

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, NOVEMBER 8, 2021**

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**Commissioners have resumed in person public meetings and will also continue to host the meetings via WebEx.**

**Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us [wwcocommissioners@co.walla-walla.wa.us](mailto:wwcocommissioners@co.walla-walla.wa.us).**

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

**PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.**

**10:00 A.M. COUNTY COMMISSIONERS**

**Chairman Tompkins**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review vouchers/warrants/electronic payments
- f) **Consent Agenda Items:**
  - 1) Resolution - Minutes of County Commissioners' proceedings for November 1 and 2, 2021
  - 2) Resolution – Setting a hearing date to consider adoption of the 2022 Walla Walla County Property Tax Levies
  - 3) Authorize Chairman to execute Washington State Office of Public Defense Agreement No GRT22060
  - 4) Payroll action and other forms requiring Board approval
- g) **Action Agenda Items:**
  - 1) County vouchers/warrants/electronic payments as follows: 4234153 through 4234325 totaling \$1,793,409.85; 4234326 through 4234330 totaling \$10,551.64 (travel); 4052489 through 4052491 totaling \$77,791.05 (special run); 4234150 through 4234152 totaling \$65,286.82 (special run)
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
HEARING DATE TO CONSIDER  
ADOPTION OF THE 2022 WALLA  
WALLA COUNTY PROPERTY  
TAX LEVIES



RESOLUTION NO. **21**

**BE IT RESOLVED** by this Board of Walla Walla County Commissioners that, pursuant to RCW 84.52.070 a public hearing to consider adoption of the 2022 Walla Walla County property tax levies shall be set for Monday, December 6, 2021, at the hour of 10:00 a.m., or as close thereto as possible, in Commissioners' Chambers, County Public Health and Legislative Building, 314 West Main, Walla Walla. Remote public participation and testimony will be allowed via Webex and telephone.

**WHEREAS**, the public may participate in the hearing in person or by attending through the following options:

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

**BE IT FURTHER RESOLVED** that copies of said levies shall be available from the office of the Walla Walla County Auditor or the county website.

Passed this 8<sup>th</sup> day of **November, 2021** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



WASHINGTON STATE  
OFFICE OF PUBLIC DEFENSE  
Larry Jefferson, Director

(360) 586-3164  
FAX (360) 586-8165

Email: [opd@opd.wa.gov](mailto:opd@opd.wa.gov)

## MEMORANDUM

TO: County Officials  
FROM: Larry Jefferson, Director  
DATE: October 28, 2021  
RE: Agreement for *Blake* Public Defense Funding for Calendar Years 2021 and 2022

Thank you for your application for *State v. Blake* public defense grants from the Washington State Office of Public Defense (OPD). Enclosed for your review is the agreement governing these funds. **If you wish to accept these funds, please sign and return the attached Agreement to [nicole.dodge@opd.wa.gov](mailto:nicole.dodge@opd.wa.gov) no later than December 1, 2021.** OPD will thereafter send you a fully executed copy, and issue your county its payment, per the preference you indicated in your grant application, using the Statewide Vendor Number you provided in your application. (Please notify us in writing us as soon as possible if a different Statewide Vendor Number should be used.)

As you know, the Washington State Legislature appropriated these funds for OPD to help assist counties with resentencing and/or vacating convictions under *State v. Blake*. See [Engrossed Substitute Senate Bill 5092, Chapter 334, sec. 116, Laws of 2021 On February 25, 2021](#). Because these funds have a very specific purpose, the attached agreement includes corresponding conditions. Thus, this agreement may look a little different than previous agreements your county has had with OPD. Please read the enclosed agreement carefully.

Additionally, you may be aware that there is funding available to counties through the Administrative Office of the Courts (AOC) for *Blake* work. The OPD funds that are the subject of this agreement are separate and distinct from the AOC *Blake* funds. Likewise, you may also be receiving grant agreements at this time for OPD's 10.101 RCW funds for 2022. These 10.101 funds are also separate and distinct from the funds that are the subject of this agreement.

OPD looks forward to partnering with you in this important and exciting work. If you have any questions, please contact Grace O'Connor at [grace.oconnor@opd.wa.gov](mailto:grace.oconnor@opd.wa.gov) or 360-586-3164 x 151.

