

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, MARCH 15, 2021**

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**Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us [wwcocommissioners@co.walla-walla.wa.us](mailto:wwcocommissioners@co.walla-walla.wa.us)**

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

**The agenda will include only necessary action items until further notice.**

**PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.**

**10:00 COUNTY COMMISSIONERS**

**Chairman Tompkins**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review vouchers/warrants/electronic payments
- f) **Consent Agenda Items:**
  - 1) Resolution - Minutes of County Commissioners' proceedings for March 8 and 9, 2021
  - 2) Resolution – Appointment to the Walla Walla Water Conservancy Board
  - 3) Resolution – Reappointment to the County Horticultural Pest and Disease Board
  - 4) Resolution – Appointment to the Walla Walla County Noxious Weed Board
  - 5) Execute Walla Walla County Supply/Service Contract with Adani Systems, Inc. for purchase of an Adani Body Scanner for Walla Walla County Corrections Department
  - 6) Payroll action and other forms requiring Board approval
- g) **Action Items:**
  - 1) County vouchers/warrants/electronic payments as follows: \_\_\_\_\_ in the amount of \$\_\_\_\_\_ (draw taxes)
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AN  
APPOINTMENT TO THE WALLA  
WALLA COUNTY WATER  
CONSERVANCY BOARD

}

**RESOLUTION NO. 21**

**WHEREAS**, pursuant to RCW 90.80, counties were allowed to create water conservancy boards for the purpose of expediting voluntary water transfers and change applications within the county; and

**WHEREAS**, the formation of a Walla Walla County Water Conservancy Board was approved in 1999; and

**WHEREAS**, pursuant to Walla Walla County resolution 99 302, initial appointments to the Walla Walla County Water Conservancy Board were made; and

**WHEREAS**, pursuant to RCW 90.80.050, the county legislative authority may appoint alternates to serve in a reserve capacity as replacements for absent or recused Water Conservancy Board Commissioners, and in that capacity may serve for all or any portion of a meeting of that board; and

**WHEREAS**, applicants were sought for the openings and interviews were conducted by the Water Conservancy Board and recommendations were forwarded to the Board of County Commissioners; and

**WHEREAS**, Jon Hooper shall be appointed to the Walla Walla County Water Conservancy Board as an alternate effective immediately; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners, as the county legislative authority, that Jon Hooper shall be appointed as an alternate member to the Water Conservancy Board, and that, pursuant to statute, the term appointment for shall be for six years, said term to expire subsequent to the March, 2027 meeting of the Water Conservancy Board.

**BE IT FURTHER RESOLVED** that said appointed alternate may not participate in a record of decision or the board until the necessary training has been successfully completed.

*Passed this 15<sup>th</sup> day of **March, 2021** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
REAPPOINTMENT TO THE COUNTY  
HORTICULTURAL PEST AND  
DISEASE BOARD

RESOLUTION NO. **21**

**WHEREAS**, pursuant to RCW 15.09.030 and Walla Walla County resolution 19 102, Shirley Mason, as member of the Walla Walla County Horticultural Pest and Disease Board, was appointed to said Board, with appointment term to expire April 22, 2021; and

**WHEREAS**, member Shirley Mason has agreed to be reappointed to said board; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that, in accordance with RCW 15.09.030, Shirley Mason shall each be reappointed to a term on the Walla Walla County Horticultural Pest and Disease Board, with term effective April 22, 2021 through April 7, 2023.

Passed this 15<sup>th</sup> day of **March, 2021** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPOINTMENT  
TO THE WALLA WALLA COUNTY  
NOXIOUS WEED BOARD

RESOLUTION NO. **21**

**WHEREAS**, there is a vacancy on the Walla Walla County Noxious Weed Control Board Control due to the resignation of Joe Thomas, representative from District 1; and

**WHEREAS**, in accordance with RCW 17.10.050, the Weed Control Board advertised the expiration of said term and solicited nomination petitions from citizens within District 1 of Walla Walla County; and

**WHEREAS**, one candidate responded with a petition of application indicating a desire to be nominated to the Noxious Weed Control Board from within the above referenced District of Walla Walla County; and

**WHEREAS**, the Noxious Weed Control Board of Directors has requested that Mike Erwin, who serves District 1 be appointed to serve a four (4) year term; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby appoint Mike Erwin to serve a four (4) year term on the Walla Walla County Noxious Weed Control Board, representing District 1.

