

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 26, 2021

Effective July 12th, 2021 Commissioners will resume in person public meetings and continue to host the meetings via WebEx.

Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

10:00 A.M. COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- f) **Consent Agenda Items:**
 - 1) Resolution - Minutes of County Commissioners' proceedings for July 12 and 13, 2021
 - 2) Resolution – Updating appointments to the Walla Walla County Water Conservancy Board
 - 3) Resolution – Proclaiming August 3, 2021 as “National Night Out in Walla Walla”
 - 4) Payroll action and other forms requiring Board approval
- g) **Action Agenda Items:**
 - 1) County vouchers/warrants/electronic payments as follows: 4231478 through 4231625 totaling \$1,236,495.45; 4231626 through 4231627 totaling \$2474.40 (travel)
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF UPDATING
APPOINTMENTS TO THE
WALLA WALLA COUNTY
WATER CONSERVANCY
BOARD

}

RESOLUTION NO. 21

WHEREAS, pursuant to RCW 90.80, counties were allowed to create water conservancy boards for the purpose of expediting voluntary water transfers and change applications within the county; and

WHEREAS, the formation of a Walla Walla County Water Conservancy Board was approved in 1999; and

WHEREAS, pursuant to Walla Walla County resolution 99 302, initial appointments to the Walla Walla County Water Conservancy Board were made; and

WHEREAS, Drex Gauntt is a current member on the Board and wishes to change to an alternate member and Nathan Rau was appointed as an alternate member to the Board in February 2021 and wishes to be moved to a full Board member; and

WHEREAS, upon due consideration, the Board of County Commissioners concurs with the recommendation; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners, as the county legislative authority, that Nathan Rau will move to a full member (term expiring December 2027) and Drex Gauntt be moved to an alternate member (term expiring October 2023) on the Walla Walla Water Conservancy Board.

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
PROCLAIMING AUGUST 3,
2021 AS "NATIONAL NIGHT
OUT IN WALLA WALLA"



RESOLUTION NO. **21**

WHEREAS, local law enforcement agencies and others are once again cooperating to bring a nationwide crime, drug and violence prevention program, entitled "National Night Out", to the area on August 3, 2021; and

WHEREAS, the "National Night Out" event provides a unique opportunity for Walla Walla County to join forces with thousands of other communities across the country in promoting cooperative, law enforcement-community crime prevention efforts; and

WHEREAS, it is appropriate to recognize and publicize such an event; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they sign a proclamation declaring August 3, 2021, as "National Night Out in Walla Walla".

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

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PROCLAMATION

- WHEREAS,** the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime, drug and violence prevention program on August 3rd entitled National Night Out; and
- WHEREAS,** the “38th National Night Out” provides a unique opportunity for the Walla Walla area to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and
- WHEREAS,** the Walla Walla Area Crime Watch plays a vital role in assisting the Walla Walla County Sheriff’s Office through joint crime, drug and violence prevention efforts in Walla Walla County and is supporting “National Night Out 2021” locally; and
- WHEREAS,** it is essential that all community members of Walla Walla County be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Walla Walla County; and
- WHEREAS,** law enforcement-community partnerships, neighborhood safety, awareness and cooperation are important themes of the “National Night Out” program; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they support “National Night Out 2021” locally and hereby proclaim

Tuesday, August 3, 2021, as NATIONAL NIGHT OUT IN WALLA WALLA

Dated this 26th day of July, 2021, at Walla Walla County, Washington.

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

Gregory A. Tompkins, Chairman, District 3

Attest:

Todd L. Kimball, Commissioner, District 2

Diane L. Harris, Clerk of the Board

Jennifer R. Mayberry, Commissioner, District 1

a) Consent Agenda Items:

- 1) Resolution – Setting a hearing date to consider the Six (6) Year Transportation Improvement Program for Walla Walla County

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
HEARING DATE TO CONSIDER THE
SIX (6) YEAR TRANSPORTATION
IMPROVEMENT PROGRAM FOR
WALLA WALLA COUNTY



RESOLUTION NO.

WHEREAS, RCW 36.81.121 requires the legislative authority of each County after one or more public hearings thereon to prepare and adopt a comprehensive transportation program for the ensuing six calendar years, now therefore,

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners that a hearing to consider amending the 2022 to 2027 Walla Walla County Six Year Transportation Improvement Program be set for 10:15 a.m., Monday, August 16, 2021 in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 W. Main, Walla Walla, Washington. Participation and testimony will be allowed via Webex and telephone. Participation and testimony at a remote location is available for those who are unable to testify by Webex or Telephone by contacting the Clerk of the Board at 509-524-2505.

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 20 July 2021

Re: Director's Report for the Week of 19 June 2021

Board Action: 26 July 2021

Hearings:

In the Matter of Setting a Hearing to Consider the Six (6) Year Transportation Improvement Program for Walla Walla County

ENGINEERING:

- Middle Waitsburg Road: MP 6.1 to MP 7.92: Project is out to ad. Bid Opening will be August 2nd.
- Fishhook Park Road: Processing survey data.
- Mill Creek Road MP 1.1 to MP 3.96: Working on right of way acquisition.
- Arch Bridge: Preparing plans and specifications package for advertisement.
- Old Highway 12: Preparing plans and specifications package for advertisement.
- Countywide Guideposts: Contractor is having material supply issues. Hoping to begin work in August.

MAINTENANCE/FLEET MANAGEMENT:

- Chip sealing going well. Should wrap up the reimbursable work next week.
- Signs and Vegetation performing sign maintenance and assisting with chip seal operations.
- Garage working on routine maintenance.

ADMINISTRATION:

- Conducted our monthly budget review meeting and weekly Engineering and Road Operations meetings.
- Attended the monthly Technical Advisory Committee (TAC) meeting with our Walla Walla Valley Metropolitan Planning Organization (MPO).

a) **Action Agenda Items:**

- 1) Proposal 2021 07-26 TSD-1 Requesting authority to dispose of certain outdated, non-functioning, unsupported or surplused IT equipment
- 2) Proposal 2021 07-26 TSD-2 Approval to purchase Rubrik Backup Solution software
- 3) Resolution – Setting a date of public hearing to consider declaring certain county property as surplus

b) Department update and miscellaneous



MEMO

Date: July 14, 2021

Proposal ID. 2021 07-26 TSD-1

To: Walla Walla Board of County Commissioners

From: Chad Goodhue, Technology Services Director

Intent – Decision

Topic – Requesting authority to dispose of certain outdated, non-functioning, unsupported, or surplus equipment.

Summary

Requesting authority to dispose of surplus equipment. Normal procedure is to move all surplus equipment to a recycling center.

Cost

\$0.00 – (Only manpower)

Funding

N/A

Alternatives Considered

N/A

Acquisition Method

Haul to recycling center

Security

N/A

Access

N/A

Benefits

N/A

***** Authority to Execute Related Agreements Sought**

Yes

Conclusion/Recommendation

Recommend hearing date be sent for eventual approval for disposal – Disposal list attached

