

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, OCTOBER 4, 2021**

**Effective July 12th, 2021 Commissioners will resume in person public meetings and continue to host the meetings via WebEx.**

**Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us [wwcocommissioners@co.walla-walla.wa.us](mailto:wwcocommissioners@co.walla-walla.wa.us).**

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

**PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.**

**10:00 A.M. COUNTY COMMISSIONERS**

**Chairman Tompkins**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)
- f) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review vouchers/warrants/electronic payments
- g) **Consent Agenda Items:**
  - 1) Resolution – Minutes of County Commissioners' proceedings for September 27 and 28, 2021
  - 2) Resolution – Appointment of Mike Denny to the Snake River Salmon Recovery Board
  - 3) Resolution – Updating appointments to the Walla Walla County Accessible Communities Advisory Committee (ACAC)
  - 4) Payroll action and other forms requiring Board approval
- h) **Action Items:**
  - 1) County vouchers/warrants/electronic payments as follows: 4052278 through 4052285 totaling \$81,251.00 (payroll draws dated September 15, 2021); 4052356 through 4052388, totaling \$1,007,829.65 (September payroll); 4233287 through 4233314 totaling \$1,081,733.41 (benefits and deductions)
  - 2) Proposal 2021 10-04 ARPA Approval to expend ARPA (American Rescue Plan Act Funds for County office/department requests
  - 3) Proposal 2021 09-27 10-04 Sup Ct 1 Approving staffing and requested budget changes for Superior Court
  - 4) Proposal 2021 10-04 Approval to purchase PostBase One Postal Machine

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE  
APPOINTMENT OF MIKE DENNY  
TO THE SNAKE RIVER SALMON  
RECOVERY BOARD

**RESOLUTION NO. 21**

**WHEREAS**, a vacancy has occurred on the Snake River Salmon Recovery Board for the position of Walla Walla County citizen membership representative, due to the resignation of Yancy Reser; and

**WHEREAS**, the Snake River Salmon Recovery Board membership is comprised of three (3) county members each from Asotin, Garfield, Walla Walla and Whitman counties and three (3) members of the Confederated Tribe of the Umatilla Indian Reservation (CTUIR); and

**WHEREAS**, each member county appoints one county commissioner and two citizen members to represent the county's interest on the Board in compliance with the Board's mission of salmon recovery; and

**WHEREAS**, a recommendation was made to appoint Mike Denny during an open public session of the Board of County Commissioners on September 27, 2021 and subsequently a motion was approved to appoint Mike Denny to fill the vacant Walla Walla County citizen representative position on the Snake River Salmon Recovery Board; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby formalize the appointment of Mike Denny to the Snake River Salmon Recovery Board, as outlined above and effective September 27, 2021.

Passed this 4<sup>th</sup> day of **October, 2021** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



# BOARD OF COUNTY COMMISSIONERS

WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF UPDATING  
APPOINTMENTS TO THE WALLA  
WALLA COUNTY ACCESSIBLE  
COMMUNITY ADVISORY  
COMMITTEE (ACAC)

## RESOLUTION NO. **21**

**WHEREAS**, a Walla Walla Accessible Community Advisory Committee (ACAC) has been established by the Walla Walla County Commissioners; and

**WHEREAS**, the ACAC includes a representation of people who experience a broad range of disabilities (hearing, vision, mobility, speech and cognitive limitations), family members of a disabled person and representatives from disability-related organizations, or educational institutions knowledgeable about a variety of disabilities; and

**WHEREAS**, there are several members who have resigned from the committee to include Susan Baker, Emma Kubrock, Trina Parrish, Jessica Tourtellette, Andrea Weckmueller-Behringer, Amy White, Amelia Odeen and Dwayne Williams; and

**WHEREAS**, the ACAC seeks a committee of 12-15 people and will accept applications and recruit for vacant positions on an ongoing basis until all seats are filled; and

**WHEREAS**, the ACAC has received an application and formally recommends Timothy Barrett to serve on the ACAC, with a term of appointment of four (4) years; and

**BE IT RESOLVED**, by this Board of Walla Walla County Commissioners, that the above-named individual be appointed to the Accessible Community Advisory Committee, with said term of appointment of four (4) years.

Passed this 4<sup>th</sup> day of October, 2021 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
Constituting the Board of County Commissioners  
of Walla Walla County, Washington



# MEMO

Date: October 4<sup>th</sup>, 2021

Proposal ID. 2021-10-04 TSD-1

To: Board of County Commissioners

From: Chad Goodhue

**Intent** – Seeking formal BOCC approval to purchase PostBase One Postal Machine

**Topic** – PostBase One Postal Machine

**Summary** – The County's current postage machine is 8 years old and needs to be upgraded.

**Total Cost** – \$11,895.00 (w/out tax) plus \$80 per month for meter rental (\$960 annually)

**Funding** – Current Expense

**Alternatives Considered** – There are several alternatives for Postage machines including Pitney Bowes however we would prefer to simply upgrade our current unit.

**Acquisition Method** – Upgrade our current postage machine from PostBase

**Security/Risk** – The current unit relies on a POTS line (Plain Old Telephone Service) which has been problematic to maintain and has been a known issue when we attempt to add postage. Our current unit will go end of life on December 31<sup>st</sup> 2021, and we will no longer be able to purchase postage.

**Benefits** – Beyond the obvious newness of the new machine the county will be able to do away with its dedicated phone line (savings of almost \$100) per month. This unit will be fully digital and will use only a reliable network connection to perform transactions up to and including adding postage and checking in with USPS daily to validate current rates.

**Conclusion/Recommendation** – It is my recommendation that we move forward with the upgrade of our current PostBase machine to a new digital version.

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Submitted By

Disposition

Chad Goodhue    TSD            10/04/2021

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\_\_\_ Approved

Name            Department            Date

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\_\_\_ Approved with modifications

\_\_\_ Needs follow up information

Signature

\_\_\_ Denied

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BOCC Chairman

Date

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Additional Requirements to Proposal

\_\_\_ Modification

\_\_\_ Follow Up

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Real. Simple. Mailing.

Walla Walla County

**Proposal for:** Karen Martin, kmmartin@co.walla-walla.wa.us

**Date:** 06/03/21



**PostBase  
ONE**

Meet the biggest member of the FP Enterprise Series, the PostBase™ ONE. This machine is large enough to handle any mail piece that comes your way. The PostBase ONE has an enhanced, modular design that plays a key role in its ability to adapt to your mailing requirements. Robust features and proficient work flow create the perfect combination for high-volume, complex mail runs. The experience upholds all of your security standards giving you peace of mind that your mail piece sustains its integrity.

Learn more at [www.fp-usa.com/ONE](http://www.fp-usa.com/ONE)



Mailing made **easy**.

#### Configuration:

**PostBase One Bulk Ink Tank Mailing  
System Dynamic Scale, 15 lb Capacity S  
w/Diff Weighing, Feeder, Sealer and Ren**

#### Why FP?

Plugged into over 230,000 mailrooms worldwide, FP Mailing Solutions is the fastest growing mail machine systems company in the U.S.

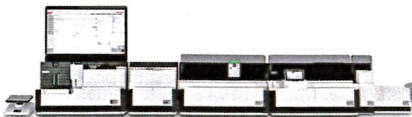
**Real people.** – With over 1,100 employees, FP provides all of our customers with a dedicated customer service team located in the U.S.

**Simple processes.** – FP invests in research and development in order to continue to provide our customers with the simplest of solutions.

**Mailing solutions.** – Over 90 years of experience in over 40 countries, it's easy to see what makes FP Mailing Solutions the industry expert.

## mailone™

Fully-integrated software for your **PostBase™**



MailOne is a fully-integrated mailing, shipping and mail-accounting software solution that simplifies the way you mail, manage and report on postal usage and expenditures. MailOne interfaces directly with the PostBase to allow for interchangeable control and operation.

Learn more at [www.fp-usa.com/MailOne](http://www.fp-usa.com/MailOne)

#### Investment Summary:

Postbase One mailing system (configuration listed above)	\$11,895.00
Meter Rental per month	\$80.00
Purchase price of equipment	\$11,895.00

#### Comments:

Price above does not include tax. The proposal estimated herein is valid until:



**COUNTY COMMISSIONERS (Continued)**

- i)** Miscellaneous business to come before the Board
- j)** Review reports and correspondence; hear committee and meeting reports
- k)** Review of constituent concerns/possible updates re: past concerns

**a) Bid Opening:**

- 1) One (1) Used 110,000 lb. Lowboy Trailer
- 2) One (1) Used 6,500 Gallon Tanker Trailer

**b) Public Hearing (continued from September 27, 2021):**

- 1) To consider reducing the speed limit on Beet Road

**c) Action Agenda Items:**

- 1) Resolution – Setting a hearing date for the 2022 Mill Creek Flood Control Zone District Assessment
- 2) Possible action modifying the speed limit on Beet Road and requesting Public Works Department and Prosecuting Attorney's Office to prepare an Ordinance modifying Walla Walla County Chapter 10.04 to reflect the change and correct other errors and changes due to annexations, typographical errors, inconsistencies, and name changes

**d) Department update and miscellaneous**

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
HEARING DATE FOR THE 2022  
MILL CREEK FLOOD CONTROL  
ZONE DISTRICT ASSESSMENT

RESOLUTION NO. **21**

**WHEREAS**, the Mill Creek Flood Control Zone District was created to control flooding within its established limits; and

**WHEREAS**, there is a continuing need to maintain and repair the levees and flood control structures within the district; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners, acting as the Supervisors of the Mill Creek Flood Control Zone District, that a public hearing be held in the Walla Walla County Commissioners' Chambers, County Public Health and Legislative Building, located at 314 W. Main, Walla Walla, Washington at 10:15 A.M., on Monday, October 25, 2021 to consider the 2022 Assessment for the Mill Creek Flood Control Zone District. Those participating at said hearing may testify for or against the proposed application. Written testimony, which will be made a part of the record, may be sent to: Walla Walla County Commissioners, P.O. Box 1506, Walla Walla, WA 99362.

Remote Public Participation and testimony will be allowed via Webex and telephone.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

Passed this 4<sup>th</sup> day of **October, 2021** by Board members as follows:        Present or        Participating via other means, and by the following vote:        Aye        Nay        Abstained        Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

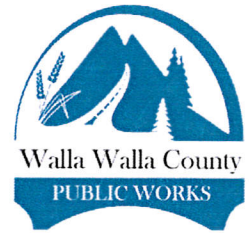
\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
Constituting the Board of County Commissioners  
of Walla Walla County, Washington

**Walla Walla County Public Works  
990 Navion Lane  
Walla Walla, WA 99362**

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To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 28 September 2021

Re: Director's Report for the Week of 27 September 2021

**Board Action: 4 October 2021**

**Bid Openings:**

**In the Matter of a Bid Opening - One (1) Used 110,000 lb. Lowboy Trailer**

**In the Matter of a Bid Opening – One (1) Used 6,500 Gallon Tanker Trailer**

**Resolutions:**

**In the Matter of Setting a Hearing Date for the 2022 Mill Creek Flood Control Zone District Assessment**

**In the Matter of Amending Chapter 10.04 of the Walla Walla County Code and Setting the Speed Limit on Beet Road**

**Miscellaneous: 11:00 am**

**Corps of Engineer Presentation - Mill Creek Semi-Quantitative Risk Assessment (SQRA)**

**ENGINEERING:**

- Middle Waitsburg Road MP 6.1 to MP 7.92: Contractor is working on installing culverts and earthwork.
- Old Milton Highway: Road will be reopened when concrete has cured to required strength.
- Countywide Guideposts: Contractor is installing guidepost countywide.
- Mill Creek Road MP 1.1 to MP 3.96: Steadily making progress on right of way acquisition.
- Peppers Bridge Road: Working on right of way acquisition.

**MAINTENANCE/FLEET MANAGEMENT:**

- South Crew – Working on blading gravel roads, and routine maintenance.
- North Crew – Grading roads, crack sealing.
- Signs and Veg Crew – Finishing up on striping and working on routine sign maintenance.
- Garage – working on routine maintenance and scheduling winter prep on equipment.

**ADMINISTRATION:**

- Conducted our weekly Staff, Road Operations and Engineering meetings.
- Attended the Port of Walla Walla's Economic Development Informational Meeting.
- Conducted our monthly South Crew and Finance meetings.
- Met with Commissioner Mayberry for our monthly Public Works update.
- Conducted interviews for our vacant Public Works Tech III position.
- Attended the monthly Washington State Association of County Engineers (WSACE) COVID response roundtable.
- Continue to follow COVID 19 protocols.




a) **Public Hearing:**

- 1) To consider proposed amendments to Title 17, Zoning, of the Walla Walla County Code to make organic waste processing facilities an allowed use in the Light Industrial Zoning District (Proposal ZCA18-003)

b) Possible discussion/direction re above proposed amendments to Title 17, Zoning of the Walla Walla County Code

c) Department update and miscellaneous



# Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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Date: October 4, 2021  
Prepared: September 29, 2021  
To: Board of County Commissioners  
From: Lauren Prentice, Community Development Department Director  
RE: **Public Hearing** – Zoning Code Text Amendment – Dressler/BERRI Application, ZCA18-003, MODIFIED request to amend WWCC 17.16.014, Permitted Uses Table, to make Organic Waste Processing Facility a permitted (or conditional) use in the Light Industrial (LI) zoning district. **Docket No. ZCA18-003**

## **Background**

A zoning code text amendment application was received by the County as an out of cycle application in December 2018. The original application proposed to make Organic Waste Processing Facilities a permitted use in the Agriculture Residential 10 (AR-10) zoning district. The applicant has modified the proposal to make the use a permitted use in the Light Industrial (LI) zoning district. The Planning Commission recommended that this be allowed as a conditional use.

Attachment C contains a series of test results and other information provided by Mr. Dressler on September 27. These documents were not reviewed by the Planning Commission.

## **Attachments**

Please refer to the staff report packet to review the application materials and documents presented at past meetings.

- A. July 22, 2021 Staff Report to Planning Commission
- B. Planning Commission Resolution
- C. Emails and other documents submitted by Mr. Dressler (applicant) on September 27

## **Summary of Proposal**

The application includes proposed one amendment to Walla Walla County Code (WWCC) Section 17.16.014, Permitted Uses Table; the amendment will allow organic waste processing facilities a permitted use in the Light Industrial zoning district.

Organic Waste Processing Facility is defined in WWCC 17.08.364. This definition was adopted in 2007 via [Ordinance 339](#), which also made this new land use type permitted outright in three zoning districts: Heavy Industrial, Industrial Agriculture Medium, and Industrial Agriculture Heavy. This amendment was initiated/proposed by a company called Organix, LLC.

*"Organic waste processing facility" means a facility that is operated for the purpose of producing marketable compost, other soil amendments, and/or energy recovery from the on-site and/or off-site organic material fraction of the waste stream, provides a direct benefit/link to the agricultural operation on the premises and other agricultural lands in the vicinity, and is permitted, designed in compliance with the applicable regulations contained in the Washington Administrative Code Chapter 173-350. Feedstock may include, but is not limited to agricultural waste, industrial food processing waste, commercial and residential yard waste, biosolids, or food waste from local or regional sources."*

### **Planning Commission Recommendation**

The Planning Commission voted unanimously to recommend that the Board of County Commissioners approve the proposed amendments with the following modification.

- a. The use would not be permitted outright, it would require a conditional use permit.

### **Public Hearing Notice**

A public hearing notice was published in Walla Walla Union Bulletin, The Times (Waitsburg), and the Walla Walla Union Bulletin, and posted on the Community Development Department website.

### **Review Criteria**


The review criteria for development regulations amendments is established in Walla Walla County Code, Chapter 14.15. This section of code is included with the Attachment A to the December 4, 2019 Staff Report to the Planning Commission. The July 22, 2021 Staff Report (Attachment A) also contains analysis related to each of the three decision criteria.

### **Sample Motion: Option 1**

"I move that the Board of County Commissioners concur with the findings of fact and conclusions of law of the Planning Commission for application ZCA18-003, by David Dressler (BERRI), and **approve** the proposal with the modifications recommended by the Planning Commission, and request that the Community Development Department and Prosecuting Attorney prepare an ordinance for adoption."

### **Sample Motion: Option 2**

"I move that the Board of County Commissioners do not concur with the findings of fact and conclusions of law of the Planning Commission for application ZCA18-003, by David Dressler (BERRI), and **deny** the proposal, and request that the Community Development Department and Prosecuting Attorney prepare an ordinance for adoption."



# Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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Date: July 22, 2021  
Date Prepared: June 24, 2021  
To: Walla Walla County Planning Commission  
From: Lauren Prentice, Director  
By: Don Sims, Associate Planner  
RE: **Public Hearing** – Zoning Code Text Amendment – Dressler/BERRI Application, ZCA18-003, MODIFIED request to amend WWCC 17.16.014, Permitted Uses Table, to make Organic Waste Processing Facility a permitted use in the Light Industrial (LI) zoning district. **Docket No. ZCA18-003**

## **Background**

A zoning code text amendment application was received by the County as an out of cycle application in December 2018. The original application proposed to make Organic Waste Processing Facilities a permitted use in the Agriculture Residential 10 (AR-10) zoning district. The applicant has modified the proposal to make the use a permitted use in the Light Industrial (LI) zoning district. This is an out-of-cycle zoning amendment application, which was approved for Final Docket review by the Board of County Commissioners.

## **Attachments**

Please refer to the staff report packet to review the application materials and documents presented in the past meetings.

- A. Development Regulation Amendment Process – Walla Walla County Section 14.15.070 – Final docket – review and recommendation
- B. March 1, 2021 Staff Report to Board of County Commissioners (BOCC) with documentation on Planning Commission's Preliminary Docket review and the application materials submitted by David Dressler.