*Justice ♦ Service ♦ Equity ♦ Excellence*

FACE SHEET

WASHINGTON STATE OFFICE OF PUBLIC DEFENSE

<p><b>1. Recipient</b>                  Walla Walla County                  PO Box 1506                  Walla Walla, WA 99362</p>	<p><b>2. Recipient Representative</b>                  Diane Harris                  Clerk of the Board                  Walla Walla County Board of County Commissioners                  PO Box 1506                  Walla Walla, WA 99362</p>
<p><b>3. Office of Public Defense (OPD)</b>                  711 Capitol Way South, Suite 106                  PO Box 40957                  Olympia, WA 98504-0957</p>	<p><b>4. OPD Representative</b>                  Grace O'Connor                  Managing Attorney                  Office of Public Defense                  711 Capitol Way South, Suite 106                  PO Box 40957                  Olympia, WA 98504-0957</p>
<p><b>5. Distribution Amount</b>                  \$47,818.00</p>	<p><b>6. Use Period</b>                  July 1, 2021 through December 31, 2022</p>
<p><b>7. Purpose</b>                  Distribution of funds for the purpose of assisting counties with public defense costs related to resentencing and/or vacating sentences for defendants whose convictions or sentences are affected by the <i>State v. Blake</i> decision, 481 P.3d 521 (2021). See Engrossed Substitute Senate Bill 5092, Chapter 334, sec. 116(5), <i>Laws of 2021</i>.</p>	
<p>The Office of Public Defense (OPD) and Recipient, as defined above, acknowledge and accept the terms of this Agreement and attachments and execute this Agreement as of the date the last signatory signed. The rights and obligations of both parties to this Agreement are governed by this Agreement and the following other documents incorporated by reference: Special Terms and Conditions, and General Terms and Conditions.</p>	
<p><b>FOR RECIPIENT</b></p> <hr/> <p>Name, Title</p> <hr/> <p>Date</p>	<p><b>FOR OPD</b></p> <hr/> <p>Larry Jefferson, Director</p> <hr/> <p>Date</p>

## SPECIAL TERMS AND CONDITIONS

### 1. AGREEMENT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications regarding the performance of this Agreement.

- a. The Representative for OPD and their contact information are identified on the Face Sheet of this Agreement.
- b. The Representative for Recipient and their contact information are identified on the Face Sheet of this Agreement.

### 2. DISTRIBUTION AMOUNT

The Distribution Amount is **forty-seven thousand eight hundred eighteen** and 00/100 Dollars (\$47,818.00) to be used for the purposes described in the USE OF FUNDS below.

### 3. DEFINITIONS

- a. “*Blake Client(s)*” means a person who is indigent under RCW 10.101.010 and whose conviction and/or sentence is affected by the *State v. Blake* decision, 197 Wn.2d 170, 481 P.3d 521 (2021). Nothing in this definition should be read to limit a County’s ability to provide provisional counsel pursuant to RCW 10.101.020(4).
- b. “*Blake Cases*” means post-conviction cases potentially impacted by *State v. Blake* to which indigent counsel is assigned.
- c. “*Blake Attorney*” means an attorney or attorneys assigned by Recipient to handle *Blake* cases on behalf of *Blake Clients*.
- d. “*Supervised Blake Client(s)*” means *Blake Client(s)* who are serving a sentence affected by the *Blake* decision under the Washington State Department of Corrections, whether such sentence is being served in a DOC facility or on community custody.
- e. “*Vacating convictions*” means remedying an erroneous, unconstitutional, and void conviction.

