

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 4, 2022

Commissioners have resumed in person public meetings and will also continue to host the meetings via WebEx.

Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

10:00 A.M. COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)
- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- g) **Bid Opening:**
 - 1) Rodeo Viewing Platforms (Walla Walla County Fairgrounds)
- h) **Consent Agenda Items:**
 - 1) Resolution – Minutes of County Commissioners' proceedings for March 28 and 29, 2022
 - 2) Resolution – Approving out of state travel for Commissioner Todd L. Kimball and Public Works Employee (Garcia)
 - 3) Resolution – Proclaiming April 4-10, 2022 as National Public Health Week
 - 4) Payroll action and other forms requiring Board approval
- i) **Action Items:**
 - 1) County vouchers/warrants/electronic payments as follows: 4052961 through 4052967 totaling \$76,476.00 (payroll draws dated March 15, 2022); 4053029 through 4053056 totaling \$1,004,944.35 (March payroll); 4238212 through 4238239 totaling \$1,121,845.58 (benefits and deductions)
 - 2) Resolution – Designation of County legal newspaper for county printing and advertising for 2022-2023
 - 3) Resolution – Request by the Waitsburg Celebration Days Association to use County roads for wheeled all-terrain vehicle events

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
COUNTY COMMISSIONER TODD L.
KIMBALL AND PUBLIC WORKS
EMPLOYEE (GARCIA)

RESOLUTION NO. 22

WHEREAS, Commissioner Todd L. Kimball and Tony Garcia, Director of Public Works, have requested approval for out of state travel to travel to Washington DC with a contingent of local elected and appointed officials to meet with state senators and representatives regarding county and state related issues, said travel covering the period of April 26 through April 30, 2022; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization forms have been submitted; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that additional time to travel to or from said event, if needed, is also approved.

Passed this 4th day of April, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

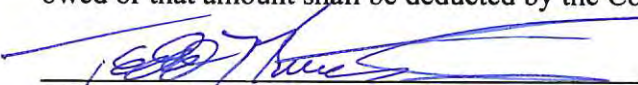
WALLA WALLA COUNTY
Employee Travel Authorization

Date of Request March 31, 2022

Employee Attending: Todd L. Kimball Using personal air miles for ticket.	Estimate of Cost (Includes all costs even prepaid)	
	Transportation	
	<input type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle	\$ N/A
	<input type="checkbox"/> Private Vehicle _____ miles @ ____	\$
Meeting/Training: Start time/date: 4/26/2022 End time/date: 4/29/22	<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Location: City: Washington State: DC	Lodging	
Title of Meeting/Training: (Attach agenda/training brochure)	3 night(s) @ \$ 400	\$ 1200
Departure Date: 4/26/2022 Time: 6 a.m.	Meals	
Return Date: 5/1/2022 Time: Noon	Breakfast(s) 4 @ \$ 18	\$ 72.00
	Lunch(s) 5 @ \$ 20	\$ 100.00
	Dinner(s) 4 @ \$ 36	\$ 144.00
Place of Lodging: Hilton Garden Inn	Registration/Tuition	
	Cancel Date:	\$
Phone Number: 202-783-7800	Total Expenses	
	\$ 1516.00	

Credit Card Use: ☐ Yes ☐ No Date Needed: _____

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck.


 Signature of Employee

Date: 3/31/22

Recommended: ☐ Yes ☐ No

Date : _____

 Supervisor Signature

Out-of-State Travel: ☐ Yes ☐ No
 (Attach Resolution)

Approved: ☐ Yes ☐ No

Date: _____

 Elected Official/Department Head

**WALLA WALLA COUNTY
Employee Travel Authorization**

Date of Request 04-01-2022

Employee Attending: <u>Tony Garcia</u>	Estimate of Cost (Includes all costs even prepaid)	
	Transportation	
	<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle <input type="checkbox"/> Private Vehicle _____ miles @ _____	\$ <u>918.20</u>
Meeting/Training: Start time/date: <u>04/20/2022</u> End time/date: <u>04/29/2022</u>	<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus	\$
Location: City: <u>Washington D.C.</u> State: _____	Lodging	
Title of Meeting/Training: (Attach agenda/training brochure)	<u>4</u> night(s) @ \$ <u>400.00</u> Est. \$ <u>1600.00</u>	
Departure Date: <u>04/25/2022</u> Time: <u>6:00 AM</u>	Meals	
Return Date: <u>04/29/2022</u> Time: <u>5:00 PM</u>	Breakfast(s) <u>4</u> @ \$ <u>18.00</u>	\$ <u>72.00</u>
	Lunch(s) <u>5</u> @ \$ <u>20.00</u>	\$ <u>100.00</u>
	Dinner(s) <u>4</u> @ \$ <u>36.00</u>	\$ <u>144.00</u>
Place of Lodging: <u>Hilton Garden Inn</u>	Registration/Tuition	
	Cancel Date: _____	
Phone Number: <u>855-618-4697</u>	Total Expenses	
	\$ <u>2,834.20</u>	

Credit Card Use: ☒ Yes

☐ No

Date Needed: 04/25/22 (Public works m/c)

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck.

Tony Garcia

Signature of Employee

Date: 4/1/2022

Recommended: ☐ Yes ☐ No

Supervisor Signature

Date: _____

Out-of-State Travel: ☐ Yes ☐ No
(Attach Resolution)

Approved: ☐ Yes ☐ No

Elected Official/Department Head

Date: _____

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF PROCLAIMING
APRIL 4-10, 2022 AS NATIONAL
PUBLIC HEALTH WEEK

RESOLUTION NO. **22**

WHEREAS, National Public Health Week is celebrated during the first full week of April each year, to bring together communities across the United States to observe National Public Health Week as a time to recognize the contributions of public health and highlight issues that are vital to improving our nation; and

WHEREAS, the theme of Public Health Week is "Public Health is Where You Are"; and

WHEREAS, it is important to raise awareness about all aspects of public health and prevention; and

WHEREAS, it is recognized that changing our health means working together to ensure conditions where everyone has the opportunity to be healthy; and

WHEREAS, the Walla Walla County Department of Community Health works to ensure the basic foundations necessary for good health – clean water, safe food, breathable air and access to life-saving vaccines; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they shall sign a proclamation declaring April 4-10, 2022, as National Public Health Week in Walla Walla County.

*Passed this 4th day of **April, 2022** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

PROCLAMATION

WHEREAS, National Public Health Week is celebrated during the first full week of April each year, to bring together communities across the United States to observe National Public Health Week as a time to recognize the contributions of public health and highlight issues that are vital to improving our nation; and

WHEREAS, it is important to raise awareness about public health and prevention; and

WHEREAS, Walla Walla County recognizes that where we live, learn, work, and play impacts our health and our opportunity to ward off disease and injury; and

WHEREAS, it is recognized that changing our health means working together to ensure conditions where everyone has the opportunity to be healthy; and

WHEREAS, the Walla Walla County Department of Community Health works to ensure the basic foundations necessary for good health – clean water, safe food, breathable air and access to life-saving vaccines; and

WHEREAS, the theme of Public Health Week is “Public Health is Where You Are”; now therefore

WE THE BOARD OF COMMISSIONERS OF THE COUNTY OF WALLA WALLA, in the State of Washington, do hereby proclaim **APRIL 4-10, 2022 as NATIONAL PUBLIC HEALTH WEEK** in Walla Walla County, do, therefore, encourage all citizens to work together as advocates for positive change that will build healthier communities and eventually the healthiest nation.

Dated this 4th day of April, 2022, at Walla Walla County, Washington.

BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON

Todd L. Kimball, Chairman

Attest:

Jennifer R. Mayberry, Commissioner

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Commissioner

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
DESIGNATION OF COUNTY
LEGAL NEWSPAPER FOR
COUNTY PRINTING AND
ADVERTISING FOR 2022-2023

}

RESOLUTION NO. **22**

WHEREAS, as advertised, a bid opening was held on March 28, 2022 for designation of Walla Walla County's legal newspaper for printing and advertising for a one year term beginning July 1, 2022 and ending June 30, 2023, with the following bid opened and read publicly:

- 1) **Union-Bulletin**, Walla Walla, Washington
Legal advertising.....\$6.20 per column inch
Subsequent insertions.....\$5.68 per column inch

WHEREAS, the bid from the Union-Bulletin was the only bid received; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that the bid for Walla Walla County printing and advertising is hereby awarded to the Union-Bulletin, Walla Walla, Washington, for the period of one year, commencing on July 1, 2022 and terminating on June 30, 2023.

