

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 14, 2020

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwccommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: ALL TIMES ARE TENTATIVE AND AT THE DISCRETION OF THE CHAIRMAN WITH THE EXCEPTION OF ADVERTISED BID OPENINGS AND PUBLIC HEARINGS.

10:00 A.M. COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review warrant list
- f) **Public Hearing (continued from December 7, 2020):**
 - 1) To consider adoption of the 2021 Walla Walla County Budget
- g) **Action Agenda Items:**
 - 1) Resolution _____ - Adopting the Final Budget for fiscal year 2021 for the various County funds
- h) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for December 7 and 8, 2020

COUNTY COMMISSIONERS (continued)

h) Consent Agenda Items (continued):

- 2) Resolution _____ - Setting date of public hearing to consider the proposal by Walla Walla County to amend Walla Walla County Code Chapter 17.28 – Development Standards – Signs; Chapter 17.08 – Permitted uses to establish development standards for electronic message center signs to be located within the public reserve zoning district and within other zoning districts in limited cases
- 3) Payroll action and other forms requiring Board approval

i) Action Agenda Items:

- 1) County vouchers/warrants/electronic payments as follows: 4224948 through 4225199 totaling \$672,447.73 and 4225200 through 4225202 totaling \$2,221.25 (travel) and 4225203 in the amount of \$364.00
- 2) Proposal 2020 12-14 LTAC (Lodging Tax Advisory Commitment) – Approving the recommendations from the County Lodging Tax Advisory Committee for 2021 tourism grant awards

j) Selection of 2021 Chair of Board

k) Miscellaneous business to come before the Board

l) Review reports and correspondence; hear committee and meeting reports

m) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A DATE
OF PUBLIC HEARING TO CONSIDER
THE PROPOSAL BY WALLA WALLA
COUNTY TO AMEND WALLA WALLA
COUNTY CODE CHAPTER 17.28 –
DEVELOPMENT STANDARDS – SIGNS;
CHAPTER 17.08 – DEFINITIONS; AND
CHAPTER 17.16 PERMITTED USES TO
ESTABLISH DEVELOPMENT
STANDARDS FOR ELECTRONIC
MESSAGE CENTER SIGNS TO BE
LOCATED WITHIN THE PUBLIC
RESERVE ZONING DISTRICT AND
WITHIN OTHER ZONING DISTRICTS IN
LIMITED CASES

RESOLUTION NO. 20

WHEREAS, RCW 36.70A.470 requires that the County include a procedure for any interested person to suggest amendments to the comprehensive plan or development regulations, and that the amendments must be docketed and considered on at least an annual basis; and

WHEREAS, Walla Walla County Planning Commission will be having a public hearing on Monday, December 14, 2020, after which they will make a recommendation to the Board of County Commissioners regarding the proposed amendments, and the Board of County Commissioners must hold a public hearing to consider the requests pursuant to WWCC 14.15.070C(2); now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, pursuant to Walla Walla County Code, a public hearing shall be set for 11:00 a.m. on December 28, 2020, in County Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, to receive testimony on the application. Remote public participation and testimony will be allowed via Webex and telephone. Limited participation and testimony at a remote location is available for those who are unable to testify by Webex or Telephone by contacting the Clerk of the Board at 509-524-2505 in advance of the hearing. Written testimony, which will be made part of the record, may be sent to: Walla Walla County Commissioners, P.O. Box 1506, Walla Walla, WA 99362.

BE IT FURTHER RESOLVED required notice of said hearing shall be done by the Walla Walla County Community Development Department.

Passed this 7th day of December, 2020 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Action Agenda Items:

- 1) Resolution _____ - Adopting
the Walla Walla County Public Works
Equipment Rental and Revolving Fund
(ER&R) Policy and Procedures

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING A
REVISED WALLA WALLA
COUNTY PUBLIC WORKS
EQUIPMENT RENTAL AND
REVOLVING FUND (ER&R)
POLICY AND PROCEDURES

}

RESOLUTION NO. 20

WHEREAS, pursuant to Walla Walla County Resolution 18 216, a Fleet Management Policy was adopted to effectively manage the County's vehicle and equipment fleet; and

WHEREAS, procedures have changed requiring the policy to be revised; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Equipment Rental and Revolving Fund (ER&R) Policy and Procedures as revised be approved and adopted.

