AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS MONDAY, FEBRUARY 22, 2021

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38

The agenda will include only necessary action items until further notice.

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

10:00 A.M. COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Action Agenda Items:
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- f) Consent Agenda Items:
 - 1) Resolution Minutes of County Commissioners' proceedings for February 16 and 17, 2021
 - 2) Resolution Reappointments to Noxious Weed Control Board
 - Resolution Approving amendments of the Walla Walla County (2014 Solid and Moderate Risk Waste) Management Plan
 - 4) Resolution Reappointment to the Walla Walla County Planning Commission (Carruthers)
 - 5) Resolution ATM Lease Renewal of County property to Kris Peterson
 - 6) Payroll action and other forms requiring Board approval

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1)	County vouchers/warrants/ele-	through		
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	\$ (ER&R)			

- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- i) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS

WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF REAPPOINTMENTS TO THE WALLA WALLA COUNTY NOXIOUS WEED BOARD

RESOLUTION NO. 21

WHEREAS, the terms of certain Directors on the Walla Walla County Noxious Weed Control Board expire on February 28, 2021; and

WHEREAS, in accordance with RCW 17.10.050, the Weed Control Board advertised the expiration of said terms and solicited nomination petitions from citizens within District 3 and District 5 of Walla Walla County; and

WHEREAS, no new candidates responded with petitions of application indicating a desire to be nominated to the Noxious Weed Control Board from within the above referenced Districts of Walla Walla County; and

WHEREAS, the Noxious Weed Control Board of Directors has requested that Darren Goble, who serves District 3, and Jud Hedine, who serves District 5 each be reappointed to serve another four year term; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby reappoint Darren Goble and Jud Hedine each serve another four year term on the Walla Walla County Noxious Weed Control Board, representing District 3 and District 5 respectively.

BE IT FURTHER RESOLVED that said terms of appointment shall be March 1, 2021 through February 28, 2025.

Passed this <u>22nd</u> day of <u>February, 2021</u> by Boa via other means, and by the following vote: Aye	rd members as follows:Present or Participating _Nay Abstained Absent.
Attest:	
Diane L. Harris, Clerk of the Board	Gregory A. Tompkins, Chairman, District 3
	Todd L. Kimball, Commissioner, District 2
	Jennifer R. Mayberry, Commissioner, District 1

Constituting the Board of County Commissioners of Walla Walla County, Washington

WALLA WALLA COUNTY NOXIOUS WEED CONTROL BOARD

328 W. Poplar Walla Walla, WA 99362 Phone 509 524-2688 Fax 509 524-2695 weedsww@co.walla-walla.wa.us

DISTRICT 1 JOE THOMAS DISTRICT 2 BOB BECKMAN DISTRICT 3 DARREN GOBLE CHAIRMAN DISTRICT 4 TOM WALTERS VICE-CHAIRMAN DISTRICT 5 JUD HEDINE EX-OFFICIO WILLIAMS DEBBIE EXTENSION AGENT COORDINATOR DAVE. MAIDEN

To:

Board of Commissioners Gregory A. Tompkins, Chair Jennifer R. Mayberry Todd L. Kimball **February 9, 2021**

Re:

Expiring terms on the Walla Walla County Noxious Weed Control Board of Directors as of February 28, 2021.

Three Positions on the Walla Walla County Noxious Weed Control Board are up for appointment by the Board of County Commissioners. (RCW 17.10)

These positions were advertised as per RCW 17.10 and one new candidates applied.

Joe Thomas now serves District # 1 and has elected to not serve another term and Mike Erwin has agreed to serve as the director from District #1

Darren Goble now serves District # 3 and has agreed to serve another term.

Jud Hedine now serves District # 5 and has agreed to serve another term.

At the February 9, 2021 regular meeting, the Walla Walla County Noxious Weed Control Board unanimously voted to request that you appoint these agricultural producers to this board.

Sincerely,

David C. Maiden Board Coordinator Walla Walla Co. Noxious Weed Control Board 328 W. Poplar Walla Walla, WA 99362 Ph. (509) 524-2688

BOARD OF COUNTY COMMISSIONERS

WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING AMENDMENTS OF THE WALLA WALLA COUNTY 2014 SOLID WASTE AND MODERATE RISK WASTE MANAGEMENT PLAN

RESOLUTION NO. 21

WHEREAS, Walla Walla County and the incorporated cities of College Place, Prescott, Waitsburg, and Walla Walla within the county, through an appointed, representative Solid Waste Advisory Committee (SWAC), have been working together to prepare amendments to the 2014 Solid Waste and Moderate Risk Management Plan for Walla Walla County; and

WHEREAS, the SWAC has recommended three amendments for approval, amendment 1 and 2 involved minor changes to the list of acceptable recyclables in 2017 and 2020; and

WHEREAS, amendment 3 formally adopts into the Solid Waste Management Plan a Contamination Reduction Outreach Plan (CROP) as required by House Bill 1543; and

WHEREAS, the Washington State Department of Ecology has approved; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they approve and shall adopt amendments the 2014 Walla Walla County Solid Waste and Moderate Risk Waste Management Plan.