Passed this 4th day of April, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

March 25, 2022

BID: OFFICIAL COUNTY NEWSPAPER

Diane L. Harris
Clerk of the Board of County Commissioners
P.O. Box 1506
Walla Walla, WA 99362

Dear Board of County Commissioners,

The Walla Walla Union-Bulletin seeks to again be the Official County Newspaper for public notices (legal advertising) for Walla Walla County, per Official Call for Bids notification. Public notice is a critical tool in assuring governmental transparency and an informed citizenry. As Walla Walla County's most-read newspaper, the Union-Bulletin is best positioned to provide county citizens the broadest access to important public notices.

We appreciate being selected to serve as the County's designated legal newspaper for county printing and advertising over the past six years. We strive to offer excellent and high-quality customer service with our public notice advertising.

The Walla Walla Union-Bulletin bids legal notice publication at \$6.20 per column inch for first publication, \$5.68 per column inch for subsequent publication of same notice, for the one-year term of July 1, 2022 to June 30, 2023. Cost for one insertion of the sample notice provided is \$44.95. Cost for two insertions is \$86.13. Please note that the ad proof provided has an actual size of 1.67 inches wide by 7.24 inches tall – for billing purposes this has been rounded up to the nearest quarter inch, therefore the billing size is 1 column by 7.25".

Starting May 1st, 2022, the Walla Walla Union-Bulletin will publish print publications containing Public Notice advertising on every Sunday, Tuesday and Thursday. Weekday circulation averages 5772 copies. Sunday circulation averages 6453. The Union-Bulletin also publishes the free Weekly on Tuesdays that circulates an additional 10,600 average copies. Walla Walla Union-Bulletin column inch includes 8 lines per inch and an average of 40 words.

Though not specifically included in the statute governing public notice, the Union-Bulletin makes every effort to have public notices available on our website. Current notices are freely available on our Public Notice page – http://www.union-bulletin.com/public_notices/ – and all notices are submitted to the statewide public notice site at <https://www.wapublicnotices.com> where they are freely available, archived and searchable.

I look forward to your response.

Respectfully,



Matt Lohrmann
Director of Advertising

Walla Walla Union-Bulletin
112 S. 1st Ave-PO Box 1358
Walla Walla, WA 99362

Walla Walla Union-Bulletin

112 S 1st Ave
Walla Walla, WA 99362



WALLA WALLA UNION-BULLETIN

We Bring the Valley to You

Walla Walla County Commissioners
Diane Harris
314 W Main St Ste 203
PO BOX 1506
Walla Walla, WA 99362
USA

Order Confirmation

Order #:	25643
Order Ref #:	
Date:	3/25/2022
Advertiser #:	22311
Advertiser Name:	Walla Walla County Commissioners
Agency #:	
Agency Name:	
Account Manager:	Dawn Uebelacker DawnUebelacker@wwub.com

\$ 86.13

Ad No.	Date	Description	Position	Format
184025	3/29/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla Union Broadsheet - CL-Legals	1.67 x 7.24 in x 1 col.
184026	3/31/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla Union Broadsheet - CL-Legals	1.67 x 7.24 in x 1 col.
184027	3/28/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla CL Online - CL-Legals	1.67 x 7.24 in x 1 col.
184028	3/29/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla CL Online - CL-Legals	1.67 x 7.24 in x 1 col.
184029	3/30/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla CL Online - CL-Legals	1.67 x 7.24 in x 1 col.
184030	3/31/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla CL Online - CL-Legals	1.67 x 7.24 in x 1 col.

Walla Walla Union-Bulletin

112 S 1st Ave
Walla Walla, WA 99362



**WALLA WALLA
UNION-BULLETIN**
We Bring the Valley to You

184031	4/1/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla CL Online - CL-Legals 1.67 × 7.24 in × 1 col.
184032	4/2/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla CL Online - CL-Legals 1.67 × 7.24 in × 1 col.
184033	4/3/2022	BOARD OF COUNTY COMMISSIONERS WALLA WALLA COUNTY, WASHINGTON NOTICE OF HEARING Notice is hereby given that the Board of Cou	Walla Walla CL Online - CL-Legals 1.67 × 7.24 in × 1 col.

Summary	
Total Net Amount	\$ 86.13
Taxes	\$ 0.00
Total Amount	\$ 86.13

Remittance Address:

Walla Walla Union-Bulletin
PO Box 2848
Yakima, WA 98907
Tel: (206) 464-2550



Classified Category: Legals|Public Notices

**BOARD OF COUNTY
COMMISSIONERS
WALLA WALLA COUNTY,
WASHINGTON**

NOTICE OF HEARING

Notice is hereby given that the Board of County Commissioners of the Walla Walla County, Washington, will hold a public hearing at 9:30 a.m. on Monday, January 1, 2023 in Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington to consider adoption of an ordinance relative to reduction of false alarms and fixing penalties.

Additional information on the proposed ordinance may be obtained from Walla Walla County Commissioners' office 314 West Main, Walla Walla, (509/524-2505), or by accessing the documents from the county website (www.co.walla-walla.wa.us).

Any citizen may appear at said hearing and testify for or against said amendments, or written testimony, which will be made a part of the record, may be sent to: Walla Walla County Commissioner, P.O. Box 1506, Walla Walla, WA 99362.

Dated this 15th day of
December, 2022

Board of County
Commissioners
Walla Walla County,
Washington

By: Diane L. Harris, Clerk of
the Board

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A REQUEST
BY THE WAITSBURG
CELEBRATION DAYS
ASSOCIATION TO USE COUNTY
ROADS FOR AN ALL-TERRAIN
VEHICLE EVENT

RESOLUTION NO.

WHEREAS, RCW 46.09.455 restricts wheeled all-terrain vehicles from being used on public roadways in a County with a population of fifteen thousand or more, unless the County passes an ordinance allowing such uses; and

WHEREAS, RCW 46.09.455 restricts wheeled all-terrain vehicle use to roads with speed limits of 35 miles or less; and

WHEREAS, Walla Walla Ordinance No. 430 and Walla Walla County Code Chapter 10.30 allow for wheeled all-terrain vehicle special event permits; and

WHEREAS, via a Special Event Permit filed with the Walla Walla County Commissioners' office, Waitsburg Celebration Days, a 501c(3) organization is requesting use of certain county roads for all-terrain vehicle events designated as "Sunset Cruise" and for the Karen Huwe Mohny Memorial ATV Ride, to be held on May 20 and 21, 2022, respectively; and

WHEREAS, pursuant to Ordinance No. 430 and Walla Walla County Code Chapter 10.30, review of the above-referenced application by Walla Walla County Public Works Department, Walla Walla County Sheriff's Office, and the County Risk Manager is required, and those reviews as well by the County Prosecuting Attorney's office have been completed; and

WHEREAS, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

WHEREAS, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

WHEREAS, the event organizers understand that in no event may participants exceed 35 miles per hour, and participants must comply with state law, including, but not limited to RCW 46.09; and

WHEREAS, the event organizers shall obtain any required permissions from Columbia County for event-related travel in that county; and

WHEREAS, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

WHEREAS, the Sheriff's Office has informed the Board that two additional deputies will be needed during the Friday evening and Saturday afternoon events for supplemental law enforcement services; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the "Special Event Permit" is approved, and permission is granted to the event organizers to use the following Walla Walla County roads: Wilson Hollow Road, Nordheim Road, Whiskey Creek Road, Jasper Mountain Road, Bundy Hollow Road, Warren Road, Dent Road, Coppei Road, Coppei Road, and McCown Road on May 20-21, 2022. This approval is based on the following conditions:

The organizers shall pay, in advance, any county public works employee, county sheriff's deputy for supplemental law enforcement services, or other county employee time necessitated by the permit. The Organizers shall coordinate with the Public Works Department and Sheriff's Office to determine whether any such payment is required. At a minimum, the organizers shall contract for two Sheriff's Deputies for the Saturday event and will pay any bills for such services.

The organizers shall comply with all terms of their submitted application, and shall also provide one pilot ATV/UTV (wheeled all-terrain vehicle) with each group of 20-25 riders in order to control speed, monitor conditions and provide for safe travel.

BE IT FURTHER RESOLVED that, to the extent these roads have speed limits exceeding 35 miles per hour, the County Engineer shall temporarily lower the speed limits pursuant to Walla Walla County Code Chapter 10.30.020 (E) during the event.

*"Passed this **4th day of April, 2022** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



**Walla Walla County
Public Works Department**
990 Navion Lane
Walla Walla, WA 99362
phone (509) 524-2710

This is a request to utilize county road right of way under the jurisdiction of Walla Walla County. The fee for this permit is \$20. If all necessary information is submitted 45 days in advance of the event, the fee is waived. Please make checks payable to Walla Walla County Department of Public Works. Processing will commence upon receipt of payment of processing fee.

