

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 16, 2021

Effective July 12th, 2021 Commissioners will resume in person public meetings and continue to host the meetings via WebEx.

Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

10:00 COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- f) **Consent Agenda Items:**
 - 1) Resolution - Minutes of County Commissioners' proceedings for August 9 and 10, 2021
 - 2) Payroll action and other forms requiring Board approval
- g) **Action Items:**
 - 1) County vouchers/warrants/electronic payments as follows: 4231824 in the amount of \$22,338.31 (draw taxes)
 - 2) Proposal 2021 08-16 Comm Approval to expend Community Outreach Funds for recycling program in Burbank and Waitsburg
 - 3) Proposal 2021 08-16 ARPA Approval to expend American Rescue Plan Act funds for premium pay for first responders
 - 4) Resolution – Approving an Interlocal Agreement between the City of Sunnyside, Washington and the County of Walla Walla, Washington for the housing of inmates
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

10:15 PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Public Hearing:

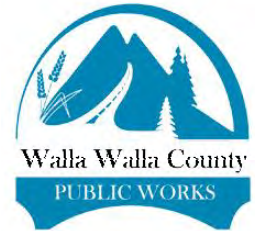
- 1) To consider adopting the Six Year Transportation Improvement Program for Walla Walla County

b) Action Agenda Items:

- 1) Resolution – Adopting the Six Year Transportation Improvement Program for Walla Walla County

c) Department update and miscellaneous

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 10 August 2021

Re: Director's Report for the Week of 9 August 2021

Board Action: 16 August 2021

Hearing:

In the Matter of a Hearing to Consider Adopting the Six Year Transportation Improvement Program for Walla Walla County

Resolutions:

In the Matter of Adopting the Six Year Transportation Improvement Program for Walla Walla County

ENGINEERING:

- Mill Creek Road MP 1.1 to MP 3.96: Steadily making progress on right of way acquisition.
- Peppers Bridge Road: Working on right of way acquisition.
- Arch Bridge: Bid opening scheduled for August 23rd.
- Dell Sharpe Bridge: Consultant is working on Biological Assessment.
- Old Highway 12: Bid opening scheduled for August 30th.
- Countywide Guideposts: Materials are still on delay.

MAINTENANCE/FLEET MANAGEMENT:

- South Crew – Completed the work at the Fairgrounds parking lot and continue to scrub (pre-level).
- North Crew – Working on a culvert replacement on Tracy Road and continue to scrub (pre-level).
- Signs and Veg Crews - Spraying and sign maintenance.
- Garage working on routine maintenance.

ADMINISTRATION:

- Conducted our weekly Staff, Engineering and Road Operations meetings.
- Attended two webinars on leadership/management topics.
- Met with the Corps of Engineers to get an update on the Mill Creek GI Study.
- Participated in a Mill Creek Coalition meeting with the Corps of Engineers.
- Attended the August Traffic Safety Coalition meeting.

10:30 COMMUNITY DEVELOPMENT

Lauren Prentice

- a) Department update and miscellaneous

Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

To: Board of County Commissioners
From: Lauren Prentice, Director
Agenda Date: August 16, 2021
RE: Department Update

Building/Fire

The following building and fire permits have been approved in August:

