

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 17, 2019

9:30

COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of June 10 and 11, 2019
 - 2) County vouchers/warrants/electronic payments as follows: 4209146 in the amount of \$23,190.48 (draw taxes)
 - 3) Payroll action and other forms requiring Board approval
- g) Miscellaneous business to come before the Board
- h) Review reports and correspondence; hear committee and meeting reports
- i) Review of constituent concerns/possible updates re: past concerns

9:45

COUNTY FAIRGROUNDS

Bill Ogg

- a) Fairgrounds update and miscellaneous

Walla Walla Fair and Frontier Days

August 28 thru September 2, 2019

Bill Ogg, CFE
General Manager



Walla Walla Board of County Commissioners

Department Head Report

May 17, 2019

- A. Fairgrounds Department Staffing
- B. Expand Fairgrounds Facility Usage:
 - 1. Event Reports:
 - Walla Walla Kennel Club
 - Cross Trail Outfitters
 - Tri State Crab Feed
 - WA State Jr and Sr High School Rodeo
 - Gordon Circus
 - On-going Private Events
 - 2. Future Events
 - JTI
 - Northwest Grain Growers
 - Monster Truck Show
 - 4th of July Fireworks Stands
 - Friends of Children Jaripeo
- C. Fairgrounds Physical Plant Improvement
 - 1. Exhibitors Office Repairs
 - 2. Abandoned Building Asbestos Abatement
 - 3. Tietan Street work 2019
 - 4. Frontier Days Foundation Sherwood Trust Grant Application
- D. Fair 2019:
 - 1. Planning continuing – Positive Energy
 - 2. Countdown: 72 DAYS!
- E. Sponsorships:
- F. Fair Board:

10:00

PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Consent Agenda Items:

- 1) Resolution _____ - Signing a
Quit Claim Deed with Washington
State Department of Transportation
for SR 12 Phase 7 project

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING A
QUITCLAIM DEED TO WASHINGTON
STATE DEPARTMENT OF
TRANSPORTATION FOR SR 12
PHASE 7 PROJECT TOUCHET AND
LOWDEN VICINITY



RESOLUTION NO.

WHEREAS, Washington State Department of Transportation (WSDOT) is preparing to construct the SR 12 Phase 7 project in the vicinity of SR 12, Touchet vicinity and SR 12, Lowden vicinity; and

WHEREAS, WSDOT will construct, reconstruct or rearrange certain County street/roads, frontage roads, access roads, intersections, and/or other pertinent features as needed; and

WHEREAS, a turnback agreement has been previously signed to transfer jurisdiction of certain rights of ways to the County once construction is completed; and

WHEREAS, a quitclaim deed is necessary to transfer legal rights to WSDOT until said construction is completed; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners that they sign the quitclaim deed.

Passed this 17th day of June, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

AGREEMENT GCB 2528
Amendment No. 1
US 12 Nine Mile Hill to Frenchtown Vicinity – Build New Highway

This Amendment No. 1 entered into between the Washington State Department of Transportation, hereinafter "WSDOT," and Walla Walla County, 990 Navigation Lane Walla Walla, WA 99362 hereinafter the "COUNTY", individually the "Party" and collectively the "Parties."

Whereas, the Parties entered into the Agreement GCB 2528 (Agreement) on September 21, 2018, which outlines terms between WSDOT and the COUNTY regarding County Land Changes, Construction Permits and Turnback Agreement scope; and

Whereas, the WSDOT is required to acquire all property needed for the construction and operation of limited access highway facilities per RCW 47.52.050 - Acquisition of property; and


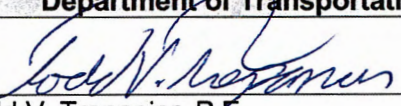
Now Therefore, pursuant to the above recitals that are incorporated herein as if fully set forth below, and in consideration of the terms, conditions, covenants, and performances contained herein and referenced on Exhibit A-1 which is attached and by this reference made a part hereof,

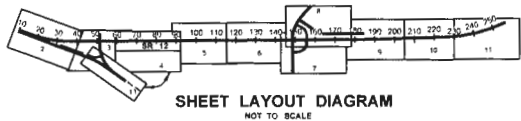
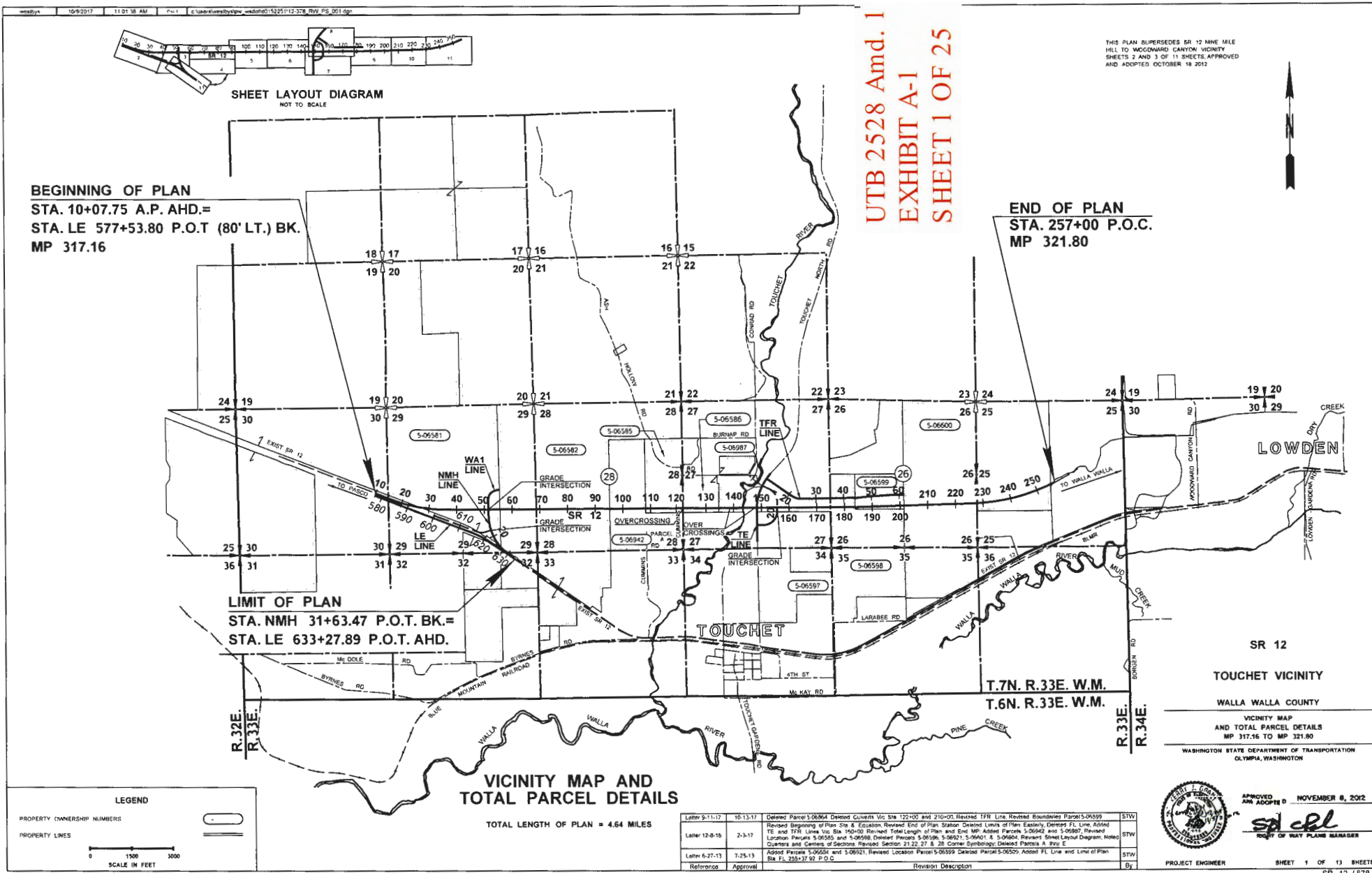
It Is Mutually Agreed as Follows:

1. The COUNTY will deliver to the WSDOT a Quitclaim Deed for all interest in County roads above and below the ground lying within the limited access hachures of plan sets SR 12, Touchet Vicinity dated November 8, 2012 and SR 12, Lowden Vic. dated June 8, 2018.
2. Once the project construction is complete, The WSDOT will in turn deliver to the COUNTY a Quitclaim Deed releasing back the interest of all remaining County roads that lie within SR 12, while reserving limited access within the limited access hachures of plan sets SR 12, Touchet Vicinity dated November 8, 2012 and SR 12, Lowden Vic. dated June 8, 2018.
3. The three scenarios for land to be acquired by WSDOT shown on Exhibit A-1 are including but not limited to:
 - a. Yellow – COUNTY road right of way, within limited access to be deeded to the WSDOT in fee, for the duration of construction. After construction completion, these locations will deeded back to the COUNTY, reserving limited access.
 - b. Green – COUNTY road right of way, within limited access to be deeded to the WSDOT in fee, and retained by the WSDOT.
 - c. Any other road, within the limited access of Exhibit A-1 that may have been dedicated to the public or otherwise established as a county road to be deeded to the WSDOT in fee.

All other terms and conditions of the original Agreement shall remain in full force and effect.

In Witness Whereof, the Parties hereto have executed this Amendment No. 1 as of the Party's date signed last below.

Walla Walla County	Washington State Department of Transportation
By: 	By: 
TONY GARCIA MORALES	Todd V. Trepanier, P.E.
DIRECTOR / County Engineer	SCR Region Administrator
Date: 3 May 2019	Date: 5/22/19



BEGINNING OF PLAN
STA. 10+07.75 A.P. AHD.=
STA. LE 577+53.80 P.O.T. (80' LT.) BK.
MP 317.16

LIMIT OF PLAN
STA. NMH 31+63.47 P.O.T. BK.=
STA. LE 633+27.89 P.O.T. AHD.

END OF PLAN
STA. 257+00 P.O.C.
MP 321.80

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 1 OF 25

THIS PLAN SUPERSEDES SR 12 NINE-MILE
HILL TO WOODWARD CANYON VICINITY
SHEETS 2 AND 3 OF 11 SHEETS, APPROVED
AND ADOPTED OCTOBER 18, 2012



SR 12

TOUCHET VICINITY

WALLA WALLA COUNTY

VICINITY MAP
AND TOTAL PARCEL DETAILS
MP 317.16 TO MP 321.80

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON



APPROVED AND ADOPTED NOVEMBER 8, 2012

SP1 cpl
SEAL OF WYAT PLANE MANAGER

PROJECT ENGINEER

SHEET 1 OF 13 SHEETS

SR 12 / 578

Letter 9-11-12	10-13-12	Revised Parcel 5-06584 Deleted Curved Vis Sta 121+00 and 210+07, Revised TFR Line, Revised Boundaries Parcel 5-06599	STW
Letter 12-8-10	2-3-12	Revised Beginning of Plan Sta 8, Location, Revised End of Plan Station Deleted Lines of Plan Eastside, Deleted FL Line, Added TE and TFR Lines Vis Sta 140+00 Revised Total Length of Plan and End MP, Added Parcel 5-06542 and 5-06587, Revised Location Parcel 5-06550 and 5-06598, Deleted Parcel 5-06596, 5-06521, 5-06601, 5-06604, Revised Sheet Layout Diagram, Notes, Quarters and Centers of Sections, Revised Section 21, 22, 27 & 28 Corner Symbolology Deleted Parcel A, Tru E	STW
Letter 6-27-13	7-25-13	Added Parcel 5-06554 and 5-06521, Revised Location Parcel 5-06599 Deleted Parcel 5-06550, Added FL Line and Limit of Plan Sta FL 255+37.69 P.O.C.	STW
Reference	Approval	Revision Description	By

THIS PLAN SUPERSEDES SR 12, NINE MILE
HILL TO WOODWARD CANYON VICINITY,
SHEETS 2 AND 3 OF 11 SHEETS APPROVED
AND ADOPTED OCTOBER 18, 2012

THE BASIS OF BEARING IS THE BEARING OF A
LINE FROM THE FOUND CENTER OF SECTION 30
TO THE FOUND SOUTH EAST CORNER OF SECTION 26
THIS BEARING IS DETERMINED AS S 84°09' E.

PROJECT DATUM DETERMINED FROM THE WASHINGTON
STATE PLANE COORDINATE SYSTEM, SOUTH ZONE
(NAD 83) 91.

THE DISTANCES SHOWN ARE GROUND DISTANCES

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 2 OF 25

ALL PLANS ARE SUBJECT TO CHANGE
OWNERSHIP SHOULD BE VERIFIED
PROPOSED PROPERTY RIGHTS SHOWN
MAY NOT HAVE BEEN ACQUIRED
ENCUMBRANCES MAY OR MAY NOT BE
SHOWN PARTIES SEEKING CURRENT
PLAN INFORMATION SHOULD CONSULT
THE DEPARTMENT OF TRANSPORTATION
HEADQUARTERS RIGHT OF WAY PLANS
OFFICE FOR THE OFFICIAL PLAN ON FILE
FOR ENCUMBRANCE INFORMATION CONSULT
THE DEPARTMENT OF TRANSPORTATION
HEADQUARTERS REAL ESTATE SERVICES OFFICE

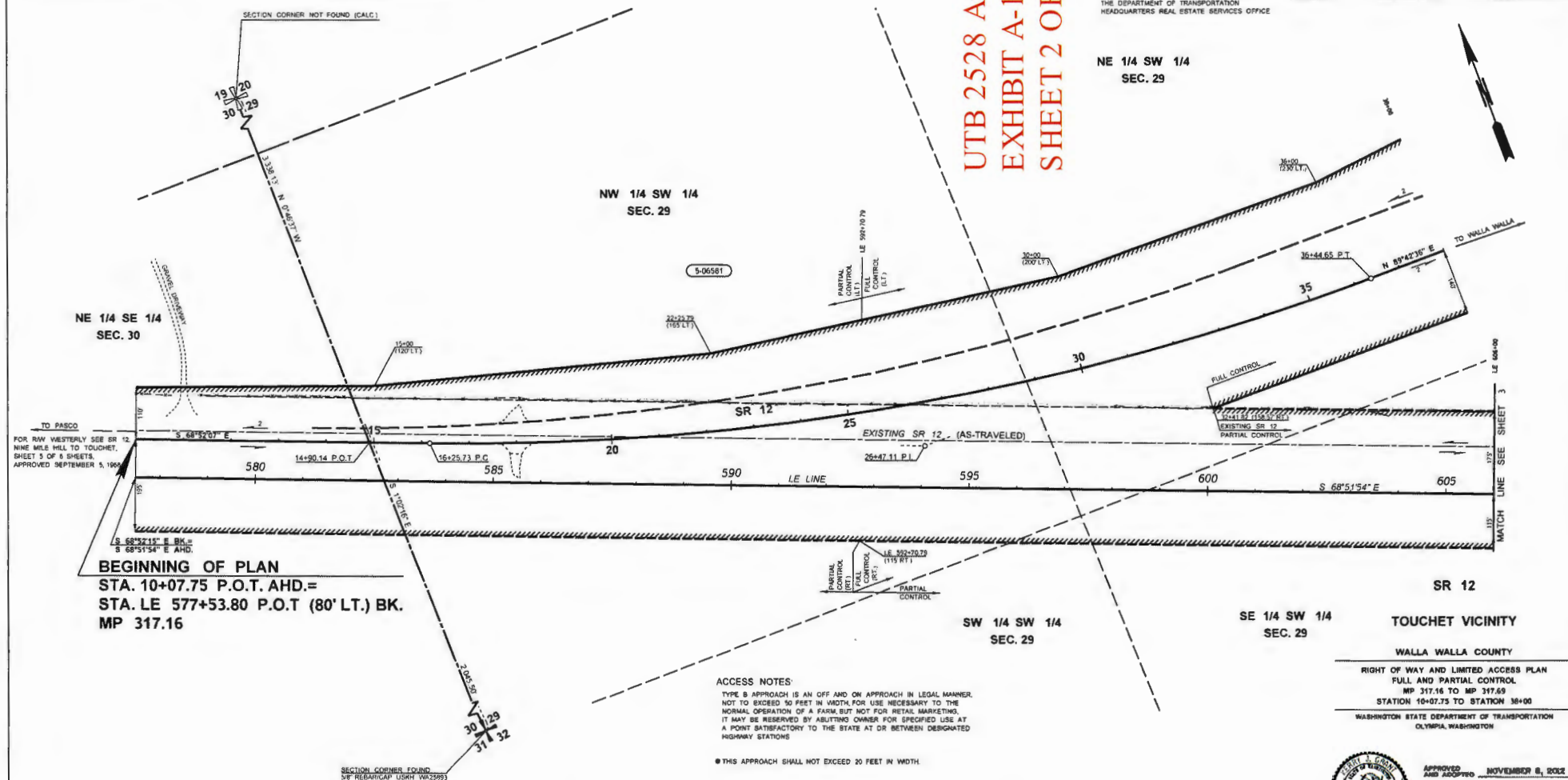
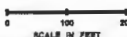
NE 1/4 SW 1/4
SEC. 29

LEGEND

ACCESS TO BE PROHIBITED SHOWN THIS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES



ACCESS NOTES:
TYPE B APPROACH IS AN OFF AND ON APPROACH IN LEGAL MANNER.
NOT TO EXCEED 50 FEET IN WIDTH FOR USE NECESSARY TO THE
NORMAL OPERATION OF A FARM, BUT NOT FOR RETAIL MARKETING.
IT MAY BE RESERVED BY ABUTTING OWNER FOR SPECIFIED USE AT
A POINT SATISFACTORY TO THE STATE AT OR BETWEEN DESIGNATED
HIGHWAY STATIONS.

● THIS APPROACH SHALL NOT EXCEED 20 FEET IN WIDTH

[illegible]

APPROVED _____ NOVEMBER 8, 2012

Sgt Cpl

SHEET 2 OF 13 SHEET

Designated For Limited Access Control By Commission Resolution No 1824 April 17, 1967
 Limited Access Established by Commission Findings and Order Issued January 21 1969
 Limited Access Established by the Assistant Secretary of Engineering and Regional Operations
 Findings and Order Adopted March 16 2012

T.7N. R.33E. W.M.

ACCESS EASEMENT
FOR TRANSFER TO
PARCEL 5-06582

WA1 16+50.90 P.T.
N 74°06'03"E
WA1 18+104 P.O.T.
WA1 18+031
(52.81')

15 WA1 LINE

WA1 14+89.06 P.I.

LEGEND

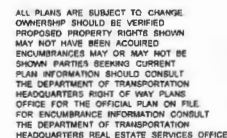
ACCESS TO BE PROHIBITED SHOWN THUS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

0 100 200
SCALE IN FEET

THE DISTANCES SHOWN ARE GROUND DISTANCES



RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL AND PARTIAL CONTROL
MP 317.69 TO MP 318.16
STATION 38+00 TO STATION 63+00



Letter 12-8-16	2-3-17	Revised R/W and L/A on Lt Sta 38+00 to 63+00 Revised Intersection Sta WA1 11+56, and Grade Intersection Equation Revised Areas Parcel 5-05682; Revised Parcels 5-05961 and 5-05962 Access Approach Types Replaced Ownership Verification Note	STW
Letter 6-27-13	7-25-13	Revised R/W and L/A on Lt Sta 38+00 to 63+00 and on Rt Sta 36+00 to 61+00, Revised Intersection Sta WA1 12+26 Revised Bearing WA1 Line, Revised Areas Parcel 5-05682	STW
Reference	Amount	Description	Bu

PROJECT ENGINEER SHEET 1 OF 11 SHEETS

Designated for Limited Access Control By Commission Resolution No 1824 April 17, 1967 and
 Limited Access Established by Commission Findings and Order Issued January 21 1969 and
 Limited Access Established by the Assistant Secretary of Engineering and Regional Operations
 Findings and Order Adopted March 15 2012

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HEADQUARTERS RIGHT OF WAY PLANS
OFFICE FOR THE OFFICIAL PLAN ON FILE
FOR ENCUMBRANCE INFORMATION CONSULT
THE DEPARTMENT OF TRANSPORTATION
HEADQUARTERS REAL ESTATE SERVICES OFFICE





RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL CONTROL
MP 318.16 TO MP 318.69
STATION 634+00 TO STATION 914+00


WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON




LEGEND

ACCESS TO BE PROHIBITED SHOWN THUS 

PROPERTY OWNERSHIP NUMBERS 

PROPERTY LINES 


0 100 200
SCALE IN FEET

Letter 9-11-17	10-13-17	Revised Location Non-Controlling Centerline on Lt Sta 63+00 to 91+00 for Narrow Median	STW
Letter 12-8-16	2-3-17	Revised R/W and L'A on Lt Sta 63+00 to 91+00 Deleted Panel B, Replaced Ownership Verification Note	STW
Letter 6-27-13	7-25-13	Revised R/W and L'A on Lt Sta 63+00 to 65+00	STW
Reference	Approval	Revision Description	By

PROJECT ENGINEER SHEET 4 OF 13 SHEETS
Limited Access Establishing By the Assistant Secretary of Engineering and
Regional Operations, Findings and Order Adopted March 16, 2012

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 6 OF 25

THIS PLAN SUPERSEDES SR 12, NINE MILE
HILL TO WOODWARD CANYON VICINITY,
SHEETS 5 AND 6 OF 11 SHEETS, APPROVED
AND ADOPTED OCTOBER 18, 2012.

