

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 31, 2020

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: ALL TIMES ARE TENTATIVE AND AT THE DISCRETION OF THE CHAIRMAN WITH THE EXCEPTION OF ADVERTISED BID OPENINGS AND PUBLIC HEARINGS.

10:00 COUNTY COMMISSIONERS Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review warrant list
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for August 24 and 25, 2020
 - 2) Execute Modification of Interlocal Agreement between Walla Walla Public Schools, Walla Walla County and Walla Walla County Sheriff's Office
 - 3) Resolution _____ - Formalizing appointments to the County Planning Commission
 - 4) Payroll action and other forms requiring Board approval

Modification of Interlocal Agreement

This Modification of the 2016 Interlocal Agreement Between the Walla Walla Public Schools, Walla Walla County and Walla Walla County Sheriff's Office for School Resource Officer Services ("2016 Interlocal Agreement") is made and entered into by and between the **Walla Walla County Sheriff's Office (WWSO)**, the **Walla Walla Public Schools (WWPS)** and **Walla Walla County (County)**.

The purpose of this modification is to amend, pursuant to section "17 Modifications," the 2016 Interlocal Agreement. Due to the Coronavirus-19 pandemic, also known as COVID-19, which first began in Washington State in March of 2020, schools have had to be closed and are operating online. Because of these modifications in the school year, the physical locations, especially the Walla Walla High School, have not had any need for School Resource Officer ("SRO") services.

It is, therefore, mutually agreed that:

1. All payments will be calculated on the same formula as outlined in Appendix A for the SRO Services contract.
2. For the first three quarters of the 2020-2021 fiscal school year, billing from the WWSO to the WWPS for SRO services will be pro-rated for actual time worked in or for the WWPS's facilities.
3. For the fourth quarter of the WWPS's fiscal year consisting of June 1 through August 31, 2021, the bill will be calculated on the percentage of the school year, September 1, 2020 to May 31, 2021, that the SRO services were performed in or for the WWPS's facilities.
4. This Modification is in effect for the 2020-2021 school year, commencing September 1, 2020 and terminating August 31, 2021. The parties intend that the 2016 Interlocal Agreement will continue for the 2021-2022 School year, unless separately terminated or modified.
5. All other aspects of the 2016 Interlocal Agreement, as agreed to on August 16, 2016, are in full force and effect.

In witness whereof, the parties hereto have executed this agreement this ____ day of _____, 2020.

Attest:

Diane L. Harris, Clerk of the Board

Greg A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

Constituting the Board of County Commissioners
of Walla Walla County, Washington

Approved as to form for Walla Walla County

Jesse D. Nolte, Chief Civil Deputy Prosecuting Attorney

Walla Walla County Sheriff

Mark A. Crider, Sheriff

Walla Walla Public Schools

Dr. Wade Smith, Superintendent

Sam N. Wells, Board of Education President

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
FORMALIZING APPOINTMENTS
TO THE WALLA WALLA
COUNTY PLANNING
COMMISSION



RESOLUTION NO. 20

WHEREAS, two vacancies have occurred on the Walla Walla County Planning Commission due to the resignation of Bill Clemens and Linda Newcomb; and

WHEREAS, Bill Clemens was reappointed to the Commission with his term of appointment to expire, March 1, 2020 and Linda Newcomb was reappointed to the Commission with her term of appointment to expire March 1, 2022; and

WHEREAS, Mr. Clemens and Ms. Newcomb both indicated they were unable to continue to service on said Commission; and

WHEREAS, due to the COVID-19 pandemic there was a delay in advertising for said vacancies; and

WHEREAS, on August 17, 2020 during the open public session meeting of the Walla Walla County Board of Commissioners, interviews were conducted of the applicants to fill said vacancies; and

WHEREAS, subsequently, during the open public session meeting of August 24, 2020, a motion was approved to appoint Richard L. McFarland and Antoinette (Toni) Rudnick to the Walla Walla County Planning Commission, to fill the aforementioned vacancies; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Richard L. McFarland shall be formally appointed to the Walla Walla County Planning Commission, with term of appointment to be effective immediately and expire March 1, 2023; and

BE IT HEREBY FURTHER RESOLVED by this Board of Walla Walla County Commissioners that Antoinette (Toni) Rudnick shall be appointed to fill an unexpired term effective immediately and expire March 1, 2022.

