

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 9, 2020

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwccommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: ALL TIMES ARE TENTATIVE AND AT THE DISCRETION OF THE CHAIRMAN WITH THE EXCEPTION OF ADVERTISED BID OPENINGS AND PUBLIC HEARINGS.

10:00 A.M. COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review warrant list
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for November 2 and 3, 2020 and Special Meeting of November 5, 2020
 - 2) Payroll action and other forms requiring Board approval
- g) **Action Agenda Items:**
 - 1) County vouchers/warrants/electronic payments as follows: _____ through _____ totaling \$ _____ and _____ through _____ totaling \$ _____ (travel)

COUNTY COMMISSIONERS (continued)

- h)** Miscellaneous business to come before the Board
- i)** Review reports and correspondence; hear committee and meeting reports
- j)** Review of constituent concerns/possible updates re: past concerns

a) Consent Agenda Items:

- 1) Resolution _____ - Signing a local agency A&E Professional Services with TranTech LLC agreement for design engineering services for Dell Sharpe Bridge
- 2) Resolution _____ - Signing a local agency A&E Professional Services agreement with PBS Engineering and Environmental for design engineering services for Abbott Road MP 0.25 to MP 0.50

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING A
LOCAL AGENCY A&E
PROFESSIONAL SERVICES
AGREEMENT WITH TRANTECH
ENGINEERING FOR DESIGN
ENGINEERING SERVICES FOR DELL
SHARPE BRIDGE



RESOLUTION NO. **20**

WHEREAS, the Public Works Department does not have the personnel available to provide design engineering for Dell Sharpe Bridge; and

WHEREAS, TranTech Engineering LLC was selected to provide design engineering services for said project; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby enter into said Local Agency A&E Professional Services Agreement with TranTech Engineering LLC for design engineering services and the Chair of the Board shall sign same in the name of the Board.

*Passed this 9th day of **November, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING A
LOCAL AGENCY A&E
PROFESSIONAL SERVICES
AGREEMENT WITH PBS
ENGINEERING AND
ENVIRONMENTAL FOR DESIGN
ENGINEERING SERVICES FOR
ABBOTT ROAD MP 0.25 TO MP 0.50



RESOLUTION NO. **20**

WHEREAS, the Public Works Department does not have the personnel available to provide design engineering for Abbott Road MP 0.25 to 0.50; and

WHEREAS, PBS Engineering and Environmental was selected to provide design engineering services for said project; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby enter into said Local Agency A&E Professional Services Agreement with PBS Engineering and Environmental for design engineering services and the Chair of the Board shall sign same in the name of the Board.

*Passed this 9th day of **November, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 4 November 2020

Re: Director's Report for the Week of 2 November 2020

Board Action: 9 November 2020

Resolutions:

In the Matter of Signing a Local Agency A&E Professional Services Agreement for Design Engineering Services for Dell Sharpe Bridge

In the Matter of Signing a Local Agency A&E Professional Services Agreement for Design Engineering Services for Abbott Road MP 0.25 to MP 0.50

ENGINEERING:

- Drumheller Bridge: Reviewing design.
- Peppers Bridge Road: Working on right of way plan and environmental documents.
- Wallula Ave./Gose Street Roundabout: Working on geometric design.
- Mill Creek Road MP 1.1 to MP 3.96: Working on right of way acquisition.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on right of way acquisition.

MAINTENANCE/FLEET MANAGEMENT:

- South and North Road crews working on routine maintenance.
- Garage working on routine maintenance and prepping equipment for winter.
- Finalized crack sealing reimbursable work for the Town of Prescott.

ADMINISTRATION:

- Working on the first review of applicants for Mechanic I/II, Vegetation Traffic Control Worker and Maintenance Tech I.
- Working with Commissioner Kimball to incorporate the fleet from Fairgrounds into ER&R.
- Met with the Department of Community Development to make sure we continue to be in alignment with our interdepartmental: responsibilities, communication, and timeliness.
- Attended a web meeting with the Washington State Association of County Engineers related to COVID-19.
- Attended a Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC) meeting with the Benton-Franklin Association of Governments (BFCOG).
- Conducted our monthly Finance Meeting to review monthly expenditures and fund balances.
- Continue to follow our Phase 2 COVID-19 Standard Operating Procedures (SOP) to help us maintain a safe work environment as we navigate these uncertain times.