ALL PLANS ARE SUBJECT TO CHANGE.
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TOUCHET VICINITY

WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL CONTROL
MP 319.20 TO MP 319.75
STATION 118+00 TO STATION 147+00

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

5-00585	SEE SHEET 5					
PARCEL NO	NAME	TOTAL AREA	R/W	LT REMAINDER R1	EASMT	
TOTAL AREA IS FROM ASSESSOR'S RECORDS UNLESS OTHERWISE NOTED			OWNERSHIPS		ALL AREAS ARE SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED	

PARCEL NO	NAME	TOTAL AREA	R/W	LT REMAINDER	RT	EASMT
TOTAL AREA IS FROM ASSESSOR'S RECORDS UNLESS OTHERWISE NOTED		OWNERSHIPS		ALL AREAS ARE SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED		

LEGEND

ACCESS TO BE PROHIBITED SHOWN THIS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES



Reference	Approval	Revision	Description	
Letter 5-11-17	10-15-17		Revised Lateral Non-Controlling Control on L1 site 118470 to 147400; Revised Overlapping Lateral on L1 site 130450 to 146400; Revised Area 5-0555; Revised Curve Parcel 5-0593; Deleted Junction Line and Area for Realignment of L1 site 120454-1 to 122455 and on L1 site 120450-50 to 122455; Deleted Culvert for Overlapping and Added Overcrossings L1 sites 121474-5	A
Letter 12-8-16	2-3-17		Added Parcel 5-0542 and 5-0587; Revised Owner Areas and Boundary Parcel 5-0558; Revised Owner and Area Parcel 5-0593; Revised RW and L/A on R1 site 118400 to 120455-1 and on L1 site 118400 to 120450-50; Deleted Parcel 5-04 and Revised Parcel 5-9 on L1 site 130450 to 146400; Deleted Parcel 5-10 on L1 site 120450-50 to 122455	S



APPROVED NOVEMBER 8, 1966

AND ADOPTED NOVEMBER 9, 1944

ed - 81

Spinal

PROJECT ENGINEER SHEET 6 OF 13 SHEETS
 United Access Established By the Assistant Secretary of Engineering and
 Regional Operations, Findings and Order Adopted March 15, 2012

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CURVE DATA				
P1 STATION	DELTA	RADIUS	TANGENT	LENGTH
TRW 57+48.25	42°47'52" RT	1.8197	748.48	1,426.72
TE 17+31.05	89°16'43" LT	500	294.57	775.39
168+89.19	1°22'33" LT	15,000	130.37	260.75

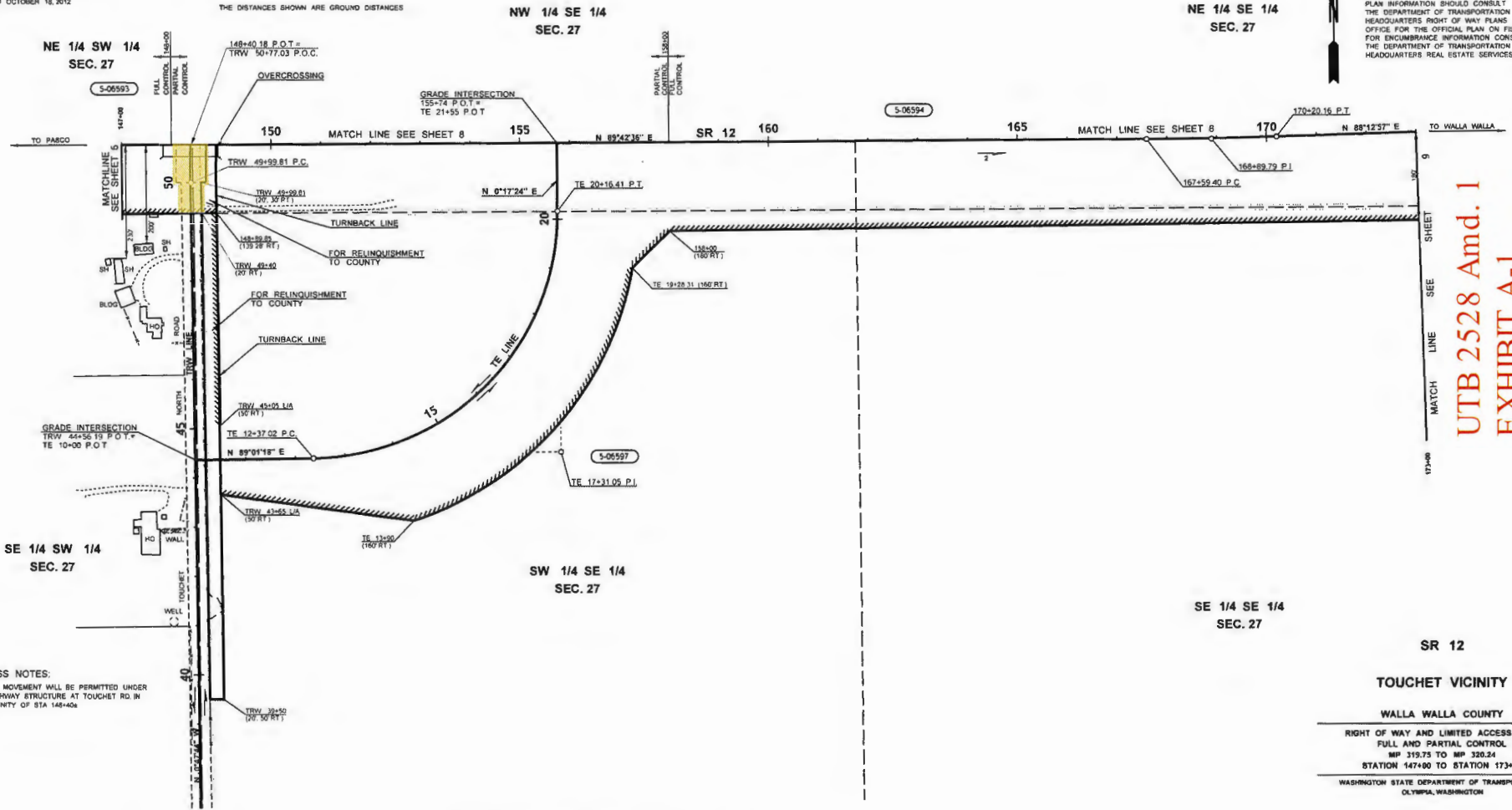
THIS PLAN SUPERSEDES SR 12, NINE MILE HILL TO WOODWARD CANYON VICINITY, SHEETS 7 AND 8 OF 11 SHEETS APPROVED AND ADOPTED OCTOBER 18, 2012

THE BASIS OF BEARING IS THE BEARING OF A LINE FROM THE FOUND CENTER OF SECTION 30 TO THE FOUND SOUTH EAST CORNER OF SECTION 26. THIS BEARING IS DETERMINED AS S 84°10'04" E.

PROJECT DATUM DETERMINED FROM THE WASHINGTON STATE PLANE COORDINATE SYSTEM SOUTH ZONE (NAD 83/11).

THE DISTANCES SHOWN ARE GROUND DISTANCES

T.7N. R.33E. W.M.



ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED. PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE FOR ENCUMBRANCE INFORMATION. CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 7 OF 25

ACCESS NOTES:
TRAFFIC MOVEMENT WILL BE PERMITTED UNDER THE HIGHWAY STRUCTURE AT TOUCHET RD. IN THE VICINITY OF STA 148+00.

PARCEL NO.	NAME	TOTAL AREA	R/W	LT REMAINDER RT	EASMT
5-06597	VIRGINIA REAVIS-PINZA	177.49 AC	11.20 AC		166.29 AC
5-06594	KENNETH E BROWN & ROBERT SHAWKS	65.17 AC	44.17 AC	44.00 AC	
5-06593	SEE SHEET 5				

OWNERSHIPS

LEGEND	
ACCESS TO BE PROHIBITED SHOWN THIS	///////
PROPERTY OWNERSHIP NUMBERS	---
PROPERTY LINES	---
SCALE IN FEET	
0 100 200	

Letter	Date	Revision	Description	By
Letter 9-11-17	10-13-17	1	Revised R/W and L/A on R/L Sta 158+00 to 173+00 Revised SR 12 Alignment Centerline Sta 167+59.40 to 173+00 and Match Lines to Sheets 8 and 9. Revised Areas Parcel 5-06594 and 5-06597. Revised L/A Washburn Direction on R/L Sta 148+89.83 to 170+00. Deleted Station and Offset on R/L Sta TRW 39+40 and Sta TRW 39+40. Deleted Offset Radius on R/L Sta TRW 17+00. Revised R/W and L/A Offset on R/L Sta 173+00.	STW
Letter 12-8-16	2-3-17	2	Added TE Line and Grade Intersection Elevation. Revised Owner Name and Areas Parcel 5-06594. Revised Areas Parcel 5-06597. Revised R/W and L/A on R/L Sta TRW 43+63 to 173+00. Deleted Future SR12 / Touchet VIC. Replaced Ownership.	STW
Reference	Approval	Verification	Revision	Description



APPROVED AND ADOPTED NOVEMBER 8, 2012
SP cpl
RIGHT OF WAY PLANS MANAGER

PROJECT ENGINEER SHEET 7 OF 11 SHEETS
Limited Access Established By the Assistant Secretary of Engineering and Regional Operations, Planning and Order Applied March 16, 2012

SR 12 / 578

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CURVE DATA				
P I STATION	DELTA	RADIUS	TANGENT	LENGTH
TRW 37+48.29	42°47'52" RT	1,510'	748.48'	1,426.70'
TFR 22+97.25	36°25'27" LT	700'	230.31'	445.01'
168+89.79	1°29'39" LT	10,000'	130.39'	260.76'

THIS PLAN SUPERSEDES SR 12, NINE MILE
HILL TO WOODWARD CANYON VICINITY,
SHEETS 7 AND 8 OF 11 SHEETS, APPROVED
AND ADOPTED OCTOBER 18, 2012

ACCESS NOTES

TRAFFIC MOVEMENT WILL BE PERMITTED UNDER
THE HIGHWAY STRUCTURE AT TOUCHET
RD IN THE VICINITY OF STA 148+60±

THE BASIS OF BEARING IS THE BEARING OF A
LINE FROM THE FOUND CENTER OF SECTION 30
TO THE FOUND SOUTH EAST CORNER OF SECTION 20
THIS BEARING IS DETERMINED AS S 84°10'04" E

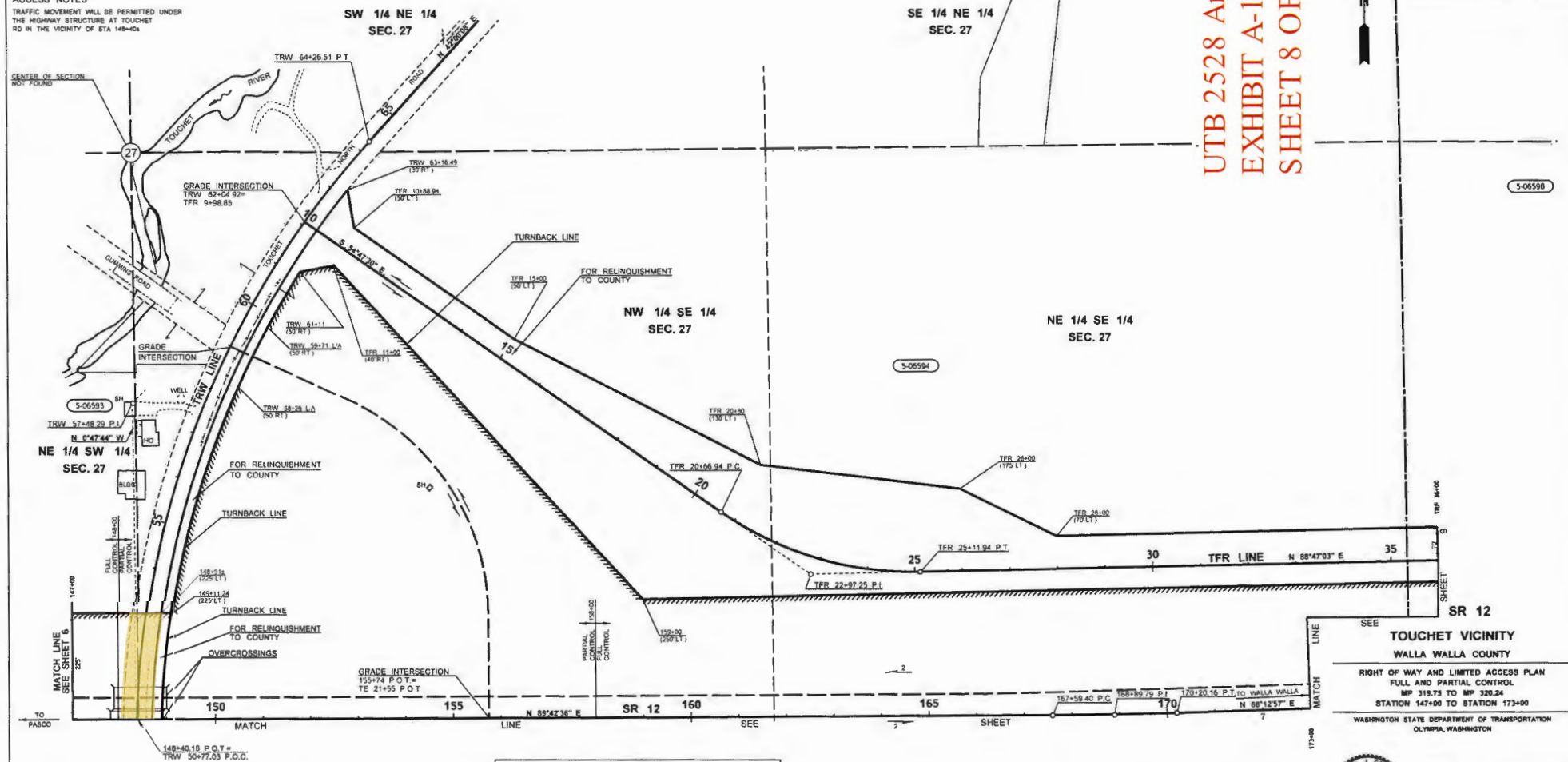
PROJECT DATUM DETERMINED FROM THE WASHINGTON
STATE PLANE COORDINATE SYSTEM, SOUTH ZONE
(NAD 83/91).

THE DISTANCES SHOWN ARE GROUND DISTANCES

T.7N. R.33E. W.M.

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 8 OF 25

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HEADQUARTERS REAL ESTATE SERVICES OFFICE



1-09156	NOT USED				
1-09158	BENJAMIN X BAUMANN	299.69 AC	10.29 AC	16.90 AC	233.20 AC
1-09164	SEE SHEET 7				
1-09163	SEE SHEET 8				
PINCEL NO	NAME	TOTAL AREA	R/W	LT REMANDER RT	EASMT
TOTAL AREA IS FROM ASSESSORS RECORDS UNLESS OTHERWISE NOTED		OWNERSHIPS		ALL AREAS ARE SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED	

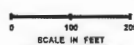
OWNERSHIPS

LEGEND

ACCESS TO BE PROHIBITED SHOWN THIS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

[illegible]

APPROVED AND FORWARDED: NOVEMBER 8, 2011

Sgt. C. L. [Signature]
Sgt. of Way Plane Manager

PROJECT ENGINEER

Limited Access Established By the Assistant Secretary of Engineering and Regional Operations. Findings and Order Adopted March 16, 2012

SR 12 / 578

10/11/2017 1:57:08 PM c:\user\westby\p\m\ndr\015225112-578_RV_P5_009.dgn

THE BASIS OF BEARING IS THE BEARING OF A LINE FROM THE FOUND CENTER OF SECTION 10 TO THE FOUND SOUTH EAST CORNER OF SECTION 26. THIS BEARING IS DETERMINED AS 5° 4' 10" E.

PROJECT DATUM DETERMINED FROM THE WASHINGTON STATE PLANE COORDINATE SYSTEM, SOUTH ZONE NAD 83(91).

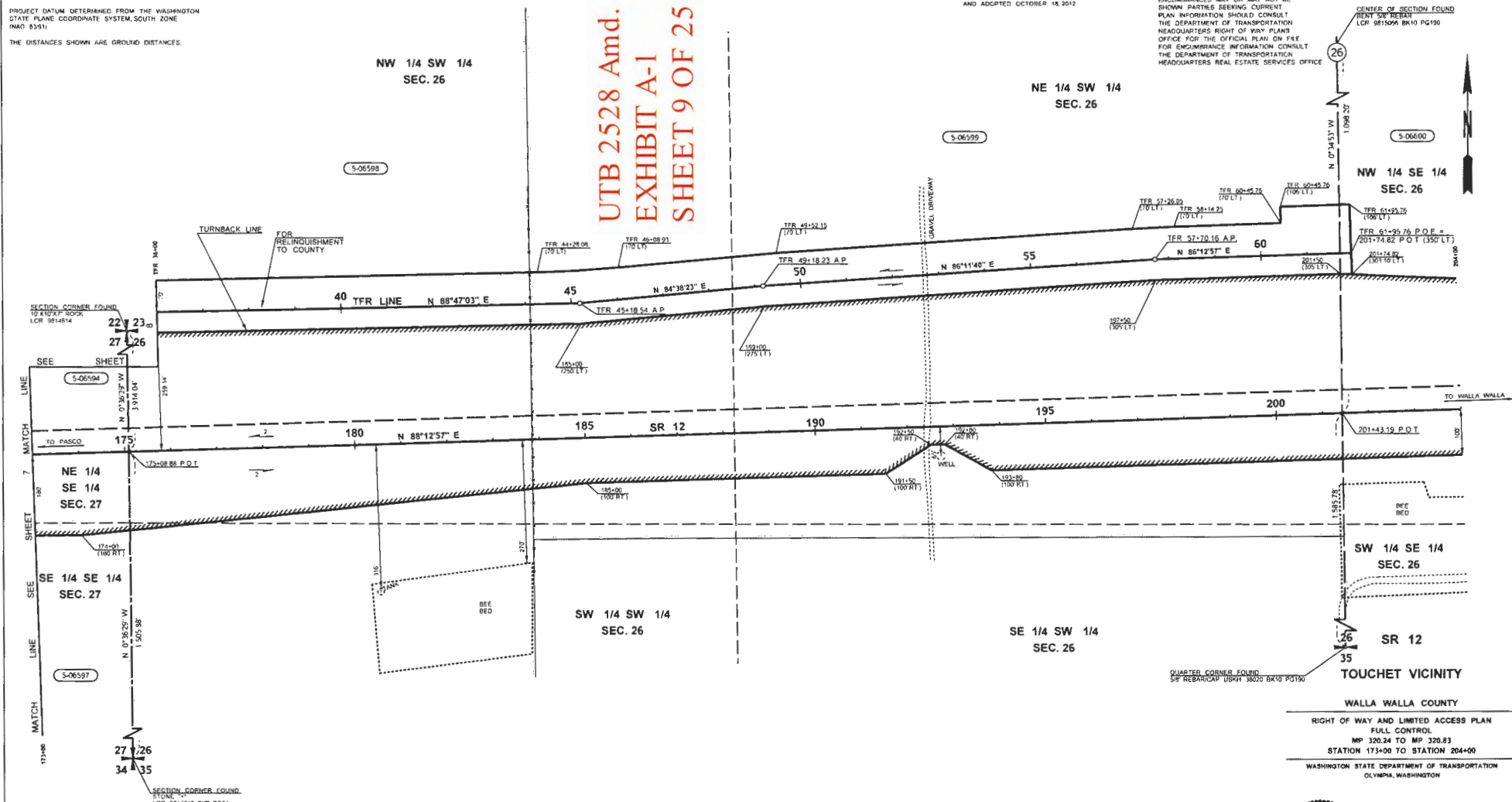
THE DISTANCES SHOWN ARE GROUND DISTANCES.

T.7N. R.33E. W.M.

THIS PLAN SUPERSEDES SR 12 NINE MILE HILL TO WOODWARD CANYON VICINITY, SHEETS 8 AND 9 OF 11 SHEETS APPROVED AND ADOPTED OCTOBER 18, 2012.

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UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 9 OF 25



PARCEL NO	NAME	TOTAL AREA	RAW	LT REMAINDER RT	EASMT
5-06591	NOT USED				
5-06592	RON AND TRACEY ABRAUS	660.13 AC	45.97 AC	401.11 AC	213.05 AC
5-06599	BROWN ET AL	55.45 AC	26.12 AC	29.19 AC	6.14 AC
5-06598	SEE SHEET 8				
5-06597	SEE SHEET 7				
5-06594	SEE SHEET 7				
TOTAL AREA IS FROM ASSESSORS RECORDS UNLESS OTHERWISE NOTED					

OWNERSHIPS

LEGEND	
ACCESS TO BE PROHIBITED SHOWN THIS	////
PROPERTY OWNERSHIP NUMBERS	1
PROPERTY LINES	---
SCALE IN FEET	
0 100 200	

Letter 5-11-17	10-13-17	Revised SR 12 Centerline Alignment Location and RVV and LIA Sta 173+00 to 204+00 Revised TFR Line Sta 173+00 to TFR 61+25.75 and Area For Relinquishment to County. Revised Non-Controlling Centerline Sta 173+00 to 204+00. Added Sta 173+00 to 204+00 P.O.T. and 201+43.19 and OLD Corner Ties Revised Distance Ties to TFR Sta 173+00 to 204+00 and Bnd Bnd on RI Vic Sta 184+00 Revised Quarter Section Line Distances to SR 12 Vic Sta 201+43.19 Revised Area Parcel 5-06599 and 5-06600.	STW
Letter 12-8-16	2-3-17	Revised RVV and LIA on RI Sta 173+00 to 204+00 and on RI Sta TFR 36+00 to 204+00 Revised SR 12 Centerline Alignment Sta 184+00.25 to 204+00 Revised Location TFR Line Turnback Line and Area For Relinquishment on LI Vic Sta 173+00 to 184+00.31 Deleted Parcel 5-06591 Revised Corner and Area Parcel 5-06599 Revised Area Parcel 5-06600 Revised Bnd Bnd on RI Vic Sta 184+00 Added Bnd Bnd on RI Vic Sta 201+50 Revised Alignment Distance Ties to Center of Section and Quarter Corner on LI and RI Vic Sta 201+50 Deleted Ownership Verification Note.	STW
Letter 6-27-13	7-25-13	Revised RVV and LIA on LI Sta TFR 46+68 to 201+43 and on RI Sta 184+00 to 201+43. Added Parcel 5-06621 Revised Area Parcel 5-06602.	STW
Reference	Approval	Revision Description	By



APPROVED AND ADOPTED NOVEMBER 8, 2012

SPC
RIGHT OF WAY PLANS MANAGER

PROJECT ENGINEER SHEET 9 OF 13 SHEETS
Limited Access Established By the Assistant Secretary of Engineering and Regional Operations Planning and Order Adopted March 16, 2012

SR 12 / 578

DATE	10/11/2017	TIME	2:51:58 PM	FILE	C:\Users\westj\OneDrive\Documents\1225112-528_RW_P5_010.dgn
CURVE DATA					
P1 STATION	DELTA	RADIUS	TANGENT	LENGTH	
245+42.68	29°19'44" LT	7.084	1.849.35'	3.617.95'	

THIS PLAN SUPERSEDES SR 12, NINE MILE HILL TO WOODWARD CANYON VICINITY, SHEETS 9 AND 10 OF 11 SHEETS, APPROVED AND ADOPTED OCTOBER 18, 2012.

THE BASIS OF BEARING IS THE BEARING OF A LINE FROM THE FOUND CENTER OF SECTION 30 TO THE FOUND SOUTH EAST CORNER OF SECTION 26. THIS BEARING IS DETERMINED AS S 84°10'04" E.

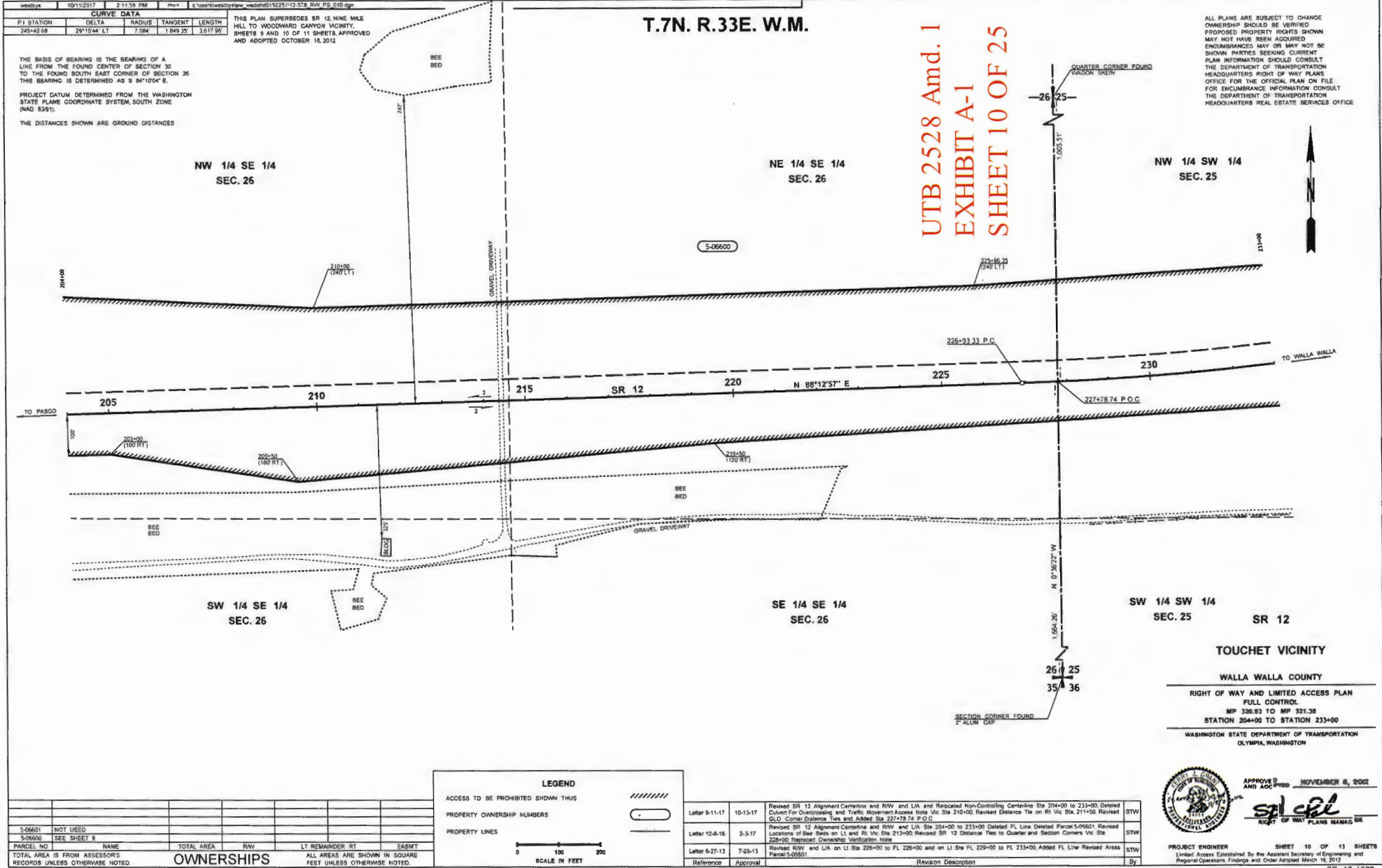
PROJECT DATUM DETERMINED FROM THE WASHINGTON STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD 83/91).