Submitted By

Chad Goodhue

Chad Goodhue Technology Services 07/14/21

Disposition

____ Approved

____ Approved with modifications

____ Needs follow up information

____ Denied

***** Authority to Execute Related Agreements**

____ Approved

____ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

____ Modification

____ Follow Up

| CI Name | Asset_Tag | Mfr | CI Sub Type | Serial Number | Company | Location |
|----------------------------|-----------|--------------|-----------------|---------------|----------------------|-----------------|
| FAI-MON | 5055 | NEC | Monitor | 44193456GA | Fair | TS Surplus Cell |
| AUD-MON | 5067 | HP | Monitor | | Auditor | TS Surplus Cell |
| monitor | 5350 | HP | Monitor | CN433313G8 | Prosecuting Attorney | TS Surplus Cell |
| monitor | 5373 | HP | Monitor | | Auditor | TS Surplus Cell |
| monitor | 5416 | HP | Monitor | CNC743P7BQ | Technology Services | TS Surplus Cell |
| CTS-MON | 5460 | HP | Monitor | | Court Services | TS Surplus Cell |
| TS-MON | 5481 | HP | Monitor | CNC743P7BN | Technology Services | TS Surplus Cell |
| PRO-MON | 5564 | HP | Monitor | 2ME1020021 | Prosecuting Attorney | TS Surplus Cell |
| PRO-MON | 5577 | HP | Monitor | 3CQ204B40V | Prosecuting Attorney | TS Surplus Cell |
| TS-MON | 5660 | HP | Monitor | CN432514DP | Technology Services | TS Surplus Cell |
| monitor | 5732 | HP | Monitor | CN43460JNY | Prosecuting Attorney | TS Surplus Cell |
| projector | 5920 | Viewsonic | Projector | | Technology Services | TS Surplus Cell |
| Infocus projector | 64-1799 | Infocus | Projector | | Technology Services | TS Surplus Cell |
| EMD-MON | 64-3462 | HP | Monitor | CN41470PHK | Emergency Management | TS Surplus Cell |
| EMD-MON | 64-3467 | HP | Monitor | CN41470P3R | Emergency Management | TS Surplus Cell |
| EMD-MON | 64-3468 | HP | Monitor | CN41470P4F | Emergency Management | TS Surplus Cell |
| MONITOR | 64-4017 | HP | Monitor | | Auditor | TS Surplus Cell |
| AUD-MON | 64-4018 | HP | Monitor | | Auditor | TS Surplus Cell |
| AUD-MON | 64-4019 | HP | Monitor | | Auditor | TS Surplus Cell |
| AUD-MON | 64-4433 | HP | Monitor | | Auditor | TS Surplus Cell |
| monitor | 64-4839 | AOC | Monitor | | Prosecuting Attorney | TS Surplus Cell |
| ASR-MONITOR | 64-4888 | HP | Monitor | | Assessor | TS Surplus Cell |
| ASR-MONITOR | 64-4889 | HP | Monitor | | Assessor | TS Surplus Cell |
| ASR SCANNER | 64-4890 | CONTEX | Scanner | | Assessor | TS Surplus Cell |
| EMD-MON | 64-4900 | HP | Monitor | CN41500J3L | Emergency Management | TS Surplus Cell |
| WSU-MON | 69-3394 | Dell Inc. | Monitor | | Extension | TS Surplus Cell |
| envelope feeder in 64-1579 | 69-4356 | HP | PrinterPART | | Prosecuting Attorney | TS Surplus Cell |
| TS-Copier | 64-3672 | Cannon | Printer - MFP D | SLX68328 | Technology Services | TS Surplus Cell |
| monitor | 5597 | HP | Monitor | CNK7380Y69 | Technology Services | TS Surplus Cell |
| monitor | 64-4514 | | Monitor | | Health | TS Surplus Cell |
| monitor | 64-4794 | AOC | Monitor | | Prosecuting Attorney | TS Surplus Cell |
| monitor | 64-4800 | AOC | Monitor | | Prosecuting Attorney | TS Surplus Cell |
| CTS Monitor | 6070 | HP | Monitor | CN44420FJF | Court Services | TS Surplus Cell |
| DCO Printer | 6522 | HP | Monitor | 6CM5441F14 | District Court | TS Surplus Cell |
| portable printer | 5458 | | Printer | | Court Services | TS Surplus Cell |
| portable printer | 5463 | | Printer | | Court Services | TS Surplus Cell |
| printer | 5420 | Epson | Printer | LCJK076396 | Technology Services | TS Surplus Cell |
| PA-printer | 5584 | HP | Printer | | Prosecuting Attorney | TS Surplus Cell |
| PA-printer | 5565 | HP | Printer | | Prosecuting Attorney | TS Surplus Cell |
| PA-printer | 5585 | HP | Printer | | Prosecuting Attorney | TS Surplus Cell |
| PHD6415 | 6415 | ASUS | Workstation | 1.62441E+13 | Health | TS Surplus Cell |
| JAI5539 | 5539 | Dell Inc. | Laptop | 24NZ3X1 | Jail | TS Surplus Cell |
| CROSSMATCH-PC | 5999 | Dell Inc. | Workstation | G3YRFZ1 | Jail | TS Surplus Cell |
| CROSSMATCH-JJC | 6356 | Dell Inc. | Laptop | JMF1P22 | Court Services | TS Surplus Cell |
| EMD6567 | 6567 | HP | Workstation | 2UA6252YP7 | Emergency Management | TS Surplus Cell |
| SHE5047 | 5047 | Hewlett-Pack | Laptop | 5CB2501T5Q | Sheriff | TS Surplus Cell |
| SHE5778 | 5778 | Hewlett-Pack | Laptop | 5CB3513C25 | Sheriff | TS Surplus Cell |
| PRO64-4907 | 64-4907 | Hewlett-Pack | Workstation | MXL2230ZSK | Prosecuting Attorney | TS Surplus Cell |
| AUD64-4909 | 64-4909 | Hewlett-Pack | Workstation | MXL2230ZSL | Auditor | TS Surplus Cell |
| SCO5772 | 7022 | HP | Workstation | 2UA80117H1 | Technology Services | TS Surplus Cell |
| PRO5793 | 5793 | Hewlett-Pack | Workstation | MXL4140CFH | Prosecuting Attorney | TS Surplus Cell |

| | | | | |
|-----------------------------|-------------------------------|---------------|----------------------------|-----------------|
| PRO6008 | 5796 Hewlett-Pack Workstation | MXL4140CFJ | Prosecuting Attorney | TS Surplus Cell |
| WSU6005 | 6005 Hewlett-Pack Workstation | MXL432178D | Extension | TS Surplus Cell |
| AUD6036 | 6036 Hewlett-Pack Workstation | MXL44410TQ | Auditor | TS Surplus Cell |
| AUD6037 | 6037 Hewlett-Pack Workstation | MXL44410TR | Auditor | TS Surplus Cell |
| AUD6039 | 6039 Hewlett-Pack Workstation | MXL44410TS | Auditor | TS Surplus Cell |
| AUD6040 | 6040 Hewlett-Pack Workstation | MXL44410TT | Auditor | TS Surplus Cell |
| AUD6038 | 6038 Hewlett-Pack Workstation | MXL44410TV | Auditor | TS Surplus Cell |
| CCO6309 | 6309 Hewlett-Pack Workstation | MXL5071MGD | Clerk | TS Surplus Cell |
| CTS6303 | 6303 Hewlett-Pack Workstation | MXL50723DW | Court Services | TS Surplus Cell |
| DCO6321 | 6321 Hewlett-Pack Workstation | HP-MXL5081JYP | District Court | TS Surplus Cell |
| DCO6320 | 6320 Hewlett-Pack Workstation | MXL5081JYQ | District Court | TS Surplus Cell |
| DCO6319 | 6319 Hewlett-Pack Workstation | MXL5081JYR | District Court | TS Surplus Cell |
| DCO6318 | 6318 Hewlett-Pack Workstation | MXL5081JYS | District Court | TS Surplus Cell |
| DCO6323 | 6323 Hewlett-Pack Workstation | HP-MXL5081JYT | District Court | TS Surplus Cell |
| EMD6324 | 6324 Hewlett-Pack Workstation | MXL520285L | Emergency Management | TS Surplus Cell |
| SHE6328 | 6328 Hewlett-Pack Workstation | MXL5383B2Y | Sheriff | TS Surplus Cell |
| DCO6335 | 6335 HP Workstation | MXL6060RYZ | District Court | TS Surplus Cell |
| PRO6552 | 6552 HP Workstation | MXL6181BHC | Prosecuting Attorney | TS Surplus Cell |
| DOCIMAGE | 64-4570 HP Server | USE125NCRF | Technology Services | TS Surplus Cell |
| CTS | 5040 HP Server | USE249NPK5 | Technology Services | TS Surplus Cell |
| VIRT06 | 64-4013 HP Server | USE925N83J | Technology Services | TS Surplus Cell |
| emds.co.walla-walla.wa.us | 64-3089 Cisco Switch | CAT0832Z0E4 | Emergency Management | TS Surplus Cell |
| HealthBasement_3550_2 | 64-3674 Cisco Switch | CAT0841R0YQ | Emergency Medical Services | TS Surplus Cell |
| OSB_3550_1 | 64-3659 Cisco Switch | CAT0841R0ZL | Maintenance | TS Surplus Cell |
| EM_3550_1 | 64-3219 Cisco Switch | CAT0841R0ZX | Emergency Management | TS Surplus Cell |
| HealthBasement_2.co.walla-w | 64-3674 Switch | | Technology Services | TS Surplus Cell |
| NPI6154EC | 64-1959 HP Printer | JPLB06972 | Auditor | TS Surplus Cell |
| EMDPRT01 | 64-3432 HP Printer | JPLB503063 | Emergency Management | TS Surplus Cell |
| FRED | 5749 Hewlett Pack Printer | | Technology Services | TS Surplus Cell |

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
DATE OF PUBLIC HEARING TO
CONSIDER DECLARING CERTAIN
COUNTY PROPERTY AS SURPLUS

RESOLUTION NO. **21 017**

WHEREAS, the Board of County Commissioners of Walla Walla County, as the county legislative authority, has received from the County Technology Services (Central Services) Department a listing of various used technology-related equipment items, which are and have been the property of the County and which are proposed to be declared surplus, said list attached as "Attachment A" and by reference herein made a part hereof; and

WHEREAS, Chad Goodhue, Technology Services Department Director, has advised that the equipment as listed is either past end of technical life, damaged, no longer supported technically, or in a condition that would cost the county more to repair than replace, and as such, he is proposing to recycle suitable items and dispose of the other items, as none are deemed to have a resale value to the county (ref: Proposal 2021 07-26 TSD-1); and

WHEREAS, pursuant to RCW 36.34, the Board of County Commissioners, as the county legislative authority, is required to set a date of public hearing to consider testimony for and against disposing of any County property; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the date of Monday, August 9, 2021, at the hour of 10:30 a.m. or as close thereto as possible, be set for a public hearing to consider declaring said County property as surplus and disposing of same, said hearing to be held in the County Commissioners' meeting room, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington.