10:30

TECHNOLOGY SERVICES DEPARTMENT

Chad Goodhue

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Chad R Goodhue | Technology Services Director |

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362
(509) 524-2590
cgoodhue@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

November 9th, 2020

To: **Walla Walla County Board of Commissioners**

Re: Technology Services Update

Issues/Information for the Board.

- List of current projects:
 - Contract review for OnBase in District Court – **Will need a workshop**
 - Keeping Liberty online and not replacing with OnBase is becoming a security concern
 - Adobe Professional Rollout – Active Directory updated, our rollout has begun
 - Duo and Yubikeys – The following departments have been enrolled in Duo
 - Assessor’s Office
 - Commissioner’s Office
 - Treasurer’s office
 - Auditor’s Office
 - Clerk’s Office
 - District Court
 - Coroner
 - Emergency Management
 - Emergency Services
 - Facilities
 - Personnel
 - Elections
 - Community Development
 - Court Services
 - Prosecuting Attorney
 - Meraki/Cisco switch replacement
 - Tech Services has begun rolling out the new switches to our “edge” and will be performing a core cutover on the 18th of November, after hours.
 - Court at the fairgrounds
 - The courtroom and technology are setup
 - The mock trial went well, we are now waiting for our first Jury Trial
 - WWE Physical Security Installations:
 - Corrections Access Controls – completed

- Security Camera Wiring – Completed
 - Physical Security for Elections and Tech Services space – The wiring for Elections and Tech Services has been completed, we are now waiting are door hardware to finish the project
- Community Health Department
 - eCivis grant management software – We demoed the software and got good feedback from the participating departments.
- Elections
 - Fully relocated to the Pavilion at the Fairgrounds
- LastPass – Enterprise password management software – working with company to rollout software out and train staff on use – Currently on hold
- 88 CARES laptops
 - All of the laptops have been delivered along with all of the ancillary components and we are now finalizing the software installations for each department and then rolling them out. We have started with the Coroners office and will move to the Treasurers office next.
- 11 Cisco Room Kits – these are the last to be deployed
 - 1 @ Elections – on hold
 - 1 @ EMD
 - 1 @ ComDev
- Email and internet secure gateway – updating our antispam/anti-phishing hardware and software – The email security gateway upgrade is scheduled for later this November.
- Phones Servers – Paused
- Tech Services is continuing to see a **large** spike in work orders. The cause is twofold, we have increased security which has caused changes and we have a significant number of remote users that need assistance getting connected etc.

Components (Main infrastructure)

Security – Continues to be our #1 Security Concern

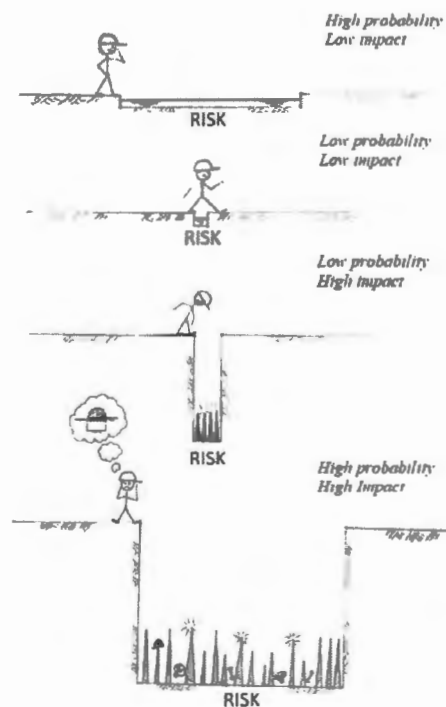
- Phishing and County awareness
 - We need to come up with an annual required training for network access to help minimize risk and increase awareness
 - Know B4 is a known company that provides this type of solution

Hardware

- Laptops have arrived and we have begun deployments
- The new switches have arrived, and they are being configured and deployed

Other Projects

- **OnBase**
 - Scopes of Work and Contracts are under review for District Court
- **Budget & Inventory**



- **Contracts**
 - OnBase – District Court
 - eCivis – Community Health +

- **Inventory**
 - TS will have a new surplus list for review in the coming weeks