## **Summary of Proposal**

The application includes proposed one amendment to Walla Walla County Code (WWCC) Section 17.16.014, Permitted Uses Table; the amendment will allow organic waste processing facilities a permitted use in the Light Industrial zoning district.

Organic Waste Processing Facility is defined in WWCC 17.08.364. This definition was adopted in 2007 via [Ordinance 339](#), which also made this new land use type permitted outright in three zoning districts: Heavy Industrial, Industrial Agriculture Medium, and Industrial Agriculture Heavy. This amendment was initiated/proposed by a company called Organix, LLC.

*"Organic waste processing facility" means a facility that is operated for the purpose of producing marketable compost, other soil amendments, and/or energy recovery from the on-site and/or off-site organic material fraction of the waste stream, provides a direct benefit/link to the agricultural operation on the premises and other agricultural lands in the vicinity, and is permitted, designed in compliance with the applicable regulations contained in the Washington Administrative Code Chapter 173-350. Feedstock may include, but is not limited to agricultural waste, industrial food processing waste, commercial and residential yard waste, biosolids, or food waste from local or regional sources."*



### **Staff Conclusion**

If the Planning Commission finds that the proposed amendments are consistent with the criteria in WWCC 14.15.070(D)(3), the Planning Commission should forward a recommendation for approval, or approval with modifications, to the Board of County Commissioners.

A short list of options for Planning Commission consideration has been compiled by staff.

#### **Option 1: Approval as presented**

Recommend approval of the application submitted by David Dressler, which would make organic waste processing facilities a permitted use in the Light Industrial zoning district.

#### **Option 2: Denial**

Recommend denial of the application submitted by David Dressler.

#### **Option 3: Approval with modifications**

Recommend approval of the application submitted by David Dressler, with modifications, which could include one the following.

1. Requirement for a conditional use permit (CUP) in the LI zone (this would require a public hearing and the Hearing Examiner would be the decision maker); or
2. Requirement for an *administrative* conditional use permit in the LI zone (Director is the decision-maker and there is a 14-day written public comment period).

### **Sample Motions**

The following sample motions correspond to the options listed above. Option 3 is incomplete; the Planning Commission would need to identify recommended development conditions, which could be additional conditions of approval prepared by the Planning Commission.

#### **Option 1. Approval as presented**

"I move that the Planning Commission concur with the findings of fact and conclusions of law for Option 1 in the July 22, 2021 Staff Report for application ZCA18-003 and recommend to the Board of County Commissioners that the application submitted by David Dressler/BERRI be approved as presented.

#### **Option 2, Denial**

"I move that the Planning commission concur with the findings of fact and conclusions of law for Option 2 in the July 22, 2021 Staff Report for application ZCA18-003 and recommend to the Board of County Commissioners that the application submitted by David Dressler/BERRI be denied."

#### **Option 3, Approval with modifications**

"I move that the Planning Commission concur with the findings of fact and conclusions of law for Option 3 in the July 22, 2021 Staff Report for application ZCA18-003 and recommend to the Board of County Commissioners that the application submitted by David Dressler/BERRI be approved with the following changes: [LIST CHANGES]."

### **Analysis, Location, and Summary of the Proposal**

If approved, the proposed amendment would affect only land in the Light Industrial (LI) land use designation.

Chapter 5 of the Comprehensive Plan describes the Industrial land use designations, includes the goal of the land use, and three implementing policies:

***Goal LU 2:*** To designate areas for industrial development to serve the long-term needs of the County.

***Policy LU 2.1:*** Designate areas for industrial development in the vicinity of existing industrial development.

***Policy LU 2.2:*** Require visual screening and landscaped buffers where other barriers are not adequate to minimize the impacts of industrial uses from non-industrial areas.

WWCC Section 17.12.040.Q, defines the purpose of the Light Industrial zoning district:

*"Light Industrial District. This district is exclusively for limited assembly, fabrication, processing and service facilities involving small or portable machinery and regulated with regards to dissemination of atmosphere, pollutants, noise, vibration, odors and the creation of physical hazards to adjacent uses."*

#### **Location of Proposal: Light Industrial zone**

The LI zone is in the County's Urban Growth Areas (UGA) primarily. The County currently has about 79 tax parcels with about 582-acres within the LI district. Currently Mr. Dressler is considering purchasing land within the LI zoning district off Highway 12.

This use is already allowed in three zoning districts. It is an administrative conditional use in the Primary Agriculture 40 zoning district and permitted outright in the Industrial Agriculture Medium (IA-M) and Industrial Agriculture Heavy (IA-H) districts. The PA-40 district alone represents more than 70% of the land area in unincorporated Walla Walla County. The IA-M and IA-H districts are located in the Attalia Industrial UGA in Western Walla Walla County, more than 30 miles from the Walla Walla / College Place urban area. This use is not permitted in any zoning districts located within any of the other UGAs; it is not permitted in the Heavy Industrial (HI) or Industrial Business Park (IBP) district.

Section 17.16.014, the Permitted Uses Table, contains a table with a list of industrial land uses that are allowed in the LI district. Some of these are permitted outright (e.g. Textile Mill Products, Printing and Publishing, Leather and Leather Goods Manufacture) and, and others are conditional uses (e.g. meat processing and packing, food and kindred products manufacture).

The Planning Commission could recommend approval of the amendment proposal with modifications. This could include anything the Planning Commission wants, but two modifications that should be considered are making the use a conditional use or administrative conditional use instead of permitted outright.

The conditional use permit process is designed for "... uses which, because of their unique characteristics, cannot be properly addressed without consideration in each case of the impact of those uses upon neighboring land and of the public need for the particular use at the particular location..." ([WWCC 17.40.010](#)).

### **Zoning Code Text Amendment Review Criteria**

For each proposed amendment, the Planning Commission shall recommend that a proposed amendment be **approved**, **approved with modifications**, or **denied** based on the following criteria from WWCC 14.15.070.D(3).

- **Criteria:** *The amendment is consistent with the comprehensive plan; and*  
**Discussion:** Per the applicant, "BERRI is planning on distributing the end product from the project as a soil amendment, due to slight contamination from plastic primarily, the product is really compost..." The application material lists numerous benefits of composting soil related to agricultural production and concludes by stating that the compost will benefit all resource property.
- **Criteria:** *The amendment meets a definable public need; and*  
**Discussion:** The applicant addressed this in their application by stating the benefits additional fertilizer products will have on the county's resource land and farm uses generally and may result in an alternative to solid waste treatment at the landfill. This use is already allowed in the PA-40, IA-M and IA-H districts.
- **Criteria:** *The amendment is in the long-term interest of the County.*  
**Discussion:** The additional details about the benefits to the soil of agricultural land in the county based on additional fertilizer to be created through the proposed land use.

**Conclusion:** Whether to allow the Organic Waste Processing Facility in the Light Industrial district as proposed is a policy decision for the Planning Commission and ultimately the Board of County Commissioners. The above Final Docket criteria should each be discussed by the Planning Commission during deliberations and incorporated into conditions of approval to be included in Planning Commission resolution.

### **Findings of Fact (modify based on recommendation/public hearing)**

In making a recommendation regarding this application, the Planning Commission should be prepared to make findings of fact which would be included in the Planning Commission Resolution.

1. On December 18, 2018, a zoning code text amendment application by BERRI was submitted to the Community Development Department proposing that Title 17 be amended to make Organic Waste Processing Facility a permitted use in the Agriculture Residential 10 (AR-10) district.
2. On February 6, 2019, the Planning Commission held a public workshop to review and discuss the proposal.
3. On March 20, 2019, the Planning Commission held a public workshop to review and discuss the proposal.
4. On July 23, 2020, a revised application by BERRI was submitted to the Community Development Department, proposing that Organic Waster Processing Facilities be allowed in the Light Industrial district, instead of the Agriculture Residential 10-acre zoning district as originally proposed.
5. On December 14, 2020, the Planning Commission held a Preliminary Docket public workshop to review and discuss the revised proposal.
6. On July 14, 2021 Community Development Department staff held a virtual Informational Public Meeting; no members of the public attended this meeting.
7. On July 22, 2021 the Planning Commission held a Final Docket public hearing.

**Conclusions of Law (modify based on recommendation)**

1. The proposed amendment has been reviewed pursuant to Walla Walla County Code Sections 14.15.070.D(3).
2. The proposed amendment is consistent with the Walla Walla County Comprehensive Plan.
3. The amendment meets a definable public need; and
4. The amendment is in the long-term interest of the county.




## ATTACHMENT A

### Development Regulations Amendment Process

#### 17.15.070 – Final Docket – Review and recommendation.

- A. Community Development Department Review. The final docket as adopted by the board of county commissioners shall first be reviewed and assessed by the community development department, and the director shall prepare a staff report and recommendation on each proposed amendment based on the criteria in [Section 14.15.070](#) (B)(3). The Community Development Department shall also be responsible for conducting the environmental review of all items on the final docket. The director shall provide notice and opportunity for comment from the public and/or other agencies.
- B. Planning Commission Review. All proposed amendments on the final docket shall be reviewed and assessed by the planning commission, which shall make recommendations to the board of county commissioners after considering the staff report prepared by the director.
  - 1. Workshop Meeting. The planning commission may first review the recommendations of the director in a workshop meeting(s).
  - 2. Public Hearing. The planning commission shall conduct a public hearing on the proposed amendments as set forth in Sections [14.09.065](#) and [14.09.070](#) of this title.
  - 3. Recommendations. For each proposed amendment, the planning commission shall recommend that a proposed amendment be approved, approved with modifications, or denied based on the following criteria:
    - a. The amendment is consistent with the comprehensive plan; and
    - b. The amendment meets a definable public need; and
    - c. The amendment is in the long term interest of the county.
- C. Board of County Commissioners Decision.
  - 1. Workshop Meeting. The board of county commissioners may first review the recommendations of the planning commission in a workshop meeting(s).
  - 2. Public Hearing. The board of county commissioners shall consider the proposed amendments to the development regulations at a regularly scheduled meeting and conduct a public hearing, as set forth in Sections [14.09.065](#) and [14.09.070](#) of this title.
  - 3. Criteria for Evaluation of Proposed Amendments. The board of county commissioners shall apply the criteria set forth in Section 14.15.070B.3.
  - 4. Adoption by Ordinance. The board of county commissioners shall adopt any amendments to the development regulations by ordinance.
- D. Transmittal to State. The director shall transmit a copy of any proposed amendment of the development regulations to the appropriate Washington State agency at least sixty days prior to the expected date of final action by the board of county commissioners, consistent with Chapter 36.70A RCW. The director shall transmit a copy of any adopted development regulation amendment to the appropriate Washington State agency within ten days after adoption by the board.
- E. Appeals. All appeals to the adoption of an amendment to the development regulations shall be filed with and processed by the Eastern Washington Growth Management Hearings Board in accordance with the provisions of Chapter 36.70A RCW. (Res. 02118 (part), 2002)



## Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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To: Board of County Commissioners  
From: Lauren Prentice, Director  
Date Prepared: February 24, 2021  
Agenda Date: March 1, 2021  
RE: **Presentation of the Planning Commission's recommendation on Preliminary Docket Application:** Zoning Code Text Amendment – David Dressler/BERRI, MODIFIED request to amend WWCC 17.16.014, Permitted Uses Table, to make Organic Waste Processing Facility a permitted use in the Light Industrial (LI) zoning district. **Docket No. ZCA18-003.**

### **Docketing Process for Annual Amendments**

A zoning code text amendment application was received by the County as an out of cycle application in December 2018 from David Dressler. The original application proposed to make Organic Waste Processing Facilities a permitted use in the Agriculture Residential 10 (AR-10) zoning district. This application was placed on hold by the Applicant in early 2019 after the Planning Commission had begun the Preliminary Docket review process.

The applicant has modified the proposal to make the use a permitted use in the Light Industrial (LI) zoning district.

The purpose of the Preliminary Docket review is to review the amendments based on initial criteria (shown below), staff and the Planning Commission would not complete a thorough technical analysis of the merits for each of the applications until the Final Docket.

If a decision is made by the Board of County Commissioners to move this to the Final Docket outside the regular docketing cycle, or include it on the 2021 Final Docket, the development regulations amendments on the Final Docket will be reviewed pursuant to Walla Walla County Code (WWCC) Sections 14.15.070, including environmental review under the State Environmental Policy Act (SEPA). Later a public information meeting will be held as required by Section 14.15.050B(2), followed by possible workshops and required public hearings with the Planning Commission and the Board of County Commissioners.

### **Review Criteria**

*WWCC Section 14.15.060D(3) – Development Regulation Amendment Criteria*

- a. The amendment is consistent with the comprehensive plan;
- b. The amendment is consistent with other development regulations, unless accompanied by amendments to such other development regulations; and
- c. The amendment is appropriate for consideration at this time.

### **Attachments and background materials**

1. Draft minutes from February 3, 2021 Planning Commission meeting
2. February 3, 2021 Planning Commission Final Docket Public Hearing Staff Report with attachments

### **Summary of Proposal**

The application includes one proposed amendment to Title 17.


1. Amend Section 17.18.014, Permitted Uses Table, to allow for Organic waste processing facilities in the Light Industrial (LI) zoning district. As proposed by the applicant this would be a permitted use.

### **Planning Commission Recommendation**

The Planning Commission voted, after holding a Preliminary Docket public hearing, to recommend that the Board of County Commissioners move this to the Final Docket.

Per WWCC 14.15.060E the BOCC may adopt the Planning Commission's Final Docket recommendation, moving this to the Final Docket, outside the regular docketing cycle, without a public hearing.

Alternatively, if a majority of the BOCC decides that they want to consider not moving this application to the Final Docket, the Board must first schedule and conduct a public hearing.



# Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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## Walla Walla County Planning Commission

Meeting Location: VIRTUAL  
**Wednesday, February 3, 2021**  
**6:00 PM**  
**Regular Meeting**  
**DRAFT**

- A. CALL TO ORDER:  
Meeting was called to order by Vice Chair Bruce McCaw at 7:00 PM.
- B. ROLL CALL
- |                  |   |
|------------------|---|
| Members Present: | Vice Chair Bruce McCaw<br>Michelle Liberty<br>Jon Hooper<br>Chuck Carruthers<br>Richard L. (RL) McFarland |
| Members Present: | Chair Bryce Buckley<br>Antionette (Toni) Rudnick  |
| Staff Present:   | Lauren Prentice, Director<br>Don Sims, Associate Planner<br>Jennifer Ballard, Senior Planner              |
- C. ESTABLISH A QUORUM: A quorum was established.
- D. CONFLICT OF INTEREST/APPEARANCE OF FAIRNESS: None
- E. APPROVAL OF AGENDA:  
**Motion:** To approve by Chuck Carruthers; Michelle Liberty seconded. Motion passed unanimously.
- F. PUBLIC HEARING(S):  
Vice Chairman McCaw read the public hearing rules.
1. **ZCA18-003 BERRI/DRESSLER APPLICATION** – Request (modified) to allow Organic Waste Processing in the Light Industrial zoning district. This is an amendment to the Zoning Code application (PRELIMINARY DOCKET HEARING).

Ms. Prentice gave an overview of this application and the Planning Commission members discussed the applications. After discussion by the Planning Commission, the Vice Chairman



opened the public hearing for public comments and allowed the applicant to speak first.

**PUBLIC COMMENT:**

Speaking in Favor:

1. David Dressler (Applicant)
2. Carlan Bradshaw

Speaking in Opposition: None

The Vice Chairman closed the hearing to public comment and opened it to Planning Commission discussion.

**Motion:** Member Jon Hooper moved that the Planning Commission concur with the findings of fact and conclusion of law in docket number ZCA18-003 and recommend to the Board of County Commissioners that the application by BERRI be included in the Final Docket.” Michelle Liberty seconded; motion passed (4-1).

G. WORKSHOP(S):

1. BURBANK RESIDENTIAL DENSITY REVIEW PROJECT (ZCA18-002) –

Ms. Prentice reviewed the materials prepared by planning staff and LDC as background information for the Planning Commission regarding the recent four-month extension of the interim zoning regulations in the Burbank UGA and recent public outreach. This is a high priority for the Board of County Commissioners. Discussion ensued by Commission and Staff. Lauren said that she will likely schedule one additional workshop for the Burbank topic either later in February or the regular scheduled meeting in March.

H. ELECTION OF OFFICERS FOR 2021:

1. Bruce McCaw nominated John Hooper to be Chair, Michelle Liberty seconded. Jon stated that he accepted the nomination; motion passes (5-0).
2. Chuck Carruthers nominated RL McFarland as Vice-Chair; RL accepted nomination; motion passes (5-0).

I. STAFF UPDATE:

Ms. Prentice said that the Department has hired two new staff members. A Planning Technician for Planning applications to start on February 16, 2021 and a Code Compliance Officer, who started in January.

J. ADJOURNMENT: 7:02 PM

**Motion:** Chuck Carruthers by to adjourn. Second by Michelle Liberty. Motion passed unanimously.

Prepared by:


Don Sims, Associate Planner, Community Development Department

Submitted by:

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Lauren Prentice, Secretary





# Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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Date: February 3, 2021  
Date Prepared: January 28, 2021  
To: Walla Walla County Planning Commission  
From: Lauren Prentice, Director  
RE: **Public Hearing** – Zoning Code Text Amendment – Dressler Application, ZCA18-003, MODIFIED request to amend WWCC 17.16.014, Permitted Uses Table, to make Organic Waste Processing Facility a permitted use in the Light Industrial (LI) zoning district.

## **Background**

A zoning code text amendment application was received by the County as an out of cycle application in December, 2018. The original application proposed to make Organic Waste Processing Facilities a permitted use in the Agriculture Residential 10 (AR-10) zoning district.

The applicant has modified the proposal to make the use a permitted use in the Light Industrial (LI) zoning district.