**BE IT FURTHER RESOLVED** that said terms of appointment shall be March 15, 2021 through February 28, 2025.

*Passed this 15<sup>th</sup> day of **March, 2021** by Board members as follows:        Present or        Participating via other means, and by the following vote:        Aye        Nay        Abstained        Absent.*

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

# WALLA WALLA COUNTY NOXIOUS WEED CONTROL BOARD

328 W. Poplar Walla Walla, WA 99362  
Phone 509 524-2688 Fax 509 524-2695  
weedsww@co.walla-walla.wa.us

DISTRICT 1  
JOE THOMAS

DISTRICT 2  
BOB BECKMAN

DISTRICT 3  
DARREN GOBLE  
CHAIRMAN

DISTRICT 4  
TOM WALTERS  
VICE-CHAIRMAN

DISTRICT 5  
JUD HEDINE

EX-OFFICIO  
WILLIAMS DEBBIE  
EXTENSION AGENT

COORDINATOR  
DAVE. MAIDEN

**To: Board of Commissioners  
Gregory A. Tompkins, Chair  
Jennifer R. Mayberry  
Todd L. Kimball**

**February 9, 2021**

**. Re: Expiring terms on the Walla Walla County Noxious Weed Control Board of Directors as of February 28, 2021.**

**Three Positions on the Walla Walla County Noxious Weed Control Board are up for appointment by the Board of County Commissioners. (RCW 17.10)**

**These positions were advertised as per RCW 17.10 and one new candidates applied.**

**Joe Thomas now serves District # 1 and has elected to not serve another term and Mike Erwin has agreed to serve as the director from District #1**

**Darren Goble now serves District # 3 and has agreed to serve another term.**

**Jud Hedine now serves District # 5 and has agreed to serve another term.**

**At the February 9, 2021 regular meeting, the Walla Walla County Noxious Weed Control Board unanimously voted to request that you appoint these agricultural producers to this board.**

**Sincerely,**

**David C. Maiden  
Board Coordinator  
Walla Walla Co. Noxious Weed Control Board  
328 W. Poplar  
Walla Walla, WA 99362  
Ph. (509) 524-2688**

**COUNTY OF WALLA WALLA**  
**STATE OF WASHINGTON**  
**OFFICE OF COMMISSIONER COURT**

APPLICATION FOR APPOINTMENT  
TO A WALLA WALLA COUNTY VOLUNTEER  
BOARD/COMMITTEE/COMMISSION/AUTHORITY

BOARD ON WHICH YOU ARE INTERESTED IN SERVING (Please complete a separate form for each) Walla Walla County Noxious Weed Control Board

NAME Michael H. Erwin  
ADDRESS 5793 Smith Springs RD Prescott, WA 99348  
TELEPHONE(S) 509-849-2888 (home) \_\_\_\_\_ (work) 509-520-3184 (cellular)  
E-MAIL ADDRESS noose.99348@yahoo.com NUMBER OF YEARS IN COUNTY 55  
OCCUPATION farmer

PARTICULAR BACKGROUND, SPECIAL SKILLS, KNOWLEDGE, OR APTITUDE WHICH YOU FEEL WOULD BE AN ASSET TO THE BOARD(S) FOR WHICH YOU ARE APPLYING?

I've been a self employed wheat farmer for 35 years  
I've been applying pesticides on our farm in an effort  
to control noxious weeds for 40+ years.

WHAT OTHER BOARD EXPERIENCE, VOLUNTEER ACTIVITIES, OR SPECIAL INTERESTS DO YOU HAVE? 12 years on Walla Walla Farmers Coop, 2 years  
on the WAWC Board

WHY ARE YOU INTERESTED IN SERVING ON THE BOARD/COMMISSION/AUTHORITY IN WHICH YOU HAVE INDICATED AN INTEREST? I would like the opportunity  
to serve the land owners of Walla Walla County, as  
well as learn more about my industry.

WHAT LIMITATIONS, IF ANY, WOULD BE PLACED ON THE TIME YOU WOULD BE AVAILABLE FOR MEETINGS AND OTHER ACTIVITIES? 4 Boys ages 8, 9, 14, 16  
and a 1/3rd interest in a 10k acre farm. other than  
that I'm free.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THIS PARTICULAR BOARD OR COMMISSION, AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

I've seen the noxious weeds increasing in the County as well as on my farm. More education, effort and money can help

VOLUNTARY INFORMATION (TO HELP PROVIDE BROAD COMMUNITY REPRESENTATION)

RACE/ETHNICITY \_\_\_\_\_ SEX M DATE OF BIRTH 8-1-65

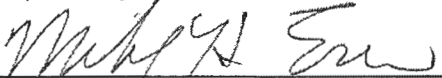
ADDITIONAL INFORMATION YOU WOULD LIKE CONSIDERED (optional):

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Please feel free to use extra pages if necessary for any answer.

