchase for existing equipment**. Walla Walla Electric is the recommended vendor. This vendor currently assists with the management of this closed network video system.

Security

Technology Services Director Kevin Gutierrez has been consulted throughout this proposal process. Mr. Gutierrez has reviewed the vendor's proposal. The adult jail facility video surveillance system is a closed, internally monitored network. Director Gutierrez believes that at some point in the future, video surveillance at both Corrections and JJC can be successfully migrated to virtual servers and overseen by Tech Services.

Access

As aforementioned, the jail video network is a closed network system monitored only by County staff set up with password protected access with varying levels of permissions set by Corrections administration with vendor assistance.

Benefits

Video surveillance is a mission-critical need within the jail. Due to the Jail's inherent design challenges which make direct supervision of detained subjects impossible, staff rely upon 60+ video cameras to monitor the facility. Critical incidents must be reviewed quickly and with ease; saved video events must be processed and shared as required by State and federal laws with other parties. It is essential that we provide staff with the tools necessary to keep subjects and staff safe to the best of our abilities.

***** Authority to Execute Related Agreements Sought**

Yes

Conclusion/Recommendation

Director of Corrections recommends that proposal to replace third video system server be approved by BOCC and authorizes the Director of Corrections to sign related agreements.

Submitted By

Disposition

Norrie Gregoire, Director of Corrections
07/11/2019

____ Approved

____ Approved with modifications

____ Needs follow up information

____ Denied

*****Authority to Execute Related Agreements**

_____ Approved

_____ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

_____ Modification

_____ Follow Up



WALLA WALLA ELECTRIC, INC.

1225 WEST POPLAR, WALLA WALLA, WASHINGTON 99362-2780

Telephone: 509-525-8672 Fax: 509-525-8642

To: Walla Walla County

From: Mike Myers

ATTN: Matt Stroe

Pages: 1

Phone: 524-5430

Date: 6/10/2019

Re: Replacement Camera Slave Server

CC:

Dear Matt,

Thank you for using Walla Walla Electric for your surveillance needs. Please accept the following information.

Replace Video Recording Server Price..... \$ 3,225.00 (plus tax)

Price includes the installation of (1) new video recording server to replace existing that is experiencing performance issues. The new server shall have 8-core high performance CPU, 16GB RAM, M2 NVMe primary drive, plus 16TB internal mirrored storage, all in a rack mount enclosure. The new server shall have Milestone Xprotect Professional+ network video recording software installed to match the existing surveillance system.

The upgraded server shall perform more efficiently with reduced delays in the control room and much faster archiving and exporting of video evidence.

Please call or reply if further information is required.

Sincerely,

Mike Myers

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING A
MUTUAL AID AGREEMENT
BETWEEN THE WASHINGTON
STATE DEPARTMENT OF
CORRECTIONS AND WALLA WALLA
COUNTY CORRECTIONS
DEPARTMENT

RESOLUTION NO. **19**

WHEREAS, the Washington State Department of Corrections has offered a Mutual Aid Agreement, for mutual aid personnel, equipment and munitions in support of custody and corrections operations in the Walla Walla County Jail; and

WHEREAS, the agreement benefits the citizens of Walla Walla County and county department operations; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said agreement and the Chair of the Board shall sign the same in the name of the Board.

Passed this 11th day of February, 2019 by Board members as follows: Present or Participating
via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**MUTUAL AID AGREEMENT
BETWEEN
THE WASHINGTON STATE DEPARTMENT OF CORRECTIONS
AND
THE WALLA WALLA COUNTY CORRECTIONS DEPARTMENT**

AGREEMENT:

In accordance with RCW 38.52.091 (Mutual Aid and Interlocal Agreements) and RCW 39.34 (Interlocal Cooperation Act), this Agreement is made and entered into by the Washington State Department of Corrections (DOC) and the Walla Walla County Corrections Department.

PERIOD OF ASSISTANCE:

March 1, 2019 through February 29, 2024.

PURPOSE:

To establish an Agreement between the Department of Corrections and the Walla Walla County Corrections Department for mutual aid personnel, equipment, and munitions in support of Custody and Corrections Operations in the Walla Walla County Jail in Walla Walla, Washington.

This Agreement will further the Department of Corrections' mission statement by working in collaboration with criminal justice partners to contribute to community safety and will better enable the Walla Walla County Corrections Department to maintain peace and public safety as required by law. This Agreement will further the State of Washington's intent to permit Mutual Aid Agreements between law enforcement agencies under RCW 10.93 (The Washington Mutual Aid Peace Officers Powers Act) and RCW 38.52 (Emergency Management).

AUTHORITY:

This Memorandum is authorized under the provisions of the Washington State Department of Corrections (DOC) Policy Directive 410.050; Facility Emergency Response Management; RCW 39.34, the Interlocal Cooperation Act, and RCW 38.52, Emergency Management.

OPERATIONS:

The Walla Walla County Corrections Department has requested the DOC provide an onsite Emergency Response Team, individual and team equipment, chemical agents, and specialty impact (*less-lethal*) munitions. It is anticipated that the Emergency Response Team would be used, as needed, to assist with crowd control, disturbance management, and any mass arrest situation in the County jail. Teams will be provided on an as-needed basis. The Walla Walla County Corrections Department will notify the DOC as soon as reasonably possible that a need for services has arisen. The DOC will take all reasonable steps to respond as quickly as possible to the situation.

Members of the DOC Selected Emergency Response Team, acting under the supervision and direction of the Walla Walla Jail Commander or a Walla Walla Jail Corrections Sergeant , will primarily participate in the custody functions described below:

1. Primarily, members of the DOC will be utilized as *First Responders* to assist the Walla Walla County Corrections Department within the Walla Walla County Jail to provide for the safety of all responders and citizens, protect property, and to maintain order.

This mission will be accomplished, under the direction of the Walla Walla Community Corrections Department, using DOC Disturbance Management and Crowd Control formations, techniques, chemical agents, and specialty impact munitions as circumstances develop beyond the capabilities and/or resources of the Walla Walla County Corrections Department.

