

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, AUGUST 3, 2020

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: ALL TIMES ARE TENTATIVE AND AT THE DISCRETION OF THE CHAIRMAN WITH THE EXCEPTION OF ADVERTISED BID OPENINGS AND PUBLIC HEARINGS.

10:00 COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review warrant list
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for July 27 and 28, 2020
 - 2) Resolution _____ - Reappointments to the County Horticultural Pest and Disease Board
 - 3) Payroll action and other forms requiring Board approval

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
THE MINUTES OF THE WALLA
WALLA COUNTY COMMISSIONERS'
PROCEEDINGS FOR JULY 27 AND
28, 2020

}

RESOLUTION NO. **20**

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the minutes of the Walla Walla County Commissioners' proceedings of July 27 and 28, 2020.

Passed this 3rd day of **August, 2020** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Diane Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
REAPPOINTMENTS TO THE
COUNTY HORTICULTURAL PEST
AND DISEASE BOARD

RESOLUTION NO. **20**

WHEREAS, pursuant to RCW 15.09.030 and Walla Walla County resolution 18 160, Jim Petersen and Tom Waliser, as members of the Walla Walla County Horticultural Pest and Disease Board, were reappointed to said Board, with appointment terms to expire April 7, 2020; and

WHEREAS, inadvertently during the COVID-19 pandemic these reappointments were overlooked; and

WHEREAS, members Jim Peterson and Tom Waliser have agreed to be reappointed to said board; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, in accordance with RCW 15.09.030, Jim Peterson and Tom Waliser shall each be reappointed to a term on the Walla Walla County Horticultural Pest and Disease Board, with terms effective April 7, 2020 through April 7, 2022.

*Passed this 3rd day of **August, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

g) Action Agenda Items:

- 1) County vouchers/warrants/electronic payments as follows: 4050275 through 4050286 totaling \$84,947.00 (payroll draws dated July 15, 2020); 4050383 through 4050416, totaling \$944,589.06 (July payroll); 4221532 through 4221559 totaling \$1,085,006.43 (benefits and deductions), and 4221530 in the amount of \$563.76 (special run)
- 2) Proposal 2020 08-03 CORR
Purchase of replacement commercial refrigerator for County Jail
- 3) Execute subrecipient agreement between Walla Walla County and the City of Walla Walla (Coronavirus Relief Funds - Parklets)
- 4) Discussion re petition to add an advisory vote to this year's ballot for proposal to create Liberty State

h) Miscellaneous business to come before the Board

i) Review reports and correspondence; hear committee and meeting reports

j) Review of constituent concerns/possible updates re: past concerns

SUBRECIPIENT AGREEMENT

BETWEEN

WALLA WALLA COUNTY AND THE CITY OF WALLA WALLA

This Agreement is made between Walla Walla County (herein called "County") and the City of Walla Walla (herein called "Subrecipient" or "City") for a grant funding program to alleviate small business interruption caused by COVID-19 (herein called the Project).

The County is in receipt of certain Coronavirus Relief Funds under the CARES Act (section 5001 of Public Law 116-136; through the Washington State Department of Commerce Local Governments Division (COMMERCE) under Contract Number: 20-6541C-036.

The County intends to use certain Coronavirus Relief Funds in partnership with the City and it benefits the County to engage the City as a Subrecipient to accomplish the Scope of Work and the objectives of the Project.

The parties agree that:

1. SCOPE OF SERVICES

A. County Responsibilities

The County is responsible for administration of its Department of Commerce Local Governments Division Coronavirus Relief Funds Contract referenced above. Walla Walla County will pass through Coronavirus Relief Funds in the amount of \$60,000.00 to be utilized as outlined in the below Subrecipient Responsibilities section. Walla Walla County will also provide such assistance and guidance to the Subrecipient as may be required to accomplish the objectives and conditions set forth in this Agreement.

B. Subrecipient Responsibilities

Coronavirus Relief Funds shall be used only to cover costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) were not accounted for in the City budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act); and (3) are incurred during the period that begins on March 1, 2020, and ends on October 31, 2020.