2-22-21   
(Date) (Signature)

***Please return completed application to:***

**Walla Walla County Commissioners' Office  
County Public Health and Legislative Building, 314 West Main (physical)  
P. O. Box 1506 (mailing address)  
Walla Walla, WA 99362**

**OR**

***e-mail completed application to:***

**[wwccommissioners@co.walla-walla.wa.us](mailto:wwccommissioners@co.walla-walla.wa.us)**

***Thank you for your interest in Walla Walla County!***

WALLA WALLA COUNTY PUBLIC HEALTH AND LEGISLATIVE BUILDING, 314 WEST MAIN  
P.O. BOX 1506 • WALLA WALLA, WASHINGTON 99362-0316 • [wwccommissioners@co.walla-walla.wa.us](mailto:wwccommissioners@co.walla-walla.wa.us)  
PHONE: (509) 524-2505 • FAX: (509) 524-2512

District No.1  
JAMES K. JOHNSON

District No.2  
TODD L. KIMBALL

District No.3  
JAMES L. DUNCAN

I Support Mike Erwin for the Walla Walla County Weed Board Position 1.

Melvin L. Talbott  
JAMES E. WALTERS  
Tim W. Mayberry  
Glen H. Smith  
Connie Dobbins  
Frank Hart  
Joe M. Thomas  
Eric Cochran  
Duke Aukum  
George M Nelson

Melvin L. Talbott  
James E. Walters  
Tim W. Mayberry  
Glen H. Smith  
Connie Dobbins  
Frank E. Hart  
Joe M. Thomas  
Eric Cochran  
Duke Aukum  
George Michael Nelson



**WALLA WALLA COUNTY  
SUPPLY / SERVICE CONTRACT**

Contract No. \_\_\_\_\_  
Title: Adani Body Scanner  
Agency: Walla Walla County  
Corrections Dept.

THIS CONTRACT, made and entered into by and between

**WALLA WALLA COUNTY**  
300 West Alder Street  
Walla Walla, Washington 99362

hereinafter referred to as the Owner, and

**ADANI SYSTEMS, INC.**  
13631 Poplar Circle  
Conroe, Texas 77304

hereinafter referred to as the Contractor, shall be the agreed basis of performing the work defined herein.

**FIRST:** The contractor agrees to furnish all materials, labor, tools, equipment, etc. necessary to perform and complete, in a workmanship like manner, the work called for in the contract documents entitled:

Adani Body Scanner

Prepared by Walla Walla County Procurement & Contract Services according to the terms of the Contract Documents which documents are attached hereto as Exhibits and are incorporated herein by reference. The contract documents shall include (1) Maintenance and After Sales Service Agreement, Exhibit "A", Optional – we reserve the right the enter into "Exhibit A" at the price quoted at a future date; (2) Adani Standard Warranty Terms and Conditions, Exhibit "B"; (3) General Provisions, Exhibit "C", the Contract, and, as reference, NCPA Bid #25-16. All references to Pierce County in the attached documents shall be read as though all references are to Walla Walla County.

**SECOND:** The work to be performed under this contract shall commence as soon as the Contractor has been officially notified to proceed by the Walla Walla County staff.

**THIRD:** In consideration of the Contract Documents and the Contractor's submitted quote, dated February 18, 2021, herein contained on the part of the Contractor, the Owner hereby agrees to pay the Contractor for said work completed according to the Contract Documents, Not to Exceed the sum of one hundred eighty-six thousand six hundred ninety-eight dollars and fifty-one cents (\$186,698.51) plus Washington State Sales Tax and consisting of the following:

Part No.	Description	Qty	Price
ADNCLEARPASS	CLEARPASS Full Body Security Screening System Includes all hardware and software necessary for complete operational functions	1	\$135,698.12
DruGuard	Narcotics Detection Algorithm	1	INCLUDED
UV-C	UV-C Sanitization Kit	1	\$12,500.39
INSTTRN	Installation and On-site Training	1	INCLUDED
Warranty	12-Month Warranty on Parts, Labor, Travel, Survey	1	INCLUDED
EXT SVC CONTRACT	1 Year Extended Service Contract at time of sale	4	\$36,000.00
Shipping	Shipping from Conroe, TX to Walla Walla, WA	1	\$2,500.00
Sales Tax	Washington State Sales Tax 8.9%	1	\$16,616.12

**SUBTOTAL \$203,314.63**



1. Customer must supply a dedicated 110VAC20 AMP circuit at the installation location.
2. Purchase Orders to be written to: ADANI Systems, Inc., 13631 Poplar Circle, Conroe, Texas 77304
3. Late fees may be applied to past due invoices.