Permit #	Date Applied	Date Approved	Days	Address	Description	Applicant
B21-0383	8/2/2021	8/2/2021	0	98 BIRDS EYE VIEW	Re-roof Residence 36 sq. w/tear-off	ELSOM ROOFING, INC
B21-0386	8/3/2021	8/3/2021	0	218 S CAMPBELL RD	Install heat pump & air handler	COLLEGE PLACE HTG & A/C INC
B21-0388	8/3/2021	8/3/2021	0	86 HUMMINGBIRD PL	Install 3 Mini-splits & heat pump	TOTAL QUALITY AIR LLC
B21-0385	8/2/2021	8/3/2021	1	253 PEARMAIN AVE	Demo Residence destroyed by fire	COWLES, PAM
F21-0011	7/21/2021	8/3/2021	13	8136 W HIGHWAY 12	Install Fire Alarm - EVACS	DOYLE ELECTRIC
B21-0225	4/19/2021	8/3/2021	106	5096 FROG HOLLOW RD	2,229 sf Add'n to exist Residence, 474 sf Cov Porch/patio	SEWELL, BRIAN R & DEBBIE K
B21-0389	8/4/2021	8/4/2021	0	396 GRAIN TERMINAL RD	Demo 20,000 sf Building	BJORN JOHNSON CONSTRUCTION LLC
B21-0387	8/3/2021	8/4/2021	1	960 BRICKNER RD	Re-roof back lower roof area of Residence 4 sq	ELSOM ROOFING, INC
B21-0390	8/5/2021	8/5/2021	0	179 HANSON RD	Re-roof Residence 20 sq w/tear-off	ELSOM ROOFING, INC
B21-0393	8/5/2021	8/5/2021	0	743 LOCHER RD	Replace Carrier elec furnace/ heat pump.	GRASSI REFRIGERATION
B21-0392	8/2/2021	8/5/2021	3	1426 VALLEY CHAPEL RD	Re-roof Residence, 10 sq. w/tear-off	FARRIS, TIMOTHY H & ANITA L
B21-0216	5/5/2021	8/5/2021	92	1311 CLARENCE AVE	2622 sf Res, 734 sf Cov Porch, 937 sf Gar, 524 sf Gar stor	SCRUGGS, MILES & NICOLE
B21-0394	8/9/2021	8/9/2021	0	839 WALLULA AVE	Replace furnace & AC	COLLEGE PLACE HTG & A/C INC
B21-0373	7/27/2021	8/9/2021	13	132 BERGEVIN SPRINGS PL	16' x 32' Inground Pool	B & B POOLS LLC
B21-0365	7/26/2021	8/9/2021	14	717 COUNTY RD #448	Inside Wall Cross Section - Residential Home	GRANITZ DOUGLAS L
B21-0312	6/18/2021	8/9/2021	52	58 JILL MARIE ST	288 sf Addition to Existing Residence	RD CONSTRUCTION
B21-0186	4/14/2021	8/9/2021	117	1610 RESER RD	1872 sf Garage with office- see notes	MENTZER, AARON & JAMIE
B21-0396	8/10/2021	8/10/2021	0	1331 LOWELL DR	Replace Carrier 80,00 gas furnace & 3.5 ton A/C	GRASSI REFRIGERATION
B21-0397	8/10/2021	8/10/2021	0	315 W MAIN ST	Demo interior of Room 101	MCKINSTRY ESSENTION LLC
B21-0398	8/10/2021	8/10/2021	0	1955 CARL ST	Re-roof Residence 21 sq w/tear-off	ICON ROOFING LLC

B21-0399	8/10/2021	8/10/2021	0	1727 GREENBRIAR DR	Install a gas furnace and air conditioner	TOTAL COMFORT SOLUTIONS LLC
B21-0374	7/27/2021	8/10/2021	14	1111 BLALOCK DR	1800 sf Enclosed Pole Building	KRALMAN STEEL STRUCTURES, INC
B21-0359	7/23/2021	8/10/2021	18	317 SAGE RD	900 sf Detached Garage	DOUBLE A CONSTRUCTION LLC
B21-0400	8/11/2021	8/11/2021	0	348 PROSPECT AVE	Replace 13 Windows & Replace Siding	BROWN'S CONSTRUCTION
B21-0401	8/11/2021	8/11/2021	0	348 PROSPECT AVE	Re-roof Residence 20 sq w/tear off - metal roofing	BROWN'S CONSTRUCTION

Code Enforcement

Code Compliance Officer Karey Reisdorph received 14 new reports/complaints to investigate in the first two weeks of August, bringing the total received this year to 352. Most of these came in via phone, mail/email, or were observed, only one was submitted via the eTRAKiT portal.

Officer Reisdorph is currently managing 47 open cases.