Recommending that this application be moved to the Final Docket now would not preclude the Planning Commission from recommending modifications to the proposal, such as a conditional use permit requirement, after conducting a more in depth review of the merits of the proposal during the Final Docket process.

## **Staff Conclusion**

Community Development Department (CDD) staff concludes that the proposed amendments meet the Community Development Department's review criteria in the Walla Walla County Code (WWCC) 14.15.060C(1-3) and can be considered for inclusion on the Final Docket.

## **Staff Recommendation**

Staff recommends that if the Planning Commission finds that the application, docket number ZCA 18-003, is consistent with WWCC 14.15.060D(3), it should be recommended to the Board of County Commissioners for inclusion on the Final Docket.

## **Recommended Motion**

"I move that the Planning Commission concur with the findings of fact and conclusion of law in docket number ZCA18-003 and recommend to the Board of County Commissioners that the application by David Dressler be placed on the Final Docket."

## **Attachments**

- A. Development Regulations Amendment Process – Walla Walla County Code Section 14.15.060 – Preliminary docket – Adoption of final docket
- B. Notice of Public Hearing and Certificate of Notification
- C. Staff Report and revised application material, Planning Commission Workshop, presented December 14, 2020 with attachments.

### **Analysis and Summary of the Proposal**

The application includes one proposed amendment to Title 17.

1. Amend Section 17.18.014, Permitted Uses Table, to allow for Organic waste processing facilities in the Light Industrial (LI) zoning district. As proposed by the applicant this would be a permitted use.

### **Development Regulations Review Criteria for Preliminary Docket**

*Below is WWCC Sections 14.15.060C and 14.15.060D(3) which lists the criteria the Community Development Department and Planning Commission shall base their recommendations.*

- Criteria: The amendment is consistent with the comprehensive plan; and  
**Staff Discussion:** The applicant has provided several general explanations for how the application is consistent with and supported by the Comprehensive Plan. In their application, they present that a large portion of Walla Walla County is resource land and that the end product of the proposed BERRI operations would be a soil amendment, and therefore a benefit to the agricultural sector. The application explains that "BERRI is planning on distributing the end product from the project as a soil amendment, due to slight contamination from plastic primarily, the product is really compost..." the application material then lists numerous benefits of composting soil related to agricultural production and concludes by stating that the compost that results from the project will benefit all resource zoned property and will be consistent with the comprehensive plan's goal of maintaining resource land.
- Criteria: The amendment is consistent with other development regulations, unless accompanied by amendments to such other development regulations; and  
**Staff Discussion:** The proposed amendments do not appear to be inconsistent with any other development regulations. This use is already permitted in other industrial districts.
- Criteria: The amendment is appropriate for consideration at this time.  
**Staff Discussion:** The Board of County Commissioners allowed this application to be submitted out of cycle.

### **Recommended Findings of Fact**

In making a recommendation regarding application placement on the Final Docket, the Planning Commission should be prepared to make findings of fact which would be included in the Planning Commission Resolution.

1. On December 18, 2018, an application by BERRI was submitted to the Community Development Department.
2. On February 6, 2019, the Planning Commission held a public workshop to review and discuss the proposal.
3. On March 20, 2019, the Planning Commission held a public workshop to review and discuss the proposal.
4. On July 23, 2020, a revised application by BERRI was submitted to the Community Development Department.
5. On December 14, 2020, the Planning Commission held a public workshop to review and discuss the revised proposal.
6. On January 20, 2021, a Notice of Public Hearing was emailed to the applicant and posted on the Community Development Department website.

7. On date, a Notice of Public Hearing was published in the Walla Walla Union Bulletin, Waitsburg Times, and the Tri-City Herald.
8. On January 22, 2021, a Notice of Public Hearing was published in the Tri-City Herald and the Walla Walla Union Bulletin.
9. On January 28, 2021, a Notice of Public Hearing was published in The Times (Waitsburg).

**Recommended Conclusions of Law**

In making a recommendation for inclusion on the Final Docket, the Planning Commission should be prepared to make conclusions of law, specifically related to WWCC 14.15.060E (see Attachment A) which would be included in the Planning Commission Resolution.

1. The proposed amendments have been reviewed pursuant to Walla Walla County Code Sections 14.15.060C-D

**ATTACHMENT A**  
**Development Regulations Amendment Process**  
14.15.060 – Preliminary docket – Adoption of final docket.

- A. Required Information. The community development department shall compile a preliminary docket of proposed amendments. The preliminary docket shall include at least the following information for each proposed amendment:
  - 1. Docket number; and
  - 2. Name and address of the person or agency proposing the amendment; and
  - 3. Summary of the proposed amendment; and
  - 4. Date of application; and
  - 5. Address or section, township and range of the location of the amendment, if applicable.
- B. Available for Public Review. The community development department shall keep the preliminary docket available for public review during normal business hours.
- C. Community Development Department Review. After compiling the preliminary docket, the director shall review the suggested amendments and prepare a staff report to the planning commission recommending which proposed amendments should be placed on the final docket. The staff report shall address the following criteria:
  - 1. The amendment is consistent with the comprehensive plan; and
  - 2. The amendment is consistent with other development regulations, unless accompanied by amendments to such other development regulations; and
  - 3. The amendment is appropriate for consideration at this time.
- D. Planning Commission Review. All proposed amendments shall be reviewed and assessed by the planning commission, which shall make a recommendation to the board of county commissioners after considering the staff report prepared by the director.
  - 1. Workshop Meeting. The planning commission may first review the recommendations of the director in a workshop meeting(s)
  - 2. Public Hearing. The planning commission shall conduct a public hearing on the proposed amendments on the preliminary docket as set forth in Sections 14.09.065 and 14.09.070 of this title.
  - 3. Recommendations. Following the hearing, the planning commission shall make a recommendation to the board of county commissioners on each proposed amendment as to whether or not the amendment should be placed on the final docket. The planning commission's recommendation shall be based upon the following criteria:
    - a. The amendment is consistent with the comprehensive plan; and
    - b. The amendment is consistent with other development regulations, unless accompanied by amendments to such other development regulations; and
    - c. The amendment is appropriate for consideration at this time.
- E. Board of County Commissioner's Decision—Adoption of Final Docket.
  - 1. Review and Decision Process. The board of county commissioners shall review and consider the planning commission's report and recommended final docket at a regularly scheduled commissioner's meeting. The board of county commissioners may adopt the planning commission's recommended final docket without a public hearing; however, in the event that a majority of the board of county commissioners decides to add or subtract proposed amendments, it shall first conduct a public hearing as set forth in Sections 14.09.065 and 14.09.070 of this title.
  - 2. Effect of Final Adopted Docket. The decision of the board of county commissioners to adopt the final docket does not constitute a decision or recommendation that the substance of any recommended amendment should be adopted. No additional amendments shall be considered after adoption of the final docket for that year except for exceptions as set forth in Section 14.15.030.



## NOTICE OF APPLICATION AND PUBLIC HEARING OF THE WALLA WALLA COUNTY PLANNING COMMISSION (VIRTUAL)

The Walla Walla County Planning Commission will be holding a virtual public hearing to discuss the following out-of-cycle Development Regulations Amendment Application.

**ZCA18-003 – Zoning Code Text Amendment – BERRI/Dressler Application**

Revised request to allow Organic Waste Processing Facilities to be located in the Light Industrial Zoning District (LI).

### **PUBLIC HEARING INFORMATION**

**Wednesday, February 3, 2021, at 6:00 PM** (or as close thereto as possible)

**Location:** Due to the Governor's COVID-19 rulings **this hearing will be held virtually.**

Cisco Webex Meeting Link: <https://wwco.webex.com/meet/CDD>

Call in 1-408-418-9388 | Meeting Number/Access Code: 969 633 053

An agenda, instructions on participating by phone or online, and a staff report, will be available approximately one week prior to the hearing. Contact staff directly for more information about how to participate virtually; if you provide your email address, we can add you to the email distribution list. If you want to run a test of the Cisco Webex system, we can do that too.

**The County can provide access to equipment  
to members of the public without access to technology to participate.  
Please contact the department at least 24-hours in advance to coordinate.**

The Planning Commission, following the public hearing, will make a recommendation to the Board of County Commissioners on whether the above application should be moved to the Final Docket. The process for establishing the Final Docket is included in Walla Walla County Code (WWCC) Chapter 14.15 which outlines the criteria for consideration. The Board may then adopt the Planning Commission's recommendation at a regular public meeting without a public hearing pursuant to WWCC Section 14.15.060(E). Alternatively, if a majority of the Board decides to add or subtract amendments from the recommended Final Docket, another public hearing will be held. If placed on the Final Docket by the BOCC, the proposed amendment will be considered at additional public meetings and hearings and reviewed under the State Environmental Policy Act (SEPA). The decision of the Board of County Commissioners to place an amendment on the Final Docket does not constitute a decision that the substance of any proposed amendment should or will be adopted.

Written comments regarding the above-listed application may be submitted prior to and at the hearing on Wednesday, February 3. Send written comments to the following address:

**Walla Walla County Community Development Department  
c/o Lauren Prentice, Director  
310 W. Poplar Street, Suite 200  
Walla Walla, WA 99362  
[commdev@co.walla-wallaw.wa.us](mailto:commdev@co.walla-wallaw.wa.us)**


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Any interested person may comment on this application, receive notice, and participate in any hearings. Persons submitting testimony may participate in the public hearing, request a copy of the final decision, and have rights to appeal the final decision. You can obtain a copy of the staff report from the Community Development Department by contacting the person listed below. The staff report will be available about one week prior to the hearing date.

**FOR MORE INFORMATION:** For more information regarding this meeting, please contact the planning staff at 509-524-2610 or [commdev@co.walla-wallaw.wa.us](mailto:commdev@co.walla-wallaw.wa.us).

Walla Walla County complies with ADA; reasonable accommodation provided with 3 days notice.





# Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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Date: December 14, 2020  
Date Prepared: December 11, 2020  
To: Walla Walla County Planning Commission  
From: Lauren Prentice, Director  
RE: Workshop – Zoning Code Text Amendment – Dressler Application, ZCA18-003, MODIFIED request to allow Organic Waste Processing Facilities in the Light Industrial (LI) zoning district.

## **Background**

In December of 2018 the County received an application for a Zoning Code Text Amendment application submitted by Mr. David Dressler representing a company called Bio-Environmental Resource Recovery International (BERRI). This was an out-of-cycle amendment application; permission to apply as such was granted approval by the Board of County Commissioners (by consent) in the summer of 2018 following a presentation and request by Mr. Dressler.

In his 2018 application, Mr. Dressler proposed that the County amend the Permitted Uses Table (Walla Walla County Code Section 17.16.014) to allow Organic Waste Processing Facilities in the Agriculture Residential zoning district (AR-10). This is a request to amend the County development regulations only. It is not a request to amend the Comprehensive Plan.

Currently, Organic Waste Processing Facilities are only allowed in the following zones:

- Primary Agriculture 40 (PA-40) (administrative conditional use permit required);
- Industrial Agriculture – Mixed (IA-M) (permitted outright); and
- Industrial Agriculture – Heavy (IA-H) (permitted outright).

Walla Walla County has a definition of ‘Organic Waste Processing Facility’ in Walla Walla County Code (WWCC) Chapter 17.08.

*WWCC 17.08.364 - Organic waste processing facility. "Organic waste processing facility" means a facility that is operated for the purpose of producing marketable compost, other soil amendments, and/or energy recovery from the on-site and/or off-site organic material fraction of the waste stream, provides a direct benefit/link to the agricultural operation on the premises and other agricultural lands in the vicinity, and is permitted, designed in compliance with the applicable regulations contained in the Washington Administrative Code Chapter 173-350. Feedstock may include, but is not limited to agricultural waste, industrial food processing waste, commercial and residential yard waste, biosolids, or food waste from local or regional sources."*

In December 2017 Mr. Dressler submitted a code interpretation request to the Community Development Department asking whether his project could be conducted within the Agriculture Residential 10-acre (AR-10) zoning district. Then Community Development Department (CDD) Director Tom Glover issued an interpretation that his project met the definition in the code for an ‘Organic Waste Processing Facility’ and this was not allowed in the AR-10 district per WWCC 17.16.014. This determination led Mr. Dressler to submit his original zoning code amendment application.

The Planning Commission reviewed Mr. Dressler's December 2018 application in workshop meetings on February 6 and March 20, 2019. After these meetings Mr. Dressler asked the Community Development Department to put processing of his application on hold.

#### **Modified Request**

Mr. Dressler has submitted a revised request. Instead of proposing to make this use an allowed use in the Agriculture Residential 10 (AR-10) zoning district, he has proposed to allow it in the Light Industrial (LI) zoning district. The LI district is an Urban zoning district. As noted above, this use is permitted outright in two industrial zones, the Industrial Agriculture Mixed and Heavy districts. The IA zones are only located within the Attalia Urban Growth Area (UGA), so his proposal to amend the code to allow for this use to be located in the LI zone would provide options for these facilities to be located in the College Place, Walla Walla, and Burbank UGA's.

Mr. Dressler submitted revised application documents (Exhibits A and B) as well as a new one-page summary about his project. These documents are included as Attachments A-C.

#### **Attachments**

- A. Revised ZCA18-003 Exhibit A
- B. Revised ZCA18-003 Exhibit B
- C. Summary of BERRI Project

#### **Purpose of Workshop and Next Steps**

No recommendation is being requested of the Planning Commission at this workshop. A formal public hearing will be scheduled for a later date at which time the Commission will provide the opportunity for the public to make comment on the application, and then to provide a formal recommendation for the Board of County Commissioners to consider.

Attachment A

Exhibit A

July 27, 2020

Walla Walla County Planning and Zoning Commission  
310 W Poplar Street, Suite 200  
Walla Walla, WA 99362

To whom it may concern:

Bio-Environmental Resource Recovery International (BERRI) requests that the county allow Organic Waste Processing Facilities (17.08.364) in areas zoned as Light Industrial.

BERRI has been looking for several years for an area where it can set up an Organic Waste Processing Facility. It has had numerous difficulties trying to secure a location. Currently Organic Waste Processing is allowed in areas zoned PA-40, IA-M, and IA-H. For the type of facility that BERRI desires to set up, it needs to be in proximity to Walla Walla and College Place, and have ready access to significant electrical power. The only areas designated IA-M and IA-H are located over near the Boise Cascade paper mill. BERRI has not been able to find an owner of any PA-40 zoned property that is interested in working with BERRI.

BERRI has found a party that is interested in working with us who owns property that is currently zoned Light Industrial.

Respectfully,

David Dressler  
President, BERRI

Exhibit B

July 23, 2020

Walla Walla Planning and Zoning Commission  
310 W. Poplar Street, Suite 200  
Walla Walla, WA 99362

To whom it may concern:

Bio-Environmental Resource Recovery International (BERRI) has reviewed the criteria specified by WWCC 14.15.060C and WWCC 14.15.070B.3.

BERRI has requested a change to the County's Zoning Code, Title 17, as related to allowing organic waste processing in areas designated Light Industrial. Currently organic waste processing is only allowed in areas designated as PA-40, IA-M, and IA-H. Currently IA-M and IA-H zoned properties are only in the vicinity of the Boise Cascade paper mill. BERRI has conducted a comprehensive search for any parcel of land that would meet BERRI's needs and comply with the present zoning restrictions. BERRI needs property that is in proximity to Walla Walla and College Place that has 3 phase power readily available. BERRI has had discussions with the Port Authority and this is not a direction in which it desires to move.

WWCC14,15,060C focuses on three criteria for the Community Development Department Review. These criteria are the following:

1. The amendment is consistent with the comprehensive plan.
2. The amendment is consistent with other development regulations, unless accompanied by amendments to such other development regulations, and
3. The amendment is appropriate for consideration at this time.

Regarding Criteria Number 1, BERRI has reviewed the documents related to the county's comprehensive plan. In particular, Chapter Six, says the following:

"About 98% of the County land lies outside of UGAs, with 89% of County lands in resource designations, 8% in rural designations, and about 1% in public uses, making rural and resource lands important for the County and those that choose to live or work in them."

Under Applicable Grow Management Act Goals, a significant one deals with natural resource industries.

"Maintain and enhance natural resource based-industries, including productive timber, agricultural, and fisheries industries. Encourage the conservation of productive forest lands and productive agricultural lands, and discourage incompatible uses (RCW 36.70A.020(8))

Although, BERRI is planning on distributing the end product from the project as a soil amendment, due to slight contamination from plastic primarily, the product is really compost. Per the County information quoted above, a goal of the county is to conserve and enhance the productivity of agricultural lands. BERRI would like to share the following information, as it is written from the United States Composting Council, copyright 2018.

### **“Benefits of Compost and its Effects on Soils and Plants**

Thanks to its many attributes, compost is extremely versatile and beneficial in many applications. Compost has the unique ability to improve the properties of soils and growing media physically (structurally), chemically (nutritionally), and biologically. Although some equate the benefit of compost use to lush green growth, caused by plant-available nitrogen, the real benefits of using compost are long-term and related to its organic matter content.

#### **Benefits of Using Compost**

Improves the soil structure, porosity, and density, thus creating a better plant root environment.

Increases infiltration and permeability of heavy soils, thus reducing erosion and runoff.

Improves water holding capacity, thus reducing water loss and leaching in sandy soils.

Supplies a variety of macro and micronutrients.

May control or suppress certain soil-borne plant pathogens.

Supplies significant quantities of organic matter.

Improves cation exchange capacity (CEC) of soils and growing media, thus improving their ability to hold nutrients for plant use.

Supplies beneficial microorganisms to soils and growing media.

Improves and stabilizes soil pH.

Can bind and degrade specific pollutants.