The Subrecipient will complete in a satisfactory and proper manner as determined by the County the following tasks to accomplish the objectives.

Principal Tasks

The Subrecipient will establish a grant funding program to alleviate small business interruption costs arising from the COVID-19 public health emergency. Funds will be used for the following activity:

Establishment of at least four outside customer seating areas for the purpose of business re-opening and/or operation in accordance with COVID-19 social distancing recommendations and guidelines. Seating areas must comply with all applicable federal, state and local laws, including, but not limited to, the Americans with Disabilities Act.

2. TIME OF PERFORMANCE

The effective date of this Agreement will be the date the parties sign and complete execution of this agreement. Performance must be completed no later than October 31, 2020.

3. AGREEMENT REPRESENTATIVES

Each party to this Agreement shall have a representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

A. Subrecipient: City of Walla Walla

Name of Representative: Nabel Shawa
Title: City Manager
Mailing Address: 15 N. 3rd Ave.
City, State and Zip Code: Walla Walla, WA 99362
Telephone Number: 509-527-4522
E-mail Address: nshawa@wallawallawa.gov

B. County : Walla Walla County

Name of Representative: Diane Harris
Title: Clerk of the Board
Mailing Address: 314 W. Main,
City, State and Zip Code: Walla Walla WA 99362
Telephone Number: 509-524-2505
E-mail Address: DHarris@co.walla-walla.wa.us

4. BUDGET

The County will pass through to the Subrecipient no more than \$60,000.00 in CARES Act funds for eligible incurred costs and expenses for the Project according to the following budget.

Project Budget Element	Budgeted Amount
Small business interruption grant program	\$60,000.00

Any amendments to this Agreement's Budget must first be determined by the County as consistent with its contract with Commerce and then approved in writing by the County and the Subrecipient.

5. PAYMENT

The County shall reimburse the Subrecipient for all allowable expenses agreed upon by the parties to complete the Scope of Service.

Reimbursement under this Agreement will be based on billings and invoices, supported by appropriate documentation of costs actually incurred.

It is understood that this Agreement is funded in whole with the CARES Act Coronavirus Relief Funds administered through the Washington State Department of Commerce and is subject to those regulations and restrictions of that funding program. The County's vouchers are due to COMMERCE no later than November 15, 2020. The Subrecipient agrees it shall submit its invoices to the County no later than close of business on November 2, 2020.

6. GENERAL CONDITIONS

A. Independent Contractor

Nothing contained in this Agreement is intended to, or will be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient will at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The County will be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the Subrecipient is an independent contractor.

B. Hold Harmless

The Subrecipient will hold harmless, defend and indemnify the County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

C. Workers' Compensation

The Subrecipient will provide Workers' Compensation Insurance Coverage for all of its employees involved in the performance of this Agreement.

D. Insurance and Bonding

County understands that the Subrecipient City is a member of the Washington Cities Insurance Authority (WCIA) risk pool. County accepts such membership in this risk pool as evidence of coverage and understands the City is unable to name the County as an Additional Insured. City shall require its sub-recipient(s) or subcontractors to maintain and keep current General Liability Insurance, at a minimum of \$1,000,000 each occurrence, \$2,000,000 general aggregate, including naming the County and the City as additional insured, and City shall supply sub-recipient's or subcontractor's insurance documentation to the County no later than 30 days after entering into a contract with sub-recipient. All insurance notices shall be provided to the Risk Management Department, 314 W. Main Street, Room 216, Walla Walla, WA, 99362.

F. Amendments

The County or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the

Chair of the Board of County Commissioners and City Manager. Such amendments will not invalidate this Agreement, nor relieve or release the County or Subrecipient from its obligations under this Agreement.

7. ADMINISTRATIVE REQUIREMENTS

A. Subrecipient hereby agrees to maintain itemized records in accordance with generally accepted accounting principles and receipts for all expenditures made using funds received hereunder until December 30, 2026. Subrecipient further agrees to make such records and receipts available upon request to the County, the Washington State Department of Commerce, the Washington State Auditor, and/or their designees for inspection and audit.

