

# A G E N D A

## WALLA WALLA COUNTY BOARD OF COMMISSIONERS

TUESDAY, SEPTEMBER 8, 2020

**Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us [wwcocommissioners@co.walla-walla.wa.us](mailto:wwcocommissioners@co.walla-walla.wa.us)**

Call in 1-408-418-9388 access code: 146 980 7872

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=mc21aacfada6296948b716c35e1721156>

**The agenda will include only necessary action items until further notice.**

**PLEASE NOTE: ALL TIMES ARE TENTATIVE AND AT THE DISCRETION OF THE CHAIRMAN WITH THE EXCEPTION OF ADVERTISED BID OPENINGS AND PUBLIC HEARINGS.**

**10:00 COUNTY COMMISSIONERS**

**Chairman Tompkins**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review warrant list
- f) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' proceedings for August 31 and September 1, 2020
  - 2) Resolution \_\_\_\_\_ - Honoring Washington State's Local Public Health Officials for their COVID-19 pandemic work
  - 3) Payroll action and other forms requiring Board approval

**COUNTY COMMISSIONERS (continued)**

- g) Miscellaneous business to come before the Board
- h) Review reports and correspondence; hear committee and meeting reports
- i) Review of constituent concerns/possible updates re: past concerns
- j) Entrance audit meeting with State Auditor's Office representatives re: 2019 County Audit (accountability, financial and federal audit components) (10:15 a.m.)

10:25

**DEPARTMENT OF COMMUNITY HEALTH**

**Meghan DeBolt**

- a) **Action Agenda Items:**
  - 1) Proposal 2020 09-08 DCH  
Gain approval for revision to Veterans' Relief Program Guidelines
  - 2) Resolution \_\_\_\_\_ - Signing Intergovernmental Agreement to utilize the Council on Housing Board for an advisory group for the utilization of funds collected by Walla Walla County pursuant to RCW 82.14.540
- b) COVID-19 update and miscellaneous

10:45

**HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) New job description approval form - Elections Specialist/Licensing Clerk II for the Auditor's Office

11:00

**COUNTY SHERIFF**

**Mark Crider**

- a) Presentation by Stephen Morrissey of Enterprise Fleet Management re vehicle lease program
- b) Office update and miscellaneous

**11:30 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**RECESS**

**1:30 COUNTY AUDITOR**

**Karen Martin**

- a) Presentation of the 2021 preliminary Walla Walla County Budget to the Board of County Commissioners

**1:45 HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

**2:00 PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

**Written Department updates only provided by:**

**PUBLIC WORKS  
COMMUNITY DEVELOPMENT**

**Tony Garcia  
Lauren Prentice**

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*