## **Physical Benefits**

### **Improved Structure**

Compost can greatly enhance the physical structure of soil. In fine-textured (clay, clay loam) soils, the addition of compost will reduce bulk density, improve friability (workability) and porosity, and increase its gas and water permeability, thus reducing erosion. When used in sufficient quantities, the addition of compost has both an immediate and long-term positive impact on soil structure. It resists compaction in fine textured soils and increases water holding capacity and improves soil aggregation in coarse-textured (sandy) soils. The soil-binding properties of compost are due to its humus content. Humus is a stable residue resulting from a high degree of organic matter decomposition. The constituents of the humus act as a soil 'glue,' holding soil particles together, making them more resistant to erosion and improving the soil's ability to hold moisture.

### **Moisture Management**

The addition of compost may provide greater drought resistance and more efficient water utilization. Therefore, the frequency and intensity of irrigation may be reduced. Recent research also suggests that the addition of compost in sandy soils can facilitate moisture dispersion by allowing water to more readily move laterally from its point of application.

## **Chemical Benefits**

### **Modifies and Stabilizes pH**

The addition of compost to soil may modify the pH of the final mix. Depending on the pH of the compost and of the native soil, compost addition may raise or lower the soil/compost blend's pH. Therefore, the addition of a neutral to slightly alkaline compost to an acidic soil will increase soil pH if added in appropriate quantities. In specific conditions, compost has been found to affect soil pH even when applied at quantities as low as 10-20 tons per acre. The incorporation of compost also has the ability to buffer or stabilize soil pH, whereby it will more effectively resist pH change.

### **Increases Cation Exchange Capacity**

Compost will also improve the cation exchange capacity of soils, enabling them to retain nutrients longer. It will also allow crops to more effectively utilize nutrients, while reducing nutrient loss by leaching. For this reason, the fertility of soils is often tied to their organic matter content. Improving the cation exchange capacity of sandy soils by adding compost can greatly improve the retention of plant nutrients in the root zone.

### **Provides Nutrients**

Compost products contain a considerable variety of macro and micronutrients. Although often seen as a good source of nitrogen, phosphorous, and potassium, compost also contains micronutrients essential for plant growth. Since compost contains relatively stable sources of organic matter, these nutrients are supplied in a slow-release form. On a pound-by-pound basis, large quantities of nutrients are not typically found in compost in comparison to most commercial fertilizers. However, compost is usually applied at much greater rates; therefore, it can have a significant cumulative effect on nutrient availability. The addition of compost can affect both fertilizer and pH adjustment (lime/sulfur addition). Compost not only provides some nutrition, but often makes current fertilizer programs more effective.

### **Biological Benefits**

#### **Provides Soil Biota**

The activity of soil organisms is essential in productive soils and for healthy plants. Their activity is largely based on the presence of organic matter. Soil microorganisms include bacteria, protozoa, actinomycetes, and fungi. They are not only found within compost, but proliferate within soil media. Microorganisms play an important role in organic matter decomposition which, in turn, leads to humus formation and nutrient availability. Microorganisms can also promote root activity as specific fungi work symbiotically with plant roots, assisting them in the extraction of nutrients from soils. Sufficient levels of organic matter also encourage the growth of earthworms, which through tunneling, increase water infiltration and aeration.

#### **Suppresses Plant Diseases**

Disease incidence on many plants may be influenced by the level and type of organic matter and microorganisms present in soils. Research has shown that increased population of certain microorganisms may suppress specific plant diseases such as pythium and fusarium as well as nematodes. Efforts are being made to optimize the composting process in order to increase the population of these beneficial microbes.

### **Additional Benefits of Compost**

Some additional benefits of compost have been identified, and has led to new uses for it. These benefits and uses are described below.

### **Binds Contaminants**

Compost has the ability to bind heavy metals and other contaminants, reducing both their leachability and absorption by plants. Therefore, sites contaminated with various pollutants may often be improved by amending the native soil with compost. The same binding affect allows compost to be used as a filter media for storm water treatment and has been shown to minimize leaching of pesticides in soil systems.

### **Degrades Compounds**

The microbes found in compost are also able to degrade some toxic organic compounds, including petroleum (hydrocarbons). This is one of the reasons why compost is being used in bioremediation of petroleum contaminated soils.

### **Wetland Restoration**

Compost has also been used for the restoration of native wetlands. Rich in organic matter and microbial population, compost and soil/compost blends can closely simulate the characteristics of wetland soils, thereby encouraging the reestablishment of native plant species.

### **Erosion Control**

Coarser composts have been used with great success as a mulch for erosion control and have been successfully used on sites where conventional erosion control methods have not performed well. In Europe, fine compost has been mixed with water and sprayed onto slopes to control erosion.

### **Weed Control**

Immature composts or ones which possess substances detrimental to plant growth (phytotoxins), are also being tested as an alternative to plastic mulches for vegetable and fruit production. While aiding in moisture conservation and moderating soil temperatures, immature composts also can act as mild herbicides.

### **A Bright Future**

With these many benefits and its myriad of applications, from the traditional growing of plants to novel uses in storm water management and climate change mitigation, the production and use of compost has a bright future indeed! “

Regarding Criteria Number 2, the amendment is consistent with other development regulations, unless accompanied by amendments to such other development regulations. BERRI is unaware of an conflict with other development regulations.

Regarding Criteria Number 3, the amendment is appropriate for consideration at this time, BERRI shares the following. BERRI and Planning and Zoning personnel have already had two meetings with the County Commissioners and they have been supportive of the idea.

In preparing for the Planning Commission Review, under Section 14.15.070, Section B, Item 3, the following criteria are listed:

- a. The amendment is consistent with the comprehensive plan; and
- b. The amendment meets a definable public need; and
- c. The amendment is in the long term interest of the county.

As related to consistency with the comprehensive plan, BERRI feels that information shared regarding Section 14.15.060 well covers this point.

As relating to meeting a definable public need, the process that BERRI is attempting to introduce can be of great value both here in the United States as well as in many countries around our planet. Currently waste is mainly being land-filled and in some cases it is burned in waste-to-energy facilities. In a number of countries overseas, municipal solid waste is just dumped into the ocean. Land-filling just results in additional land needing to be designated for this purpose, in lieu of waste being utilized for more productive purposes. Also, landfills are significant generators of methane. Methane is twenty times worse for the environment than carbon dioxide is. Waste-to-energy facilities are typically very expensive to construct and still have ash as a waste byproduct. As related to waste being dumped into the ocean, the issues are self evident. With BERRI's process, a valuable soil amendment is the primary end product. This end product enhances the soil, and agriculture is a primary industry that Walla Walla county desires to develop and enhance. BERRI's process also eliminates methane.

Regarding the amendment being in the long term interest of the county, as compost is added to the soil, it further enhances the soil every time it is added. In addition, there are minimal limits as to how much compost can be added to soil and there are thousands of acres in our county that can benefit.

BERRI feels that its proposal is compliant with the goals specified by the WWC Planning and Zoning Commission in regards to long term plans for the County.

Respectfully,

David Dressler  
President, BERRI

## Attachment C

Bio-Environmental Resource Recovery International (BERRI) feels that it can significantly improve the current method of processing municipal solid waste.

BERRI has conducted numerous tests to confirm that its end product, a soil amendment, is safe and valuable. I have shared some of the tests we have with various people in the city and the county.

BERRI realizes that what it is proposing could have a significant impact on how things are done in relation to the landfill. I ask that the city and county look at the potential benefits that BERRI could be offering the city, county, and many other places around our planet if the process proves out as anticipated.

Our process should dramatically increase the life span of landfills, potentially saving cities significant amounts of money in needed new permits, new liners, monitoring wells, the costs of digging out the pits for the liners, the costs related to the large specialized equipment needed for compacting the municipal solid waste, and the cost of daily land covering.

According to the reading that BERRI has done, landfills are the third largest generators of methane in the United States. Methane is 20 to 30 times more dangerous to our environment than carbon dioxide. BERRI's process could significantly reduce or potentially eliminate methane generation as far as new MSW.

BERRI's end product is a composted soil amendment. There are many benefits to compost. It enriches the soil in various ways. It improves soil structure and porosity, thus creating a better plant root environment. It supplies a variety of beneficial macro and micronutrients. It helps to control or suppress certain soil borne plant pathogens. Additionally, studies indicate that when adequate amounts of compost are applied, it can significantly reduce the amount of water that needs to be applied to crops. This has a two-fold benefit. By reducing the amount of water needed on crops, it can help protect our water table. In addition, it can save farmers significant amounts of money due to savings in the amount of electricity they must pay to irrigate their crops.

The shredders that we will use pulverize glass to sand. An additional benefit that may be reaped is that the plastic, which is a challenge for the landfills and does not break down readily, could be shredded and mixed with asphalt for our roads. There are studies that validate this application and it is actually being done in a number of places around our planet. It can also be repurposed for other applications such as roofing tiles and paving stones.

BERRI has conducted a number of tests involving processing bio-solids and we are readily able to process bio-solids as well. It is my understanding that when bio-solids are land applied that very detailed records are needed to be maintained as to which acreage has had them applied, and the amount that is applied. There are also limits on which crops can be grown on the acreage. With composted bio-solids, none of the restrictions apply.

BERRI hopes to be able to bring an exciting and valuable technology to our area that could eventually be beneficial for many other places on our planet.



September 26, 2021

Dear County Commissioners,

Bio- Environmental Resource Recovery International, LLC (BERRI) was incorporated in Walla Walla, Washington in February, 2008. BERRI is a bio-remediation company that utilizes composting methods employing non-GMO microbes to process the material. These non-GMO microbes come from standard composting industry sources as well as petroleum remediation sources. BERRI is including a number of PDFs to go along in conjunction with this summary. These PDFs will be referred to throughout this document.

BERRI started operations in eastern Idaho. Idaho is the third or fourth largest state in the United States as far as dairy operations. Cows get old and some of them are not slaughtered, but after death, they are taken to the local landfill. The bodies were a hassle to dispose of. BERRI's roots came from a test where Ted Carpenter, BERRI's current chief scientist, was asked if he could come up with a procedure for composting cow carcasses. During this test, there were a number of other items included to see how well the microbes could do. There were some chips from creosote coated railroad ties, press board which contained formaldehyde, construction plywood, sheetrock, some rubber tire chips, common garbage bags, diapers, and manure, shredded green waste, and grass clippings. See [1. BERRI MSW Presentation #1](#).

A couple of years later, BERRI arranged a test where six piles were set up over plastic liners. This test was again conducted at the Rattlesnake Ridge Test site outside Blackfoot, ID. MSW was then shredded and mixed with wood chips. Ted also added a bunch of letter scraps from a glove making company in the area. On Piles 5 and 6, various herbicides, pesticides, household cleaners, diesel, and gasoline were added. You can see these in [2. BERRI MSW Presentation #2](#). Extensive testing was done on the piles, the soil under the piles, and on leachate. These tests, covering compounds and elements delineated by the EPA, cost over \$15,000, and covered 17 hazardous elements, 66 volatile organic compounds, 122 semivolatile organic compounds, 24 organochlorine compounds, nine polychlorinated Biphenyls (PCBs), and 4 chlorinated herbicides. These tests were conducted on each of the piles, and combined soil samples from under the piles, where dirt from under Piles 1 & 2, Piles 3 & 4, and Piles 5 & 6 were taken. See [11. BERRI Rattlesnake Test Results](#). The tests came back with no results to be concerned about.

BERRI originally did its tests in uncovered windrows that needed to be turned by a windrow turner or a front end loader. Later on, BERRI chose to switch its method to aerated static covered piles, utilizing special compost covers and perforated PVC pipes under the piles, forcing air into the pipes with fans.

See [3. BERRI Static Pile and Cover Information](#).

BERRI's proprietary mix of microbes has proven to be very effective in breaking down items normally composted, as well as breaking down many chemical compounds that are not normally considered compostable. BERRI has been very effective at dramatically reducing or eliminating chemical compounds. BERRI conducted a test on some nasty contaminated oil sludge from a rolling steel mill in Utah. See [4. BERRI Steel Tar Pond Test](#), [4a. BERRI Steel Tar Pond Intro & Pre Treatment Info](#), [4b. BERRI Steel Tar Pond Post Test Info](#). These tests came back with amazing results, as you were able to see.

During the timeframe 2013 through 2015, BERRI conducted a test with Waste Management's Chemical Waste Facility, based in Arlington, Oregon. We attempted to remediate "tank bottoms" from the oil industry. These are some of the nastiest chemical compounds around. We were required to get a number of semi-volatile organic compounds down to some very low standards. (By the way, these standard numbers were the standard numbers seen in the Rattlesnake Test Results.) Waste Management wanted us to accomplish within 3 months, but it took closer to 6 months for us. It was there however that we had our first opportunity work with aerated static piles and the compost covers.

In the early part of 2020, BERRI had an opportunity to purchase a grinder ideal for the grinding of MSW, glass, asphalt, and smaller concrete pieces. See [6. BERRI Grinder - MSW & Glass](#). BERRI selected this grinder because it eliminates glass shards, shreds MSW very effectively, and if something large and solid comes into the machine, the only damage that will happen to the machine is that a few bolts holding the shredder blades will be snapped and the machine will shut off automatically. During the latter part of 2020, and early 2021, BERRI had the opportunity to utilize this grinder in a test that it conducted near Dragoon, Arizona, a small town about 70 miles southeast of Tucson. With this test, BERRI processed 2 tons of MSW, mixed with shredded green waste and wood chips. The test took about 60 days, BERRI's typical processing time. This test was to check out the quality of the shredding, the elimination of the any glass shards, and then a second test with the vacuum system for removing film plastic from the soil. BERRI was thrilled with the results. See [5. BERRI Arizona Test](#), and [7. BERRI equipment for Processing Plastic](#). The basic plastic removal went very well. It was discovered that the microbes ate up a significant amount of film plastic. BERRI then conducted additional screening on the material, utilizing a

1/4" screen. This is the dirt that you will each be given a sample of during the meeting. This is the end product that BERRI has been desiring to have. But we need to see the reason for all of this. Dr. Newbold, one of our investors, has had a garden for many years. We added about two inches of compost to the surface of his garden plot and used a Rototiller to till it in. He says that he has had the best results he has ever had. [See 8. BERRI End Result - Newbold Garden](#). These pictures were taken just after we had the multiple days of 100+ weather. The compost testing results were excellent as well. [See 9. BERRI Arizona Test Results](#). There are a number of things to consider in the results, its stability, the 100% test results for the cucumber seeds, no problems as far as pathogens, the very low contamination numbers for physical contaminants, and on the fourth page, the Agindex result which shows that there is a high nutrient ratio and the material is valuable for all uses. 2 to 10 is typical for compost, BERRI's number is 15. BERRI has also included an additional test result from a testing project done back in Tennessee a number of years ago. [See 10. BERRI Tennessee Compost Results](#).

Marin County in California started a composting project several years ago. There is a report from there that summarizes the benefits of composting. "When applied to soil, it enhances water-holding capacity, provides stable slow-release nutrients, enhances soil carbon sequestration, and increases forage production without harming native plant communities. From a climate perspective, compost is a triple win. It increases sequestration (the drawdown of atmospheric carbon into the soil), mitigates emissions from other sources (land-filling, burning or allowing organic materials to rot in ponds or pits, which releases the powerful short-lived greenhouse gases methane, nitrous oxide and black carbon) and enhances the lands resilience to extreme weather (flooding and drought)." [See 12. Marin County Carbon Project](#).

It is worth listing the benefits of Composting, per the United States Composting Council:

1. Improves the soil structure, porosity, and density, thus creating a better plant root environment.
2. Increases infiltration and permeability of heavy soils, thus reducing erosion and runoff.
3. Improves water holding capacity, thus reducing water loss and leaching in sandy soils. (It also breaks up clay type soils.)
4. Supplies a variety of macro and micro nutrients.
5. May control or suppress certain soil borne plant pathogens.
6. Supplies significant quantities of organic matter.
7. Supplies beneficial microorganisms to soils and growing media.
8. Improves and stabilizes soil pH, and can bind and degrade specific pollutants.



BERRI is committed to a safe end-product, and all of our tests have shown this. Our end-product is considered as excellent for application on farm land.

BERRI has been searching for an appropriate place to operate from for several years. Initially we were hoping to set up on some property that Walla Walla University owns. That option fell through. Then we looked at some property owned by the Granite Company, that is up near the penitentiary. That property was located in Walla Walla's city limits. This was beneficial for BERRI from the angle that we need to present our plans and ideas to the city manager and other city administration people. They were supportive. Then Granite changed its mind. This then brings us to the property currently being considered, a piece of land about 14 acres in size that is located on the north side of Isaacs Avenue, just east of Klicker's strawberry stand. This property is ideal for BERRI, however, it is currently zoned as light industrial. BERRI is applying for a conditional use permit that will allow BERRI to utilize this property for its process. Walla Walla County's definition of an "organic waste processing facility" matches up with BERRI's process. (Lauren can provide additional information on this part.)

BERRI has been working with the county planning department for a number of years now. The latter part of July, the planning council recommended that BERRI be allowed to proceed.

Besides getting a conditional use permit for the property, BERRI also must obtain a permit from the county environmental health department. Over the past three years, BERRI has stayed in close touch with the department, and also with Martyn Quinn, the Department of Ecology person who oversees municipal solid waste and composting operations in eastern Washington. Martyn has been supportive of what BERRI is attempting to do. Now we come to the "complication".

As we got closer to the time to fill out the application for the permit, Martyn chatted with personnel in his department, and then I received the following email. See [Martyn Quinn Email](#). Our process does not qualify as "organic waste processing" under their specifications, so our product cannot be called "compost". Focus must be on item 3 in the email. I quote,

"Since neither the transfer station or pile storage standards in regulation fit the proposed management of MSW in this case, Ecology would recommend the health department require solid waste permitting under a special section of the rule (WAC 173-350-490) for alternative methods of solid waste handling. Ecology can help the

health department in deciding appropriate design and operating criteria. To be clear, this option would not mean any resulting material is compost or some other product.