### 4. USE OF FUNDS

- a. Recipient shall use the funds to provide post-conviction defense representation to *Blake Clients* on *Blake Cases*. The Washington State Legislature, in Chapter 334, sec. 116(5), *Laws of 2021*, expressly directed that these state funds be used to assist in resentencing and/or vacating sentences under the *State v. Blake* decision.
- b. Recipient shall use the funds for the following purposes for defense representation of *Blake Clients* on *Blake Cases*:
  - i. Defense attorney compensation;
  - ii. Compensation of defense attorney support staff;
  - iii. Defense investigation;
  - iv. Defense attorney and defense attorney support staff compensation for time spent reviewing and classifying *Blake Clients* and *Blake Cases* to ensure that individuals most immediately needing relief are prioritized for appointment of counsel;
  - v. Managing/supervising attorney time supervising *Blake* attorneys and staff;
  - vi. Management, attorney, and paralegal time to coordinate and deliver *Blake* efforts;
  - vii. Mitigation
  - viii. Travel costs related to *Blake* defense work;
  - ix. Costs incurred by defense counsel for communicating with *Blake Clients* or potential *Blake Clients* in correctional facilities;
  - x. Costs associated with community outreach for *Blake* defense services; and

- xi. Other related expenditures not listed in this section, but approved and authorized in writing by OPD staff.
- c. Recipient agrees that work performed by defense counsel on *Blake* Cases will be accounted for in public defense and assigned counsel caseload calculations. Since *Blake* Cases may require different amounts of time based on local practices, Recipient may count *Blake* cases by case-weight, or the time spent on *Blake* cases can be factored into attorneys' caseloads. Recipient agrees that if case-weighting, representation of *Blake* Clients for resentencing shall count as at least one-third of a felony case for purposes of measuring defense attorney caseloads and certifying compliance to the Washington Supreme Court's Standards for Indigent Defense in Superior Court Criminal Rule 3.1.
- d. Recipient agrees that counsel will be assigned to indigent individuals currently serving sentences affected by the *State v. Blake* decision (hereinafter, "Supervised *Blake* Clients"). Nothing in this clause should be read to limit a County's ability to provide provisional counsel pursuant to RCW 10.101.020(4). Recipient further agrees that i) funds will be used to compensate defense attorney time in ii) regularly reviewing data provided by OPD to identify Supervised *Blake* Clients serving sentences imposed in Recipient county. Recipient agrees its *Blake* attorney(s) will make reasonable efforts to contact Supervised *Blake* Clients following such review with all reasonable speed to explain the individual's options for resentencing and/or vacation under *Blake* and the process in Recipient County to request appointed counsel. Recipient shall establish, in consultation with its *Blake* attorney(s), a minimum number of Supervised *Blake* Clients who shall be contacted regarding resentencing and/or vacation under this subsection each month.
- e. Recognizing that convictions can curtail individual liberty by depriving people of important interests like jobs and housing, Recipient agrees that these funds will be used for defense costs related to vacating convictions imposed under former RCW 69.50.4013 and precursor statutes in Recipient's county for *Blake* Clients not currently serving a sentence. Recipient agrees to begin identifying *Blake* Clients not currently serving a sentence and eligible for vacation by January 1, 2022. Recipient shall establish by April 1, 2022, and in consultation with its *Blake* attorneys, a process by which *Blake* Clients may choose to i) petition for vacation order(s) pro se or ii) petition for vacation orders with the assistance of defense counsel if requested. Nothing in this clause prevents *Blake* attorney(s) from working collaboratively with courts and prosecuting attorney offices to establish such a process. Further, nothing in this clause prevents a Recipient's *Blake* attorney(s) from establishing an additional process in coordination with courts and/or prosecuting attorney offices by which agreed vacation orders are filed for identified *Blake* Clients who have not yet initiated contact with courts and/or prosecutors and/or defense.
- f. Recipient shall use the funds in calendar year 2021 and/or calendar year 2022. If Recipient is unable to use the funds by December 31, 2022, Recipient shall notify OPD to determine what action needs to be taken. Unused funds not expended at the end of the use period, or any subsequent amendment to the use period, must be returned to OPD.
- g. Recipient shall deposit the funds check within 14 days of receipt.