Passed this <u>22nd</u> day of <u>February, 2021</u> by Board members as follows:Present or Participating via other means, and by the following vote: AyeNay Abstained Absent.				
Attest:				
Diane L. Harris, Clerk of the Board	Gregory A. Tompkins, Chairman, District 3			
	Todd L. Kimball, Commissioner, District 2			
	Jennifer R. Mayberry, Commissioner, District 1			
	Constituting the Board of County Commissioners			

of Walla Walla County, Washington

DATE: February 5, 2021

TO: Walla Walla County Board of County Commissioners (BOCC)

FROM: City of Walla Walla Public Works Department as liaisons to the Walla Walla County Solid Waste Advisory Committee (SWAC)

TITLE: Walla Walla County Solid (and Moderate Risk Waste) Management Plan (SWMP) Amendments

FINANCIAL: Contamination in recycling is an expense borne by all recycling system participants as it increases processing costs and reduces the value of recycling commodities. The Recycling Contamination Reduction and Outreach Plan (CROP) proposes to educate the public on those impacts and how to, "recycle right." A grant from the Department of Ecology was secured to support implementation of the plan. The plan itself was prepared by the City of Walla Walla. Prior amendments approved by the SWAC pertain to changes in the list of accepted recycling items.

BRIEF SUMMARY OF REQUESTED ACTION: Requesting the BOCC adopt amendments to the Walla Walla County Solid Waste Management Plan to include the Recycling Contamination Reduction Outreach Plan as passed/adopted as a minor amendment by the Solid Waste Advisory Committee (SWAC) on February 4, 2021. Recycling is presently provided by the City of Walla Walla's residential curbside collection program and at the drop boxes located at the entrance to the Sudbury Road Landfill. Additionally, requesting ratification of amendments 1 & 2 that modified the list of accepted recyclables in 2017 and 2020.

WHAT IS THIS AMENDMENT FOR? The Walla Walla County Solid and Moderate Risk Waste Plan was approved in 2015 (Walla Walla County Resolution 15 017). Since then, three amendments have been approved by the Walla Walla County Solid Waste Advisory Committee (SWAC) and the Department of Ecology (DOE).

Amendment Nos. 1 & 2 involved minor changes to the list of acceptable recyclables in 2017 and 2020. These changes were thought to be immaterial to the plan, not requiring adoption by the BOCC, however it was later discovered that though very minor, the amendment process in the plan requires BOCC adoption of these lesser amendments. The purpose of Amendment No. 3 is to formally adopt into the SWMP a Contamination Reduction Outreach Plan (CROP) as required by House Bill 1543.

WHY IS THIS NECESSARY? House Bill 1543 passed by the Washington Legislature required the Department of Ecology (DOE) to create and implement a CROP. In turn, DOE required all Counties and Cities to create a CROP and by amendment adopt it into each jurisdiction's Solid Waste Management Plan (SWMP) by June 30, 2021.

HISTORY/BACKGROUND: The City of Walla Walla began wrestling with the costs and impacts of contamination/the China National Sword policy in the fall of 2017. Multiple discussions on the issue occurred with Council and various City/County Committees over the past three years. City staff prepared a draft Contamination Reduction and Outreach Plan in 2019 and a recycling commodities charge was established (for the City's curbside recycling service) to cover monthly commodities costs in June 2018. City Council established a Recycling Ad-Hoc Committee in 2020 to provide specific recommendations to contain or reduce recycling costs while preserving and encouraging responsible recycling. In October

2020, Council adopted the Committee's recommendations. A key component of the recommendations is public outreach, education, and enforcement for which the CROP seeks to address.

In 2019, the City of Walla Walla submitted a draft CROP to DOE. In 2020, comments from DOE's review were received, and it was revised accordingly. It is now ready for adoption into the SWMP. This amendment pertains only to the City of Walla Walla's Curbside Recycling Program and to the recycling drop-boxes at the Sudbury Road Landfill.

The SWMP must be updated every six years. Approved in 2015, the SWMP will undergo a comprehensive update later this year.

POLICY CONSIDERATIONS: Section 1.5 of the SWMP defines the amendment approval and adoption process. First, the SWAC must determine whether an amendment is major, or minor based on level of service impacts. If the SWAC finds a proposed amendment to be minor, it is to be forwarded to the BOCC for adoption into the SWMP. Amendments 1 (2017) and 2 (2020), made changes to the list of accepted recycling materials. Amendment 3, the CROP, is required to be incorporated into the SWMP and requires adoption by the BOCC. All three Amendments are considered minor.

STAFF RECOMMENDATION: Adopt Amendment 3, the Contamination Reduction Outreach Plan and Amendments 1 & 2 as amendments to the 2014 Solid Waste Management Plan (adopted January 26, 2015 by Walla Walla County Resolution 15 017).

AMENDMENT NO. 1

Walla Walla County 2014 Solid Waste and Moderate Risk Waste Management Plan

Section 3.3.1.2 Municipal Recycling Programs- Change in list of Recyclable Materials

EXPLANATION

In the fall of 2017, the Nation of China initiated the "National Sword Issue", wherein China began imposing changes in the contamination percentage allowed in recyclable commodity imports and placing more restrictions on the type of recyclables accepted. Some of the changes were initiated beginning in September 2017 and will increase further through the months of October- December 2017, with the greatest restrictions coming January 1, 2018.

The impact of these changes has resulted in eroding the value of recyclable commodities from a positive to a negative price point. In October the City's Materials Recovery Facility, Pioneer, has given the City notice that this cost will increase to \$51/ton and that November's cost could rise to over \$100/ton.

While the full impacts and resulting actions the City of Walla Walla will be required to take in response to this matter will be forthcoming as this issue develops, the City of Walla Walla and its partners of the Solid Waste and Moderate Risk Waste Management Plan can take the following actions at this time is to improve as much as possible the situation:

- Strengthen partnerships that focus on cleaning up the recycling steam;
- Build and reinforce strong community-MRF relationships;
- · Stay the course and educate residents; and,
- Focus on the positive and accurate message that recycling is a valued service that is here to stay.