- **Public Record Requests Last 2 Weeks**
 - 2 = Requests received
 - 0 = Forwarded to departments
 - 1 = Completed
 - 3 = Pending review
 - 1 = Pending Closure
 - 1 = Litigation hold
 - 0 = Pending 3rd party notice
 - 9 = Open
 - YTD = 191
 - LYTD = 131

Some of these are waiting for legal review or guidance, or response by other departments

- **Service Desk Issues Last 2 Weeks**
 - 191 = Requests received
 - 65 = Open
 - 94 = Closed

Definitions

DMS – Document Management System (OnBase)

OCIO = Office of the Chief Information Officer

DAN - Disposition Authority Numbers (Secretary of State retention schedule)

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CJIS = Criminal Justice System Information Systems

PRO=Public Records Officer

NDA=Non-disclosure agreement

EOL=End of Life

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

ADA=Americans with Disabilities Act

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

a) **Action Agenda Items:**

- 1) Resolution _____ - Approving Interlocal Agreement between Walla Walla County Department of Community Health and Columbia County Public Health
- 2) Resolution _____ - Approving MOU 0822021 Step It Up!: Walkability Virtual Academy MOU for Interdisciplinary MPO Regional Team between Walla Walla County and the National Association of Chronic Disease Directors

b) COVID-19 update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING
AN INTERLOCAL AGREEMENT
BETWEEN WALLA WALLA
COUNTY DEPARTMENT OF
COMMUNITY HEALTH AND
COLUMBIA COUNTY
DEPARTMENT OF HEALTH



RESOLUTION NO. **20**

WHEREAS, Walla Walla County has on-going interlocal agreements with Columbia County for the provision of Environmental Public Health, Health Officer, Access to Baby and Child Dentistry, and Developmental Disability support on a reimbursable basis; and

WHEREAS, Columbia County has requested that the interlocal agreement for Environmental Public Health support be renewed; and

WHEREAS, Walla Walla County has updated Attachment 1: Compensation, to reflect 2020 salaries and benefits; and

WHEREAS, the County Prosecuting Attorney has reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said interlocal agreement and will sign same.

Passed this 9th day of **November, 2020** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

Constituting the Board of County Commissioners

INTERLOCAL AGREEMENT BETWEEN
WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH
AND COLUMBIA COUNTY PUBLIC HEALTH

This agreement is entered into between Walla Walla County Department of Community Health and Columbia County Public Health pursuant to the Interlocal Cooperation Act, chapter 39.34 RCW.

I. PURPOSE

The purpose of this agreement is to provide Environmental Health Services to Columbia County by the staff of the Walla Walla County Department of Community Health.

II. SERVICES

For all work performed under this agreement, Columbia County will:

1. Provide office access to office files, telephone access, and administrative support to the Columbia County Environmental Health program.
2. If required, schedule appointments for Columbia County residents to meet with Walla Walla County staff.
3. Contact the Walla Walla County Environmental Public Health Manager if environmental public health services are required at other than the normally scheduled support times.
4. Retain the rights and responsibilities of the Columbia County Board of Health and Health Officer for enforcement of the statutes and rules of the State of Washington and Columbia County.

For all work performed under this agreement, Walla Walla County Department of Community Health will:

1. Provide environmental public health services on a schedule agreed upon by Columbia County Public Health and Walla Walla County Department of Community Health.
2. Provide food safety evaluations as outlined in RCW 43.20.145 and WAC 246-215.
3. Provide on-site sewage services as outlined in RCW 70.118 and WAC 246-272 and 246-272A.
4. If requested by Columbia County, License Septic Tank Installers and Pumpers as provided in RCW 70.118 and WAC 246-272-2251 and 246-272A0.
5. Provide environmental public health support to Columbia County's Solid Waste Disposal programs.
6. Provide environmental public health support to Columbia County's drinking water programs.
7. Provide support to Columbia County during disease outbreaks associated with food, water, or other environmental issues as requested by Columbia County.
8. Provide other environmental public health support as requested by Columbia County.
9. Provide other public health support as requested by Columbia County.
10. All parties and their agents will perform contracted work in a workmanlike manner in accordance with applicable industry guidelines and standards.

III. COMPENSATION

Columbia County agrees to pay Walla Walla County Department of Community Health for the provision of services as described in Section II above on an hourly basis as shown in Attachment 1. Hourly costs will be adjusted based upon increased personnel and overhead costs, as agreed to by Columbia County. Columbia County will make payment to Walla Walla County Department of Community Health within 30 days following submittal of an itemized statement.