This contract shall be construed and governed by the laws and statutes of the State of Washington.



WALLA WALLA COUNTY  
CONTRACT SIGNATURE PAGE  
Adani Body Scanner

Contract #: \_\_\_\_\_

IN WITNESS WHEREOF, the parties have executed this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**CONTRACTOR:**  
**ADANI Systems, Inc.**

**WALLA WALLA COUNTY:**

Approved as to legal form only:

Contractor Signature \_\_\_\_\_ Date \_\_\_\_\_

Jesse D. Nolte 3-9-21  
Prosecuting Attorney Date  
Reviewed: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Finance Department \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Approved:**

Point of Contact Name: \_\_\_\_\_

County Commissioner \_\_\_\_\_ Date \_\_\_\_\_

Phone No. \_\_\_\_\_

County Commissioner \_\_\_\_\_ Date \_\_\_\_\_

Email Address: \_\_\_\_\_

County Commissioner \_\_\_\_\_ Date \_\_\_\_\_

**CONTRACTOR –**

Complete the tax status information for ONE of the following business entity types. Individual or Corporate name must exactly match that which is registered with either Social Security Administration or Internal Revenue Service.

**SOLE**

**PROPRIETOR:** \_\_\_\_\_

Business Owner's Name

Business Owners Social Security Number

DBA/Business or Trade Name

**PARTNERSHIP:** \_\_\_\_\_

Name of Partnership

Partnership's Employer ID Number

**CORPORATION:** \_\_\_\_\_

Name of Corporation

Corporation's Employer Identification Number

a) **Bid Opening:**

- 1) Hot Mix Asphalt

b) **Consent Agenda Items:**

- 1) Resolution – Signing an Interlocal Agreement between the Port of Walla Walla, Mill Creek Flood Control Zone District, City of Walla Walla and the Downtown Walla Walla Foundation for cost sharing for the Mill Creek Infrastructure Improvement Design and Construction
- 2) Resolution – Signing an Interlocal Agreement between the Port of Walla Walla and Walla Walla County for the 2021 Burbank Business Park's Multi-Use Path Project
- 3) Resolution – Setting a hearing date to consider declaring certain equipment, miscellaneous used parts, tools and office furniture surplus
- 4) Execute contract for Bituminous Surface Treatment
- 5) Execute contracts for Aggregate Crushed Surfacing – Base Course
- 6) Execute contracts for Aggregate Crushed Surfacing – Top Course

c) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING AN  
INTERLOCAL AGREEMENT  
BETWEEN THE PORT OF WALLA  
WALLA, MILL CREEK FLOOD  
CONTROL ZONE DISTRICT, CITY OF  
WALLA WALLA AND THE  
DOWNTOWN WALLA WALLA  
FOUNDATION FOR COST SHARING  
FOR THE MILL CREEK  
INFRASTRUCTURE IMPROVEMENT  
DESIGN AND CONSTRUCTION



RESOLUTION NO. **21**

**WHEREAS**, pursuant to RCW 39.34, local governmental units are permitted to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis on mutual advantage; and

**WHEREAS**, it is in the best interest of Walla Walla County to work cooperatively with other governmental agencies; now therefore,

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners they do hereby enter into an Interlocal Agreement with the Port of Walla Walla, Mill Creek Flood Control Zone District, City of Walla Walla and the Downtown Walla Walla Foundation for cost sharing for the Mill Creek Infrastructure Improvement Design and Construction and that the Chair of the Board shall sign same in the name of the Board.