It would remain MSW and require appropriate disposal."

Under the above referenced WAC, options are granted for spreading a product which is beneficial to the soil. BERRI's end product is extremely beneficial to the soil, we just cannot call it "compost". It would be called a "soil amendment". Martyn says that under the WACs, we are clear as far as distributing our end product. However, his colleagues would like it if we were to do some additional testing with our product to confirm that all is well. BERRI is amenable to some additional testing, where we would grow some vegetables, wheat, and alfalfa, testing them for any contamination. We are confident in our process and the fact that the EPA has worked for many years to improve the waste stream for consumers.

It is BERRI's intent to only utilize residential solid waste for this process. The Department of Ecology would like us to not, distribute any of our "soil amendment" for a period of time, and recommended that we take our end-product to the landfill. I had a visit last Thursday with Dave Jensen, the director of the landfill, and Brandon Leno, his operations manager. They feel that they can take some of our dirt for a while. But eventually, the whole intent of the process is the application of our "soil amendment" to our county's farms, several of which I have talked to and the parties are interested in working with us. One of the tests that BERRI wants to conduct is with onion field soil from fields that are no longer growing onions. I reference item 5, May control or suppress certain soil borne plant pathogens. Our soil amendment may be able to make these fields reusable. Another large benefit is related to water conservation. When adequate amounts of compost are applied, it can dramatically reduce the amount of water necessary for the crops to grow. This would be beneficial to our farmers as far as pumping costs, and could help protect our water table.


There is currently no program in Walla Walla to compost food scraps. There is also a problem with contaminated cardboard and paper. Martyn would like us to set up an operation to compost these materials. This section of our operation would qualify as an "organic waste processing facility". Then he wants us to be designated as a "waste transfer facility" for the portion of our operation that would be processing the MSW. For testing purposes, BERRI is also interested in processing some of the industrial waste stream. The end product from this process would be only sent to the land fill for final storage.



In addition, our MSW grinder can be utilized to pulverize glass bottles and jars into sand. This may be a service that we can provide to the valley as well.

Respectfully submitted,

Dave Dressler



## Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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To: Board of County Commissioners  
From: Lauren Prentice, Director  
Agenda Date: October 4, 2021  
RE: Department Update

### **Building/Fire**

The following building and fire permits were approved during the last two weeks:

Permit #	Date Applied	Date Approved	Days	Address	Description	Applicant
B21-0384	8/3/2021	9/16/2021	44	3917 MILL CREEK RD	Figgins Winery - Deferred submittals - Wine Caves	KETELSEN CONSTRUCTION CO
B21-0446	9/2/2021	9/16/2021	14	1116 ELECTRIC AVE	Place 2021 Golden West 1836 sf Mfg Homes	HAMMOND, TYSON R & DAWN M
B21-0471	9/15/2021	9/16/2021	1	604 HILL RD	Re-roof Residence 27 sq w/tear-off	ELSOM ROOFING, INC
B21-0441	8/31/2021	9/17/2021	17	939 STANLEY DR	Remodel, replace existing master bedrm, add gables	DAWSON, JOHN
B21-0453	9/7/2021	9/17/2021	10	433 MCKINNEY RD	Replace existing Pergola/deck w/New Covered Concrete Porc	RAE, DAVID & MELISSA
B21-0461	9/10/2021	9/17/2021	7	184 GALLANT RD	1100 sf Inground Swimming Pool	ALL SEASONS CONTRACTORS, LLC
B21-0475	9/15/2021	9/17/2021	2	2490 WAINWRIGHT PL	Replace Wood Stove w/Gas Stove & install New Fireplace	FIRE & WATER
B21-0417	8/19/2021	9/21/2021	33	10518 W HWY 12	Add 2048 sf Breakrm, Conf. rm, restrooms & Offices in Whouse	DANDREW WINE, LLC
B21-0426	8/24/2021	9/21/2021	28	94 NARCISSA PL	2592 sf Enclosed Pole Building for livestock	JACK WALLACE CONSTRUCTION
B21-0427	8/24/2021	9/21/2021	28	94 NARCISSA PL	2400 sf Enclosed Pole Building w/840 sf open Lean To	JACK WALLACE CONSTRUCTION
B21-0450	9/7/2021	9/21/2021	14	2994 GRAY LYNN LN	Heated 1056 sf In-Ground Pool & 80 sf Therapy Spa	LUX CONNIE
B21-0454	9/7/2021	9/21/2021	14	907 ANKENY ST	Remove existing load bearing wall & replace w/ beam & posts	EDWARDS, ADALINA S & ZARO, GREGORY S
B21-0476	9/16/2021	9/21/2021	5	1615 STURM AVE	Re-roof Residence 46 sq. w/tear-off	GUARDADO, ALESSANDRA VICTORIA
B21-0483	9/20/2021	9/21/2021	1	1243 RESER RD	800 sf Special Event Tent 9/24 thru 9/26/2021	SANDY'S U-RENT
B21-0485	9/21/2021	9/21/2021	0	65 PARADISE DR	Re-roof Residence 31 sq w/tear-off	COLUMBIA ROOFING INC
B21-0487	9/21/2021	9/21/2021	0	1846 PIKE PL	Re-roof Residence 38 sq w/tear-off	COLUMBIA ROOFING INC
B21-0439	8/30/2021	9/22/2021	23	15982 E HWY 124	Place 2022 1404 sf Palm Harbor Mfg Home	CARIS SELL HOMES, INC
B21-0491	9/23/2021	9/23/2021	0	534 LAKEVIEW DR	Re-roof Shed 10 sq w/tear-off	ROYAL ROOFING INC
B21-0493	9/23/2021	9/23/2021	0	1470 WALLULA AVE	Demo interior for future alterations	BLUE MOUNTAIN BROADCASTING ASSOCIATION

B21-0463	9/13/2021	9/24/2021	11	2637 DELL AVE	6800 sf Enclosed Unheated Pole Building	KRALMAN STEEL STRUCTURES, INC
B21-0495	9/27/2021	9/27/2021	0	1765 GRAY LYNN DR	Replace Heat Pump & Air Handler	COLLEGE PLACE HTG & A/C INC
B21-0496	9/27/2021	9/27/2021	0	865 NE C ST	Re-roof Residence 31 sq w/tear-off	BERENTSEN ROOFING & CONSTRUCTION
B21-0497	9/27/2021	9/27/2021	0	26675 ICE HARBOR DR	REPLACE GAS FURNACE & AC	M CAMPBELL & CO, LLC
B21-0477	9/16/2021	9/28/2021	12	556 COUNTY RD # 448	2160 sf Enclosed Pole Bldg w/720 sf Open Lean To	VIPOND, TERRY
B21-0498	9/27/2021	9/28/2021	1	315 W MAIN ST	Electrical Room TI - 1-Return Duct & Grille, 1-Drain pan	MCKINSTRY ESSENTION LLC
B21-0500	9/28/2021	9/28/2021	0	3225 POWER LINE RD	Re-roof existing Residence 36 sq w/tear-off	R & Z ROOFING & GUTTERS, LLC
B21-0503	9/28/2021	9/28/2021	0	2077 SCHOOL AVE	Re-Roof Residence 66 sq w/tear-off	GILLESPIE ROOFING, INC
B21-0504	9/28/2021	9/28/2021	0	918 NEWTOWN RD	Replace 2 windows	PERMIT SERVICES
B21-0434	8/27/2021	9/29/2021	33	208 WESTBOURNE LOOP	288 sf Addition to existing Garage. Remodel existing garage	TORREY, ANDREW & STACY
B21-0480	9/17/2021	9/29/2021	12	12944 LOWER WAITSBURG RD	Replace Foundation & Install 2 Egress Windows	KC INDUSTRIES, INC
B21-0505	9/28/2021	9/29/2021	1	202 A ST	Re-roof Structure 14 sq w/tear-off	CASCADE INDUSTRIAL SERVICES LLC
B21-0506	9/28/2021	9/29/2021	1	560 E CESSNA AVE	ReRoof Structure 15 sq w/tear-off	CASCADE INDUSTRIAL SERVICES LLC
B21-0507	9/28/2021	9/29/2021	1	550 E CESSNA AVE	Re-roof Structure 30 sq w/tear-off	CASCADE INDUSTRIAL SERVICES LLC
B21-0508	9/28/2021	9/29/2021	1	580 E CESSNA AVE	Re-roof Structure 15 sq w/tear-off	CASCADE INDUSTRIAL SERVICES LLC
B21-0509	9/28/2021	9/29/2021	1	525 E CESSNA AVE	Re-roof Structure 17 sq w/tear-off	CASCADE INDUSTRIAL SERVICES LLC
B21-0510	9/28/2021	9/29/2021	1	425 B ST	Re-roof Structure 19 sq w/tear-off	CASCADE INDUSTRIAL SERVICES LLC
B21-0511	9/28/2021	9/29/2021	1	755 B ST	Re-roof Structure 17 sq w/tear-off	CASCADE INDUSTRIAL SERVICES LLC
B21-0512	9/29/2021	9/29/2021	0	552 SNIDER DR	Re-roof Residence 28 sq w/tear-off	ELSOM ROOFING, INC

#### **Technical Review Committee (TRC) meetings**

1. PRE21-054 – Preapplication meeting for proposed metal equipment shed on Dodd Road (JR Simplot Co.). 9/22/2021
2. PRE21-053 – Preapplication meeting for proposed new storage building and PCA mill. This will require a shoreline permit and SEPA review. 9/22/2021
3. PRE21-055 – Preapplication meeting for proposed Burbank Industrial Park Binding Site Plan Amendment No. 3 (Port of Walla Walla). 9/22/2021
4. PRE21-050, 051, 052 – Preapplication meetings (3) done together for three separate communication tower projects. 9/29/2021

a) **Action Agenda Items:**

- 1) Proposal 2021 10-04 DCH Approval of updates to the Veteran's Relief Advisory Board (VRAB) Guidelines

b) COVID-19 update and miscellaneous



# MEMO

Date: 09/28/2021

Proposal ID: 2021 10-04 DCH

To: BOCC

From: Nancy Wenzel  
Administrative Director

Lead  
Staff: Nikki Sharp  
Healthy Communities Division Manager

Intent: Approval of updates to the Veteran's Relief Advisory Board (VRAB) Guidelines

Topic: Veteran's Relief Fund

**Summary:** Veteran's Relief Advisory Board presented and approved proposed guidelines at the meeting on 7/8/2021. The guideline updates were minor and pertain to Residency Requirements for eligibility for fund use and Eligible use of funds to include health and welfare related costs. Attached are the guidelines with track changes and a final version of the guidelines. The updates to the guidelines have been reviewed and approved by our legal department.

**Cost:** None

**Funding:** n/a

**Alternatives Considered/Discussed in meeting:** n/a

**Acquisition Method:** n/a

**Security:** n/a

**Access:** n/a

**Risk:** n/a

**Benefits:** This will improve clarity regarding the use of the fund and also bring the guidelines up to date with current financial considerations and trends in Waiver requests.



**Conclusion/Recommendation:**

Recommend the BOCC approve the changes to the VRAB guidelines as written and recommended by the VRAB.

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Submitted By

Nancy Wenzel, DCH

Disposition

\_\_\_\_ Approved

Name

Department

Date

\_\_\_\_ Approved with modifications

\_\_\_\_ Needs follow up information

Name

Department

Date

\_\_\_\_ Denied

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BOCC Chairman

Date

---

Additional Requirements to Proposal

\_\_\_\_ Modification

\_\_\_\_ Follow Up

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# WALLA WALLA COUNTY



## VETERANS' RELIEF PROGRAM GUIDELINES

Revised ~~May 2019~~ July 2021

Approved this ~~3rd day of June~~, 2021

Attest:

\_\_\_\_\_  
Diane Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chair, District 3

\_\_\_\_\_  
Todd L. Kimball, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, District 1  
Constituting the Board of County Commissioners  
of Walla Walla County, Washington

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## INTRODUCTION AND ORGANIZATION

In accordance with [RCW 73.08.010](#) the legislative authority of each county is required to establish a Veterans' Assistance Program to address the needs of local indigent veterans and their families. This program approved by the county legislative authority is fully or partially funded by the veterans' assistance fund authorized by [RCW 73.08.080](#). Taxes are to be levied and collected as prescribed by law for the purpose of creating the veterans' assistance fund and expenditures from the veterans' assistance fund, and interest earned on balances from the fund, may be used only for those purposes as outlined within the statutes.

The County Legislative authority has authorized the Walla Walla County Department of Community Health (DCH) to administer the Veterans' Assistance Program in accordance with RCW 73.08.010. As required by statute, DCH has created a Veterans' Relief Advisory Board and shall consult with, and solicit recommendations from, a Veterans' Advisory Board established under [RCW 73.08.035](#), to the extent feasible and consistent with the statute, and subcontract as necessary, to facilitate the effective use of assistance funds through efficient model programs that benefit veterans and family members experiencing financial hardships.

### 1. PURPOSE

The purpose of the Walla Walla County Veterans' Relief Program is to provide emergency assistance to all local eligible indigent veterans and family members pursuant to RCW 73.08.010.

### 2. MEMBERSHIP

- a. The Veterans' Relief Advisory Board (VRAB) is comprised of 7-15 members.
- b. Advisory Board Members must be residents of Walla Walla County.
- c. Advisory Board Members of the Veterans' Advisory Board shall submit formal application in response to solicitation of the county legislative authority and be approved for appointment to the Board.
- d. Advisory Board Members must be veterans from a local branch of nationally recognized veterans' service organizations or the veterans' community at large, or both, to serve on the board.
- e. No less than a majority of the board members shall be members from nationally recognized veterans' service organizations and only veterans with an honorable, or general under honorable condition, discharge, as indicated on their DD214, are eligible to serve as Advisory Board Members.
- f. Advisory Board Membership is voluntary.
- g. The term of membership shall be three (3) years and veterans may reapply for consecutive terms via an in person, verbal request to the Advisory Board at least one month prior to their term expiring. Advisory Board Members may only be reappointed by a majority vote of the Board of County Commissioners.

### 3. ELECTION OF OFFICERS

- a. The officers of the Advisory Board shall consist of a Chair and Vice-Chair and such other officers as the Advisory Board may approve and appoint.
- b. The officers shall be elected from the membership for terms of one (1) year, computed from the date of their election. However, any officer may be removed at any time for just cause by a vote of the majority of the Advisory Board entered on record.



- c. A call for election of officers shall take place at the October and November meetings each year.
- d. The election of officers shall take place at the December meeting each year.
- e. The term of office of the Chair and Vice Chair shall commence on January 1 of each year.

#### **4. OFFICERS**

##### **a. CHAIRPERSON**

- i. The Chairperson shall preside over the meetings of the Advisory Board and may exercise all powers usually incidental to the office, including the full rights as a member of the Advisory Board (including, but not limited to: voting, seconding motions, making motions on discussions).
- ii. The Chairperson shall have full power to create standing committees or temporary committees.

##### **b. VICE-CHAIRPERSON**

- i. The Vice-Chairperson shall, in the absence of the Chairperson, perform all the duties incumbent upon the Chairperson. If the Chairperson and the Vice-Chairperson are both absent from a meeting, the members of the Advisory Board shall elect a temporary Chairperson who shall have full powers of the Chairperson for the duration of that meeting.

#### **5. COMMITTEES**

- a. Committees may be formed to assist with program planning to assure the effective use of assistance funds through efficient model programs that benefit veterans and family members experiencing hardships.
- b. Committees shall be comprised of at least three members, one of which must be an Advisory Board member who shall serve as Committee Chair.
- c. In addition to Advisory Board members, committees may be comprised of community partners, DCH staff and/or contractors.
- d. Committees may be established only by majority vote of the Advisory Board, and must have clear purpose and mission.
- e. Committees may be charged with such duties, examinations, investigations, and inquires relative to subjects of interest to the Advisory Board, as it may by resolution or motion determine.
- f. Appeal Committee: Shall be comprised of the Director of DCH, the Chair and Vice-chair of the Veteran's Relief Advisory Board and one (1) member-at-large.
- g. No temporary or standing committee shall have the power to commit the Advisory Board to the endorsement of any plan or program without its submission to and adoption by the Advisory Board.

#### **6. MEETINGS**

- a. All meetings will be held in an accessible public venue, virtually or via telephone and announced at least two weeks in advance of any meeting.
- b. The regular meeting shall be held monthly, unless otherwise determined by a quorum of the Advisory Board.
- c. Community Stakeholders are urged to attend the public Veterans' Relief Advisory Board meetings.
- d. The meetings of the Advisory Board shall be open to the public with the exception of

executive sessions held pursuant to [RCW 42.30.110](#) as it exists or is amended.

## **7. QUORUM**

- a. A simple majority of the membership of the Advisory Board shall constitute a quorum for the transaction of business. Any action taken by a simple majority of those present, when those present constitute a quorum, shall be deemed to be the action of the Advisory Board except in matters relating to the amendment of these Guidelines and the recommendation to the Board of County Commissioners for approval of final plans and budgets.
- b. Recommendations to the Board of County Commissioners for approval of amendments to these Guidelines and final plans and budgets shall be by the affirmative vote of two-thirds (2/3) of the membership.

## **8. ABSENCE OF MEMBERS**

- a. Advisory Board members unable to attend a regularly scheduled meeting of the Advisory Board shall so notify the Chair, DCH staff or fellow members of the Board in advance.
- b. Three unexcused absences within one calendar year may be construed as a neglect of duty; the position may be declared vacant, the member so notified, and the Board of County Commissioners called upon for action.

## **9. MINUTES**

- a. County staff shall keep minutes of each meeting for its formal record. Minutes shall include record of decisions made and action by the Advisory Board in the conduct of its business. Minutes shall not include extensive descriptions of discussions leading to decisions or actions, or other work products generated in the conduct of Advisory Board business.