2. Secondly, members of the DOC may be used for monitoring activities within the jail, area searches within the jail,, and arrestee transports.
3. DOC Selected Emergency Response Team members may be utilized for other purposes as necessary.

USE OF FORCE:

All members of the DOC assigned to this operation will be operating under the authority and direction of the Walla Walla County Corrections Department, but will be guided by the DOC's Use of Force Policy. Prior to the actual deployment, the DOC's Agency Representative/Leader will provide copies of the DOC Use of Force Policy to the Incident Commander and provide a briefing as necessary. Members of the DOC will be limited to: Verbal/Physical Intervention, OC Intervention, and Intermediate Intervention. Members of the DOC will not be authorized to deploy Deadly Force options and will not be armed with lethal munitions. Members of the DOC may, in an extreme event, use Deadly Force for self defense or the defense of another, or where no other reasonable options are immediately available to the officer.

The application of force by members of the DOC should be avoided whenever possible. In all instances where force may be required, members of the DOC are expected to use a high degree of professionalism, sound judgment, self restraint, and only the amount of force necessary to stop the threat or conduct the lawful arrest of a suspect, and when no other reasonable alternatives exist.

It is understood that all members of the DOC's Emergency Response Team participating in this operation are current in the DOC Use of Force qualification standards, which meet or exceed the Walla Walla County Corrections Department's standards.

RESOURCES PROVIDED:

The DOC agrees to provide the Walla Walla County Corrections Department with the following:

➤ **Initial Request** (*As needed*)

- When requested by the Walla Walla County Corrections Department, an initial ten (10) DOC Emergency Response Team members will be deployed.

- The initial ten (10) DOC ERT members will be deployed with one (1) DOC Agency Representative/Leader.
- It is anticipated the DOC ERT members will be onsite approximately one hour after notification.
- **Escalation** (*As needed*)
 - If the situation escalates, an additional ten (10) ERT members (and one (1) additional leader) are authorized to be deployed at the request of the DOC Agency Representative/Leader.
 - It is anticipated that the additional ERT members will be onsite approximately two hours after notification.
- **24 Hour Operations**
 - At the request of the Walla Walla County Corrections Department, in consultation with the DOC Agency Representative/Leader, the DOC will be able to provide 24-hour operations.
 - DOC will provide ten (10) ERT members and one (1) DOC Agency Representative/Leader per 12- hour shift.
 - If, during 24-hour operations, the situation escalates the need for additional ERT members, DOC will be able to provide an additional ten (10) ERT members (and one (1) additional leader). It is anticipated that the additional ERT members will be onsite approximately two hours after notification.
- **Total DOC commitment onsite**
 - The DOC agrees to provide to no more than thirty (30) Emergency Response Team members, one (1) DOC Agency Representative/Leader, and one (1) additional leader onsite at any one time during this operation.
- **Vehicles** (per ten member team)
 - Two (2) security screened prisoner transport vans/cars
 - One (1) support vehicle designated for DOC Agency Representative/Leader
- **Individual Equipment** (assigned to Emergency Response Team members)
 - DOC Photo Identification
 - Blue BDU deployment uniform with agency identification shoulder patches
 - Riot Helmet
 - Ballistic Vest
 - Protective Mask
 - Duty Belt
 - Personal Protective Equipment (elbow/knee pads, shin protectors, etc.)
 - Wrist Restraints and key
 - Flex Cuffs and cutter
 - Expandable and Riot batons
 - OC canister

- Individual snacks / water
- 2 to 4 Riot Shields (per ten member team)
- **Communications**
 - DOC portable 800 MHz radio on Channel 13 (State Ops 1 - DOC statewide ERT frequency) for internal ERT member and leader communications
 - DOC mobile (VHF) radio (one per vehicle) on LERN for external DOC / Law Enforcement communications
 - Walla Walla County Corrections Department radio (*as needed*) provided to DOC Agency Representative/Leader
- **Delivery Systems** (per ten member team)
 - Four (4) 37mm / 40mm launchers (single or multiple shot)
 - Two (2) Mark 21 / 46 OC canisters
 - Shot Guns- Less than lethal munitions
- Munitions (per ten member team)
 - Mission specific munitions including additional re-supply immediately available
- Weapons/Equipment/Munitions (provided to Walla Walla County Corrections Department)

The Walla Walla County Corrections Department agrees to provide the DOC with the following:

- At least one (1) Walla Walla County Corrections Department Officer for each ten member team (*more if the team is separated and dispersed to different locations*)
- At least one (1) meal per 12-hour shift
- Facilities for rest and recovery as applicable
- If appropriate within the jail, armed protection for team members, delivery systems, munitions, and vehicles
- Available potable water
- Radio or other communications device (*as needed/appropriate*) for DOC Agency Representative/Leader

RESPONDING MEMBER PERSONNEL:

The DOC and the Walla Walla County Corrections Department will, while providing assistance and resources under this Agreement, be organized and shall function under the *National Incident Management System (NIMS)* and the *Incident Command System (ICS)*.

Responding members of the Department of Corrections shall remain under the immediate supervision of a DOC Agency Representative/Leader. The Walla Walla County Corrections Department will provide direction, control, and supervision of DOC members through the DOC Agency Representative/Leader.

If the Walla Walla County Corrections Department fails to provide at least one (1) meal per 12-hour shift for each member of the DOC, the DOC Agency Representative/Leader is authorized to secure the resources necessary to meet the needs of its members.

Unless otherwise provided by law, the members of the DOC will retain the same privileges, immunities, rights, duties, and benefits as provided in their respective jurisdictions.

It is understood the Walla Walla County Corrections Department holds responsibility for wages and benefits of all responding members of the DOC participating in this operation.

It is understood the Walla Walla County Corrections Department holds responsibility for vehicles, equipment, and munitions actually used during this operation.

It is understood the members of the DOC can be recalled, at anytime, as needed and as directed by the DOC Secretary or his designee.

COST REIMBURSEMENT:

Unless otherwise mutually agreed in whole or in part, the Walla Walla County Corrections Department shall reimburse the DOC for each of the following categories of costs incurred while providing resources and assistance during the specified Period of Assistance.