*Passed this 15<sup>th</sup> day of **March, 2021** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

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Diane L. Harris, Clerk of the Board

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Gregory A. Tompkins, Chairman, District 3

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Todd L. Kimball, Commissioner, District 2

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Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING AN  
INTERLOCAL AGREEMENT  
BETWEEN THE PORT OF WALLA  
WALLA AND WALLA WALLA  
COUNTY FOR THE 2021 BURBANK  
BUSINESS PARK'S MULTI-USE  
PATH PROJECT



RESOLUTION NO. **21**

**WHEREAS**, pursuant to RCW 39.34, local governmental units are permitted to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis on mutual advantage; and

**WHEREAS**, it is in the best interest of Walla Walla County to work cooperatively with other governmental agencies; now therefore,

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners they do hereby enter into an Interlocal Agreement with the Port of Walla Walla, and Walla Walla County for the 2021 Burbank Business Park's Multi-Use Path Project and that the Chair of the Board shall sign same in the name of the Board.

*Passed this 15<sup>th</sup> day of **March, 2021** by Board members as follows:        Present or        Participating via other means, and by the following vote:        Aye        Nay        Abstained        Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
DATE OF PUBLIC HEARING TO  
CONSIDER DECLARING CERTAIN  
EQUIPMENT, MISCELLANEOUS  
USED PARTS TOOLS, AND OFFICE  
FURNITURE AS SURPLUS



RESOLUTION NO. **21**

**WHEREAS**, Walla Walla County has no beneficial use for certain pieces of equipment and miscellaneous used parts, tools and office furniture; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that a hearing to consider declaring certain equipment, miscellaneous used parts, tools, and office furniture surplus be set for 10:15 a.m., Monday, April 5th, 2021 in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 W. Main, Walla Walla, Washington. Remote public participation and testimony will be allowed via Webex and telephone. Limited participation and testimony at a remote location is available for those who are unable to testify by Webex or telephone by contacting the Clerk of the Board.

*Passed this 15<sup>th</sup> day of **March, 2021** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

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Diane L. Harris, Clerk of the Board

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Gregory A. Tompkins, Chairman, District 3

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Todd L. Kimball, Commissioner, District 2

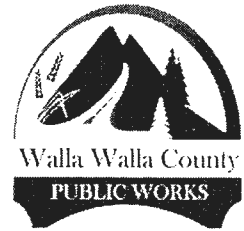
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Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**Walla Walla County Public Works  
990 Navion Lane  
Walla Walla, WA 99362**

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To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 9 March 2021

Re: Director's Report for the Week of 8 March 2021

**Board Action: 15 March 2021**

**Bid Openings:**

**In the Matter of a Bid Opening – Hot Mix Asphalt**

**Resolutions:**

**In the Matter of Signing an Interlocal Agreement between the Port of Walla Walla, Mill Creek Flood Control Zone District, City of Walla Walla and the Downtown Walla Walla Foundation for Cost Sharing for the Mill Creek Infrastructure Improvement Design and Construction**

**In the Matter of Signing an Interlocal Agreement between the Port of Walla Walla and Walla Walla County for the 2021 Burbank Business Park's Multi-Use Path Project**

**In the Matter of Setting a Hearing Date to Consider Declaring Certain Equipment, Miscellaneous Used Parts, Tools and Office Furniture Surplus**

**Miscellaneous:**

**In the Matter of Signing a Contract – Aggregate for Bituminous Surface Treatment**

**In the Matter of Signing a Contract – Aggregate Crushed Surfacing – Base Course**

**In the Matter of Signing a Contract – Aggregate Crushed Surfacing – Top Course**

**ENGINEERING:**

- Arch Bridge: Working on bridge design.
- Dell Sharpe Bridge: Consultant is preparing the Type, Size and Location Report. This will include a summary of what has been done with survey, hydraulics, geotechnical and preliminary design.
- Drumheller Bridge: Project is out on advertisement. Bid opening is 5 April.
- Old Highway 12: Finalizing plan set.
- Countywide Guideposts: Working on layout and plan sheets.
- Wallula/Gose: Working on design and right of way plans.
- Peppers Bridge Road: Consultant is revising Administrative Offer Summaries prior to preparing right of way offer packages.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on right of way.

**MAINTENANCE/FLEET MANAGEMENT:**

- Crews working on spring maintenance and then chip seal prep.
- Fredrickson Bridge deck work complete. Engineering to do small works project to pave it once asphalt is available.
- Continue to monitor river flows.
- Garage working on routine maintenance.

**ADMINISTRATION:**

- Held weekly Staff, Road Operations, and Engineering meetings. Held quarterly Safety Committee meeting.
- Attended a weather update from the National Weather Service to go over what weather events are forecasted next.
- Finalizing the Stormwater Annual report.
- Had a web meeting with the Department of Natural Resources to go over Greenville Quarry's Reclamation Plan.
- We continue to provide some assistance, when possible/as needed, with Contact Tracing/Case Tracking and Traffic Control during Vaccine Clinics at the Fairgrounds.