## **10. VOTING**

- a. Only appointed members of the Advisory Board may vote.
- b. Voting by phone or remote attendance will be permitted.
- c. Voting by proxy is not permitted at meetings of the Advisory Board or its committees.

## **11. AMENDMENTS**

- a. The Guidelines may be amended in the following manner:
- b. At any regular meeting of the Advisory Board the proposed amendment shall be submitted in writing and shall be read at that meeting.
- c. The proposed amendment shall then be tabled to the next regular meeting for action.
- d. County staff shall send a copy of the proposed amendment to all members of the Advisory Board and to the Board of County Commissioners in a reasonable time prior to the meeting, at which time it shall be acted upon. A two-thirds (2/3) majority shall be sufficient to recommend amendment or alteration of these Guidelines.
- e. Said recommendation must then be approved by the Board of County Commissioners.
- f. Any amendment or modification of these Guidelines may be initiated by the Board of County Commissioners and upon a written, signed statement of amendment or modification, the Guidelines shall be so changed.

# PROGRAM POLICIES

The following policies have been established to meet the criteria set by RCW 73.08.010 and purpose of providing emergency assistance to all eligible, local indigent veterans and their family members.

## FINANCIAL POLICIES

1. The DCH shall cause to be prepared in consultation with the Advisory Board, an annual revenue and expenditure budget. The Walla Walla County Commissioners shall annually adopt the revenue and expenditure budget for the Veterans Relief Fund (VRF) under fund 121 in the County Budget.
2. DCH will provide, at minimum, an annual report to the Board of County Commissioners and the Advisory Board which is to include revenues collected, funds expended, and number of veterans served. Other information may be added as determined necessary.
3. DCH will provide a quarterly revenue and expenditure report to the Advisory Board.
4. **Revenue**
  - a. Revenues of the VRF shall be generated from a property tax levy authorized by RCW 73.08.080 and estimated interest income.
  - b. The levy rate shall continue to be established by the Board of County Commissioners.
5. **Expenditures**
  - a. Expenditures shall be driven by available resources for budgetary purposes.
  - b. If contractors are used for vouchers the contractors are responsible for processing of payments to vendors, ensuring expenditures do not exceed the balance of the issued voucher.
  - c. DCH is responsible for review all contractor expenditures and processing payment. DCH is responsible for ensuring expenditures do not exceed the balance in the VRF by establishing monthly amount of services based on funding available, cash flow analysis, reconciliation of the account and any recommendations within the limits of the law.
6. **Administration**
  - a. As required by RCW 73.08.080, administration costs will be identified as a separate line item, justified in the annual budget proposal, and deducted from the VRF quarterly.

## ELIGIBILITY POLICIES

In accordance with [RCW 73.08.005](#), the following eligibility requirements must be met:

1. **Service Requirements.** The definition of a “Veteran” is as defined by RCW 73.08.005 (5) as it exists or is hereafter amended and the following additional definition:
  - a. A current member honorably serving in the armed forces reserve or national guard who has served for at least one hundred eighty (180) days.
2. **Family Member Eligibility.**

Family members entitled to apply for assistance shall be defined as the spouse or domestic partner, surviving spouse, surviving domestic partner, and dependent children of a living or deceased veteran, or a servicemember who was killed in the line of duty regardless of the number of days served.



### **3. Residency Requirements.**

- a.** Applicants must have been a resident of the Walla Walla County for at least sixty (60) days.
- b.** An exception can be made (1) if the Veteran has been discharged from military service in the last 90 days and the Veteran has moved to Walla Walla County during that 90-day period or (2) if the Veteran can show intent to establish residency in Walla Walla County such as enrollment in SSVF, HUD-VASH or Doughty Home for Veteran Women.
- c.** Applicants must present proof of residency. See Attachment C.

### **4. Indigence/Income Requirements.**

A person who is defined as such by the county legislative authority using one or more of the following definitions:

- a.** Receiving one of the following types of public assistance: Temporary assistance for needy families, aged, blind, or disabled assistance benefits, pregnant women assistance benefits, poverty- related veterans' benefits, food stamps or food stamp benefits transferred electronically, refugee resettlement benefits, Medicaid, medical care services, or supplemental security income;
- b.** Receiving an annual income, after taxes, of up to one hundred seventy five percent (175%) or less of the current federally established poverty level. See Attachment A; or
- c.** Unable to pay reasonable costs for shelter, food, utilities, and transportation because his or her available funds are insufficient.

Federal Poverty Guidelines as defined annually by Health and Human Services (Attachment A), shall serve as the federal establishment of poverty level. In extraordinary circumstances and when warranted, a contractor may request DCH to waive the income guidelines or the amount paid for assistance (See procedure guidelines for waivers).

## **REFERRAL TO OTHER RESOURCES POLICY**

To maximize dollars and provide for as many needs as possible, applicants, when appropriate, will be referred to other community resources for services.

## **APPEAL AND RESOLUTION POLICY**

Applicants who have been denied assistance will be provided with an explanation from the contractor, if any, administering the program. If the applicant needs assistance with an appeal application, this will be provided by the contractor. Assistance includes but is not limited to, help with preparing the written appeal and/or other procedural steps as needed.

### **1. Appeal to DCH:**

- a.** If the applicant is not satisfied with the explanation, they may appeal in writing to the DCH within fifteen (15) days.
- b.** A decision will be issued from the DCH within five (5) business days from the date of receiving the appeal(s).

### **2. Appeal to Advisory Board:**

- a.** Applicants may file an appeal of a decision of the DCH to the Advisory Board.
- b.** DCH staff shall assist Applicants desiring to file an appeal by providing forms and procedures. .
- c.** Written appeal shall be filed in writing to the Advisory Board within ten (10) working days of receipt of the initial decision of DCH.
- d.** The Advisory Board's Appeal Committee will review the appeal and make a decision in regard to the appeal within five (5) business days. See Section 5.f. Committees for details on the Appeal Committee.



# PROGRAM PROCEDURES

## APPLICATION PROCEDURES

Veterans may apply for assistance as many times as necessary during the calendar year as emergency needs and maximum allotments allowed.

1. **Screening.** An application form “Application for Veterans’ Relief Fund” (Attachment B) shall be completed by the applicant in order to determine eligibility and to verify need. Each applicant shall provide original documentation to support Veteran or Veteran family member status, monthly income and expenses, residency, and the emergent need.

Contractor shall ensure sufficient documentation to support information provided. Examples of acceptable proof of residency, service record and income are outlined in Attachment C. If necessary, the applicant can be provided with a copy of Attachment C to facilitate receipt of required supporting documentation.

2. **Disbursement Limits.** The limits of disbursements of funds to individuals are up to \$1200 in a calendar year, per qualified applicant. An additional \$200 per year may be granted to applicants for each additional dependent residing in the household. In extenuating cases of hardship, the contractor may recommend that a voucher amount exceed this established disbursement limit through the waiver processes noted below.
3. **Refusal of Service.** If Walla Walla County or service organizations suspect fraud, criminal activity or abuse of the system by the applicant, the matter will be vetted through the Advisory Board, DCH and County Prosecuting Attorney as necessary. The Advisory Board and DCH have full authority to deny or suspend service as necessary. If the applicant is found guilty of fraud or criminal activity, the applicant will be refused services in the future.
4. **Voucher Issuance.** The contractor will issue a voucher, signed by authorized personnel to a participating vendor within the community that can supply the emergent need of the applicant. All vouchers will be non-refundable and non-transferable and will be reimbursed at actual cost of service.
5. **Voucher Delivery.** The food voucher is provided to the applicant who will deliver the voucher to the participating vendor for services.
6. **Voucher Redemption.** The vendor will return the food voucher ~~to the subcontractor who will submit~~ to the DCH with their monthly billing and the DCH will process vouchers through the Walla Walla County Auditor’s Office for payment according to the County Auditor’s payment schedule.
7. **Waivers.**  
In extraordinary circumstances and when warranted, contractors may request waivers from the DCH by utilizing the Waiver Request Form (Attachment J). Extraordinary circumstances may include situations where the veteran may be associated with the contractor by way of employment, volunteer work or relationship to a staff member employed by the contractor. The waiver should be completed by the contractor and submitted to DCH for approval and processing.

As a final option, Applicants may file an appeal as set forth in the Appeal and Resolution policy.

## ELIGIBLE USE OF FUNDS

The fund is intended to aid in emergency circumstances. Eligibility criteria can be found in Attachment D. Funding and resources available in the community will be maximized. The following are eligible uses of Veterans' Relief funds:

1. **Rental Assistance.** To avoid eviction or to assist in obtaining temporary or permanent housing in Walla Walla County. (Veterans who are already using housing vouchers are not eligible for this assistance.)
  - a. The Rental Assistance Form - Attachment E.
  - b. Housing Status Verification Form - Attachment F.
  - c. Landlord Memorandum can be found in Attachment G.
2. **Shelter.** Shelter can be given for one to three nights at a time and not to exceed 30 days, in the situation where a veteran cannot be placed at the Christian Aid Center or other Emergency Shelter. The situation must be analyzed to see if there is a plan in place to divert the veteran from homelessness.
  - a. Emergency shelters include the Christian Aid Center and the YWCA. Veteran will be referred to Walla Walla County Coordinated Entry system, Pathways Home.
3. **Background check.** As needed to determine eligibility for employment or housing, including housing application fees and credit reports, not to exceed \$100 per calendar year.
4. **Utility Assistance.** Deposit, past due and shut off notices on residences within Walla Walla County.
5. **Food Assistance.** Local food bank referrals will be given for applicants requesting food. However, in the event that food banks cannot be used, and the need is an emergency, vouchers may be issued in amounts that shall be calculated based on the United States Department of Agriculture's (USDA) Food Plan for the amount of food needed for the household for one week. The matrix can be found in Attachment K. Households will be eligible for one voucher every one-hundred and eighty (180) days. Exceptions are evaluated on a case-by-case basis. Voucher should indicate that it is for food only, excluding tobacco and alcoholic products, household items, dog and cat food.
6. **Transportation related expense for work, medical appointments, etc.** Medical and work appointments should be verified over the phone or through written note from the doctor or employer. License plate number and make of vehicle shall be obtained and noted in the file on the application for funds. **Helpline Contractor** will issue a receipt to the veteran along with request for repayment in the event the veteran is reimbursed for travel from an alternate veteran fund source. Verification will be noted on the application in the file. Eligible expenditures are:
  - a. License and registration fees
  - b. Insurance costs for one month, up to \$200.
  - c. Fuel vouchers to the co-op or Beeline will be issued in \$10 increments.
  - d. Bus tickets

7. **Minor vehicle repairs related to critical access.** Vehicle repairs shall not exceed \$600 per year, which will enable a veteran to access critical education or employment programs with a pathway to earned income or for access to critical medical or health related transportation where public transit is not available.
8. **Specialty equipment or fees.** Specialized equipment, tools, clothing or fees for testing may be allowed in order for the veteran to gain access to education or employment opportunities. These specialized services shall be provided in collaboration with all other funding sources to assure these expenses facilitate a pathway to education or employment. Assistance to obtain a telephone or telephone minutes can be provided to meet healthcare or housing related needs.
9. **Clothing,** for work or employment search.
10. **County Burial of Indigent Deceased Veterans.** All indigent veterans and deceased family member of an indigent veteran who die without leaving means sufficient to defray funeral expenses, will be eligible for up to \$500 in assistance for a family member, and up to \$1,000 for a veteran. See Attachment H for the Burial Assistance form.
11. **Dental Assistance.** There is a lifetime cap of \$2000 per applicant that can be used for dental services. Only Veterans qualify for dental assistance and they must have a referral from a dentist to ensure there is a work-related or health need, including preventative dental procedures. Once the service has been used and the lifetime cap has been reached, it cannot be used again. This assistance can be given in addition to the disbursement limit.
12. **Health and welfare related expenses.**

## **VETERANS' ORGANIZATION VOUCHER PROCEDURES**

**Hall Rental.** For a service organization to be reimbursed for hall rental, a Statement of Services (Attachment I) must be completed and submitted to the DCH. The allowable rental fee is a maximum of \$800 per calendar year. The requested amount cannot exceed the actual costs and the form shall be accompanied by proper documentation. A reimbursement for the previous year's rental expense is due at the end of January of the new year.

**Stand-Down Funds.** Requests for stand-down funds can be submitted utilizing a Statement of Services (Attachment I). This request must be accompanied by documentation to support allowable use of Veterans Relief funds. All stand-down requests will be provided to the advisory board for review and recommendation to DCH.

House hold/ Family Size	100%	125%	133%	135%	138%	150%	175%
1	\$12,880	\$16,100	\$17,130	\$17,388	\$17,774	\$19,320	\$22,540
2	\$17,420	\$21,775	\$23,169	\$23,517	\$24,040	\$26,130	\$30,485
3	\$21,960	\$27,450	\$29,207	\$29,646	\$30,305	\$32,940	\$38,430
4	\$26,500	\$33,125	\$35,245	\$35,775	\$36,570	\$39,750	\$46,375
5	\$31,040	\$38,800	\$41,283	\$41,904	\$42,835	\$46,560	\$54,320
6	\$35,580	\$44,475	\$47,321	\$48,033	\$49,100	\$53,370	\$62,265
7	\$40,120	\$50,150	\$53,360	\$54,162	\$55,366	\$60,180	\$70,210
8	\$44,660	\$55,825	\$59,398	\$60,291	\$61,631	\$66,990	\$78,155
9	\$49,200	\$61,500	\$65,436	\$66,420	\$67,896	\$73,800	\$86,100
10	\$53,740	\$67,175	\$71,474	\$72,549	\$74,161	\$80,610	\$94,045
11	\$58,280	\$72,850	\$77,512	\$78,678	\$80,426	\$87,420	\$101,990
12	\$62,820	\$78,525	\$83,551	\$84,807	\$86,692	\$94,230	\$109,935
13	\$67,360	\$84,200	\$89,589	\$90,936	\$92,957	\$101,040	\$117,880
14	\$71,900	\$89,875	\$95,627	\$97,065	\$99,222	\$107,850	\$125,825

House hold/ Family Size	100%	125%	133%	135%	138%	150%	175%
1	\$1,073	\$1,342	\$1,428	\$1,449	\$1,481	\$1,610	\$1,878
2	\$1,452	\$1,815	\$1,931	\$1,960	\$2,003	\$2,178	\$2,540
3	\$1,830	\$2,288	\$2,434	\$2,471	\$2,525	\$2,745	\$3,203
4	\$2,208	\$2,760	\$2,937	\$2,981	\$3,048	\$3,313	\$3,865
5	\$2,587	\$3,233	\$3,440	\$3,492	\$3,570	\$3,880	\$4,527
6	\$2,965	\$3,706	\$3,943	\$4,003	\$4,092	\$4,448	\$5,189
7	\$3,343	\$4,179	\$4,447	\$4,514	\$4,614	\$5,015	\$5,851
8	\$3,722	\$4,652	\$4,950	\$5,024	\$5,136	\$5,583	\$6,513
9	\$4,100	\$5,125	\$5,453	\$5,535	\$5,658	\$6,150	\$7,175
10	\$4,478	\$5,598	\$5,956	\$6,046	\$6,180	\$6,718	\$7,837
11	\$4,857	\$6,071	\$6,459	\$6,557	\$6,702	\$7,285	\$8,499
12	\$5,235	\$6,544	\$6,963	\$7,067	\$7,224	\$7,853	\$9,161
13	\$5,613	\$7,017	\$7,466	\$7,578	\$7,746	\$8,420	\$9,823
14	\$5,992	\$7,490	\$7,969	\$8,089	\$8,269	\$8,988	\$10,485



**Attachment B**

## APPLICATION FORM

NAME: \_\_\_\_\_ APPLICATION DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ SOCIAL SECURITY# \_\_\_\_\_

MONTHS IN STATE: \_\_\_\_\_ MONTHS IN COUNTY: \_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_ LEGAL DEPENDENTS AND AGES: \_\_\_\_\_

ETHNICITY: \_\_Caucasian \_\_Hispanic \_\_African-American \_\_Asian \_\_Other\_\_

BRANCH OF SERVICE: \_\_\_\_\_ SERVICE NUMBER: \_\_\_\_\_

DATE ENTERED: \_\_\_\_\_ DISCHARGE DATE: \_\_\_\_\_ TYPE OF DISCHARGE: \_\_\_\_\_

LIST BELOW ANY MONTHLY INCOME FROM THE FOLLOWING:

WELFARE	_____	UNEMPLOYMENT	_____
VA BENEFITS	_____	STATE INDUSTRIAL	_____
CHILD SUPPORT	_____	SOCIAL SECURITY	_____
ALIMONY	_____	EMPLOYMENT (SPECIFY)	_____
PART-TIME WORK	_____	OTHER (SPECIFY)	_____
SPOUSE'S INCOME	_____	TOTAL INCOME	\$ _____

LIST BELOW YOUR MONTHLY EXPENSES FOR THE ITEMS INDICATED:

RENT	_____	VEHICLE	_____
FUEL	_____	CREDIT CARDS	_____
FOOD	_____	MEDICAL	_____
ELECTRICITY	_____	WATER	_____
OTHER (SPECIFY)	_____	OTHER (SPECIFY)	_____
		TOTAL EXPENSES	\$ _____

Does applicant qualify as indigent (per Attachment A/B to Guidelines)? Yes \_\_\_\_ No \_\_\_\_

BRIEFLY DESCRIBE ASSISTANCE NEEDED: \_\_\_\_\_

I, the undersigned swear or affirm under penalty of perjury that the answers to the questions hereon are true and correct and I understand that should they be proven false upon investigation, I may forfeit my right to assistance under the Veteran's Assistance Act of the State of Washington and incur such other penalties as may be prescribed by law. I further agree to release any information regarding my case that may be in possession of other social service agencies and aid in the processing of this request.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY**

TOTAL GRANTED: \$ \_\_\_\_\_ VOUCHER #: \_\_\_\_\_ VENDOR: \_\_\_\_\_

ASSISTANCE DENIED (SPECIFY REASON): \_\_\_\_\_

**COPY OF DISCHARGE VERIFICATION (DD214 or OTHER) & PICTURE I.D. MUST BE ON FILE OR ATTACHED TO APPLICATION**



EXAMPLES OF ACCEPTABLE PROOF OF RESIDENCY, SERVICE RECORD  
AND INCOME DOCUMENTATION

SERVICE RECORD

- A. Form DD214
- B. Veterans Administration Verbal Verification 1-800-827-1000
- C. National Guard Letter of ..., NB22
- D. Report of Separation (or equivalent form)

WALLA WALLA COUNTY RESIDENT – 60 DAYS

- A. Rental agreement or receipts
- B. Bills, e.g. utilities, telephone
- C. Mail from official government source, e.g. tax forms

FAMILY RELATIONSHIP

- A. Birth certificate
- B. Marriage license
- C. Death certificate of veteran
- D. Adoption papers
- E. Public assistance documents

INCOME

- A. Pay stubs
- B. Income tax return
- C. Social Security statements
- D. VA Assistance statements
- E. Disability verification
- F. DSHS grant verification
- G. Unemployment record
- H. L&I disability award letter
- I. Letter from person who hired the veteran for odd jobs
- J. Letter from person who has supported the veteran last month

EXPENSES

- A. Utility Bills
- B. Rental Agreements
- C. Invoices or statements

## Walla Walla County Veterans' Relief Fund

### Eligibility Criteria

#### **UTILITIES (GAS-ELECTRIC-WATER):**

- FINAL NOTICE and PAST DUE NOTICE are both needed to show the amounts due and usage
- Next step is the need to call the company and determine two (2) things:
  1. Dates of service for the amount owing
  2. When was the last payment made
- If the amount of the bill is more than the assistance being rendered, the client must come up with the difference to ensure full amount owing is paid

#### **PRESCRIPTIONS:**

- Original prescription must be in hand and different pharmacies called to price compare
- Counsel takes place to determine if the veteran has applied for medical assistance and if a veteran has signed up at the VA hospital
- There is assistance every three (3) months up to the amount of \$40 from Helpline and additional services from St. Vincent de Paul and SonBridge.