BE IT FURTHER RESOLVED that the Clerk of the Board of Walla Walla County Commissioners shall give notice of said hearing in the manner prescribed by law.

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

“Attachment A”

| Name | AssetTag | Manufacturer | Type | Serial | Company |
|-------------------------------|-----------------|---------------------|-----------------|---------------|----------------------|
| FAI-MON | 5055 | NEC | Monitor | 44193456GA | Fair |
| AUD-MON | 5067 | HP | Monitor | | Auditor |
| monitor | 5350 | HP | Monitor | CN433313G8 | Prosecuting Attorney |
| monitor | 5373 | HP | Monitor | | Auditor |
| monitor | 5416 | HP | Monitor | CNC743P7BQ | Technology Services |
| CTS-MON | 5460 | HP | Monitor | | Court Services |
| TS-MON | 5481 | HP | Monitor | CNC743P7BN | Technology Services |
| PRO-MON | 5564 | HP | Monitor | 2ME1020021 | Prosecuting Attorney |
| PRO-MON | 5577 | HP | Monitor | 3CQ204B40V | Prosecuting Attorney |
| TS-MON | 5660 | HP | Monitor | CN432514DP | Technology Services |
| monitor | 5732 | HP | Monitor | CN43460JNY | Prosecuting Attorney |
| projector | 5920 | Viewsonic | Projector | | Technology Services |
| Infocus projector | 64-1799 | Infocus | Projector | | Technology Services |
| EMD-MON | 64-3462 | HP | Monitor | CN41470PHK | Emergency Management |
| EMD-MON | 64-3467 | HP | Monitor | CN41470P3R | Emergency Management |
| EMD-MON | 64-3468 | HP | Monitor | CN41470P4F | Emergency Management |
| MONITOR | 64-4017 | HP | Monitor | | Auditor |
| AUD-MON | 64-4018 | HP | Monitor | | Auditor |
| AUD-MON | 64-4019 | HP | Monitor | | Auditor |
| AUD-MON | 64-4433 | HP | Monitor | | Auditor |
| monitor | 64-4839 | AOC | Monitor | | Prosecuting Attorney |
| ASR-MONITOR | 64-4888 | HP | Monitor | | Assessor |
| ASR-MONITOR | 64-4889 | HP | Monitor | | Assessor |
| ASR SCANNER | 64-4890 | CONTEX | Scanner | | Assessor |
| EMD-MON | 64-4900 | HP | Monitor | CN41500J3L | Emergency Management |
| WSU-MON | 69-3394 | Dell Inc. | Monitor | | Extension |
| envelope feeder in 64-1579 | 69-4356 | HP | PrinterPART | | Prosecuting Attorney |
| TS-Copier | 64-3672 | Cannon | Printer - MFP D | SLX68328 | Technology Services |
| monitor | 5597 | HP | Monitor | CNK7380Y69 | Technology Services |
| monitor | 64-4514 | | Monitor | | Health |
| monitor | 64-4794 | AOC | Monitor | | Prosecuting Attorney |
| monitor | 64-4800 | AOC | Monitor | | Prosecuting Attorney |
| CTS Monitor | 6070 | HP | Monitor | CN44420FJF | Court Services |
| DCO Printer | 6522 | HP | Monitor | 6CM5441F14 | District Court |
| portable printer | 5458 | | Printer | | Court Services |
| portable printer | 5463 | | Printer | | Court Services |
| printer | 5420 | Epson | Printer | LCJK076396 | Technology Services |
| PA-printer | 5584 | HP | Printer | | Prosecuting Attorney |
| PA-printer | 5565 | HP | Printer | | Prosecuting Attorney |
| PA-printer | 5585 | HP | Printer | | Prosecuting Attorney |
| PHD6415 | 6415 | ASUS | Workstation | 1.62441E+13 | Health |
| JAI5539 | 5539 | Dell Inc. | Laptop | 24NZ3X1 | Jail |
| CROSSMATCH-PC | 5999 | Dell Inc. | Workstation | G3YRFZ1 | Jail |
| CROSSMATCH-JJC | 6356 | Dell Inc. | Laptop | JMF1P22 | Court Services |
| EMD6567 | 6567 | HP | Workstation | 2UA6252YP7 | Emergency Management |

| Name | AssetTag | Type | Manufacturer | Serial | Company |
|-----------------------------|----------|--------------|--------------|---------------|----------------------------|
| SHE5047 | 5047 | Hewlett-Pack | Laptop | 5CB2501T5Q | Sheriff |
| SHE5778 | 5778 | Hewlett-Pack | Laptop | 5CB3513C25 | Sheriff |
| PRO64-4907 | 64-4907 | Hewlett-Pack | Workstation | MXL2230ZSK | Prosecuting Attorney |
| AUD64-4909 | 64-4909 | Hewlett-Pack | Workstation | MXL2230ZSL | Auditor |
| SCO5772 | 7022 | HP | Workstation | 2UA80117H1 | Technology Services |
| PRO5793 | 5793 | Hewlett-Pack | Workstation | MXL4140CFH | Prosecuting Attorney |
| PRO6008 | 5796 | Hewlett-Pack | Workstation | MXL4140CFJ | Prosecuting Attorney |
| WSU6005 | 6005 | Hewlett-Pack | Workstation | MXL432178D | Extension |
| AUD6036 | 6036 | Hewlett-Pack | Workstation | MXL44410TQ | Auditor |
| AUD6037 | 6037 | Hewlett-Pack | Workstation | MXL44410TR | Auditor |
| AUD6039 | 6039 | Hewlett-Pack | Workstation | MXL44410TS | Auditor |
| AUD6040 | 6040 | Hewlett-Pack | Workstation | MXL44410TT | Auditor |
| AUD6038 | 6038 | Hewlett-Pack | Workstation | MXL44410TV | Auditor |
| CCO6309 | 6309 | Hewlett-Pack | Workstation | MXL5071MGD | Clerk |
| CTS6303 | 6303 | Hewlett-Pack | Workstation | MXL50723DW | Court Services |
| DCO6321 | 6321 | Hewlett-Pack | Workstation | HP-MXL5081JYP | District Court |
| DCO6320 | 6320 | Hewlett-Pack | Workstation | MXL5081JYQ | District Court |
| DCO6319 | 6319 | Hewlett-Pack | Workstation | MXL5081JYR | District Court |
| DCO6318 | 6318 | Hewlett-Pack | Workstation | MXL5081JYS | District Court |
| DCO6323 | 6323 | Hewlett-Pack | Workstation | HP-MXL5081JYT | District Court |
| EMD6324 | 6324 | Hewlett-Pack | Workstation | MXL520285L | Emergency Management |
| SHE6328 | 6328 | Hewlett-Pack | Workstation | MXL5383B2Y | Sheriff |
| DCO6335 | 6335 | HP | Workstation | MXL6060RYZ | District Court |
| PRO6552 | 6552 | HP | Workstation | MXL6181BHC | Prosecuting Attorney |
| DOCIMAGE | 64-4570 | HP | Server | USE125NCRF | Technology Services |
| CTS | 5040 | HP | Server | USE249NPK5 | Technology Services |
| VIRT06 | 64-4013 | HP | Server | USE925N83J | Technology Services |
| emds.co.walla-walla.wa.us | 64-3089 | Cisco | Switch | CAT0832Z0E4 | Emergency Management |
| HealthBasement_3550_2 | 64-3674 | Cisco | Switch | CAT0841R0YQ | Emergency Medical Services |
| OSB_3550_1 | 64-3659 | Cisco | Switch | CAT0841R0ZL | Maintenance |
| EM_3550_1 | 64-3219 | Cisco | Switch | CAT0841R0ZX | Emergency Management |
| HealthBasement_2.co.walla-w | 64-3674 | | Switch | | Technology Services |
| NPI6154EC | 64-1959 | HP | Printer | JPGLB06972 | Auditor |
| EMDPRT01 | 64-3432 | HP | Printer | JPBF503063 | Emergency Management |
| FRED | 5749 | Hewlett Pack | Printer | | Technology Services |
| PRO6552 | 6552 | HP | Workstation | MXL6181BHC | Prosecuting Attorney |



WALLA WALLA COUNTY
Technology Services Department

Chad R Goodhue | Technology Services Director |

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362
(509) 524-2590
cgoodhue@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

June 28th, 2021

To: **Walla Walla County Board of Commissioners**

Re: Technology Services Update

Issues/Information for the Board.