B. Conduct

1. Assignability

The Subrecipient will not assign or transfer any interest in this Agreement without the prior written consent of the County thereto; provided, however, that claims for money due or to become due to the Subrecipient from the County under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer will be furnished promptly to the County and Commerce.

2. Conflict of Interest

No member of the County's or Subrecipient's governing body and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning or carrying out of the project, will have any personal financial interest, direct or indirect, in this Agreement; and the Subrecipient will take appropriate steps to assure compliance.

8. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of this Agreement will not be affected thereby and all other parts of this Agreement will nevertheless be in full force and effect.

9. PERFORMANCE WAIVER

The County's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the County to exercise or enforce any right or provision will not constitute a waiver of such right or provision.

10. Debarment

The Subrecipient certifies, by signing this Contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the Subrecipient is unable to certify to any of the statements in this Contract, such contractor shall attach an explanation to this Contract.

The Subrecipient further agrees by signing this Contract that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

LOWER TIER COVERED TRANSACTIONS

- a) The lower tier Contractor certifies, by signing this Contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- b) Where the lower tier Contractor is unable to certify to any of the statements in this Contract, such contractor shall attach an explanation to this Contract.

11. Subrecipient agrees to abide by all applicable provisions of Commerce Contract Number 20-6541C-036, attached as an exhibit.

12. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the County and the Subrecipient for the use of funds received under this Agreement and it supersedes all prior communications and proposals, whether electronic, oral, or written between the County and the Subrecipient with respect to this Agreement.

IN WITNESS WHEREOF, the County and the Subrecipient have executed this Agreement as of the date and year last written below.

Walla Walla County

City of Walla Walla

By: _____

By: _____

Title: Chair of the Board of County Commissioners

Title: City Manager

Date: _____

Date: _____

Approved As To Form:

Prosecuting Attorney

City Attorney

a) **Action Agenda Items:**

- 1) Resolution _____ - Vendor's Bid Award for Fredrickson Bridge Deck

b) **Consent Agenda Items:**

- 1) Resolution _____ - Setting a date of public hearing for the City of Waitsburg for a franchise to construct, operate and maintain a city water line system within the county road right of way in Walla Walla County

- c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE SETTING A
PUBLIC HEARING DATE FOR THE
CITY OF WAITSBURG FOR A
FRANCHISE TO CONSTRUCT,
OPERATE AND MAINTAIN A CITY
WATER LINE SYSTEM WITHIN THE
COUNTY ROAD RIGHT OF WAY, IN
WALLA WALLA COUNTY,
WASHINGTON



RESOLUTION NO. **20**

WHEREAS, the City of Waitsburg has requested a franchise to construct, operate, and maintain a city water line system within the public right of way in Walla Walla County; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that a public hearing date be set for August 24, 2020 in the Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, at the hour of 10:15 a.m. or as soon thereafter as such hearing may be held. Remote Public Participation and testimony will be allowed via Webex and telephone. Limited participation and testimony at a remote location is available for those who are unable to testify by Webex or Telephone by contacting the Clerk of the Board.

*Passed this 3rd day of **August, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, P.E. Public Works Director

Date: 29 July 2020

Re: Director's Report for the Week of 27 July 2020

Board Action: 3 August 2020

Resolutions:

**In the Matter of Setting a Public Hearing for the City of Waitsburg for a Franchise to Construct, Operate and Maintain a City Water Line System within the County Road Right of Way in Walla Walla County
In the Matter of a Vendor Quote Award – Fredrickson Bridge Deck**

ENGINEERING:

- Mill Creek Road MP 1.1 to MP 3.96 (Five Mile to Seven Mile): Consultant is preparing offers for property acquisition.
- Flood Damage Repair: Working on invoicing for FHWA ER funds. Working with Washington State Emergency Management on getting information into Grants Portal for FEMA funds.
- Middle Waitsburg Road: Consultant is working on right of way acquisition documents.
- Wallula/Gose: working on project design.
- Seven Mile Bridge: Awarded bridge demo contract to Nelson Construction. Working on design of preparation needed for WSDOT temporary bridge.
- Dell Sharpe Bridge: Advertising for Request for Proposals for design work.
- Arch Bridge: Working on survey.