**10:30 COMMUNITY DEVELOPMENT**

**Lauren Prentice**

- a)** Department update and miscellaneous



# Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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To: Board of County Commissioners  
From: Lauren Prentice, Director  
Agenda Date: March 5, 2021  
RE: Department Update

## ***Building Permits***

Approximately 53 building permit applications are currently open: this includes those actively under review as well as those on hold pending re-submittals by the applicant, and those under second review.

### Commercial permits approved:

Awaiting fee payment for *Dollar General* store (revised plans), which were approved on February 9, 2021. Once fees are paid, this permit can be issued (B20-0485). Also awaiting fee payment for new *Pocketinet Communications Tower* on Blacksnake Ridge Road; permit approved on February 19, 2021 (B20-0440). Once fees are paid, this permit will be issued. Building permit for *Moreno & Nelson Construction* office addition at 665 Stinson approved on 3/5/2021 (B21-0013); currently awaiting payment.

Building permit for new Fairgrounds sign issued on 3/1/2021 (B21-0039).

### Residential permits approved:

A total of 7 permits for new single-family homes have been approved in the last 30 days; 4 of them have been issued and 3 of them are awaiting building permit fee payment.

## ***Code Enforcement***

A total of 6 CodeTRAK cases were closed by Code Compliance Officer Karey Reisdorph in the last 30 days and 59 cases are currently open.

The Hearing Examiner held a hearing for the appeal by Francisco Esparza of the February 8, 2021 Civil Enforcement Penalties Assessment and Invoice for Sunshine Landscaping (1311 Magnolia Drive) on (\$8,000 total).

### Notice of Violation and Orders (NOVO) issued:

1. C20-036: 1776 Shelton Road, Walla Walla. NOVO issued 3/3/2021 for auto repair business; compliance due by 3/22/2021 or civil and/or criminal penalties may be charged.
2. C19-0047: 67 E. Maple Street, Burbank. NOVO issued 3/8/2021 for home occupation (wood cutting business) and nuisance code violations; compliance due by 3/24/2021 or civil and/or criminal penalties may be charged. Delivery by mail failed; will likely be re-issuing to ensure adequate notice is provided.
3. C20-035: 26 Off Place, Burbank. NOVO issued 3/9/2021 for nuisance code and RV violations (Title 15 and Title 17). Compliance due by 3/22/2021.

## ***Land Use Decisions Issued***

1. CAP21-002: 1176 Whiteley Road – Deux Soldats Estate Vineyards. Critical areas permit for proposed renovation to convert residential garage into winery/tasting room. Issued 2/22/2021.

2. ADU20-022: 1170 Old Milton Highway. Accessory Dwelling Unit (ADU) permit for new detached ADU; no building permit application submitted yet. Issued 2/22/2021.
3. ADU20-021: 1617 Whitely Road. ADU permit approved for new detached ADU on 2/22/2021. Building permit under review pending Environmental Health (B20-0561); permit approved by building and planning reviewers.
4. SEPA20-022: Tag Lane Reconstruction. SEPA Determination of Non-Significance (DNS) issued on 3/4/2021. Comments due on 3/16/2021, at which point we will issue reviewed shoreline permit exemption (SHR20-006), critical areas permit (CAP20-033) authorizing wetland impacts with mitigation, and grading permit (B21-094).
5. CAP20-034: Packaging Corporation of America. Critical Areas Permit for Woodyard Automation Project; issued date is 3/9/2021.
6. SHR20-004: Packaging Corporation of America. Shoreline Exemption Letter for Woodyard Automation Project; issued date is 3/9/2021.
7. CAP20-034: Byrnes Road, Touchet. Critical Areas Permit for new single-family residence on a vacant lot; issued 3/9/2021. Building permit (B20-0568) approved for issuance same day.
8. BLA20-022: Touchet-Gardena Road, north of Walla Walla River. Boundary line adjustment between two lots within approved cluster subdivision. Approved 3/9/2021.
9. VAR20-010: 3320 Ranch Road. Side yard adjustment to reduce required side setback from 10 to 9 feet for a 392-square foot accessory building. Approved 3/9/2021.
10. ADU21-002: 617 SW 6<sup>th</sup> Street, College Place. Accessory Dwelling Unit permit to convert garage into attached ADU. Approved 3/9/2021. Building permit (B21-0063) on hold for revised building plans; waiting since 2/19/2021.
11. SUB19-003: Stubblefield's Gose Street Short Plat – Electric Avenue and S. Gose Street. 3-lot preliminary short subdivision approved on 3/9/2021.