- List of current projects and activities:

| |
|--|
| <ul style="list-style-type: none">▪ GIS –▪ The newest city annexations (updating our datasets) has been completed▪ eCivis training – looking for grant opportunities for IT and GIS▪ Indexing historic assessor's cards▪ Updating and providing fire related map layers for EMD▪ Updated the 911 layers to include the new city annexations▪ QA/QC data for the State Data sharing for 911 |
| <ul style="list-style-type: none">▪ Evaluating Backup Solutions – The POC (Proof of Concept) has completed and exceed our expectations. |
| <ul style="list-style-type: none">▪ SPECOPS – Password reset software – POC (Not Started Yet)▪ Cached credential updating▪ Sliding scale for password lengths vs. interval between changing passwords▪ Password monitoring for breached password use |
| <ul style="list-style-type: none">▪ Elections▪ We have setup a live feed of the elections processing center for the Auditor which is located on the elections page |
| <ul style="list-style-type: none">▪ Fairgrounds▪ We have been actively replacing their Windows 7 PCs that are 8+ years old with new CARES funded laptops or repurposed desktops▪ We are working working with the phone company to port over the Fairgrounds phone numbers and add them to the County's phone services, saving them money and providing new and better services (4 digit dialing, the ability to transfer and conference call) |
| <ul style="list-style-type: none">▪ Preparing to move the Superior Court at the Fair to make room for the 2021 Fair. |
| <ul style="list-style-type: none">▪ Scope and plan review by the WWCO team are the next steps for the DC OnBase implementation |
| <ul style="list-style-type: none">▪ NextRequest – Has gone live with updated links across the Counties websites replacing the previous links. We had our first request using the software an hour after go live |
| <ul style="list-style-type: none">▪ Security▪ We have been actively addressing security concerns around current media highlights |

- We are still seeing a large uptick in tickets. With Public Works migration behind us we hope to drop the number of tickets and get us caught up.

Components (Main infrastructure)

Security – Continues to be our #1 Security Concern

- Phishing and County awareness
 - In our last Phishing campaign we caught 26 people, 74 people reported using the “phish alert” button

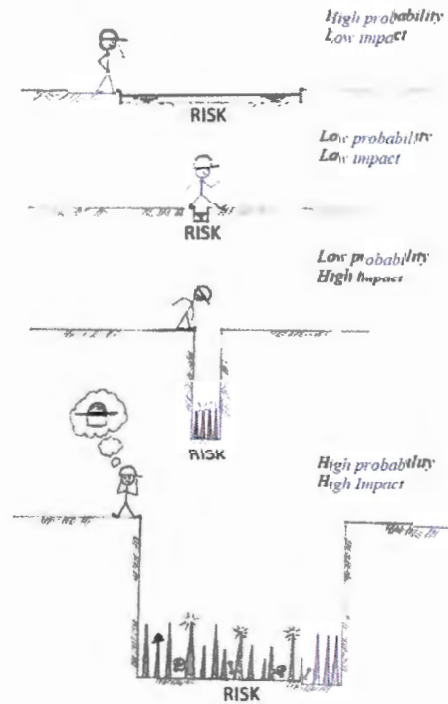
Hardware

- This is a slower than expected process as many of the PW staff are in the field this time of year
- We have new hardware for the Clerk, Superior and District Court

Other Projects

- **OnBase**
 - Server updates, conversion
- **Contracts**
 - Central Square – The contract has been received
- **Inventory**
 - TS is requesting a public hearing to surplus old, outdate and non-functional computers
 - TS is actively reviewing hardware assets across Departments for inventory assets to complete preliminary budget
- **Public Record Requests Last 2 Weeks**
 - 6 = Requests received
 - 5 = Forwarded to departments
 - 7 = Completed
 - 8 = Pending review
 - 0 = Pending Closure
 - 2 = Litigation hold
 - 0 = Pending 3rd party notice
 - 14 = Open
 - YTD = 150
 - LYTD = 118

Some of these are waiting for legal review or guidance, or response by other departments
- **Service Desk Issues Last 2 Weeks**
 - 1615 = LYTD
 - 1758 = Requests received since January 4th
 - 132 = Opened in the last 2 weeks
 - 129 = Closed in the last 2 weeks
 - 45 = Total open or outstanding



Definitions

ESG – Email Security Gateway

DMS – Document Management System (OnBase)

OCIO = Office of the Chief Information Officer

DAN - Disposition Authority Numbers (Secretary of State retention schedule)

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CJIS = Criminal Justice System Information Systems

PRO=Public Records Officer

NDA=Non-disclosure agreement

EOL=End of Life

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

ADA=Americans with Disabilities Act

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

a) Action Agenda Items:

- 1) Resolution – Approving Walla Walla County Program Agreement Consolidated Contract No. 2163-22040 between the State of Washington Department of Social and Health Services (DCYF) and Walla Walla County for Juvenile Court Block Grant Funded Programs and Services
- 2) Resolution – Approving grant agreement with Washington State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy (F19-31219-461) for additional CASA (Court Appointed Special Advocates) Funding
- 3) Resolution – Approving an agreement between Rande Moss and Walla Walla County Juvenile Justice Center to provide yoga classes to identified youth

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
COUNTY PROGRAM AGREEMENT
CONSOLIDATED CONTRACT NO.
2163-22040 BETWEEN THE STATE
OF WASHINGTON DEPARTMENT OF
SOCIAL AND HEALTH SERVICES
(DCYF) AND WALLA WALLA
COUNTY FOR JUVENILE COURT
BLOCK GRANT FUNDED PROGRAMS
AND SERVICES

RESOLUTION NO. 21

WHEREAS, the County provides Consolidated Juvenile Services, Special Sex Offender Disposition Alternative services, Chemical Dependency and Mental Health Disposition Alternative services, Suspended Disposition Alternative services, and Community Juvenile Accountability Act & Evidence Based Program treatment and services to youth and their Care Givers under the jurisdiction of Walla Walla County Department of Court Services pursuant to Title 13 RCW (Juvenile Courts and Juvenile Offenders); and

WHEREAS, the Juvenile Court Administrator for Walla Walla County Superior Court has advised that Block Grant services as enumerated above directly benefit at-risk and adjudicated youth, their Care Givers, and the citizens of Walla Walla County; and

WHEREAS, the Washington State Legislature authorized the State to contract with county juvenile courts to provide Block Grant services pursuant to RCW 13.06; RCW 13.40.162; RCW 13.40.165; RCW 13.40.0357; and RCW 13.40.500; and

WHEREAS, the County and the Division of Children, Youth, and Families wish to enter into a Program Agreement for the next two (2) fiscal years, beginning July 1, 2021, and ending June 30, 2023 for the provisioning of Block Grant programs and services

WHEREAS, the County Chief Civil Deputy and County Risk Manager have both reviewed and approved the referenced agreement between the County and DCYF; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and authorize the Chair of the Board to sign said County Program Agreement – Consolidated Contract #2163-22040.

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



COUNTY PROGRAM AGREEMENT Consolidated Contract

DCYF Agreement Number
2163-22040

This Program Agreement is by and between the State of Washington Department of Social and Health Services (DCYF) and the County identified below, and is issued in conjunction with a County and DCYF Agreement On General Terms and Conditions, which is incorporated by reference.

Administration or Division
Agreement Number

County Agreement Number

DCYF ADMINISTRATION

Department of Children, Youth,
and Families

DCYF DIVISION

Children, Youth and
Families

DCYF INDEX NUMBER

1242

CCS CONTRACT CODE

2072CS-63

DCYF CONTACT NAME AND TITLE

Karena McGovern
Contract Specialist

DCYF CONTACT ADDRESS

1115 Washington St SE

Olympia, WA 98504

DCYF CONTACT TELEPHONE

(360)870-5727

DCYF CONTACT FAX

Click here to enter text.

DCYF CONTACT E-MAIL

karena.mcgovern@dcyf.wa.gov

COUNTY NAME

Walla Walla County

COUNTY DBA

COUNTY ADDRESS

455 W Rose Street
PO Box 1754
Walla Walla, WA 99362

COUNTY UNIFORM BUSINESS IDENTIFIER (UBI)

363-006-535

COUNTY CONTACT NAME

Norris Gregoire

COUNTY CONTACT TELEPHONE

(509) 524-2822

COUNTY CONTACT FAX

(509) 524-2836

COUNTY CONTACT E-MAIL

ngregoire@co.walla-walla.wa.us

IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM
AGREEMENT?