This permit is available online at <http://www.countyroads.com> or at the Public Works Department main office.

SPECIAL EVENT PERMIT

Contact	<u>Jillian Henze</u>	Phone	<u>509-785-6731</u>	Date Submitted	<u>10/29/21</u>
Name of Organization	<u>Waitsburg Celebration Days</u>	Date(s) of Event	<u>MAY 20-21</u>		
Name of Event	<u>Sunset cruise and Karen's Ride</u>	Start Time	<u>5/20 - 4:30 pm</u> <u>5/21 - 12:30 pm</u>		
Address of Applicant	<u>PO Box 822</u> <u>Waitsburg, WA</u> <u>99361</u>	End Time	<u>5/20 - 8:30 pm</u> <u>5/21 - 4:30 pm</u>		
Email Address	<u>jillianhenze@gmail.com</u>				
Name of Emergency Medical Services Provider	<u>Dayton General Hospital</u>	Fire District & Law Enforcement Notified	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		
Dates of News Release (Attach Copy)		Certificate of Insurance Attached (naming Walla Walla County as additional insured)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		
All signing requirements and traffic control meets MUTCD, Washington State Bicycle Racing Guidelines, RCWs and Rules of Road	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Expected Number of Participants	<u>400</u>		
(Make sure to Attach a copy of your Traffic Control Plan)		Expected Number of Participants on the Road at any One Time	<u>200</u>		
Participant entry form includes indemnification and hold harmless clause on behalf of Walla Walla County (Attach Copy)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Traffic Control Personnel On Site	<u>16</u>		
Events with bicycles must fill out page 2 of this permit and attach a traffic control plan. Other events may be required to submit a traffic control plan.		Number of Event Organizers On Site	<u>8</u>		

Applicant/organization indemnifies and holds harmless Walla Walla County from any suit, claim or action for injury or death or other cause of property damage arising from the issuance of this permit. Applicant certifies that the information given herein, including all submittals and attachments is true and correct to the best of his/her knowledge. Applicant understands that conditions may be placed on this request if approved.

☒ Map Included

Signature

Jillian Henze

Fee Included ☐ Yes ☐ No

Printed Name

Jillian Henze

Office Use Only

Permit #:

Fee Required:

☐ Yes ☐ No

Medical/Emergency Services Provided

☐ Yes ☐ No

Traffic Control Plan Attached

☐ Yes ☐ No

Certificate of Insurance Attached

☐ Yes ☐ No

Approved:

Receipt #:

Date:

**RELEASE AND WAIVER OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**

**For ADULT PARTICIPANTS
2022 Waitsburg Celebration Days**

**Karen Huwe Mohnney Memorial (Karen's Ride) ATV Events
In Waitsburg, Washington
Friday, May 20 and Saturday, May 21, 2022**

In consideration of being permitted to compete, officiate, observe, work or participate in any way in the 2022 Waitsburg Celebration Days Karen Huwe Mohnney Memorial ATV Poker Ride (Karen's Ride) Events on Friday May 20 and Saturday, May 21, 2022, respectively, or being permitted to enter for any purpose any RESTRICTED AREA (which includes the following course description):

Each of the undersigned, for himself, his personal representatives, heirs and next of kin;

1. Acknowledges, agrees, and represents that he has or will immediately upon entering any of the RESTRICTED AREAS which he enters and he further agrees and warrants that if at any time, he is in or about the RESTRICTED AREAS and he feels anything to be unsafe, he will immediately advise the officials of such and if necessary will leave the RESTRICTED AREAS and/or refuse to participate further in the events.
2. I HEREBY RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE Walla Walla County, its officers, employees, and agents, Columbia County, its officers, employees and agents, the promoters, participants, racing associations, sanctioning organizations or any subdivision thereof, track operators, track owners, officials, vehicle owners, drivers, pit crews, rescue personnel, any persons in any RESTRICTED AREA, sponsors, advertisers, owners and leases of premises used to conduct the event, premises and event inspectors, surveyors, underwriters, consultants, owners and others who give recommendations, directions or instructions or engage in risk evaluation or loss control activities regarding affiliates, successors and assigns all for the purposes therein referred to as "Releasees," FROM ALL LIABILITY TO THE UNDERSIGNED, his personal representatives, assigns, heirs, and next of kin FOR ANY AND ALL LOSS OR DAMAGE AND ANY CLAIM OR DEMANDS THEREFORE ON ACCOUNT OF INJURY TO THE PERSON OR PROPERTY OR RESULTING IN DEATH OF THE UNDERSIGNED ARISING OUT OF OR RELATED TO THE EVENT, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.
3. HEREBY AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS the Releasees and each of them FROM LOSS, LIABILITY, DAMAGE, OR COST they may incur arising out of or related to the UNDERSIGNED'S INJURY OR DEATH, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.
4. HEREBY ASSUMES FULL RESPONSIBILITY FOR ANY RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE arising out of or related to the event whether caused by the NEGLIGENCE OF RELEASEES or otherwise.
5. HEREBY acknowledges that THE ACTIVITIES OF THE events ARE VERY DANGEROUS and involve the risk of serious injury and/or death and/or property damage. Each of the UNDERSIGNED, also expressly acknowledge that INJURIES RECEIVED MAY BE COMPOUNDED OR INCREASED BY NEGLIGENT RESCUE OPERATIONS OR PROCEDURES OF THEIR RELEASEES.
6. HEREBY agrees that this Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement extends to all acts of negligence by the Releasees, INCLUDING NEGLIGENT RESCUE OPERATIONS and is intended to be as broad and inclusive as is permitted by the laws

of the State of Washington in which the event is conducted and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT, UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

The RESTRICTED AREA is also defined to include the entire course as described below:

- Prior to the event, all riders and players (18 years and older) must sign a release of liability waiver with the sponsoring organization and attend a pre-event meeting. These meetings allows all rider to review, read event materials and ask questions of the staff and details of the course map. Pre-registration and signed waivers are REQUIRED for ALL riders to participate.
- Each rider will comply with state helmet laws at all times.
- Each card stop will have first aid kits, two-way radios and/or cell phones, water, extra course maps, and be manned by at least two volunteers.
- Volunteer flaggers will be stationed at all junctions that are not a scheduled card stop. These patrollers will provide directional assistance and remind the general driving public to limited scope of this one-day, special event.
- A volunteer pilot rider will lead all riders to ensure road safety and pacing. Another volunteer rider will follow all riders to ensure no participants are remaining on the course following each respective ATV event.
- The course is open under a temporary special use permit for the event from 4:30 p.m. until 8:30 p.m. on Friday, May 20 and from 11:30 a.m. until 4:30 p.m. on Saturday, May 21, 2022. The 35 mph speed limit will be in force for the duration of the events only.

The RESTRICTED AREA is also defined to include the entire course as described below:

- Prior to the event, all riders and players (18 years and older) must sign a release of liability waiver with the sponsoring organization and attend a pre-event meeting. These meetings allows all rider to review, read event materials and ask questions of the staff and details of the course map. Pre-registration and signed waivers are REQUIRED for ALL riders to participate.
- Each rider will comply with state helmet laws at all times.
- Each card stop will have first aid kits, two-way radios and/or cell phones, water, extra course maps, and be manned by at least two volunteers.
- Volunteer flaggers will be stationed at all junctions that are not a scheduled card stop. These patrollers will provide directional assistance and remind the general driving public to limited scope of this one-day, special event.
- A volunteer pilot rider will lead all riders to ensure road safety and pacing. Another volunteer rider will follow all riders to ensure no participants are remaining on the course following each respective ATV event.
- The course is open under a temporary special use permit for the event from 4 p.m. until 8:30 p.m. on Friday, May 20 and from 12:30 p.m. until 4:30 p.m. on Saturday, May 21, 2022. The 35 mph speed limit will be in force for the duration of the events only.

1. Karen's Ride on Saturday, May 21, 2022:

- a. The first card stop (#1) on Karen's Ride is at east end of the Fairgrounds. Prior to the event, all riders and players (18 years and older) must sign a release of liability (waiver) with the sponsoring organization and attend a pre-event meeting. Pre-registration is required for ALL

riders. This meeting allows all riders to review, read event materials and ask questions of the staff and details of the course map.