#### **FOOD:**

- Helpline offers vouchers to local food banks.
- Veteran must come in monthly to receive a voucher for any of the qualifying food banks; each food bank can be accessed once a month
- Counsel client to see if application has been made for food stamps.

#### **TRANSPORTATION:**

- Verified doctor's appointments for any out-of-county travel
- Verified job or job search status.
- Homeless living in vehicle
- Relocation to another area

#### **RENT:**

- Housing status will be determined by the Housing Status Verification Form, Attachment F
- Forms must be sent to landlord accepting the amount of services qualified for (i.e. 25% for single households and 30% for families); this is based on the amount of total rent
- When all forms have been turned in, a check or voucher is then issued
- Household will be referred to Walla Walla Coordinated Entry system, Pathways Home

#### **EXCEPTIONS**

- If a veteran's need exceeds the prescribed limit, Helpline contractor can request an exception to the dollar limit

**BURIAL:**

- The applicant is entitled to the burial assistance as prescribed by the RCW 73.08.070

**CLOTHING:**

- Scope and purpose of clothing services shall be specific to employment or obtaining work
- Clothing must be purchased at preferred locations to include thrift stores and discount department stores, e.g. Walmart or equivalent.

**OTHER:**

- Applications are also offered for vision care through the Lions Club
- Dental service applications
- Prescription discount program
- Hygiene
- Household and furniture vouchers
- Bread
- Blankets

**Services may be refused at any time due to poor conduct.**

To be eligible for services, clients must conduct themselves in an appropriate, safe manner. They are required to treat the staff with courtesy and respect. If a person should become vulgar or violent, they are asked to leave.

WALLA WALLA COUNTY VETERANS' RELIEF FUND  
RENTAL ASSISTANCE FORM

Date \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

Landlord's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Landlord's Tax ID Number or Social Security Number \_\_\_\_\_

NOTE TO LANDLORD: If applicant is behind in rent, please state the amount of the past due rent. If any of these amounts is a deposit or late charges, please identify this in your statement below.

STATEMENT OF LANDLORD:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

( ) Owner of Property      ~~~ OR ~~~      ( ) Manager of Property

Owner's Name, if different from Manager \_\_\_\_\_

Landlord's Signature \_\_\_\_\_

~~ If the rent request is approved, payment will be processed within 3 weeks. ~~

**WALLA WALLA COUNTY VETERANS' RELIEF FUND**  
**Housing Status Verification**

Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

SITUATION		REQUIRED DOCUMENTATION
Individual/household is at risk and facing potential eviction	Nonpayment of rent or other lease violation	<input type="checkbox"/> Pay or vacate notice or eviction notice. <b>AND</b> <input type="checkbox"/> Copy of lease naming individual or household member as lease holder or other written occupancy agreement identifying them as legal tenant of unit.
	Nonpayment of utilities (see program guidelines for eligibility)	<input type="checkbox"/> Copy of lease naming individual or household member as lease holder or other written occupancy agreement identifying them as legal tenant of unit. <b>AND</b> <input type="checkbox"/> Utility shut off notice identifying the individual or household member, indicating that utility will be shut off or disconnected if payment is not received, and is signed and dated by utility company representative and/or included utility company contact information. <b>AND</b> <input type="checkbox"/> Statement from case manager indicating that without VRF assistance the individual/household will lose their housing and become homeless.
Individual/household is homeless or will be within 14 days	Lacks a fixed, regular and adequate nighttime residence or losing housing within 14 days	<input type="checkbox"/> Letter signed and dated from provider of temporary residence that includes a statement verifying the applicant's current living situation and the date when the household must vacate the temporary housing. <b>OR</b> <input type="checkbox"/> Telephone call to provider of temporary housing that is documented, signed, and dated by the case manager making the call (complete a Third-Party Oral Verification form. Equivalent case notes may be substituted.). <b>OR</b> <input type="checkbox"/> Current HMIS record from homeless housing program, including dates of stay. <b>OR</b> Self-declaration signed and dated by applicant stating why they are homeless (complete Self-Declaration form). **Self-declaration of housing status should be used rarely and only when written third party verification cannot be obtained. **
	Exiting an institution	<input type="checkbox"/> Letter signed and dated by hospital/institution representative that included a statement verifying current hospital/institution stay of individual and indicating individual has no housing to return to upon discharge.
	Fleeing domestic violence, sexual assault, stalking, etc.	<input type="checkbox"/> Signed and dated self-declaration from individual (complete Self-Declaration form).



## MEMORANDUM OF AGREEMENT FOR HOUSING ASSISTANCE

Property Owner/  
Manager  
(Landlord)

\_\_\_\_\_  
Name/Company

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip Code

Tenant

\_\_\_\_\_  
Name(s)

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip Code

Agency

Veterans' Relief Program  
Walla Walla County Department of Community Health  
314 West Main, Walla Walla WA 99362  
Phone: 509-524-2650

Total Amount of One Month's Rent: \$ \_\_\_\_\_ Unit Size: Studio \_\_\_\_ 1BR \_\_\_\_ 2+BR \_\_\_\_

Total Amount of Assistance Paid to Landlord from Agency: \$ \_\_\_\_\_

Total Due from the Tenant: \$ \_\_\_\_\_

The above named Landlord agrees to house the above named Tenant for a period of \$30 days from \_\_\_\_\_, 20 \_\_\_\_\_. Eviction of tenant from the dwelling will not occur before \_\_\_\_\_, 20 \_\_\_\_\_. based on this Agreement. In return for housing this tenant and based on this signed Agreement, the Agency will pay the sum of \$ \_\_\_\_\_ to be applied to one month's rent due to the Landlord. The balance of the one month's rent is due from the Tenant as noted above. Payment of assistance from the Agency is contingent on the Landlord having received and signed this completed "Memorandum of Agreement for Housing Assistance".

By granting rent assistance, it is understood that the Agency is in no way liable or obligated for any further rent payments or damages to the Landlord. Tenant is responsible for the remaining balance.

Signed \_\_\_\_\_

Landlord, Owner or Manager

\_\_\_\_\_  
Date

Signed \_\_\_\_\_

Agency Staff- Authorized Signature

\_\_\_\_\_  
Date

WALLA WALLA COUNTY VETERANS' RELIEF FUND  
**BURIAL ASSISTANCE FORM**

Date \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

Is a completed application for Veterans' Relief Fund attached? ☐ Yes ☐ No

Does the applicant qualify for Veterans' Relief Fund? ☐ Yes ☐ No

Proof of death verified? ☐ Yes ☐ No

Any other funding available? ☐ Yes ☐ No

Justification of Application, including documentation: (To be completed by Veterans' Relief Fund Administrator or Post Implementation Officer)

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Submitted by: \_\_\_\_\_  
Veterans' Relief Fund Administrator or Post Implementation Officer  
Signature

Department of Community Health Action:

\_\_\_\_\_  
Authorization Signature Date

County of Walla Walla, Washington  
 Department of Community Health  
 P.O. Box 1753  
 Walla Walla, WA 99362

**STATEMENT FOR SERVICES**

Vendor Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

DATE	DESCRIPTION	BILLED AMOUNT
Total		

*I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered for the labor performed as described herein, and the claim is a just, due and unpaid obligation against County of Walla Walla, and that I am authorized to authenticate and certify to said claim*

SIGNED \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

Federal Identification number \_\_\_\_\_

Veterans' Relief Program Guidelines, 2019

WALLA WALLA COUNTY VETERANS' RELIEF FUND  
WAIVER REQUEST

Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

THIS IS A REQUEST TO WAIVE THE FOLLOWING CRITERIA:

AMOUNT OF ASSISTANCE \_\_\_\_\_ INCOME LIMIT \_\_\_\_\_  
OTHER \_\_\_\_\_

Please attach completed application.

Justification of Wavier:

(To be completed by the applicant or Veterans' Relief Fund Administrator).

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Veterans' Relief Fund Administrator

Decision by Department of Community Health \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date



**Official USDA Food Plans: Cost of Food at Home at Four Levels,  
U.S. Average, May 2021 <sup>1</sup>**

Age-gender groups	Weekly cost <sup>2</sup>				Monthly cost <sup>2</sup>			
	Thrifty plan	Low-cost plan	Moderate-cost plan	Liberal plan	Thrifty plan	Low-cost plan	Moderate-cost plan	Liberal plan
<b>Individuals <sup>3</sup></b>								
<b>Child:</b>								
1 year	\$23.20	\$31.10	\$35.30	\$43.10	\$100.40	\$134.90	\$152.80	\$186.90
2-3 years	\$25.20	\$32.80	\$39.20	\$47.70	\$109.40	\$142.10	\$169.80	\$206.60
4-5 years	\$26.80	\$33.60	\$42.00	\$51.00	\$116.30	\$145.60	\$181.80	\$220.80
6-8 years	\$34.10	\$47.80	\$57.20	\$67.70	\$147.60	\$207.30	\$247.90	\$293.50
9-11 years	\$38.40	\$51.10	\$66.30	\$77.30	\$166.50	\$221.30	\$287.40	\$335.10
<b>Male:</b>								
12-13 years	\$41.10	\$58.60	\$73.20	\$86.30	\$178.10	\$253.90	\$317.40	\$373.80
14-18 years	\$42.50	\$59.50	\$75.40	\$87.60	\$184.00	\$258.00	\$326.90	\$379.50
19-50 years	\$45.60	\$59.10	\$74.00	\$90.60	\$197.70	\$256.10	\$320.70	\$392.70
51-70 years	\$41.50	\$55.90	\$69.80	\$84.20	\$179.90	\$242.10	\$302.60	\$364.90
71+ years	\$41.80	\$54.80	\$68.20	\$84.30	\$181.10	\$237.60	\$295.50	\$365.20
<b>Female:</b>								
12-13 years	\$41.00	\$50.50	\$61.00	\$74.90	\$177.50	\$218.80	\$264.50	\$324.70
14-18 years	\$40.40	\$50.40	\$60.30	\$74.60	\$174.90	\$218.20	\$261.20	\$323.40
19-50 years	\$40.50	\$51.40	\$62.80	\$80.50	\$175.60	\$222.60	\$272.20	\$348.80
51-70 years	\$40.20	\$50.00	\$62.30	\$75.50	\$174.10	\$216.70	\$269.70	\$327.10
71+ years	\$39.10	\$49.30	\$61.50	\$74.20	\$169.40	\$213.70	\$266.40	\$321.40
<b>Families</b>								
<b>Family (Male &amp; Female) of 2: <sup>4</sup></b>								
19-50 years	\$94.80	\$121.50	\$150.50	\$188.20	\$410.60	\$526.50	\$652.10	\$815.60
51-70 years	\$89.90	\$116.50	\$145.30	\$175.70	\$389.50	\$504.70	\$629.60	\$761.20
<b>Family of 4:</b>								
Couple (Male & Female), 19-50 years and children—								
2-3 and 4-5 years	\$138.20	\$176.90	\$218.00	\$269.80	\$599.00	\$766.40	\$944.50	\$1169.00
6-8 and 9-11 years	\$158.60	\$209.40	\$260.40	\$316.20	\$687.40	\$907.20	\$1128.20	\$1370.10

<sup>1</sup> The Food Plans represent a nutritious diet at four different cost levels. The nutritional bases of the Food Plans are the 1997-2005 Dietary Reference Intakes, 2005 Dietary Guidelines for Americans, and 2005 MyPyramid food intake recommendations. In addition to cost, differences among plans are in specific foods and quantities of foods. Another basis of the Food Plans is that all meals and snacks are prepared at home. For specific foods and quantities of foods in the Food Plans, see *Thrifty Food Plan, 2006* (2007) and *The Low-Cost, Moderate-Cost, and Liberal Food Plans, 2007* (2007). All four Food Plans are based on 2001-02 data and updated to current dollars by using the Consumer Price Index for specific food items.

<sup>2</sup> All costs are rounded to nearest 10 cents.

<sup>3</sup> The costs given are for individuals in 4-person families. For individuals in other size families, the following adjustments are suggested: 1-person—add 20 percent; 2-person—add 10 percent; 3-person—add 5 percent; 4-person—no adjustment; 5- or 6-person—subtract 5 percent; 7- (or more) person—subtract 10 percent. To calculate overall household food costs, (1) adjust food costs for each person in household and then (2) sum these adjusted food costs.

<sup>4</sup> Ten percent added for family size adjustment.

This file may be accessed at: <https://www.fns.usda.gov/cnpp/usda-food-plans-cost-food-reports-monthly-reports>. Issued June 20

Veterans' Relief Program Guidelines, 2019

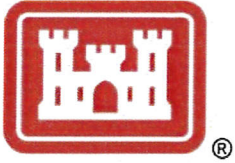




**11:00 COUNTY COMMISSIONERS**

- a) Corps of Engineer Presentation – Mill Creek Semi-Quantitative Risk Assessment (SQRA)
- b) Miscellaneous or unfinished business to come before the Board

**12:00 RECESS**



# Levee System Summary

## Mill Creek Project – Right Bank System

U.S. ARMY CORPS OF ENGINEERS

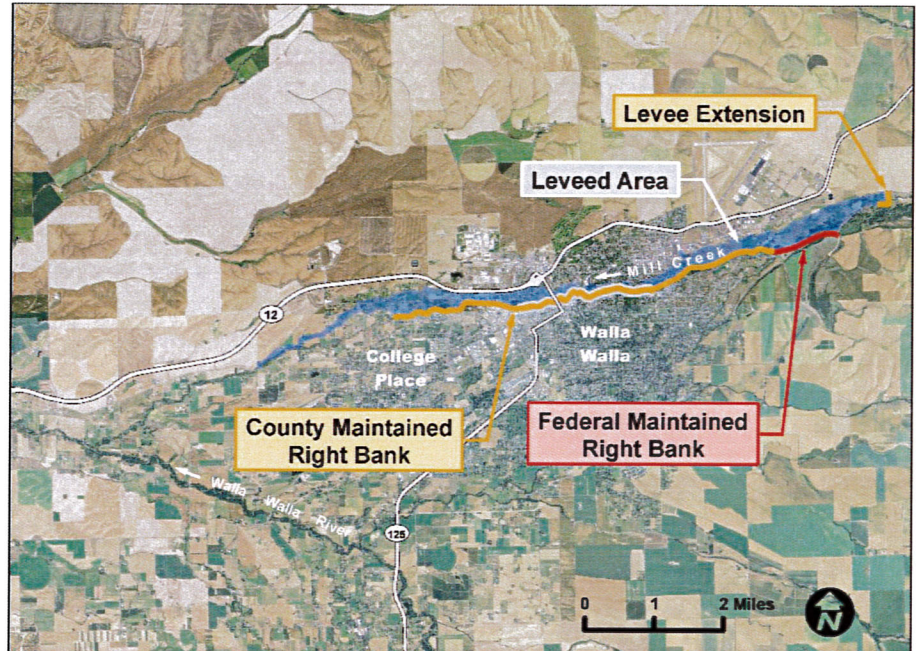
BUILDING STRONG®

Sept. 2021

### Project Description

The Mill Creek Project provides flood risk reduction to the City of Walla Walla, Washington and adjacent areas. The 6.8 mile long channel is part of the Project and extends downstream of the diversion dam, through the City.