Personnel: The DOC shall be reimbursed for actual work completed by its members during the specified Period of Assistance. The DOC Agency Representative/Leader must keep accurate records of actual work performed by members during the specified Period of Assistance. The request for reimbursement will consider all personnel costs, including stand-by, salaries or hourly wages, costs for fringe benefits, and any indirect costs such as overtime and mandatory relief.

At a minimum, this is estimated at a maximum of \$767.24 for Lieutenants or \$658.80 for Correctional Officers/Sergeants for each individual per 12-hour shift (assuming 100% overtime).

Vehicles: The DOC shall be reimbursed for the costs associated with using vehicles during the specified Period of Assistance. The DOC Agency Representative/Leader must keep accurate records of actual vehicle mileage for this operation.

The reimbursement rate will not exceed the State of Washington per diem rates, set at a rate of 58 cents per mile at MOU execution.

Munitions: The DOC shall be reimbursed for the use of chemical agents and/or munitions actually deployed during the specified Period of Assistance. Chemical agents and munitions will be reimbursed at actual replacement costs. The DOC will not charge the Walla Walla County Corrections Department for chemical agents and/or munitions that are returned to the DOC in an unused, damage-free condition. The DOC will be reimbursed at actual replacement costs for chemical agents and/or munitions that are not returned or are damaged.

Food: If the Walla Walla County Corrections Department fails to provide at least one (1) meal per 12-hour shift for each member of the DOC performing actually work during this Period of Assistance, the DOC will be reimbursed for the costs to provide a meal to each of its members. The DOC Agency Representative/Leader must keep accurate records of any meals purchased for members during the specified Period of Assistance.

The reimbursement rate will not exceed the State of Washington per diem rates for the operational area.

Payment: The DOC must provide an itemized bill to the Walla Walla County Corrections Department for expenses it incurred as a result of providing assistance under this Agreement. The DOC must send the itemized bill no later than thirty (30) days following the end of the Period of Assistance. The Walla Walla County Corrections Department must pay the bill in full on or before the sixtieth (60th) day following the end of the Period of Assistance.

MODIFICATION:

No provision of this Agreement may be modified, altered, or rescinded by individual Parties to the agreement without both Parties agreeing, in writing, to the modifications. This Agreement shall not be construed against the drafter of any provision of this Agreement.

AGREED:

Now, therefore, in consideration of the Walla Walla County Corrections Department's request, the DOC agrees to provide the necessary resources requested in this Mutual Aid Agreement during this Period of Assistance. The Walla Walla County Corrections Department agrees to the obligations set forth in this Mutual Aid Agreement during this Period of Assistance.

**WALLA WALLA COUNTY
CORRECTIONS DEPARTMENT**

(Signature)

(Printed Name)

Chairman, Board of County Commissioners

(Date)

DEPARTMENT OF CORRECTIONS

(Signature)

Debra J. Eisen

(Printed Name)

Contracts Administrator

(Title)

(Date)



Norrie Gregoire, Director
Matt Stroe, Jail Commander

**DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY**

Norrie Gregoire, Juvenile Court Administrator
Jon Cassetto, Court Services Manager
Becky Renwick, Detention Manager

Corrections/Court Services Department Update: [July 22, 2019]

Programs

- Coordination of Service (COS @ Court Services)
 - Court Services hosted a very successful potential provider meeting on July 17th; 31 providers and agency representatives attended; the State sent over COS Quality Assurance Program Specialist Maja Kekic to assist us with program implementation; representatives from YMCA, #140, CPPS, County Health, Comprehensive, DCYF, Friends, juvenile defense, SC Judge, PA, WWPd, CASA, WorkSource, Children's Resilience Initiative, Blue Mt. Action Council, all represented;
 - Targeting October, 2019, start date.
- Recovery Pods (@ Jail)
 - Services currently offered include: SUD Assessments (Serenity Point); Intensive Outpatient (SP); SMART Recovery (citizen volunteer); AA (volunteers); NA (volunteers); Sexual Assault Survivor Group (YWCA); Recovery Support (Trilogy Recovery Community);
 - Presentation by Trilogy Recovery Community's Executive Director Luis Rosales.

Personnel

- One CO applicant made it through background, awaiting poly and psych;
- Two JDO applicants currently in background phase.

Equipment/Technology/Facilities

- High Security Lock Repair/Replacement
 - Advised by Southern Folger that company president has been traveling and they are waiting for him to review contract proposal; once he signs and returns, we will schedule onsite replacement and County staff repair training.
- Jail Remodel
 - Work complete on Booking Area shower; floor refloated, damaged tile walls replaced with skim coat; epoxy paint applied;
 - Booking Area countertops and cabinets had old formica stripped; plan is to install diamond plate steel on cabinet faces and epoxy paint counter surfaces.



Women's and Men's Recovery Pod Group

Description: A psychoeducational group for men and women in custody at the Walla Walla County Jail which aims to increase motivation to change while building internal and external recovery capital.

Purpose: Promote *recovery*, instill *hope*.

- *Recovery*: a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential.
- *Hope*: the belief that challenges and conditions can be managed and overcome.

Objectives: Increase motivation to change and recovery capital though...

- Building coping abilities
- Building strengths and talents
- Exploring individual values and beliefs
- Building community

Participants: A maximum of 8 adults per group that have a desire to be in the program and will be incarcerated for a minimum of 1 month. In order to be a participant, the inmate must not have a history of violence towards other staff and inmates.