- b. The second card stop (#2) is approximately five miles south on Wilson Hollow Rd, at the junction of Whiskey Hollow Rd. with Nordheim Road in Columbia County. The course is gradually inclining through cropland. Volunteer trail patrollers will be stationed to provide directional assistance for riders. Each card stop will include a first aid kit. The course proceeds south up Whiskey Creek Rd. for another two miles before crossing back into Walla Walla County. The road continues up Whiskey Creek for another nine miles to the Columbia County line and an additional quarter mile.
- c. The third card stop (#3) is at the junction of Whiskey Creek and Mt. Pleasant Rd. and the course enters Columbia County for another quarter mile. The event course then follows the county line for two additional miles and slips into Columbia County for a final 2.5 miles. Columbia County roads are accessed for just over 5.6 miles during this event. Road conditions will be closely monitored. The event reaches its highest point in elevation here. A wet, early spring may dictate wet road conditions, requiring extra caution for riders. Volunteers will utilize two-way radios and cell phones for rider safety.
- d. The fourth card stop (#4) is inside Columbia County: at the junction of Mt. Pleasant Rd. and Wilson Hollow Rd. (Jasper Mtn. Rd.), approximately two additional miles. Volunteer trail patrollers are stationed here and at major intersections to ensure rider safety and to remind the general driving public to limited scope of this one-day, special event. A first aid kit is available and communications are made with two-way radios and cell phones.
- e. The fifth card stop (#5) is at the southern-most point of the course. Mt. Pleasant Rd. turns into Coppei Rd, an additional four miles. The card is at the intersection of Coppei Rd. and Dent Rd. Coppei Rd. turns into North Fork Coppei Rd. The course continues down the grade for approximately 10 miles. Volunteer trail patrollers will direct riders, be staffed with a first aid kit and ensure rider safety.
- f. The sixth card stop (#6) will occur at the intersection of North Fork Coppei Rd. and McCown Rd. Turn right on McCown Rd. to Wilson Hollow Rd. Turn left onto Wilson Hollow Rd. and proceed to the fairgrounds. Volunteer trail patrollers are stationed here and at major intersections to ensure rider safety and to remind the general driving public to limited scope of this one-day, special event. A first aid kit is available and communications are made with two-way radios and cell phones.
- g. The seventh card stop (#7) is back at the fairgrounds after three additional miles on Wilson Hollow Rd. At each important intersection, volunteer trail patrollers will ensure rider safety, have first aid kits and provide direction to the fairgrounds.

2. Sunset Cruise: Friday, May 20, 2022:

The course for the limited entry Sunset Cruise leaves the Waitsburg Fairgrounds (east) on Wilson Hollow Road. Riders will turn left to Nordheim Road to then right (south) on Whiskey Creek Road. The course follows Whiskey Creek Road to the top of the Jasper Mountain and Jasper Mountain Road (Mt. Pleasant Road). Riders will turn left on Jasper Mountain Road and left on Bundy Hollow Road. From Bundy Hollow Road, riders will continue to Warren Road, turn left and to Whiskey Creek Road, returning to Nordheim Road, turning left and back to Wilson Hollow Road and returning to the fairgrounds.

Karen's Ride covers approximately 29.6 miles of Walla Walla County roads and 5.6 miles of Columbia County roads, a total just over 35 miles. The Sunset Cruise covers approximately 6.5 miles of Walla Walla County roads and 14 miles of Columbia County roads, a total of approximately 21 miles.

Furthermore, as a participant in the 2022 Karen Huwe Mohnney Memorial (Poker Ride) Karen's Ride) ATV Events, I understand that in no event may I be permitted to exceed the 35 mph speed limit and I will comply with state law, including, but not limited to RCW 46.09.

Furthermore, as a participant in the 2022 Karen Huwe Mohnney Memorial (Poker Ride) Karen's Ride) ATV/UTV Events, I understand that in no event may I be permitted to exceed the 35 mph speed limit and I will comply with state law, including, but not limited to RCW 46.09.

Finally, Waltsburg Celebration Days (WCD) Association event planners understand they will be responsible for payment of the cost of repair of any damage to the County Roads or for any extraordinary repairs required because of this temporary, specially permitted use of County roads. In addition, the WCD Association also understands every participant may in no event exceed the 35 mph speed limit and participants must comply with state law, but not limited to RCW 46.09.

**RELEASE AND WAIVER OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**

**SIGNATURE PAGE For ADULT PARTICIPANTS
2022 Waitsburg Celebration Days**

**Karen Huwe Mohny Memorial (Karen's Ride) ATV Events
in Waitsburg, Washington on Friday, May 20 and Saturday, May 21, 2022**

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT, UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

SIGNATURE OF PARTICIPANT

PRINTED PARTICIPANT NAME

DATE

SIGNATURE OF WITNESS

ADDRESS OF WITNESS

DATE

**Know the Rules of the Road for Karen's Ride and the Sunset Cruise
May 20 and 21, 2022**

Karen's Ride and the Sunset Cruise are THE signature events this year planned during 2022 Waitsburg Celebration Days.

BEFORE you ride, please be aware that Revised Code of Washington (RCWs) must be adhered to since vehicles and drivers will be traveling on County roads in Walla Walla and Columbia Counties.

License fees are REQUIRED for every all-wheeled vehicle in Washington State. Vehicles must be registered through the County auditor or other agent and owners must pay the following fees: Vehicle registration for wheeled all-terrain vehicle, on-road use is \$12 initially, as per RCW 46.09.540 and is good for one year.

Vehicle registration for wheeled all-terrain vehicles, off-road use, is \$18 initially, as per RCW 46.09.510 and is also good for one year. These license fees are required in addition to any filing fees, or taxes as required by law.

The department shall issue an ORV registration, decals and tabs upon receipt of:

- (a) A properly completed application for an original ORV registration; and
- (b) Payment of all fees and taxes is due at the time of application.

Registration must be carried on the vehicle for which it was issued AT ALL TIMES during its operation in this state. Off-road vehicle decals MUST BE AFFIXED to the off-road vehicle in a manner prescribed by the department. Any out-of-state operator of such vehicles must also comply.

Driver's licenses are REQUIRED. RCW 46.09.444 states, "(1) A person may not operate a wheeled all-terrain vehicle upon a public roadway of this state, not including non-highway roads and trails, without (a) first obtaining a valid driver's license issued to Washington residents in compliance with Chapter 46.20 RCW or (b) possessing a valid driver's license issued by the state of the person's residence if the person is a nonresident." In addition, wheeled all-terrain vehicles may not be operated side-by-side in a single lane of traffic.

Licenses may be purchased at Washington Department of Motor Vehicles, 145 Jade Street, Walla Walla, (509) 527-4358, Walla Walla County Auditor, 315 West Main Street, Walla Walla, (509) 524-2545 or the Columbia County Auditor, 341 East Main Street, Dayton, (509) 382-4541.

Walla Walla and Columbia County's have issued a temporary ordinance to limit the speed of ALL vehicles on the course roadway's from 7 p.m. until 8:30 p.m. on Friday, May 20 and from 1 pm until 4 pm on Saturday, May 21, 2020, to 35 MPH. Wheeled all-terrain vehicles MAY ONLY operate on public roadways with a speed limit of 35 mph or less. This authorization allows the County engineer to temporarily lower the speed limit pursuant to WWCC 10.04.001. The temporary speed limit is only effective once signage is in place for the planned duration of the events ONLY.

Helmets are REQUIRED for all riders and all participants must sign liability waivers.

Questions regarding Karen's Ride and the Sunset Cruise should be directed to:

1. Jillian Henze, Event Coordinator, (425)785-6731
jillianhenze@gmail.com
2. Wendy Richards, Event Coordinator, (509) 520-2124
coesplace@aol.com

**Traffic Control Plan
Waitsburg Celebration Days
Motorized Events**

Please reference the course descriptions in each of the included waivers. These detail course locations and card stops during Karen's Ride (Poker Ride on Saturday, May 21, 2022). The Sunset Cruise is a historic ride through Columbia and Walla Walla counties planned on Friday evening, May 20, 2022. Motorcycles are NOT permitted.

All participants **MUST** attend a pre-ride safety check and Rules of the Road meeting following check-in at the Waitsburg fairgrounds.