IV. ADMINISTRATION

This agreement will be administered by Walla Walla County.

V. INDEPENDENT CONTRACTOR

The services provided under this agreement are those of an independent contractor. Employees of the Walla Walla County are and will remain employees of Walla Walla County. Employees of Columbia County are and will remain employees of the Columbia County. Walla Walla County retains the authority to direct their employees in performance of this Agreement.

VI. INDEMNIFICATION

Columbia County shall defend, protect and hold harmless Walla Walla County from and against all damages, claims, suits and/or other actions arising from any negligent or intentional act or omission of the Columbia County's employees, agents and/or authorized subcontractor(s) while performing work under this contract. Walla Walla County shall defend, protect and hold harmless Columbia County from and against all damages, claims, suits and/or other actions arising from any negligent or intentional act or omission of Walla Walla County's employees, agents and/or authorized subcontractor(s) while performing work under this contract. Should it be agreed or determined by a court of competent jurisdiction that both parties are at fault, each party shall be responsible in their pro rata share for all claims, suits, damages or any other loss determined to have occurred due to the respective party's act or omission.

In any and all claims against a Party, its officers, officials, employees and agents by any employee of the other Party's, contractor, subcontractor, lower tier subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Section shall not be limited in any way by the limitation on the amount or type of damages, compensation, or benefits payable by or for the other Party's or subcontractor under Workers Compensation acts, disability benefit acts, or other employee benefit acts, it being clearly agreed and understood by the parties hereto that the each Party expressly waives any immunity that Party might have had under such laws. By executing this Agreement, each Party acknowledges that the foregoing waiver has been mutually negotiated by the parties and that the provisions of this Section shall be incorporated, as relevant, into any contract a Party makes with any subcontractor or agent performing work hereunder.

Each Parties' obligations hereunder shall include, but are not limited to, investigating, adjusting and defending all claims alleging loss from action, error or omission, or breach of any

common law, statutory or other delegated duty by said Party, Party's employees, agents or subcontractors.

VII. AMENDMENT

Walla Walla County and Columbia County may mutually amend this Agreement. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind Walla Walla County and Columbia County.

VIII. CHOICE OF LAW AND VENUE

This agreement will be governed by the laws of the State of Washington, both as to interpretation and performance. Any action at law, suit in equity or other judicial proceeding for the enforcement of this agreement may be instituted only in a court of competent jurisdiction in the State of Washington, County of Walla Walla.

IX. INTEGRATION CLAUSE

This instrument embodies the whole agreement of the parties. There are no promises, terms, conditions or obligations other than those contained in this agreement. This agreement supersedes all previous communications, representations or agreements, either oral or written, between parties.

X. TERMINATION CLAUSE

Either party may terminate this agreement by giving the other party at least sixty (60) days advance written notice. If this Agreement is so terminated, the terminating party shall be liable only for performance in accordance with the terms of this Agreement for performance rendered prior to the effective date of termination.

XI. PROPERTY AND EQUIPMENT

Upon termination or non-renewal of this agreement, all property purchased by Walla Walla County in furtherance of this agreement shall remain the property of Walla Walla County and all property purchased by Columbia County in furtherance of this agreement shall remain the property of Columbia County. All property shall be returned to its owner upon termination or non-renewal of this Agreement.

XII. DISPUTES

In the event that a dispute arises under this Agreement, it will be resolved in the following manner: Columbia County and Walla Walla County will each individually appoint one member to a Dispute Board and jointly appoint a third member. The Dispute Board will evaluate the dispute and make a determination of the dispute. The determination of the Dispute Board will be final and binding on the parties hereto.

XIII. FUNDING

Notwithstanding any other terms of this Agreement, if sufficient funds are not appropriated or allocated for performance under this contract for any future fiscal period, neither County will be obligated to perform and/or make payment for amounts after the end of the fiscal period through

which funds have been appropriated and allocated, unless authorized by that County's ordinance. No penalty or expense shall accrue to either County in the event this provision applies.

XIV. COMPLIANCE WITH LAWS:

Parties shall comply with all applicable federal, state and local laws, rules and regulations in performing this Agreement.