Passed this 7th day of December, 2020 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Public Works Director/County Engineer – Tony Garcia Morales, P.E.

Date: 9 December 2020

Re: Director's Report for the Week of 7 December 2020

Board Action: 14 December 2020

Resolutions:

In the Matter of Adopting the Walla Walla County Public Works Equipment Rental and Revolving Fund (ER&R) Policy and Procedures

ENGINEERING:

- Wallula Ave./Gose Street Roundabout: Working on project design.
- Mill Creek Road MP 1.1 to MP 3.96: Working on right of way acquisition.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on right of way acquisition.
- Dell Sharpe Bridge: Consultant working on survey.
- Seven Mile Bridge: Consultant is beginning survey.
- Peppers Bridge Road: Finalizing right of way plans.

MAINTENANCE/FLEET MANAGEMENT:

- Crews working on routine maintenance.
- Sheriff Patrol vehicle is expected to be delivered by end of week.
- Working on Department of Natural Resources (DNR) Greenville Quarry's Reclamation Plan. DNR is currently reviewing our submitted reclamation plan documents.

ADMINISTRATION:

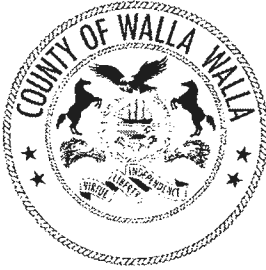
- Working on department-wide 2021 Initial Counseling documents.
- Conducted our Finance Update meeting to make sure we are financially stable for the rest of 2020.
- Two staff members to assist with Contract Tracing/Case Tracking for the Community Health Department.
- Working on our end-of-year County Road Administration Board (CRAB) reporting – Due 31 December.
- Continue to follow our Phase 2 COVID-19 Standard Operating Procedures (SOP) to help us maintain a safe work environment as we navigate these uncertain times.

10:30

TECHNOLOGY SERVICES DEPARTMENT

Chad Goodhue

- a)** Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Chad R Goodhue | Technology Services Director |

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362
(509) 524-2590
cgoodhue@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

December 14th, 2020

To: **Walla Walla County Board of Commissioners**

Re: Technology Services Update

Issues/Information for the Board.

- List of current projects:

○ EMC/DELL SAN – These are the Counties new storage devices
○ Palo Alto Firewall -
○ Web Content Filter – Upgrading our current content filter
○ Lastpass – Rollout to all staff
○ Adobe Pro – Rollout
○ Duo – Deployment to all staff
○ Laptop rollout – CH
○ Laptop rollout - PW
○ Edge Switch Rollout – 90% complete
○ Core Switch Replacement - Completed
○ JAVS - Courtroom upgrade - Scheduled
○ BOCC - A/V upgrade - Scheduled
○ Cisco Room Kits – District Court, Com Dev, EMD, Courthouse, Elections, PW
○ ESRI Server -
○ ESRI Software Installs – With our new EA every office that wants/needs ESRI software can have it
○ Elections Cameras – Relocated from the Fairgrounds, these need to be mounted in the new Elections space
○ Card Access – Card access is on going and a joint venture between facilities, WWE and Tech Services
○ OnBase for DC – We are working on funding to upgrade Liberty to Onbase
○ County Copier Replacement – Working with all departments to see if the price and support meet the needs of all County departments. So far the numbers look pretty amazing.
○ PW Move – this will be a much larger under taking that originally thought.
○ McKinstry – Work with Doug and Jeff from McKinstry to identify Fiber/network locations
○ Server Upgrades 2016/19 – The County still has several servers that need to be upgraded to the latest version of MS Server

○ MS O365 Upgrade – through cares we have upgraded our MS Office Tenant to enhance our desktop and email security
○ Terminal Server Upgrades – Our terminal servers, used for Eden, are very old and need to be upgraded
○ Palo Alto VPN Rollout – This will replace our current VPN software
○ Sysaid uplift for facilities – Provide online ticketing access for facilities
○ Webex/AD integration
○ Webex rollout to clients – Webex Teams has not been rolled out to all staff yet and needs to be completed
○ Tyler Eagle PtoV – Tyler's Eagle recording is on a physical server that needs to be migrated to our virtual environment
○ Phone server migration - Completed

- Tech Services is continuing to see a **large** spike in work orders. The cause is twofold, we have increased security which has caused changes and we have a significant number of remote users that need assistance getting connected etc.