**10:45 COUNTY FAIRGROUNDS**

**Greg Lybeck**

**a)** Department update and miscellaneous

## Walla Walla County Fairgrounds

September 1-5, 2021

Greg Lybeck, CFE  
General Manager



### Walla Walla Board of County Commissioners

#### Department Head Report

March 8, 2021

#### A. Fairgrounds Department Staffing

- We are still running with minimal staff. As the weather gets better, I will need to add some staff to keep up. I am trying to get through March before hiring some temporary workers that will get us through September and the fair.
- It is a big help to get JoAnne back, we are getting commercial booth contracts out and sponsor contracts out. Getting her for 2 more days will make a positive impact in our fair planning.
- I will be asking to bring one of our full-time maintenance workers back soon if we start getting to far behind. As the weather gets better, and we have more things happening at the fairgrounds it is starting to be too much for one person.

#### B. Expand Fairgrounds Facility Usage:

##### 1. Event Reports:

- WW County Health Department is using the Pavilion and most of our parking areas. Everything is going great and they are ramping up to do more vaccinations every week.
- Walla Walla County Superior Court is using the Community Center. They just finished up their second trial. They are scheduled to use the building through April and possible much longer.
- WWCC Rodeo Team uses the Expo Building
- Barrel racing on March 8<sup>th</sup> went well. Commissioner Mayberry and Jodi Ferguson did a great job working with our barrel race promoter to make this a safe and successful event.
- Contracted hourly riders in the Expo Building are going very well and the riders are very happy to be able to ride again. Koren, Shelly and Jesse put together a good plan for use of the Expo Building and created a safety plan template meeting State/County guideline for event coordinators to use.
- BMAC food truck is on grounds weekly for food giveaway.

##### 2. Future Events:

- Barrel racing event on March 20<sup>th</sup>.
- Tentative Team Roping March 21st – still going through paperwork process.
- We are still receiving rental applications for future events.
- We are working with current contracted events. This is difficult to plan without knowing what phase 3 will be.

## 2. Grounds

- Reviewing county policies and procedures, thank you Diane, Jill, and Shelly for all your help.
- Electronic reader board project is moving along and has been issued permits. The committee met this week with Robert Henry on bidding installation of main poles and sign installation. Robert will be presenting the sign purchase to the commissioners soon and after approval it will take 6 to 8 weeks to build.

### C. Walla Walla Fair 2021:

- A committee is set up and working on a possible virtual fair. (Shane Laib, Jim Peterson. Darren Goble) Our hope is we will have a normal in person fair but are planning for worst case also.
- Sponsorships are being worked on by staff, board, foundation board and myself. We are evaluating and reviewing sponsorship contracts. We want to make sure the percentages of what we give are consistent for each contract.
- Working on fair commercial booth layout with staff.
- We have applied to the port of Walla Walla for 2021 Tourism Funding. If received these funds will be used to market to tourist outside of our area.
- We are still working on the Shuttered Venue Grant and will be looking for permission to move forward from the commissioners soon, Jesse has already reviewed the contracts.
- Online ticket sales for Fair events have continued, we have had sales daily.

### D. Fairgrounds Physical Plant Improvement and Maintenance

- Dick Moeller and Terry Atchison remodeled the main office restrooms and they look great.
- Working with Robert Henry, County Facility Maintenance, and board members on major capital projects. The list is very long so we are prioritizing it. Top two priority are Grandstand repairs and Tietan street repairs and improvements.
- We are currently putting together a schedule for weed control and fertilizer application with Larry Elsey and Kevin Smith.

### E. Fair Board:

- I am working with fair board members in the areas assigned to them for this year's fair.

### F. Budget:

- When comparing 2020 Jan/Feb expenditures versus 2021 Jan/Feb expenditures we have spent \$61,541 in 2021 versus \$130,120.00 in 2020.
- Revenues for Jan/Feb 2020 were \$113,229.00, transfer fee of \$29,000.00, ticket sales of 70,957.00 and \$13,381.00 for rentals. Invoiced revenue for Jan/Feb 2021 is close to \$110,000; \$105,000 for rentals and \$5,000.00 for ticket sales. The primary reason is the rent of the Pavilion and Community Center.