## 5. OVERSIGHT

- a. Recipient shall provide quarterly reports in substantially the same form as the template attached as Attachment A, containing the following information on the following schedule:

- i. Report contents:
  - 1. The amount of funds spent to date;
  - 2. A brief narrative description of the services provided (including how *Blake* cases are identified and prioritized, process for appointing counsel, challenges faced, and what worked well); and
  - 3. Aggregate number of *Blake* cases completed in the quarter. Reported data must include:
    - a. The number of clients represented on DOC community custody;
    - b. The number of clients represented who are incarcerated at DOC; and
    - c. The number of clients not currently serving PCS sentences whose PCS convictions were vacated.
- ii. Report schedule:
  - 1. October through December 2021 (due January 31, 2022);
  - 2. January through March 2022 (due April 30, 2022);
  - 3. April through June 2022 (due July 31, 2022);
  - 4. July through September 2022 (due October 31, 2022)

b. OPD reserves the right to conduct sight visits.

6. **ORDER OF PRECEDENCE**

In the event of an inconsistency in this Agreement, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable federal and state of Washington statutes, regulations, and court rules
- b. Special Terms and Conditions
- c. General Terms and Conditions

## GENERAL TERMS AND CONDITIONS

1. **ALL WRITINGS CONTAINED HEREIN**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

2. **AMENDMENTS**

This Agreement may be amended by mutual agreement of the parties. Such amendment shall not be binding unless it is in writing and signed by personnel authorized to bind each of the parties.

3. **AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 29 CFR Part 35.**

Recipient must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

4. **ASSIGNMENT**

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by Recipient without prior written consent of OPD.

5. **ATTORNEY'S FEES**

Unless expressly permitted under another provision of the Agreement, in the event of litigation or other action brought to enforce Agreement terms, each party agrees to bear its own attorney fees and costs.

6. **CONFORMANCE**

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

7. **ETHICS/CONFLICTS OF INTEREST**

In performing under this Agreement, Recipient shall assure compliance with the Ethics in Public Service, Chapter 42.52 RCW and any other applicable court rule or state or federal law related to ethics or conflicts of interest.

8. **GOVERNING LAW AND VENUE**

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. **INDEMNIFICATION**

To the fullest extent permitted by law, Recipient shall indemnify, defend, and hold harmless the state of Washington, OPD, all other agencies of the state and all officers, agents and employees of the state, from and against all claims or damages for injuries to persons or property or death arising out of or incident to the performance or failure to perform the Agreement.

10. **LAWS**

Recipient shall comply with all applicable laws, ordinances, codes, regulations, court rules, policies of local and state and federal governments, as now or hereafter amended.

11. **NONCOMPLIANCE WITH NONDISCRIMINATION LAWS**

During the performance of this Agreement, Recipient shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of Recipient's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this Agreement may be rescinded, canceled or terminated in whole or in part.

12. **RECAPTURE**

In the event that Recipient fails to perform this Agreement in accordance with state laws, federal laws, and/or the provisions of the Agreement, OPD reserves the right to recapture funds in an amount to compensate OPD for the noncompliance in addition to any other remedies available at law or in equity.



13. **RECORDS MAINTENANCE**

Recipient shall maintain all books, records, documents, data and other evidence relating to this Agreement. Recipient shall retain such records for a period of six (6) years following the end of the Agreement period. If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

14. **RIGHT OF INSPECTION**

At no additional cost all records relating to Recipient's performance under this Agreement shall be subject at all reasonable times to inspection, review, and audit by OPD, the Office of the State Auditor, and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Agreement. Recipient shall provide access to its facilities for this purpose.

15. **SEVERABILITY**

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Agreement and to this end the provisions of this Agreement are declared to be severable.

16. **WAIVER**

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Agreement unless stated to be such in writing.

**Attachment A**  
**Washington State Office of Public Defense**  
2021-2022 *State v. Blake* Funding Grant  
Quarterly Report

*All Blake funding grant recipients are required to submit a completed copy of this report to the Washington State Office of Public Defense according to the following schedule:*

- *Quarter 1: October-December 2021 due January 31, 2022*
  - *Quarter 2: January-March 2022 due April 30, 2022*
    - *Quarter 3: April-June 2022 due July 31, 2022*
  - *Quarter 4: July-September 2022 due October 31, 2022*
  - *Quarter 5: October-December 2022 due January 31, 2023*
- 

County: \_\_\_\_\_  
Reporting  
Quarter: (Please select) \_\_\_\_\_  
Date: \_\_\_\_\_  
Contact Name,  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

1. How much of the total grant funds awarded has been spent to date? \_\_\_\_\_ \$

2. In the space below or in an attachment, include a brief narrative description of the services provided using the awarded funds. The narrative should include how *Blake* cases are identified and prioritized, process for appointing counsel, challenges faced, and what worked well.