With regard to bullet point number one above, Amendment No. 1 to the Solid Waste Management Plan proposes to revise the list of Residential Curbside Recyclable Materials shown in Exhibit 3-3 of the Plan to read as follows:

1. Paper

- a. Newspaper including adds and inserts
- b. Corrugated Cardboard Boxes
- c. Direct Mail
- d. Cereal, Cracker & Shoe Boxes (Chipboard)
- e. Office paper- copier and printer paper, file folders, note paper, computer paper, brochures
- f. Magazines, Catalogs & Phone Books

2. Metal

- a. Steel (Tin) Cans
- b. Aluminum Cans

3. Plastic

a. Plastic Bottles- #1 PET & #2 HDPE- Soda bottles, water bottles, milk jugs, Orange Juice bottles & jugs, detergent & cleaning solution bottles

Suggested List of Items to Exclude from Comingled Recycling Programs

- 1. Plastic Bags & Plastic Film of all kinds
- 2. #3-#7 Plastic Items
- 3. Misc. Plastic Items- Flower pots, toys, buckets, laundry baskets
- 4. Paper Milk & Paper Juice Cartons
- 5. Shredded Paper
- 6. Trash
- 7. Medical Waste of any Type
- 8. Diapers
- 9. Fabric of any type
- 10. Wire, Rope, Chain, Garden Hoses & Christmas Lights
- 11. Wood

AMENDMENT NO. 2

Walla Walla County 2014 Solid Waste and Moderate Risk Waste Management Plan

Section 3.3.1.2 Municipal Recycling Programs- Revision No. 2 List of Recyclable Materials

EXPLANATION

At the February 12, 2020 meeting, Council passed a motion to form an Ad-Hoc Recycling Committee and assigned it the goal of providing specific recommendations to City Council to contain or reduce the cost of recycling while preserving and encouraging responsible recycling. One aspect of the Ad-Hoc Committee's Recycling Program review was to consider what items should be recycled.

The Ad-Hoc Committee met virtually on six occasions from June to September 2020. On October 14, 2020, the City Council received and approved the Ad-Hoc Committee's recommendation to begin a "Phase I" of a focused effort to reduce recycling contamination by simplifying the list of acceptable recyclables and, for a time, eliminating plastics. Further changes will follow as improvement is seen in the quality of the recycling stream in Walla Walla.

Amendment No. 2 of the Solid Waste Moderate Risk Waste Management Plan reduces the list of acceptable recyclable materials as follows:

PAPER

- a. Newspaper including ads and inserts
- b. Corrugated Cardboard
- c. Mail
- d. Cereal, Cracker & Shoe Boxes (Non-freezer Chipboard)
- e. Office paper and file folders
- f. Magazines, Catalogs, Phone & Paperback Books

METAL

- a. Household (Tin) Cans
- b. Aluminum Cans

BOARD OF COUNTY COMMISSIONERS

WALLA WALLA COUNTY, WASHINGTON

IN	THE	MA	ITER	OF
REA	PPOIN	TMENT	TO	THE
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(CAI	RRUTH	ERS)		

RESOLUTION NO. 21

WHEREAS, pursuant to Walla Walla County Resolution No. 17 039, Chuck Carruthers was reappointed to serve on the Walla Walla County Planning Commission, said term of appointment to expire March 1, 2021; and

WHEREAS, Mr. Carruthers is willing to accept reappointment to serve on said Commission; and

WHEREAS, terms of the appointment to the Planning Commission are for four (4) years, and for consistency, all terms are established to begin and end on March 1; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Chuck Carruthers shall be reappointed to the Walla Walla County Planning Commission, with term of reappointment to be effective as of March 1, 2021 and to terminate on March 1, 2025.

Passed this <u>22nd</u> day of <u>February, 2021</u> by Board members as follows:Present or Participating vother means, and by the following vote: AyeNay Abstained Absent.				
Attest:				
Diane L. Harris, Clerk of the Board	Gregory A. Tompkins, Chairman, District 3			
	Todd L. Kimball, Commissioner, District 2			
	Jennifer R. Mayberry, Commissioner, District 1			
	Constituting the Board of County Commissioners			

of Walla Walla County, Washington

COUNTY OF WALLA WALLA STATE OF WASHINGTON OFFICE OF COMMISSIONER COURT

APPLICATION FOR <u>REAPPOINTMENT</u> TO WALLA WALLA COUNTY BOARDS AND COMMITTEES

Name CHUCK CARRUTHERS
Address P.O. BOX 117 /414 TOUCHET ST. PRESCOTT
Telephone <u>849-2866</u> (home) <u>849-27/4</u> (work) <u>524-8524</u> cellular)
Email address CARRUTHERS. RACE. CARS @ GMAIL. COM
Why would you like to continue to serve on your current board/committee?
I BELIEVE I HAVE A GOOD GRASP OF THE PLANNING 155UES FACING
WALLA WALLA COUNTY. MY EXPERIENCE ON THE PLAUNING COMMISSION ALDN
WITH MY EXPERIEUS AS MAYOR OF PRESCOTT IN THE EARLY YEARS OF THE GROWTH
MANGEMENT ACT GIVES ME ASON'S FOUNDATION WHEN DEALING WITH OUR COUNTY COMPREHENSIVE PLAN AND RELATED ZONING ISSUES,
COMPREHENSIVE TIAN AND RELATED ZONING ISSUES,
What changes made during your tenure were good?
WORKING ON THE SHORELINE MANAGEMENT ACT UPDATE FOR WALLA WALLA COUNTY WAS VERY GODD. THE ARIOZONING CHANGES
WALLA COUNTY WAS VERY GODD. THE HRIOZONING CHANGES
WERE YERY GOOD, THE BURBANK AREA ZONING AND DENSITY
REVIEW WILL BE GOOD,
What changes made during your tenure need improvement?
I BELIEVE SOME OF THE COLLABORATION WITH THE CITY OF
WALLA WALLA ON ZONING CHANGES IN THE UGA WERE NOT IN
THE COUNTIES BEST INTEREST

If you have any additional comments feel free to send an attachment to this document outlining them. Thank you!

e-mail completed application to: wwcocommissioners@co.walla-walla.wa.us

Thank you for your continued interest in Walla Walla County!