Components (Main infrastructure)

Security – Continues to be our #1 Security Concern

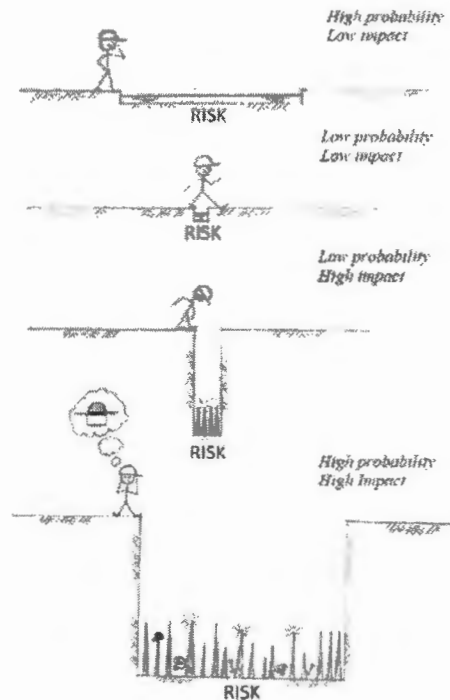
- Phishing and County awareness
 - We need to come up with an annual required training for network access to help minimize risk and increase awareness
 - With the holidays here, extra caution around bogus emails is required. Emails circulating from FedEx/UPS/Amazon/Walmart are exceptionally bad this year with the increase in online shopping

Hardware

- Roughly 50% of the laptops have been deployed
- The Core Switches have been replaced, the edge switches are 90% done

Other Projects

- **OnBase**
 - Scopes of Work and Contracts are under review for District Court
- **Budget & Inventory**
- **Contracts**
 - OnBase – District Court
- **Inventory**
 - With the record number of devices coming into the County we are very busy making sure everything is tagged before deployment
- **Public Record Requests Last 2 Weeks**
 - 5 = Requests received
 - 1 = Forwarded to departments
 - 4 = Completed
 - 4 = Pending review



- 1 = Pending Closure
- 1 = Litigation hold
- 0 = Pending 3rd party notice
- 20 = Open
- YTD = 215
- LYTD = 148

Some of these are waiting for legal review or guidance, or response by other departments

- **Service Desk Issues Last 2 Weeks**

- 365 = Requests received
- 29 = Open
- 336 = Closed

Definitions

DMS – Document Management System (OnBase)

OCIO = Office of the Chief Information Officer

DAN - Disposition Authority Numbers (Secretary of State retention schedule)

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CJIS = Criminal Justice System Information Systems

PRO=Public Records Officer

NDA=Non-disclosure agreement

EOL=End of Life

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

ADA=Americans with Disabilities Act

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

10:45

COUNTY CORRECTIONS

Norrie Gregoire

a) Consent Agenda Items:

- 1) Resolution _____ - Approving
Intergovernmental Agreement between
Walla Walla County and the City of Walla
Walla for use of the Walla Walla County
Adult Custody (Jail) Facilities

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING²
WALLA WALLA COUNTY
CORRECTIONS DEPARTMENT
INTERGOVERNMENTAL
AGREEMENT WITH CITY OF
WALLA WALLA FOR USE OF THE
WALLA WALLA COUNTY ADULT
CUSTODY (JAIL) FACILITY

RESOLUTION NO. 20

WHEREAS, the County maintains, operates, and provides services within the Walla Walla County Adult Custody Facility (hereinafter "Jail") for the purposes of detaining adult offenders; and

WHEREAS, the *Interlocal Cooperation Act* (Chapter 39.34 RCW) and the *City and County Jails Act* (Chapter 70.48 RCW) provide that City prisoners may be held in County operated facilities; and

WHEREAS, the City of Walla Walla desires to confine its prisoners in the County Jail facility and enter into an agreement with the County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve the Intergovernmental Agreement for the Use of the Walla Walla County Jail Facility.