3. Please provide the aggregate number of *Blake* cases completed this quarter for:

- a. Clients represented on community custody: \_\_\_\_\_
- b. Clients represented who are incarcerated at DOC: \_\_\_\_\_
- c. Clients not currently serving sentences whose convictions were vacated: \_\_\_\_\_

**Washington State Office of Public Defense**  
2021-2022 *State v. Blake* Funding Grant  
Quarterly Report

All Blake funding grant recipients are required to submit a completed copy of this report to the Washington State Office of Public Defense according to the following schedule:

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  - Quarter 5: October-December 2022 due January 31, 2023
- 

County: \_\_\_\_\_  
Reporting  
Quarter: (Please select) \_\_\_\_\_  
Date: \_\_\_\_\_  
Contact Name,  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

1. How much of the total grant funds awarded has been spent to date? \_\_\_\_\_ \$

2. In the space below or in an attachment, include a brief narrative description of the services provided using the awarded funds. The narrative should include how *Blake* cases are identified and prioritized, process for appointing counsel, challenges faced, and what worked well.

3. Please provide the aggregate number of *Blake* cases completed this quarter for:

a. Clients represented on community custody: \_\_\_\_\_

**b. Clients represented who are incarcerated at DOC:**

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**c. Clients not currently serving sentences whose convictions were vacated:**

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**10:15 PUBLIC WORKS DEPARTMENT**

**Tony Garcia**

**a) Department update and miscellaneous**

**Walla Walla County Public Works  
990 Navion Lane  
Walla Walla, WA 99362**



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To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 2 November 2021

Re: Director's Report for the Week of 1 November 2021

**Board Action: 8 November 2021**  
**Update Only**

**ENGINEERING:**

- Middle Waitsburg Road MP 6.1 to MP 7.92 (Scarsella Bros): Looking at weather and possible winter shutdown.
- Old Highway 12 (Nelson Construction Corp): Contractor will finish placing rip rap bank protection.
- Arch Bridge (Apollo, Inc): Contractor is beginning work this week.
- Mill Creek Road MP 1.1 to MP 3.96: Working on right of way acquisition.
- Peppers Bridge Road: Working on right of way acquisition.
- Fishhook Park Road: Working on finalizing survey.
- Wallula/Gose: Consultant is starting right of way acquisition.

**MAINTENANCE/FLEET MANAGEMENT:**

- South Crew – Ditch cleaning.
- North Crew – South Fork Coppei shoulder repair, blading gravel roads.
- Signs and Veg Crew – Routine sign maintenance and winterizing equipment.
- Garage – Routine service and repairs, winter prep and getting a few vehicles ready for surplus.

**ADMINISTRATION:**

- Conducted our weekly Staff, Road Operations and Engineering meetings.
- Working on our 2022 Business Plan.
- Conducted our monthly Foremen's meeting.
- Attended the Benton Franklin Council of Governments (BFCG) Technical Advisory Committee monthly meeting.
- Working on our end of year County Road Administration Board (CRAB) reporting.
- Conducted a Road Tour with the Commissioners.
- Continue to follow COVID 19 protocols.

**10:30 TECHNOLOGY SERVICES**

**Chad Goodhue**

- a) Department update and miscellaneous





**WALLA WALLA COUNTY**  
**Technology Services Department**

Chad R Goodhue | Technology Services Director |

315 W. Main Street, Rm 102 - Walla Walla, Washington 99362  
(509) 524-2590  
cgoodhue@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