- Specific traffic management references are included in Washington Department of Transportation Exhibits for Road Marking. However, no road marking is planned for this event.
- Temporary signage (35 mph speed limit signs) is to be placed by event committee members PRIOR to the Sunset Cruise ride, beginning at 4 pm on Friday, May 20, 2022.
- Sunset Cruise is on Friday evening, May 20, 2022. Participants will be grouped from 8-12 machines and briefly staggered. Groups are led by a committee member/volunteer through the course, stopping to visit historic sites and interpretation by community members. It is anticipated up to 80 (but no more than 80) machines (consisting of 6-8 groups of machines, total) will partake of this limited-entry ride. Speed limits will be adhered to and the responsibility of all participants and the group lead vehicles.
- Karen's Ride will commence after check-in (noon) and participant finalization of all waivers, releases and safety inspections of all vehicles to participate in this event. Event staff and volunteers will lead groups of machines (8-12 per group) through the course, ensuring adherence to local speed limits and minimizing dust. Group starts will be staggered every 10 minutes.
- Karen's Ride (on Saturday, May 21, 2020) will engage pilot riders at the head of the ride and a "clean-up" vehicle (following the last participants/machines leaving the Waitsburg fairgrounds) to ensure all riders exit the course by 4 p.m. The "clean-up" vehicle will retrieve all signage indicating a 35 mph speed limit throughout the event. Speed limits will be adhered to and the responsibility of all participants and the group lead vehicles.
- Dust abatement is scheduled in the Nordheim Road area, but may not be required in the event of rain forecast the weekend of the event.
- Know the Rules of the Road document is a required part of participant check-in materials. They will be briefly discussed at the pre-ride safety meeting to ensure participant compliance.

EXHIBIT G ROAD MARKING

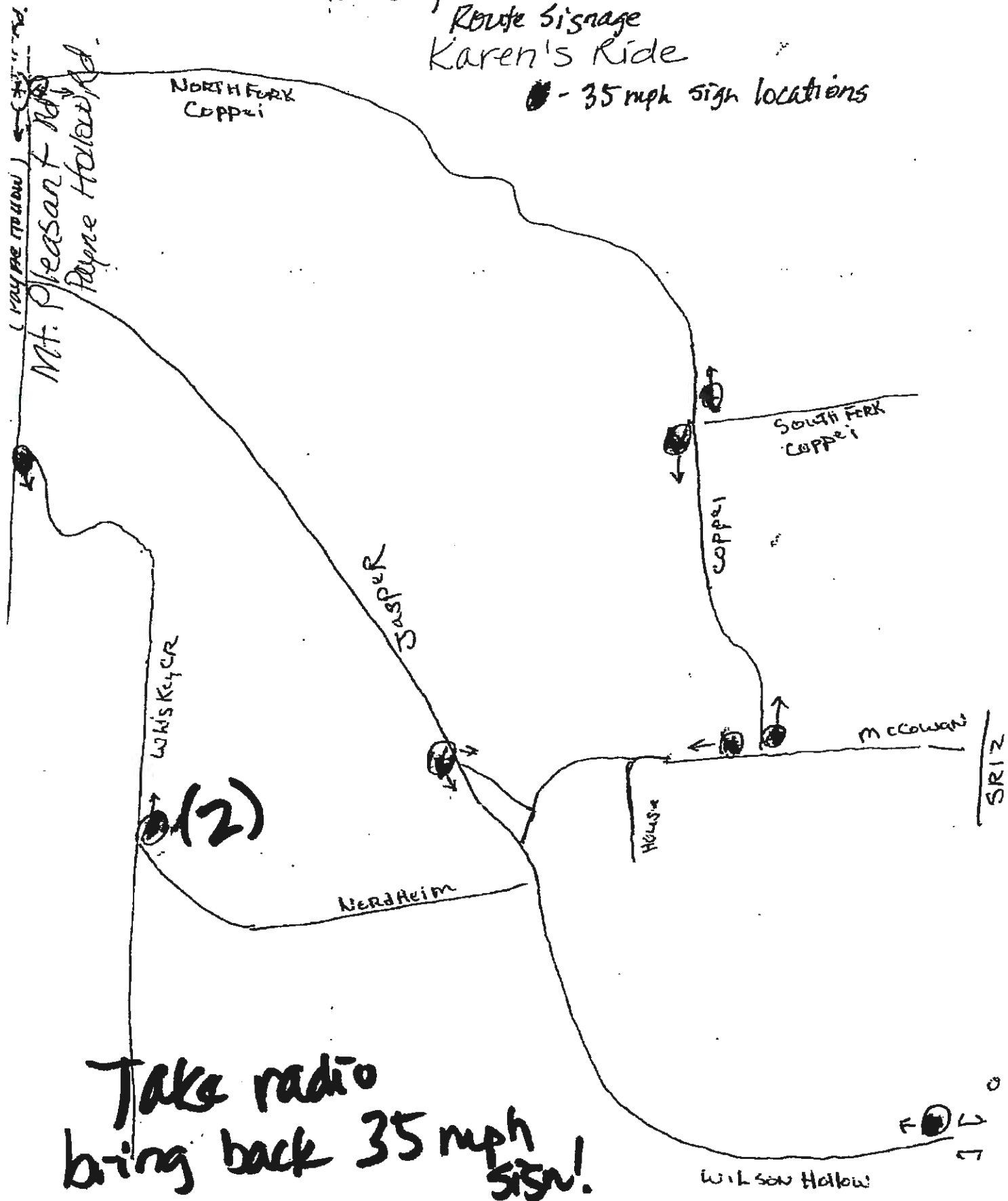
The Washington State Department of Transportation discourages marking or painting the roadway surface. If it is determined that marking the pavement is the best way to inform participants of the correct course, then pavement marks called "Dan Henry's" can be placed within the shoulder area or as close to the edge of pavement a practical.

WSDOT approves only water-based chalk marking paint, such as that manufactured by Aervoe-Pacific Company. This paint is designed to mark most paved surfaces, soil, and grass. Adhesion is provided by non-resin binders and low pigment solids in a slurry that will hold the chalks together as the mark dries. This paint is removable by heavy water, traffic, and natural self destruction. Duration normally is 2-3 weeks.

The chalk based paint should be applied only for "Dan Henry" type logos, and such marks should be no larger than a maximum of 12" wide and 18" long. The "Dan Henrys" should be used only at key directional or decision making points along the route of travel.

No-Fishing Celebration Days - ATV
Route Signage
Karen's Ride

● - 35 mph sign locations



Take radio
bring back 35 mph
sign!

Emergency Plan for Waitsburg Celebration Days ATV/UTV Events Friday and Saturday, May 20-21, 2022

These events include the Sunset Cruise on Friday, May 20, beginning at 4:30 pm and
The Karen Huwe Mohny Memorial (Karen's Ride) beginning at 11:30 am on Saturday, May 21, 2022

These events are non-competitive, recreational ATV/UTV rides on Columbia and Walla Walla County roads to recognize and benefit Waitsburg Celebration Days and the greater Waitsburg community.

All Emergency Services: 911

Non-emergency Services:

Columbia County:

- Columbia County Sheriff's Office/Communications Center: (509) 382-2518, ccso@co.columbia.wa.us
- Sheriff Joe Helm

Walla Walla County (Event is adjacent to and in Walla Walla County):

Walla Walla County Sheriff's Office: (509) 524-5400 (Business hours only)

- Sheriff Mike Crider, sheriff@co.walla-walla.wa.us

Walla Walla Communications Center: (509) 527-3265 (after hours only)

On-site Pre-Event "Rider Safety Check"

- Verification that ALL riders have required personal protective equipment and it meets sport and industry specifications.
- Signed and dated waivers provided by the planning team/insurer/event management certifying the rider has read and understands all the information signed and agreed to.
- A special waiver for minors (under the age of 18 years) that **REQUIRES** a signature from BOTH parents of the minor youth. A notarized statement is permitted from the absent parent if only one is in attendance. BOTH parents must have acknowledged permission for youth to assume the risks as worded on the signed waivers.
- Signage is plentiful that displays the rules and conduct expected and placed in full view at each card stop and discussed with event leaders prior to the Sunset Cruise.
- Signage will be obvious while participants register and also at the pre-event riders meeting, required for all registered riders.

Karen's Ride and Sunset Cruise Pre-Event Safety Check

- Fencing or crowd-protection barricades and the fairgrounds grandstands will be properly installed and strategically placed for maximum protection with minimum distances of 30' or more. Fencing must at least be 48" high and continuous from the ground up.
- Safety and warning signage are properly installed and located for maximum crowd and rider protection. Slow speed signs are located on the course and in staging areas.
- Directional flow, signing and adequate event management, including communication will be employed to conduct a safe and fun event for all.

- First aid stations are adequately supplied, staffed and strategically located at each card stop and be included in Sunset Cruise leaders safety kits and at the fairgrounds.
- A dedicated safety call phone or landline is available for 911 emergencies.
- High hazard points on the course receive extra safety analysis by planners.
- No switch back turns or large jumps are included nor permitted. These events are NOT races, but recreational rides through the scenic Blue Mountains.

Required Safety Inspection

- Brakes and cables must be in working order at the start of the events.
- The main components of machinery must be visually checked for proper working order during the event.
- The steering mechanism must be in proper working order – throttle cables return properly.
- The tires are appropriate for the event and properly inflated by visual observation.
- All riders have appropriate gear and gear is visually sound.
- Helmet and gear is in good condition and fits the rider correctly.