Theories: Stages of Change (Transtheoretical Model), Motivational Interviewing, Cognitive Behavioral Therapy, Dialectical Behavioral Therapy, Peer-based (Strength-based), Logotherapy, and The Sound Relationship House (Gottman Institute)

Framework: Recovery Capital, Recovery Plan, User Mindset, Recovery Mindset

Structure: Women's Group: Monday's and Friday's from 10:30 am to 12 pm

Men's Group: Tuesday's and Thursday's from 10:30 am to 12 pm

Group – 45 minutes

- High's & Low's
- Psychoeducational Info & Exercises
- Group takeaway

Individual – 45 minutes

- Recovery Plan: Individual Goals & Aspirations
- Recovery Plan: Action Steps

a) **Public Hearing:**

- 1) To consider adopting the Six-Year Transportation Improvement Program for Walla Walla County

b) **Action Agenda Items:**

- 1) Resolution _____ - Adopting the Six-Year Transportation Improvement Program for Walla Walla County

c) Department update and miscellaneous

7/16/2019

2020-2025

PRIORITY DATA

Item No.	Road No.	Proposed Transportation Improvement Projects	Class		Safety	Liability		Maintenance		Level of Service		Age and Serviceability		Legal Requirements	
				Total Points	Based on attached Safety Array	Critical road condition (slides/falling rocks, shoulder erosion/drop offs, water over roadway etc. Justification must be given for more than 5 points)		Sections of roadway requiring continual maintenance. Cost /mile Justification must be given for more than 3 points	Calc.	Roadway Improvements to accommodate increased traffic flows. Normally associated with development in the area and traffic counts. ADT is projected 20 years (2040).		Roads/culverts/ bridges which can not remain serviceable through routine maintenance and may be functionally obsolete or structurally deficient.		Improvements within the right of way required by law such as (fish passage, bicycle paths, storm water drainage/retention).	
		Projects			Points varies	Points	Maximum of 20 points	Points	Maximum of 10 points	Points	Maximum of 5 points	Points	Maximum of 10 points	Points	Maximum of 10 points
		PROJECTS FUNDED													
		PROJECTS ASSIGNED A COUNTY ROAD NUMBER (CRP NO.)													
		NEW PROJECT													
		WRIGHT RESTRICTED BRIDGE													
1	97200	SCENIC LOOP ROAD MP 2.0 to MP 4.17	08	201	180	10	Steep drop off along hill	5	Gravel	1	108	5	FO Culverts	0	
2	48710	LYONS FERRY ROAD MP 0.20 TO MP 2.81	07	175	165	5	Slides	0		3	595	5	FO guardrail	0	
3	40310	FISHOOK PARK ROAD MP 0.0 TO MP 1.4	07	175	170	0		0		5	3483	0		0	
4	92440	WALLULA AVENUE MP 0.00 TO MP 1.84	16	166	160	0		0		3	1555	5	FO bridge, stormwater	0	
5	93850	HARVEY SHAW ROAD MP 5.43 TO MP 8.05 (Widening)	07	146	140	0		0		3	753	5	FO guardrail	0	
6	95710	SCHOOL AVENUE MP 0.0 TO MP 1.11	16	145	140	0		0		5	2112	0		0	
7	93850	HARVEY SHAW ROAD MP 2.0 TO MP 3.35	07	143	140	0		0		3	827	0		0	
8	98230	MIDDLE WAITSBURG ROAD MP 14.4 TO MP 16.14	08	141	135	0		0		1	313	5	FO guardrail	0	
9	92300	MOJONNIER ROAD MP 0.14 TO MP 1.40	07/16	135	125	0		0		5	2285	5	FO guardrail	0	
10	92090	MCKAY ALTO ROAD MP 0.6 TO MP 1.28 +900ft. Col. Cnty	07	133	130	0		0		3	1245	0		0	
11	55700	ABBOTT ROAD MP 0.25 TO 0.50 (Sidewalk and Stormwater)	17	118	110	0		0		3	1713	0		5	Storm water
11	93850	HARVEYSHAW ROAD MP 0.3 TO MP 2.0	07	103	100	0		0		3	1202	0		0	
12	95520	RESER ROAD MP 3.29 TO MP 6.19	08	98	95	0		0		1	218	0		0	
13	40310	FISHOOK PARK MP 1.4 TO MP 2.92	07	95	90	0		0		5	2224	0		0	
14	93850	HARVEY SHAW ROAD MP (DRAINAGE) 3.35 TO MP 3.8	07	93	70	20	Channel approaching road	0		3	1010	0		0	
15	98110	LOWER WAITSBURG ROAD MP 13.50 TO MP 14.78	07	91	90	0		0		1	397	0		0	
16	22240	MISSION ROAD MP 0.0 TO MO 1.51	08	88	85	0		0		3	842	0		0	
17	22710	BEET ROAD MP 0.71 - MP 1.41	08	83	80	0		0		3	537	0		0	
18	98230	MIDDLE WAITSBURG MP 11.85 TO MP 13.0	08	81	80	0		0		1	313	0		0	
19	21620	STOVALL ROAD MP 0.8 TO MP 2.0	09	81	80	0		0		1	353	0		0	
20	41050	CM RICE ROAD MP 6.4 TO MP 6.8	09	78	65	5	Slides	5	Gravel	3	629	0		0	
21	41770	SHEFFLER ROAD MP 7.3 TO MP 9.4	07	71	70	0		0		1	290	0		0	
22	97590	LEWIS PEAK ROAD MP 0 TO MP 9.24	08	71	60	5	Edge drop off	5	Gravel	1	277	0		0	
23	32850	LOVERS LANE MP 0.0 TO MP 1.25	08	71	65	0		5	Gravel	1	102	0		0	
24	92580	PLAZA WAY MP 0.0 TO MP 0.34	06/18	70	65	0		0		5	5603	0		0	
25	87200	SCENIC LOOP ROAD MP 1.47 TO MP 2.0	08	66	65	0		0		1	98	0		0	
26	57210	WILBUR AVENUE MP 0.50 TO MP 0.754	14	65	60	0		0		5	3682	0		0	
27	95520	REBER ROAD MP 0.49 TO MP 0.97 (Fern to Wilbur)	16	65	60	0		0		5	3818	0		0	
28	57700	PLEASANT STREET MP 1.46 TO MP 1.56	17	63	55	0		0		3	684	5	FO Bridge	0	
29	93500	LOWER DRY CREEK ROAD MP 1.1 TO MP 2.5	07	61	60	0		0		1	70	0		0	
30	96110	LOWER WAITSBURG ROAD MP 11.40 TO MP 12.4	07	61	60	0		0		1	435	0		0	
31	20210	MCDONALD ROAD MP 0.0 TO MP 1.3	09	61	55	0		5	Gravel	1	319	0		0	
32	56880	RUSSELL CREEK ROAD MP 2.9 TO MP 3.5	07	58	55	0		0		3	607	0		0	
33	50400	JB GEORGE ROAD MP 0.1 TO MP 0.74	08	56	50	0		0		1	320	5		0	
34	14280	HUMORIST ROAD E. AT SLOUGH MP 2.2 TO MP 2.78	06	56	55	0		0		1	211	0		0	
35	20530	FREDRICKSON ROAD/ BRIDGE MP 0.9 TO MP 1.21	08	56	50	0	Erosion	0		1	173	5	FO Bridge	0	