November 8<sup>th</sup>, 2021

To: **Walla Walla County Board of Commissioners**

Re: Technology Services Update

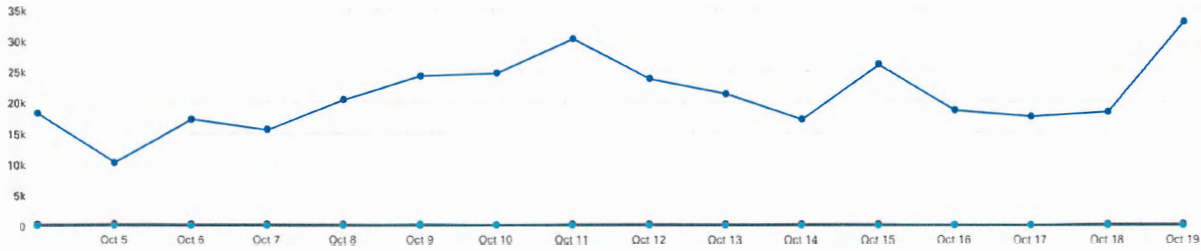
**Issues/Information for the Board.**

- List of current projects and activities:

<ul style="list-style-type: none"><li>▪ <b>Copiers</b> – The following Offices/Departments are getting new copiers via ARPA</li><li>▪ Auditor, Community Development, Sheriff, EMD, Public Works x2, Commissioners, District Court, County Clerk and Community Health</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Domain Controller Upgrade</b> – This is the server that handles all county login requests and we will be upgrading its version over the next week(s)</li></ul>
<ul style="list-style-type: none"><li>▪ <b>SPECOPS</b> – Has been deployed to three offices – TS, Commissioners and Treasurers</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Computer rollouts</b> –</li><li>▪ District Court, Clerk and Superior Court – Most computers have been deployed</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Community Health Department</b></li><li>▪ Working on Data Classification and Access Controls</li><li>▪ Working with DOH to take over support of WIC computers. DOH will be releasing their hardware to the County and will provide WIC access via secure internet<ul style="list-style-type: none"><li>➤ We are still waiting on the State to finalize the contract</li></ul></li></ul>
<ul style="list-style-type: none"><li>▪ <b>County Requests</b></li><li>▪ We are working on pricing, locations and deployments of Panic buttons to County Offices. Most offices have responded.</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Sheriff's Office</b></li><li>▪ Axon Taser and Body Cam docking stations have been setup and configured</li></ul>
<ul style="list-style-type: none"><li>▪ <b>District Court</b></li><li>▪ User Acceptance Training (UAT) is in full swing</li><li>▪ This will require one user dedicated to testing the software and accepting the build or suggesting changes and will require a minimum of 20 hours per week.</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Data Center Move</b></li><li>▪ We have quotes now for the majority of the new data center enterprise equipment and are working through the quotes</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Security</b></li><li>▪ We have been actively addressing security concerns around current media highlights</li></ul>

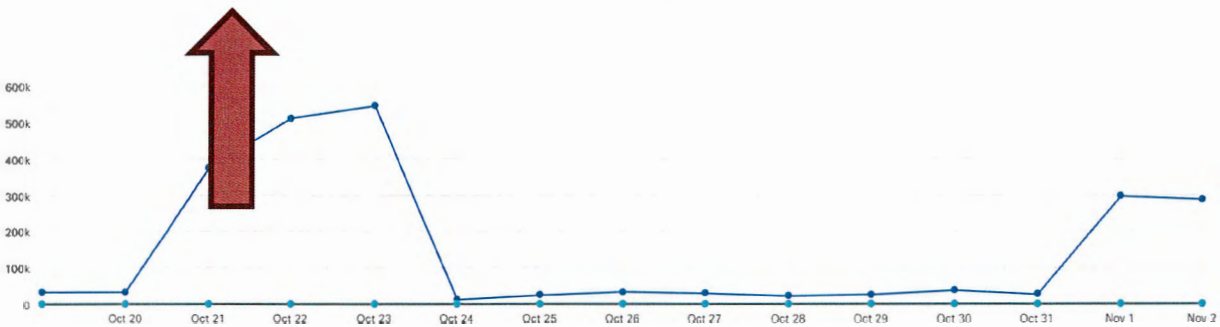
Threat Detection Summary

All Categories	337k	2352	4028	1721	517
	Reputation Filtering	Spam Detection	Email Spoofing	Scam and Phishing Attempts	Attachment and Malware Detection