Contacts for EMERGENCY SERVICES: 911

FIRE DISTRICT 1: 509-382-2518

FIRE DISTRICT 3: 509-382-2518, ambulance

Dayton General Hospital, (509) 382-2531

Weather and road conditions will be assessed the morning of the event. If conditions are deemed to be unsafe the event will be canceled by the Walla Walla County Sheriff's Office.

Jillian Henze and Wendy Davis Richards Event Coordinators

425-785-6731 and 509-520-2124, respectively

jillianhenze@gmail.com and coesplace@aol.com

Revised 10.29.21 by J. Henze

**MINOR'S ASSUMPTION OF RISK AND RELEASE
AND WAIVER OF LIABILITY**

2022 Waitsburg Celebration Days

**Karen Huwe Mohny Memorial (Karen's Ride) and the Sunset Cruise ATV Poker Ride Event
In Waitsburg, Washington on May 20 and May 21, 2022**

I have obtained my parent's consent to participate in the above event. I understand that I am assuming all of the risks if I get hurt during the 2022 Waitsburg Celebration Days Karen Huwe Mohny Memorial (Karen's Ride) and Sunset Cruise on Saturday, May 21 and Friday, May 20, 2022, respectively and I state the following:

1. Both my parents and I believe I am qualified to participate in the event. I will inspect the premises and equipment and if, at any time, I feel anything to be unsafe, I will immediately leave and refuse to participate further in the event.

2. I understand the ACTIVITIES OF THE EVENT ARE VERY DANGEROUS and INVOLVE RISKS AND DANGERS OF MY BEING SERIOUSLY INJURED OR HURT, MY BEING PARALYZED OR KILLED.

3. I know that these risks and dangers may be caused by my own actions or inactions, the actions or inactions of others participating in the event, the rules of the event, the condition and layout of the premises and equipment, and/or the **NEGLIGENCE** of others, including those persons responsible for conducting the events.

4. I HEREBY ASSUME ALL SUCH RISKS, EVEN IF THE RISKS ARE CREATED BY THE **NEGLIGENCE** of the promoters, participants, racing associations, Walla Walla County, its officers, appointed officials, employees, Columbia County, its officers, employees, and agents, sanctioning organizations, or any of its subdivisions, track operators, track owners, officials, vehicle owners, drivers, pit crews, rescue personnel, any persons in any restricted areas (to be defined following this section), promoters, sponsors, advertisers, owners, and lessees of the premises used to conduct the event, premises or event inspectors, surveyors, underwriters, consultants, and any other person or entity who gives recommendations, directions, or instructions, or engages in risk evaluation, loss control activities or sales regarding the premises or events, and each of them, their directors, officers, agents, employees, representatives, owners, members, affiliates, successors and assigns, all for the purposes herein referred to as "Releasees."

5. I HEREBY RELEASE, WAIVE, COVENANT NOT TO SUE, AND DISCHARGE, ALL OF THE RELEASEES FROM ALL LIABILITY TO ME, my personal representatives, assigns, heirs, and next of kin, for any and all loss or damage and any claim or any demand on account of any injury to me including, but not limited to, my death, whether caused by the **NEGLIGENCE** of the Releasees or otherwise.

**I HAVE READ THE ABOVE ASSUMPTION OF RISK AND RELEASE AND WAIVER OF LIABILITY,
UNDERSTAND WHAT I HAVE READ, AND SIGN IT VOLUNTARILY.**

SIGNATURE OF MINOR PARTICIPANT

DATE

PRINTED NAME OF MINOR PARTICIPANT

DATE

WITNESS

DATE

**PARENTAL CONSENT, RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF
RISK, AND INDEMNITY AGREEMENT**

2022 Waitsburg Celebration Days

**Karen Huwe Mohnhey Memorial (Karen's Ride) ATV/UTV Poker Ride Events
In Waitsburg, Washington
May 20 and May 21, 2022**

IN CONSIDERATION of my minor child ("the Minor") being permitted to participate in any way in the 2022 Waitsburg Celebration Days Karen Huwe Mohnhey Memorial ATV Poker Ride (Karen's Ride) and the Sunset Cruise in Waitsburg, Washington on Saturday, May 21 and Friday, May 20, 2022, respectively, and/or being permitted to enter for any purpose any RESTRICTED AREA (including a detailed description of the course to follow) further defined as any area which requires special authorization, credentials or permission to enter or any area to which admission by the general public is restrict or prohibited; I agree:

1. I know the nature of the event and the minor's experience and capabilities and believe the Minor to be qualified to participate in the event. I will inspect the premises, facilities and equipment to be used, or with which the Minor may come into contact. IF I OR THE MINOR BELIEVE ANYTHING IS UNSAFE, I WILL INSTRUCT THE MINOR TO IMMEDIATELY LEAVE THE RESTRICTED AREA AND REFUSE TO PARTICIPATE FURTHER IN THE EVENT.
2. I FULLY UNDERSTAND and will instruct the Minor that (a) THE ACTIVITIES OF THE EVENT ARE VERY DANGEROUS and participation in the event and/or entry into restricted areas involves RISKS AND DANGERS OF SERIOUS BODILY INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS AND DEATH ("RISKS"); (b) these risks and dangers may be caused by the Minor's own actions, or inactions, the actions or inactions of others participating in the event, the rules of the event, the condition and layout of the premises and equipment, and/or the NEGLIGENCE OF THE RELEASEES NAMED BELOW; (c) there may be OTHER RISKS NOT KNOWN TO ME or that are not the readily foreseeable at this time; (d) THE SOCIAL AND ECONOMIC LOSSES and/or damages that could result from those risks COULD BE SEVERE AND COULD PERMANENTLY CHANGE THE MINOR'S FUTURE.
3. I consent to the Minor's participation in the event and/or entry into restricted areas and HEREBY ACCEPT AND ASSUME ALL SUCH RISKS, KNOWN AND UNKNOWN, AND ASSUME ALL RESPONSIBILITY FOR THE LOSSES, COSTS AND/OR DAMAGES, FOLLOWING SUCH INJURY DISABILITY, PARALYSIS OR DEATH, EVEN IF CAUSED, IN WHOLE OR IN PART, BY THE NEGLIGENCE OF THE "RELEASEES" NAMED BELOW.
4. I HEREBY RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE, Walla Walla County, its officers, employees, and agents, Columbia County, its officers, employees, and agents, the promoters, participants, racing associations, sanctioning organizations or any subdivision thereof, track operators, track owners, officials, vehicle owners, drivers, pit crews, rescue personnel, any persons in restricted area, sponsors, advertisers, owners and lessees of premises used to conduct the event, premises or event inspectors, surveyors, underwriters, consultants and other persons or entities who give recommendations, directions, or instructions to engage in risk evaluation or loss control activities regarding the premises or event of each of them, their directors, officers, agents, employees, representatives, owners, members, affiliates, successors and assigns, all for the purposes herein referred to as "Releasees," FROM ALL LIABILITY TO ME, THE MINOR, my and the minor's personal representatives, assigns, heirs, and next of kin, FOR ANY AND ALL CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON ACCOUNT OF ANY INJURY TO ME OR THE MINOR, including, but not limited to, death or damage to property, CAUSED OR ALLEGED TO BE CAUSED, IN WHOLE OR IN PART, BY THE NEGLIGENCE OF THE "RELEASEES" OR OTHERWISE.

5. If, despite this release, I, the Minor, or anyone on the Minor's behalf, makes a claim against any of the "Releasees" named above, I AGREE TO DEFEND, INDEMNIFY AND SAVE AND HOLD HARMLESS THE RELEASEES and each of them from ANY LITIGATION EXPENSES, ATTORNEYS FEES, LOSS, LIABILITY, DAMAGE, OR COST THEY MAY INCUR DUE TO THE CLAIM MADE AGAINST ANY OF THE "RELEASEES" NAMED ABOVE, WHETHER THE CLAIM IS BASED ON THE NEGLIGENCE OF THE "RELEASEES" OR OTHERWISE.
6. I sign this agreement on my own behalf and on behalf of the Minor.

