

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 12, 2021

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

10:00 A.M. COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

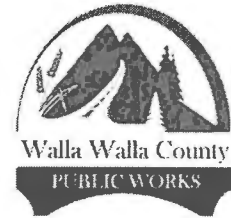
- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- f) **Consent Agenda Items:**
 - 1) Resolution - Minutes of County Commissioners' proceedings for April 5 and 6, 2021
 - 2) Payroll action and other forms requiring Board approval
- g) **Action Agenda Items:**
 - 1) County vouchers/warrants/electronic payments as follows: 4228308 through 4228541 totaling \$1,306,269.52; 4228542 through 4228546 totaling \$3,757.86 (travel)
 - 2) Proposal 2021 04-12 Fair Approval of new rate structure for equipment at Fair Community Center and Pavilion
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

a) **Action Agenda Items:**

- 1) Resolution – Bid Award for Drumheller Bridge Project
- 2) Resolution – Bid Award for Limited Small Works Project – Fredrickson Bridge Paving
- 3) Resolution – Request for reimbursable work from the City of College Place to chip seal certain city streets

b) Department update and miscellaneous

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 7 April 2021

Re: Director's Report for the Week of 5 April 2021

Board Action: 12 April 2021

Resolutions:

In the Matter of a Bid Award – Drumheller Bridge Project

In the Matter of a Bid Award for a Limited Small Works Project - Fredrickson Bridge Paving

In the Matter of a Request for Reimbursable Work from the City of College Place to Chip Seal Certain City Streets

ENGINEERING:

- Arch Bridge: Working on project design.
- Dell Sharpe Bridge: Reviewing Type, Size & Location Report.
- Countywide Guideposts: Preparing Plans, Specifications & Estimate package.
- Wallula/Gose: Working on plan sheets.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on right of way.
- Mill Creek Road MP 1.1 to MP 3.96: Working on right of way.
- Fishhook Park Road: Setting controls for survey.

MAINTENANCE/FLEET MANAGEMENT:

- Crews working on spring maintenance and chip seal prep.
- Signs and Vegetation crew spraying as weather allows.
- Garage working on routine maintenance.
- Top course and base course gravel deliveries going well.

ADMINISTRATION:

- Conducted our monthly Foremen meeting.
- Interviews scheduled mid-April for the Accounting Tech II position and Maintenance Tech I positions.
- Attended the WCRP - Harassment, Discrimination, and Retaliation Prevention for Supervisors Webinar.

a) **Action Agenda Items:**

1) Proposal 2021 04-12 TSD Approval to purchase DNS Security for firewalls

b) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Chad R Goodhue | Technology Services Director |

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362
(509) 524-2590
cgoodhue@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

April 5th, 2021

To: **Walla Walla County Board of Commissioners**

Re: Technology Services Update

Issues/Information for the Board.

• List of current projects:

o EMC/DELL SAN – Completed
o Demoing new Anti-Spam software
o Demoing new Anti-Virus Software
o KnowBe4 – Complete -- phishing and training have commenced
o Cisco Room Kits – Elections, PW – Complete
o GIS – Caroline is working on onboarding PW staff that use GIS to the new GIS server and software
o www.co.walla-walla.wa.us/government/gis/ now has a new “HUB” for navigating
o Card Access – Walk thru with WWE on 3/29 to finalize doors
o On Base kick-off – April 1, SOW review, process review, project information, roles throughout project will be discussed
o Walla Walla District Court has been identified as a Phase1 County that will receive Odyssey Case Management System. This rollout will begin August 9 th and go through September 8 th .
o New internet connections at the fairgrounds. – complete by April 13th
o PW Move –
o Phones – Complete
o Computers – Complete
o Users – Complete
o O365 Tenant Migration Complete
o Collapse Network – Pending
o Website consolidation – Pending
o SMARSH – in process
o Copiers Leasing vs. Purchasing
o Texting Policy – Workshop completed; survey results should be in soon

- We are still seeing a large uptick in tickets. With Public Works migration behind us we hope to drop the number of tickets and get us caught up.

Components (Main infrastructure)

Security – Continues to be our #1 Security Concern

- Phishing and County awareness
 - KnowBe4 has been purchased and we are working on getting it rolled out.

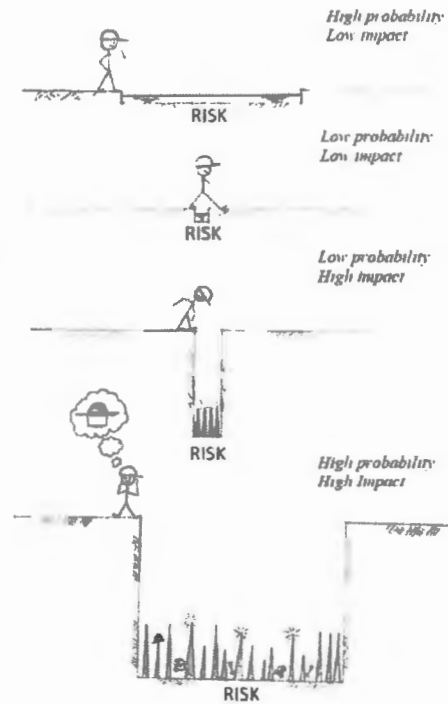
Hardware

- We still have all new laptops to deploy to PW
- We need a public hearing on the 8th for surplus equipment.