P.O. BOX 1506 • WALLA WALLA, WASHINGTON 99362-0316• PHONE: (509) 524-2505 •FAX: (509) 524-2512

District No.1 IAMES K IOHNSON District No.2
TODD L. KIMBALL

District No.3
GREGORY A TOMPKINS

BOARD OF COUNTY COMMISSIONERS

WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A LEASE ATM RENEWAL OF COUNTY PROPERTY TO KRIS PETERSON

RESOLUTION NO. 21

WHEREAS, a two-year Lease agreement was signed March of 2019 for leasing space in the Courthouse; and

WHEREAS, said county property is identified as space for an ATM in the Courthouse located at 314 W Main Street, Walla Walla in Walla Walla County, and

WHEREAS, the Board of County Commissioners deem it desirable to lease said property; and

WHEREAS, said ATM lease renewal agreement has been reviewed, and now properly executed by Kris Peterson; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall approve and sign said renewed Lease between Walla Walla County and Kris Peterson, said renewed lease to be effective immediately and terminate on March 31, 2023, as outlined in the renewed Lease, or unless terminated as otherwise provided.

Passed this <u>22nd</u> day of <u>February, 2021</u> by by via other means, and by the following vote: Aye	Board members as follows:Present or ParticipatingNay Abstained Absent.
Attest:	
Diane L. Harris, Clerk of the Board	Gregory A. Tompkins, Chairman, District 3
	Todd L. Kimball, Commissioner, District 2
	Jennifer R. Mayberry, Commissioner, District 1
	Constituting the Board of County Commissioners of Walla Walla County, Washington

ATM LEASE RENEWAL

IT IS SO ORDERED by this Board of County Commissioners of Walla Walla County, Washington that the

March 7, 2019 lease between the County of Walla Walla, as Lessor, and Kris Peterson, as Lessee, shall be renewed and extended for one additional two-year term. The term of this extension will be until March 31, 2023. All other terms of the March 7, 2019 lease remain in full force and effect. 2021. **BOARD OF COUNTY COMMISSIONERS** WALLA WALLA COUNTY, WASHINGTON Gregory A. Tompkins, Chairman I certify that I know or have satisfactory evidence that Gregory A Tompkins is the person who appeared before me, and said person acknowledged that he signed this instrument and on oath stated that he was authorized to execute the instrument as Chairman of the Board of County Commissioners of Walla Walla County and acknowledged it to be the free and voluntary act of such party for the uses and purposes mentioned in this instrument. Dated: Notary Public State Washington Residing at Walla Walla My appointment expires: Attest: Diane Harris, Clerk of the Board KRIS PETERSON Dated / - 27 Kris Peterson 13525 NE 200" Street Woodinville WA

98072

10:15 PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Bid Openings:

- 1) Hot Mix Asphalt
- 2) Emulsified Asphalt
- 3) Aggregate for Bituminous Surface Treatment
- 4) Aggregate Crushed Surfacing Base Course
- 5) Aggregate Crushed Surfacing Top Course

b) Consent Agenda Items:

- 1) Resolution Signing the United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination Assurances
- 2) Resolution Signing a project prospectus for Drumheller Bridge Project
- 3) Resolution Initiating a County Road Project designated as CRP 21-01, Fishhook Park Road, MP 0.00 MP 1.40
- 4) Authorize Chairman to sign a Non-Discrimination Agreement Annual Report
- c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON

IN	THE	MATTER	OF	SIGN	IING	THE
UN	ITED	STATES	DEP	ARTI	MENT	OF
TR	ANSP	ORTATION	1		(USI	DOT)
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DIS	CRIM	INATION A	ASSU	RANG	CES	

RESOLUTION NO. 21

WHEREAS, Walla Walla County is a recipient of Washington State Department of Transportation (WSDOT) Federal Funds; and

WHEREAS, Federal Regulations 23 CFR 200.9(b) (7), 49 CFR 21.3, and 49 CFR 21.7 requires that WSDOT ensure that all local agencies receiving United States Department of Transportation (USDOT) funds administered by WSDOT are in compliance with these regulations; and

WHEREAS, in compliance with said regulations, Walla Walla County is required to sign the USDOT Standard Title VI/Non-Discrimination Assurances; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said Assurances and the Chair of the Board shall sign same in the name of the Board.