7/16/2019

2020-2025

PRIORITY DATA

Item No.	Road No.	Proposed Transportation Improvement Projects	Class	Total Points	Safety	Liability	Maintenance	Level of Service	Age and Serviceability	Legal Requirements			
					Based on attached Safety Array	Critical road condition (slides/falling rocks, shoulder erosion/drop offs, water over roadway etc. Justification must be given for more than 5 points)	Sections of roadway requiring continual maintenance. Cost/mile Justification must be given for more than 3 points	Calc.	Roadway improvements to accommodate increased traffic flows. Normally associated with development in the area and traffic counts. ADT is projected 20 years (2040).	Roads/culverts/ bridges which can not remain serviceable through routine maintenance and may be functionally obsolete or structurally deficient.	Improvements within the right of way required by law such as (fish passage, bicycle paths, storm water drainage/retention.		
36	87450	SPRING CREEK ROAD MP 3.86 TO MP 4.0	88	56	50	0	Erosion/Water	0	1	278	0		
37	39590	PETTYJOHN ROAD, DELL SHARP BRIDGE, MP 5.2 TO MP 6.8	88	56	50	0		1	136	5	FO Bridge	0	
38	49710	LYONS FERRY ROAD MP 14.2 TO MP 14.8	87	51	50	0		1	417	0		0	
39	86180	SMITH ROAD MP 0.74 TO MP 1.24	88	51	50	0		1	42	0		0	
40	65850	SPRING VALLEY ROAD MP 6.6 TO MP 6.73	88	51	45	5	Erosion	1	48	0		0	
41	93570	LUCKENBILL ROAD, MARBACH CORNER BR. MP 1.6 TO MP 2.2	88	51	40	0		1	163	5	FO Bridge	0	
42	93640	DAGUE ROAD MP 0.0 TO MP 0.25	88	51	35	15	Channel approaching road	1	268	0		0	
43	92560	PLAZA WAY MP 0.25 TO MP 0.82	18	50	45	0		5	7375	0		0	
44	56880	RUSSELL CREEK ROAD MP 0.0 TO MP 0.86	87/16	48	45	0		3	660	0		0	
45	94350	LOWER MONUMENTAL ROAD MP 6.30 TO 7.66	07	46	45	0		1	212	0		0	
46	76750	COPPEI ROAD MP 1.30 TO 1.70	08	46	45	0		1	97	0	FO old RR crossing (removed)	0	
47	41770	SHEFFLER ROAD MP 3.9 TO MP 6.39	07	46	45	0		1	287	0		0	
48	13000	DOOD RD MP 8.3 TO MP 10.28	08	46	40	0		1	99	0		0	
49	92300	MOJOHNER ROAD MP 1.4 TO MP 2.3	86	43	40	0		3	1776	0		0	
50	76830	SOUTH FORK COPPEI MP 0.06 TO MP 0.25 GANQUET BRIDGE	08	43	40	0		3	1435	0		0	
51	82400	3RD AVENUE S. PAXTON BRIDGE, MP 2.3 TO MP 2.77	19	43	25	0		3	1478	10	SD/FO Bridge	0	
52	94090	EUREKA NORTH ROAD MP 2.8 TO MP 3.8	07	41	40	0		1	477	0		0	
53	76200	MUD CREEK MP 3.0 TO MP 3.5	08	41	35	0		1	136	0		0	
54	94250	SMITH SPRINGS ROAD, KEN NOBLE BRIDGE MP 3.3 TO MP 3.8	08	41	35	0		1	89	5	FO Bridge	0	
55	91080	L. HOGUE ROAD, SUBSTATION BR. MP 0.0 TO MP 0.25	08	41	35	0		1	269	5	FO Bridge	0	
56	21820	FLETCHER ROAD MP 0.0 TO MP 0.1	08	41	35	0		1	47	0		0	
57	93370	TOUCHET NORTH ROAD MP 6.03 TO MP 6.0	87	41	30	0		1	230	0		10	Fish passage
58	95520	RESER ROAD MP 0.87 TO MP 1.22	08	40	35	0		5	5036	0		0	
59	52400	3RD AVENUE S. MP 1.66 TO MP 1.8	17	40	35	0		5	5662	0		0	
60	14010	SECOND AVE. (B) MP 0.0 TO MP 0.61	18	38	35	0		3	615	0		0	
61	85530	DEPPING ROAD MP 0.0 TO MP 0.75	19	38	30	0		3	1236	5	FO guardrail	0	
62	91020	STATELINE ROAD, PINE CREEK NO. 2 BR. MP 2.1 TO MP 2.83	87	38	30	0		3	1092	0		0	
63	41770	SHEFFLER ROAD MP 11.2 TO MP 11.9	07	36	35	0		1	287	0		0	
64	20100	LOWER WHETSTONE ROAD MP 0.0 TO MP 2.2	08	36	30	0		1	18	0		0	
65	14800	LAKE ROAD MP 0.1 TO MP 1.0	08	35	30	0		5	2060	0		0	
66	95710	SCHOOL AVE. MP 0.96 DECOMMISSION STORMWATER OUTFALL	16	35	25	0		5	5119	0		5	Storm water
67	95830	FERN AVE. MP 1.1 DECOMMISSION STORMWATER OUTFALL	16	35	25	0		5	23074	0		5	Storm water
68	14750	FIFTH AVENUE (B) MP 0.0 TO MP 0.05	19	35	30	0		5	4565	0		0	
69	71370	SEVEN MILE ROAD MP 2.2 TO MP 2.4	08	34	25	0		1	112	5	FO Bridge/ Scour	0	
70	35180	MAIN STREET (T) MP 0.86 TO MP 0.30	07/89	33	30	0		3	502	0		0	
71	14280	ADAM ROAD (B) MP 0.0 TO MP 0.27	19	33	30	0		3	502	0		0	
72	93370	TOUCHET NORTH ROAD (HOFFER CUT) MP 2.40 TO MP 2.90	07	31	30	0		1	220	0		0	
73	14230	COLUMBIA ROAD (B) MP 0.0 TO MP 0.27	19	31	30	0		1	499	0		0	
74	14380	BIRCH STREET (B) MP 0.0 TO MP 0.25	19	31	25	0		1	289	5	FO Bridge/ guardrail	0	
75	14340	ASH STREET (B) MP 0.0 TO MP 0.178	19	31	30	0		1	248	0		0	