Threat Detection Summary

All Categories	2.3M	2156	3463	1717	396
	Reputation Filtering	Spam Detection	Email Spoofing	Scam and Phishing Attempts	Attachment and Malware Detection



- The number of tickets is starting to level off

**Components (Main infrastructure)**

**Security – Phishing Continues to be our #1 Security Concern**

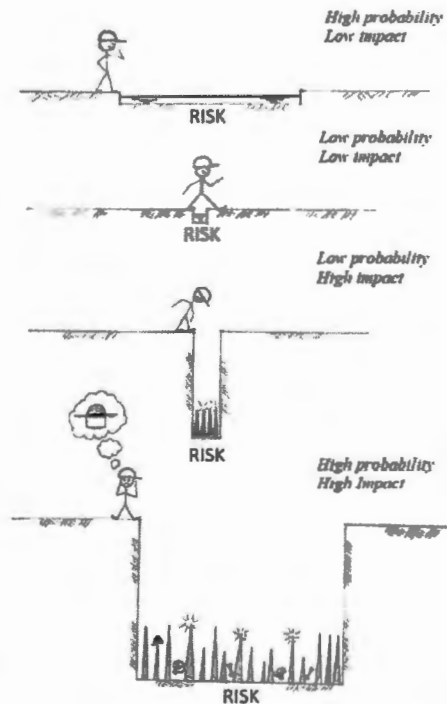
- Phishing and County awareness
  - In our last Phishing campaign we caught 13 people, 66 people reported using the “phish alert” button and we are sitting at 4.7%

**Hardware**

- 100% of new laptops for PW have been deployed
- TS is in the process of deploying new laptops to Superior Court, the Clerk and District Court

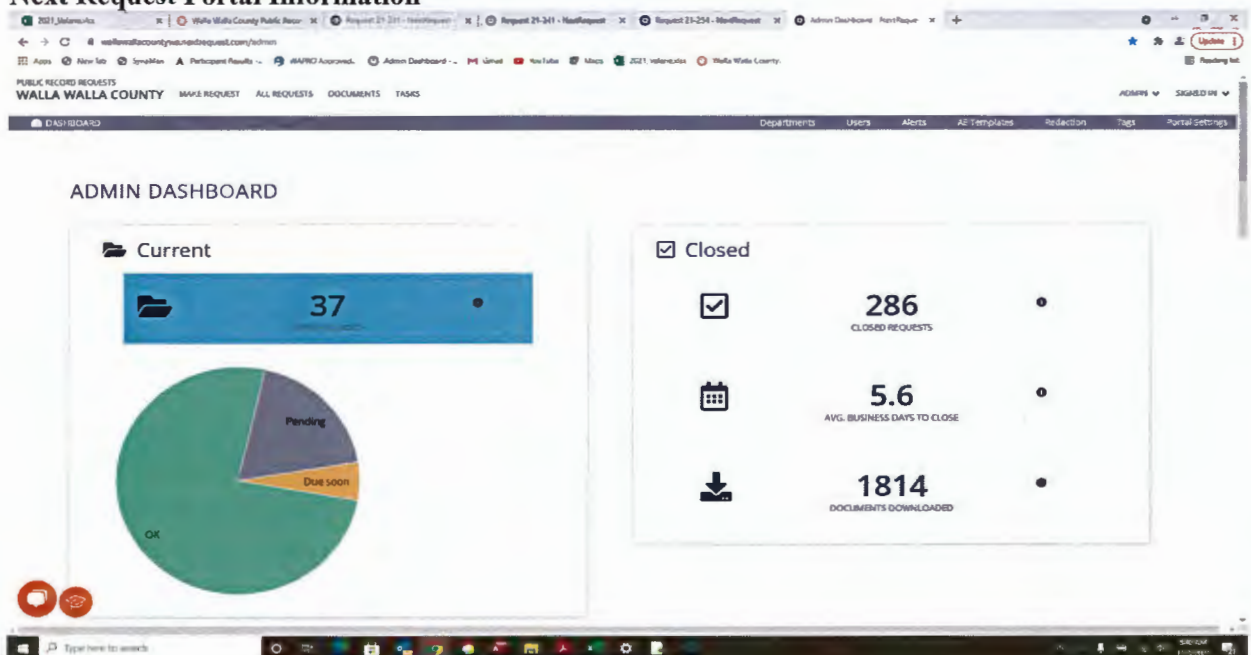
**Other Projects**

- OnBase**
  - User Acceptance Training is right around the corner. This gives the District Court staff the opportunity to review the work flow within On Base and validate if the configuration will meet the needs of the Office or if additional changes need to be made.
  - Conversion – Imagesoft has begun the conversion process and is working closely with TS and District Court staff to verify that the files being brought over are converted with accuracy