THE DISTANCES SHOWN ARE GROUND DISTANCES.

T.7N. R.33E. W.M.

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 10 OF 25

ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED. PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE FOR ENCUMBRANCE INFORMATION. CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.



PARCEL NO.	NAME	TOTAL AREA	RW	LT REMAINDER RT	EASMT
5-06601	NOT USED				
5-06600	SEE SHEET 9				
TOTAL AREA IS FROM ASSESSORS RECORDS UNLESS OTHERWISE NOTED.					

LEGEND

ACCESS TO BE PROHIBITED SHOWN THUS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET

0 100 200

Letter 9-11-17	10-13-17	Revised SR 13 Alignment Centerline and RW and LIA and Relocated Non-Controlling Centerline Sta 204+00 to 233+00. Deleted Culvert For Overcrossing and Traffic Movement Access from Sta 210+00. Revised Distance Tie on RI Vic Sta 211+50. Revised G.L.O. Corner Distance Tie and Added Sta 227+78.74 P.O.C.	STW
Letter 12-6-15	2-3-17	Revised SR 12 Alignment Centerline and RW and LIA Sta 204+00 to 233+00. Deleted FL Line Deleted Parcel 5-05601. Revised Locations of Blue Beds on LI and RI Vic Sta 213+00. Revised SR 12 Distance Tie to Quarter and Section Corners Vic Sta 228+00. Revised Ownership Verification Note.	STW
Letter 6-27-13	7-23-13	Revised RW and LIA on LI Sta 226+00 to FL 226+00 and on LI Sta FL 229+00 to FL 233+00. Added FL Line Revised Access Parcel 5-05601.	STW
Reference	Approval	Revision Description	By

APPROVED AND ADOPTED NOVEMBER 8, 2012

WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN

FULL CONTROL

MP 328.93 TO MP 321.38

STATION 204+00 TO STATION 233+00

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION OLYMPIA, WASHINGTON

PROJECT ENGINEER SHEET 10 OF 11 SHEETS

Unpaid Access Estimated by the Assistant Secretary of Engineering and Regional Operations Findings and Order Adopted March 16, 2012

WSP: 10/1/2017 2:13:45 PM P:\w\ c:\users\westby\p\w\1225112-378_RV_P8_011.dgn

CURVE DATA			
P1 STATION	DELTA	RADIUS	TANGENT LENGTH
245+42.68	29°19'44" LT	7.084	1.849.33' 3.617.99'

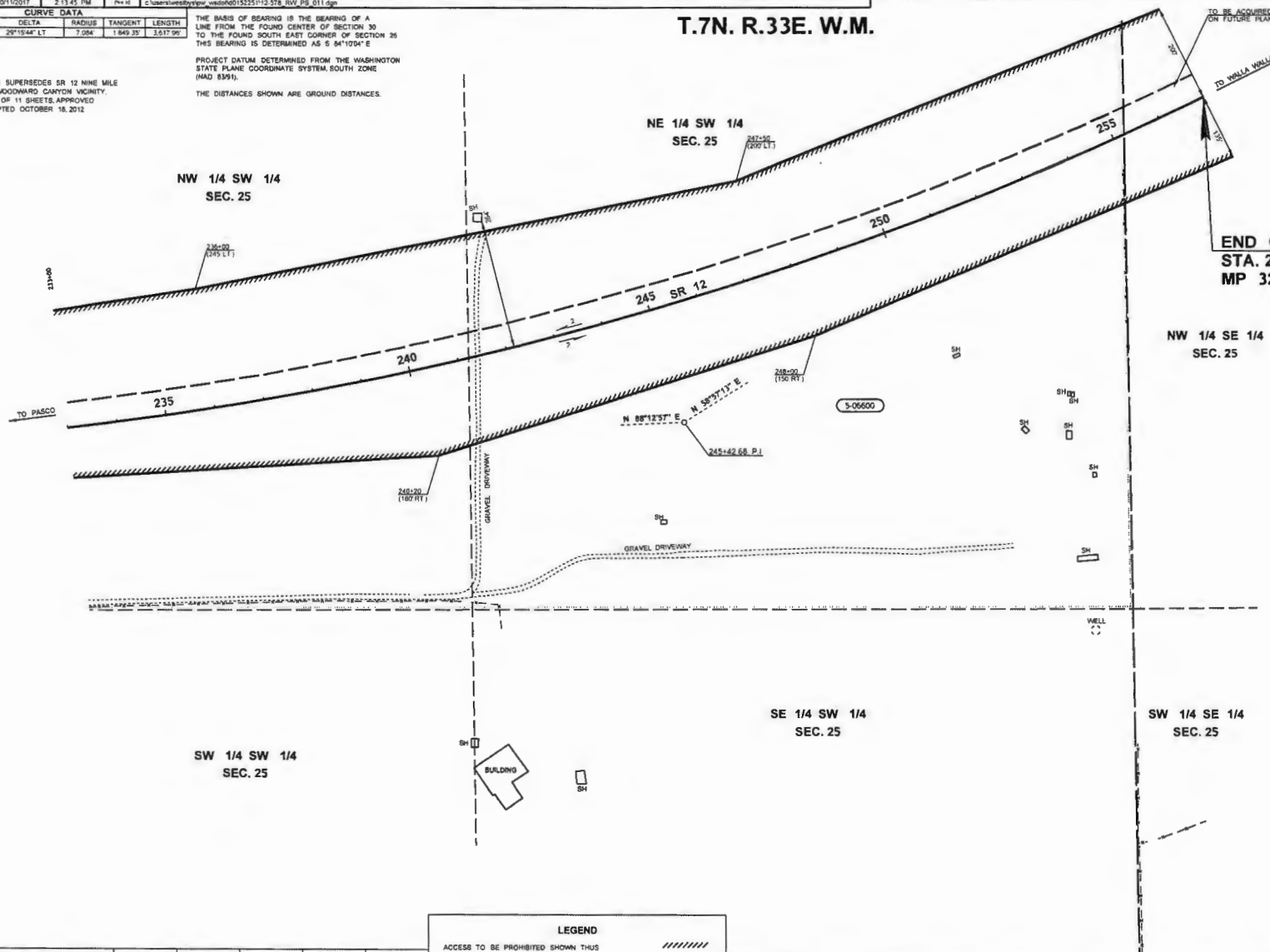
THE BASIS OF BEARING IS THE BEARING OF A LINE FROM THE FOUND CENTER OF SECTION 30 TO THE FOUND SOUTH EAST CORNER OF SECTION 20. THIS BEARING IS DETERMINED AS S 84°10'54" E.

PROJECT DATUM DETERMINED FROM THE WASHINGTON STATE PLANE COORDINATE SYSTEM SOUTH ZONE (NAD 83/91).

THE DISTANCES SHOWN ARE GROUND DISTANCES.

THIS PLAN SUPERSEDES SR 12 NINE MILE HILL TO WOODWARD CANYON VICINITY, SHEET 10 OF 11 SHEETS, APPROVED AND ADOPTED OCTOBER 18, 2012.

T.7N. R.33E. W.M.



ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED. PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE. FOR ENCUMBRANCE INFORMATION CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.

END OF PLAN
STA. 257+00 P.O.C.
MP 321.80

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 11 OF 25

TOUCHET VICINITY

WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL AND MANAGED CONTROL
MP 321.38 TO MP 321.80
STATION 235+00 TO STATION 257+00

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

PARCEL NO.	NAME	TOTAL AREA	R/W	LT REMAINDER RT	EASMT
5-06604	NOT USED				
5-06603	NOT USED				
5-06601	SEE SHEET 10				
5-06600	SEE SHEET 9				

TOTAL AREA IS FROM ASSESSORS RECORDS UNLESS OTHERWISE NOTED.

OWNERSHIPS

LEGEND

ACCESS TO BE PROHIBITED SHOWN THIS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET

0 100 200

Letter	Date	Revision	Revised	By
Letter 9-11-17	10-13-17	Revised SR 12 Alignment Centerline, R/W and L/A. Relocated Non-Controlling Centerline Sta 233+00 to 257+00. Revised Stationing on L/A Vic Sta 247+00.	STW	
Letter 12-8-16	2-3-17	Revised SR 12 Alignment Centerline, R/W and L/A. Sta 233+00 to 257+00 Deleted FL Line. Deleted Parcel 5-06601 and 5-06604. Deleted Limit of Plan and Added End of Plan Sta 257+00. Replaced Ownership Verification Note.	STW	
Letter 8-5-13	8-15-13	Added Limit of Plan. Station Location. Revised Sta 250+15e.	STW	
Letter 6-27-13	7-25-13	Revised R/W and L/A on L/A Sta 233+00 to FL 253+37.92. Added FL Line Vic Sta FL 233+50 to FL 253+37.92 and R/W on R/L Sta 238+91.99 to 257+00. Deleted Parcel 5-06602. Added Parcel 5-06604. Added Temporary Correction Note.	STW	
Reference	Approval	Revision Description		By



APPROVED AND ADOPTED NOVEMBER 8, 2012

SD CRL
RIGHT OF WAY PLANS MANAGER

PROJECT ENGINEER SHEET 11 OF 13 SHEETS
Limited Access Established By the Assistant Secretary of Engineering and Regional Operations, Findings and Order Adopted March 18, 2012.

SR 12 / 578

10/11/2017 2:39:16 PM P:\12 c:\users\jessie\mydocuments\1225\112-378_RVW_PS_013.dwg

CURVE DATA				
P1 STATION	DELTA	RADIUS	TANGENT	LENGTH
LE 618+67.48	13°24'00" PT	2,800'	328.92'	954.85'
NMH 21+59.19	55°10'30" RT	1,800'	840.52'	1,713.17'

THE BASIS OF BEARING IS THE BEARING OF A LINE FROM THE FOUND CENTER OF SECTION 35 TO THE FOUND SOUTH EAST CORNER OF SECTION 26. THIS BEARING IS DETERMINED AS S 84°10'04" E

PROJECT DATUM DETERMINED FROM THE WASHINGTON STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD 83/91).

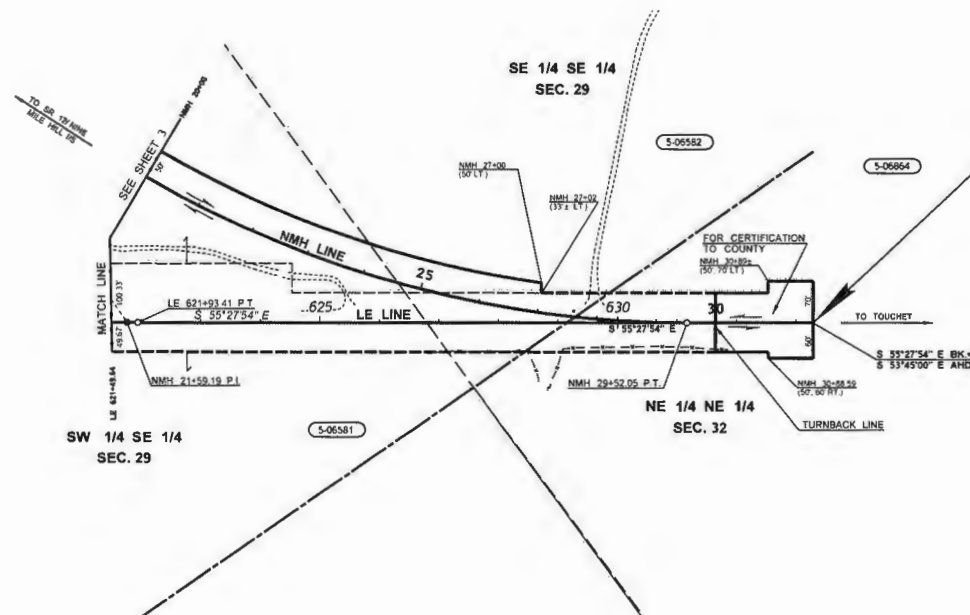
THE DISTANCES SHOWN ARE GROUND DISTANCES

THIS PLAN SUPERSEDES SR 12, NINE MILE HILL TO WOODWARD CANYON VICINITY, SHEET 3 OF 11 SHEETS, APPROVED AND ADOPTED OCTOBER 16, 2012 AND SR 12, TOUCHET TO WALLULA ROAD, SHEET 6 OF 28 SHEETS, APPROVED JULY 13, 1979.

T.7N. R.33E. W.M.

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 12 OF 25

ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED. PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE FOR ENCUMBRANCE INFORMATION. CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.



LIMIT OF PLAN
STA. NMH 31+63.47 P.O.T. BK. =
STA. L 633+27.89 P.O.T. AHD.

FOR RW EASTERLY SEE SR 12,
TOUCHET TO WALLULA ROAD,
SHEET 8 OF 28 SHEETS,
APPROVED JULY 13, 1979

SR 12

TOUCHET VICINITY

WALLA WALLA COUNTY

RIGHT OF WAY PLAN

STATION NMH 20+00 TO STATION NMH 31+63.47

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

PARCEL NO.	NAME	TOTAL AREA	R/W	LT REMAINDER RT	EASMT
5-06584	NOT USED				
5-06582	SEE SHEET 3				
5-06581	SEE SHEET 2				
TOTAL AREA IS FROM ASSESSOR'S RECORDS UNLESS OTHERWISE NOTED.					

OWNERSHIPS

LEGEND

ACCESS TO BE PROHIBITED SHOWN THIS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES



Letter	10-13-17	10-13-17	10-13-17	10-13-17	10-13-17	10-13-17	10-13-17	10-13-17	10-13-17
Reference	Approval	Approval	Approval	Approval	Approval	Approval	Approval	Approval	Approval



APPROVED AND ADOPTED NOVEMBER 6, 2012

SP cPL

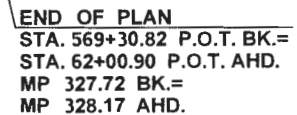
RIGHT OF WAY PLANS MANAGER

PROJECT ENGINEER SHEET 13 OF 13 SHEETS

SR 12 / 578

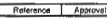


T.7N. R.35E. W.M.

VICINITY MAP
AND TOTAL PARCEL DETAILS
MP 321.80 TO MP 327.72

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

TOTAL LENGTH OF PLAN = 5.92 MILES



PROJECT ENGINEER

APPROVED AND ADOPTED

STATE SURVEY MANAGER

SHEET 1 OF 13 SHEET(S)

4/12/2018 4:30:17 PM Plot 2 K:\5220901\231716 Nine Mile Hills FrenchtownDesign CAD\RightOfWay\Plan\SR12\SR12_P2.dwg -SHEET2.dgn

CURVE DATA				
P.I. STATION	DELTA	RADIUS	TANGENT	LENGTH
245+42.58 P.I.	28°15'44" LT	7084	1849.35	3617.99
255+42.58 P.I.	23°25'49" RT	6700	1730.89	3499.99

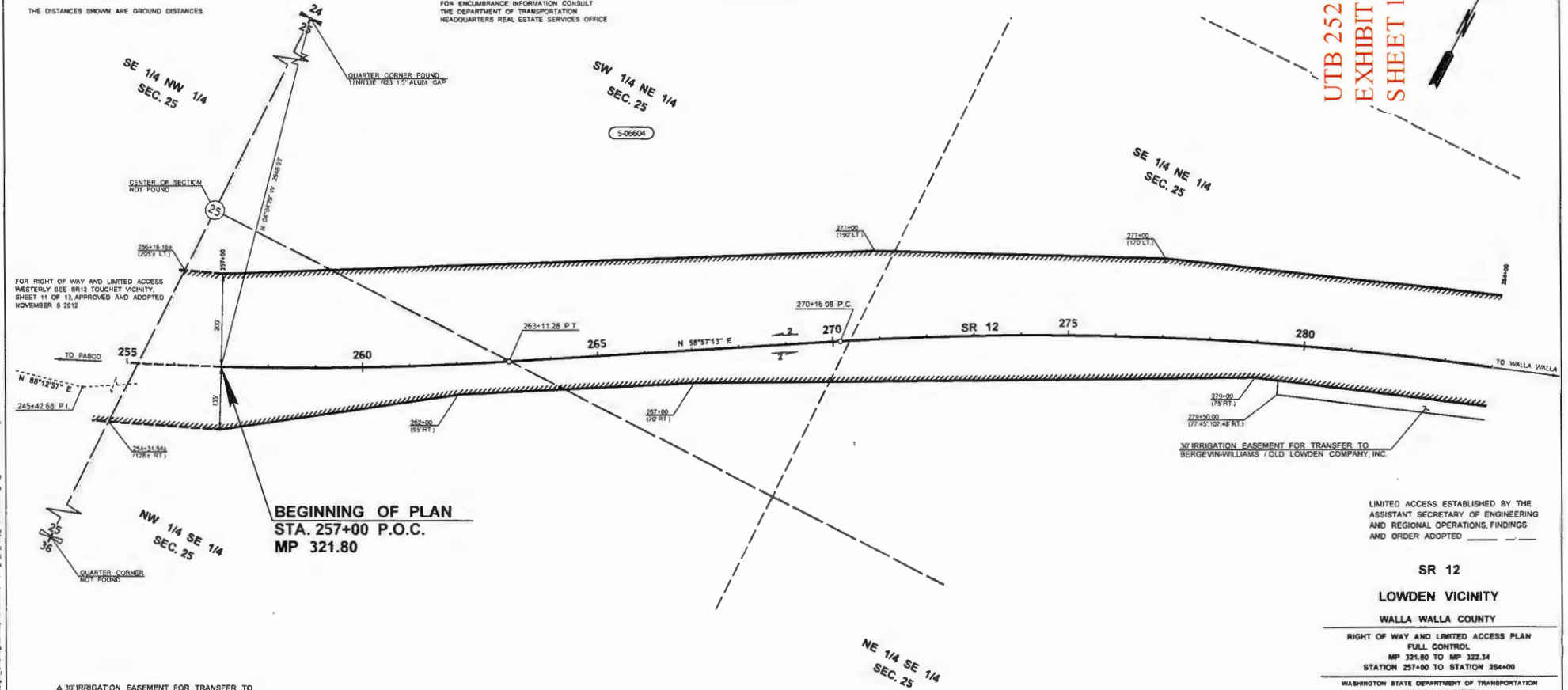
T.7N. R.33E. W.M.

ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED. PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES READING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE FOR ENCUMBRANCE INFORMATION. CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.

THIS PLAN SUPERSEDES SR 12, TOUCHET TO WALLULA ROAD, SHEET 13 OF 28 SHEETS, APPROVED JULY 13, 1979.

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 83).

THE DISTANCES SHOWN ARE GROUND DISTANCES.



UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 14 OF 25

LIMITED ACCESS ESTABLISHED BY THE ASSISTANT SECRETARY OF ENGINEERING AND REGIONAL OPERATIONS, FINDINGS AND ORDER ADOPTED

SR 12

LOWDEN VICINITY

WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL CONTROL
MP 321.80 TO MP 322.34
STATION 257+00 TO STATION 284+00

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

Δ 30' IRRIGATION EASEMENT FOR TRANSFER TO BERGEVIN-WILLIAMS / OLD LOWDEN COMPANY, INC.
ΔΔ ACCESS EASEMENT FOR TRANSFER TO 5-06603.
ΔΔΔ ACCESS EASEMENT FOR TRANSFER TO 5-06605.

LEGEND				
ACCESS TO BE PROHIBITED SHOWN THIS				
PROPERTY OWNERSHIP NUMBERS				
PROPERTY LINES				
SCALE IN FEET				

5-06604	DARREN Z & SANDRA A GOBLE	419.80 AC	23.85 AC	264.20 AC	131.64 AC	Δ 0.33 AC. ΔΔ 0.07 AC. ΔΔΔ 1.83 AC
PARCEL NO	NAME	TOTAL AREA	R/W	LT REMAINDER RT	EASMT	
TOTAL AREA IS FROM ASSESSORS RECORDS UNLESS OTHERWISE NOTED						ALL AREAS ARE SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED
OWNERSHIPS						

PROJECT ENGINEER

XXX XX XXXX
APPROVED AND ADOPTED

STATE SURVEY MANAGER
SHEET 2 OF 13 SHEETS

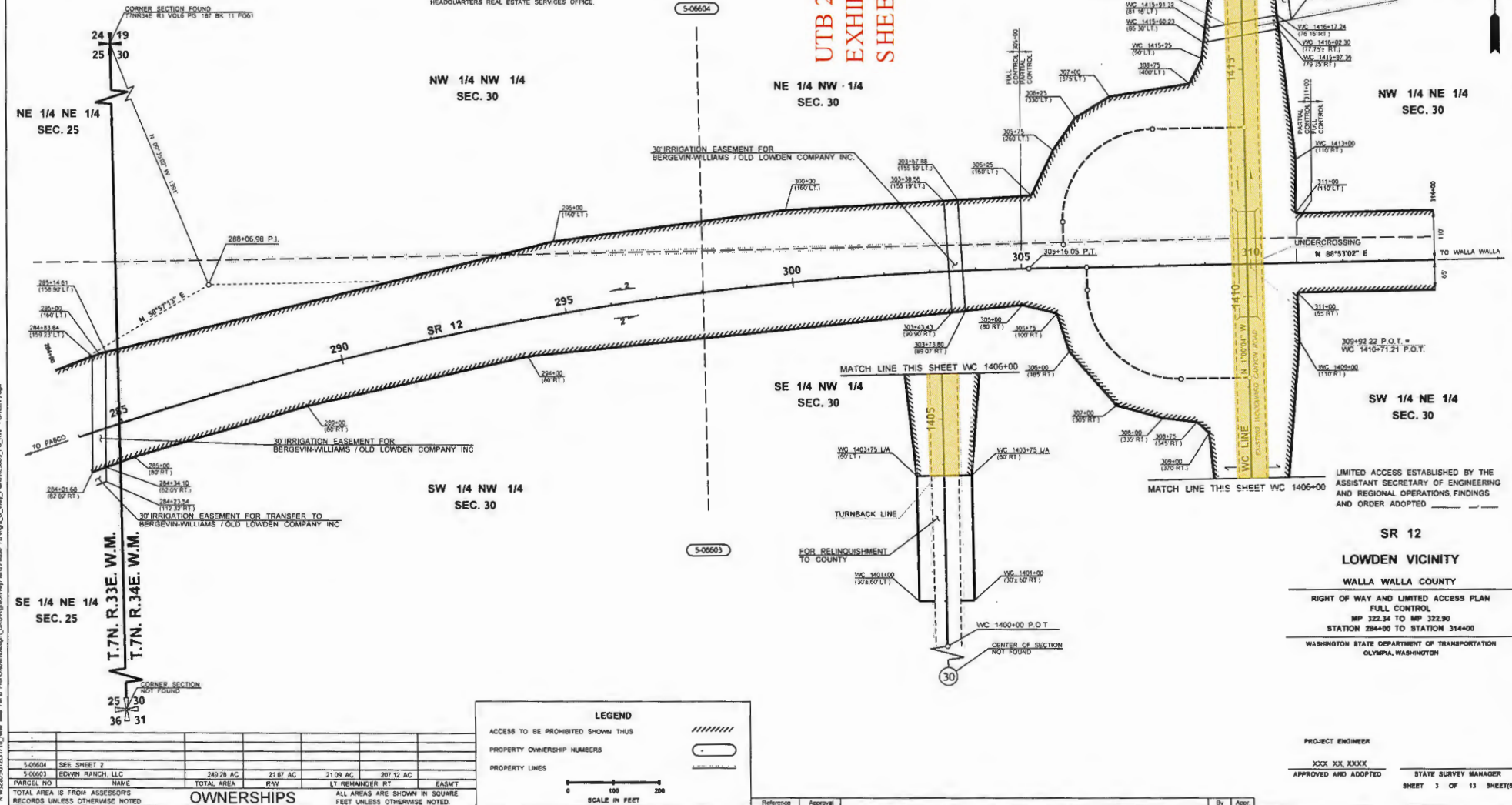
Scale	4/12/2018	4:04:48 PM	Plot 1	K:\5220\01231716 Nine Mile Hill to Franchtown\Design\CADRightWay\Phase 7\Right of Way Plans\515065_PS_RW - SHEET3.dgn
CURVE DATA				
P1 STATION	DELTA	RADIUS	TANGENT	LENGTH
288+06.58	29°15'49" RT	6709	1785.82	3459.56

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 1983).
THE DISTANCES SHOWN ARE GROUND DISTANCES.