7/16/2019														
2020-2025 PRIORITY DATA														
Item No.	Road No.	Proposed Transportation Improvement Projects	Class		Safety	Liability	Maintenance	Level of Service	Age and Serviceability	Legal Requirements				
				Total Points	Based on attached Safety Array	Critical road condition (slides/falling rocks, shoulder erosion/drop offs, water over roadway etc. Justification must be given for more than 5 points)	Sections of roadway requiring continual maintenance. Cost/mile Justification must be given for more than 3 points	Calc.	Roadway improvements to accommodate increased traffic flows. Normally associated with development in the area and traffic counts. ADT is projected 20 years (2040).	Roads/culverts/ bridges which can not remain serviceable through routine maintenance and may be functionally obsolete or structurally deficient.	Improvements within the right of way required by law such as (fish passage, bicycle paths, storm water drainage/retention).			
76	42289	LAMAR ROAD, ARCH BRIDGE, MP 3.5 TO 3.8	09	31	20	0	0	1	23	10	SD/FO Bridge	0		
77	14278	HUMORIST ROAD W. MP 0.15 TO MP 0.89	10	28	25	0	0	3	1229	0		0		
78	14159	FOURTH AVENUE (B) MP 0.0 TO MP 0.208	17	26	25	0	0	3	717	0		0		
79	14000	MAPLE STREET W (B) MP 0.0 TO MP 0.425	19	26	25	0	0	3	678	0		0		
80	14050	TERI ROAD (B) MP 0.0 TO MP 0.20	19	26	20	0	5	Gravel	746	0		0		
81	14190	LARGENT ROAD (B) MP 0.8 TO MP 0.27	19	26	25	0	0	1	200	0		0		
82	14540	WALNUT STREET (B) MP 0.0 TO MP 0.254	19	26	25	0	0	1	251	0		0		
83	14400	MAIN ST. (B) MP 0.0 TO MP 0.286	19	26	25	0	0	1	269	0		0		
84	14460	CHERRY ST. (B) MP 0.0 TO MP 0.254	19	26	25	0	0	1	269	0		0		
85	14210	COLUMBIA SCHOOL RD N MP 0.0 TO MP 0.189	19	26	25	0	0	1	249	0		0		
86	14580	POPLAR STREET (B) MP 0.0 TO MP 0.254	19	26	25	0	0	1	251	0		0		
87	13910	EDITH ST (B) MP 0.54 (BW)	19	26	25	0	0	1	307	0		0		
88	20700	SHEA ROAD MP 0.0 TO MP 0.18	09	26	20	0	5	Gravel	24	0		0		
89	14140	REINKEN BLVD. (B) MP 0.0 TO MP 0.418	19	26	20	0	0	1	396	0		5	Storm water	
90	53400	PEPPERS BRIDGE ROAD MP 1.87 TO MP 2.28	17	23	20	0	0	3	951	0		0		
91	21930	LAST CHANCE MP 1.0 TO MP 1.6	07	23	20	0	0	3	1878	0		0		
92	28400	ELECTRIC AVE MP 0.89 TO MP 1.07	19	23	20	0	0	3	617	0		0		
93	41770	SHEFFLER ROAD MP 9.4 TO MP 10.6	07	23	20	0	0	3	672	0	FO Quadrail	0		
94	93550	SUDBURY ROAD MP 11.80 TO 17.00	09	23	20	0	0	3	981	0		0		
95	87530	COCHRAN STREET CULVERT REPLACEMENT	09	23	20	0	0	3	678	0		0		
96	55830	DEPPING ROAD MP 0.3 TO MP 0.8 (CULVERT)	19	21	26	0	0	1	249	0		0		
97	14130	LUCAS ROAD (B) MP 0.0 TO MP 0.27	19	21	20	0	0	1	249	0		0		
98	50530	WHITELEY ROAD MP 0.2 TO MP 0.4 SW	09	21	20	0	0	1	221	0		0		

**WALLA WALLA COUNTY
SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM
2020-2025**

\$ = 1,000

Hearing: 07/22/19
Adoption: 07/22/19
Resolution:
Date of Amendment:
Resolution:

ITEM NO.	PROJECT NAME	FUNCT CLASS	FUNDING SOURCE	TOTAL COST	2020			2021			2022			2023			2024			2025			TOTAL LOCAL FUNDS	TOTAL OTHER FUNDS	GRAND TOTAL	
					LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS				
	OUTSIDE FUNDED PROJECTS																									
	2020																									
1	MILL CREEK ROAD AT FIVE MILE MP 1.10 TO MP 1.96	07	STPR/RAP	3,574	1,026	2,548	3,574																1,026	2,548	3,574	
2	MIDDLE WAITSBURG ROAD MP 6.10 TO MP 7.92	08	COUNTY/HSIP	2,430	1,360	1,070	2,430																1,360	1,070	2,430	
3	FLOOD REPAIR CRP 17-03	08/09	FEMA	550		550	550																	550	550	
4	BYRNES ROAD	08	FEMA	80		80	80																	80	80	
	2021																									
5	PEPPERS BRIDGE ROAD MP 0.35 TO MP 1.60	07	COUNTY/ STBG	1,720	108	12	120	650	950	1,600													758	962	1,720	
	2022																									
6	WALLULA AVENUE MP 2.00 TO MP 2.20	16	COUNTY/ STBG	615	20		20	25		25	378	192	570										423	192	615	
	2023																									
7	LOWER WAITSBURG MP 4.23 TO MP 6.25	07	COUNTY/RAP	2,543	5	50	55	3	25	28	6	54	60	729	1,671	2,400							743	1,800	2,543	
	SUM: OUTSIDE FUNDED PROJECTS			11,512	2,519	4,310	6,829	678	975	1,653	384	246	630	729	1,671	2,400							4,310	7,202	11,512	
	COUNTY FUNDED PROJECTS																									
	2022																									
8	SCENIC LOOP ROAD MP 2.00 TO MP 4.17	08	COUNTY	985	10		10	75		75	900		900										985		985	
	2023																									
9	BERNEY DRIVE MP 0.00 TO MP 0.75	17	COUNTY	2,175	25		25	150		150				2,000		2,000							2,175		2,175	
	SUM: COUNTY FUNDED PROJECTS			3,160	35		35	225		225	900		900	2,000		2,000							3,160		3,160	
	UNFUNDED PROJECTS																									
	2022																									
10	LYONS FERRY ROAD MP 0.20 TO MP 2.81	07		2,654				154		154	2500		2,500										2,654		2,654	
11	FISHHOOK PARK ROAD MP 0.00 TO MP 1.28	07		500				20		20	480		480										500		500	
12	WALLULA AVENUE MP 0.00 TO MP 1.84	16		900				60		60	840		840										900		900	
13	HARVEY SHAW ROAD MP 5.43 TO MP 8.05	07		830				80		80	750		750										830		830	
14	SCHOOL AVENUE MP 0.00 TO MP 1.11	16		2,400				200		200	2,200		2,200										2,400		2,400	
15	HARVEY SHAW ROAD MP 2.00 TO MP 3.35	07		60				10		10	50		50										60		60	
16	MIDDLE WAITSBURG ROAD MP 14.40 TO MP 16.41	08		1,000				80		80	920		920										1,000		1,000	
17	MOJONNIER ROAD MP 0.14 TO MP 1.40	07/16		1,000				70		70	930		930										1,000		1,000	
18	MCKAY ALTO ROAD MP 0.00 TO MP 1.28	07		750				50		50	700		700										750		750	
19	ABBOTT ROAD MP 0.25 TO MP 0.50 (SIDEWALK AND STORMWATER)	17		270				20		20	250		250										270		270	
20	HARVEY SHAW ROAD MP 0.03 TO MP 2.00	07		1,000				70		70	930		930										1,000		1,000	
21	RESER ROAD MP 3.29 TO MP 5.19	08		1,080				80		80	1,000		1,000										1,080		1,080	
22	FISH-HOOK PARK ROAD MP 1.40 TO MP 2.92	07		800				60		60	740		740										800		800	
23	HARVEY SHAW ROAD (DRAINAGE) MP 3.35 TO MP 3.60	07		800				60		60	740		740										800		800	
24	LOWER WAITSBURG ROAD MP 13.50 TO MP 14.78	07		1,570				70		70	1,500		1,500										1,570		1,570	
25	MISSION ROAD MP 0.00 TO MP 1.51	08		1,000				80		80	920		920										1,000		1,000	
26	BEEET ROAD MP 0.71 TO MP 1.41	08		940				80		80	860		860										940		940	
27	MIDDLE WAITSBURG ROAD MP 11.65 TO MP 13.0	08		2,080				80		80	2,000		2,000										2,080		2,080	
28	STOVALL ROAD MP 0.90 TO MP 2.00	09		1,070				70		70	1,000		1,000										1,070		1,070	
29	CM RICE ROAD MP 6.40 TO MP 6.80	09		460				60		60	400		400										460		460	
30	SHEFFLER ROAD MP 7.30 TO MP 9.40	07		1,070				70		70	1,000		1,000										1,070		1,070	
	SUM: UNFUNDED PROJECTS (THIS PAGE)			22,234				1,524		1,524	20,710		20,710										22,234		22,234	
NEW PROJECTS																										
SHEET TOTAL				36,806	2,554	4,310	6,864	2,427	975	3,402	21,994	246	22,240	2,729	1,671	4,400								29,704	7,202	36,906

WALLA WALLA COUNTY
SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM
2020-2025