Current Planning

The following land use permits have been approved in August:

1. CAP21-015 – Critical Areas Permit for building project at 5096 Frog Hollow Road.
2. SUB21-007 / CAP21-008 – Preliminary Short Plat and Critical Areas permit for 2-lot EMA Trust cluster short plat on N. Highway 125.
3. SEPA21-002 – SEPA Final Determination of Non-Significance (DNS) for Tyler 2-lot Short Plat on Caldwell Road.
4. HO21-005 – Type 2 Home Occupation for Dog Grooming business proposed on Reser Road.

Our planners have received and documented 13 new customer inquiries in CRM TRAK. All inquiries unrelated to existing files that require research, or follow up, or are complex are tracked in CRM TRAK. Inquiries this month were received regarding the following general topics: possibility of incorporation for Burbank, a stream bank restoration project, a subdivision in EA-120 zone, 2 long plats, mini-storage facility, zoning amendments, a new cell tower, and several residential projects.

Two of the land use permits listed above are related to the two building permits listed on Page 1 as taking the longest to process. In both cases, staff identified during Intake Review that the land use permit applications were required. Since these applications were not submitted concurrently by the applicant, the building permit reviews were delayed.

On August 11 I received the mylar copy for the Villa Del Rio PUD/Plat Amendment (applicant is Gambone). The same day I sent a staff report and request for scheduling to Clerk; this was scheduled for August 23. On August 12 I was contacted by one of the parties regarding the possibility of an additional boundary change related to this proposal; we are looking into this and will advise the applicant. This would not affect the plat amendment which can be reviewed by the Board and finalized.

Miscellaneous

- On August 4 Building Official/Fire Marshal Rob Grandstaff presented to Breakfast Rotary.
- On August 4 the Technical Review Committee (TRC) had a preapplication meeting with Cameo Heights Mansion regarding possible expansion of the Type 3 Bed and Breakfast (PRE21-039).
- Planning staff completed training on August 5 regarding new SEPA Register/Department of Ecology submittal system (online portal).
- Director virtually attended Community Council Affordable Housing Data and Measurement Advisory Group on August 5.
- Director virtually attend Solid Waste Advisory Committee meeting on August 5.
- On August 6 Building Official and Senior Planner met onsite for almost 2 hours with customers regarding 305 Detour Road, including representatives of current property owners, and interested buyer. This was a follow-up meeting requested by the parties to get further information and advise from staff regarding the possible use of this property as a variety of uses including possibly church, single family residence and event center. This meeting was a follow-up to Preapplication meeting on July 28 and numerous other communications via email and phone.
- On August 6, Director met with planning Directors from cities of Walla Walla and College Place to have initial discussion regarding possible Countywide Planning Policy update and next Urban Growth Area (UGA) amendment cycle. Purpose of this meeting was to initiate discussion/coordination and we scheduled another meeting in October.
- Planners and inspection staff completed Floodplain Manager training on Elevation Certificates on August 11 and 12.
- Director met with Basel Cellars representative on August 11 to discuss possible B&B projects. A preapplication meeting will be scheduled soon.
- On August 11 we responded to request from Department of Ecology for revised documentation on closing out the SWE grant.

a) Action Agenda Items:

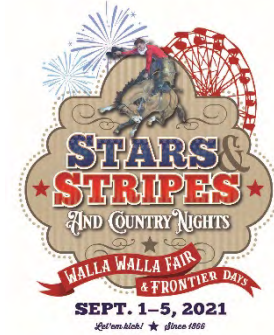
- 1) Proposal 2021 08-16 Fair Approval to submit a Request for Qualifications for a full-service talent buying agency for 2022 Walla Walla County Fair & Frontier Days

b) Department update and miscellaneous

Walla Walla County Fairgrounds

September 1-5, 2021

Greg Lybeck, cfe
General Manager



Walla Walla Board of County Commissioners

Department Head Report

August 16, 2021

A. Fairgrounds Department Staffing

- We are pretty set with our staffing at this time. We are working with Express Personnel on filling some key areas that will be very important to our operation during the fair. We have met with and arranged for Robert Randall to come in and help manage our vault in the ticket office. He is someone who has worked as a vault manager going back many years and just in 2019 stopped working the fair. We are excited that he is coming back to help us out. We think we have found an experienced person through Express to come in during fair and manage our sponsor relations. This is an area that is so important, and we feel good about having a person lined up to take care of this area and other office projects.
- Exhibitors' office has both seasonal positions filled.
- We have been meeting with Express on numbers and scheduling crews with less people to fit our budget. They will provide us an estimated budget before the fair starts.
- I am beyond pleased to have the staff that we now have in place to get us through this year's year. Both the main office and exhibitors' office are in good hands.