Passed this 31st day of August, 2020 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

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of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued):

g) Action Agenda Items:

- 1) County vouchers/warrants/electronic payments as follows: _____ through _____ totaling \$ _____
- 2) Proposal 2020 08-31 CARES
Approval of recommendations from the CARES Funding Team dated 8-26-2020

h) Miscellaneous business to come before the Board

i) Review reports and correspondence; hear committee and meeting reports

j) Review of constituent concerns/possible updates re: past concerns

a) Consent Agenda items:

- 1) Resolution _____ - Transferring Equipment from Court Services to the Equipment Rental and Revolving Fund (ER&R)
- 2) Resolution _____ - Revising rental rates for equipment owned by the Equipment Rental and Revolving Fund (ER&R)
- 3) Resolution _____ - Setting a hearing to consider the Annual Construction Program for 2021
- 4) Resolution _____ - Submitting a final prospectus for Rural Arterial Trust Account Funding

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
TRANSFERRING EQUIPMENT
FROM COURT SERVICES TO THE
EQUIPMENT RENTAL AND
REVOLVING FUND (ER&R)

}

RESOLUTION NO. **20**

WHEREAS, Court Services owns equipment number 0672 a Turf Mower and no longer has a need for said mower and desires to transfer said equipment to the Equipment Rental and Revolving Fund (ER&R); and

WHEREAS, Equipment Rental and Revolving Fund (ER&R) will purchase said mower from Court Services for \$4,000; and

WHEREAS, Equipment Rental and Revolving Fund (ER&R) will have a new category 106 for mowers and will charge an hourly rate of \$27.01; and

WHEREAS, Court Services monthly rate will be reduced to a new monthly rate of \$1,991.81; and

WHEREAS, the County Engineer will continue to monitor the equipment rental rates and will recommend revisions as appropriate; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said equipment as listed on Attachment "A" be transferred to the ER&R Fund effective September 1, 2020.

Passed this 31st day of August 2020 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*

Attachment "A"

Equipment Rental Rate Adjustment

Department	Current Rate	Proposed New Rate
Court Services	\$2,037.89	\$1,434.07

Equipment Category 106	Current Rate	Proposed New Rate
Turf Mowers	\$0.00	\$27.01 per hour

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF REVISING
RENTAL RATES FOR EQUIPMENT
OWNED BY THE EQUIPMENT
RENTAL AND REVOLVING FUND

}

RESOLUTION NO. 20

WHEREAS, the Equipment Rental and Revolving Fund (ER&R) was established according to the Revised Code of Washington (RCW) to provide a stable and dependable method of owning, maintaining, repairing and replacing County equipment; and

WHEREAS, the County Engineer has determined it is necessary to revise certain equipment rates for equipment owned by the Equipment Rental and Revolving Fund to operate the fund as designed; and

WHEREAS, Vehicle #653 was declared as surplus and auctioned July 2020; and

WHEREAS, the vehicle was assigned to facilities and with the reduction in their fleet will reduce the department's monthly rental fee from \$834.00 to \$591.92; and

WHEREAS, the Board of Walla Walla County Commissioners has reviewed the rates as determined by the County Engineer; and

WHEREAS, the County Engineer will continue to monitor the ER&R Fund and equipment rental rates and recommend revisions as appropriate; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that rental rates for certain equipment owned by the Equipment Rental and Revolving Fund be set as shown on Attachment "A", effective September 1, 2020.

*Passed this 31st day of **August 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Attachment "A"

Equipment Rental Rate Adjustment

Department	Current Rate	Proposed New Rate
Facilities	\$834.00	\$591.92

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
HEARING TO CONSIDER THE
ANNUAL CONSTRUCTION
PROGRAM FOR 2021



RESOLUTION NO. **20**

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that a hearing to consider the Walla Walla County 2021 Annual Construction Program be set for 10:15 A.M., Monday, September 21, 2020 or as soon thereafter as possible in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington. Remote Public Participation and testimony will be allowed via Webex and telephone. Limited participation and testimony at a remote location is available for those who are unable to testify by Webex or Telephone by contacting the Clerk of the Board.