**11:00 DEPARTMENT OF COMMUNITY HEALTH/  
BOARD OF HEALTH**

**Dr. Kaminsky  
Nancy Wenzel**

**a) Action Agenda Items:**

- 1) Proposal 2021 03-15 Gain approval to hire temporary staff for SNAP ED grant and temporary Epidemiologist position for Covid

**b) COVID-19 update and miscellaneous**

**11:15 COUNTY COMMISSIONERS**

- a) Walla Walla County Program/Project Updates by Regina Myers with Comprehensive Healthcare
- b) Interview applicant for previously publicized opening on Walla Walla County Planning Commission (11:30 a.m.)
- c) Miscellaneous or unfinished business to come before the Board

**11:45 RECESS**



# WALLA WALLA UPDATES

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# Programs/Projects

- Impact grant
- 10<sup>th</sup> of 1%
- Residential
- LEAD

# Impact Grant 2020

- Facilitated the purchase of tele-health for 2 rural school districts
- Dixie School
- Prescott School
- DX-80 Tele health capabilities
- Ordered in December
- Received in February
- Installed by February 26<sup>th</sup>

# Behavioral Health Tax

- Comprehensive improving access to rural schools
- Milton-Freewater project
- 10<sup>th</sup> of 1% allowed for expansion to Dixie and Prescott
- Staffing 1fte therapist to support:
  - Access to care
  - School based behavioral healthcare
  - Suicide Prevention Training to Rural Districts



# 10<sup>th</sup> of 1%

- Direct Services/Personnel for school based therapist:
  - develop in-classroom behavioral health support and interventions;
  - conduct classroom skill building sessions for all youth regardless of insurance or service enrollment status;
  - attend meetings with school staff to review services;
  - establishment of multidisciplinary team meeting to review potential referrals;
  - support youth in enrollment in behavioral health services;
  - establish parent training and support program for each community; and in-service attendance as requested.
  - provide group services to students who are referred for specific needs identified by the school.

# Training

- Youth Mental Health First Aid scheduled for in-service August 2021
- LEARN – Suicide prevention curriculum scheduled for in-service August 2021

# Community Transitional

- Transitional/Permanent Supported Housing Programs
- Remain at capacity 21 units are filled
- Programs serve individuals who are chronically homeless and are diagnosed with severe mental illness
- Services provided
  - Medication monitoring
  - Activities of daily living
  - Groups
  - House meetings & problem solving
  - February 202 services provided totaling 195 hours of services

# Law Enforcement Assisted Diversion

## Our Partnership Stakeholder Group

- Washington State Sheriff and Police Chief Association
- LEAD Technical Assistance
- Comprehensive Healthcare
- Blue Mountain Heart To Heart
- Walla Walla Police Department
- Walla Walla City Prosecutors Office
- Walla Walla County Corrections
- Walla Walla County Sheriff Department
- Walla Walla County Prosecutors Office
- College Place Police Department
- College Place City Prosecutors Office
- Kennewick - Region 1 / Developmental Disabilities Administration
- Providence St Mary Hospital



# Program summary

- The Walla Walla Arrests and Jail Alternatives Program (LEAD) seeks to integrate local law enforcement, behavioral healthcare, prosecutors and harm reduction programming to provide intensive services diversion case management, engagement/outreach, illness management/recovery and low barrier access to essential services for Walla Walla County residents.

## Key Outcomes: The legislature defined five goals for the program

- To reduce arrests, time spent in custody, and/or recidivism for participants served by the program;
- To increase access to and utilization of nonemergency community behavioral health services;
- To reduce utilization of emergency services;
- To increase resilience, stability, and well-being for participants served; and
- To reduce costs for the justice system compared to processing cases as usual through the justice system.

# Updates

- 14 referred and pending
- 41 enrolled as of 2.28.21
- 125 services provided
- 27 referrals completed to housing, shelter, treatment
- Training completed to all Law Enforcement Agencies
- Measuring to outcomes – tracking progress through June 2021
- Seeking ongoing funding – 2 applications in progress



# LEAD Video

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Comprehensive  
HEALTHCARE



a) Department update and miscellaneous

**b) Active Agenda Items:**

1) Possible discussion/decision re: any pending claims against the County

**c) Action Agenda Items:**

1) Proposal 2021-03-15 HR/RM Approving claim for damages (Reyes)

2) Revised job description approval form – Assistant Manager of Finance for the Auditor's Office

d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*