Passed this 7th day of December, 2020 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

INTERGOVERNMENTAL AGREEMENT FOR USE
OF THE WALLA WALLA COUNTY ADULT CUSTODY
(JAIL) FACILITIES

THIS AGREEMENT is made and entered into by and between WALLA WALLA COUNTY, a political subdivision of the State of Washington, hereinafter referred to as "County," and the CITY OF WALLA WALLA, a Municipal Corporation of the State of Washington, hereinafter referred to as "City."

W I T N E S S E T H:

For and in consideration of the conditions, covenants and agreements contained herein, the parties agree as follows:

1. PURPOSE: The City, desiring to utilize the Walla Walla County Adult Custody (hereinafter "Jail") Facilities and Services maintained by the County for the incarceration of City prisoners, has, in accordance with the Interlocal Cooperation Act (Chapter 39.34 RCW) and the City and County Jails Act (Chapter 70.48 RCW), previously entered into an agreement with the County for the use of the County jail facility and personnel for confinement of City prisoners. It is the purpose of this agreement to provide for the joint use by the parties of the jail facilities and services that the jail, owned and operated by the County, and to supplant the previous agreements for the use of said jail facilities between the parties which was effective thru January 1, 2020.

2. DEFINITIONS:

a. "City Prisoner" shall mean a person housed in the County Jail when the basis for confinement is the violation of a City municipal code, or pursuant to a warrant, commitment or order of the Walla Walla County District Court applied for by the City or during or as a result of a City case, or following an arrest by a City police officer for any reason including violations of state law and City municipal codes. It excludes: a person confined by reason of a state felony indictment, information or complaint filed in court by the County Prosecuting Attorney; a person confined by reason of a federal indictment, information, complaint, warrant, commitment or order filed in a federal court; a person confined by reason of a warrant, commitment or order of a court other than the Walla Walla

County District Court applied for by the City or during or as a result of a City case; or a prisoner detained pursuant to a City “hold” for a City municipal code violation after said “hold” has been released. Costs of prisoners being held on charges from the City as well as charges from other jurisdictions will be split equally among all jurisdictions that have a current hold on the prisoner.

b. “Jail Costs” shall mean actual, annual total jail facility operation costs, maintenance and utility costs, as well as administrative costs associated with said operation and as outlined in Attachment A of this Agreement.

3. AVAILABILITY OF JAIL FACILITIES: The jail facilities and personnel shall be available for confinement of City prisoners held upon arrest, awaiting trial and serving sentences of jail terms. The jail facilities and personnel shall be available for the confinement of City prisoners in the same manner and to the same extent as they are available for the confinement of County prisoners.

The County will provide housing for City prisoners on a space available basis. When the jail population exceeds the capacity authorized by federal, state or local regulation, the City shall be responsible for providing housing for said additional prisoners.

Nothing in this agreement precludes the City, at its own discretion and convenience, from housing sentenced City prisoners in a jail facility other than the Walla Walla County Jail. Responsibility of transport to such facility shall not be the responsibility of the County, unless separately agreed.

4. COMPENSATION: The City shall pay the County of Walla Walla as total compensation for its provision of jail facilities and personnel as specified herein:

a. Establishment of Jail Costs. The County will supply the City with the July 1st through June 30 actual costs, as defined in attachment A, by August 15th. The hourly cost for the following calendar year will be based on the actual cost, as mentioned above, and increased by the June Seattle CPI-U. In the event the Seattle CPI-U is negative, no adjustment for the CPI-U will be made.

b. Estimation and Payment of Jail Costs. The method of cost distribution shall be an actual use proportionate system based on total jail costs. Any grants or funds received, with the exception of Inmate Welfare Benefit Fund, which would reduce jail costs shall be

deducted from the overall costs utilized to determine the City's jail costs. The actual costs will be divided by the average prisoner days for the prior three fiscal years (July 1 – June 30) to arrive at the hourly rate for the following calendar year.