B. Grounds Update:

- DOC Work crew: We are still getting this crew 3 days a week now with hopefully having it jump to 5 day a week very soon. I am a little concerned about the smoke in the air that sometimes keeps them from coming out to work for us. We are going to get them out in the East lots to do a major clean up before fair.
- Nelson Construction will be coming in this weekend to build the new wash rack for our goats who move to Barn 1 this year. I hope that we can have that completed in a few weeks.
- Security building remodel: Nelson Construction is planning on finishing the sheet rocking in this building this weekend.
- We are working with Dan and Tom from Public Works Department on grading and graveling both lot 5 and lot 6. This is a project that is long overdue and will have a strong impact on the overall appearance of our grounds. The public works crew are very good at their jobs and we appreciate their work!

C. Walla Walla Fair 2021:

- Security: We are struggling a little to get this deal done with one company. The weekend we are on is very heavy with large events and the two companies we were looking at are having a tough time getting the numbers of bodies we need to cover our event.
- The Exhibitors Office is open and staffed and is very busy.
- Koren is working on the UB Fair Insert and has been sending out needs to Board, Commissioners, and staff to get everything in prior to print deadline.
- Advertising: SPD&G has placed all the advertisements and hopefully you are seeing them on TV, hearing them on the radio, driving by a billboard or seeing them digitally. I think our advertisements are good this year but I really want to do a jingle next year.
- Sponsorships are all but done now and we are shifting into taking care of them mode. We are letting our sponsors pick out what they want in their hospitality packets this year and it has worked out very well. One they are getting to make the decision on what they want in their package and two we are selling more to them when their credit runs out. Our Royalty Court has started delivering hospitality packets out as well.
- Commercial vendor applications have slowed and we are working to get the word out via social media encouraging businesses to submit their applications. A vendor booth gives a business the opportunity to expose their business and service to over 88,000 people in just five days. In visiting with food concessionaires that are currently on the fair circuit, they are seeing strong increases in food sales so we are hopeful that trend will continue for our Fair.
- The Parade: the numbers are at 52 entries as of August 4th. We anticipate that our numbers for this year's parade will equal or exceed 2019 numbers. Shane is meeting Andy Coleman on the permit.
- We are putting together season tickets packets, sponsor packets, vendor packets, board credentials now so they are ready by mid-August. This is a focus for us because in 2019 it was a problem.
- JoAnne, Jerri, and Mike Charlo have spent a fair amount of time on vendor and entertainment layout. I believe they have made great headway and the layout allows for foot traffic cues to bring more visual awareness to our entertainment in Many Waters area.
- Mike Charlo and I had a long production meeting on our Chicago concert, and it will be one of the most difficult productions that we will have had at this fair. It is a very large set up, and with COVID, it is making it even harder to set up. They are asking for an all-vaccinated staff from us. That means all our staff, stage hands, catering staff, stage company, security would need to have vaccination cards. I need to check with Jesse on a few things before we load in.
- Ticket sales have been coming in very steady. As of August 4th, we've sold 3972 Chicago concert tickets, which is 63% of our available seats. Our annually sold out demo is currently at 51% sold, Friday rodeo at 29%, Saturday rodeo at 38%, and Sunday rodeo at 28%. We're excited at the numbers we're seeing and are expecting to see the Chicago concert sell out

or close to it.

- Recently we've had questions on refunds for tickets due to covid increase, we are following our no cancelations/refunds policy set back in previous years.
- The Ticket Office has been meeting with the Treasurer's Office as well as key staff to rectify previous fair's audit issues. They have some good plans in place, including hiring an armored car to pick up daily deposits and a dedicated vault person as in previous years.
- We held our annual Demo Driver's Meeting on August 2nd and we now have 58 male drivers and 21 female drivers sign up.