MAINTENANCE/FLEET MANAGEMENT:

- **2020 Chip Seal:**
 - Approximately 46.5 miles of chip seal completed. Roughly 3 miles left. Successful partnership with City of Walla Walla on Taumarson Road, Prospect Avenue, Reser Road and Cottonwood Road. We should finish up reimbursable work next week.
 - 2nd round of interviews scheduled next week for Equipment Maintenance Supervisor.

ADMINISTRATION:

- Finalizing budget.
- We continue to follow our Phase 2 COVID-19 Standard Operating Procedures (SOP) to help us maintain a safe work environment as we navigate these uncertain times.

10:30

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form - Accounting Technician II for the Treasurer's Office

a) **Action Agenda Items:**

- 1) Proposal 2020 08-03 DCH
Gain approval for pandemic
temporary and assignment pay

b) COVID-19 update and miscellaneous

a) Action Agenda Items:

- 1) Ordinance No. 485 – Approving a request by the Walla Walla County Sheriff's Office to amend Sheriff's fees set by RCW 36.18-040, pursuant to RCW 36.18.040(3) and amending Walla Walla County Code 3.28
- 2) Proposal 2020 08-03 SO
Approval of moving Court Security Officer (CSO) to permanent part time with benefits

b) Presentation by Mike Painter, Director of Professional Services for Washington Association of Sheriffs and Police Chiefs (WASPC) re accreditation program for Walla Walla County Sheriff's Office**c) Office update and miscellaneous**

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**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

ORDINANCE NO. 485

AN ORDINANCE APPROVING A REQUEST BY THE WALLA WALLA COUNTY SHERIFF'S OFFICE TO AMEND SHERIFF'S FEES SET BY RCW 36.18.040, PURSUANT TO RCW 36.18.040(3) AND AMENDING WALLA WALLA COUNTY CODE 3.28.

Whereas, RCW 36.18.040 provides that Sheriffs shall collect certain fees for services; and

Whereas, RCW 36.18.040(3) provides that the County legislative authority may set the amounts of fees that shall be collected by the Sheriff to cover the costs of administration and operation; and

Whereas, the Walla Walla County Board of County Commissioners has considered adoption of this Ordinance during a regularly and duly called public meeting of said Commission, has given careful review and consideration to said Ordinance, and finds said Ordinance to be in the best interests of the County of Walla Walla.

NOW THEREFORE,

BE IT ORDAINED, by the Walla Walla County Board of County Commissioners that:

Section I. The Board of County Commissioners Makes the Following Findings of Fact:

1. A proposed schedule of fees was presented by the Sheriff's Office to the Walla Walla County Board of Commissioners.
2. Notice of a Public Hearing was published in the Union Bulletin on May 7, 2020 and May 14, 2020.
3. The Board of County Commissioners held a public hearing on May 18, 2020 for the purpose of receiving testimony on the proposed amendments.
4. A Notice of Public Hearing was published in the Walla Walla Union-Bulletin on July 16, 2020 and July 23, 2020.
5. A Public Hearing on the changes was held on July 27, 2020.
6. In both Public Hearings, due to COVID-19 restrictions, the public could participate by telephone or Webex. In addition, for the July 27th hearing, anyone who was unable to

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participate via telephone or Webex was invited to contact the Clerk of the Board to arrange to participate and submit testimony at a remote location.

Section II. The Board of County Commissioners Makes the Following Conclusions of Law:

1. The County has reviewed and evaluated comments received from the public.
2. The amendments are consistent with RCW 36.18.040 and cover the costs of administration and operation.

Section III. Amendments to Walla Walla County Code, Amending Chapter 3.28. The amendments to Walla Walla County Code, amending Chapter 3.28, are **adopted** as presented to the Board of County Commissioners on this date as attached in Exhibit A.