The City agrees to pay for the utilization of the Walla Walla County Jail for each year this Agreement remains in effect. City Prisoners' confinement shall be paid for by the City at a rate based on actual cost per prisoner hour of confinement. For each prisoner booked, the City will incur a minimum of four hours' cost.

c. The County shall budget an amount equal to at least 3% of its total compensation annually received from the City to a fund dedicated as a capital reserve for the enhancement or replacement of equipment or facility. The balance of the reserve fund and the capital expenditures of that fund shall be reported to the City on an annual basis as required under section 4(a) or section 7 of this agreement.

5. PAYMENT: The County shall bill the City monthly for custodial care services which shall be payable within THIRTY (30) calendar days after receipt of a billing statement from the County setting forth the number of "prisoner hours" being billed and the charges therefore.

6. MEDICAL COSTS AND TREATMENT:

a. The County will provide medical services for all prisoners within the jail in accordance with the provisions of Chapter 289-20 WAC.

b. The City shall pay providers directly for all medical services for outside emergency or necessary health care for its prisoners in accordance with the provisions of RCW 70.48.130.

c. The County will supply all insurance information in its possession to outside medical vendors for billing purposes. The County will also provide the City with all information needed for the City to seek reimbursement.

d. There shall be no right of payment to the County for emergency or mandated health care for "City prisoners" held in the County Jail facilities after they have ceased to be a "City prisoner" as defined in Section 2 of this agreement.

7. RECORDKEEPING: The County shall keep a detailed and accurate record of all operating and maintenance costs actually incurred in such a manner as will meet the

requirements of the Washington State Auditor. Said record shall be made available for review or audit by the City or its duly authorized representative upon request during regular County business hours.

8. TRANSPORTATION OF PRISONERS; NOTIFICATION OF RELEASE:

The City shall be responsible for initially delivering and for transporting all City prisoners to the Jail. Upon implementation of the usage of the closed circuit judicial television system, the County shall be responsible for presenting City prisoners in the appropriate forum via the in-house television system. This may require the presence of City staff. The County shall be responsible for transporting City prisoners for required medical or dental treatment or care or District Court appearances.

The City shall notify the jail of all City prisoners to be released.

9. POSTING OF BAIL: The County shall serve as agent for the City in receipt of bail bonds or monies posted for City prisoners. Such monies shall be transmitted to the District Court on a daily basis during court hours as received.

10. ACCESS TO PRISONERS: City police officers, law enforcement investigators, City Prosecuting Attorneys and Defense Attorneys shall have the right to interview prisoners at any reasonable time within the jail and shall be afforded equal priority for use of jail interview rooms with other departments, including the Walla Walla County Sheriff's Office.

11. WORK RELEASE: In the event it is desired that a City prisoner participate in a jail work release program, City prisoners shall be treated exactly as County prisoners and shall be entitled to participate in the work release program solely upon a space available basis.

12. CITY PRISONERS: City prisoners shall be released from the jail only:

- a. Upon the authorized, written request of the City police; or
- b. By order of the court having jurisdiction of a City prisoner and the matter for which such prisoner is being confined; or
- c. As necessary when jail population exceeds capacity; or
- d. For appearance by the Prisoner in the court in which the prisoner has been charged; or

- e. In compliance with a valid writ of habeas corpus, or
- f. For necessary medical or dental treatment or care not available within jail; or
- g. When the prisoner has completed service of the sentence and the charge pending against the prisoner has been dismissed, or bail or other satisfactory recognizance has been posted as required by the court.

13. INDEMNIFICATION:

- a. The City shall indemnify and hold harmless the County and its officers, agents and employees from and against any and all claims, actions, suits, liability, loss, costs, expenses and damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of the City, its officers, agents or employees, in the performance of this agreement or in arresting, detaining, charging, transporting, interrogating or otherwise dealing with persons either before or after presentation to and acceptance by the County for confinement in the jail.

In the event that any suit based upon such a claim, action, loss, cost, expense or damage is brought against the County, the City shall defend the County at its sole cost and expense; provided, that the County retains the right to participate in any such suit if any principle of governmental or public law is involved. If final judgment is entered against the County or its officers, agents, or employees, the City shall satisfy the same in full.