XV. NONDISCRIMINATION

Parties, and their respective assignees, delegates, or subcontractors shall not discriminate against any person in the performance of any of its obligations hereunder on the basis of race, color, creed, religion, national origin, age, sex, marital status, veteran status, the presence of any disability, or any other protected status under federal or state law.

XVI. SEVERABILITY

If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid. If it should appear that any provision of this Agreement is in conflict with any statutory provision of the State of Washington, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provision.

XVII. WAIVER

Non-enforcement of any provision or condition of this Agreement shall not be deemed a waiver and the parties can enforce said provision or condition.

XVIII. FILING

This agreement will be filed with the Walla Walla County Auditor's Office.

XIV. EFFECTIVE DATE

This agreement will take effect when executed by the parties, and will expire on December 31, 2022 unless terminated sooner or extended as provided herein.

Dated this ___ day of _____, 2020

Dated this ____ day of 2020.

COLUMBIA COUNTY BOARD OF
COUNTY COMMISSIONERS____

WALLA WALLA BOARD OF
COUNTY COMMISSIONERS

Ryan Rundell, District 1 Commissioner

James K. Johnson, District 1, Commissioner
Chairman

Michael A. Talbott, District 2, Commissioner
Chairman

Todd Kimball, District 2, Commissioner

Charles Amerin District 3, Commissioner
Commissioner

Gregory A. Tompkins, District 3,

Leanne Peters, Clerk of the Board__

Diane L. Harris, Clerk of the Board

Approved as to form only:

Columbia County Prosecuting Attorney

Walla Walla County Prosecuting Attorney

Attachment 1. Compensation as of January 1, 2020

Compensation is based upon an hourly rate of the individual performing work for Columbia County. Rates will be adjusted as salary, benefit, and overhead costs are adjusted. Mileage for travel required by this Agreement will be paid at the Walla Walla mileage rate.

2019 Rates	
Cutter, Stacy	\$59
Maycumber, Andrew	\$54.25
Spendlove, Charissa	\$52.25
Tureman, Kevin	\$71.00

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING MOU 0822021
BETWEEN WALLA WALLA
COUNTY DEPARTMENT OF
COMMUNITY HEALTH AND THE
NATIONAL ASSOCIATION OF
CHRONIC DISEASE DIRECTORS

RESOLUTION NO. **20**

WHEREAS, the National Association of Chronic Disease Directors has proposed MOU 0822021 with Walla Walla County Department of Community Health to support their previously executed MOU 2652020 known as Step It Up! Walkability Institute; and

WHEREAS, the MOU benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said MOU; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said MOU and will sign the same.

Passed this 9th day of **November, 2020** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Step It Up!: Walkability Virtual Academy

MOU for Interdisciplinary MPO Regional Team:

Walla Walla County Department of Community Health

(Walla Walla Valley, Washington)

NACDD MOU/Invoice #: 0822021

Agreement Period: July 16, 2020 (or upon date of signed MOU) – March 31, 2021

Actual Agreement Amount: **\$2,095** to be administered in one invoice/payment upon receipt of signed MOU (which dually serves as the invoice)

Invoice Amount: **\$2,095**

NACDD Finance Code: 255-1500-1

NACDD FEIN#: 73-1328414

NACDD DUNS#: 884108528

CFDA#: 93.421

Federal Award#: 5NU38OT000286-01

Vendor Program Contact Information:

Awardee Entity Name: Walla Walla County Department of Community Health

Awardee Contact Name: Kara Brey Meyer and Andrea Weckmueller-Behringer

Awardee Contact Information:

Mailing Address: PO Box 1753 Walla Walla, WA 99362

Phone: (509) 730-3669

Email: kbrey@co.walla-walla.wa.us; abehringer@wwvmpo.org

Fiscal Agent Contact Information (This is who the check will be paid to and mailed to):

Fiscal Agent Entity Name: Walla Walla County Department of Community Health

Fiscal Agent Contact Name: Nancy Wenzel

Fiscal Agent Contact Information:

Mailing Address: PO Box 1753 Walla Walla, WA 99362

Phone: (509) 524-2660

Email: nwenzel@co.walla-walla.wa.us

CDC Required Restrictions: Lobbying Restrictions

Contractors should be aware that award recipients are prohibited from using CDC/HHS funds to engage in any lobbying activity. Specifically, no part of the federal award shall be used to pay the salary or expenses of any grant recipient, sub recipient, or agent acting for such recipient or sub recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive Order proposed or pending before the Congress or any state government, state legislature or local legislature or legislative body.