Section IV. Index. The index to any chapter of the Walla Walla County Code in which sections are added or removed or in which section titles are changed herein shall also be amended to reflect the section amendments.

Section V. Effective Date. This Ordinance is effective as of the date of signing.

Section VI. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this Ordinance.

Section VII. Publication. This Ordinance will be published by an approved summary consisting of the title.

PASSED by the Walla Walla County Board of County Commissioners in regular session at Walla Walla, Washington, then signed by its membership and attested by its Clerk in authorization of such passage this 3rd day of August 2020.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Approved as to form:

Jesse D. Nolte, Chief Civil Deputy Prosecuting Attorney

A handwritten signature in blue ink, written diagonally across the page. The signature is highly stylized and appears to read "D. Nolte". The "D" is a large, rounded letter with a vertical stroke. The "N" is formed by two overlapping loops. The "l" is a simple vertical stroke. The "t" is a horizontal stroke with a vertical crossbar. The "e" is a simple oval shape.

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Exhibit A
Walla Walla County Code Chapter 3.28

3.28.020. Fees

The Walla Walla County Sheriff's Office shall collect the following fees for its official services:

- A. For service of each summons and complaint, notice and complaint, summons and petition, and notice of small claim on one defendant at any location, ~~twenty~~ thirty-five dollars, and on two or more defendants at the same residence, ~~thirty~~ forty-five dollars, besides mileage.
- B. For making a return, besides mileage actually traveled, ~~ten~~ fifteen dollars;
- C. For levying each writ of attachment or writ of execution upon real or personal property, besides mileage, ~~fifty~~ sixty-five dollars per hour;
- D. For filing copy of writ of attachment or writ of execution with auditor, ~~twenty~~ thirty dollars plus auditor's filing fee;
- E. For serving writ of possession or restitution without aid of the county, besides mileage, ~~forty~~ sixty dollars;
- F. For serving writ of possession or restitution with aid of the county, besides mileage, ~~sixty~~ seventy-five dollars plus ~~fifty~~ sixty-five dollars for each hour after one hour;
- G. For serving an arrest warrant in any action or proceeding, besides mileage, fifty-five dollars;
- H. For executing any other writ or process in a civil action or proceeding, besides mileage, fifty ~~seventy-five~~ dollars per hour;
- I. For each mile actually and necessarily traveled in going to or returning from any place of service, or attempted service, fifty-eight cents;
- J. For making a deed to lands sold upon execution or order of sale or other decree of court, to be paid by the purchaser, ~~fifty~~ sixty-five dollars;
- K. For making copies of papers when sufficient copies are not furnished, two dollars for first page and one dollar per each additional page;
- L. For the service of any other document and supporting papers for which no other fee is provided for herein, ~~twenty~~ thirty-five dollars, and on two or more defendants at the same residence, forty-five dollars, besides mileage;
- M. For posting a notice of sale, ~~or postponement, fifteen~~ twenty dollars besides mileage;
- N. For certificate or bill of sale of property, or certificate of redemption, fifty ~~sixty~~ dollars;
- O. For conducting a sale of property, fifty ~~sixty~~ dollars per hour spent at a sheriff's sale;
- P. For notarizing documents, ~~ten~~ fifteen dollars for each document;

- Q. For fingerprinting for noncriminal purposes, twenty-five dollars for each person for up to two sets, ten dollars for each additional set;
- R. For mailing required by statute, whether regular, certified, or registered, the actual cost of postage;
- S. For an internal criminal history records check, fifteen dollars;
- T. For the reproduction of audio, visual, or photographic material, to include magnetic microfilming, the actual cost including personnel time.
- U. For any service, if a person or entity to be served cannot be found, there shall be a twenty-five-dollar fee;
- V. No refunds of less than five dollars will be made for civil process fees;
- W. For scanning and e-mailing or electronically transmitting any documents related to civil processes, five dollars;
- X. For postponing and posting notice of postponing any execution of sale of property, fifty dollars;
- Y. For notice to publisher for Order of Sale (Real Property), five dollars. Actual publication costs will be paid by requestor.