ACCESS NOTES:
TRAFFIC MOVEMENT WILL BE PERMITTED OVER THE HIGHWAY AT WOODWARD CANYON ROAD IN THE VICINITY OF STA 310+00

ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED. PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES BEING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE FOR ENCUMBRANCE INFORMATION. CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 15 OF 25

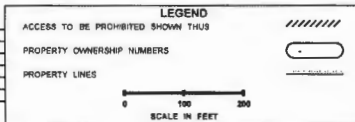


K:\5220\01231716 Nine Mile Hill to Franchtown\Design\CADRightWay\Phase 7\Right of Way Plans\515065_PS_RW - SHEET3.dgn

[illegible]

T.7N. R.34E. W.M.

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 16 OF 25



XXX XX, XXXX
APPROVED AND ADOPTED

STATE BUREAU MANAGER
SHEET 4 OF 13 SHEETS

CURVE DATA				
P.I. STATION	DELTA	RADIUS	TANGENT	LENGTH
384+50.95 P.I.	0°00'00" RT	2000'	346.85'	7.03 04'

T.7N. R.34E. W.M.

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 83/91).

THE DISTANCES SHOWN ARE GROUND DISTANCES

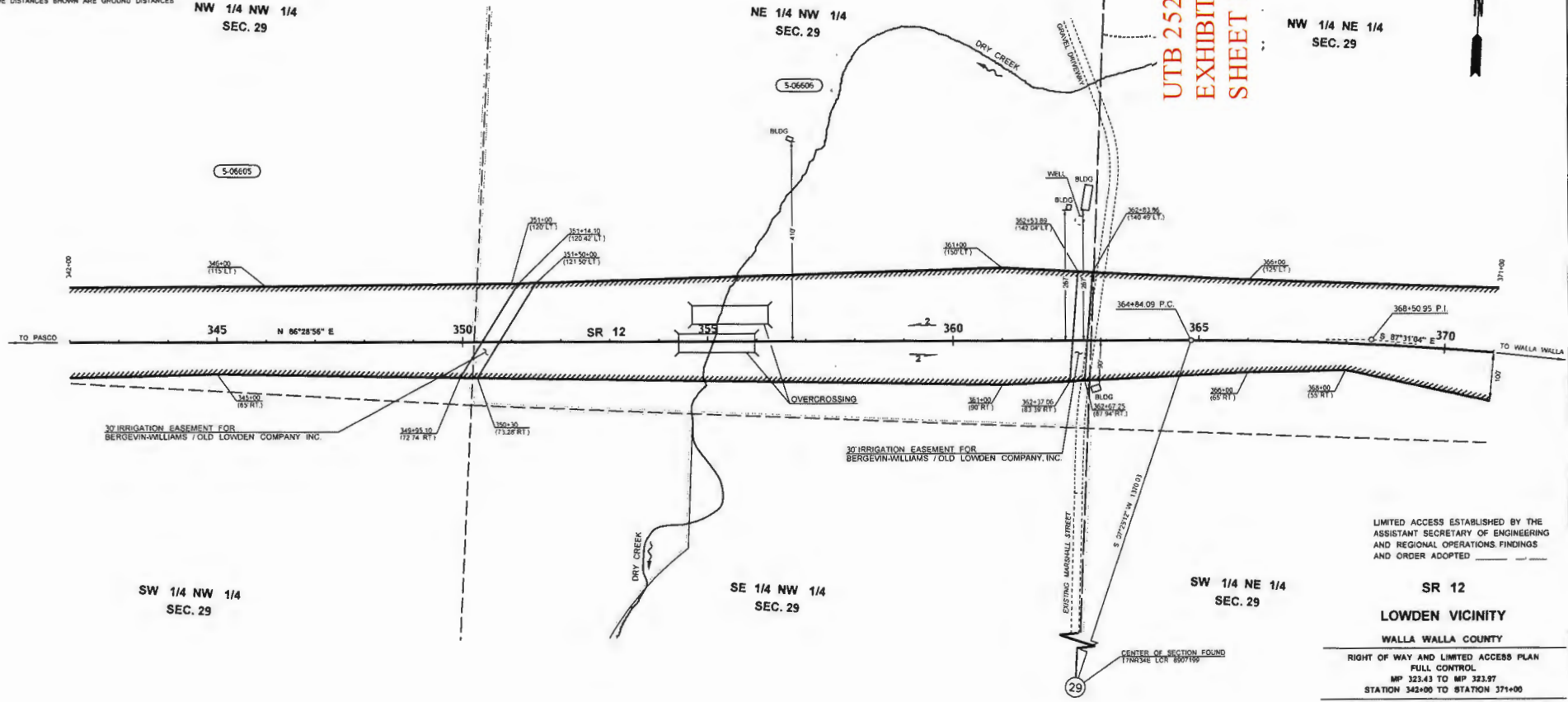
NW 1/4 NW 1/4
SEC. 29

NE 1/4 NW 1/4
SEC. 29

NW 1/4 NE 1/4
SEC. 29

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 17 OF 25

ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED. PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE. FOR ENCUMBRANCE INFORMATION CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.



SW 1/4 NW 1/4
SEC. 29

SE 1/4 NW 1/4
SEC. 29

SW 1/4 NE 1/4
SEC. 29

LIMITED ACCESS ESTABLISHED BY THE ASSISTANT SECRETARY OF ENGINEERING AND REGIONAL OPERATIONS FINDINGS AND ORDER ADOPTED

SR 12
LOWDEN VICINITY
WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL CONTROL
MP 323.43 TO MP 323.97
STATION 342+00 TO STATION 371+00
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

PARCEL NO.	NAME	TOTAL AREA	RW	LT. REMAINDER RT.	EASMT
5-06605	GAYLE JOHNSON BUSH ET AL	348.31 AC	28.63 AC	278.64 AC	41.04 AC
5-06605	SEE SHEET 4				
TOTAL AREA IS FROM ASSESSOR'S RECORDS UNLESS OTHERWISE NOTED.					

OWNERSHIPS

LEGEND

ACCESS TO BE PROHIBITED SHOWN THUS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET


0 100 200


Reference Approval By App

PROJECT ENGINEER
XXX XXXX
APPROVED AND ADOPTED
STATE SURVEY MANAGER
SHEET 5 OF 13 SHEET(8)


3-07008	PHOENIX LAND CO	89.13 AC	4.18 AC	1.34 AC	34.61 AC
5-06612	GREGORY J & CYNTHIA K BUCKLEY	246.21 AC	5.78 AC	240.43 AC	
5-06606	SEE SHEET 5				
PINCEL NO.	NAME	TOTAL AREA	R/W	LT. REMAINDER RT.	ESASM
TOTAL AREA IS FROM ADJACENT'S RECORDS UNLESS OTHERWISE NOTED		OWNERSHIPS			
ALL AREAS ARE SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED					

LEGEND

ACCESS TO BE PROHIBITED SHOWN THUS 

PROPERTY OWNERSHIP NUMBERS 

PROPERTY LINES


0 100 200
SCALE IN FEET

20 2
29 2

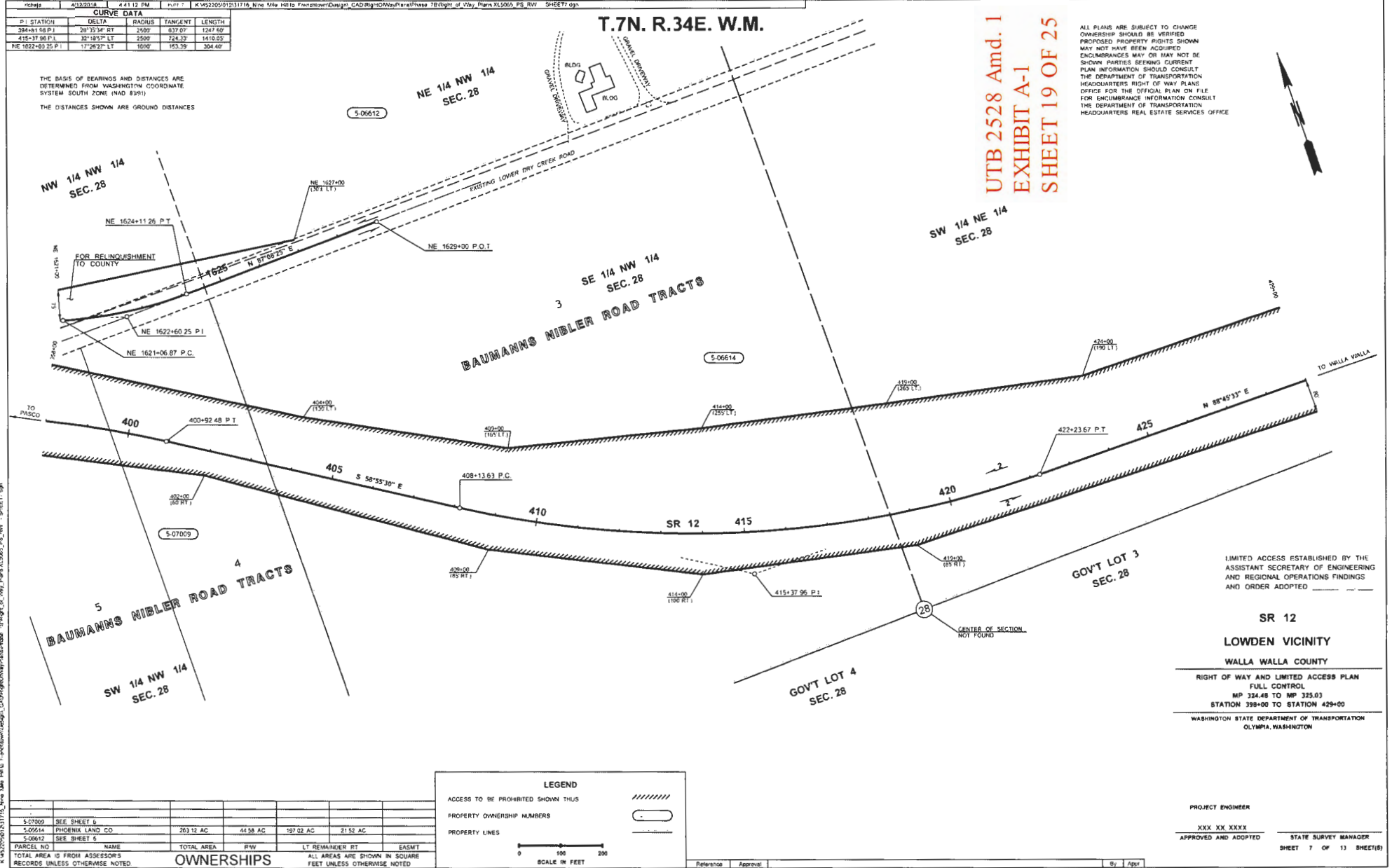
UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 18 OF 25

LIMITED ACCESS ESTABLISHED BY THE
ASSISTANT SECRETARY OF ENGINEERING
AND REGIONAL OPERATIONS, FINDINGS
AND ORDER ADOPTED _____

STATE SURVEY MANAGER
SHEET 6 OF 13 SHEET(S)

Sheet	4/12/2018	4:11:12 PM	FILE	K:\52209\01\111716 Nine Mile Hill to Frantown\Drawings\Phase 7B\Right of Way\Plan\5.06615 PS REV SHEET 7.dgn
CURVE DATA				
P.I. STATION	DELTA	RADIUS	TANGENT	LENGTH
394+81.56 P.I.	28°35'34" RT	2500'	637.67'	1247.60'
415+37.06 P.I.	32°18'51" LT	2500'	724.32'	1410.03'
NE 1622+43.25 P.I.	17°26'37" LT	1000'	163.39'	304.40'

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 83/91)
THE DISTANCES SHOWN ARE GROUND DISTANCES



DATE	4/12/2016	2:00:00 PM	FILE	K:\AS2009\01211716 New Hwy H&E Franchtown\Design CAD\RightOfWay\Plan\Phase 1B\Right Of Way Plans\AS2009 PS RW - SHEET9.dgn
CURVE DATA				
P1 STATION	DELTA	RADIUS	TANGENT	LENGTH
448+56.04 P.I.	7°48'20" LT	4900	272.67	544.93

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 83)11

THE DISTANCES SHOWN ARE GROUND DISTANCES

T.7N. R.34E. W.M.

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 20 OF 25

SW 1/4 NW 1/4
SEC. 27

ALL PLANS ARE SUBJECT TO CHANGE OWNERSHIP SHOULD BE VERIFIED PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED ENCUMBRANCES MAY OR MAY NOT BE SHOWN PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE FOR ENCUMBRANCE INFORMATION CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE



BAUMANN'S NIBLER ROAD TRACTS

SE 1/4 NE 1/4
SEC. 28

SW 1/4 NE 1/4
SEC. 28

GOV'T LOT 2
SEC. 28

GOV'T LOT 3
SEC. 28

BAUMANN'S NIBLER ROAD TRACTS

NW 1/4 SW 1/4
SEC. 27

LIMITED ACCESS ESTABLISHED BY THE ASSISTANT SECRETARY OF ENGINEERING AND REGIONAL OPERATIONS, FINDINGS AND ORDER ADOPTED

SR 12

LOWDEN VICINITY

WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN

FULL CONTROL

MP 325.03 TO MP 325.57

STATION 429+00 TO STATION 457+00

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

PROJECT ENGINEER

XXX XX XXXX
APPROVED AND ADOPTED

STATE SURVEY MANAGER
SHEET 8 OF 13 SHEET(S)

LEGEND

ACCESS TO BE PROHIBITED SHOWN THUS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

0 100 200
SCALE IN FEET

PARCEL NO	NAME	TOTAL AREA	R/W	LT REMAINDER RT	EASMT
5-07010	PHOENIA LAND CO	20.01 AC	1.03 AC	18.98 AC	
5-06614	SEE SHEET 7				
TOTAL AREA 10 FROM ASSESSOR'S RECORDS UNLESS OTHERWISE NOTED					
OWNERSHIPS					

K:\AS2009\01211716 New Hwy H&E Franchtown\Design CAD\RightOfWay\Plan\Phase 1B\Right Of Way Plans\AS2009 PS RW - SHEET9.dgn

4/13/2018 2:25:33 PM K:\32209012\31716 Nine Mile Hill to Frenchtown\Design\CAD\RightOfWayPlans\Phase 7B\Right of Way Plans\X15065.PS.RW - SHEETS.dgn

CURVE DATA				
P.I. STATION	DELTA	RADIUS	TANGENT	LENGTH
463+27.83 P.I.	7°49'20" RT	4092	272.89	544.93
468+84.93 P.I.	29°15'50" RT	7500	1927.52	3575.24

ADDITIONAL INFORMATION CAN BE FOUND ON SHORT PLATS FOR PARCELS 5-00514 BAUMANN'S NIBLER ROAD TRACTS FINAL PLAT JULY 2004 AND 5-00615 FRED GRAY SHORT PLAT WALLA WALLA COUNTY SHORT PLAT 1995-15 NIBLER ROAD WILL BE SEPARATED BY THE USE OF A CUL-DE-SAC ON THE SOUTH SIDE OF SR 12 AND THE NORTH SIDE WILL BE VACATED.

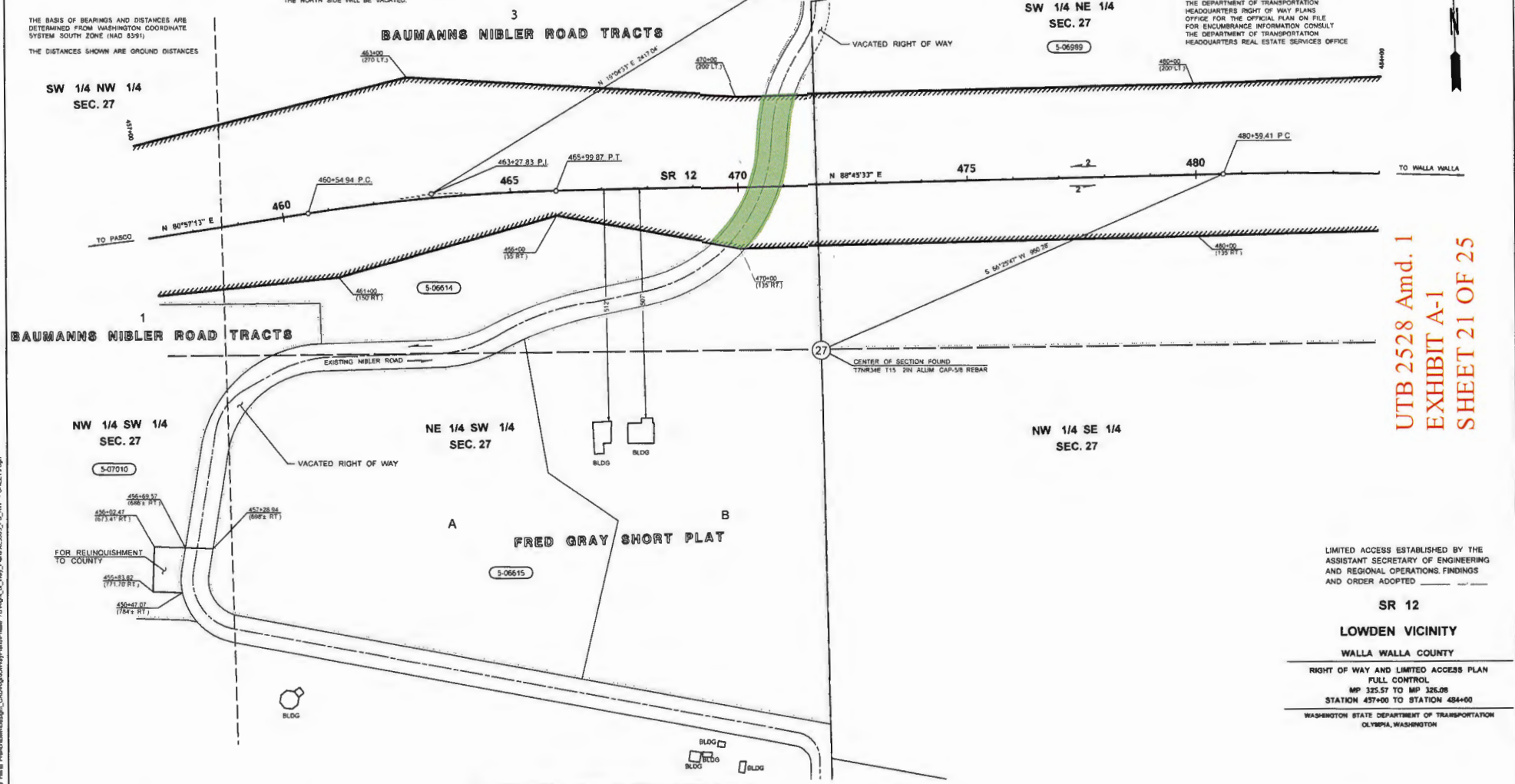
SE 1/4 NW 1/4 SEC. 27

T.7N. R.34E. W.M.

CORNER SECTION FOUND T7N34E R15 LCR 9501453

ALL PLANS ARE SUBJECT TO CHANGE OWNERSHIP SHOULD BE VERIFIED PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED ENCUMBRANCES MAY OR MAY NOT BE SHOWN PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE FOR ENCUMBRANCE INFORMATION CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 83/91)
THE DISTANCES SHOWN ARE GROUND DISTANCES



UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 21 OF 25

LIMITED ACCESS ESTABLISHED BY THE ASSISTANT SECRETARY OF ENGINEERING AND REGIONAL OPERATIONS FINDINGS AND ORDER ADOPTED

SR 12
LOWDEN VICINITY
WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL CONTROL
MP 325.57 TO MP 326.08
STATION 437+00 TO STATION 454+00
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

PARCEL NO.	NAME	TOTAL AREA	R/W	LT REMAINDER RT.	EASMT
5-00506	LEPAGE, TALMADGE & BERGEVIN	184.60 AC	20.45 AC	161.85 AC	12.29 AC
5-00615	BARBARA A ZAPPAS REVOCABLE TRUST	23.39 AC	0.63 AC	0.04 AC	22.72 AC
5-00514	SEE SHEET 8				
5-07010	SEE SHEET 7				

TOTAL AREA IS FROM ASSESSORS RECORDS UNLESS OTHERWISE NOTED

LEGEND

ACCESS TO BE PROHIBITED SHOWN THUS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET

Reference Approval

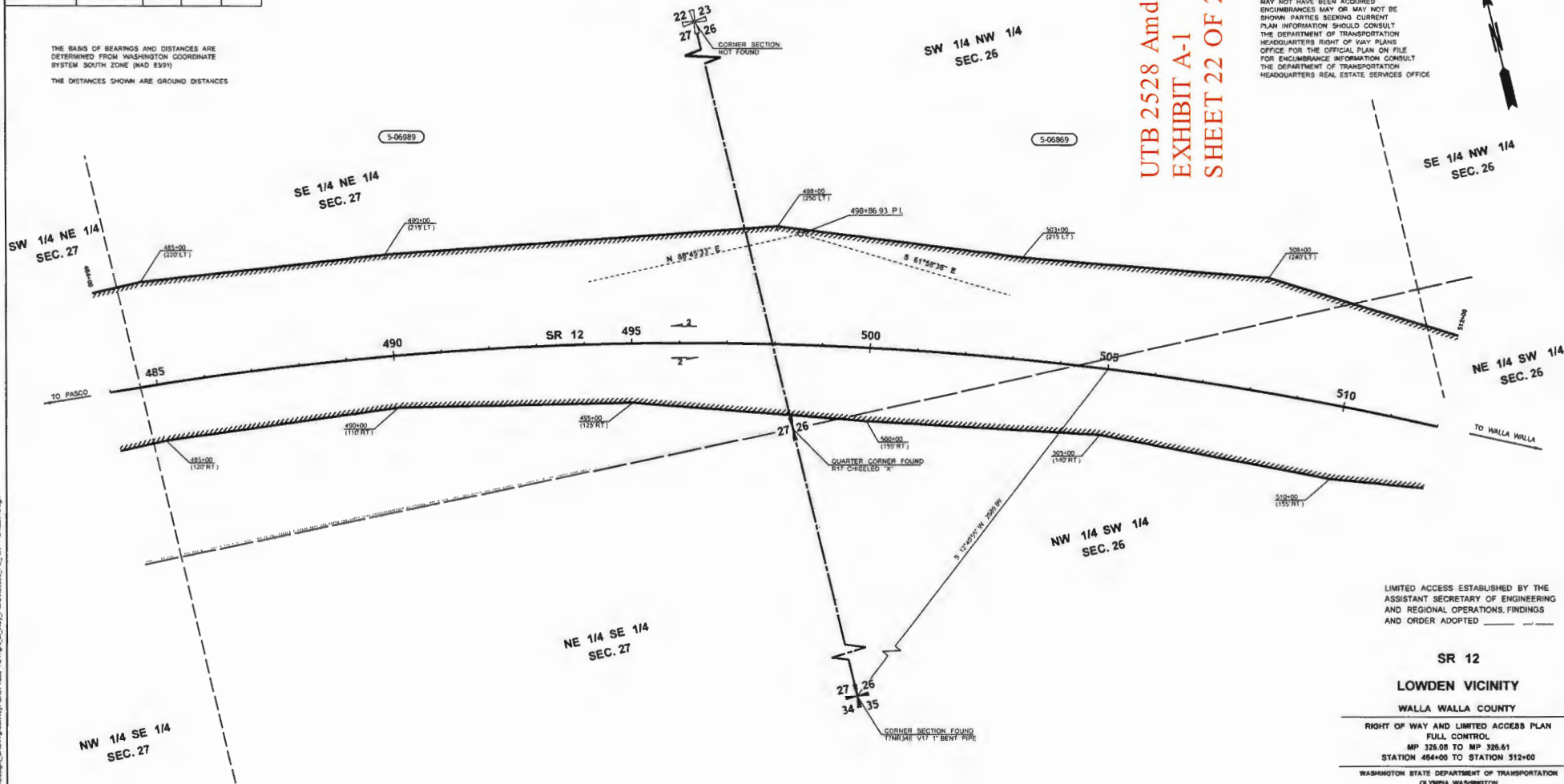
PROJECT ENGINEER
XXX XX XXXX
APPROVED AND ADOPTED
STATE SURVEY MANAGER
SHEET 9 OF 13 SHEET(S)

richie	4/12/2016	4:00:24 PM	PLT 12	K:\452205\012131716 Nine Mile HB to Frenchtown\Design CAD\RightOfWayPlans\Phase 70\Right of Way Plans\XLS065 PS RW - SHEET10.dgn
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CURVE DATA				
P.I. STATION	DELTA	RADIUS	TANGENT	LENGTH
488+86.93 P.I.	28°15'50" RT	7000	1827.52'	3575.24'

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 83/91)

THE DISTANCES SHOWN ARE GROUND DISTANCES



SR 12

WALLA WALLA COUNTY

MP 126.08 TO MP 126.61

WASHINGTON STATE DEPARTMENT OF TRANSPORT

[illegible]

ACCESS TO BE PROHIBITED SHOWN THUS

PROPERTY LINES

1

PROJECT ENGINEER

APPROVED AND ADOPTED

SHEET 10 OF 13 SHEET(S)

DATE	4/12/2018	3:35:24 PM	FILE NO	K:\452205\01231716_Nine Mile Hill to Pasco\Drawings\CD\RightOfWay\PlanPhase\TBR\Right of Way Plan\XLS065_P5.RW - SHEET11.dgn
CURVE DATA				
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541+70.73 P.I.	28°14'05" LT	7084	1683.39'	3305.47'

T.7N. R.34E. W.M.