No

CFDA NUMBERS

PROGRAM AGREEMENT START DATE

07/01/2021

PROGRAM AGREEMENT END DATE

06/30/2023

MAXIMUM PROGRAM AGREEMENT AMOUNT

See Exhibits

EXHIBITS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this County Program Agreement:

☒ Exhibits (specify): ☒ Exhibit A: Consolidated Contract Term, Reimbursement Procedures, and Program Responsibilities; ☒ Exhibit B: Juvenile Court Block Grant; ☒ Exhibit C: Detention Services

The terms and conditions of this Contract are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise, regarding the subject matter of this Contract. The parties signing below represent that they have read and understand this Contract, and have the authority to execute this Contract. This Contract shall be binding on DCYF only upon signature by DCYF.

COUNTY SIGNATURE (S)

PRINTED NAME (S) AND TITLE (S)

DATE (S) SIGNED

DCYF SIGNATURE

PRINTED NAME AND TITLE

DATE SIGNED

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
GRANT AGREEMENT WITH
WASHINGTON STATE
DEPARTMENT OF COMMERCE,
COMMUNITY SERVICES AND
HOUSING DIVISION, OFFICE OF
CRIME VICTIMS ADVOCACY (F19-
31219-461) FOR ADDITIONAL CASA
(COURT APPOINTED SPECIAL
ADVOCATES) FUNDING

RESOLUTION NO. 21

WHEREAS, the State of Washington, Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy, Services for Victims and Survivors: Addressing Unmet Victim Services Needs (VOCA), has offered a grant to the Juvenile Justice Center Child Advocate Program for an additional Volunteer Coordinator to expand the current capacity to serve abused and neglected children in our community; and

WHEREAS, the term of this Agreement for said services is for the 12 month period July 1, 2021, through June 30, 2022; in an amount not to exceed \$75,000.00; and

WHEREAS, the Walla Walla County Director of Corrections has reviewed said Agreement and recommends approval; and

WHEREAS, said Agreement was submitted to the County Prosecuting Attorney's office and Risk Manager for review; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall grant the Director of Corrections authorization to sign Agreement (F19-31219-461).

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

FACE SHEET

Grant Number: F19-31219-461

**Washington State Department of Commerce
Community Services and Housing Division
Office of Crime Victims Advocacy
VOCA Victims of Child Abuse and Neglect Initiative**

| | | | |
|--|--|--|---------------------------------------|
| 1. Grantee Walla Walla, County Of JUVENILE JUSTICE CENTER WALLA WALLA WA 99362 | | 2. Grantee Doing Business As (optional) Walla Walla County Court Services - Child Advocate Program | |
| 3. Grantee Representative Kati Brown CASA Program Supervisor klbrown@co.walla-walla.wa.us (509) 524-2801 | | 4. COMMERCE Representative <div style="display: flex; justify-content: space-between;"> <div> Jenna Osterman Program Coordinator Phone: (360) 725-2884 Fax: (360) 586-7176 jenna.osterman@commerce.wa.gov </div> <div> PO Box 42525 98504-8304 1011 Plum Street SE Olympia WA 98501 </div> </div> | |
| 5. Grant Amount \$75,000.00 | 6. Funding Source Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/> | | 7. Start Date 07/01/2021 |
| 8. End Date 06/30/2022 | | | |
| 9. Federal Funds (as applicable) \$75000.00 | Federal Agency: Department of Justice, Office for Victims of Crime | CFDA Number: 16.575 | Indirect Rate (if applicable): |
| 10. SWV # SWV0003171-00 | 11. UBI # 363006535 | | 12. DUNS # 781677745 |
| 13. Grant Purpose To provide services to victims of child abuse and neglect. | | | |
| COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and attachments and have executed this Grant on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: Grant Terms and Conditions including Attachment A – Scope of Work; Attachment B – Budget; Attachment C –Equal Employment Opportunity Plan Certification; Attachment D - Victims of Crime Act (VOCA) Program Rule; and Grantee's Application for funding. | | | |
| FOR GRANTEE <hr/> Signature Norrie Gregoire <hr/> Name <hr/> Title <hr/> Date | | FOR COMMERCE <hr/> Diane Klontz, Assistant Director <hr/> Date <hr/> APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE | |

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
AN AGREEMENT BETWEEN
RANDE MOSS AND WALLA
WALLA COUNTY JUVENILE
JUSTICE CENTER TO PROVIDE
YOGA CLASSES TO IDENTIFIED
YOUTH

RESOLUTION NO. **21**

WHEREAS, Walla Walla County Juvenile Justice Center has offered an agreement to Rande Moss to provide Yoga classes to identified Juvenile Justice Center youth; and

WHEREAS, said contract shall be effective upon the date of signing, and may be terminated by either party at any time; and

WHEREAS, the Walla Walla County Corrections Director has reviewed said Contract and recommends its approval, and the County Prosecuting Attorney's Office and County Human Resources/Risk Manager have reviewed said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign an Agreement for Yoga Classes Between Walla Walla County Juvenile Justice Center and Rande Moss.

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Contract for Yoga Classes

**Between
Walla Walla County Juvenile Justice Center**

and

Rande Moss

1. **Rande Moss** (Contractor) agrees to provide Yoga classes to juveniles referred by the Juvenile Justice Center.
2. Juvenile Justice Center will provide program space for Contractor to perform her duties as required by this Contract.
3. The Contractor will meet with Juvenile Justice Center staff as requested and keep them informed as to the progress of the youth/program.
4. Contractor will be paid a maximum of \$75.00 per one and one-half hour yoga class, maximum of two classes per week.
5. Funding for said Yoga classes will be covered by general operating funds in the Juvenile Justice Center, 10700 Fund.
6. Contractor is and shall be at all times during the term of this Contract an independent contractor. The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer-employee or master-servant, but all payments made hereunder and all services performed shall be made and performed pursuant to this Contract by the Contractor as an independent contractor. The County shall be neither liable nor obligated to pay Contractor sick leave, vacation pay, insurance, retirement, or any other benefit of employment nor to pay any social security or other tax which may arise as an incident of employment. The Contractor shall pay all income and other taxes as due.
7. Contractor shall supply mailing address and social security number or business tax identification number to the County Auditor.
8. Contractor shall provide documentation of her Yoga training prior to commencement of classes.
9. Contractor must pass a criminal background check to the satisfaction of the Walla Walla County Juvenile Justice Director prior to beginning work. Contractor shall update the background check as required by the Juvenile Justice Department Director, and shall immediately notify the Director of any arrest, conviction, citation, restraining order or similar negative event involving Contractor.

10. The Contractor understands and acknowledges that the County will not withhold federal or state income taxes. Where required by state or federal law, the Contractor authorizes the County to make withholding for any taxes other income taxes (i.e., medicare). All compensation received by the Contractor will be reported to the Internal Revenue Service at the end of the calendar year in accordance with the applicable IRS regulations. It is the responsibility Contractor to make the necessary estimated tax payments throughout the year, if any, and the Contractor is solely liable for any tax obligation arising from the Contractor's performance of this Agreement. The Contractor hereby agrees to indemnify the County against any demand to pay taxes arising from the Contractor's failure to pay taxes on compensation earned pursuant to this Agreement. The County will pay sales and use taxes imposes on goods or services acquired hereunder as required by law. The Contractor must pay all other taxes including, but not limited to: Business and Occupation Tax, taxes based on the Contractor's gross or net income, or personal property to which the county does not hold title. The County is exempt from Federal Excise Tax.
11. The Contractor shall not subcontract the performance of this agreement, or employ anyone else in the performance of this agreement.
12. The Contractor shall maintain the confidentiality of, and not disclose any information related to, students in the Yoga classes or juveniles at the Juvenile Justice Center, unless such information is required to be disclosed by law.
13. The Contractor will hold harmless, indemnify and defend the County from all claims, costs, damages or expenses including reasonable legal expenses arising out of the negligence or wrongful acts of the Contractor. In the case of negligence of both County and Contractor any damages allowed shall be levied in proportion to the percentage of negligence attributable to each party. Each party to this Agreement hereby assumes responsibility for claims and/or damages to persons and/or property resulting from any act or omission on the part of itself, its employees, its sub-consultants, its officers, and its agents.
14. The Contractor will abide by all rules and procedures of the Juvenile Justice Center.

This Contract may be terminated by either party at any time. Modifications to this contract shall be in writing and signed by both parties.

Dated this 13th day of July, 2021.

Dated this ____ day of _____, 2021.