The RESTRICTED AREA is also defined to include the entire course as described below:

- Prior to the event, all riders and players (18 years and older) must sign a release of liability waiver with the sponsoring organization and attend a pre-event meeting. These meetings allows all rider to review, read event materials and ask questions of the staff and details of the course map. Pre-registration and signed waivers are REQUIRED for ALL riders to participate.
- Each rider will comply with state helmet laws at all times.
- Each card stop will have first aid kits, two-way radios and/or cell phones, water, extra course maps, and be manned by at least two volunteers.
- Volunteer flaggers will be stationed at all junctions that are not a scheduled card stop. These patrollers will provide directional assistance and remind the general driving public to limited scope of this one-day, special event.
- A volunteer pilot rider will lead all riders to ensure road safety and pacing. Another volunteer rider will follow all riders to ensure no participants are remaining on the course following each respective ATV event.
- The course is open under a temporary special use permit for the event from 4 p.m. until 8:30 p.m. on Friday, May 20 and from 12:30 p.m. until 4:30 p.m. on Saturday, May 21, 2022. The 35 mph speed limit will be in force for the duration of the events only.

1. Karen's Ride on Saturday, May 21, 2020:

- a. The first card stop (#1) on Karen's Ride is at east end of the Fairgrounds. Prior to the event, all riders and players (18 years and older) must sign a release of liability (waiver) with the sponsoring organization and attend a pre-event meeting. Pre-registration is required for ALL riders. This meeting allows all riders to review, read event materials and ask questions of the staff and details of the course map.
- b. The second card stop (#2) is approximately five miles south on Wilson Hollow Rd, at the junction of Whiskey Hollow Rd. with Nordheim Road in Columbia County. The course is gradually inclining through cropland. Volunteer trail patrollers will be stationed to provide directional assistance for riders. Each card stop will include a first aid kit. The course proceeds south up Whiskey Creek Rd. for another two miles before crossing back into Walla Walla County. The road continues up Whiskey Creek for another nine miles to the Columbia County line and an additional quarter mile.
- c. The third card stop (#3) is at the junction of Whiskey Creek and Mt. Pleasant Rd. and the course enters Columbia County for another quarter mile. The event course then follows the county line for two additional miles and slips into Columbia County for a final 2.5 miles. Columbia County roads are accessed for just over 5.6 miles during this event. Road conditions will be closely monitored. The event reaches its highest point in elevation here. A wet, early spring may dictate wet road conditions, requiring extra caution for riders. Volunteers will utilize two-way radios and cell phones for rider safety.
- d. The fourth card stop (#4) is inside Columbia County: at the junction of Mt. Pleasant Rd. and Wilson Hollow Rd. (Jasper Mtn. Rd.), approximately two additional miles. Volunteer trail

patrollers are stationed here and at major intersections to ensure rider safety and to remind the general driving public to limited scope of this one-day, special event. A first aid kit is available and communications are made with two-way radios and cell phones.

- e. The fifth card stop (#5) is at the southern-most point of the course. Mt. Pleasant Rd. turns into Coppei Rd, an additional four miles. The card is at the intersection of Coppei Rd. and Dent Rd. Coppei Rd. turns into North Fork Coppei Rd. The course continues down the grade for approximately 10 miles. Volunteer trail patrollers will direct riders, be staffed with a first aid kit and ensure rider safety.
- f. The sixth card stop (#6) will occur at the intersection of North Fork Coppei Rd. and McCown Rd. Turn right on McCown Rd, to Wilson Hollow Rd. Turn left onto Wilson Hollow Rd. and proceed to the fairgrounds. Volunteer trail patrollers are stationed here and at major intersections to ensure rider safety and to remind the general driving public to limited scope of this one-day, special event. A first aid kit is available and communications are made with two-way radios and cell phones.
- g. The seventh card stop (#7) is back at the fairgrounds after three additional miles on Wilson Hollow Rd. At each important intersection, volunteer trail patrollers will ensure rider safety, have first aid kits and provide direction to the fairgrounds.

2. Sunset Cruise: Friday, May 20, 2020:

The course for the limited entry Sunset Cruise leaves the Waitsburg Fairgrounds (east) on Wilson Hollow Road. Riders will turn left to Nordheim Road to then right (south) on Whiskey Creek Road. The course follows Whiskey Creek Road to the top of the Jasper Mountain and Jasper Mountain Road (Mt. Pleasant Road). Riders will turn left on Jasper Mountain Road and left on Bundy Hollow Road. From Bundy Hollow Road, riders will continue to Warren Road, turn left and to Whiskey Creek Road, returning to Nordheim Road, turning left and back to Wilson Hollow Road and return to the fairgrounds.

Karen's Ride and the Sunset Cruise covers approximately 29.6 miles of Walla Walla County roads and 5.6 miles of Columbia County roads, a total just over 35 miles. The Sunset Cruise covers approximately 6.5 miles of Walla Walla County roads and 14 miles of Columbia County roads, a total just over 21 miles.

Furthermore, as a participant in the 2022 Karen Huwe Mohny Memorial ATV Poker Ride (Karen's Ride) and the Sunset Cruise, I understand that in no event may I be permitted to exceed the 35 mph speed limit and I will comply with state law, including, but not limited to RCW 46.09.

Finally, Waitsburg Celebration Days Association event planners understand they will be responsible for payment of the cost of repair of any damage to the County Roads or for any extraordinary repairs required because of this temporary, specially permitted use of County roads. In addition, the WCD Association also understands every participant may under no circumstances exceed the 35 mph speed limit and participants must comply with state law, but not limited to RCW 46.09.

**PARENTAL CONSENT, RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF
RISK, AND INDEMNITY AGREEMENT**

2022 Waitsburg Celebration Days

**Karen Huwe Mohnney Memorial (Karen's Ride) ATV Poker Ride Events
In Waitsburg, Washington
May 20 and May 21, 2022**

AGREEMENT SIGNATURE PAGE for MINORS

**I HAVE READ THIS PARENTAL CONSENT, RELEASE AND WAIVER OF LIABILITY,
ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, UNDERSTAND THAT BY SIGNING
IT I GIVE UP SUBSTANTIAL RIGHTS I AND/OR THE MINOR WOULD OTHERWISE HAVE
TO RECOVER DAMAGES FOR LOSSES OCCASIONED BY THE RELEASEES/ FAULT, AND
SIGN IT VOLUNTARILY AND WITHOUT INDUCEMENT.**