Restrictions on lobbying activities described above also specifically apply to lobbying related to any proposed, pending, or future Federal, state, or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.

This prohibition includes grass roots lobbying efforts by award recipients that are directed at inducing members of the public to contact their elected representatives to urge support of, or opposition to, proposed or pending legislation, appropriations, regulations, administrative actions, or Executive Orders (hereinafter referred to collectively as "legislation and other orders"). Further prohibited grass roots lobbying communications by award recipients using federal funds could also encompass any effort to influence legislation through an attempt to affect the opinions of the general public or any segment of the population if the communications refer to specific legislation and/or other orders, directly express a view on such legislation or other orders, and encourage the audience to take action with respect to the matter.

In accordance with applicable law, direct lobbying communications by award recipients are also prohibited. Direct lobbying includes any attempt to influence legislative or other similar deliberations at all levels of government through communications that directly express a view on proposed or pending legislation and other orders and which are directed to members, staff, or other employees of a legislative body or to government officials or employees who participate in the formulation of legislation or other orders.

Lobbying prohibitions also extend to include CDC/HHS grants and cooperative agreements that, in whole or in part, involve conferences. Federal funds cannot be used directly or indirectly to encourage participants in such conferences to impermissibly lobby.

CDC Required Restrictions: Acknowledgement of Federal Support

When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all awardees receiving federal funds, including and not limited to State and local governments and recipients of Federal research grants, shall clearly state (1) the percentage of the total costs of the program or project which will be financed with Federal money, (2) the dollar amount of Federal funds for the project or program, and (3) percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources

Deliverables - Contract Services Provided by Grantee:

The vendor will be required to reimburse the full amount of \$2,095 to NACDD if the deliverables outlined below are not completed.

Deliverables to be achieved upon notice of award and throughout project:

- These MOU funds may additionally be used for:
 - Helping support interdisciplinary team meetings;
 - Helping support WVA interdisciplinary team attendance and required homework activities;
 - Seed money for Team Action Plan implementation of PSE strategies, tactical urbanism, or pop-up demonstration projects.

In Witness Whereof, the parties hereto have dully executed this agreement as of the day and year first above written.

Chair/Vice-Chair Walla Walla County Board of Commissioners

By: _____ Date: _____
Gregory Tompkins
Chair

National Association of Chronic Disease Directors:

By: _____ Date: _____
John W. Robitscher, MPH
Chief Executive Officer

Submit signed MOU to NACDD Legal Department at legal@chronicdisease.org (for email submission) and copy Karma Harris at kedwards@chronicdisease.org.

Once MOU is fully executed by both parties, the fully executed MOU will serve as the invoice for payment. Karma Harris will forward to Accounts Payable to process payment.

11:00

FACILITIES MAINTENANCE

Robert Henry

a) Action Agenda Item:

- 1) Proposal 2020 11-09 MAINT
Decision to add additional
custodian position for Facilities
Maintenance department

b) Department update and miscellaneous

Walla Walla County Facilities Department

317 W Main St, Walla Walla, WA 99362

Update November 9th

Maintenance:

- McKinstry proposal created for electrical upgrades and installation of generator at the courthouse
- Updates Commissioner's Meeting Desk to accommodate large glass panels

Custodial

- Custodial has continued cleaning with an emphasis on disinfecting public spaces and commonly touched surfaces.
- Waxing of courthouse bathrooms has started on the 3rd floor and will continue to the other floors coming next week.
- In conjuncture with HR, a new policy has been put out to ensure immediate disinfecting where needed, in case of possible COVID exposure.

Grounds

- The irrigation system has been turned off for the year and prepared for the colder weather.
- The Sheriff's office, and Annex exterior windows were cleaned, and the exterior of the buildings was washed.
- Rose bushes have been trimmed down

11:15

WSU EXTENSION OFFICE

Debbie Williams

- a) Extension office update and miscellaneous

WSU Extension Office – Walla Walla County October 2019 Update

WSU/Walla Walla County Extension Staff

WSU is working through financial problems and are on a very selective rehiring plan until it resolves in 1-2 years. CAHNRS College and Extension is in better shape. Extension Educator –Regional Dryland Cropping Systems position is a go and I am the search committee chair. I am putting together all the hiring documents and the search committee.