Rande Moss

Rande Moss

Chairman, Board of Commissioners, Walla Walla County



Norrie Gregoire, Director
Matt Stroe, Jail Commander
Keri Weber, Executive Assistant

**DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY**

Norrie Gregoire, Juvenile Court Administrator
Jon Cassetto, Court Services Manager
Becky Renwick, Detention Manager
Kayla Zimmer, Administrative Services Supervisor

To: BOCC
From: Norrie Gregoire, Director of Corrections
Date Written: 07.20.2021

Director's Report for July 26th, 2021

Board Consent/Action Agenda Item(s):

✓ Consent Items: None.

✓ Action Items:

1. Director's request for approval of Program Agreement between County and State/DCYF for continuation of Block Grant funded programs and services for youth at JJC.
2. Director's request for approval of grant agreement with State Dept. of Commerce for additional Child Advocate Volunteer Coordinator position.
3. Director's request for approval of personal services agreement with Rande Moss to provide yoga programming for youth in Detention.

Corrections/Court Services Department Updates:

✓ Service Providers, Programs, Grants & Essential Services

- In preliminary discussions with Children's Home Society of Washington to amend current agreement with CHS that would allow current JJC Therapist to provide some telehealth services to Jail inmates. This position is funded by 1/10th behavioral health tax.
- DOE released final design of litter prevention signage this week; Corrections will work with Tony Garcia and Dan Mack to order and install the *Keep WA Litter Free* signs around the County.

✓ Facilities, Equipment and Technology

- In discussions with Dan Mack and Robert Henry to transfer a low-use crew vehicle from JJC to Facilities with an agreement to share with Corrections as needed for back-up adult crew; Corrections would also share dump trailer with Facilities as coordinated between the two departments.

✓ Personnel/Training/Recruitment

- One Jail CO applicant passed polygraph, psych eval pending; two additional CO applicants passed PAT and written test on 7/15 and were interviewed 7/22.
- A new JDO hire started 6/29; two additional JDO applicants are in background.
- Jail will test Sergeant applicants on August 4th.
- Courthouse Union and County agreed to modify CBA language allowing Juvenile Detention Officers to be mandatoried; agreement runs through 12/31/2021.

11:00 FACILITIES MAINTENANCE

Robert Henry

- a) Department update and miscellaneous

Walla Walla County Facilities Department

317 W Main St, Walla Walla, WA 99362

Update July 26th 2021

Maintenance:

- Continued work on the door locks inside the courthouse to complete the conversion to electronic locks

Custodial

- Custodial cleaning with a focus on disinfecting has continued throughout the county.

Grounds

- Continued with irrigation repairs around the courthouse.

Facilities:

- Continued work with McKinstry on electrical room design, and preparation of the future electric room space for construction. Work on finalizing generator location is in progress, as are final plans for panel location inside the courthouse.

- During preparations for construction activity, an abandoned pipe with asbestos insulation was found in 1 wall of the Courthouse. Licensed abatement contractors were called and arrived on site Thursday morning to complete work.

a) Consent Agenda Items:

- 1) Resolution – Appointing individuals to the Walla Walla County Accessible Community Advisory Committee (ACAC)
- 2) Resolution – Appointing Designated Crisis Responders to perform detention and commitment duties (Mundell)
- 3) Resolution – Approving County Program Agreement DDA County Services DSHS Agreement Number 2163-25009 between Walla Walla County and Washington State Department of Social and Health Services

b) COVID-19 update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPOINTING
INDIVIDUALS TO THE WALLA
WALLA COUNTY ACCESSIBLE
COMMUNITY ADVISORY
COMMITTEE (ACAC)

RESOLUTION NO. 21

WHEREAS, a Walla Walla Accessible Community Advisory Committee (ACAC) has been established by the Walla Walla County Commissioners; and

WHEREAS, the ACAC includes a representation of people who experience a broad range of disabilities (hearing, vision, mobility, speech and cognitive limitations), family members of a disabled person and representatives from disability-related organizations, or educational institutions knowledgeable about a variety of disabilities; and

WHEREAS, the ACAC seeks a committee of 12-15 people and will accept applications and recruit for vacant positions on an ongoing basis until all seats are filled; and

WHEREAS, the ACAC received applications and formally recommends Connie K. Taylor-Randall as Chair, Araceli Castro, and Larry Hector to serve on the ACAC, with a term of appointment of three (3) years; and

BE IT RESOLVED, by this Board of Walla Walla County Commissioners, that the above-named individuals be appointed to the Accessible Community Advisory Committee, with said term of appointment of three (3) years.

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPOINTING
DESIGNATED CRISIS
RESPONDERS TO PERFORM
DETENTION AND COMMITMENT
DUTIES (MUNDELL)

}

RESOLUTION NO. 21

WHEREAS, Nancy Wenzel, Administrative Director, Walla Walla County Department of Community Health, has recommended Jamela Mundell be designated as a "Designated Crisis Responder" (DCR) previously known as Designated Mental Health Professionals (DMHP) to perform the detention and commitment duties in accordance with RCW 71.05 for involuntary commitment of persons incapacitated by mental health and/or chemical dependency; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that the above-named individual be appointed as a Designated Crisis Responder effective July 26, 2021.

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
COUNTY PROGRAM AGREEMENT
DDA COUNTY SERVICES DSHS
AGREEMENT NUMBER 2163-25009
BETWEEN WALLA WALLA COUNTY
AND WASHINGTON STATE
DEPARTMENT OF SOCIAL &
HEALTH SERVICES

RESOLUTION NO. **21**

WHEREAS, the Department of Community Health administers and coordinates Walla Walla County Developmental Disabilities programs; and

WHEREAS, the Washington State Department of Health and Social Services (DSHS), through the Developmental Disabilities Division, contracts with Walla Walla County, through the Department of Community Health, to oversee vocational and community inclusion services; and

WHEREAS, DSHS has offered agreement number 2163-25009, for the 2021-22 fiscal year (July through June); and

WHEREAS, this agreement and services provided under it are a benefit to County residents; and

WHEREAS, said Agreement was submitted to the County Prosecuting Attorney's office for review; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said agreement outlined above and that the Chair of the Board shall sign the same in the name of the Board.

BE IT FURTHER RESOLVED that the Chair of the Board may sign additional subawards and amendments related to this agreement after review by the County Prosecuting Attorney's office.

Passed this 26th day of July, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

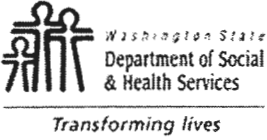
Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

| | | | | | |
|---|--|---|---|---|--|
| 333  <i>Transforming lives</i> | | COUNTY PROGRAM AGREEMENT DDA County Services | | DSHS Agreement Number 2163-25009 | |
| This Program Agreement is by and between the State of Washington Department of Social and Health Services (DSHS) and the County identified below, and is issued in conjunction with a County and DSHS Agreement On General Terms and Conditions, which is incorporated by reference. | | | | | Administration or Division Agreement Number County Agreement Number |
| DSHS ADMINISTRATION Developmental Disabilities Admin | | DSHS DIVISION Division of Developmental Disabilities | | DSHS INDEX NUMBER 1242 | DSHS CONTRACT CODE 1769CS-63 |
| DSHS CONTACT NAME AND TITLE Seanna Woodard Operations Manager | | | DSHS CONTACT ADDRESS 1611 W Indiana Ave Spokane, WA 99205 | | |
| DSHS CONTACT TELEPHONE (509)329-2952 | | DSHS CONTACT FAX (509)568-3037 | | DSHS CONTACT E-MAIL woodas@dshs.wa.gov | |
| COUNTY NAME Walla Walla County Columbia-Walla Walla DDA County Services | | | COUNTY ADDRESS PO Box 1753 Walla Walla, WA 99362 | | |
| COUNTY FEDERAL EMPLOYER IDENTIFICATION NUMBER 91-6001381 | | | COUNTY CONTACT NAME Cindy Wolski | | |
| COUNTY CONTACT TELEPHONE (509) 524-2939 | | COUNTY CONTACT FAX | | COUNTY CONTACT E-MAIL cwolski@co.walla-walla.wa.us | |
| IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM AGREEMENT? No | | | | CFDA NUMBERS | |
| PROGRAM AGREEMENT START DATE 07/01/2021 | | PROGRAM AGREEMENT END DATE 06/30/2022 | | MAXIMUM PROGRAM AGREEMENT AMOUNT \$1,015,342.00 | |
| EXHIBITS. The following Exhibits are attached: Exhibit A – Data Security Requirements; Exhibit B – Budget and Spending Plan | | | | | |
| By their signatures below, the parties agree to the terms and conditions of this County Program Agreement and all documents incorporated by reference. No other understandings or representations, oral or otherwise, regarding the subject matter of this Program Agreement shall be deemed to exist or bind the parties. The parties signing below certify that they are authorized to sign this Program Agreement. | | | | | |
| COUNTY SIGNATURE(S) | | | PRINTED NAME(S) AND TITLE(S) | | DATE(S) SIGNED |
| | | | | | |
| DSHS SIGNATURE | | | PRINTED NAME AND TITLE | | DATE SIGNED |
| | | | | | |



