

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 4, 2020

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 965 448 847

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=mc47cb56a14fb7d5aae28108646b54027>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: ALL TIMES ARE TENTATIVE AND AT THE DISCRETION OF THE CHAIRMAN WITH THE EXCEPTION OF ADVERTISED BID OPENINGS AND PUBLIC HEARINGS.

10:00

COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review warrant list
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for April 27 and 28, 2020
 - 2) Resolution _____ - Executing an Employment Agreement with Robert E. Henry
 - 3) Payroll action and other forms requiring Board approval

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF EXECUTING
AN EMPLOYMENT AGREEMENT
WITH ROBERT E. HENRY

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RESOLUTION NO. **20**

WHEREAS, Walla Walla County undertook a search process to fill the vacant position of Facilities Maintenance Manager; and

WHEREAS, Walla Walla County offered an Employment Agreement to Robert E. Henry relative to filling the position and Mr. Henry has executed same; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall approve and sign said Employment Agreement between Walla Walla County and Robert E. Henry.

Passed this 4th day of May, 2020 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Jill Munns, Assistant Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

g) Action Agenda Items:

- 1) County vouchers/warrants/electronic payments as follows: 4049863 through 4049875 totaling \$85,347.00 (payroll draws dated April 15, 2020); 4049973 through 4050004, totaling \$924,911.09 (April payroll); 4219127 through 4219155 totaling \$1,070,549.03 (benefits and deductions)
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

10:15

DEPARTMENT OF COMMUNITY HEALTH

Meghan DeBolt

- a) COVID-19 update and miscellaneous

a) **Consent Agenda Items:**

- 1) Resolution _____ - Setting a date for a public hearing to consider request by Walla Walla County Sheriff's Office to amend Sheriff's fees set by RCW 36.18.040, pursuant to RCW 36.18.040(3) and setting a date for a public hearing to consider the request

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A DATE
FOR A PUBLIC HEARING TO
CONSIDER A REQUEST BY THE
WALLA WALLA COUNTY SHERIFF'S
OFFICE TO AMEND SHERIFF'S FEES
SET BY RCW 36.18.040, PURSUANT
TO RCW 36.18.040(3)

RESOLUTION NO. **20**

WHEREAS, Walla Walla County has not increased their civil fees since 2016; and

WHEREAS, the Walla Walla County civil fees do not currently compensate the County for costs of providing these services required by Walla Walla County Code, and State law; and

WHEREAS, RCW 36.18.040(3) authorizes the Board of County Commissioners to set fees for civil processes performed by the Sheriff's office; and

WHEREAS, the Board of County Commissioners conducted a workshop regarding proposed changes to these fees on Tuesday, February 4, 2020; and

WHEREAS, it is necessary to hold a public hearing to consider the proposed changes; and

WHEREAS, the public may participate in the hearing by attending through the following options:

Call in 1-408-418-9388 access code: 962 882 168

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m1832d41f58edb3757714a549a543745d>

;now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that a public hearing to receive testimony from the public regarding this request, shall be set for May 18, 2020 at 10:00 a.m.

*Passed this 4th day of **May, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Jill Munns, Assistant Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New job description approval form - Communications Coordinator for the Department of Community Health
 - 2) New job description approval form – Epidemiologist for the Department of Community Health
 - 3) New position approval form - Program Coordinator, Emergency Preparedness
 - 4) New position approval form – Temporary Community Health Nurse
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

11:00

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

11:15

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

RECESS

1:30

COUNTY COMMISSIONERS

- a) Workshop re CARES (Coronavirus Aid,
Relief, and Economic Security Act) funding

Written Department updates only provided by:

**PUBLIC WORKS DEPARTMENT
COMMUNITY DEVELOPMENT DEPARTMENT**

**Tony Garcia
Lauren Prentice**

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 30 April 2020

Re: Director's Report for the Week of 27 April 2020

Board Action: 4 May 2020

Update Only

ENGINEERING:

- Flood Damage Repair:
 - Submitted all Detail Damage Inspection Reports (DDIR) to the Federal Highway Administration (FHWA) Emergency Relief (ER) program.
 - Approximately \$1,050,000 has been approved for reimbursement. Working on documentation to obligate the approved funding.
 - Waiting to hear back from FHWA on the approval of the remaining DDIRs.
- Mill Creek Road MP 1.1 to MP 3.96 (Five Mile to Seven Mile): Reviewing right of way acquisition documents.
- Middle Waitsburg Road: Consultant is working on right of way acquisition documents.
- Peppers Bridge Road: Working on plan sheet production and cultural resource survey.
- Blue Creek Bridge/Mill Creek FH: Working with contractor on schedule to complete punch list items. Will require COVID-19 Job Site Requirements if work proceeds during Stay Home Proclamation.

MAINTENANCE/FLEET MANAGEMENT:

- Finalizing chip seal prep.
- Vegetation crews spraying as weather allows.
- Garage crews working on routine vehicle maintenance.

ADMINISTRATION:

- All repairs from our February flood have been completed, except for Seven Mile bridge which will need a full replacement.
 - Currently working with the State to secure a temporary bridge for this location to provide access to residents until the damaged bridge is replaced.
- The President has granted a Major Disaster Declaration for the State of Washington which triggers the release of



Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

To: Board of County Commissioners
From: Lauren Prentice, Director
Date Prepared: April 30, 2020
Agenda Date: May 4, 2020
RE: Department Update

Building Permits – Approximately **30 building permit applications** are currently open: this includes those actively under review as well as those on hold pending re-submittals by the applicant, and those under second review.

Current Planning – Approximately **75 land use applications are currently open.**

2020 Annual Amendment Cycle – Two non-County applications were submitted for review in the 2020 Annual Amendment Cycle of Comprehensive Plan and Development Regulations Amendments.

Code Compliance – Currently there are **49 open cases**. A total of **17 new complaints/reports were logged in our Citizen Response Module (CRM)** so far in April. Currently, we are prioritizing cases that include building and fire code violations, although we are attending to nuisance code violations as workload allows.

Preapplication Meetings (calls) – Our Technical Review Committee conducted 5 preapplication consultations in April, including: Consolidated Irrigation District No. 14, event center, Taggeres Farms Maintenance Shop Remodel, Sheffler Scale House, City of College Place Sanitary Sewer LS No. 7.