LEGEND

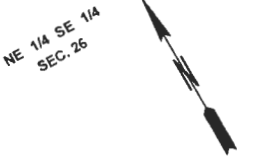
ACCESS TO BE PROHIBITED SHOWN THUS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

0 100 200
SCALE IN FEET

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 23 OF 25



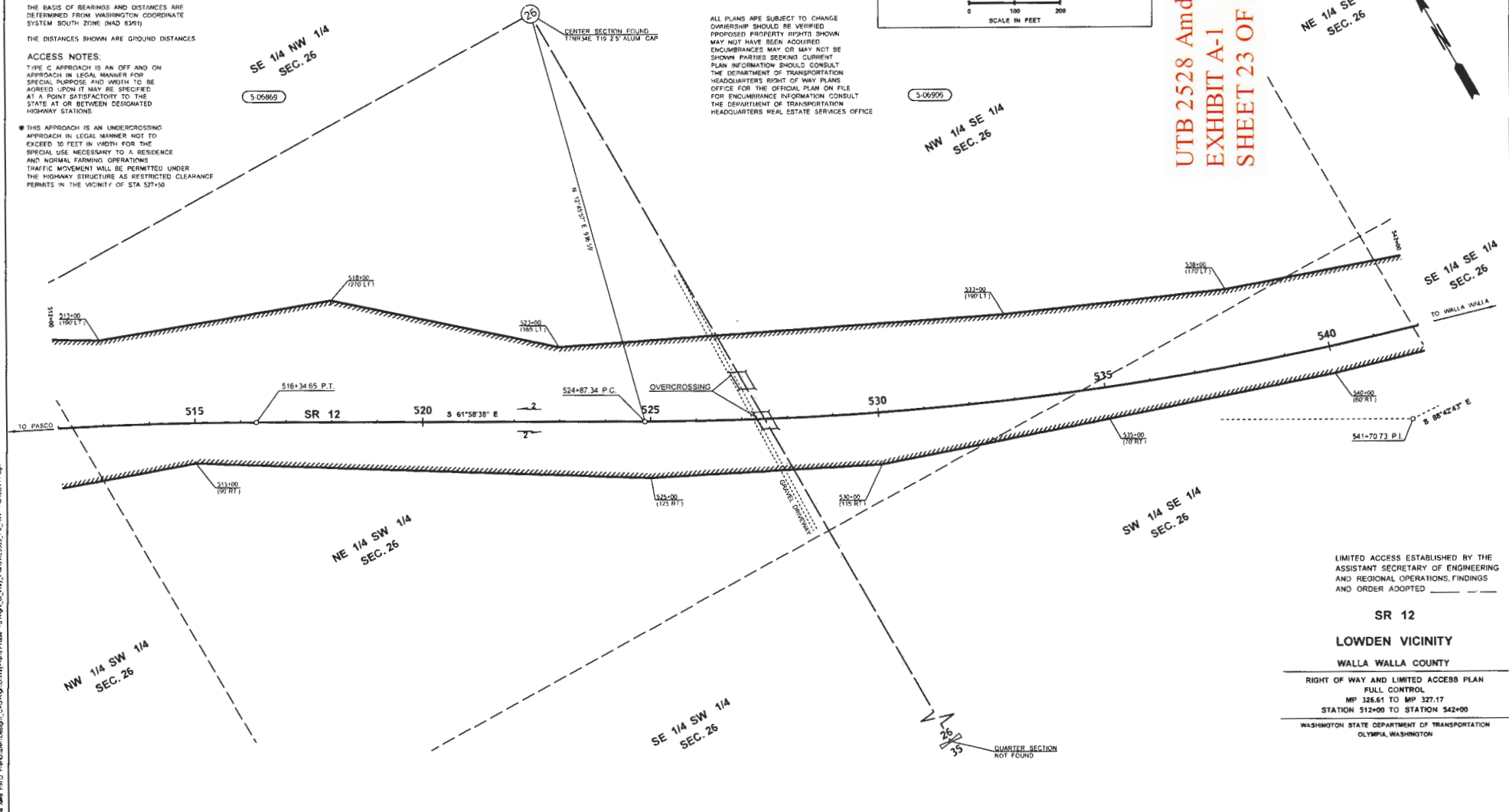
THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 83/91).

THE DISTANCES SHOWN ARE GROUND DISTANCES.

ACCESS NOTES:

- TYPE C APPROACH IS AN OFF AND ON APPROACH IN LEGAL MANNER FOR SPECIAL PURPOSE AND WIDTH TO BE AGREED UPON IT MAY BE SPECIFIED AT A POINT SATISFACTORY TO THE STATE AT OR BETWEEN DESIGNATED HIGHWAY STATIONS.
- THIS APPROACH IS AN UNDERCROSSING APPROACH IN LEGAL MANNER NOT TO EXCEED 10 FEET IN WIDTH FOR THE SPECIAL USE NECESSARY TO A RESIDENCE AND NORMAL FARMING OPERATIONS. TRAFFIC MOVEMENT WILL BE PERMITTED UNDER THE HIGHWAY STRUCTURE AS RESTRICTED CLEARANCE PERMITS IN THE VICINITY OF STA 527+50.

ALL PLANS ARE SUBJECT TO CHANGE OWNERSHIP SHOULD BE VERIFIED PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED ENCUMBRANCES MAY OR MAY NOT BE SHOWN PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE FOR ENCUMBRANCE INFORMATION CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE



LIMITED ACCESS ESTABLISHED BY THE ASSISTANT SECRETARY OF ENGINEERING AND REGIONAL OPERATIONS FINDINGS AND ORDER ADOPTED _____

SR 12
LOWDEN VICINITY
WALLA WALLA COUNTY
RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL CONTROL
MP 326.61 TO MP 327.17
STATION 512+00 TO STATION 542+00
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

PARCEL NO.	NAME	TOTAL AREA	PSW	LT REMAINDER RT	EASMT	CENTERLINE OF APPROACH STATION	TYPE
5-00025	RANDALL L & TERESA L M WILLIS	296.98 AC	15.74 AC	246.14 AC	35.05 AC	VIC 537+50 LT & RT	C-*
5-00605	SEE SHEET 10					VIC 527+50 LT & RT	C-*

TOTAL AREA IS FROM ASSESSOR'S RECORDS UNLESS OTHERWISE NOTED

OWNERSHIPS

ACCESS APPROACH SCHEDULE

Reference Approval By Appr

PROJECT ENGINEER
XXX XX XXXX
APPROVED AND ADOPTED
STATE SURVEY MANAGER
SHEET 11 OF 13 SHEETS

4/12/2018 3:35:24 PM K:\452205\01231716_Nine Mile Hill to Pasco\Drawings\CD\RightOfWay\PlanPhase\TBR\Right of Way Plan\XLS065_P5.RW - SHEET11.dgn

CURVE DATA				
P1 STATION	DELTA	RADIUS	TANGENT	LENGTH
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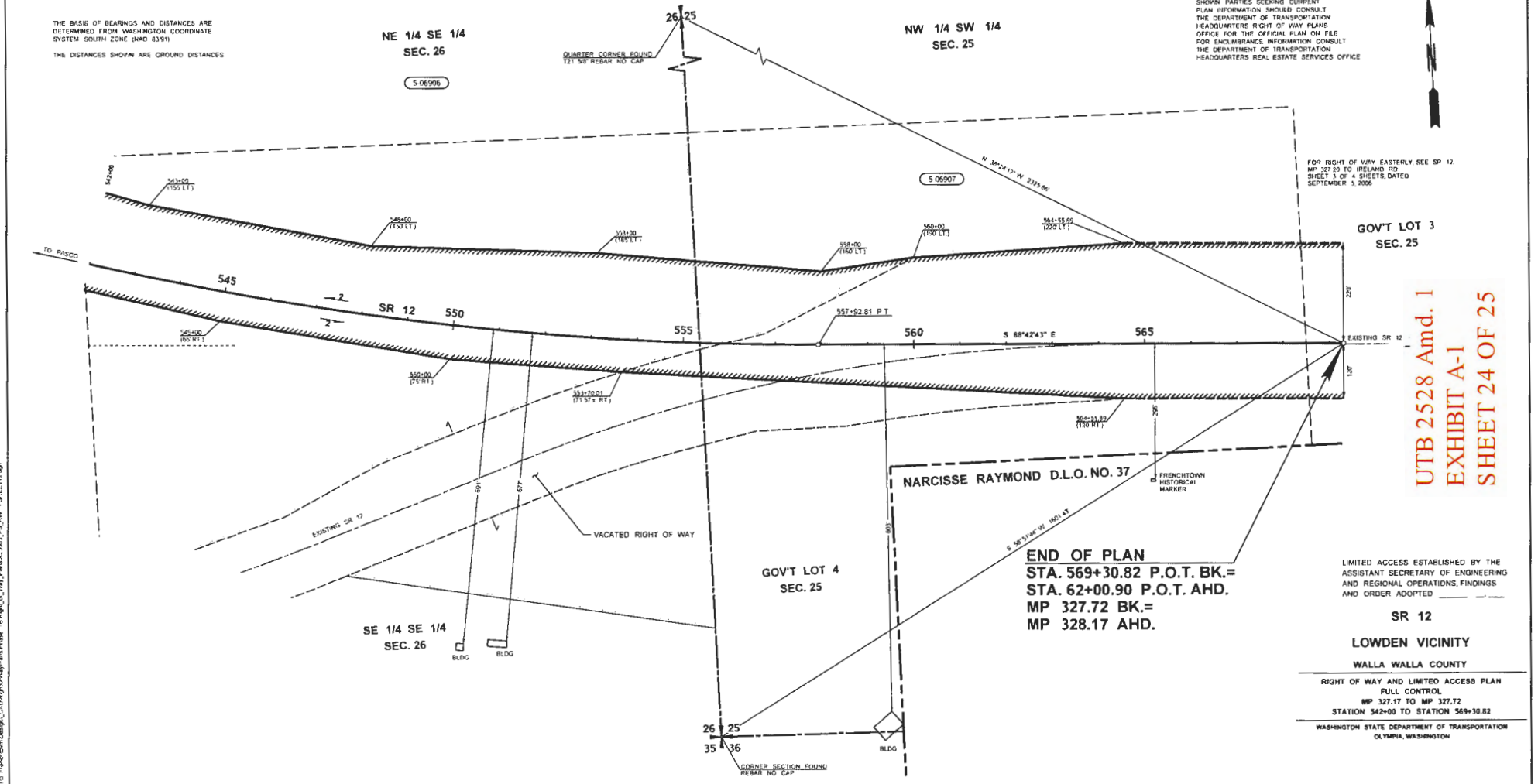
T.7N. R.34E. W.M.

THE BASIS OF BEARINGS AND DISTANCES ARE DETERMINED FROM WASHINGTON COORDINATE SYSTEM SOUTH ZONE (NAD 83) 1911
THE DISTANCES SHOWN ARE GROUND DISTANCES

THIS PLAN SUPERSEDES SR 12, MP 327.20 TO IRELAND RD. SHEET 3 OF 4 SHEETS, DATED SEPTEMBER 3, 2006

ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED. PROPOSED PROPERTY RIGHTS SHOWN MAY NOT HAVE BEEN ACQUIRED. ENCUMBRANCES MAY OR MAY NOT BE SHOWN. PARTIES SEEKING CURRENT PLAN INFORMATION SHOULD CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS RIGHT OF WAY PLANS OFFICE FOR THE OFFICIAL PLAN ON FILE. FOR ENCUMBRANCE INFORMATION, CONSULT THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.

FOR RIGHT OF WAY EASTERLY, SEE SR 12, MP 327.20 TO IRELAND RD. SHEET 3 OF 4 SHEETS, DATED SEPTEMBER 3, 2006



UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 24 OF 25

END OF PLAN
STA. 569+30.82 P.O.T. BK.=
STA. 62+00.90 P.O.T. AHD.
MP 327.72 BK.=
MP 328.17 AHD.

LIMITED ACCESS ESTABLISHED BY THE ASSISTANT SECRETARY OF ENGINEERING AND REGIONAL OPERATIONS, FINDINGS AND ORDER ADOPTED

SR 12
LOWDEN VICINITY
WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN
FULL CONTROL
MP 327.17 TO MP 327.72
STATION 542+00 TO STATION 569+30.82
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

PARCEL NO.	NAME	TOTAL AREA	R/W	L1 REMAINDER RT	EASMT
5-00007	BYE-FAR GOLF, LLC	146.38 AC	1.05 AC	745.33 AC	
5-00005	SEE SHEET 11				
TOTAL AREA IS FROM ASSESSORS RECORDS UNLESS OTHERWISE NOTED					

OWNERSHIPS

LEGEND

ACCESS TO BE PROHIBITED SHOWN THUS

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET

0 100 200

PROJECT ENGINEER

XXX XX XXXX

APPROVED AND ADOPTED

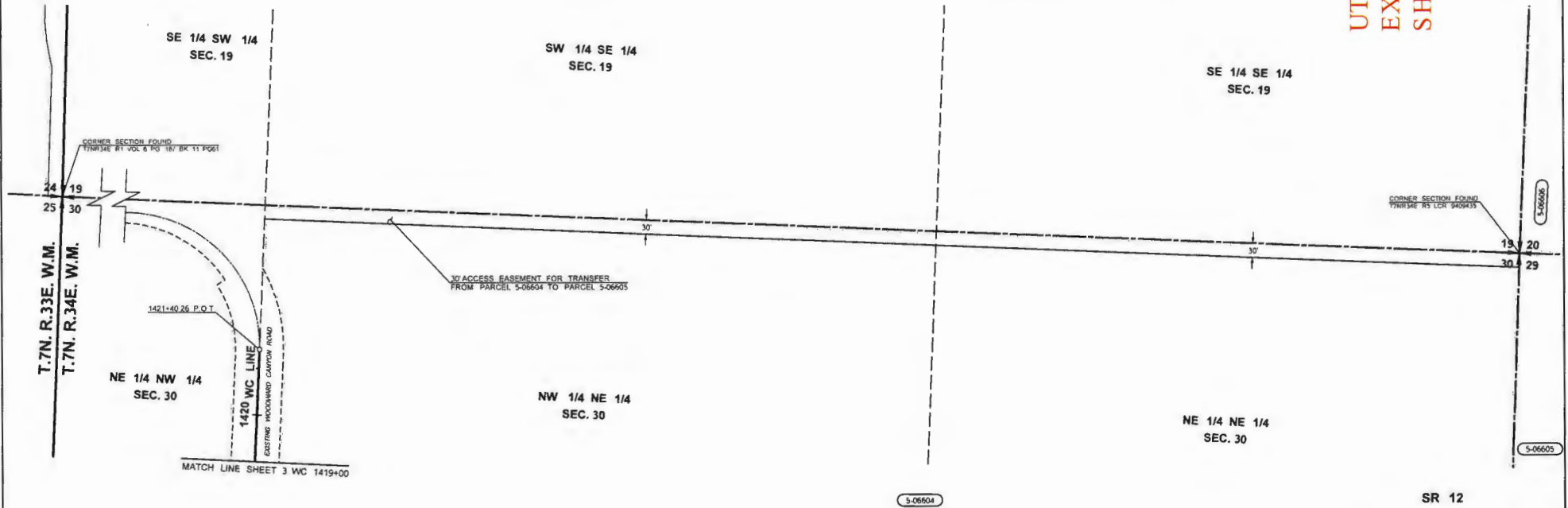
STATE SURVEY MANAGER

SHEET 12 OF 13 SHEET(S)

THE BASIS OF BEARINGS AND DISTANCES ARE
DETERMINED FROM WASHINGTON COORDINATE
SYSTEM SOUTH ZONE (NAD 83/91).
THE DISTANCES SHOWN ARE GROUND DISTANCES

ALL PLANS ARE SUBJECT TO CHANGE.
OWNERSHIP SHOULD BE VERIFIED.
PROPOSED PROPERTY RIGHTS SHOWN
MAY NOT HAVE BEEN ACQUIRED.
ENCUMBRANCES MAY OR MAY NOT BE
SHOWN. PARTIES SEEKING CURRENT
PLAN INFORMATION SHOULD CONSULT
THE DEPARTMENT OF TRANSPORTATION
HEADQUARTERS RIGHT OF WAY PLANS
OFFICE FOR THE OFFICIAL PLAN ON FILE.
FOR ENCUMBRANCE INFORMATION CONSULT
THE DEPARTMENT OF TRANSPORTATION
HEADQUARTERS REAL ESTATE SERVICES OFFICE.

UTB 2528 Amd. 1
EXHIBIT A-1
SHEET 25 OF 25



SR 12

LOWDEN VICINITY

WALLA WALLA COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN

FULL CONTROL

MP 322.78 TO MP 323.22

STATION 307+00 TO STATION 336+00

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
OLYMPIA, WASHINGTON

PROJECT ENGINEER

XXX XX XXXX

APPROVED AND ADOPTED

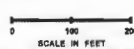
STATE SURVEY MANAGER

SHEET 13 OF 13 SHEET(S)

LEGEND

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES



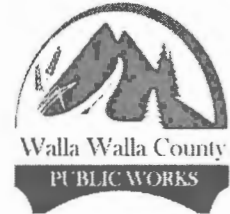
PARCEL NO	NAME	TOTAL AREA	R/W	LT REMAINDER RT	EASMT
5-06606	SEE SHEET 5				
5-06605	SEE SHEET 4				
5-06604	SEE SHEET 2				
TOTAL AREA IS FROM ASSESSOR'S RECORDS UNLESS OTHERWISE NOTED.					

OWNERSHIPS

ALL AREAS ARE SHOWN IN SQUARE FEET UNLESS OTHERWISE NOTED.

Reference Approval By I Appr

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, Public Works Director (Note earlier start time 10:00 am)

Date: 12 June 2019

Re: Director's Report for the Week of 10 June 2019

Board Action: 17 June 2019

**In the Matter of Signing a Quitclaim Deed
Budget Update**

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Working on drilling and blasting, preparing to begin driving piles for Blue Creek Bridge.
- Whitman Dr. W.: Working on grading and placing crushed rock and constructing concrete path. Will have the pre-paving meeting with the contractor next week.
- Mill Creek Road MP 1.1 to MP 3.96: Right of way Project Funding Estimate (PFE) is complete and under review.
- Mud Creek: Working on right of way.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on right of way plans.

MAINTENANCE/FLEET MANAGEMENT:

- Expect to have 45 miles of chip seal completed as of 11 June.
- Vegetation/Signs – Striping will start 12 June.
- Garage – Routine and preventive maintenance.
- Miscellaneous – Finished the walkthrough of the Mill Creek Channel, very positive feedback from the Corps of Engineers on our maintenance of channel.

ADMINISTRATION:

- Met with property owner regarding a field approach on Harvey Shaw Road.
- Met with property owner on Mill Creek Road to discuss road project concerns.
- Attended a City of Walla Walla Council workshop to discuss HWY 12 intersection improvement options at Clinton and Wilbur.
- Attended Rural Arterial Program (RAP) meeting in Franklin County.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

a) Consent Agenda Items:

- 1) Resolution _____ - Interlocal Agreement between Columbia County and Walla Walla County

b) Action Agenda Items:

- 1) Proposal 2019 06-17 DCH-1
Approval of recommendations by the CHAB (Community Health Advisory Board) to award funding for School Based Behavioral Health from the .01% Treatment Tax
 - 2) Proposal 2019 06-17 DCH-2
Approval to create a Youth Engagement position
- c)** Program updates re Community Prevention and Wellness Initiative Program, Communicable Disease, and Suicide Prevention
- d)** Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AN
INTERLOCAL AGREEMENT
BETWEEN COLUMBIA COUNTY
AND WALLA WALLA COUNTY

}

RESOLUTION NO.

WHEREAS, Walla Walla County has an on-going interlocal agreement with Columbia County for the provision of Developmental Disabilities; and

WHEREAS, Columbia County has requested that the Walla Walla County Department of Community Health continue to provide oversight for their Developmental Disabilities program; and

WHEREAS, the Columbia County Commissioners have signed the interlocal agreement providing for reimbursement to Walla Walla County for the provision of program oversight; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have also reviewed same; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said interlocal agreement and will sign same.

Passed this 17th day of May, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

INTERLOCAL AGREEMENT BETWEEN WALLA WALLA COUNTY AND COLUMBIA COUNTY

This Agreement is entered into between Walla Walla County and Columbia County, both political subdivisions of the State of Washington, as permitted pursuant to the Interlocal Cooperation Act, chapter 39.34 RCW.

I. PURPOSE

The purpose of this Agreement is for Walla Walla County to provide Developmental Disability program management and oversight to Columbia County by Walla Walla County.

II. SERVICES

Columbia County will:

Columbia County Commissioners will appoint one or two Columbia County representatives to the Walla Walla County Joint Community Health Advisory Board with expertise in the needs of individuals with developmental disabilities and will authorize the Walla Walla County Department of Community Health to serve as the primary contracting entity for developmental disability employment and day services.

Walla Walla County Department of Community Health will:

1. Receive and administer funds from the State Department of Social and Health Services for Developmental Disability services within Columbia County;
2. Provide a Department of Social and Health Services Developmental Disability Administration (DDA) qualified Developmental Disability Program County Coordinator;
3. Meet all conditions of the State Program Agreement for DDA County Services for Columbia County residents and service recipients;
4. Coordinate the development of a comprehensive plan for Columbia County developmental disability services as required by WAC 388-850-020 to include a spending plan and annual service information forms;
5. Develop and issue a Request for Qualifications for service providers in Columbia County and contract for employment and day services for Columbia County residents and service recipients;
6. Perform annual evaluations of all sub-contractors and worksites; and
7. Submit an invoice, at least quarterly, to Columbia County for any overage in administration costs associated with administering the DDA Employment and Day Services contract for Columbia County residents and service recipients.

III. COMPENSATION

Columbia County will reimburse Walla Walla County Department of Community Health in an amount to be calculated on a monthly basis, for the services performed pursuant to this Agreement of the County Coordinator, administrative services and mileage reimbursement for travel to and from Columbia County based upon the current standard mileage reimbursement rate established by the Washington State Office of Financial Management. These services shall be billed to Columbia County only as administrative services are provided in excess of available revenue sources from the DDA County Services Agreement per the State allocation formula. The maximum amount per year shall be determined by an annual DDA budget analysis and review of the County Commissioners.

- IV. Notwithstanding any other terms of this Agreement, if sufficient funds are not appropriated or allocated for performance under this contract for any future fiscal period, the party for which the funds are not sufficiently appropriated or allocated will not be obligated to perform and/or make payment for amounts after the end of the fiscal period through which funds have been appropriated and allocated, unless authorized by county ordinance. No penalty or expense shall accrue to said party in the event this provision applies.
- V. Compliance With Laws: The parties shall comply with all applicable federal, state and local laws, rules and regulations in performing this Agreement.
- VI. Nondiscrimination: The parties, its assignees, delegates, or subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of race, color, creed, religion, national origin, age, sex, marital status, veteran status, or the presence of any disability.