MEMO

Date: July 19, 2021

To: BOCC

From: Nancy Wenzel
Administrative Director

Lead Staff: Cindy Wolski
Developmental Disabilities Program Coordinator

Intent – Gain BOCC approval to Reapply for Developmental Disability Administration (DDA) Grant

Topic – DDA Agreement Number 2163-25009 7/1/2021-6/30/2022

Summary – Grant Questionnaire

- 1) Name of Grant/Program: Developmental Disability Administration
- 2) New Grant ☒ XX Renewing Grant ☐ XX Term (# of years): 1 years
New agreement for an existing program grant.
- 3) Is the grant unchanged, and does not require Current Expense funding?
(If Y, please skip to number 24) XX Y_____ N_____
- 4) How will this grant benefit the county's citizens?
- 5) Is this a program grant or an equipment grant?
- 6) Is this a "one-time only grant" or is it renewable? If renewable, how long is grant anticipated to last?
- 7) If this is a new grant how will the grant support a current program OR how will the program change?
- 8) Does this grant require up front funds? Y_____ N_____

If so, what is the source of the up-front funds needed to cover costs prior to initial and continuing reimbursements being received?

- 9) How many employees (new or current) will be paid by the grant? N_____ C_____
- a. If this grant requires new hire(s) and grant ends, how will unemployment costs be funded?
- 10) Will the grant require matching funds; i.e., in-kind, cash, Employment Security, Social Security, FICA, PERS, etc? Y_____ N _____ If so, what?
- 11) Would the grant allow for an annual COLA in salary, increase in medical insurance premiums or increases in any personnel benefits? Y__x, we built this into our budget request____
N_____
- 12) What fund would support a cash match (if required)?_____
- 13) If required what is the TOTAL cost of the match over the life of the grant? _____
- 14) What fund would support the administration of the grant? _112_____
- 15) Will the grant allow for the County cost allocation plan to be funded? Y_____ N__x__
- 16) Would the grant require the county to provide office space and/or additional equipment to administer the program? If so, what are the requirements?
- 17) Would the program require use of a county vehicle or personal vehicle? Y_____, and we budgeted this in____ N _____
- 18) If so, would the grant provide for the cost of the automobile and/or liability insurance?
Y_____ N_____
- 19) Would the grant require activities by other county offices/departments? (i.e. legal review, technology services assistance, new BARS numbers.) Y_____ N_____ If so, what activities?
- 20) Would acceptance and completion of the grant project in any way OBLIGATE the County to create/enact new ordinance or policies? Y_____ N_____ If so, what obligations?
- 21) Does this grant project include any activities that may fall outside the county's standard policies (personnel policies on travel, hours of work, training required, reimbursement for meeting refreshments, paying for meeting space, etc.?)

- 22) Will outside consultants be solicited to work on the grant and if so, is a process in place for appropriate selection and oversight of consultant activities? Y_____ N_____ If so, what is the funding source for consultant fees?
- 23) For a program grant, how would the program be funded after the grant expires? (It should be understood that once grant funding ends, either the program ceases OR the funding for the program needs to be absorbed within the department's or office's existing budget) **OR** justification must be provided that the program has been and will continue to save or benefit taxpayers.
- 24) Please provide (attached to questionnaire) a synopsis of the grant or a copy of the fact sheet.
- 25) Recommend the BOCC allow Department of Community Health to apply for grant.
Recommend BOCC sign agreement after legal review and sign all subawards related to this agreement and any future amendments to source grant or subawards.

Please feel free to submit additional information as needed.

| | | | |
|-------------------|------------|------|----------------------------------|
| Submitted By | | | Disposition |
| Nancy Wenzel, DCH | | | ____ Approved |
| Name | Department | Date | ____ Approved with modifications |
| | | | ____ Needs follow up information |
| Name | Department | Date | ____ Denied |
| | | | ____ |
| | | | BOCC Chairman |
| | | | Date |

Additional Requirements to Proposal

____ Modification

____ Follow Up

11:30 WSU EXTENSION OFFICE

Debbie Williams

- a) Extension office update and miscellaneous

WSU Extension Office – Walla Walla County July 2021 Update

WSU/Walla Walla County Extension Staff

WSU is working through financial problems and are on a very selective rehiring plan until it is resolved over the next 18 months. CAHNRS College and Extension is getting in better shape. Extension Educator –Regional Dryland Cropping Systems position is a go for 2022 and I will be the search committee chair.

WSU College of Agriculture Human and Natural Resource Sciences (CAHNRS) Dean is currently Rich Koenig (past Assoc. Dean/Director of WSU Extension).

Blue Mountain Extension Team (Asotin, Columbia, Garfield, Walla Walla, and Whitman Counties) - Paul Carter retired from Columbia County and Janet Schmidt retired from Whitman County. WSU Extension Admin included the replacement of these two positions in the 2021-2022 hiring plan.

2022 Proposed County Budget Memoranda of Agreement for 2022

Annual agreement with WSU for the Professional Services part of the County budget is provided for County signature. WSU provides all Extension services including specialists from around the state plus the local staff. MOA submitted for approval for Professional Services part of County budget is \$93,106 (\$89,841 in 2021). An increase of \$3,265 (3.6%) total from 2021. I would like to get the MOA for 2022 approved as early as possible in order to include these figures in 2022 budget. Changes are County Director (Williams) \$24,998 to \$24,998 (\$0 or 0%), Extension Educator (Open) \$23,179 to \$23,179 (increase \$0 or 0%), and 4-H Coordinator (Owens) \$41,247 to \$44,929 (\$3,265 or 3.63%). WSU covers annual benefits/remaining salary.

4-H Coordinator is underpaid and when the position was audited it should be at Grade 4 of the Counties Salary Schedule. I have petitioned WSU for the increase to \$3,744/month. There are no COLA or step increases scheduled for the foreseeable future. 4-H Coordinator position is responsible for creating youth prevention programming, partnering with local schools and libraries, and providing STEM outreach to underserved audiences. 4-H position is also responsible for overseeing more than 100 volunteers. This situation had been discussed with Shelly Peters.

2021 County Budget

On track with 2021 Budget for this year. As always, we will be careful the remainder of the year.

Walla Walla County Extension Updates

Youth

4-H Demonstrations: 4-H youth gave video presentations in April and live Zoom presentations in May, providing good skills for future presentations throughout life (school, job interviews, conferences). These are a part of fair but are held in April and May because of the participation level. Walla Walla Noon Rotary and 4-H Leaders Council provides funds for premiums since demonstrations are not held at Fair.

Summer Youth Programs: Walla Walla County 4-H program is partnering with Summer SOL program through Walla Walla Public School District to provide STEM programming for around 1000 youth grades 1st-5th. Through this partnership, high school and college-age youth are also benefiting by gaining valuable career readiness skills through

teaching classes at five elementary schools. Mentoring and training performed by Walla Walla County 4-H Staff.

4-H County Ambassadors conduct **4-H Go!!!** This activity encourages youth to meet virtually through the gamer's guild, explore and support Walla Walla Valley business, test their problem-solving skills with trivia and learn new skills with the pro tips. Ambassadors are gaining skills in leadership and program development.

4-H looks forward to continuing to serve youth Rural Libraries in Touchet, Prescott, Vista Hermosa, and Burbank.

Fair: 4-H Program will work with Fair staff to follow WSU and County COVID safety measures. Moving quickly towards fair with Fashion Review, Food & Clothing Judging, Dog Agility, Cat Show, Colt Training and other events prior to fair (Prefair). We can help citizens with online fair entries.

Family/Community

Our preliminary figure for Food \$ense money coming from USDA for 2021-2022 is about \$135,000 and includes Asotin, Benton, Franklin and Walla Walla Counties. Walla Walla County Extension Food \$ense program been serving our community utilizing County support, Federal dollars, and in-kind match since the start up in 2004. We have reached more than 50,000 youth and their families. Meike VanDonge, Food \$ense Coordinator and her staff are gearing up to partner with schools, food banks, and other entities serving low-income clientele for another year (fiscal year October – September).

WSU Food \$ense program's goal is to impact family nutritional habits at home through nutrition education to kids in the classroom. Since 2004, we have received more than \$2 million to serve SE Washington (includes matching).

Agriculture Programs

Open Extension Educator position will be advertised next year - Extension Specialist – Agronomy and Cropping Systems. The position costs Walla Walla County \$23,179 and WSU picks up remaining salary, benefits (including unemployment), travel, and startup funds for equipment.

