

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, JUNE 21, 2021**

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**Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us [wwcocommissioners@co.walla-walla.wa.us](mailto:wwcocommissioners@co.walla-walla.wa.us)**

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

**The agenda will include only necessary action items until further notice.**

**PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.**

**10:00 COUNTY COMMISSIONERS**

**Chairman Tompkins**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review vouchers/warrants/electronic payments
- f) **Consent Agenda Items:**
  - 1) Resolution - Minutes of County Commissioners' proceedings for June 14 and 15, 2021
  - 2) Payroll action and other forms requiring Board approval
- g) **Action Items:**
  - 1) County vouchers/warrants/electronic payments as follows: \_\_\_\_\_ in the amount of \$\_\_\_\_\_ (draw taxes)
  - 2) Proposal 2021 06-21 SO Approval to apply for Bureau of Justice Assistance (BJA) FY 21 Body Worn Camera (BWC) Grant
  - 3) Resolution – Authorization for out of state travel for Walla Walla County Sheriff's Employee (Edwards)
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

a) **Public Hearing:**

- 1) To consider the request by Ronald Dunning for the road vacation of the right of way for a portion of Touchet-Gardena Road

b) **Action Agenda Items:**

- 1) Resolution – Final Order of Vacation consider the request of Ronald Dunning of the right of way for a portion of Touchet-Gardena Road

c) **Consent Agenda Items:**

- 1) Resolution – Setting a public hearing date for Kristin Dykes, Dykes Holdings LLC for a franchise to construct, operate, and maintain a pressurized waterline within the county road right of way
- 2) Executing a small works contract for the Seven Mile Bank Protection Project
- 3) Executing a small works contract for the Detour Road Project

d) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE SETTING A PUBLIC HEARING DATE FOR KRISTIN DYKES, DYKES HOLDINGS LLC. FOR A FRANCHISE TO CONSTRUCT, OPERATE AND MAINTAIN A PRESSURIZED WATER LINE WITHIN THE COUNTY ROAD RIGHT OF WAY, IN WALLA WALLA COUNTY, WASHINGTON



RESOLUTION NO. **21**

**WHEREAS**, Kristin Dykes, Dykes Holdings LLC has requested a franchise to construct, operate, and maintain a pressurized water line within the public right of way in Walla Walla County; now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners, that a public hearing date be set for July 12th, 2021 in the Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, at the hour of 10:15 a.m. or as soon thereafter as such hearing may be held. Remote Public Participation will be allowed via WebEx and telephone. Limited participation and testimony at a remote location is available for those who are unable to testify by WebEx or Telephone by contacting the Clerk of the Board.

*Passed this 14<sup>th</sup> day of **June, 2021** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

NOTICE OF HEARING ON THE APPLICATION FOR A FRANCHISE

In the Matter of The Application of:        Kristin Dykes  
   Dykes Holdings LLC.  
   125 T bar T Rd  
   Walla Walla, WA 99362

WHEREAS, Kristin Dykes, Dykes Holdings LLC. filed with the Board of Walla Walla County Commissioners, under the provisions of Chapter 36.55, RCW, an application for a franchise to construct, operate, and maintain a city water line system within the public right of way in Walla Walla County.

NOTICE IS HEREBY GIVEN that a hearing will be held on said application, by the Board of Walla Walla County Commissioners in their office in the Commissioner Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, on Monday the 12th day of July, 2021, at the hour of 10:15 a.m. or as soon thereafter as such hearing may be held. Those participating at said hearing may testify for or against the proposed application. Remote Public Participation and testimony will be allowed via Webex and telephone (see call-in information below). Limited participation and testimony at a remote location is available for those who are unable to testify by Webex or Telephone by contacting the Clerk of the Board at 509-524-2505 in advance of the hearing. Written testimony, which will be made a part of the record, may be sent to: Walla Walla County Commissioners, P.O. Box 1506, Walla Walla, WA 99362.

DATED at Walla Walla, Washington this 21st day of June 2021.

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By: Diane L. Harris  
Clerk of the Board of County Commissioners

Advertised: Walla Walla Union-Bulletin

June 24th & July 1st 2021

**Walla Walla County Public Works  
990 Navion Lane  
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 15 June 2021

Re: Director's Report for the Week of 14 June 2021

**Board Action: 21 June 2021**

**Hearings:**

**In the Matter of the Vacation of the Right of Way for a Portion of Touchet-Gardena Road**

**Resolutions:**

**In the Matter of Adopting the Vacation of the Right of Way for a Portion of Touchet-Gardena Road**

**In the Matter of Setting a Public Hearing Date for Kristin Dykes, Dykes Holdings LLC for a Franchise to Construct, Operate, and Maintain a Pressurized Waterline within the County Road Right of Way**

**Miscellaneous:**

**In the Matter of Executing a Small Works Contract for the Seven Mile Bank Protection Project**

**In the Matter of Executing a Small Works Contract for the Detour Road Project**

**ENGINEERING:**

- Middle Waitsburg Road: MP 6.1 to MP 7.92: Working on plans and specifications package.
- Wallula/Gose: Finalizing plan sheets and working on right of way plans.
- Drumheller Bridge: Working on bridge retrofit and guardrail.
- Seven Mile Bridge: Working on hydraulics and bridge layout.
- Countywide Guideposts: Working on layout for construction.
- Arch Bridge: Working on plans and specification package.
- Dell Sharpe Bridge: Consultant is working on 50% design.