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About WASPC:

The Washington Association of Sheriffs and Police Chiefs was founded in 1963. The Association is the only one of its kind combining representatives from local, state, tribal and federal law enforcement agencies. The Association is recognized in statute, RCW 36.28A.010, as a combination of units of local government.

The Association offers a number of programs, projects and services to its members. These programs, projects and services of the Association support the Association's mission: to lead collaboration among law enforcement executives to enhance public safety.

About the Accreditation Program:

In 1976 the Association was directed by the Washington State Legislature to develop standards and goals for Washington State Law Enforcement. The Association has maintained an operational accreditation program since that time.

The current accreditation program was created in 2007 and is overseen by the WASPC Accreditation Committee, Accreditation Commission, and Board of Directors. The Committee is responsible for maintaining accreditation standards. The Commission is responsible for reviewing accreditation on-site reports and making recommendations to the Board of Directors. The Board of Directors is responsible for conferring accreditation.

Contact Information:

Mike Painter, Director of Professional Services
(360) 292-7959 or mpainter@waspc.org

WA Association of Sheriffs & Police Chiefs
3060 Willamette Dr. NE, Lacey WA 98516
Telephone: 360.486.2380 Fax: 360.486.2381
Website: www.waspc.org



WASPC

Washington Association of
Sheriffs & Police Chiefs

Law
Enforcement
Agency
Accreditation

WASPC

Law Enforcement Agency Accreditation

Purpose of Accreditation:

The purpose of law enforcement agency accreditation is to professionalize the law enforcement industry by providing a review process for agencies to be certified as operating under industry best practices and standards.

Benefits of Accreditation:

- To increase public confidence in the agency
- To increase credibility
- To provide a systemized agency self assessment
- To broaden perspectives
- To intensify administrative and operational effectiveness
- To ensure recruitment, selection, and promotion processes are fair and equitable
- To strengthen understanding of agency policies and procedures by agency personnel
- To improve agency morale and pride
- To decrease susceptibility to litigation and costly civil court settlements
- To potentially reduce liability insurance costs
- To provide state and local recognition of professional competence

The Accreditation Process:

The Accreditation process occurs in eight phases: Interest and Contract; File Maintenance; Self-Assessment; On-Site Assessment and Evaluation; Accreditation Commission Review; Executive Board Review; Award; and Re-Accreditation.

Accreditation Standards:

The purpose of the WASPC Accreditation Program is to recognize agencies operating under industry best practices and standards. There are 132 accreditation standards covering nineteen major law enforcement areas:

1. Goals and Objectives
2. Role and Authority
3. Use of Force
4. Management, Staffing, Organization and Utilization of Personnel
5. Records Management
6. Information Technology
7. Unusual Occurrences
8. Health and Safety
9. Fiscal Management
10. Recruitment and Selection
11. Training
12. Performance Evaluation
13. Code of Conduct
14. Internal Affairs
15. Patrol Function
16. Traffic Function
17. Investigative Function
18. Evidence and Property Control Function
19. Prisoner Security



Commonly Asked Questions:

What is the cost?

WASPC strives to provide a valuable and affordable accreditation program. There are two costs associated with the program: an application fee of \$100; and staff costs of conducting the on-site assessment, billable at \$50/hour.

Funding assistance may be available through the Association of WA Cities, WA Cities Insurance Authority, and WA Counties Risk Pool.

How labor intensive is the program?

The Accreditation process is challenging and requires a complete agency commitment to be successful. Every agency has a pace to achieve accreditation and the time it takes for an agency to become accredited is different from agency to agency. One agency that "lives accreditation" may complete the accreditation process in less than a year, while another agency may take several months or years, especially if infrastructure changes are needed.

Can I review the standards before committing to a contract?

Absolutely! The WASPC Accreditation Standards are open to the public on the WASPC website, www.waspc.org.

How many agencies are accredited through WASPC?

The number of accredited agencies changes regularly. For a current roster of accredited agencies please visit the Accreditation page of the WASPC website, www.waspc.org.

- a) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

11:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

12:00

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.