WSU Extension Associate Dean and Director – search committee. I have been participating on the hiring committee.

2020 Proposed County Budget

Memoranda of Agreement for 2020 (In process with WSU)

The annual agreement with WSU for the Professional Services part of the County budget was forwarded to WSU for signature. WSU provides all Extension services including specialists from around the state plus the local staff. The MOA was approved for Professional Services part of the County budget is \$89,088 (\$87,707 in 2019). An increase of \$1,381 (1.6%) total from 2019. WSU provides all Extension services including specialists from around the state plus the local staff. I would like to get the MOA for 2020 approved as early as possible so that I can include these figures in my 2020 budget. Changes are County Director (Williams) \$24,708 to \$24,998 (\$290 or <1.2%), Extension Educator (Open) \$22,953 to \$23,179 (increase \$226 or <1.0%), and 4-H Coordinator (Owens) \$40,046 to \$40,911 (\$865 or 2.1%). WSU covers annual benefits and the remaining salary for these positions.

2019 County Budget

On track with 2019 Budget for this year. As a County team member our department provided \$10,000 back to the County Current Expense fund to help. As always, we will be careful the remainder of the year.

Walla Walla County Internship Proposal

I would like permission to hire a part-time temporary person to fill the internship for November through July. I have a job description and work plan that I can share with Shelly Peters. We are thinking 10-20 hours per week depending on the school and rural library schedules.

Walla Walla County Extension Updates

4-H Achievement Night will be held Sunday, November 17 at 5 p.m. at the Fairgrounds Community Center. Please join us to recognize our outstanding youth and leaders.

The night will include a potluck, an auction, and awards. We recognized youth for their educational accomplishments and recognized 4-H Leader Volunteers for their positive role models for our youth and our community support. Traditional program still going strong by bringing on more leaders. We still need leaders for projects such as clothing, cooking, horses, swine, and shooting sports. We may hold shooting sports training again this winter.

STEM (Science, Technology, Engineering, and Math) education at elementary schools in partnership with the 21st Century Program at WWPS. Melanie is holding classes and trying to fulfill our commitment. She will also work with the Rural Libraries in Touchet, Prescott, Vista Hermosa, and Burbank. Melanie is also working with some volunteers to serve other schools not included in 21st Century Program.

Summer Youth Programs: Beginning Quilt Camp, Challenger Horse Camp, and summer sessions (Science and Creative Arts) were provided for area youth.

Fair: Pre-fair events included Fashion Review, Food & Clothing Judging, Dog Agility, Cat Show, and Colt Training. 4-H was well represented at Fair with some areas increasing and some decreasing. I heard people say “youth are just not interested in Clothing and Horse Projects any more” but that is not true, we need more leaders. State Fair participation from Walla Walla County was good. Youth at State Fair seemed to do very well, and youth had a great time. Youth had a great experience and were rewarded for the efforts they put in through the year.

Food \$ense – The changes in the State Food \$ense Program has run pretty smoothly. Even though how the grant is administrated has changed we have kept the impact on our community partners to a minimum.

Our preliminary figure for the Food \$ense money coming from USDA for 2019-2020 is about \$135,000 and includes Asotin, Benton and Franklin Counties. Walla Walla County Extension Food \$ense program been serving our community utilizing County support, Federal dollars, and in-kind match since the start up in 2004. We have reached more than 48,000 youth and their families.

Meike Johnson, Food \$ense Coordinator and her staff are gearing up to partner with schools, food banks, and other entities serving low-income clientele for another year (fiscal year October – September).

Agriculture Programs

The 2019 crop tour season this summer provided opportunities to view field trials and interact with Washington State University personnel and others about cereal varieties and crop management practices. Cereal breeders, extension agronomists, plant pathologists, and other scientists presented information.

Paul Carter and I will hold a Last Chance Pesticide credit program at Airport meeting room on **December 4** with 4-6 credits for up to 70 participants. On **January 14th** the Cereal Seminar will be held at Airport. Cereal breeders, extension agronomists, plant pathologists, and other scientists presented information at these events. These programs have been heavily attended.

Master Gardeners

Master Gardeners have completed their year at the Farmers Market and Office Clinics. Master Gardeners have put more than 800 volunteer hours this year (and each year since 2004). This year has been especially busy with early hot weather issues.

