

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 29, 2020

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: ALL TIMES ARE TENTATIVE AND AT THE DISCRETION OF THE CHAIRMAN WITH THE EXCEPTION OF ADVERTISED BID OPENINGS AND PUBLIC HEARINGS.

10:00 COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review warrant list
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for June 22 and 23, 2020
 - 2) Payroll action and other forms requiring Board approval

COUNTY COMMISSIONERS (continued)

g) Action Agenda Items:

1) County vouchers/warrants/electronic payments as follows: _____ through _____ totaling \$_____ (payroll draws dated June 15, 2020); _____ through _____, totaling \$_____ (June payroll); _____ through _____ totaling \$_____ (benefits and deductions) and 4220574 thru 4220575 in the amount of \$163,637.38 (ER&R)

2) Proposal 2020 06-29 CARES
Approval of recommendations from the CARES Funding Team dated 6-24-2020

- h)** Miscellaneous business to come before the Board
- i)** Review reports and correspondence; hear committee and meeting reports
- j)** Review of constituent concerns/possible updates re: past concerns

a) Action Agenda Items:

- 1) Proposal 2020 06-29 DCH-1
Approval to review position and recruitment for Community Health Nurse position responsible for Maternal and Child Health Programs
- 2) Proposal 2020 06-29 DCH-2
Approval to apply for CARES Act Emergency Solutions Grant – COVID-19 (ESG-CV) for Homeless Assistance Grant
- 3) Proposal 2020 06-29 DCH-3
Approval of additional temporary Nurse position for COVID-19 Response Support
- 4) Proposal 2020 06-29 DCH-4
Approval to apply for Commerce Emergency Shelter Funding grant

b) COVID-19 update and miscellaneous

a) Consent Agenda Items:

- 1) Resolution _____ - Setting a hearing to consider the Six (6) Year Transportation Improvement Program for Walla Walla County
- 2) Resolution _____ - Revising Rental Rates for Equipment Owned by the Equipment Rental and Revolving Fund
- 3) Resolution _____ - FEMA Grant and PA Supplemental Contracting Signature Authority

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
HEARING TO CONSIDER ADOPTING
THE SIX-YEAR TRANSPORTATION
IMPROVEMENT PROGRAM FOR
WALLA WALLA COUNTY



RESOLUTION NO. **20**

WHEREAS, RCW 36.81.121 requires the legislative authority of each County, after one or more public hearings thereon, to prepare and adopt a comprehensive transportation program for the ensuing six calendar years; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that a hearing to consider adopting the 2021 to 2026 Walla Walla County Six-Year Transportation Improvement Program be set for 10:15 a.m., Monday, July 20, 2020 in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main, Walla Walla, Washington.

Passed this 29th day of June, 2020 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF REVISING
RENTAL RATES FOR EQUIPMENT
OWNED BY THE EQUIPMENT
RENTAL AND REVOLVING FUND



RESOLUTION NO. **20**

WHEREAS, the Equipment Rental and Revolving Fund (ER&R) was established according to the Revised Code of Washington (RCW) to provide a stable and dependable method of owning, maintaining, repairing and replacing County equipment; and

WHEREAS, the County Engineer has determined it is necessary to revise certain equipment rates owned by the Equipment Rental and Revolving Fund to operate the fund as designed; and

WHEREAS, the Board of Walla Walla County Commissioners has reviewed the rates as determined by the County Engineer; and

WHEREAS, the County Engineer will continue to monitor the ER&R Fund and equipment rental rates and recommend revisions as appropriate; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that rental rates for certain equipment owned by the Equipment Rental and Revolving Fund be set as shown on Attachment A, effective July 1, 2020.

*Passed this 29th day of **June 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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Attachment "A"

Proposed 2020 Mid-Year Equipment Rental Rate Adjustment

Department rate adjustment at 5% or less due to new vehicles put into service,
reduction of fleet and vehicle transfer between departments

Other Departmental Vehicle Monthly Rates:		Current Rate	New Mid-Year Rate
87	Health Department	\$1,365.78	\$1,434.07
88	Court Services	\$1,940.85	\$2,037.89
90	Commissioners	\$1,934.19	\$2,028.54
92	Sheriff	\$35,233.90	\$36,847.59
97	County Corrections	\$3,078.66	\$3,232.61

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF FEMA GRANT
AND PA SUPPLEMENTAL
CONTRACTING SIGNATURE
AUTHORITY



RESOLUTION NO. **20**

WHEREAS, FEMA Grant and PA Supplemental Contracting allows for the purpose of obtaining federal and/or State Emergency or Major Disaster Assistance; and

WHEREAS, Walla Walla County Commissioners need to authorize an alternate representative for Walla Walla County for Disaster 4539-DR-WA (severe storms, flooding landslides and mudslides), for the purpose of obtaining assistance funds; and

WHEREAS, the Board of Walla Walla County Commissioners delegates alternate authority to execute all contracts, certify completion of projects, request payments and prepare all required documentation for funding requirements to the following individuals;

Walla Walla County Public Works Director/County Engineer
Walla Walla County Public Works Chief Fiscal Office

now therefore;

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners that said authority for FEMA Grant and PA Supplemental Contracting Signature Authority be authorized as stated above

*Passed this 29th day of **June, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia, P.E. Public Works Director

Date: 25 June 2020

Re: Director's Report for the Week of 22 June 2020

Board Action: 29 June 2020

Resolutions:

In the Matter of Setting a Hearing to Consider the Six (6) Year Transportation Improvement Program for Walla Walla County

**In the Matter of Revising Rental Rates for Equipment Owned by the Equipment Rental and Revolving
In the Matter of FEMA Grant and PA Supplemental Contracting Signature Authority**

ENGINEERING:

- Flood Damage Repair:
 - Inputting information into FEMA Grants Portal as part of the reimbursement process.
- Mill Creek Road MP 1.1 to MP 3.96 (Five Mile to Seven Mile): Consultant is preparing offers for property acquisition.
- Middle Waitsburg Road: Consultant is working on right of way acquisition documents.
- Peppers Bridge Road: Working on design and cultural resource survey.
- Lower Waitsburg: working on survey.

MAINTENANCE/FLEET MANAGEMENT:

- **2020 Chip Seal:**
 - Approximately 11.5 miles of chip seal completed.
- Vegetation crews assisting with flagging operations during chip seal and spraying as weather allows.
- Garage crews working on routine vehicle maintenance.

ADMINISTRATION:

- Working on our 2021 department-wide budget.
- Attended a web meeting with Washington State Association of County Engineers (WSACE) related to COVID-19.
- Continue to work with FEMA Public Assistance (PA) and FHWA Emergency Relief (ER) programs to obtain reimbursement for the costs incurred as a result of the February flood.
- Continue to work with the Corps of Engineers to repair the Mill Creek Levees and Concrete Channel to pre-flood condition through their Public Law (PL) 84-99 program.
- Aiming to finalize the hiring process of our Shop Foreman position.
- We continue to follow our Phase 2 COVID-19 Standard Operating Procedures (SOP) to help us maintain a safe work environment as we navigate these uncertain times.

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

11:00

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

11:15

COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business
to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.