ITEM NO.	PROJECT NAME	FUNCT CLASS	TOTAL COST	2020			2021			2022			2023			2024			2025			TOTAL		TOTAL	GRAND
				LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL FUNDS	LOCAL FUNDS	OTHER FUNDS	TOTAL	TOTAL
	UNFUNDED PROJECTS (CONTINUED)																								
	2023																								
31	LEWIS PEAK ROAD MP 0.00 TO MP 9.24	08	1,600								100		100	1,500		1,500							1,600		1,600
32	LOVERS LANE MP 0.0 TO MP 1.25	08	940								80		80	880		880							940		940
33	PLAZA WAY MP 0.00 TO MP 0.34	06/16	760								60		60	700		700							760		760
34	SCENIC LOOP ROAD MP 1.47 TO MP 2.00	08	880								80		80	800		800							880		880
35	WILBUR AVENUE MP 0.50 TO MP .75	14	980								80		80	900		900							980		980
36	RESER ROAD MP 0.49 TO MP 0.97 (Fern to Wilbur)	16	1,680								80		80	1,600		1,600							1,680		1,680
	2024																								
37	PLEASANT STREET MP 1.46 TO MP 1.56	17	970													970		970					970		970
38	LOWER DRY CREEK ROAD MP 1.10 TO MP 2.50	07	960													960		960					960		960
39	LOWER WAITSBURG ROAD MP 11.40 TO MP 12.40	07	1,480													1,480		1,480					1,480		1,480
40	MCDONALD ROAD MP 0.00 TO MP 1.30	09	110													110		110					110		110
41	RUSSELL CREEK ROAD MP 2.90 TO MP 3.50	07	660													660		660					660		660
42	JB GEORGE ROAD MP 0.10 TO MP 0.74	08	1,480													1,480		1,480					1,480		1,480
43	HUMORIST ROAD E. AT SLOUGH MP 2.20 TO MP 2.78	08	450													450		450					450		450
44	FREDRICKSON ROAD/BRIDGE MP 0.90 TO MP 1.21	09	770													770		770					770		770
45	SPRING CREEK ROAD MP 3.85 TO MP 4.30	08	560													560		560					560		560
46	PETTYJOHN ROAD, DELL SHARP BRIDGE MP 5.20 TO MP 5.80	09	2,150													2,150		2,150					2,150		2,150
47	LYONS FERRY ROAD MP 14.20 TO MP 14.60	07	860													860		860					860		860
48	SMITH ROAD MP 0.74 TO MP 1.24	08	360													360		360					360		360
49	SPRING VALLEY ROAD MP 6.60 TO MP 6.73	09	170													170		170					170		170
50	LUCKENBILL ROAD, MARNACH CORNER BR. MP 1.80 TO MP 2.20	08	860													860		860					860		860
51	DAGUE ROAD MP 0.00 TO MP 0.25	09	650													650		650					650		650
	2025																								
52	PLAZA WAY MP 0.25 TO MP 0.82	16	1,000																1,000		1,000		1,000		1,000
53	RUSSELL CREEK ROAD MP 0.00 TO MP 0.86	07/16	880																880		880		880		880
54	LOWER MONUMENTAL ROAD MP 6.30 TO MP 7.60	07	1,060																1,060		1,060		1,060		1,060
55	COPPEI ROAD MP 1.20 TO MP 1.70	09	460																460		460		460		460
56	SHEFFLER ROAD MP 3.90 TO MP 5.39	07	1,580																1,580		1,580		1,580		1,580
57	DODD ROAD MP 6.30 TO MP 10.28	07	4,100																4,100		4,100		4,100		4,100
58	MOJONNIER ROAD MP 1.40 TO MP 2.30	16	1,080																1,080		1,080		1,080		1,080
59	S. FORK COPPEI ROAD, GANGUET BR. MP 0.06 TO MP 0.25	09	900																900		900		900		900
60	3RD AVENUE S. PAXTON BRIDGE MP 2.30 TO MP 2.77	19	900																900		900		900		900
61	EUREKA NORTH ROAD MP 2.80 TO MP 3.60	07	850																850		850		850		850
62	MUD CREEK ROAD MP 3.00 TO MP 3.50	09	400																400		400		400		400
63	SMITH SPRINGS ROAD, KEN NOBLE BR. MP 3.30 TO MP 3.60	08	880																880		880		880		880
64	L. HOGUE ROAD, SUBSTATION BR. MP 0.00 TO MP 0.25	08	1,000																1,000		1,000		1,000		1,000
65	FLETCHER ROAD MP 0.00 TO MP 0.10	09	35																35		35		35		35
66	TOUCHET NORTH ROAD MP 5.03 TO MP 6.00	07	450																450		450		450		450
	SHEET TOTAL		34,905								480		480	6,360		6,360	12,490		12,490	15,575		15,575	34,905		34,905

2020-2025

99,996

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING THE
SIX-YEAR TRANSPORTATION
IMPROVEMENT PROGRAM FOR
WALLA WALLA COUNTY

RESOLUTION NO. **19**

WHEREAS, RCW 36.81.121 requires the legislative authority of each County, after one or more public hearings thereon, to prepare and adopt a comprehensive transportation improvement program (TIP) for the ensuing six calendar years; and

WHEREAS, in compliance with said law, a Six-Year Transportation Improvement Program has been prepared for the years 2020 to 2025; and

WHEREAS, this Board of County Commissioners has access to the Engineer's report on deficient Bridges and Priority Array; and

WHEREAS, a public hearing was held at 10:15 A.M. on July 22, 2019 to take comments and consider adopting the Six-Year Transportation Improvement Program; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the attached Six-Year Transportation Improvement Program for the years 2020 to 2025 be adopted.

BE IT FURTHER RESOLVED that the Board, in adopting the current Transportation Improvement Program, requests the Director of the County Community Development Department to insert the current TIP into the Walla Walla County Comprehensive Plan.

Passed this 22nd day of July, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 17 July 2019

Re: Director's Report for the Week of 15 July 2019

Board Action: 22 July 2019

Hearings:

In the Matter of a Hearing to Consider the Six Year Transportation Improvement Program for Walla Walla County

Resolutions:

In the Matter of Adopting the Six Year Transportation Improvement Program for Walla Walla County

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Contractor is working on City of Walla Walla waterline relocation. Blue Creek girders will be set on 27 July.
- Whitman Dr. W.: Contractor is working on grading, placing crushed rock, and constructing concrete path. Will be paving next week.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on right of way plans.
- Port Kelly Road & Dodd Road Railroad Crossing: Project out to ad. Bid opening will be on 5 August.

MAINTENANCE/FLEET MANAGEMENT:

- Crews working on scrubbing/pre-leveling for next year's chip seal and routine maintenance work.
- Vegetation/Signs – Garfield County Reimbursable striping to happen either next week or the week after.
- Garage – Routine and preventive maintenance.

ADMINISTRATION:

- Interviews for Maintenance Tech I and Mechanic II will take place next week.
- Attended MPO/TAC meeting.
- Conducted department update and road tour with commissioners.
- Finishing up our 2020 Budget.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

11:00

FACILITIES MAINTENANCE

Ron Branine

- a) Department update and miscellaneous



Facilities Department

To: Board of County Commissioners

From: Ron Branine

Date: July 22nd, 2019

Resolutions/Proposals:

Update:

- Met with A1 Plumbing on the concrete issue in the Courthouse alley.
- Had a power outage in the area over the weekend that took out an IT switch at the Annex. I am going to get proposals for a UPS that we currently do not have. The UPS is designed for that time between line power and generated power to keep critical equipment on and stable.
- We are having issues with the large roll-up sally port door at the jail. I am getting pricing on a possible fix but may have to look at new. Those doors have been in place with substantial use for over 30 years.

ADMINISTRATION:

11:15

SHERIFF

Mark Crider

- a) Department update and miscellaneous

11:30 COUNTY COMMISSIONERS

- a) Miscellaneous business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Miscellaneous business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.