**MAINTENANCE/FLEET MANAGEMENT:**

- Chip sealing going well – a little over 50% completed.
- Signs and Vegetation performing sign maintenance.
- Garage working on routine maintenance.

**ADMINISTRATION:**

- Conducted our weekly Staff, Engineering and Road Operations meetings.
- Attended the traffic Safety Coalition meeting.
- Participated in a leadership and management webinar.
- Attended a web based presentation by Corps of Engineers regarding the Mill Creek GI Study.

**10:30 COMMUNITY DEVELOPMENT**

**Lauren Prentice**

- a) Department update and miscellaneous

a) **Action Agenda Items:**

- 1) Proposal 2021 06-21 Fair Approval to work with Human Resources to hire a part time Commercial Vendor Manager/Special Project Assistant

b) Department update and miscellaneous

# Walla Walla County Fairgrounds

September 1-5, 2021

**Greg Lybeck, CFE**  
General Manager



## Walla Walla Board of County Commissioners

### Department Head Report

June 21, 2021

#### A. Fairgrounds Department Staffing

- We are putting a plan together on when we bring in temporary labor for this year's fair.

#### B. Grounds Update:

- Rental rates: We are starting to see new events booking with us and the positive effect the equipment charges will have for us. In reviewing 8 pending contracts the extra amount generated ranges from \$400.00 to \$650.00 per event.
- DOC Work crew – we have everything organized with the DOC now and they are doing great work for us. They rotate three crews, and they're all very good. I need to start the paperwork now to be able to have the crew during Fair.
- Superior Courts: We are doing events in the building with court equipment blocked and covered. It has worked well so far. Or next case is in July.
- We have pressure washed the old barns and will begin painting them this week. We are using the DOC crew and already have the paint so it will not cost us much to improve their look.
- Arborvitaes on Tietan Street- Have been cut down and Kevin Smith will be pulling the stumps out with his backhoe soon. We are discussing replacing that section of fence after fixing the sprinklers and planting some grass. This will greatly improve our curb appeal on Tietan.
- We are installing a new double check valve out on 9<sup>th</sup> street. The project started before COVID so it is long overdue for us to complete.
- We are building a new wash rack for our goats who move to barn 1 this year. I hope that we can have that completed in a few weeks
- We are remodeling the back half of the security building for our Sheriffs and private security to use.
- Most of the materials and labor for these projects have been donated.

#### C. Walla Walla Fair 2021:

- We are starting to send out Fair contracts for equipment, services and entertainment now. We have held off until the COVID picture cleared up so we are a little behind right now.
- Security- the RFP is out and due back by June 25<sup>th</sup>. I have heard from one of the companies



that the numbers we're looking for could be a problem.

- The exhibitor handbook is almost finished and after a final review it will be released. It will be available both online and by hard copy.
- Advertising Firm-They are working on radio, TV and overall media buys for this year's Fair. They are sending out RFPs to our past media partners and when they return will start determining where we will spend our money. We will be doing more digital this year and are looking at using billboards if we can find the right locations.
- Sponsorships are starting to come in. We set out a letter last week to all of our sponsors and are already hearing from some and sending contracts to them. Everything has been very positive with our sponsors and they are excited to be partners with us.
- Showcase Event- Was successful this year and many of our board members thought it might be our best one yet! We did get a little long and the sound was not as good as we would like but the dollars generated this year were greater than any other showcase. Our early projections for revenue were half of what we ended up doing and we are all grateful to have so many generous fair supporters. Thank you, commissioners, for all your support and for all the County staff that were able to attend.
- Commercial vendor contacts have been sent out and close to 70% of them have already confirmed they will be at this year's fair. We are also getting new applications for vendors that have not been here so our numbers will be good.
- Although we are not pushing our grandstand shows yet, ticket sale are really picking up. We are still holding some of our seats and will be releasing them after June 30<sup>th</sup> when restrictions are expected to be lifted.
- The Parade applications are now open and online.

#### D. Fairgrounds Physical Plant Improvement and Maintenance

- Electronic reader board- Will be shipped on June 24<sup>th</sup> and should arrive on June 28<sup>th</sup>. The plan is to have the reader board up and running within a few weeks after its arrival.

#### E. Fair Board:

- Board meeting- we had our board meeting on June 15<sup>th</sup> and much of our conversation is revolving around putting on our Fair. All our board members are excited to be getting their areas together for our Fairgoers.

#### F. Budget:

- JoAnne is getting settled in and doing a great job in her new role. We will be setting up some meetings with other county staff to learn as much as we can before getting too busy with fair.

**11:00 DEPARTMENT OF COMMUNITY HEALTH/  
BOARD OF HEALTH**

**Dr. Kaminsky  
Nancy Wenzel**

**a) COVID-19 update and miscellaneous**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) Revised job description approval form Administrative Assistant for Sheriff's Office
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

**11:30 PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

**11:45 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**12:00 RECESS**

**1:30 COUNTY COMMISSIONERS**

- a) Workshop re ER&R (Equipment Rental & Revolving) Fund and Sheriff's Office fleet management
- b) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*