VII. ADMINISTRATION

This Agreement will be administered by the Walla Walla County Department of Community Health Director.

VIII. INDEPENDENT CONTRACTOR

The services provided under this Agreement are those of an independent contractor. Employees of Walla Walla County are and will remain employees of Walla Walla County. Employees of Columbia County are and will remain employees of Columbia County. Each County retains the right and authority to train, educate, direct and supervise their respective employees and has no right or authority to do the same for the other party's employees.

IX. INDEMNIFICATION

Walla Walla County shall defend, protect and hold harmless Columbia County, its officials, employees, agents, contractors, and representatives, from and against all claims,

suits and/or other actions arising from any negligent or intentional act or omission of Walla Walla County, its officials, employees, agents, representatives, and/or authorized subcontractor(s) pursuant to this contract.

Columbia County shall defend, protect and hold harmless Walla Walla County from and against all claims, suits and/or other actions arising from any negligent or intentional act or omission of Columbia County, its officials, employees, agents, representatives, and/or authorized subcontractor(s) while performing this contract. Should a court of competent jurisdiction find that liability or damages of any type are caused by both parties, each party shall be responsible for each pro rata share of liability and/or damages.

X. AMENDMENT

Walla Walla County and Columbia County may mutually amend this Agreement. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind Walla Walla County and Columbia County.

XI. CHOICE OF LAW AND VENUE

This Agreement will be governed by the laws of the State of Washington, both as to interpretation and performance. Any action at law, suit in equity or other judicial proceeding for the enforcement of this agreement may be instituted only in a court of competent jurisdiction in the State of Washington, County of Walla Walla.

XII. INTEGRATION CLAUSE

This instrument embodies the whole Agreement of the parties. There are no promises, terms, conditions or obligations other than those contained in this agreement. This Agreement supersedes all previous communications, representations or agreements, either oral or written, between parties.

XIII. TERM AND TERMINATION

This Agreement shall be in effect until June 30, 2024, unless extended by mutual agreement. Either party may terminate this agreement by giving the other party at least thirty (30) days advance written notice. If this Agreement is so terminated, the terminating party shall be liable only for performance in accordance with the terms of this Agreement for performance rendered prior to the effective date of termination.

XIV. PROPERTY AND EQUIPMENT

Upon termination or non-renewal of this Agreement, all property purchased by Walla Walla County in furtherance of this Agreement shall remain the property of Walla Walla County and all property purchased by Columbia County in furtherance of this

Agreement shall remain the property of Columbia County. All property shall be returned to its owner upon termination or non-renewal of this Agreement.

XV. DISPUTES

In the event that a dispute arises under this Agreement, it will be resolved in the following manner: Columbia County and Walla Walla County will each individually appoint one member to a Dispute Board and jointly appoint a third member. The Dispute Board will evaluate the dispute and make a determination of the dispute. The determination of the Dispute Board will be final and binding on the parties hereto.

XVI. FILING

This Agreement will be posted on Walla Walla County and Columbia County's websites.

XIV. EFFECTIVE DATE

This Agreement will take effect when executed by the parties and will expire on June 30, 2024 unless terminated sooner or extended as provided herein.

Dated this ____ day of _____, 2019. Dated this ____ day of _____, 2019.

COLUMBIA COUNTY BOARD OF
COUNTY COMMISSIONERS

WALLA WALLA COUNTY BOARD OF
COUNTY COMMISSIONERS

Michael A. Talbott, Chair

Todd L. Kimball, Chair

Ryan R. Rundell, Commissioner

James K. Johnson, Commissioner

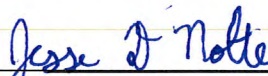
Charles L. Amerein, Commissioner

Gregory A. Tompkins, Commissioner

Diane L. Harris, Clerk of the Board

Dated this ____ day of _____, ____

Approved as to form only:



Jesse D. Nolte, Deputy Prosecuting Attorney



MEMO

Date: June 17th, 2019

Proposal ID: 2019 06-17 DCH-1

To: BOCC

From: Meghan DeBolt
Director, Community Health

Intent – Obtain BOCC approval to recommend funding and award contracts for services under the 0.1% Treatment Tax and Ad Valorem Property Tax,

Topic – Funding Recommendations for 2019-20 School Based Behavioral Health RFP

Summary

Community Health issued competitive Request for Proposal (RFP) on June 1, 2018 for Behavioral Health funds consisting of 0.1% sales and use tax and Ad Valorem property taxes for services to be rendered in 2019 and 2020. The fund definitions and scope of allowable funding are defined by "Request for Proposal Narrative" and RCW 82.14.460 and Walla Walla County Ordinance 398 and 453.

It was recommended and approved by the BOCC to carve out funding for School Based Behavioral Health Services to be awarded in the summer of 2019 once a strategic effort was made to engage Walla Walla Public Schools (WWPS), and other partners, to determine what services are needed on site at schools. From the fall of 2018 through early 2019, DCH met with several stakeholders and determined WWPS needed the following services onsite:

Provide evidence-based behavioral health services to Walla Walla Public Schools.

An example of possible FTE allocation could be as follows:

- 3.0 FTE MSW for Elementary Schools (Blue Ridge, Berny, Edison, Green Park, Prospect Point, and Sharpstein)
- 2.0 FTE for Middle School (Garrison and Pioneer)
- 3.0 FTE for High Schools (Lincoln, Opportunity, and Walla Walla High School)
- Total of 8.0 FTE MSW
 - Must have WA State License
 - Must be credentialed with all necessary insurance companies, or the ability to do so before September 1, 2019
 - Preferably LICSWs

In addition to providing direct services, each FTE will be required to serve as part of the campus behavioral health continuum of care.

Community Health issued competitive Request for Proposal (RFP) on April 5th, 2019 with proposals due May 3rd by 5:00 p.m. Two proposals were received and were reviewed and scored by WWPS and the Community Health Advisory Board Behavioral Health Scoring Committee consisting of individuals experienced in areas of mental health and substance use disorders and familiar with the impact of these disorders in Walla Walla County. Objective criteria were scored with a numerical rating and final rankings and recommendations were made combining the numerical ranking along with priorities for funding and determination of community impact.

WWPS Scoring Committee:

Maria Garcia, Principal
Alison Kimball, Councilor
Angie Gardia, Councilor
Kristen Duede, Mental Health Specialist

Behavioral Health Scoring Committee:

Craig Volwiler, Community Health Advisory Board
Doug Logan, Community Health Advisory Board
Craig Richards, Community Health Advisory Board
Dewann Bach, Community Health Advisory Board
Everett Maroon, Community Health Advisory Board Finance Committee and Blur
Mountain Heart to Heart
Jon Casetto, JJC

Detailed review and recommendations were reviewed with the Community Health Advisory Board (CHAB) on June 3rd, 2019. Seven (7) of the eleven (11) members of the CHAB participated in the meeting and voted unanimously to support the recommendations of the WWPS Scoring Team and the Behavioral Health Scoring Committee.

Cost

\$230,000 over the period of July 1, 2019 through December 31, 2020.

Funding

Funds are currently budgeted and allocated for Community Based Services for the 2019/20 fiscal years.

Alternatives Considered

N/A

Acquisition Method

Formal Service Agreements will be issued per County with performance-based measures defined for each contract.

Security

N/A

Access

N/A

Risk

N/A

Benefits

The benefits of funding of the proposal will result in expansion of treatment and services to youth and young adults who attend WWPS who are in need of, or will benefit from, the delivery of mental health and/or substance abuse disorder treatments and services.

Conclusion/Recommendation

Recommend the Walla Walla County Board of County Commissioners approve the recommendations for funding as outlined by the 2019-20 School Based Behavioral Health Services Allocation Recommendations based on the work of the WWPS Scoring Committee and the Behavioral Health Scoring Committee.

Submitted By

Meghan DeBolt DCH 6/17/19

Name Department Date

Name Department Date

Disposition

____ Approved

____ Approved with modifications

____ Needs follow up information

____ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

___ Modification

___ Follow Up



**WALLA WALLA COUNTY
DEPARTMENT OF
COMMUNITY HEALTH**

**Walla Walla County Department of Community Health
School Based Behavioral Health Services
RFP Scoring Committee**

**School Based Behavioral Health Services
RFP Funding Recommendations
May 31, 2019**

Funding Available: \$230,000

Funding Priorities: Provide evidence-based behavioral health services to Walla Walla Public Schools. An example of possible FTE allocation could be as follows, however, this FTE allocation is not required for funding proposals.

- 3.0 FTE MSW for Elementary Schools (Blue Ridge, Berny, Edison, Green Park, Prospect Point, and Sharpstein)
- 2.0 FTE for Middle School (Garrison and Pioneer)
- 3.0 FTE for High Schools (Lincoln, Opportunity, and Walla Walla High School)
- Total of 8.0 FTE MSW
 - Must have WA State License
 - Must be credentialed with all necessary insurance companies, or the ability to do so before September 1, 2019
 - Preferably LICSWs
- In addition to providing direct services, each FTE will be required to serve as part of the campus behavioral health continuum of care.:

Proposals –

- The Health Center - \$230,000
 - 8.0 FTE Therapists, all MSW, not all Licensed
 - Contracted/Credentialed with 4 insurance companies, working on others
 - Funding supplemented by large contract with Greater Columbia Accountable Community of Health
 - Strong relationship with WWPS, need to refine referrals and coordination of care
- Comprehensive Health Care - \$241,000
 - 1.5 FTE Behavioral Health Consultant, all MSW, highly trained, and connected to LICSWs
 - Contracts/Credentials with all MCOs and paneled with several private insurers
 - Funding is a stretch and no additional funding to supplement
 - Good relationship with WWPS, will plan to continue current level of services

Scoring detail on next page.

Discussion

- THC: Fund in full.
 - More financial underpinning the proposal, posture of readiness, initial integration into the schools is there.
 - Changes from pervious funding- will ONLY fund therapist time and indirect rate. Will monitor progress be setting clear, measurable metrics for success which will be identified during the



**WALLA WALLA COUNTY
DEPARTMENT OF
COMMUNITY HEALTH**

**Walla Walla County Department of Community Health
School Based Behavioral Health Services
RFP Scoring Committee**

planning stage. There will also be a detailed MOU with WWPS and THC that outlines roles and responsibilities.

- Concerns: capacity and organizational issues
- CHC: Deny funding.
 - Does not provide on-site therapy, which is what WWPS would like at this time.

CHAB Scoring Committee

						Sum	Avg Score
The Health Center							
Budget and Narrative	8	8	6	8	8	38	7.6
Community Outreach and Collaborative Partnerships	7	7	10	10	9	43	8.6
Project Design and Effectiveness	19	15	22	19	20	95	19
Project Goals and Outcomes	16	15	17	14	16	78	15.6
							50.8

WWPS Scoring Committee

					Sum	Avg Score
	7	6	6	5	24	6
	5	5	5	4	19	4.75
	7	7	5	2	21	5.25
	8	7	4	2	21	5.25
						21.25

						Sum	Avg Score
Comprehensive Health Care							
Budget and Narrative	7		10	8	8	40	8
Community Outreach and Collaborative Partnerships	8	7	7	7	8	37	7.4
Project Design and Effectiveness	22	23	22	15	20	102	20.4
Project Goals and Outcomes	18	18	17	17	10	84	16.8
							52.6

					Sum	Avg Score
	7	6	6	5	24	6
	7	7	5	2	21	5.25
	6	6	5	1	18	4.5
	7	7	1	2	19	4.75
						21.25



MEMO

Date: June 17th, 2019

Proposal ID: 2019 06-17 DCH-2

To: BOCC

From: Meghan M. DeBolt, MPH/MBA
Administrator

Intent – Gain BOCC approval to create a Youth Engagement position

Topic – Anchor Community Initiative Funding for Coordinator, Program Coordinator – Youth Engagement

Summary

In 2018, Walla Walla was selected as one of four Anchor Communities in Washington State. As an Anchor Community, Walla Walla receives technical assistance from A Way Home Washington to strategize, align data, coordinate a system, and implement programs to end youth homelessness by 2022. In addition, through the 2019 legislature, \$4 million was allocated to Anchor Communities for the 2019/20 biennium for various evidence based homeless approaches, with \$1M of that set aside for Walla Walla. Locally, Blue Mountain Action Council applied to the Department of Commerce for our community in May 2019 and will expect to hear back in mid-June.

As an Anchor Community, we are required to follow the Anchor Community Initiative (ACI) 'guide book' and work through several system level improvements. This is a large amount of work and the ACI has set aside \$50,000 a year over three years to fund a local Coordinator to organize and lead this work. Locally, we have a Core Team who meets bi-weekly to work through the 'guide book'. At a May Core Team meeting we discussed the Coordinator position with A Way Home Washington, where the funding comes from, what the position is required to do and where it should be housed. The Core Team concluded that the Coordinator should be housed with the Department of Community Health, since our role is largely systems coordination and oversight.

A full-time coordinator position at the County would be a Range 5. Looking at the position description A Way Home Washington sent for the Coordinator, it is in line with our Traffic Safety Coordinator position which is a Range 5 and in 2019 will cost approximately \$74,000, with salary and benefits. This leaves a \$24,000 gap in funding for the position.

After talking to other communities about how they are using \$50,000/\$150,000, DCH has determined that we can fill the gap by writing the Coordinator into our Coordinated Homeless Housing Grant that we will renew in July 2019. We have talked with Commerce about this and they support our approach as well.

This position will be limited duration and dependent on grant funding. It will not require Current Expense funds.

DCH will also look at funding from other sources or organizations who have a focus on youth homelessness or outreach such as: local document recording fees, Providence St. Mary's Medical Center Community Benefit Fund (youth homelessness and the ACI are a top priority), Blue Mountain Community Foundation (they are looking to see how they can help end homelessness) and potentially other private funding.

Cost

Assuming a July start date (will likely be later in July):

Costs	
2019	\$ 35,114.13
2020	\$ 74,412.86
2021	\$ 78,910.62

Total cost for 2019-2021 is \$188,437.62.

2022 and ongoing – TBD, dependent on funding

Funding

The position will be housed, preferably, in our 112 fund, as this is where I would like all staff to be housed as it is much easier for our accounting team and makes more sense from a big picture budget stand point. However, we could house in 119.

	Revenue	
2019	ACI	\$ 50,000.00
	CHG	\$ 12,000.00
2020	ACI	\$ 50,000.00
	CHG	\$ 25,000.00
2021	ACI	\$ 50,000.00
	CHG	\$ 29,000.00
Total		\$ 216,000.00

Total funding from ACI will be \$150,000 for the position. Even if we only receive \$25,000 for 2019, since we are half way through the year, we will still come out with a wash for funding (\$191,000). We will then use our CHG grant, as approved by Commerce, to fill the funding gap (as with other private revenue we seek). In the future, if this is a priority for our community, we can allocate local document recording fees as well.

Alternatives Considered

Do not house the position.

Acquisition Method

N/A

Security

N/A

Access

N/A

Risk

Do not house the position and risk putting the ACI at stake, as there is no other organization that has stepped up.

Benefits

Hosting this position will further show the County and DCHs commitment to creating a safe, healthy, and thriving community. We are well aligned to house the position and create positive change in our homeless system of care for youth – and aligned to end youth homelessness by 2022, if not sooner.

Conclusion/Recommendation

Recommend that the BOCC approve the Director's recommendation to create the Youth Engagement Program Coordinator position at a Range 5.

Submitted By

Disposition

Meghan DeBolt, DCH

____ Approved

Name Department Date

____ Approved with modifications

____ Needs follow up information

Name Department Date

____ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

____ Modification

____ Follow Up

11:30

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00

RECESS

a) Public Hearing:

- 1) To consider proposed Amendment submitted by Walla Walla County to Title 3, Chapter 3.08, Walla Walla County Code, Amending the land development application fees, for the purpose of recovering some portion of the processing cost of zoning, platting, and other land use and development related permit applications

b) Possible action/direction re above**c) Department update and miscellaneous**



WALLA WALLA COUNTY

Community Development Department

310 W. Poplar, Suite 200 • Walla Walla, WA 99362-2865

To: Board of County Commissioners
From: Tom Glover, Community Development Director
Hearing Date: June 17, 2019
Date Prepared: June 3, 2019

Re: Public Hearing to receive comment regarding proposed revisions to Walla Walla County Code Title 3, Chapter 3.08 – Land Development Application Fees (ZCA19-001)

Background

Title 3, Chapter 3.08 of the Walla Walla County Code contains the set of land development application fees the County charges customers for processing their applications. The last time these fees were adjusted was in 2007.

Staff Conclusion

Based on the analysis conducted by the Community Development Department (CDD) staff, as presented in three workshops with the Board of County Commissioners, CDD staff concludes that the proposed amendments to the Land Development Application Fees (ZCA19-001) are to be recommended at 50% of the actual costs of processing land use development applications.

Staff Recommendation

Staff recommends that the proposed amendments, docket number ZCA19-001, be considered for approval by the Board of County Commissioners.

Recommended Motion

"I move that the Walla Walla County Board of Commissioners concur with the findings of fact and conclusion of law in docket number ZCA19-001 and request that the Community Development Department and Prosecuting Attorney's Office prepare an ordinance for approval.

Attachments

1. Proposed Land Development Application Fees - Walla Walla County Code, Chapter 3.08.
2. Schedule A – Staff Costs.
3. Schedule B – Overhead.
4. Land Development Processing Costs.

Analysis and Summary of the Proposal

Attached, for your review, is a summary of the land use planning application fees the County currently charges, that also includes a recommendation for an amended fee schedule. Currently there are 38 types of land use applications listed in Chapter 3.08, but two of them have no fees established. As well, staff is proposing to remove four application types (with fees) which are no longer relevant or are covered by another fee. This proposal also includes 15 application types existing now in the code which are not in the fee schedule. The new application types listed are recommended for inclusion in the fee schedule because the application type has not previously been included in the fee schedule.

Because the fee schedule is set pursuant to RCW 36.32.100 any change to the schedule first requires a public hearing. Typically, before scheduling a public hearing for a code amendment, staff provides the Board of County Commissioners with the opportunity to ask questions and review the information in an informal workshop format. To date, three public workshops have been held with the Board.

A number of things have changed since the land use fee schedule was last adopted in 2007. These changes include:

- A new Comprehensive Plan and implementing development regulations (updated again in 2018, pending approval).
- Purchase of a computerized permit application and tracking program (TRAKiT).
- Department staff are no longer responsible for overseeing the recording of application documents; the applicant is responsible for that step.
- The Department maintains a more robust website where all public notices and materials for meetings are posted.
- Department staff no longer mails hard copies of the materials for review by the County's Hearing Examiner; materials are transmitted electronically in advance of the meeting and a hard copy is provided at the meeting.
- Through the 2007 development regulations update the County established an annual docketing process to better control the Comprehensive Plan and development regulations amendment process, and to offer that opportunity to the public along with a reasonable expectation of process and timeline.
- The County has updated its Shorelines Master Program and Critical Areas regulations according to the requirements of the State's Growth Management Act. The complexity of review has increased.

Items Removed in the Draft Amended Fee Schedule

What fees are going away?

1. Change in Non-Conforming Use: There is no application for this. The only changes allowed for non-conforming uses under WWCC Chapter 17.36 are minor and reviewed through other processes.
2. Administrative Conditional Use Permit (C.U.P.) Extension Request: Minimal staff review required. Only one extension is allowed, for one year (WWCC 17.40.025).
3. One-time cluster segregation: One-time land divisions (WWCC 17.31.070) processed through the short plat process, no separate application required.

New Items (adoption of new/updated regulations) where there is no existing fee, but the activity requires staff time for review, or there is a current application requirement:

1. Reconsideration of Hearing Examiner Decision
2. Binding Site Plan, Alteration
3. Binding Site Plan, Minor Revision
4. Final Plat Alteration (Type 3 - Hearing Examiner)
5. Floodplain Permit
6. Type 2 Home Occupation
7. Preliminary Plat, Major Revision
8. Preliminary Plat, Minor Revision
9. Shoreline (Fish) Exemption
10. Shoreline Conditional Use Permit
11. Shoreline Variance

12. Final Short Plat, Alteration
13. Short Plat Affidavit of Correction
14. Variance – Administrative – Side/rear yard adjustment
15. Winery/Brewery Permit

Revised Existing Application Fees (existing, but fee structure is changed):

1. Legal Lot Determination: changed from hourly cost to fixed fee.
2. Preliminary Plat, 16 to 50 lots: change from fixed fee plus additional cost per lot, to a single fixed fee.

Assumptions

- The Land Use Application Fee Schedule has not been updated since 2007 (12 years ago);
- The analysis of staff hourly cost figures includes a breakdown for each employee by salary and benefits (medical, dental, vision, retirement, social security, and industrial insurance);
- Hourly staff costs also includes a figure for overhead (costs for materials/supplies, consultant fees, training, land use hearings, office equipment, operating rentals and leases, and other capital expenditures): 35% of total cost of employees (2019 approved budget: \$209,550/\$866,129);
- Fee structure can be amended each year to reflect changes in the cost of staff (salary plus benefits), as well as added or reduced overhead costs.
- In the few instances where 50% of actual cost is equal to, or less than the current fee, the full actual cost is proposed.
- Used 2019 staff salaries and benefit costs, and 2019 overhead costs based on the approved 2019 budget.

Cost-saving Measures

- Services provided at no cost: Pre-application meetings and code interpretations.
- Overhead Costs: does not include the cost of the Code Compliance Officer's time enforcing land use violations.
- There are nine staff members within the Department, but only ½ (50%) are heavily involved in the processing/review of land use applications. Schedule B – Overhead breaks down the percent share of costs to arrive at a total cost for overhead for only the following staff positions:
 - Director
 - Principal Planner
 - Associate Planner
 - Permit Coordinator
- Proposed fee is suggested at 50% of actual cost now. Imposing 100% of actual cost would be too much of a burden to the public. Staff recommendation is to then increase the fees by not more than 10% per year (new costs for staff and overhead).
- Often, more staff members participate in the pre-application meeting team than what was used to calculate the cost of the meeting. What is shown are the mandatory attendees (ex: Director and Principal Planner).
- Minimized Director's cost in reviews (often reviews are broken over multiple meetings, email and phone communications, etc.).
- For any permit that requires a renewal fee staff recommends we keep the fee at current cost.

Other Changes

- For consistency across the board, staff suggests extending the existing Technology Fee of 3% to all land use permit applications (currently applies only building permit applications) at the time the new fee structure is adopted.
- Remove the \$500 application fee in Chapter 17.31 of the WWCC.
- Amend County Code so that for any application requiring a public notice be published in a local newspaper, that the applicant pay the cost of that publication directly to the newspaper. It should be noted that the cost of publication varies by application for a couple of reasons so not all applicants would be paying the same amount.
 - Cost of publication varies by paper.
 - Cost of publication can sometimes vary depending on the day of week it's published on.
 - The length of notices varies based on the type of application and review, and the complexity of a project. The longer the notice, the higher the publication cost. A Notice of Application for a SEPA exempt short plat is shorter than the Notice of Application issued for short plat that is subject to SEPA review.
 - Sometimes we are able to combine notices (e.g. a combined Notice of Application and Public Hearing), which would result in reduced publication costs for some applicants, but not all.
 - With the proposed changes to noticing including in the 2018 Periodic Update the requirement will generally be that publication is done in one paper, the official gazette (currently the UB). But if the location of the proposal is outside the primary circulation area for the official gazette, then a second paper will also be used. So, for example, an applicant in the Walla Walla/College Place area will only have to pay the cost to publish in the UB, whereas an applicant in Burbank will have to pay the cost to publish in the UB plus the cost to also publish in the Tri-City Herald.

Findings of Fact

1. The land development fees have not been updated since 2007.
2. The current land development fees do not compensate the County for its processing of applications.
3. The analysis is based on current staff costs (Schedule A), the cost of overhead (Schedule B), and the cost for processing each type of land use application (Land Development Application Processing Costs).
4. The Board of County Commissioners held three public workshops on this proposal:
 - February 11, 2019
 - April 2, 2019
 - April 15, 2019
5. Resolution No. 19-140 signed by the Board of County Commissioners on May 28, 2019 set the date and time of the Public Hearing for June 17, 2019 beginning at 1:30 p.m.
6. A Notice of Public Hearing was issued May 30, 2019.
 - Copy sent by e-mail to interested parties on May 30, 2019;
 - Published in the Tri-City Herald on May 31, 2019;
 - Published on the Community Development Department webpage on May 31, 2019;
 - Published in the Walla Walla Union Bulletin on June 2, 2019; and published in The Times on June 6, 2019.