Master Food Preserver

Extension Coordinator Becky Green and trained Master Food Preserver Volunteers provide food preservation and safety information to the community. As always, we check canning gauges for free to keep families safe from Botulism poisoning. New gauges should be checked before use and all gauges should be checked annually.

Horticulture Pest and Disease Board

Brown Marmorated Stinkbug and Apple Maggot situations. Entomologists from WSU, WSDA, and USDA-ARS are continuing to research control methods for the Brown Marmorated Stinkbugs. Apple Maggots were being monitored in Walla Walla area.

INTERAGENCY AGREEMENT
 Between
 WASHINGTON STATE UNIVERSITY EXTENSION
 And
 Walla Walla County

APPENDIX A
Detail

Professional Services Contract

The following individuals will be jointly funded under this Memorandum of Agreement through a WSU Personal Services Contract for the period January 1, 2021 through December 31, 2021.

Number		\$ Amount for County Portion
<u>1</u>	County Director *	\$ <u>24,998</u>
<u>1</u>	Extension Faculty	\$ <u>23,179</u>
<u>1</u>	Administrative Professional	\$ <u>41,664</u>
<u> </u>	Classified Staff	\$ <u> </u>
<u> </u>	Time-Slip (Hourly)	\$ <u> </u>
	Total	\$ <u>89,841</u>

*Includes department head responsibilities for one Extension Educator.

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New job description approval form – GIS Coordinator for Technology Services Department
 - 2) Revised job description approval form - Senior Network Specialist for Technology Services Department
 - 3) Revised job description approval form – Systems Support Technician for Technology Services Department
 - 4) Revised job description approval form – Code Compliance Officer for Community Development Department

11:45 COUNTY COMMISSIONERS

- a) Miscellaneous business to come before the Board

12:00 RECESS

1:00 COUNTY COMMISSIONERS

- a) Discussion and decision re: 2020 property tax levies as follows:
 - Current Expense
 - County Road
- b) **Action Agenda Items:**
 - 1) Proposal 2020 11-09 CARES
Approval of recommendations of CARES funding requests

- a) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

1:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or potential litigation
(pursuant to RCW 42.30.110(i))

WRITTEN UPDATE ONLY PROVIDED BY:

COUNTY CORRECTIONS

Norrie Gregoire

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.



Norrie Gregoire, Director
Matt Stroe, Jail Commander
Keri Weber, Executive Assistant

**DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY**

Norrie Gregoire, Juvenile Court Administrator
Jon Cassetto, Court Services Manager
Becky Renwick, Detention Manager
Kayla Zimmer, Administrative Services Supervisor

To: BOCC
From: Norrie Gregoire, Director of Corrections
Date Written: 11/05/2020
RE: Director's Report for November 10, 2020

Board Consent/Action Agenda Item(s):

- Action: 1) No Items

Department Updates:

Service Providers, Programs & Essential Services

- Corrections/Court Services
- County Corrections met with Chief Bieber, Judge Hedine, and others to discuss problematic book throughs of lower level warrants and new arrests, which was creating considerable redundant workload; Corrections agreed to accept third issuance or greater misdemeanor warrants and any m/gm no bail warrant.
 - Kayla, Jon and Humberto and Ashley from DC met with our new EHM vendor Track Group on 11/5; Court Services continues to finish up policies and procedures and will share with stakeholders soon.
 - Preparing a proposal to shift the existing Diversion Coordinator position at Court Services into an Adult Services Officer position to coordinate Sentry UA's, EHM, and attend court each morning.
 - Corrections Dept. continues to work closely with Community Health on COVID-19 mitigation efforts.

Personnel/Training

- Corrections/Court Services
- Corrections activated mutual aid agreement with State Penitentiary on November 2nd. Currently, two DOC officers assisting both 12-hours shifts. As of 11/5, still have many CORR staff out.
 - RN returned 11/4; expect Cook back 11/9.
 - Anticipate we will need assistance from DOC through at least the 11th.
 - Two CO applicants passed polygraph; one did not pass psychological; other had psych 11/5.

Equipment/Technology/Facilities

- County Corrections Ford Transit Van is due for replacement in 2021; it's in very good shape but high mileage. Working with Dan Mack to replace and plan is to use same security insert to save money. We do need an AWD however, and those may be more difficult to locate.