- b. The County shall indemnify and hold harmless the City and its officers, agents and employees, from and against any and all claims, actions, suits, liability, loss, costs, expenses and damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of the County, its officers, agents or employees in the performance of this agreement or in confining persons who have been presented by the City to and accepted by the County for confinement in the jail while said persons are in the jail or in the custody of the County outside the jail.

In the event any suit based on such a claim, action, loss, cost, expense or damage is brought against the City, the County shall defend the City at its sole cost and expense; provided that the City retains the right to participate in any such suit if any principle of governmental or public law is involved. If final judgment is entered against the City or its officers, agents or employees, the County shall satisfy the same in full.

c. In the event of any concurrent act or omission of the parties, negligent or otherwise, each party shall pay its proportionate share of any damages awarded based upon comparative liability. The parties agree to maintain a consolidated defense to claims made against them and to reserve all indemnity claims against each other until after liability to the claimant and damages, if any, are adjudicated. If any claim is resolved by voluntary settlement and the parties cannot agree upon apportionment of damages and defense costs, they shall submit apportionment to binding arbitration.

d. The parties agree all indemnity obligations shall survive the completion, expiration or termination of this Agreement.

14. AUTHORITY: This agreement is executed in accordance with the authority of RCW 70.48.090 and Chapter 39.34 RCW, the Interlocal Cooperation Act. The following information is given pursuant to the provisions of RCW 39.34.030:

a. The duration of this agreement shall be FIVE (5) years;

b. The Walla Walla County Corrections Department Director shall be responsible for the administration of this agreement as provided in Section 15 below;

c. The purpose of this agreement is to permit the joint use of the Walla Walla County Jail for confinement of prisoners of the City, promoting maximum use and efficiency of the Walla Walla County Jail;

d. The financing of the joint use of the jail pursuant to this agreement shall be by contribution of the City as specified in Section 4 above;

e. Termination of this agreement shall be as provided in Section 19 below;

f. This agreement shall be administered as provided in Section 15 below;

g. Unless otherwise specifically agreed by the parties, all property, personal and real, utilized by the parties hereto in the execution of this agreement shall remain the property of the party initially owning it; and

h. Nothing in this agreement shall preclude the City from maintaining and utilizing its own holding facilities.

15. ADMINISTRATION: This agreement shall be administered by the Walla Walla County Corrections Department Director or his/her designee.

16. REMEDIES: No waiver of any right under this agreement shall be effective unless made in writing by the authorized representative of the party to be bound thereby. Failure to insist upon full performance on any occasion shall not constitute consent to or waiver of any continuation of nonperformance or any later nonperformance, nor does payment of a billing or continued performance after notice of a deficiency in performance constitute acquiescence thereto.

17. DURATION: This agreement shall become effective January 1, 2020, and shall remain in effect for a period of FIVE (5) years pursuant to RCW 70.48.090 unless terminated prior thereto pursuant to the provisions of Section 19 below.

18. MODIFICATION: This agreement may be modified only by written mutual agreement of the parties.

19. TERMINATION: This agreement may be terminated by either of the parties hereto upon not less than one hundred eighty (180) days advance written notice to the other party, which notice shall set forth the basis for termination and specific plans for accommodating the affected jail population.

IN WITNESS WHEREOF, the parties hereto have executed this agreement this _____ day of _____, 2020.

COUNTY OF WALLA WALLA

By _____
Commissioner

By _____
Commissioner

By _____
Commissioner

Attest:

Clerk, Board of County Commissioners

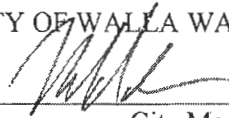
Approved as to Form this _____ day of _____, 2020

Walla Walla County Prosecuting Attorney

Approved as to Content:

Walla Walla County Corrections Department Director

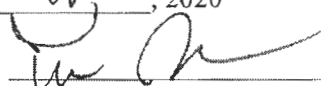
CITY OF WALLA WALLA

By 
City Manager

Attest:


City Clerk

Approved as to Form this 19th day of Nov, 2020


Walla Walla City Attorney

**DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY**

Norrie Gregoire, Director
Matt Stroe, Jail Commander
Keri Weber, Executive Assistant

Norrie Gregoire, Juvenile Court Administrator
Jon Cassetto, Court Services Manager
Becky Renwick, Detention Manager
Kayla Zimmer, Administrative Services Supervisor

To: BOCC
From: Norrie Gregoire, Director of Corrections
Date Written: 12/10/2020
RE: Director's Report for December 14, 2020

Board Consent/Action Agenda Item(s):

- Consent Item: 1) Director of Corrections requests Board approve the *Interlocal Agreement Between Walla Walla County and City of Walla Walla for Use of County Jail Facility*.

Department Updates:

Service Providers, Programs & Essential Services

- Court Services currently monitoring eight (8) adult offenders, both pre-trial and sentenced, on Electronic Home Monitoring (EHM).
- Court Services currently monitoring and testing 90+ adult pretrial defendants on Sentry UA Program.
- Court Services again suspended Aggression Replacement Training (ART) therapy groups with the consent of the State; like everyone else, we hope and plan for a degree of normalcy in the spring and to resume evidence based programming.
- Corrections Dept. continues to work closely with Community Health on COVID-19 mitigation efforts.

Personnel/Training

- A Corrections Sergeant advised us 11/30 he is resigning; last day 12/14; we will cover leadership on that shift with IC's. Testing for new sergeant later this winter.
- New CO Monica Nunez started 12/1.
- Jail is moving from 12-hour shifts to 8's January, 2021; this modification provides better coverage and makes vacant shifts easier to fill with hold-overs and call-ins.
- Jail's incoming health provider Blue Mt. Heart to Heart has hired current nurse RN Groom as the on-duty nurse, beginning January 1st.
- PAT held 12/3; 34 applicants invited; eight showed for PAT/six passed; of those six, five passed the written.
- Adult Services Officer position closed 12/4; interviews scheduled for 12/10; four Court Services staff applied.

Equipment/Technology/Facilities

- Waiting for replacement True 3-door cooler to ship from factory.
- Larger of two bullpen units is now "Holding 5"; smaller of two is "Holding 6."
- Shock shield purchased this year has a factory recall and will be shipped back and repaired and updated with new firmware at no expense to County.
- Director has voiced frustration with Securus as tablets still not operational; original go-live date was June, 2020; word we received is tablet production slowed and backordered due to pandemic.

11:00

DEPARTMENT OF COMMUNITY HEALTH

a) **Action Agenda Item:**

- 1) Proposal 2020 12-14 DCH
Approval of 2021 program funding
for Access to Baby and Child
Dentistry

b) COVID-19 update and miscellaneous

11:15

FACILITIES MAINTENANCE

Robert Henry

- a) Department update and miscellaneous

Walla Walla County Facilities Department

317 W Main St, Walla Walla, WA 99362

Update December 14th

Maintenance:

- Maintenance continued working on the installation of the Electronic Door locks in the County Courthouse
- Maintenance has begun going through the courthouse to patch holes in the walls and remove paint splatter from doorframes and wood trim.

Custodial

- Custodial has begun carpet cleaning in the Courthouse. This will continue for the next 2 weeks, then will be finished after the holidays.

Grounds

- Preparation was made to ensure that the courthouses electrical was ready for the light display last Saturday.

11:30

COUNTY COMMISSIONERS

- a)** Exit audit meeting with State Auditor's Office representatives
re: 2019 County Audit (accountability, financial and federal audit components)
- b)** Miscellaneous business to come before the Board

11:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form – Court Administrator/Judicial Assistant Dept. II for Superior Court

12:00

RECESS

1:30

COUNTY COMMISSIONERS

- a) Walla Walla Watershed 2050
Strategic Plan Advisory Committee
(SPAC) update by Commissioner
Kimball

- a) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

2:00

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

2:15

COUNTY COMMISSIONERS

- a) Executive session re: personnel
(pursuant to RCW 42.30.110(g)) to
complete employee personnel evaluations
- b) Miscellaneous business to come
before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.