Other Projects

- **OnBase**
 - First kickoff meeting April 1st
- **Contracts**
 - Copier Quotes
- **Inventory**
 - With the record number of devices coming into the County we are very busy making sure everything is tagged before deployment as well as ensuring that disposed of items are sent to surplus
- **Public Record Requests Last 2 Weeks**
 - 5 = Requests received
 - 2 = Forwarded to departments
 - 5 = Completed
 - 10 = Pending review
 - 0 = Pending Closure
 - 1 = Litigation hold
 - 0 = Pending 3rd party notice
 - 20 = Open
 - YTD = 72
 - LYTD = 55

Some of these are waiting for legal review or guidance, or response by other departments
- **Service Desk Issues Last 2 Weeks**
 - 993 = Requests received since January 4th
 - 99 = Opened in the last 2 weeks
 - 96 = Closed in the last 2 weeks
 - 58 = Total open or outstanding



Definitions

DMS – Document Management System (OnBase)

OCIO = Office of the Chief Information Officer

DAN - Disposition Authority Numbers (Secretary of State retention schedule)

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CJIS = Criminal Justice System Information Systems

PRO=Public Records Officer

NDA=Non-disclosure agreement

EOL=End of Life

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

ADA=Americans with Disabilities Act

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

a) **Action Agenda Items:**

- 1) Proposal 2021 04-12 JJC Approval to apply for Victims of Child Abuse (VOCA) and Neglect grant through Department of Commerce

b) Department update and miscellaneous



DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY

Norrie Gregoire, Director
Matt Stroe, Jail Commander
Keri Weber, Executive Assistant

Norrie Gregoire, Juvenile Court Administrator
Jon Cassetto, Court Services Manager
Becky Renwick, Detention Manager
Kayla Zimmer, Administrative Services Supervisor

To: BOCC
From: Norrie Gregoire, Director of Corrections
Date Written: 04.7.2021

Director's Report for April 12th, 2021

Board Consent/Action Agenda Item(s):

- Consent Items: None.

- Action Items (1): Requesting Board Approve Court Services' request to submit application for a VOCA grant to fund Child Advocate Program Volunteer Coordinator position.

Corrections/Court Services Department Updates:

Legislative Update

- SSB 5122 [Raise the Age and Exclude <13's]: Has been amended to postpone raising age of juvenile court jurisdiction to include 18's and 19's; however, it is likely that, as soon as July 1st, under 13's will no longer be under juvenile court jurisdiction unless the charge is Murder 1 & 2 and a court finds the youth has capacity; a Raise the Age Task Force is established, and WAJCA has assigned me as one of two Juvenile Court Administrators to participate; both WAJCA and SCJA support SSB 5122 in current form.

Service Providers, Programs, Grants & Essential Services

- Partnering with CHD to vaccinate inmates at the jail.
- EHM currently monitoring 16 adults on pre-trial and commitments.
 - Court Services has increased capacity to from 20 to 25 EHM clients.

Facilities, Equipment and Technology

- Some demolition has occurred in the booking area of the jail in preparation for Body Scanner in early May. Staff are gathering policies and procedures from other jurisdictions to prepare for training.
- Jail Crew began cleaning up highway shoulders between Airport and Sudbury, including roundabout and on/off ramps- crew brought in 1500# of litter; scale tech gave us a verbal warning to secure load; DOE has approved purchase of tarping system for crew rig.

Personnel/Training/Recruitment

- Corrections and Detention continue to have difficulty getting applicants through the hiring process.
 - Commander Stroe has assigned Sgt. Liger to review our job postings, outreach, and communication strategies to look for possible adjustments.
- CJTC canceled Defensive Tactics Instructor course scheduled to begin 4/5; our CO who has accepted that assignment will likely not receive the instruction until Fall.
- CO assigned to Taser Instructor training is scheduled for June.

11:00 FACILITIES MAINTENANCE DEPARTMENT

Robert Henry

a) Department update and miscellaneous

a) Action Agenda Items:

- 1) Proposal 2021 04-12 DCH Approval to apply for Community Development Block Grant Coronavirus (CDBG-CV2) for homeless housing funding

b) COVID-19 update and miscellaneous

11:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

11:45 RECESS

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

1:45 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

2:30 COUNTY COMMISSIONERS

- a) Workshop re ER&R (Equipment Rental & Revolving) Fund and Sheriff's Office fleet management

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.