D. Fairgrounds Physical Plant Improvement and Maintenance

- Electronic reader board: The last step is to get the communication line hooked up by Pocket iNet. It looks like about the 14th of August when they get the line hooked up. I anticipate that our sign will be hot about the same time the roundabout is open.

E. Fair Board:

- Board meeting: Our board is meeting every Tuesday at 6:00pm to go over operational needs to get ready for this year's fair. We had a good meeting on August 3rd and the general theme from all our board was to get set up early. We know if we get set up early, we will be better able to help all of our vendors and exhibitors when they start rolling in to help us put on the fair. There are controllable tasks that we need to get done before the uncontrollable ones start hitting us.

F. Budget:

- We are working hard on getting our budget put together. By the time I give this report, if I haven't turned it in I will be in big trouble!

**11:00 DEPARTMENT OF COMMUNITY HEALTH/
BOARD OF HEALTH**

**Dr. Kaminsky
Nancy Wenzel**

a) Consent Agenda Items:

- 1) Resolution – Proclaiming September, 2021 as Reach Out Month in Honor of National Suicide Prevention Month

b) Action Agenda Items:

- 1) Proposal 2021 08-16 DCH Approval to work with Human Resources to develop a new Registered Nurse Manager position

c) COVID-19 update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING SEPTEMBER,
2021 AS REACH OUT MONTH IN
HONOR OF NATIONAL SUICIDE
PREVENTION MONTH



RESOLUTION NO. 21 181

WHEREAS, the Walla Walla County Suicide Prevention Work Group seeks to raise awareness and support for National Suicide Prevention Month; and

WHEREAS, the Walla Walla County Commissioners recognize that mental health struggles, suicidal ideation or thoughts, and suicide continue to be serious public health concerns for many individuals and families in Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall sign a proclamation declaring September, 2021 as “Reach Out” month in Walla Walla County in honor of National Suicide Prevention Month.

*Passed this 16th day of **August, 2021** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, suicide is one of the most tragic and traumatic events a family and community can experience, and raising awareness of suicide is imperative to preventing it; and

WHEREAS, suicide is one of the top ten leading causes of death in the United States; and

WHEREAS, Walla Walla County recognizes suicide as a troubling and painful public health concern, impacting far too many citizens of the region; and

WHEREAS, there are complex social, environmental, psychological, situational, and biological factors which contribute to its causes; and public understanding, awareness, education, and treatment are key to preventing further suffering, human self-injury, and loss of life; and

WHEREAS, the prevention of suicide requires community-wide commitment, collaboration, caring, and encouragement to seek help and

WHEREAS, the Walla Walla Suicide Prevention Work Group, "Reach Out" and the Department of Community Health Director join in urging citizens to learn and recognize early warning signs of suicide, and to reach out to others, focusing on hope, help, and strength, now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they hereby proclaim September, 2021 as

"Reach Out Month in honor of Suicide Prevention Month"

and encourage all citizens in our county to seek information about the warning signs of suicide and prevention of suicide in order to ultimately reduce the rate of suicide in our county and nation.

Local crisis line: 509-524-2999

Crisis text line: 741741

Reachoutww.org

Dated this 16th day of August, 2021, at Walla Walla County, Washington.

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

Gregory A. Tompkins, Chairman

Attest:

Todd L. Kimball, Commissioner

Diane L. Harris, Clerk of the Board

Jennifer R. Mayberry, Commissioner

11:15 COUNTY COMMISSIONERS

a) **Public Hearing:**

- 1) To consider a proposed ordinance related to Wheeled All-Terrain Vehicles pursuant to RCW 46.09.455

b) **Action Agenda Items:**

- 1) Request Prosecuting Attorney's Office to prepare an ordinance enacting a new Walla Walla County Code Chapter 10.32, Authorizing Wheeled All-Terrain Vehicles on County roads with Speed Limits of 35 Miles per hour or less

- c) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

1:45 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

2:30 COUNTY COMMISSIONERS

- a) Review of various draft preliminary 2021 budgets under the Commissioners' oversight (only those; no other county office or department budget will be part of this review)
- b) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items