Conclusion of Law

1. The proposed fee schedule assures that the County is compensating for costs associated with land use development application review at 50% of actual cost of staff review (labor costs plus overhead).
2. The proposed fees are not charging applicants more than the costs of reviewing and processing applications, and preparing detailed statements as required by Chapter 43.21C RCW.

Land Development Application Fees - Walla Walla County Code, Chapter 3.08

Application Type	Number of Applications Applied for in 2017	Current Fees	Total Revenue Received in 2017	Calc'd Cost	Revenue Estimate based on 2017 data	Proposed Fee	% Change	Revenue Estimate based on proposed fee	Kittitas County	Yakima County	Benton County	Chelan County	Lewis County	City of Walla Walla
1 Accessory Dwelling Unit	10	\$190	\$1,900	\$302	\$3,019	\$285	50%	\$2,850	\$1,410	\$485				\$45
2 Appeal of Administrative Decision	2	\$665	\$1,330	\$1,504	\$3,007	\$998	50%	\$1,995	\$1,400	\$1,255	\$700	\$520	\$450	
3 Appeal of Hearing Examiner Decision	0	\$380	\$0	\$532	\$0	\$532	40%	\$0	\$1,400	\$850	\$700			
4 Reconsideration of Hearing Examiner Decision	1	New Fee	NA	\$1,490	\$1,490	\$745	N/A	\$745			\$700	\$420		
5 Binding Site Plan	0	\$475	\$0	\$982	\$0	\$713	50%	\$0	\$1,860	\$2,795		\$890	\$2,700	\$560
6 Binding Site Plan	0	New Fee	\$0	\$963	\$0	\$482	N/A	\$0		\$1,060		\$420	\$2,700	
7 Alteration Binding Site Plan, Minor	1	New Fee	NA	\$733	\$733	\$367	N/A	\$367		\$485				
8 Revision Boundary Line	19	\$190	\$3,610	\$538	\$10,216	\$285	50%	\$5,415	\$730	\$785	\$100	\$350	\$375	\$100
9 Adjustment	4	No Fee Assigned	NA	NA	NA	No Fee Assigned	No Fee Assigned	No Fee Assigned	\$740	\$870	No fee	\$575		
10 Code Interpretation Comp. Plan Amendment: Final	7	\$2,500	\$17,500	\$10,282	\$71,974	\$3,750	50%	\$26,250	\$3,170	No fee	\$2,000	\$1,560	\$2,700	\$2,810
11 Docket Review Comp. Plan Amendment: Preliminary Docket	1	\$500	\$500	\$500	\$500	\$500	0%	\$500						
12 Review, DENIED	3	\$950	\$2,850	\$2,939	\$8,816	\$1,425	50%	\$4,275	\$3,760	\$1,925	\$700	\$1,355		\$610

Land Development Application Fees - Walla Walla County Code, Chapter 3.08

Application Type	Number of Applications Applied for in 2017	Current Fees	Total Revenue Received in 2017	Calc'd Cost	Revenue Estimate based on 2017 data	Proposed Fee	% Change	Revenue Estimate based on proposed fee	Kittitas County	Yakima County	Benton County	Chelan County	Lewis County	City of Walla Walla
Conditional Use Permit - Amendment/Extension -														
13 Hearing Examiner	1	\$950	\$950	\$2,554	\$2,554	\$1,425	50%	\$1,425	\$2,780	\$1,350		\$625		
Coordinated Water System Plan		No Fee Assigned	NA	NA	NA	No Fee Assigned	No Fee Assigned	No Fee Assigned						
14 Amendment	1		NA	NA	NA									
15 Critical Areas Permit Development	22	\$95	\$2,090	\$653	\$14,363	\$143	50%	\$3,135		\$1,925	\$100	\$210		\$45
16 Agreement Environmental Impact	0	\$475	\$0	\$3,383	\$0	\$713	50%	\$0	\$780	\$1,350				
17 Statement	0	Actual Cost	NA	NA	NA	Actual Cost	0%	Actual Cost			\$1,500	\$1,040	\$4,750	
18 Final Plat	0	\$380	\$0	\$818	\$0	\$570	50%	\$0	\$940	\$675		\$315	\$2,550	\$1,245
19 Final Plat Alteration	1	New Fee	NA	\$2,685	\$2,685	\$1,343	N/A	\$1,343	\$4,840	\$870				
20 Flood Plain Permit Home Occupation -	0	New Fee	NA	\$625	\$0	\$313	N/A	\$0			\$700		\$45	
21 Type 1 Home Occupation -	7	\$95	\$665	\$384	\$2,689	\$143	50%	\$998		\$485	\$100			\$45
22 Type 2	3	New Fee	NA	\$658	\$1,975	\$329.12	N/A	\$987		\$1,925				\$65
23 Innocent Purchaser	0	\$190	\$0	\$899	\$0	\$285	50%	\$0						
24 Large Lot Subdivision	0	\$475	\$0	\$982	\$0	\$713	50%	\$0	\$1,900	\$1,925			\$2,485	
25 Legal Lot Determination Pre-Application	2	\$45/hr.	\$90	\$566	\$1,132	\$283	N/A	\$566		\$485		\$400		
27 Meeting Preliminary Plat: 15	29	No Fee Assigned	NA	NA	NA	No Fee Assigned	N/A	No Fee Assigned	\$520	No fee		\$210		
28 lots or less* Preliminary Plat: 16 to	1	\$950	\$950	\$3,168	\$3,168	\$1,425	50%	\$1,425	\$4,460	\$5,195	\$1,250		\$5,800	\$560
29 50 lots*	0	\$950 + \$25 per lot	\$0	\$3,411	\$0	\$1,705	N/A	\$0	\$4,460	\$5,195	\$1,250	\$1,455	\$3,335	\$1,120

Land Development Application Fees - Walla Walla County Code, Chapter 3.08

Application Type	Number of Applications Applied for in 2017	Current Fees	Total Revenue Received in 2017	Calc'd Cost	Revenue Estimate based on 2017 data	Proposed Fee	% Change	Revenue Estimate based on proposed fee	Kittitas County	Yakima County	Benton County	Chelan County	Lewis County	City of Walla Walla
Preliminary Plat Major														
30 Revision	0	New Fee	NA	\$2,685	New Fee	\$1,343	N/A	\$0	\$4,840	\$970	\$350	\$650		
Preliminary Subdivision -														
31 Minor	0	New Fee	NA	\$733	New Fee	\$367	N/A	\$0	\$1,925	\$150				
Preliminary Plat/Planned Unit														
32 Development Quarry in designated	0	\$950	\$0	\$3,208	\$0	\$1,425	50%	\$0	\$4,910	\$5,195	\$1,000	\$1,040	\$9,000	
33 mineral lands	0	\$285	\$0	\$607	\$0	\$428	50%	\$0	\$1,925					
Rezone - Site														
34 Specific/Area-wide	8	\$950	\$7,600	\$3,197	\$25,577	\$1,425	50%	\$11,400	\$4,910	\$1,255	\$900			\$505
35 Shoreline Exemption	0	\$95	\$0	\$615	\$0	\$143	50%	\$0	\$540	\$675	\$100	\$260	\$100	
Shoreline (Fish)														
### Exemption	4	New Fee	NA	\$615	New Fee	\$308	N/A	\$1,230						
Shoreline Management														
Substantial														
37 Development Permit	0	\$950	\$0	\$3,315	\$0	\$1,425	50%	\$0	\$2,150	\$3,270	\$300	\$950	\$1,385	\$505
38 Shoreline C.U.P.	0	New Fee	NA	\$3,315	New Fee	\$1,657	N/A	\$0	\$3,450	\$3,270	\$800	\$950	\$3,300	
39 Shoreline Variance	0	New Fee	NA	\$3,315	New Fee	\$1,657	N/A	\$0	\$3,500	\$3,270		\$950	\$3,300	
40 Short Plat	11	\$475	\$5,225	\$982	\$10,800	\$713	50%	\$7,838	\$2,100	\$1,545	\$350	\$675	\$2,485	\$445
SEPA Checklist - Short														
41 Plat	4	New Fee	NA	\$534	New Fee	\$267	N/A	\$1,068		\$295			\$850	\$190
Final Short Plat														
42 Alteration	1	New Fee	NA	\$963	New Fee	\$482	N/A	\$482	\$2,300	\$1,060		\$420	\$1,000	
Short Plat Affidavit of														
43 Correction	1	New Fee	NA	\$733	New Fee	\$367	N/A	\$367		\$870				
Site Development														
44 Permit	1	\$380	\$0	\$1,026	\$1,026	\$570	50%	\$570		\$870			\$4,500	\$395

Land Development Application Fees - Walla Walla County Code, Chapter 3.08

Application Type	Number of Applications Applied for in 2017	Current Fees	Total Revenue Received in 2017	Calc'd Cost	Revenue Estimate based on 2017 data	Proposed Fee	% Change	Revenue Estimate based on proposed fee	Kittitas County	Yakima County	Benton County	Chelan County	Lewis County	City of Walla Walla
Temporary Mobile Home Placement														
45 (medical hardship) Variance - Hearing	0	\$95	\$0	\$384	\$0	\$143	50%	\$0		\$870	\$100			
46 Examiner Variance -	1	\$950	\$950	\$2,586	\$2,586	\$1,425	50%	\$1,425	\$1,800	\$1,545		\$885	\$2,100	\$610
47 Administrative Variance - Administrative - Side and Rear Yard	6	\$285	\$1,710	\$526	\$3,157	\$428	50%	\$2,565		\$1,060			\$170	\$45
48 Adjustment	2	New Fee	NA	\$554	New Fee	\$277	N/A	\$554		\$870	\$700		\$280	
49 Winery/Brewery Permit Zoning Code Text	6	New Fee	NA	\$630	New Fee	\$315	N/A	\$1,889		\$1,925				
50 Amendment	5	\$950	\$4,750	\$7,200	\$36,002	\$1,425	50%	\$7,125		No fee	\$700	\$1,040	\$2,700	\$650
All Other Development Applications (ex: SEPA Only)	24	\$380	\$9,120	\$1,386	\$33,272	\$570	50%	\$13,680	\$600	\$295	\$300	\$190	\$850	\$190
Subtotal			\$61,790	\$80,663	\$240,742			\$102,467	\$66,250	\$64,850	\$15,550	\$18,355	\$59,910	\$10,740
52 Technology Fee				3%	\$7,222			\$3,074						
Total					\$247,964			\$105,541						
53 Renewal Fee					\$35									

Schedule A - Staff Costs

Staff	Base Salary	Base Hourly Wage	Benefits per hour	Employee Cost	Subtotal	Overhead (@ 35% of subtotal)	Total Annual Cost/Year	Total Hourly Cost
Director	\$107,004	\$51.44	\$17.70	\$69.14	\$143,820	\$50,337	\$194,157	\$93.34
Principal Planner	\$91,134	\$43.81	\$16.14	\$59.95	\$124,700	\$43,645	\$168,345	\$80.93
Associate Planner	\$57,747	\$27.76	\$12.85	\$40.61	\$84,475	\$29,566	\$114,042	\$54.83
Permit Coordinator	\$56,112	\$26.98	\$12.69	\$39.67	\$82,505	\$28,877	\$111,382	\$53.55
Total	\$311,997				\$435,500		\$587,926	

Schedule B - Overhead

Item/Personnel	Expense	Share	Actual
ADMINISTRATIVE ASSISTANT	\$45,609.00	50%	\$22,805
PLANNING COMMISSION	\$3,480	100%	\$3,480
OFFICE & OPERATING SUPPLIES	\$6,500	50%	\$3,250
OFFICE & OPERATING SUPPLIES-PC	\$800	50%	\$400
OFFICE & OPERATING SUPPLIES-TECH EQUIP	\$3,500	50%	\$1,750
SMALL TOOLS/MINOR EQUIPMENT	\$1,000	50%	\$500
PROFESSIONAL SERVICES	\$50,000	100%	\$50,000
PROFESSIONAL SERVICES-LAND HEARINGS	\$23,500	100%	\$23,500
INTERFUND PROFESSIONAL SERVICES (TECH)	\$12,250	50%	\$6,125
COMMUNICATIONS	\$500	50%	\$250
CELL PHONE CHARGES	\$5,000	50%	\$2,500
TRAVEL	\$7,000	50%	\$3,500
ADVERTISING	\$10,000	100%	\$10,000
OPERATING RENTALS & LEASES (PRINTER & POSTAGE)	\$4,500	50%	\$2,250
INTERFUND OPERATING RENTALS & LEASES (CARS)	\$21,000	13%	\$2,625
REPAIRS & MAINTANCE-	\$3,000	50%	\$1,500
PERMIT TRACKING SOFTWARE	\$23,500	50%	\$11,750
MISCELLANEOUS	\$5,000	50%	\$2,500
PERMIT REFUND	\$1,500	50%	\$750
MEMBERSHIPS & DUES	\$6,000	50%	\$3,000
Total	\$233,639		\$152,435
Notes:			
1. Based on approved 2019 budget			

File Name: Overhead Dev Fees 2019

TG 01/11/19

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Appeal of an Administrative Decision
(e.g. Type 1, Type 2, SEPA, code interpretations)

Tasks	Aver. Time/hr.	Staff	Staff Cost Per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	PP	80.93	40.47
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Hearing Examiner Public Hearing				
a. Prepare hearing notice	0.5	PP	80.93	40.47
b. Prepare staff report/cover memo	2.0	PP	80.93	161.86
c. Director's review	0.5	DR	93.34	46.67
d. Prepare packets for hearing (incl., exhibits, make copies)	1.0	PP	80.93	80.93
e. Present staff report with exhibits at hearing	1.0	PP	80.93	80.93
f. Hearing Examiner Fee: \$200 per case		HE		200.00
g. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
h. Writing decisions/recommendations	2.0	HE	175.00	350.00
4. Make necessary copies, mail decision and TRAKiT documentation	1.0	PP	80.93	80.93
5. Postage and supplies				10.00
Total				1,503.56
Current fee				665.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 5 - Final Plat

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	PP	80.93	40.47
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Route referral	0.5	PP	80.93	40.47
c. Discussions with surveyor and applicant	0.5	PP	80.93	40.47
4. Ensure that all plat conditions have been met and review other misc. issues that emerged.	2.0	PP	80.93	161.86
5. Director's review of misc. issues	0.5	DR	93.34	46.67
6. Make necessary copies; receive mylars, final signature approval.	1.0	PP	80.93	80.93
7. BoCC Approval				
a. Prepare staff report	1.0	PP	80.93	80.93
b. Director's review	0.5	DR	93.34	46.67
c. Prepare BoCC packet (exhibits, copies)	1.0	PP	80.93	80.93
d. Present report at BoCC meeting	0.5	PP	80.93	40.47
8. Prepare and mail notice of decision, TRAKit documentation	1.0	PP	80.93	80.93
9. Postage and supplies				10.00
Total				818.02
Current fee				380.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 5 - Appeal of Hearing Examiner Decision (site-specific rezones only)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.3	PP	80.93	20.23
	0.3	DR	93.34	23.34
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
a. Verify completeness of application	0.5	PP	80.93	40.47
3. BoCC Public Hearing				
a. Prepare hearing notice	0.5	PP	80.93	40.47
b. Prepare cover memo	1.5	PP	80.93	121.40
c. Director's review	0.5	DR	93.34	46.67
d. Prepare packet (exhibits, copies)	1.0	PP	80.93	80.93
e. Present report at hearing	0.5	PP	80.93	40.47
4. Make necessary copies, mail decision and TRAKiT documentation	1.0	PP	80.93	80.93
5. Postage and supplies				10.00
Total				531.66
Current fee				380.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - Administrative Variance

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	ASP	54.83	27.42
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral/notice	0.5	ASP	54.83	27.42
d. Issue notice (copies/labels/notice) - NOA (posting, mailing)	2.5	ASP	54.83	137.08
4. Background research (site visit, review prior actions, meet with applicant/surveyor/owner)	2.0	ASP	54.83	109.66
5. Staff Report/Decision writing and follow-up	1.0	ASP	54.83	54.83
6. Director's review	0.3	DR	93.34	23.34
7. Make necessary copies, mail decision, TRAKiT documentation	1.0	ASP	54.83	54.83
8. Postage and supplies				10.00
Total				526.17
Current fee				285.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Accessory Dwelling Unit

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	ASP	54.83	27.42
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of completion/application	0.5	ASP	54.83	27.42
4. Background research (site visit, review prior actions, meet with applicant/surveyor/owner)	1.0	ASP	54.83	54.83
5. Staff Report/Decision writing	1.0	ASP	54.83	54.83
5. Director's review	0.3	DR	93.34	23.34
6. Make necessary copies, prepare decision, TRAKIT documentation	1.0	ASP	54.83	54.83
7. Postage and supplies				5.00
Total				301.85
Current fee				190.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 4 - Zoning Code Text Amendment and Rezone
 (Area-wide, or site-specific through annual amendment process)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	DR	93.34	93.34
	1.0	PP	80.93	80.93
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Completeness determination:				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
4. Background research (review prior actions, meet with applicant, review conflicts/other corrections and concurrency with other parts of the code, discuss with staff, review against policy)	8.0	PP	80.93	647.44
	5.0	DR	93.34	466.70
5. GIS/Map updates, TRAKIT documentation, website updates	5.0	PP	80.93	404.65
6. Planning Commission meetings (x2) 2 Workshops:				
a. Write staff report for Planning Commission	0.5	DR	93.34	46.67
	1.0	PP	80.93	80.93
b. Prepare packets (exhibits, copies, distribution)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66
c. Present staff report at meeting/answer questions	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
7. Send notice to the State Dept. of Commerce	2.0	PP	80.93	161.86

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 4 - Zoning Code Text Amendment and Rezone
(Area-wide, or site-specific through annual amendment process)

8. Conduct public Informational meeting (prep & attendance)	0.5	DR	93.34	46.67
	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42
9. Planning Commission meetings (x2) two public hearings:				
a. Write staff report for Planning Commission	1.0	DR	93.34	93.34
	3.0	PP	80.93	242.79
b. Issue hearing notice (mailing, web, posting)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66
c. Prepare packets (exhibits, copies, distribution)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66
d. Present staff report at meeting/answer questions	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
Planning Commission - Subtotal				3,529.74
10. Repeat same for BoCC : two workshops & two public hearings, minus the cost of the Notice to the DOC and the public info meeting.				3,253.33
11. Ordinance preparation	1.5	PP	80.93	121.40
	1.5	DR	93.34	140.01
12. Make necessary copies, and mail decision	1.0	PP	80.93	80.93
13. Postage and supplies				75.00
Total				7,200.40
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - Quarry in land designated mineral lands

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
	1.0	ASP	54.83	54.83
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Completeness review:				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
4. Background research (site visit, review prior actions, meet with applicant/surveyor/owner)	5.0	ASP	54.83	274.15
5. Prepare decision	1.0	ASP	54.83	54.83
6. Director's review	0.3	DR	93.34	23.34
6. Make necessary copies, mail decision, TRAKiT documentation	0.5	ASP	54.83	27.42
7. Postage and supplies				10.00
Total				607.10
Current fee				285.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Planned Unit Development (P.U.D.)
 (usually combined with a preliminary plat review)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application and initial inquiry	2.0	PP	80.93	161.86
	1.0	DR	93.34	93.34
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral, and route for review	1.0	PP	80.93	80.93
d. Coordinate sign posting, and placement	2.0	ASP	54.83	109.66
e. Prepare/Issue notice (copies/labels/post) & publication	1.0	PP	80.93	80.93
4. Background research (site visit, review prior actions, meet with applicant, discuss with staff, review against policy, take calls/inquiries from neighbors, and consult with Director)	5.0	PP	80.93	404.65
5. Write staff report for Public Hearing w/ Hearing Examiner, and follow-up with applicant	4.0	PP	80.93	323.72
6. Director's review	1.0	DR	93.34	93.34
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Issue Notice of Public Hearing	2.0	ASP	54.83	109.66
	1.0	PP	80.93	80.93
b. Prepare packets for hearing (incl., exhibits, make copies)	1.0	PP	80.93	80.93
c. Prepare meeting room set up/take down	0.5	PP	80.93	40.47

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Planned Unit Development (P.U.D.)
 (usually combined with a preliminary plat review)

	0.5	ASP	54.83	27.42
d. Present staff report with exhibits at hearing	1.0	PP	80.93	80.93
e. Hearing Examiner Fee: \$200 per case		HE		200.00
f. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
g. Writing decisions/recommendations	3.0	HE	175.00	525.00
8. Make necessary copies, mail decision & TRAKIT documentation	2.0	PP	74.26	148.52
9. Postage and supplies				20.00
Total				3,194.99
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Variance (Hearing Examiner)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral, and route for review	0.3	PP	80.93	20.23
d. Issue Notice of Application (copies/labels/post)	1.5	PP	80.93	121.40
e. Site posting - NOA	2.0	ASP	54.83	109.66
4. Background research (site visit, review prior actions, meet with applicant, discuss with staff, review against policy, and take calls/inquiries from neighbors, consult with Director)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66
5. Write staff report for Public Hearing w/ Hearing Examiner, and follow-up with applicant	2.0	PP	80.93	161.86
6. Director's review (of staff report)	0.5	DR	93.34	46.67
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Issue legal notice for publication/posting/	1.5	PP	80.93	121.40
	2.0	ASP	54.83	109.66
b. Prepare packets for hearing (incl., exhibits, make copies), send copy to applicant, and post on website.	1.0	PP	80.93	80.93
c. Prepare meeting room set up/take down	0.5	PP	80.93	40.47

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Variance (Hearing Examiner)

	0.5	ASP	54.83	27.42
d. Present staff report with exhibits at hearing	0.5	PP	80.93	40.47
e. Hearing Examiner Fee: \$200 per case		HE		200.00
f. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
g. Writing decisions/recommendations	3.0	HE	175.00	525.00
8. Make necessary copies, mail decision and TRAKiT documentation	1.0	PP	80.93	80.93
9. Postage and supplies				15.00
Total				2,586.23
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - C.U.P. Amendment

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	1.0	PP	80.00	80.00
c. Issue Notice of Application (copies/labels), post NOA	1.5	PP	80.93	121.40
	2.0	ASP	54.83	109.66
4. Background research (site visit, review prior actions, meet with applicant, discuss with staff, review against policy, and take calls/inquiries from neighbors)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66
5. Write staff report for Public Hearing w/ Hearing Examiner, and follow-up with applicant	4.0	PP	80.93	323.72
				0.00
6. Director's review (of staff report)	0.5	DR	93.34	46.67
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Prepare hearing notice	1.5	PP	80.93	121.40
b. Post Notice on site	2.0	ASP	54.83	109.66
c. Prepare packets for hearing (incl., exhibits, make copies), send copy to applicant, and post on website.	1.0	PP	80.93	80.93
d. Prepare meeting room set up/take down	0.5	PP	80.93	40.47

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - C.U.P. Amendment

	0.5	ASP	54.83	27.42
e. Present staff report with exhibits at hearing	0.5	PP	80.93	40.47
f. Hearing Examiner Fee: \$200 per case		HE		0.00
g. Portion of Hearing Examiner Day of Service fee (\$850/2)		HE		425.00
h. Writing decisions/recommendations	3.0	HE	175.00	525.00
8. Make necessary copies, mail decision & TRAKiT documentation	1.0	PP	80.93	80.93
9. Postage and supplies				15.00
Total				2,554.35
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - SEPA Checklist (under: All Other Applications)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
	1.0	ASP	54.83	54.83
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	1.0	PP	80.93	80.93
d. Agency/public notice	2.0	PP	80.93	161.86
4. Background research (site visit, review prior actions, meet with applicant)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66
5. Technical Review:				
a. Prepare legal notice for publication	1.0	ASP	54.83	54.83
b. Collect comments submitted by other departments/agencies	2.0	PP	80.93	161.86
c. Prepare staff report/evaluation	2.0	PP	80.93	161.86
d. Director's review	0.3	DR	93.34	23.34
i. Follow-up (letter to applicant, other)	2.0	PP	80.93	161.86
6. Make necessary copies, mail decision, and TRAKIT documentation	1.0	PP	80.93	80.93
7. Postage and supplies				10.00
Total				1,386.35
Current fee				380.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Home Occupation