The right bank system (on the right looking downstream) is composed of 1.7 miles of concrete channel with floodwalls; 0.3 miles of cut-and-cover tunnel through downtown; and 4.8 miles of earth-fill levees with full-width weirs. Riverside slopes are armored with large stone along the levee toe, which provides erosion protection at regulated flows. The upper portions of levee slope are protected by a tied-wire gabion mattress. The right bank system also includes the Mill Creek Levee Extension, which is upstream of the main channel and prevents floodwaters from being diverted into the Titus Creek drainage and the downstream floodplain.



Mill Creek Project – Right Bank on the Walla Walla River

The first mile of levees downstream of the diversion dam are operated and maintained by the U.S. Army Corps of Engineers (USACE). The remaining levees and concrete channel are operated and maintained by the sponsor, the Mill Creek Flood Control Zone District, which is part of Walla Walla County Public Works.

The leveed area, which is the property considered for estimating the consequences of flooding, includes approximately 2,700 people and 1,100 structures. The leveed area includes most of Whitman College and a large portion of downtown Walla Walla.

### Risk Characterization

USACE began a nationwide assessment of the levee systems in its safety program to better understand the risks to communities, and advise and assist sponsors. The primary risk identified for the right bank system is progressive embankment erosion during a severe flood event. High flows have the potential to undermine and damage weirs, causing excessive erosion at isolated locations along the base of the levee. Weir movement or collapse during an extreme event can damage the armor stone along the base of the levee and this can result in progressive erosion that can lead to failure.

### What is important to know?

The Mill Creek Project reduces the risk of flooding, but does not eliminate it. Portions of the channel were constructed in the 1930s, though most of the leveed channel was completed in the early 1940s. The levee channel, including weirs, was fully rehabilitated in the 1980s. The channel has performed well during several large flood events. However, over time, continued safe operation will require increasing amounts of maintenance. USACE is helping Walla Walla County identify risks to inform maintenance decisions, improve public awareness, and reduce risk. Several recommendations are included in the table below.



<b>Latest Routine Inspection:</b>	Completed July 2019	Results: Minimally Acceptable
<b>Latest Periodic Inspection:</b>	Completed July 2010	Results: Minimally Acceptable
<b>Rehabilitation Program Eligibility Status:</b>	The levee is eligible for rehabilitation assistance under the authority of Public Law (PL) 84-99 should the levee be damaged by a flood event.	
<b>National Flood Insurance Program Status:</b>	<p>Mill Creek Federal levees are shown on FEMA Flood Insurance Rate Map 530194-0435-B. This map depicts the levees providing 1-percent annual chance exceedance for flood risk reduction. This information is current as of December 1, 1983.</p> <p>Access NFIP flood hazard mapping products, including Flood Insurance Rate Maps, at the FEMA Flood Map Service Center website: <a href="https://msc.fema.gov/">https://msc.fema.gov/</a></p>	
<b>Ongoing Activities and Studies:</b>	The Mill Creek GI is at NWD for final review and approval, with approval expected by September 10 <sup>th</sup> . Once it's been approved, the study will be converted from the General Investigations Program to a Continuing Authorities Program for the next phase. NWW has requested funding for the next phase (Design and Implementation) for FY22.	
<b>Maintenance Recommendations by the Corps:</b>	<ul style="list-style-type: none"> <li>• A survey and evaluation should be conducted to determine overall condition of stabilizers and the gabion slope mattress.</li> <li>• Locate and characterize scour severity and locate areas of undermining.</li> <li>• Implement improved inspections to allow monitoring of conditions.</li> <li>• Repair weirs and replace failed tied-wire gabion mattress areas as needed.</li> </ul>	

#### Who Can I Contact?

Information concerning this levee system may be obtained by contacting the following entities:

<b>Local Emergency Management Agency</b>	<p>Walla Walla County – Emergency Management 27 N. 2<sup>nd</sup> Avenue Walla Walla, WA 99362 (509)524-2900 <a href="mailto:emd@co.walla-walla.wa.us">emd@co.walla-walla.wa.us</a></p>
<b>Levee Sponsors</b>	<p>Walla Walla County - Mill Creek Flood Control Zone District 990 Navion Lane Walla Walla, WA 99362 (509)524-2710 <a href="http://wwcountyroads.com/index.php/floodcontrol">http://wwcountyroads.com/index.php/floodcontrol</a></p>
<b>FEMA National Flood Insurance Program</b>	<p>General questions about the FEMA Map Information eXchange (FMIX): 877-336-2627 (toll-free), or email at: <a href="mailto:FEMAMapSpecialist@riskmapcds.com">FEMAMapSpecialist@riskmapcds.com</a> For questions about FEMA flood hazard mapping for this levee system, contact: David Ratté FEMA Region 10 (425) 487-4657 <a href="mailto:David.Ratte@fema.dhs.gov">David.Ratte@fema.dhs.gov</a></p>
<b>USACE National Levee Database</b>	<a href="http://nld.usace.army.mil">http://nld.usace.army.mil</a>
<b>USACE Walla Walla District</b>	<p>U.S. Army Corps of Engineers Walla Walla District 201 North 3<sup>rd</sup> Avenue Walla Walla, Washington 99362 <a href="http://www.nww.usace.army.mil/">http://www.nww.usace.army.mil/</a></p>

**FLOOD RISK ASSOCIATED WITH LEVEES CAN CHANGE**  
**Know your risk, know your role, and take action!**





# Levee System Summary

## Mill Creek Project – Left Bank System

U.S. ARMY CORPS OF ENGINEERS

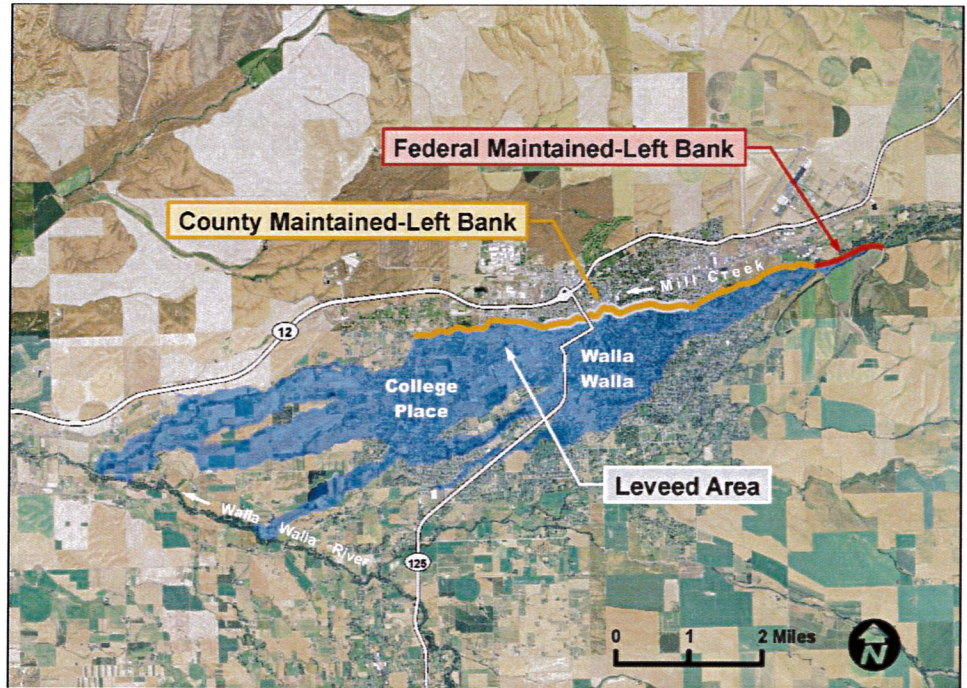
BUILDING STRONG.

Sept. 2021

### Project Description

The Mill Creek Project provides flood risk reduction to the City of Walla Walla, Washington and adjacent areas. The 6.8 mile long channel is part of the Project and extends downstream of the diversion dam, through the City.

The left bank system (on the left looking downstream) is composed of 1.7 miles of concrete channel with floodwalls; 0.3 miles of cut-and-cover tunnel through downtown; and 4.8 miles of earth-fill levees with full-width weirs. Riverside slopes are armored with large stone along the levee toe, which provides erosion protection at regulated flows. The upper portions of levee slope are protected by a tied-wire gabion mattress.



Mill Creek Project – Left Bank on Mill Creek

The first mile of levees downstream of the diversion dam is operated and maintained by the U.S. Army Corps of Engineers (USACE). The remaining levees and the concrete channel are operated and maintained by the sponsor, the Mill Creek Flood Control Zone District, which is part of Walla Walla County Public Works.

The leveed area, which is the property considered for estimating the consequences of flooding, includes approximately 19,000 people and 8,600 structures. The leveed area is extensive and includes most of downtown Walla Walla, and a large portion of College Place.

### Risk Characterization

USACE began a nationwide assessment of the levee systems in its safety program to better understand the risks to communities, and advise and assist sponsors. The primary risk identified for the left bank system is progressive embankment erosion during a severe flood event. High flows have the potential to undermine and damage weirs, causing excessive erosion at isolated locations along the base of the levee. Weir movement or collapse during an extreme event can damage the armor stone along the base of the levee and this can result in progressive erosion that can lead to failure.

### What Is Important to Know?

The Mill Creek Project reduces the risk of flooding, but does not eliminate it. Portions of the channel were constructed in the 1930s, though most of the leveed channel was completed in the early 1940s. The levee channel, including weirs, was fully rehabilitated in the 1980s. The channel has performed well during several large flood events. However, over time, continued safe operation will require increasing amounts of maintenance. USACE is helping Walla Walla County identify risks to inform maintenance decisions, improve public awareness, and reduce risk. Several recommendations are included in the table below.



<b>Latest Routine Inspection:</b>	Completed July 2019	Results: Minimally Acceptable
<b>Latest Periodic Inspection:</b>	Completed July 2010	Results: Minimally Acceptable
<b>Rehabilitation Program Eligibility Status:</b>	The levee is eligible for rehabilitation assistance under the authority of Public Law (PL) 84-99 should the levee be damaged by a flood event.	
<b>National Flood Insurance Program Status:</b>	<p>Mill Creek Federal levees are shown on FEMA Flood Insurance Rate Map 5301940435B. This map depicts the levees providing 1-percent annual chance exceedance for flood risk reduction. This information is current as of December 1, 1983.</p> <p>Access NFIP flood hazard mapping products, including Flood Insurance Rate Maps, at the FEMA Flood Map Service Center website: <a href="https://msc.fema.gov/">https://msc.fema.gov/</a></p>	
<b>Ongoing Activities and Studies:</b>	The Mill Creek GI is at NWD for final review and approval, with approval expected by September 10 <sup>th</sup> . Once it's been approved, the study will be converted from the General Investigations Program to a Continuing Authorities Program for the next phase. NWW has requested funding for the next phase (Design and Implementation) for FY22.	
<b>Maintenance Recommendations:</b>	<ul style="list-style-type: none"> <li>• A survey and evaluation should be conducted to determine overall condition of stabilizers and the gabion slope mattress.</li> <li>• Locate and characterize scour severity and locate areas of undermining.</li> <li>• Implement improved inspections to allow monitoring of conditions.</li> <li>• Repair stabilizers and replace failed mattress areas as needed.</li> </ul>	

#### Who Can I Contact?

Information about the Mill Creek Project and the left bank system can be obtained from the following organizations:

<b>Local Emergency Management Agency</b>	<p>Walla Walla County – Emergency Management  27 N. 2<sup>nd</sup> Avenue  Walla Walla, WA 99362  (509)524-2900  <a href="mailto:emd@co.walla-walla.wa.us">emd@co.walla-walla.wa.us</a></p>
<b>Levee Sponsors</b>	<p>Walla Walla County - Mill Creek Flood Control Zone District  990 Navion Lane  Walla Walla, WA 99362  (509)524-2710  <a href="http://wwcountyroads.com/index.php/floodcontrol">http://wwcountyroads.com/index.php/floodcontrol</a></p>
<b>FEMA National Flood Insurance Program</b>	<p>General questions about the FEMA Map Information eXchange (FMIX): 877-336-2627 (toll-free), or email at: <a href="mailto:FEMAMapSpecialist@riskmapcds.com">FEMAMapSpecialist@riskmapcds.com</a>  For questions about FEMA flood hazard mapping for this levee system, contact:  David Ratté  FEMA Region 10  (425) 487-4657  <a href="mailto:David.Ratte@fema.dhs.gov">David.Ratte@fema.dhs.gov</a></p>
<b>USACE National Levee Database</b>	<a href="http://nld.usace.army.mil">http://nld.usace.army.mil</a>
<b>USACE Walla Walla District</b>	<p>U.S. Army Corps of Engineers Walla Walla District  201 North 3<sup>rd</sup> Avenue  Walla Walla, Washington 99362  <a href="http://www.nww.usace.army.mil/">http://www.nww.usace.army.mil/</a></p>

**FLOOD RISK ASSOCIATED WITH LEVEES CAN CHANGE**  
**Know your risk, know your role, and take action!**



DEPARTMENT OF THE ARMY  
CORPS OF ENGINEERS  
441 G STREET, NW  
WASHINGTON, DC 20314-1000

CECW-EC

15 May 2019

MEMORANDUM FOR COMMANDER, NORTHWEST DIVISION (CENWD-DE)

SUBJECT: Final Risk Characterization and Levee Safety Action Classification for the Mill Creek Levee System Left Bank (System ID 6005000009) and Right Bank (System ID 6005000010)

1. Based on the results of the Mill Creek Semi-Quantitative Risk Assessment (SQRA) report and corresponding discussion during the Levee Senior Oversight Group (LSOG) meeting on 19 June 2018 in Concord, MA, the incremental risk associated with the Left and Right Bank levee system is classified as low with an overall Levee Safety Action Classification (LSAC) 4. Our understanding of the incremental risks associated with the Left and Right Bank levee system has improved since the 2016 screening due to updated hydraulic and consequence modeling and more thorough assessment of the risk driving potential failure mode from the screening. The levee system's risk is now driven by overtopping with breach and the very low potential for life loss due to shallow flood depths.

2. USACE considers the incremental risks for both the Left and Right Bank levee system to be tolerable by considering collectively the following:

a. Related to understanding the incremental risks, for this risk assessment there is reasonable confidence in the incremental risk estimate as the confidence associated with the life loss was high and additional information is not expected to change the incremental life loss. The main source of uncertainty is associated with a lack of information related to construction of the tunnel walls and structures that span the channel and information about the soils that comprise the embankments and foundation. The total incremental risk for the levee system is considered tolerable from a societal and individual life safety risk perspective, and average incremental economic loss is approximately \$3 million.

b. When considering if there is a continued recognition of risk, the community within the leveed area which resides in portions of the county of Walla Walla, the City of Walla Walla and College Place is generally aware of the existence of the Mill Creek Left and Right Bank levee system, but not specifically the risk associated with the levee systems which is considered low. The levee sponsor, the Mill Creek Flood Control Zone District (MCFCZD), joined the risk assessment Project Delivery Team on the site visit and is aware that this risk assessment has been conducted. The Walla Walla District (NWW) maintains a good working relationship with the sponsor and will continue to work with the sponsor on risk communication.

c. The MCFCZD is an active and engaged sponsor that monitors and manages the risk associated with this levee system. The MCFCZD has an active operation and maintenance (O&M) program and performs repairs promptly when needed. The Emergency Action Plan (EAP) is updated annually or as needed by the MCFCZD. The MCFCZD is proactive, bases actions on weather forecasts, and monitors the levee system during flood events. Based on results of this risk assessment, it is recommended MCFCZD, the county of Walla Walla, and NWW coordinate an update to the EAP to include an evacuation plan for the leveed area and to

CECW-EC

SUBJECT: Final Risk Characterization and Levee Safety Action Classification for the Mill Creek Levee System Left Bank (System ID 6005000009) and Right Bank (System ID 6005000010)

amend evacuation plans to communicate to the public that the safest course of action during an inundation event is to shelter in place rather than evacuate.

d. The MCFCZD has shown continual commitment to further reduce and manage the incremental risk. The NWW and MCFCZD take an active approach to levee system maintenance and work together to ensure repairs occur in a timely fashion. No additional cost-effective or efficient risk-reduction or risk management actions were identified in this risk assessment.

3. Based on this risk assessment, USACE does not recommend that the levee system be accredited for the NFIP. The annual probability of inundation is driven by overtopping without breach. To further explore the confidence in the levee's ability to not overtop under loading from the 1-percent annual exceedance probability flood event, the Hydrologic Engineering Center's Flood Damage Reduction Analysis (HEC-FDA) software was utilized. HEC-FDA uses the existing hydrology and hydraulic numerical models to test sensitivity of the levees to various flow parameters in the river. Based on the results of this analysis, the computed assurance is 49 percent.

4. This memorandum will be attached to the Mill Creek SQRA report for the Left and Right Bank levee system, and the complete report will be uploaded to the Corps of Engineers - Dam and Levee Safety (CE-DALS) datasource on ProjectWise.

5. The point of contact for this memorandum is Ms. Tammy Conforti, Chair of the LSOG, at (202) 761-4649 or tammy.conforti@usace.army.mil.

CONFORTI.TA  
MMY.LEE.1229  
746835  
TAMMY L. CONFORTI, P.E.  
Special Assistant for Levee Safety  
U.S. Army Corps of Engineers

Digitally signed by  
CONFORTI.TAMMY.LEE.12  
29746835  
Date: 2019.05.15 09:01:27  
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CF:

CECW-EC (McVicker, J.)  
CECW-EC (Kopecky, S.)  
CEIWR-RMC (Snorteland, N.)  
CEIWR-RMC (Reichard, J.)  
CENWD-RBT (Vollink, S.)  
CENWW-ZA (Dietz, C.)  
CENWW-ECD (Palmer, M.)  
CENWW-ECD-G (Gilbert, T.)

**1:30 COUNTY SHERIFF**

**Mark Crider**

**a)** Office update and miscellaneous

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))



**2:00 PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a)** Miscellaneous business for the Board
- b)** Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

## 2:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*