

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 8, 2021

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

10:00 A.M. COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- f) **Consent Agenda Items:**
 - 1) Resolution - Minutes of County Commissioners' proceedings for March 1 and 2, 2021
 - 2) Resolution – Updating an appointment/designation relative to Walla Walla County's membership in the Washington Counties Risk Pool
 - 3) Resolution – Signing Interagency Agreements with various entities for emergency medical services
 - 4) Payroll action and other forms requiring Board approval
- g) **Action Agenda Items:**
 - 1) County vouchers/warrants/electronic payments as follows: _____ through _____ totaling \$ _____; _____ through _____ totaling \$ _____ (travel)
 - 2) Resolution – Authorization for out of state travel for Walla Walla County Sheriff's Employee's (Good and Greco)
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF UPDATING AN
APPOINTMENT/DESIGNATION
RELATIVE TO WALLA WALLA
COUNTY'S MEMBERSHIP IN THE
WASHINGTON COUNTIES RISK
POOL



RESOLUTION NO. 21

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the Pool's Interlocal Agreement and Bylaws, and policies of its Board of Directors, require appointees and/or designees from each member county for the positions of Director/Alternate Director, County Risk Manager, County Safety Officer, and County Claims Administrator; and

WHEREAS, pursuant to previous Walla Walla County resolutions, most recently Walla Walla County Resolution No. 17 073, a designation must be revised/updated to reflect that Todd L. Kimball has been appointed as the Alternate Director; now therefore

BE IT HEREBY RESOLVED that these designations are effective as of January 1, 2021 and shall supersede any prior conflicting action(s), and that the Clerk of the Board shall provide a copy of this resolution to the Washington Counties Risk Pool.

*Passed this 8th day of **March, 2021** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

Constituting the Board of County Commissioners

Director: _____ Jesse Nolte _____	Title: <u>Chief Civil Deputy Prosecuting Attorney</u>
Alternate Director: _____ Todd L. Kimball _____	Title: <u>County Commissioner</u>
2 nd Alternate (optional): _____ Shelly Peters _____	Title: <u>Human Resources/Risk Manager</u>
Risk Manager: _____ Shelly Peters _____	Title: <u>Human Resources/Risk Manager</u>
Safety Officer: _____ Shelly Peters _____	Title: <u>Human Resources/Risk Manager</u>
Claims Administrator: _____ Shelly Peters _____	Title: <u>Human Resources/Risk Manager</u>

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING
INTERAGENCY AGREEMENTS
WITH VARIOUS ENTITIES FOR
EMERGENCY MEDICAL SERVICES



RESOLUTION NO. **21**

WHEREAS, the Walla Walla County Commissioners recognize the need for a comprehensive emergency medical services program in Walla Walla County; and

WHEREAS, the cities of Walla Walla and College Place, and Fire Protection Districts #1, #2, #3, #4, #5, #6, #7, and #8, through the utilization of their resources, are equipped to operate and administer Emergency Medical Services as defined by RCW 18.73.030(10); and

WHEREAS, Walla Walla County has no full-time Fire Department or staff to provide emergency medical services; and

WHEREAS, the parties recognize the advantages to be gained from the establishment of a single, integrated Comprehensive Emergency Medical Services Program and the County has the authority to establish such a system pursuant to RCW 36.01.095; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and sign Interagency Agreements between Walla Walla County and the following named entities:

- | | |
|--------------------------------|----------------------------------|
| 1) City of Walla Walla | 6) Fire Protection District # 4 |
| 2) City of College Place | 7) Fire Protection District # 5 |
| 3) Fire Protection District #1 | 8) Fire Protection District # 6 |
| 4) Fire Protection District #2 | 9) Fire Protection District # 7 |
| 5) Fire Protection District #3 | 10) Fire Protection District # 8 |

BE IT FURTHER RESOLVED that said agreements shall be in effect from January 1, 2021 through December 31, 2021.

Passed this 9th day of **March, 2021** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

Constituting the Board of County Commissioners
of Walla Walla County, Washington

- a) Department update and miscellaneous

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 2 March 2021

Re: Director's Report for the Week of 1 March 2021

Board Action: 8 March 2021

Update Only

ENGINEERING:

- Arch Bridge: Working on bridge design and environmental documents.
- Dell Sharpe Bridge: Consultant has started the Cultural Resource Survey.
- Old Highway 12: Reviewing final retaining wall design.
- Countywide Guideposts: Working on layout and plan sheets.
- Abbott Road Sidewalk: Reviewing initial design from consultant. Will begin working on 60% design next.