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	ASP	54.83	27.42
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	1.5	ASP	54.83	82.25
4. Background research (site visit, review prior actions, meet with applicant/owner)	1.0	ASP	54.83	54.83
5. Technical Review				
a. Prepare staff report/decision	1.0	ASP	54.83	54.83
b. Director's review	0.3	DR	93.34	23.34
c. Follow-up (letter to applicant, other)	0.5	ASP	54.83	27.42
6. Make necessary copies, mail decision and TRAKiT documentation	0.5	ASP	54.83	27.42
7. Postage and supplies				5.00
Total				384.09
Current fee				95.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Temporary Mobile Home Placement (medical hardship)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	ASP	54.83	27.42
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	1.5	ASP	54.83	82.25
4. Background research (site visit, review prior actions, meet with applicant/owner)	1.0	ASP	54.83	54.83
5. Technical Review:				
a. Prepare staff report/decision	1.0	ASP	54.83	54.83
b. Director's review	0.3	DR	93.34	23.34
c. Follow up	0.5	ASP	54.83	27.42
6. Make necessary copies, mail decision & TRAKiT documentation	0.5	ASP	54.83	27.42
7. Postage and supplies				5.00
Total				384.09
Current fee				95.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 Shoreline Exemption

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.5	ASP	54.83	82.25
	1.5	PP	80.93	121.40
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	ASP	54.83	27.42
4. Background research (site visit, review prior actions)	2.0	ASP	54.83	109.66
5. Technical Review:				
a. Prepare staff report/decision	2.0	ASP	54.83	109.66
b. Director's review	0.3	DR	93.34	23.34
c. Send copy to State Dept. of Ecology	0.5	ASP	54.83	27.42
6. Make necessary copies, mail decision & TRAKIT documentation	1.5	ASP	54.83	82.25
7. Postage and supplies				5.00
Total				615.15
Current fee				95.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Boundary Line Adjustment

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	ASP	54.83	27.42
	0.5	PP	80.93	40.47
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	1.5	ASP	54.83	82.25
4. Background research (site visit, review prior actions, meet with applicant/owner, and county surveyor, etc.)	2.5	ASP	54.83	137.08
5. Technical Review:				
a. Prepare staff report/decision	1.0	ASP	54.83	54.83
b. Director's review	0.3	DR	93.34	23.34
c. Review mylars	0.3	DR	93.34	23.34
	0.5	ASP	54.83	27.42
6. Make necessary copies, mail decision & TRAKiT documentation	1.5	ASP	54.83	82.25
7. Postage and supplies				5.00
Total				584.97
Current fee				190.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Critical Areas Permit

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	ASP	54.83	54.83
	1.0	PP	80.93	80.93
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	1.5	ASP	54.83	82.25
4. Background research (site visit, review prior actions, meet with applicant/owner)	2.0	ASP	54.83	109.66
5. Technical Review:				
a. Prepare staff report/decision	2.0	ASP	54.83	109.66
d. Director's review	0.5	DR	93.34	46.67
6. Make necessary copies, mail decision, and TRAKiT documentation	1.5	ASP	54.83	82.25
7. Postage and supplies				5.00
Total				652.85
Current fee				95.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - Short Plat, Large Lot Subdivision, Binding Site Plan

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
	1.0	ASP	54.83	54.83
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	0.5	ASP	54.83	27.42
d. Prepare and issue Notice of Application	3.0	ASP	54.83	164.49
4. Background research (site visit, review prior actions, meet with applicant/owner and surveyor)	4.0	ASP	54.83	219.32
5. Second map review/distribution	1.5	ASP	54.83	82.25
6. Technical Review:				
a. Prepare staff report/decision	2.0	ASP	54.83	109.66
b. Director's review	0.3	DR	93.34	23.34
7. Request mylars	0.3	DR	93.34	23.34
	0.5	ASP	54.83	27.42
8. Make necessary copies, mail decision & TRAKiT documentation	1.5	ASP	54.83	82.25

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - Short Plat, Large Lot Subdivision, Binding Site Plan

9. Postage and supplies				5.00
Total				981.83
Current fee				475.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Site Development Permit

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	1.0	PP	80.93	80.93
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral, and route for review	1.0	PP	80.93	80.93
d. Mail notice (copies, labels, post)	1.0	PP	80.93	80.93
4. Background research (site visit, review prior actions, meet with applicant/owner and surveyor)	4.0	PP	80.93	323.72
5. Technical Review:				
a. Prepare staff report/decision	2.0	PP	80.93	161.86
d. Director's review	0.3	DR	93.34	23.34
6. Make necessary copies, mail decision & TRAKiT documentation	1.5	PP	80.93	121.40
7. Postage and supplies				5.00
Total				1,026.27
Current fee				380.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Shoreline Management Substantial Development Permit, Shoreline Conditional Use Permit, and Shoreline Variance

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
	1.0	ASP	54.83	54.83
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral and route for review	1.5	PP	80.93	121.40
d. Issue Notice of Application	2.0	PP	80.93	161.86
e. Posting, mailing, send to agencies	2.0	PP	80.93	161.86
4. Background research (site visit, review prior actions, meet with applicant, discuss with staff, review against policy)	5.0	PP	80.93	404.65
5. Write staff report for Public Hearing w/ Hearing Examiner	4.0	PP	80.93	323.72
6. Director's review (of staff report)	1.0	DR	93.34	93.34
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Prepare and issue Notice of Public Hearing	1.5	PP	80.93	121.40
b. Prepare packets for hearing (incl., exhibits, make copies), send copy to applicant, and post on website.	1.0	PP	80.93	80.93
c. Prepare meeting room set up/take down	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42
d. Present staff report with exhibits at hearing	1.0	PP	80.93	80.93

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Shoreline Management Substantial Development Permit, Shoreline Conditional Use Permit, and Shoreline Variance

e. Hearing Examiner Fee: \$200 per case		HE		200.00
f. Portion of Hearing Examiner Day of Service Fee (\$850)/2)		HE		425.00
g. Writing decisions/recommendations	3.0	HE	175.00	525.00
8. File with the State Dept. of Ecology	2.0	PP	80.93	161.86
9. Follow up, make copies, mail decision, TRAKiT documentation	1.5	PP	80.93	121.40
10. Postage and supplies				20.00
Total				3,314.68
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Conditional Use Permit (C.U.P.)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
	1.0	ASP	54.83	54.83
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Issue Notice of Application (copies/labels/post)	1.5	PP	80.93	121.40
	2.0	ASP	54.83	109.66
4. Background research (site visit, review prior actions, meet with applicant, discuss with staff, review against policy)	5.0	PP	80.93	404.65
5. Write staff report for Public Hearing w/ Hearing Examiner	4.0	PP	80.93	323.72
6. Director's review (of staff report)	1.0	DR	93.34	93.34
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Prepare/Issue Notice of Public Hearing	1.5	PP	80.93	121.40
b. Prepare packets for hearing (incl., exhibits, make copies), send copy to applicant, and post on website.	1.0	PP	80.93	80.93
c. Prepare meeting room set up/take down	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42
d. Present staff report with exhibits at hearing	1.0	PP	80.93	80.93
e. Hearing Examiner Fee: \$200 per case		HE		200.00
f. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Conditional Use Permit (C.U.P.)

g. Writing decisions/recommendations	3.0	HE	175.00	525.00
8. Follow up, make copies, mail decision, TRAKiT documentation	1.5	PP	80.93	121.40
9. Postage and supplies				20.00
Total				2,938.76
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - SEPA Checklist - short plat

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	PP	80.93	40.47
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare application referral, and route for review	1.5	ASP	54.83	82.25
4. Background research (site visit, review prior actions, meet with applicant)	1.0	ASP	54.83	54.83
5. Technical Review:				
a. Prepare legal notice for publication	0.5	ASP	54.83	27.42
b. Collect comments submitted by other departments/agencies	0.5	ASP	54.83	27.42
c. Prepare staff report/evaluation	2.0	ASP	54.83	109.66
d. Director's review	0.3	DR	93.34	23.34
e. Follow-up (letter to applicant, other)	1.0	ASP	54.83	54.83
6. File with the State Dept. of Ecology	0.5	ASP	54.83	27.42
7. Make copies, mail decision & TRAKiT documentation	0.5	ASP	54.83	27.42
8. Postage and supplies				5.00
Total				534.22
Current fee				190.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 4 - Comprehensive Plan Amendment

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	DR	93.34	93.34
	1.0	PP	80.93	80.93
2. Accept application: log in/set up file, accept fees	1.0	PC	53.55	53.55
3. Completeness Determination:				
a. Verify completeness of application	1.0	PP	80.93	80.93
b. Prepare notice of complete application	0.5	PP	80.93	40.47
4. Background research (review prior actions, meet with applicant, review conflicts/other corrections and concurrency with other parts of the code, discuss with staff, review against policy)	10.0	PP	80.93	809.30
	8.0	PP	80.93	647.44
	5.0	ASP	54.83	274.15
5. Public interaction/inquiries/follow-up	5.0	PP	80.93	404.65
	3.0	DR	93.34	280.02
	2.0	ASP	54.83	109.66
6. GIS/Map updates, TRAKIT documentation, website updates	5.0	PP	80.93	404.65
7. Planning Commission meetings (x2) two workshops:				
a. Write staff report for Planning Commission	1.0	PP	80.93	80.93
	1.0	DR	93.34	93.34
b. Prepare packets (exhibits, copies, distribution)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 4 - Comprehensive Plan Amendment

c. Present staff report at meeting/answer questions	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
8. Send notice to the State Dept. of Commerce	2.0	PP	80.93	161.86
9. Conduct public informational meeting (prep & attendance)	0.5	DR	93.34	46.67
	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42
10. Planning Commission meetings (x2) two public hearings:				
a. Write staff report for Planning Commission	3.0	PP	80.93	242.79
	1.0	DR	93.34	93.34
b. Issue hearing notice (mailing, web, posting)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66
c. Prepare packets (exhibits, copies, distribution)	2.0	PP	80.93	161.86
	2.0	ASP	54.83	109.66
d. Present staff report at meeting/answer questions	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
Planning Commission - Subtotal				5,054.73
11. Repeat same for BOCC : two workshops & two public hearings, minus cost of Notice to DOC and Public Info meeting.				4,809.98
12. Ordinance preparation	1.5	PP	80.93	121.40
	1.5	DR	93.34	140.01
13. Make copies, and mail/distribute decision	1.0	PP	80.93	80.93

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 4 - Comprehensive Plan Amendment

14. Postage and supplies				75.00
Total				10,282.04
Current fee				2,500.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Legal Lot Determination

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application/consultation/inquiry	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
2. Accept application/request, and verify completeness/clarity: a. Log in application, and set up file (fees paid afterwards)	0.5	PC	53.55	26.78
3. Background research (site visit, review prior actions, meet with applicant/surveyor/owner)	2.0	PP	80.93	161.86
	1.0	ASP	54.83	54.83
4. Staff Report writing and follow-up	1.0	ASP	54.83	54.83
5. Director's review	1.0	DR	93.34	93.34
6. Make copies, mail decision, and TRAKiT documentation	1.5	ASP	54.83	82.25
7. Postage and supplies				5.00
Total				566.02
Current fee				\$45/hour

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Rezone (site-specific) - Hearing Examiner review (outside annual docket process)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
	1.0	DR	93.34	93.34
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Issue Notice of Application and route for review	0.5	PP	80.93	40.47
	2.0	ASP	54.83	109.66
4. Background research (review prior actions, meet with applicant, review conflicts/other corrections and concurrency with other parts of the code, review against policy)	5.0	PP	80.93	404.65
5. Write staff report for Hearing Examiner	4.0	PP	80.93	323.72
6. Director's review	0.5	DR	93.34	46.67
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Prepare hearing notice	1.5	PP	80.93	121.40
b. Post notice on site	2.0	ASP	54.83	109.66
c. Prepare packets for hearing (incl. exhibits, and make copies), send copy to applicant, and post on website.	1.0	PP	80.93	80.93
d. Prepare meeting room set up/take down	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Rezone (site-specific) - Hearing Examiner review (outside annual docket process)

e. Present staff report with exhibits at meeting	0.5	PP	80.93	40.47
f. Hearing Examiner fee: \$200 per case		HE		200.00
g. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
h. Writing decisions/recommendations	3.0	HE	175.00	525.00
8. Make copies, mail decision, and TRAKiT documentation	1.0	PP	80.93	80.93
9. GIS changes/Map updates	4.0	PP	80.93	323.72
10. Postage and supplies				15.00
Total				3,197.12
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 Innocent Purchaser

Tasks	Aver. Time/hr.	Staff	Staff cost per Hour	Total Cost
1. Pre-application/consultation and inquiry	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
2. Accept and log in application; set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare and issue Notice of Complete Application	0.5	PP	80.93	40.47
c. Route referral	1.5	PP	80.93	121.40
e. Discussions with surveyor and applicant	0.5	PP	80.93	40.47
4. Research background	2.0	ASP	54.83	109.66
5. BoCC Approval:				
a. Prepare staff report	2.0	PP	80.93	161.86
b. Director's review	0.3	DR	93.34	23.34
c. Prepare BoCC packet (exhibits, copies)	1.0	PP	80.93	80.93
d. Present report at BoCC meeting	0.5	PP	80.93	40.47
5. Prepare and mail notice of decision, TRAKiT documentation	1.5	PP	80.93	121.40
6. Postage and supplies				5.00
Total				899.35
Current fee				190.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 4 - Development Agreement

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	DR	93.34	93.34
	1.0	PP	80.93	80.93
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	PP	80.93	40.47
4. Background research (site visit, meet with applicant, discuss with staff, review against policy)	5.0	PP	80.93	404.65
	5.0	DR	93.34	466.70
5. Write staff report for Hearing Examiner	4.0	PP	80.93	323.72
6. Director's review (of staff report)	1.0	DR	93.34	93.34
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Prepare and issue Notice of Public Hearing	1.5	PP	80.93	121.40
b. Prepare packets for hearing (incl., exhibits, make copies), send copy to applicant, and post on website.	1.0	PP	80.93	80.93
c. Prepare meeting room set up/take down	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42
d. Present staff report with exhibits at hearing	1.0	PP	80.93	80.93
e. Hearing Examiner Fee: \$200 per case		HE		200.00
f. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
g. Writing decisions/recommendations	3.0	HE	175.00	525.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 4 - Development Agreement

8. BoCC meeting:				
a. Prepare staff report, forward HE recommendation	1.0	PP	80.93	80.93
b. Present staff report and HE recommendation	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
9. Prepare final agreement and pursue signatures, TRAKiT doc.	1.0	PP	80.93	80.93
	1.0	DR	93.34	93.34
10. Postage and supplies				10.00
Total				3,383.39
Current fee				475.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Preliminary Plat: 16 to 50 lots

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	2.0	PP	80.93	161.86
	1.0	DR	93.34	93.34
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral, and route for review	1.0	PP	80.93	80.93
d. Issue Notice of Application and post on site	1.0	PP	80.93	80.93
	2.0	ASP	54.83	109.66
4. Background research (site visit, meet with applicant, discuss with staff, review against policy)	8.0	PP	80.93	647.44
5. Write staff report for Public Hearing w/ Hearing Examiner	4.0	PP	80.93	323.72
6. Director's review (of staff report)	1.0	DR	93.34	93.34
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Prepare and issue Notice of Public Hearing	2.0	ASP	54.83	109.66
	1.0	PP	80.93	80.93
b. Prepare packets for hearing (incl., exhibits, make copies), send copy to applicant, and post on website.	1.0	PP	80.93	80.93
c. Prepare meeting room set up/take down	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42
d. Present staff report with exhibits at hearing	1.0	PP	80.93	80.93

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Preliminary Plat: 16 to 50 lots

e. Hearing Examiner Fee: \$200 per case		HE		200.00
f. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
g. Writing decisions/recommendations	3.0	HE	175.00	525.00
8. Make copies, mail decision, and TRAKiT documentation	1.5	PP	80.93	121.40
9. Postage and supplies				20.00
Total				3,410.65
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Preliminary Plat: 15 lots or less

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	2.0	PP	80.93	161.86
	1.0	DR	93.34	93.34
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral, and route for review	1.0	PP	80.93	80.93
d. Prepare and issue Notice of Application and post on site	1.0	PP	80.93	80.93
	2.0	ASP	54.83	109.66
4. Background research (site visit, meet with applicant, discuss with staff, review against policy)	5.0	PP	80.93	404.65
5. Write staff report for Public Hearing w/ Hearing Examiner	4.0	PP	80.93	323.72
6. Director's review (of staff report)	1.0	DR	93.34	93.34
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Prepare/Issue Notice of Public Hearing	1.0	PP	80.93	80.93
	2.0	ASP	54.83	109.66
b. Prepare packets for hearing (incl., exhibits, make copies), send copy to applicant, and post on website.	1.0	PP	80.93	80.93
c. Prepare meeting room set up/take down	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Preliminary Plat: 15 lots or less

d. Present staff report with exhibits at hearing	1.0	PP	80.93	80.93
e. Hearing Examiner Fee: \$200 per case		HE		200.00
f. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
g. Writing decisions/recommendations	3.0	HE	175.00	525.00
8. Make copies, mail/forward decision, TRAKiT documentation	1.5	PP	80.93	121.40
9. Postage and supplies				20.00
Total				3,167.86
Current fee				950.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - Home Occupation

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	ASP	54.83	54.83
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	1.5	ASP	54.83	82.25
d. Issue Notice of Application (posting, publication)	3.0	ASP	54.83	164.49
4. Background research (site visit, review prior actions, meet with applicant/owner)	2.0	ASP	54.83	109.66
5. Technical Review				
a. Prepare staff report/decision	1.5	ASP	54.83	82.25
b. Director's review	0.3	DR	93.34	23.34
c. Follow-up (letter to applicant, other)	0.5	ASP	54.83	27.42
6. Make necessary copies, mail decision and TRAKiT documentation	0.5	ASP	54.83	27.42
7. Postage and supplies				5.00
Total				658.24
Current fee				0.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Winery/Brewery Permit (all types)

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	ASP	54.83	54.83
	1.0	PP	80.93	80.93
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	1.5	ASP	54.83	82.25
4. Background research (site visit, review prior actions, meet with applicant/owner)	3.0	ASP	54.83	164.49
5. Technical Review				
a. Prepare staff report/decision	1.5	ASP	54.83	82.25
b. Director's review	0.3	DR	93.34	23.34
c. Follow-up (letter to applicant, other)	0.5	ASP	54.83	27.42
6. Make necessary copies, mail decision and TRAKiT documentation	0.5	ASP	54.83	27.42
7. Postage and supplies				5.00
Total				629.51
Current fee				0.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - Final Short Plat or Binding Site Plan Alteration

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral, and route for review	1.0	PP	80.93	80.93
d. Prepare/Issue Notice of Application	1.0	PP	80.93	80.93
	2.0	ASP	54.83	109.66
4. Background research (site visit, review prior actions, meet with applicant/owner)	3.0	PP	80.93	242.79
5. Write staff report/decision	1.5	PP	80.93	121.40
6. Director's review	0.5	DR	93.34	46.67
7. Issue decision, make copies, mail/forward, TRAKiT doc.	1.0	PP	80.93	80.93
7. Postage and supplies				5.00
Total				963.15
Current fee				0.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Final Plat Alteration, Preliminary Plat Major Revision

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	PP	80.93	80.93
	0.5	DR	93.34	46.67
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral, and route for review	1.0	PP	80.93	80.93
d. Prepare/Issue Notice of Application	1.0	PP	80.93	80.93
	2.0	ASP	54.83	109.66
4. Background research (site visit, review prior actions, meet with applicant/owner)	3.0	PP	80.93	242.79
				0.00
5. Write staff report for Public Hearing w/ Hearing Examiner	3.0	PP	80.93	242.79
				0.00
6. Director's review	0.5	DR	93.34	46.67
7. Hearing Examiner Public Hearing (prepare & conduct):				
a. Prepare and issue Notice of Public Hearing	2.0	ASP	54.83	109.66
	1.0	PP	80.93	80.93
b. Prepare packets for hearing (incl. exhibits, make copies), send to copy to applicant, and post on site.	2.0	ASP	54.83	109.66
	1.0	PP	80.93	80.93
c. Prepare meeting room set up/take down	0.5	PP	80.93	40.47
	0.5	ASP	54.83	27.42
d. Present staff report with exhibits at hearing	1.0	PP	80.93	80.93

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Final Plat Alteration, Preliminary Plat Major Revision

e. Hearing Examiner fee: \$200 per case		HE		200.00
f. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
g. Writing decisions/recommendations	2.0	HE	175.00	350.00
7. Make copies/forward/mail decisiond & TRAKiT documentation	1.5	PP	80.93	121.40
7. Postage and supplies				20.00
Total				2,685.46
Current fee				0.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 3 - Reconsideration of Hearing Examiner Decision

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.3	PP	80.93	20.23
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
a. Verify completeness of application	0.5	PP	80.93	40.47
3. Prepare memo for Hearing Examiner review				
a. Prepare packet (exhibits, copies) and forward to HE & applicant	1.0	PP	80.93	80.93
4. Hearing Examiner Review:				
a. Hearing Examiner Fee: \$200 per case		HE		200.00
b. Portion of Hearing Examiner Day of Service Fee (\$850/2)		HE		425.00
c. Writing decisions/recommendations	3.0	HE	175.00	525.00
5. Make necessary copies, mail decision and TRAKiT documentation	2.0	PP	80.93	161.86
6. Postage and supplies				10.00
Total				1,490.26
Current fee				0.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 2 - Administrative Variance: Side and rear yard adjustment

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	ASP	54.83	54.83
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	ASP	54.83	27.42
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral/notice	0.5	ASP	54.83	27.42
d. Issue notice (copies/labels/notice) - NOA (posting, mailing)	2.5	ASP	54.83	137.08
4. Background research (site visit, review prior actions, meet with applicant/surveyor/owner)	2.0	ASP	54.83	109.66
5. Staff Report/Decision writing and follow-up	1.0	ASP	54.83	54.83
6. Director's review	0.3	DR	93.34	23.34
7. Make necessary copies, mail decision, TRAKIT documentation	1.0	ASP	54.83	54.83
8. Postage and supplies				10.00
Total				553.58
Current fee				0.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Flood Plain Permit

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	1.0	ASP	54.83	54.83
	1.0	PP	80.93	80.93
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral:				
a. Verify completeness of application	0.5	ASP	54.80	27.40
b. Prepare notice of complete application	0.5	ASP	54.83	27.42
c. Prepare application referral, and route for review	1.5	ASP	54.83	82.25
4. Background research (site visit, review prior actions, meet with applicant/owner)	2.0	ASP	54.83	109.66
5. Technical Review:				
a. Prepare staff report/decision	2.0	ASP	54.83	109.66
d. Director's review	0.5	DR	93.34	46.67
6. Make necessary copies, mail decision, and TRAKiT documentation	1.0	ASP	54.83	54.83
7. Postage and supplies				5.00
Total				625.42
Current fee				0.00

Walla Walla County
Land Development Application Processing Costs

Type of Application: Type 1 - Binding Site Plan Minor Revisions, Short-Plat Affidavit of Correction, and Preliminary Subdivision Minor Revisions

Tasks	Aver. Time/hr.	Staff	Staff Cost per Hour	Total Cost
1. Pre-application meeting and initial inquiry	0.5	PP	80.93	40.47
	0.5	DR	93.34	46.67
2. Accept application: log in/set up file, accept fees	0.5	PC	53.55	26.78
3. Notification and referral				
a. Verify completeness of application	0.5	PP	80.93	40.47
b. Prepare notice of complete application	0.5	PP	80.93	40.47
c. Prepare application referral, and route for review	1.0	PP	80.93	80.93
4. Background research (site visit, review prior actions, meet with applicant/owner)	1.5	PP	80.93	121.40
	1.5	ASP	54.83	82.25
5. Write staff report/decision	1.5	PP	80.93	121.40
6. Director's review	0.5	DR	93.34	46.67
7. Issue decision, make copies, mail/forward, TRAKiT doc.	1.0	PP	80.93	80.93
7. Postage and supplies				5.00
Total				733.41
Current fee				0.00

2:00

COUNTY COMMISSIONERS

- a) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))
- b) Miscellaneous business to come
before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.