*Passed this 31st day of **August, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SUBMITTING A
FINAL PROSPECTUS FOR RURAL
ARTERIAL TRUST ACCOUNT
FUNDING

}

RESOLUTION NO. **20**

WHEREAS, Rural Arterial Trust Account (RATA) funds are available through the Rural Arterial Program (RAP) for the reconstruction of rural arterial roads; and

WHEREAS, RAP allows Counties to compete for RATA funds; and

WHEREAS, Lyons Ferry Road and Pettyjohn Road – Dell Sharpe Bridge are classified as rural major collectors; and

WHEREAS, a Rural Arterial Program Final Prospectus has been completed for Lyons Ferry Road and Pettyjohn Road – Dell Sharpe Bridge; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Chairman for the Board approve the submittals by signing the Rural Arterial Program Prospectus.

Passed this 31st day of August, 2020 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, P.E. Public Works Director

Date: 26 August 2020

Re: Director's Report for the Week of 24 August 2020

Board Action: 31 August 2020

Resolutions:

In the Matter of Transferring Equipment from Court Services to the Equipment Rental and Revolving Fund (ER&R)

In the Matter of Revising Rental Rates for Equipment Owned by the Equipment Rental and Revolving Fund

In the Matter of Setting a Hearing to Consider the Annual Construction Program for 2021

In the Matter of Submitting a Final Prospectus for Rural Arterial Trust Account Funding

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Contractor will return to complete remaining work after Labor Day.
- Lower Waitsburg Road: Performing UAV flight of project.
- Seven Mile Bridge: Contractor is beginning bridge demo work.
- Drumheller Bridge: Consultant is working on design.
- Dell Sharpe Bridge: Reviewing Request for Proposals (RFPs) received from consultants for bridge design work.
- Mud Creek Road: County crews have detour in place and are working on excavation for new culvert.
- Miscellaneous: Submitting two grant applications for CRAB RAP funding – matching funds for Dell Sharpe Bridge and Lyons Ferry Road MP 0.20 to 2.81.

MAINTENANCE/FLEET MANAGEMENT:

- Striping all chip sealed roads.
- Garage is working on routine maintenance as needed.
- One vehicle from the Sheriff's department is being up fitted.
- Prep work continues for 2021 maintenance activities.

ADMINISTRATION:

- Mechanic II position is out being advertised.
- Posting positions internally from retirements - Mechanic I and Maintenance Tech I
- Performing routine Quarterly Counseling department-wide.
- Participated in a web-based meeting with the Corps of Engineers to discuss the Mill Creek GI Study.
- Continue to work with the Corps of Engineers through their Public Law (PL) 84-99 process to repair the Mill Creek concrete channel and levees to pre-flood conditions.
- Continue to follow our Phase 2 COVID-19 Standard Operating Procedures (SOP) to help us maintain a safe work environment as we navigate these uncertain times.

- a) **Action Agenda Items:**
 - 1) Proposal 2020 08-31 DCH
Approval of using CARES
funds to cover benefits for
Community Health Staff
 - 2) Resolution _____ - Appointing
individuals to the Veterans' Relief
Advisory Board

- b) COVID-19 update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPOINTING
INDIVIDUALS TO THE VETERANS'
RELIEF ADVISORY BOARD



RESOLUTION NO. 20

WHEREAS, Walla Walla County currently receives state funds for Veterans' Relief Services; and

WHEREAS, these funds are allocated, supervised and monitored by Walla Walla County through their designee, the Department of Community Health; and

WHEREAS, a Veterans' Relief Advisory Board (VRAB) has been established by the Walla Walla County Commissioners; and

WHEREAS, notices to advise of openings on the VRAB were published on July 28, 2020; and

WHEREAS, the VRAB Ad Hoc Membership Committee reviewed the applications that were received and formally recommended Jennifer Glynn, Jason Adams, and Jared Hawkins as new members to serve on the Veterans' Relief Advisory Board, with terms of appointment of three (3) years; and

WHEREAS, these recommendations were unanimously supported by the VRAB at their August 13th, 2020 meeting; now therefore

BE IT RESOLVED, by this Board of Walla Walla County Commissioners, that the above named individuals be appointed to the Veterans' Relief Advisory Board, with said term of appointment of three (3) years.

*Passed this 31st day of **August, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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10:45

JOINT FINANCIAL UPDATE

**Karen Martin
Gordon Heimbigner**

- a) 2020 Budget update

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Proposal 2020 08-31 HR/RM
Approval of one time only for 2020 vacation/executive leave carryover under certain circumstances for key employees

11:15

COUNTY FAIRGROUNDS

- a) Fairgrounds update and miscellaneous

11:45

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

12:00 RECESS

1:30 HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

2:00

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.