2021 crop tours (cereals – wheat & legumes – peas, garbs, lentils) were held in June. They provided opportunities to view field trials and interact with Washington State University personnel and others about cereal varieties and crop management practices. Cereal breeders, extension agronomists, plant pathologists, and other scientists will be presenting information at various events.

Master Gardeners/Master Food Preservers

Master Gardeners have started Farmers Market Saturdays and will start Office Clinics soon. Master Gardeners put in many volunteer hours in each year (> 7500 hours since 2004).

Master Food Preserver Volunteers are available to help local residence safely preserve food and to annually test canning gauges.

Horticulture Pest and Disease Board

Hort Coordinator and Board continue to help homeowners control their fruit pests. Brown Marmorated Stinkbug and Apple Maggot situations. Entomologists from WSU, WSDA, and USDA-ARS are continuing to research control methods for the Brown Marmorated Stinkbugs. Apple Maggots were being monitored in Walla Walla area.

MEMORANDUM OF AGREEMENT

Between

WASHINGTON STATE UNIVERSITY EXTENSION

And

Walla Walla County

APPENDIX A

The following funds will be provided under this Memorandum of Agreement for the period January 1, 2022 through December 31, 2022 to provide an extension program.

Federal Funds \$ 0

| | |
|-------------------|------------------|
| Non-Federal Funds | \$ <u>93,106</u> |
|-------------------|------------------|

| | |
|-------------|-----------|
| TOTAL FUNDS | \$ 93,106 |
|-------------|-----------|

It is understood that non-Federal funds provided by the County in support of this agreement may be identified by WSU as match for Federal capacity program (Hatch Act, Smith-Lever Act, etc.) funds received by WSU to support Extension activities.

Vicki McCracken _____ Date _____
Extension Director
WSU Extension

County Commissioners Date

Daniel G. Nordquist Date
Associate Vice President
Office of Research Support & Operations

INTERAGENCY AGREEMENT
Between
WASHINGTON STATE UNIVERSITY EXTENSION
And
Walla Walla County

APPENDIX A
Detail

Professional Services Contract

The following individuals will be jointly funded under this Memorandum of Agreement through a WSU Personal Services Contract for the period January 1, 2022 through December 31, 2022.

| Number | | \$ Amount for County Portion |
|-------------------|-----------------------------|---------------------------------|
| <u>1</u> | County Director * | \$ <u>24,998</u> |
| <u>1</u> | Extension Faculty | \$ <u>23,179</u> |
| <u>1</u> | Administrative Professional | \$ <u>44,929</u> |
| <u> </u> | Classified Staff | \$ <u> </u> |
| <u> </u> | Time-Slip (Hourly) | \$ <u> </u> |
| | Total | \$ <u>93,106</u> |

*Includes department head responsibilities for one Extension Educator.

a) **Action Agenda Items:**

- 1) Proposal 2021 07-26 Fair Approval of LTAC funds reimbursement to Fairgrounds for electronic reader board sign

b) Department update and miscellaneous

Walla Walla County Fairgrounds

September 1-5, 2021

Greg Lybeck, CFE

General Manager



Walla Walla Board of County Commissioners

Department Head Report

July 26, 2021

A. Fairgrounds Department Staffing

- We have hired two part time workers for our office and one for the exhibitor's office. They are having a positive impact with the work they are doing. We are now looking for a maintenance worker to help Larry and Nick get everything they need to get done.

B. Grounds Update:

- Rentals: We are now having events on our grounds and booking many for next year. In looking at our calendar, we are very full in the first two quarters of 2022. With the adjustments we made to renting our equipment, I am expecting a good year next year.
- DOC Work crew: We are consistently getting the crew 2-3 times per week, and they are having a positive impact for us. We are counting on having them 5 days a week in August leading up to the Fair. We have a lot of set-up and clean-up to do before Fair and they will be a major part of getting us ready and set up.
- Superior Courts has been a little quiet, but they have a few cases coming up starting in August.
- We have finished painting our old race barns white and they look much better.
- Tietan Street improvements: We are working with Robert Henry on bidding a new fence that will be big improvement over the existing fence. We wanted to do it before the Fair but have run out of time to get it done.
- We are building a new wash rack for our goats who move to Barn 1 this year. I hope that we can have that completed in a few weeks. We have bought the parts and have volunteers building it.
- Security building remodel: This project is coming along very well. There are so many people donating both time and materials to make this project possible.
- We are working with our Public Works Department on grading and graveling both lot 5 and lot 6. We have donations from both Central Washington Asphalt and Koncrete Industries for some rock for this project.

C. Walla Walla Fair 2021:

- Because of COVID and getting a little later start than most years, so we are playing catch up

in all areas. We are sending out contracts every day for services, vendors, equipment, sponsors and more.

- Security: We have decided on Allied Universal for the company we will work with. We only had two companies bid and the other company pulled out fearing they couldn't get enough bodies to take care of us. In the end, I believe we ended up with the strongest company. This group does the Mariners, Sounders, Seahawks, Huskies and Cougars.
- The Exhibitor's Office is now open and is busy.
- Advertising: SPD&G is producing the TV and radio spots and they will start running the first part of August. We have a billboard reserved at Stateline and some of our digital adds are done and will start to run soon. I have attached a few of our adds for you to look at.
- Sponsorships are going well. Though, we still have a lot of work to do in this area in the next two weeks. This is very time consuming and I'm looking for a better way to handle this area. Additionally, taking care of all the Sponsors during Fair is a major concern of mine.
- Commercial Vendors are getting lined up and our early projections were that our numbers would be good. Since that time vendors coming in have slowed down and we will need to work to fill some holes. There are some Fairs before ours that we may need to go recruit vendors.
- To date we have not pushed our grandstand entertainment, yet they are all selling well. The Chicago concert has a very good chance of being close to selling out.
- The Parade: Applications are coming in and planning is ongoing. People coming into the office seem very excited to be in the parade.
- We are putting together season tickets packets, sponsor packets, vendor packets, board credentials now so they are ready by mid-August. This is a focus for us because in 2019 it was a problem.
- JoAnne, Jerri and Mike Charlo have spent a fair amount of time on vendor and entertainment layout. I believe they have made great headway and the layout allows for foot traffic cues to bring more visual awareness to our entertainment in Many Waters area.

D. Fairgrounds Physical Plant Improvement and Maintenance

- Electronic reader board: The sign has been installed and the power is now hooked up. We are working to get the communication line hooked up by the end of August. When that gets done, we will have our sign company come back and start it up. I will keep everyone posted on the day we activate the sign.
- We are working to submit a grant to Washington Department of Ag by October 1st. We can submit up to three projects for \$250,000. We are looking at power and lighting upgrades for our barns, restrooms under the grandstands, and fencing on the 4th street side, and 9th street from Orchard to Tietan. The Department of Ag picks the projects so we may be better off only submitting our top priority to make sure it gets picked

E. Fair Board:

- Board meeting: We had our board meeting on July 20th. All our board members are excited

to be getting their areas together for our Fairgoers. I can tell that both our staff and board have upped their intensity. I believe this will be a difficult fair to put together but also very rewarding.

F. Budget:

- We are working on putting our preliminary budget together by the August 17th deadline. Both JoAnne and I have pretty good ideas of how we want it to look.



STARB'S STRIPES 2ND COUNTRY NIGHTS

WALLA WALLA FAIR
& FRONTIER DAYS

lafairgrounds.com

SEPT. 1 - 5,

FLY ON INTO THE FAIR!

SEPT. 1-5, 2021

GET FAIR INFO

★
**STARS &
STRIPES**
★
2ND COUNTRY NIGHTS

WALLA WALLA FAIR
& FRONTIER DAYS



All is FAIR in Games & FUN!

SEPT. 1-5, 2021

Get 'em hick! ★ *Since 1866*

GET FAIR INFO



Don't miss the DEMOLITION DERBY!

GET TICKETS

SEPT. 1-5, 2021

Get'em quick! ★ since 1866



Get'em high!



Since 1866



SEPT. 1-5, 2021

GET RODEO INFO

STARS & STRIPES
2ND COUNTRY NIGHTS

WALLA WALLA FAIR

& FRONTIER DAYS



Come see the Popular dockdogs®

SEPT. 1-5, 2021

Get'em quick! ★ *Since 1866*

GET FAIR INFO

**WALLA WALLA FAIR
& FRONTIER DAYS**

**STARS &
STRIPES
& COUNTRY NIGHTS**

11:55 COUNTY COMMISSIONERS

- a) Miscellaneous business to come before the Board

12:00 RECESS

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Proposal 2021-07-26 HR/RM Approval of updated Motor Vehicle Usage of County and Privately-Owned Vehicles Policy
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.