Passed this <u>22nd</u> day of <u>February</u> , <u>2021</u> by Board other means, and by the following vote: Aye!	l members as follows:Present or Participating vi Nay Abstained Absent.
Attest:	
Diane L. Harris, Clerk of the Board	Gregory A. Tompkins, Chairman, District 3
	Todd L. Kimball, Commissioner, District 2
	Jennifer R. Mayberry, Commissioner, District 1
	Constituting the Board of County Commissioners

of Walla Walla County, Washington

BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON

IN	THE	MATTER	OF	SIGNI	NG	Α
PR	OJECT	PROS	PEC	TUS	FC	R
DR	UMHE	LLER BRID	OGE	PROJE	CT	

RESOLUTION NO. 21

WHEREAS, Construction Funds are available for the Drumheller Bridge Project; and

WHEREAS, Drumheller Bridge Project qualifies for said funds; and

WHEREAS, a Project Prospectus has been prepared as part of an application for said construction funds to improve Drumheller Bridge Project; and

WHEREAS, Walla Walla County agrees to comply with the regulations, policies and procedures set forth in the Project Prospectus; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby enter into said Project Prospectus and the Chair of the Board shall sign same in the name of the Board.

Passed this <u>22nd</u> day of <u>February, 2021</u> by Board members as follows: <u>Present or Participating via other means, and by the following vote: <u>Aye</u> Aye <u>Abstained</u> Absent.</u>				
Attest:				
Diane L. Harris, Clerk of the Board	Gregory A. Tompkins, Chairman, District 3			
	Todd L. Kimball, Commissioner, District 2			
	Jennifer R. Mayberry, Commissioner, District 1			
	Constituting the Board of County Commissioners of Walla Walla County, Washington			

BOARD OF COUNTY COMMISSIONERS

WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A COUNTY ROAD PROJECT DESIGNATED AS CRP 21-01, FISHHOOK PARK ROAD, MP 0.00 TO MP 1.40

Purpose

RESOLUTION NO. 21

Total

WHEREAS, Fishhook Park Road is narrow for the amount and type of traffic it receives; and

WHEREAS, it is in the public's best interest to improve safety; now therefore

STPR Funds

WHEREAS, Fishhook Park Road has been selected to receive Federal Surface Transportation funds (STPR); and

WHEREAS, Fishhook Park Road, MP 0.00 to MP 1.40 is listed on the Six Year Transportation Plan; now therefore

BE IT HEREBY RESOLVED that Fishhook Park Road, MP 0.00 to MP 1.40, Road Log No. 40310, located in Sections 29, 30, 31 & 32 Township 10N, Range 33E, be improved as follows:

Widen 1.40 miles of Fishhook Park Road to provide a 32 ft. wide paved road and provide clear zone.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement of Fishhook Park Road. The County, acting in the public interest will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

IT IS FURTHER RESOLVED that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

County Funds

Preliminary Engineering	\$86,500	\$13,500	\$100,000		
Right of Way	\$86,500	\$13,500	\$100,000		
Construction	\$926,860	\$244,690	\$1,171,550		
Total	\$1,099,860	\$271,690	\$1,371,550		
[] This project is included in the officially adopted annual road program as Item No. []					
[X] This project is her RCW 36.81.130.					
Passed this <u>22nd</u> day of <u>February, 2021</u> by Board members as follows:Present or Participating via other means, and by the following vote: AyeNay Abstained Absent.					
Attest:					
			District 2		
Diane L. Harris, Clerk of the Board Gregory A. Tompkins, Chairman, District 3					

Jennifer R. Mayberry, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

Constituting the Board of County Commissioners of Walla Walla County, Washington

Walla Walla County Public Works 990 Navion Lane Walla Walla, WA 99362



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 16 February 2021

Re: Director's Report for the Week of 15 February 2021

Board Action: 22 February 2021

BID OPENINGS:

In the Matter of a Bid Opening – Hot Mix Asphalt
In the Matter of a Bid Opening – Emulsified Asphalt
In the Matter of a Bid Opening – Aggregate for Bituminous Surface Treatment
In the Matter of a Bid Opening – Aggregate Crushed Surfacing - Base Course
In the Matter of a Bid Opening – Aggregate Crushed Surfacing – Top Course

RESOLUTIONS:

In the Matter of Signing the United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination Assurances
In the Matter of Signing a Project Prospectus for Drumheller Bridge Project
In the Matter of Initiating a County Road Project Designated as CRP 21-01
Fishook Park Road, MP 0.00 – MP 1.40

MISCELLANEOUS:

In the Matter of Signing a Non-Discrimination Agreement Annual Report

ENGINEERING:

- Arch Bridge: Working on bridge design and environmental documents.
- Peppers Bridge Road: Preparing right of way documents.
- Dell Sharpe Bridge: Working on road design.
- Old Highway 12: Design is complete. Working on environmental documents.
- Countywide Guideposts: Working on layout and plan sheets.

MAINTENANCE/FLEET MANAGEMENT:

- Crews working on snow and ice response.
- Monitoring for potential flooding concerns.
- Rescheduled Fredrickson Bridge work due to snow, hope to begin next week.
- Garage assisting with snow equipment maintenance/repair and also working on routine maintenance.

ADMINISTRATION:

- Attended webinar through MRSC Introduction to Public Works Contracting.
- Held weekly Staff meeting and meetings with Engineering and Road Operations.
- Conducted an After Action Review (AAR) of our latest Snow Removal Operation.
- Met with Tech Services Director Chad Goodhue to continue to coordinate our IT merger effort.
- Met with the Fairgrounds to go over the basics of their ER&R program.
- Attended a weather update from the National Weather Service to go over what weather events are forecasted next.
- Met with Commissioner Mayberry to go over Public Works in general.
- Attended a Corps of Engineers web meeting with area municipalities to discuss flood preparedness.
- We continue to provide some assistance, when possible/as needed, with Contact Tracing/Case Tracking and Traffic Control during Vaccine Clinics at the Fairgrounds

10:30 TECHNOLOGY SERVICES

Chad Goodhue

a) Department update and miscellaneous



WALLA WALLA COUNTY Technology Services Department

Chad R Goodhue | Technology Services Director |

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362 (509) 524-2590 cgoodhue@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded - PAV

February 22nd, 2021

To: Walla Walla County Board of Commissioners

Re: Technology Services Update

Issues/Information for the Board.