MAINTENANCE/FLEET MANAGEMENT:

- Crews working on spring maintenance and then chip seal prep, but also ready for snow and ice removal if needed.
- South crews replacing bridge deck on Fredrickson Bridge.
- Continue to monitor river flows.
- Garage working on routine maintenance.

ADMINISTRATION:

- Held weekly Staff, Road Operations, and Engineering meetings.
- Attended a web based training on leadership/management.
- Conducted monthly Foremen's meeting.
- Attended a weather update from the National Weather Service to go over what weather events are forecasted next.
- Met with Commissioner Mayberry to go over Public Works in general.
- Attended a web-based meeting with the Washington State Association of County Engineers (WSACE) related to COVID-19.
- Attended a Benton Franklin Council of Governments (BFCG) web-based Meeting.
- Advertising for Maintenance Tech I (Truck Driver) and Accounting Tech II positions to backfill vacancies.
- Mill Creek GI Study – Interlocal Agreement for cost share of design and construction phases will be sent to all Coalition members for their approval and signatures.
- We continue to provide some assistance, when possible/as needed, with Contact Tracing/Case Tracking and Traffic Control during Vaccine Clinics at the Fairgrounds.

- a) Department update and miscellaneous



WALLA WALLA COUNTY
Technology Services Department

Chad R Goodhue | Technology Services Director |

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362
(509) 524-2590
cgoodhue@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

March 9th, 2021

To: **Walla Walla County Board of Commissioners**

Re: Technology Services Update

Issues/Information for the Board.

• List of current projects:

○ EMC/DELL SAN – Scheduled for the week of the 25 th of January
○ LastPass – Official rollout has begun
○ KnowBe4 – Tech Service is actively working with KnowBe4 to roll software out
○ Cisco Room Kits – Com Dev, Elections, PW –Complete
○ GIS – Caroline is working on a GIS strategic plan to move the County’s data collection and delivery plan forward
○ www.co.walla-walla.wa.us/government/gis/ now has a new “HUB” for navigating
○ Card Access – Card access is ongoing and a joint venture between facilities, WWE and Tech Services –
○ On Base kick-off – March 29 th with an estimated completion data of July 1 st
○ Walla Walla District Court has been identified as a Phase I County that will receive Odyssey Case Management System. This rollout will begin August 9 th and go through September 8 th .
○ Two new internet connections at the fairgrounds. The buildout begins March 25 th .
○ PW Move – The phone system will be migrated the week of March 9 th with a projected user migration no later than April 1 st .
○ Tech Services is evaluating software to replace our Quest password management software that will provide self-service portal features.

- Since the beginning of 2021 Tech Services a massive increase in work orders, several revolve around remote connectivity while working from home however an equal number are simply more need for technical services ranging from printing issues, software issues to new or changing configurations.

Components (Main infrastructure)

Security – Continues to be our #1 Security Concern

- Phishing and County awareness
 - KnowBe4 has been purchased and we are working on getting it rolled out.

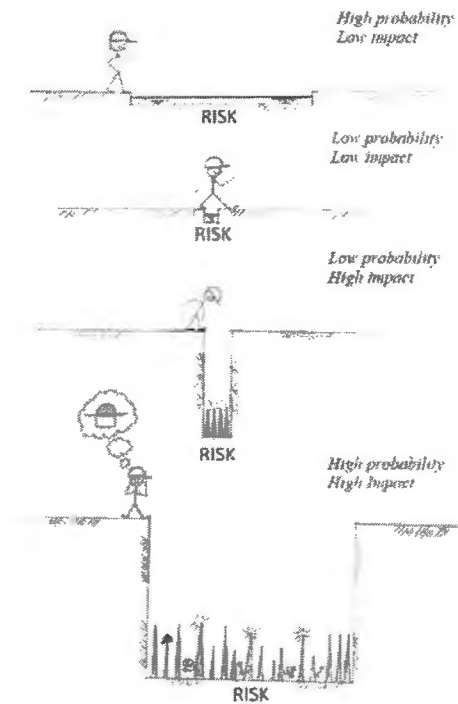
Hardware

- 100% of CARES laptops have been deployed
- We still have all new laptops to deploy to PW
- We need a public hearing on the 8th for surplus equipment.