- **Contracts**
  - Central Square – The contract has been received
  - Misc. CHD contracts
- **Inventory**
- **Public Record Requests Last 2 Weeks**
  - 8 = Requests received
  - 8 = Forwarded to departments
  - 9 = Completed
  - 6 = Pending review
  - 0 = Pending Closure
  - 2 = Litigation hold
  - 2 = Pending 3<sup>rd</sup> party notice
  - 16 = Open
  - YTD = 296
- LYTD = 190 Some of these are waiting for legal review or guidance, or response by other departments

- **Next Request Portal Information**



- **Service Desk Issues Last 2 Weeks**
  - 2408 = LYTD
  - 2512 = Requests received since January 1st
  - 106 = Opened in the last 2 weeks
  - 110 = Closed in the last 2 weeks
  - 30 = Total open or outstanding

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**Definitions**

**ESG – Email Security Gateway**

**DMS – Document Management System (OnBase)**

**OCIO = Office of the Chief Information Officer**

**DAN - Disposition Authority Numbers (Secretary of State retention schedule)**

**JLARC=Joint Legislative Audit and Review Committee**

**ACCIS =Association of County, City Information Systems (managers)**

**API = Application Program Interface**

**CJIS = Criminal Justice System Information Systems**

**PRO=Public Records Officer**

**NDA=Non-disclosure agreement**

**EOL=End of Life**

**WiFi=Wireless network connectivity (Wireless Fidelity)**

**FTP = File Transfer Protocol (file transfer server)**

**ADA=Americans with Disabilities Act**

**DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.**

**IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.**

10:45 DEPARTMENT OF COMMUNITY HEALTH/  
BOARD OF HEALTH

Dr. Kaminsky  
Nancy Wenzel

a) **Action Agenda Items:**

1) Resolution – Appointing individuals to the Veterans' Relief Advisory Board

b) COVID-19 update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPOINTING  
INDIVIDUALS TO THE VETERANS'  
RELIEF ADVISORY BOARD



RESOLUTION NO. **21**

**WHEREAS**, Walla Walla County currently receives state funds for Veterans' Relief Services;  
and

**WHEREAS**, these funds are allocated, supervised and monitored by Walla Walla County  
through their designee, the Department of Community Health; and

**WHEREAS**, a Veterans' Relief Advisory Board (VRAB) has been established by the Walla  
Walla County Commissioners; and

**WHEREAS**, the VRAB Ad Hoc Membership Committee reviewed the applications that were  
received and formally recommended Michael Eggleston (October 2021) and Carlos Acevedo (October  
2021) as members to serve on the Veterans' Relief Advisory Board, with terms of appointment of  
three (3) years; and

**WHEREAS**, these recommendations were unanimously supported by the VRAB at their  
regular meeting; now therefore

**BE IT RESOLVED**, by this Board of Walla Walla County Commissioners, that the above-  
named individuals be appointed to the Veterans' Relief Advisory Board, with said term of appointment  
of three (3) years.

*Passed this 8<sup>th</sup> day of **November, 2021** by Board members as follows:      Present or      Participating  
via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) Revised Job Description Approval Form – Judicial Support Associate, Lead A for District Court
  - 2) New Job Description Approval Form – Building Inspector I for Community Development Department
  - 3) New Job Description Approval Form – Building Inspector, Senior for Community Development Department
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

**11:15 PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))



**11:30 COUNTY COMMISSIONERS**

- a) Possible discussion/action re request for American Rescue Plan Act (ARPA) funds
- b) Miscellaneous or unfinished business to come before the Board

**12:00 RECESS**

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*