• List of current projects:

List of current projects.				
	0	EMC/DELL SAN – Scheduled for the week of the 25th of January		
	0	Palo Alto Firewall – We are currently migrating our current firewall – Complete		
	0	Global Connect is being rolled out as our new VPN platform		
	0	Internet upgrade - Courthouse is scheduled to go from 100 to 500 meg - Complete		
	0	Edge Switch Rollout – 90% complete		
	0	KnowBe4 - Security Awareness training is being configured and we hope to roll it		
		out in the next two weeks		
	0	Cisco Room Kits - Com Dev, EMD, Elections, PW - Works orders with facilities		
		have been placed		
	0	ESRI Server –Complete		
	0	Caroline has updated the County Interactive Website		
	0	Barb has completed her ARCGis Pro training allowing her to provide additional		
		support to Caroline and other County Offices		
	0	Card Access - Card access is ongoing and a joint venture between facilities, WWE		
		and Tech Services –		
	0	Onbase kick-off – working on scheduling our first kick-off now		
	0	County Copier Replacement - Tech Services is now working with Jesse evaluating		
		purchasing cooperatives and contracts. When complete I will bring a proposal before		
		the board.		
	0	PW Move – We have established the 1gb connection between PW and the Courthouse		
	0	After the firewall and SAN upgrades we will begin migrating PW phones back into		
		the courthouse phone system – Starting the week of the 25 th of February		
	0	We are also working on a user migration plan which will include their Office 365		
		email accounts, Servers and file services – Estimated completion data of 4-1-21		
	0	Sysaid uplift for facilities – Provide online ticketing access for facilities		
	0	Brandon Rochelle is our newest Technology Services Member and started on the 17th		

 Since the beginning of 2021 Tech Services a massive increase in work orders, several revolve around remote connectivity while working from home however an equal number are simply more need for technical services ranging from printing issues, software issues to new or changing configurations.

Components (Main infrastructure)

Security - Continues to be our #1 Security Concern

- Phishing and County awareness
 - o KnowBe4 has been purchased and we are working on getting it rolled out.

Hardware

- 100% of CARES laptops have been deployed
- We still have all new laptops to deploy to PW
- We need a public hearing on the 8th for surplus equipment.



- OnBase
 - Coordinating our first kickoff meeting

Contracts

- OnBase District Court
- Copier Quotes

Inventory

With the record number of devices coming into the County we are very busy making sure everything is tagged before deployment as well as ensuring that disposed of items are sent to surplus

Public Record Requests Last 2 Weeks

- o 6 = Requests received
- o 1 = Forwarded to departments
- o 4 = Completed
- o 4 = Pending review
- 0 = Pending Closure
- \circ 1 = Litigation hold
- $0 = \text{Pending } 3^{\text{rd}} \text{ party notice}$
- \circ 20 = Open
- o YTD = 31
- o LYTD = 20

Some of these are waiting for legal review or guidance, or response by other departments

Service Desk Issues Last 2 Weeks

- o 249 = Requests received since January 4th
- \circ 108 = Open
- \circ 141 = Closed

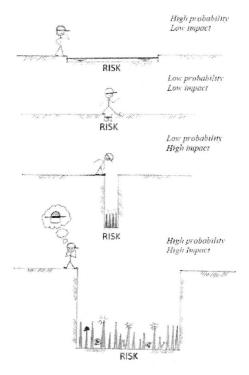
Definitions

DMS - Document Management System (OnBase)

OCIO = Office of the Chief Information Officer

DAN - Disposition Authority Numbers (Secretary of State retention schedule)

JLARC=Joint Legislative Audit and Review Committee



ACCIS = Association of County, City Information Systems (managers)

API = Application Program Interface

CJIS = Criminal Justice System Information Systems

PRO=Public Records Officer

NDA=Non-disclosure agreement

EOL=End of Life

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = **File Transfer Protocol** (file transfer server)

ADA=Americans with Disabilities Act

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

10:45 COUNTY CORRECTIONS

Norrie Gregoire

- a) Consent Agenda Items:
 - 1) Resolution Approving Interlocal Agreement for Highway Litter Pickup between Walla Walla County Corrections Department and City of Walla Walla
- b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS

WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF WALLA WALLA AND WALLA WALLA COUNTY CORRECTIONS DEPARTMENT (HIGHWAY 12 LITTER COLLECTION AND SPECIAL PROJECTS)

RESOLUTION NO. 21

WHEREAS, the City of Walla Walla has offered an Interlocal Agreement to Walla Walla County Corrections Department to perform cleanup and disposal of collected litter from specified areas of Highway 12 as well as certain agreed-upon special projects; and

WHEREAS, said Agreement covers a 24-month period of March 1, 2021, through March 1, 2023; and

WHEREAS, said Agreement was submitted to the County Prosecuting Attorney's Office and County Risk Manager for review; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do approve and shall sign an <u>Interlocal Agreement for Highway Litter Pickup (Between) Walla Walla County Corrections Department and City of Walla Walla</u>.