Other Projects

- **OnBase**
 - Coordinating our first kickoff meeting
- **Contracts**
 - OnBase – District Court
 - Copier Quotes
- **Inventory**
 - With the record number of devices coming into the County we are very busy making sure everything is tagged before deployment as well as ensuring that disposed of items are sent to surplus
- **Public Record Requests Last 2 Weeks**
 - 7 = Requests received
 - 1 = Forwarded to departments
 - 4 = Completed
 - 4 = Pending review
 - 0 = Pending Closure
 - 1 = Litigation hold
 - 0 = Pending 3rd party notice
 - 25 = Open
 - YTD = 54
 - LYTD = 38

Some of these are waiting for legal review or guidance, or response by other departments
- **Service Desk Issues Last 2 Weeks**
 - 204 = Requests received since January 4th
 - 81 = Open
 - 221 = Closed



Definitions

DMS – Document Management System (OnBase)

OCIO = Office of the Chief Information Officer

DAN - Disposition Authority Numbers (Secretary of State retention schedule)

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CJIS = Criminal Justice System Information Systems

PRO=Public Records Officer

NDA=Non-disclosure agreement

EOL=End of Life

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

ADA=Americans with Disabilities Act

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

a) Action Agenda Items:

- 1) Proposal 2021 03-08 CORR Approval of purchase of full body scanner for Corrections Department Adult Jail Facility
- 2) Resolution – Approving Residential Substance Abuse Treatment Contract between Walla Walla County Corrections and Washington State Health Care Authority (#K4937)

b) Department update and miscellaneous



**DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY**

Norrie Gregoire, Director
Matt Stroe, Jail Commander
Keri Weber, Executive Assistant

Norrie Gregoire, Juvenile Court Administrator
Jon Cassetto, Court Services Manager
Becky Renwick, Detention Manager
Kayla Zimmer, Administrative Services Supervisor

To: BOCC
From: Norrie Gregoire, Director of Corrections
Date Written: 03.03.2021
RE: Director's Report for March 8th, 2021

Board Consent/Action Agenda Item(s):

- Consent Items: None.

- Action Items (2): Approval of Agreement with Washington State Health Care Authority for RSAT substance use disorder residential treatment in County Jail;

Approval of Proposal 2021 03-08 CORR for purchase of Body Scanner from Adani Corporation

Corrections/Court Services Department Updates:

Legislative Update

- *State v. Blake* essentially rendered null and void RCW 69.50 felony drug possession cases; State Supreme Court found law unconstitutional under both federal and State constitutions in that prosecutors were not required to prove defendants knowingly had intent to possess drugs.
 - ◆ Day after ruling, County Jail released three defendants who were being held on felony drug charges only; JJC Detention released one youth on a felony meth possession offense.
 - ◆ PA and defense attorneys are reviewing those currently serving sentences in jail and prison on drug charges.
 - ◆ Cases where prior felony drug possession created criminal hx creating "points" leading to longer sentences must be evaluated for resentencing.
- SSB 5122 Update (18/19's as juveniles): Sen. Darneille introduced a striker amendment for a Raise the Age task force to study the effect of implementation to report back to Gov & Leg by 12/1/22; original bill removed 8-12 year-olds from juvenile court jurisdiction, even for murder; amendment provides courts can evaluate capacity of 8-12's for Murder 1 & 2.

Service Providers, Programs, Grants & Essential Services

- Court Services met with area LE 3/5 to discuss EHM program and our request for assistance when an Intensive Supervision client violates EHM conditions.
- CSM Jon Cassetto has had brief discussions with PA Office regarding *State v. Blake* on Sentry cases and Adult Recovery Court; we are concerned that this ruling will have tragic unintended consequences.

Facilities, Equipment and Technology

- CORR requests a work session in next few weeks with BOCC to discuss remodel/repurposing of Jail Lobby and Visitation Area for programming space and warrant clerk/public greeting office.

- a) Department update and miscellaneous

Walla Walla County Facilities Department

317 W Main St, Walla Walla, WA 99362

Update March 8th 2021

Maintenance:

-Completed the project for the 3rd floor of the courthouse. Including work on carpets, painting, wood restoration, hanging of new Monitors for Online Meeting.

Custodial

-Custodial cleaning with a focus on disinfecting has continued throughout the county.

-Working at the fairgrounds trial ensuring proper sanitization and cleaning for a safe trial, and cleaning at the Pavilion for Vaccinations.

Facilities:

-Completed Fire Sprinkler, Fire Extinguisher, and Elevator Inspections for the Year.

-Continued work with McKinstry to complete the Mechanical Portion of the Project Planning

a) **Public Hearing:**

- 1) To receive comments on a Community Development Block Grant Proposal for Public Service activities

(Please note you can participate in this public hearing by attending via the call in or meeting link information on the first page of this agenda.)

b) **Action Agenda Items:**

- 1) Resolution – Adopting Certifications of Compliance as related to Community Development Block Grant for Public Services

c) COVID-19 update and miscellaneous

11:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.