Passed this <u>22nd</u> day of <u>February, 2021</u> by Board other means, and by the following vote: Aye	d members as follows:Present or Participating vi Nay Abstained Absent.
Attest:	
Diane L. Harris, Clerk of the Board	Gregory A. Tompkins, Chairman, District 3
	Todd L. Kimball, Commissioner, District 2
	Jennifer R. Mayberry, Commissioner, District 1
	Constituting the Board of County Commissioners

of Walla Walla County, Washington

INTERLOCAL AGREEMENT For HIGHWAY LITTER PICKUP

WALLA WALLA COUNTY CORRECTIONS DEPARTMENT AND CITY OF WALLA WALLA

This Interlocal agreement is made and entered into by and between Walla Walla County, Corrections Department (hereinafter called "**WWCCD**") and the City of Walla Walla (hereinafter called "**City**") pursuant to the Interlocal Cooperation Act, RCW Chapter 39.34.

RECITALS

WHEREAS, City has the need for services of WWCCD and desires WWCCD to provide highway litter services on the terms and conditions herein stated:

WHEREAS, **WWCCD** is a county operated department organized under the laws of the State of Washington, which is desirous of providing work opportunities to adults in the County Jail Facility under the jurisdiction of the **WWCCD**; and WHEREAS the **City** and WWCCD may enter into agreements pursuant to the Washington Interlocal Cooperation Act, RCW 39.34

The term of this Agreement regarding highway litter pickup shall begin on March 1, 2021 and shall continue for a period of 24 months ending March 1, 2023. Either party may terminate this agreement by giving a 30-day written notice to the other party. **WWCCD** agrees to perform cleanup and disposal of collected litter from the following areas:

- 1. North side of Highway 12 from the Airport Road west bound onramp to the entrance of the Walla Walla Landfill.
- 2. Two traffic circles on Myra Road between Old Highway 12 to the Highway 12 underpass.
- 3. One traffic circle on Myra Road north of Hwy 12.
- 4. Both sides of Sudbury Road from Heritage Road north to Highway 12.

Equipment essential to the performance of the services described above shall be provided by WWCCD except that if any chemicals or hazardous materials are to be collected, the City will provide necessary special equipment and training for WWCCD designated persons. City shall provide approved plastic bags to WWCCD for collection of litter items. A pass allowing the WWCCD free entry into the disposal site shall be issued by the City prior to the provision of the stated services by WWCCD, and shall be used by the WWCCD solely for the completion of the aforementioned services.

WWCCD shall perform the aforementioned services at a maximum unit price of SEVEN HUNDRED AND FIFTY DOLLARS (\$750.00) per month for one litter cleanup and disposal, to be billed to, and payable in full monthly by, the City of Walla Walla, Public Works Department; provided that, during March through October, **WWCCD** shall perform the aforementioned services at a price of ONE THOUSAND TWO HUNDRED AND FIFTY DOLLARS (\$1,250.00)

per month, for twice monthly litter services, to be billed to and payable in full monthly by, the City of Walla Public Works Department.

- 4. Special projects which the **City** will request **WWCCD** to perform shall be reimbursed at a rate of Fifty Dollars (\$50.00) per hour. The **City** shall notify **WWCCD** of the work site and special circumstances that **WWCCD** needs to know. **WWCCD** will bill the **City** for work performed during the normal billing cycle, making notation as to the extra dollar amount on the submitted voucher.
 - 5. **WWCCD** shall pay all payroll taxes and make all appropriate payroll deductions.
- 6. **WWCCD** shall ensure that insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by **WWCCD**, its agents, representatives or employees is maintained for the duration of this Agreement, through the Washington counties Risk Pool, and an automobile liability policy issued to Walla Walla County.
- 7. To the extent permitted by state law, each party shall protect, defend, hold harmless and indemnify the other party, their officers, elected officials, agents and employees, while acting within the scope of their duties as such, from and against any and all claims (including demands, judgments, penalties, liabilities, damages, costs, expenses (including attorney's fees), or losses of any kind or nature whatsoever) arising out of or in any way resulting from such party's own negligent acts or omissions related to such party's participation and obligations under this Agreement.
- 8. In the performance of this Agreement, **WWCCD** is an independent contractor and nothing in this Agreement shall be construed to create a partnership or joint venture, the relationship of employer and employee, or principal and agent, between the **City** and **WWCCD**. The **City** shall neither have nor exercise any control or direction over the methods by which **WWCCD**, its employees, agents, or contractors, shall carry out its obligations under this Agreement. **WWCCD** shall have total control and direction over its delivery of services set forth in this Agreement, and shall retain all authority for rendering of services, standards of performance, control of personnel and other matters incident to the performance of services by **WWCCD** pursuant to this Agreement.
- 9. This instrument contains the entire agreement between the parties and may not be enlarged, altered or modified except by written agreement signed by the parties hereto.
- 10. **WWCCD** agrees not to discriminate against persons and to render services without regard to race, sex, marital status, sexual orientation, religion, creed, national origin, color, age, physical, mental handicap or disabled veteran status.
- 11. **WWCCD** shall pay all amounts due to the Department of Labor and Industries of the State of Washington and to the State of Washington in connection with the Workers Compensation Act or any other amounts due the State of Washington in the form of taxes or fees as required by law in connection with the performance of this Agreement. **WWCCD** shall comply with all federal, state and local laws in effect during the period of this Agreement, including amendments to laws presently in effect, in connection with the performance of this Agreement.

12. Any formal notice or communication to be given under this Agreement shall be deemed properly given, if delivered personally, or if mailed postage prepaid and addressed to the parties as follows:

WWCCD:

Walla Walla County Corrections Dept. Attn: Director

300 West Alder Street

WALLA WALLA COUNTY

Walla Walla, Washington 99362

CITY:

City of Walla Walla

Attn: City Clerk

15 N. 3rd Avenue

Walla Walla, Washington 99362

- 13. **FORCE MAJEURE.** The parties are not liable for failure to perform pursuant to the terms of this Agreement when failure to perform was due to an unforeseeable event beyond the control of either party to this Agreement.
- 14. Failure by either Party to enforce any condition, requirement, responsibility or provision of this Agreement shall not be construed as a waiver of the Party's right to subsequently enforce that condition, requirement, responsibility or provision of this Agreement, or to fully enforce any other condition, requirement, responsibility or provision.
- 15. The parties do not intend by this Agreement to assume any contractual obligations to anyone other than each other. This Agreement is not entered into with the intent that it shall benefit any other entity or person(s) except those expressly described herein, and no other such entity or person(s) shall be entitled to be treated as a third party beneficiary to this Agreement.
- 16. If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.
- 17. This Agreement shall be construed and enforced in accordance with and governed by the laws of the State of Washington. Venue for any legal action arising out of this Agreement shall be in Walla Walla County, Washington.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date written below:

CORRECTIONS DEPARTMENT	
By:	By: Nabiel Shawa, City Manager
Date:	Date:
Approved as to form:	Approved as to form:
Jim Nagle, Prosecuting Attorney	Tim Donaldson, City Attorney

City Clerk

CITY OF WALLA WALLA



Norrie Gregoire, Director Matt Stroe, Jail Commander Keri Weber, Executive Assistant

DEPARTMENT OF COURT SERVICES JUVENILE JUSTICE CENTER WALLA WALLA COUNTY

Norrie Gregoire, Juvenile Court Administrator Jon Cassetto, Court Services Manager Becky Renwick, Detention Manager Kayla Zimmer, Administrative Services Supervisor

To:

BOCC

From:

Norrie Gregoire, Director of Corrections

Date Written:

02.17.2021

RE:

Director's Report for February 22, 2021

Board Consent/Action Agenda Item(s):

> Consent Item: None

> Action Item: Seeking Board Approval for Proposal to Purchase Full Body Scanner

Corrections/Court Services Department Updates:

Legislative Update

- Legislature is considering dozens of policy changes that will directly impact local court and corrections operations. While both the SCJA and WAJCA support many of these reforms, both groups are very concerned that all proposals are unfunded. Even if implementation is delayed for a year or longer, obtaining adequate funding in subsequent years would be difficult. Subsequently, unfunded mandates tend to fall upon county budgets.
 - SSB 5122: Raises age of juvenile jurisdiction in WA to include 18 and 19 year-olds.
 - HB 1320: Modernizing Civil Protection Orders: requires statewide e-filing system with automated process tracking and notification. Millions of dollars needed. No funds appropriated currently.
 - SB 5307: Uniform Pretrial Release and Detention Act would place additional strain on limited court resources- by expediting timeline for first release hearing and requiring new, second release hearing within 48 hours, including weekends. This would require additional court staff, attorney time, interpreters, etc.

Service Providers, Programs, Grants & Essential Services

- Court Services has reached threshold of 20 adult EHM clients and will make a decision 2/28 on whether we can increase that caseload; we have three on warrant status; ASO currently monitoring 123 Sentry UA pre-trial adults; jail running in low to mid 70's and detention at six.
- Both Court Services and CORR hope to transition to in-person treatment and education services in March. Trilogy and Serenity Point both have staff preparing for onsite placement at the jail and detention.
- Court Services preparing for huge backlog of truancy petition filings in March. Community Truancy Boards have been rebranded as Community Engagement Boards.
- Adult Recovery Court currently serving 16 participants with an opt in scheduled for 2/23 and ARC's first vet scheduled to graduate same date. ARC continues to strive to provide recovery support and monitoring during these very challenging times that have essentially eliminated access to traditional community supports.

Personnel/Training

- Currently have two CO openings and one open Sgt. position; one JDO position open with a conditional offer out.
- If awarded DOE Litter Grant, CORR will post for a litter crew supervisor.

Facilities, Equipment and Technology

- Met with Chad and his team on 2/17 to discuss CORR's need to provide scheduling application that interfaces with Webex facilitating remote attorney and provider meetings. TS came up with a promising application with very minimal cost; CORR team will examine workflow and then hope to implement by March.
- Youth in custody allegedly tampered with a fire sprinkler on 2/4 and has been charged; Robert's team responded very quickly, took charge and cleaned up the damage. Much appreciated.

11:00 FACILITIES MAINTENANCE

Robert Henry

a) Department update and miscellaneous

Walla Walla County Facilities Department

317 W Main St, Walla Walla, WA 99362

Update February 22nd 2021

Maintenance:

-Maintenance Staff have been working on snow removal and salting over the last week to keep the sidewalks clear.

Custodial

- -Custodial cleaning with a focus on disinfecting has continued throughout the county.
- -Custodial has been clearing steps and entryways of snow
- -Working at the fairgrounds trial ensuring proper sanitization and cleaning for a safe trial.

Facilities:

-Facilities has been working with the fairgrounds on getting together information for projects at the fairgrounds.

11:15 DEPARTMENT OF COMMUNITY HEALTH/ BOARD OF HEALTH

Dr. Kaminsky Nancy Wenzel

a) COVID-19 update and miscellaneous

11:30 COUNTY COMMISSIONERS

a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 HUMAN RESOURCES/RISK MANAGER

Shelly Peters

a) Department update and miscellaneous

b) Active Agenda Items:

1) Possible discussion/decision re: any pending claims against the County

c) Action Agenda Items:

- 1) New position approval form Temporary Parking/Traffic Control for the Department of Community Health
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

1:45 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- **b)** Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

-ADJOURN-

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.