SIGNATURE OF PARENT OR GUARDIAN

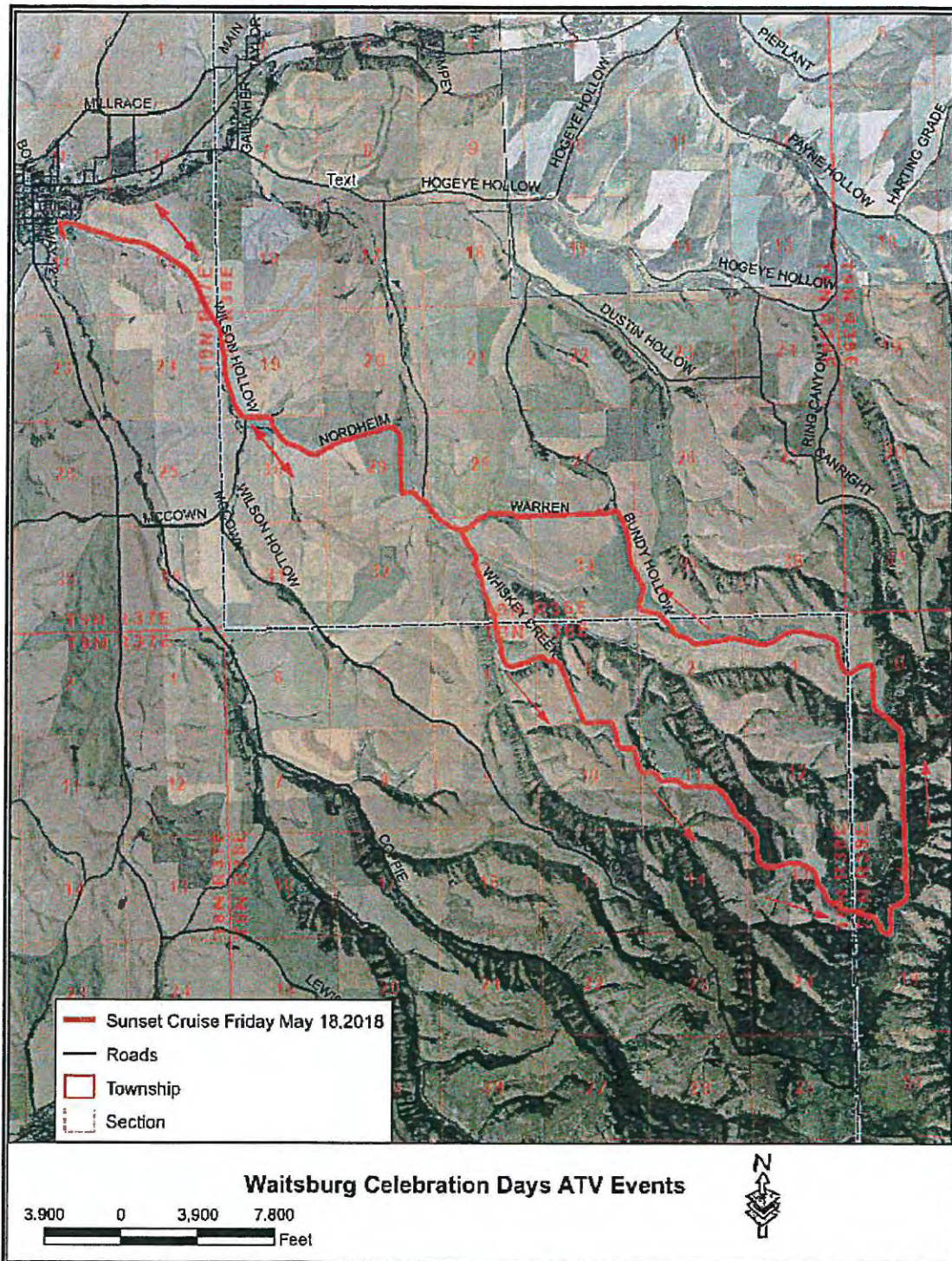
PRINTED NAME OF PARENT OR GUARDIAN

DATE

SIGNATURE OF WITNESS

PRINTED NAME OF WITNESS

NAME and AGE OF MINOR PARTICIPANT



WALLA WALLA COUNTY WHEELED ATV (WATV) PERMIT APPLICATION

(3/15; sl. rev. 4-2018)

Walla Walla County Code 10.30

****APPLICATION DEADLINE – FORTY-FIVE DAYS PRIOR TO
EVENT****

Applicant/Event Holder Information

Please Print

Name: Waitsburg Celebration Days

Organization or Civic Group Name

Representative or
Contact Name:

Email Address:

Jillian Henze

jillianhenze@gmail.com

Person authorized to sign all documents,
if different from above Representative:

Email Address:

Abby Grende

abbysot@hotmail.com

Address: PO Box 822, Waitsburg, WA 99361

Daytime Phone: 425-785-6731

Name and Phone Number(s) of Responsible Contact Person(s) during event. (Contact person(s) must be reachable during business hours 48 hours before event, at all times during the event, and during business hours 24 hours after event):

Wendy Richards, 509-520-2124

Event Information

Please Print

****Date(s) of the event Requested** May 20 and 21, 2022 Open Time: 4:30 p.m. _____ Close
Time 8:30 p.m. on May 20, and 11:30 a.m. to 4:30 p.m. on May 21 _____ (Include set-up and
take down days)

Proposed maximum number of participants riding WATV's: 80 on Friday, 200 on Saturday _____

Total Attendance (per day) including all participants, spectators, guests, exhibitors, performers,
entertainers, volunteers and employees:

Day One 100

Day Two 400

Provide description of route, and attach a highlighted map of proposed roads to be used, showing current
speed limits of the roads: Please see attached descriptions for Sunset Cruise and Karen's Ride.

Describe measures that you will take to mitigate dust and control riders: The Committee will offer dust abatement on Nordheim Road as requested by residents. We will monitor weather conditions to determine if abatement activities are required due to spring weather conditions. In past years, the fire department has come out to water dusty roads and we will ask them to do so again if needed. Event staff will monitor speeds. These efforts have been successful in past years.

Have you held this event or a similar event in the past? ☒ Yes ☐ No
If yes, have accidents, incidents, claims or loss arisen from such event? ☒ Yes ☐ No

If yes, describe: _Minor injury of an ATV and an auto. No claim, injury or losses.

To the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless Walla Walla County, its elected and appointed officials, employees, and volunteers and others working on behalf of Walla Walla County, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from Walla Walla County, its elected and appointed officials, employees, and volunteers and others working on behalf of Walla Walla County, by reason of personal injury, including bodily injury or death and/or property damage, including loss thereof, which arises out of or is in any way connected or associated with this application.

The Applicant understands that they will be held responsible for payment of the cost for repair of any damage to the County Roads, or for any extraordinary County repairs required because of their use of the County roads.

At least 21 days prior to the event, Applicant shall provide proof of general liability insurance, naming the County as an additional insured, in an amount acceptable to the County Risk Manager and Prosecuting Attorney's office. Such insurance shall be primary and non-contributory.

The Applicant understands that the Board may condition this event as follows:

1. Advance payment of any County Public Works employee, County Sheriff's Deputy for supplemental law enforcement services, or other County employee time necessitated by the permit.
2. Pilot cars, certified flaggers, headlight requirements or other safety requirements.
3. Restricted speed limits, maximum WATV numbers, route restrictions or other limitations deemed necessary by the Board of County Commissioners.
4. Liability waivers to be signed by all participants.
5. Publication, by the permittee, of notice of the event in a newspaper of general circulation in the area of the event.
6. Event signage to be removed promptly.

Applicant understands that in no event may participants exceed 35 miles per hour, and participants must comply with state law, including, but not limited to RCW 46.09.

Applicant Representative Signature:

Jillian Henze

Oct. 29, 2021

Name

Date

For County Use Only

Date application received by Board: _____

Public Works Director

Tony Garcia

(reviewed by)

Extra Public Works time needed? YES

Number of employees and rate:

Other conditions

N/A

NO

N/A

Sheriff

(reviewed by)

Extra law enforcement needed? YES

NO

Number of employees and rate:

Other conditions

Risk Manager:

Amount of insurance required:

Board Conditions:

1. Advance payment of any County Public Works employee, County Sheriff's Deputy for supplemental law enforcement services, or other County employee time necessitated by the permit? YES NO

Description and Amount:

2. Pilot cars, certified flaggers, headlight requirements or other safety requirements?

YES NO

Description:

3. Restricted speed limits, maximum WATV numbers, route restrictions or other limitations deemed necessary by the Board of County Commissioners. In no event may participants exceed 35 miles per hour.

4. Liability waivers to be signed by all participants. YES NO

5. Publication, by the permittee, of notice of the event in a newspaper of general circulation in the area of the event. YES NO

6. Event signage to be removed by County YES NO

If NO, Date and time that signage must be removed by applicant

7. Other conditions:

Request is: Approved

Denied

Approved by:
Board of County Commissioners _____
Signature of Chairman/quorum of Board _____ Date _____

Resolution Number _____

COUNTY COMMISSIONERS (Continued)

- j) Miscellaneous business to come before the Board
- k) Review reports and correspondence; hear committee and meeting reports
- l) Review of constituent concerns/possible updates re: past concerns

10:15 JOINT FINANCIAL UPDATE

**Karen Martin
Gordon Heimbigner**

- a) 2021 Final budget report and 2022 budget report

10:30 COUNTY CORRECTIONS

Norrie Gregoire

a) Department update and miscellaneous



Norrie Gregoire, Director
Matt Stroe, Jail Commander
Keri Weber, Executive Assistant

**DEPARTMENT OF COURT SERVICES
JUVENILE JUSTICE CENTER
WALLA WALLA COUNTY**

Norrie Gregoire, Juvenile Court Administrator
Jon Cassetto, Court Services Manager
TJ James, Detention Manager
Kayla Zimmer, Administrative Services Supervisor

To: BOCC
From: Norrie Gregoire, Director of Corrections/Juvenile Court Administrator
Date Written: 03.30.22

Director's Report for April 4th, 2022

Board Consent/Action Agenda Item(s):

- ✓ Consent Items: None.
- ✓ Action Items: None.

Corrections/Court Services Department Updates:

- ✓ Service Providers, Programs, Grants & Essential Services
 - Overview and Update on Court Services' Child Advocate Program by Kati Brown, Child Advocate Supervisor (via WebEx)
- ✓ Legislative/Court/Jail Operations
 - Court Security Task Force (BJA group) made a funding request to the legislature for rural and small counties to purchase court security equipment and fund some security staff. Unfortunately, the request was not included in the final budget. Many in the legislature tend to view these needs as local government issues.
- ✓ Personnel/Training/Recruitment
 - Corrections' medical contractor provided Naloxone training to all Court Services and Corrections staff on 3/30 and 3/31. All staff in both departments were trained to use nasal mist Narcan if they encounter a suspected opioid overdose.
 - Both Corrections and JJC continue to test and interview custody officer candidates to fill vacant positions at both facilities.

Current Walla Walla County Stats:

96 Dependent children.

22 Active volunteers

Children served by a volunteer advocate: 56

Children served by Court Services staff GAL: 4

of Children on a Waiting List: 36



What is a Child Advocate? Our advocates are trained community volunteers, appointed by judges to serve as guardians ad litem, advocating in court for children who have experienced abuse and neglect and been removed from their homes.

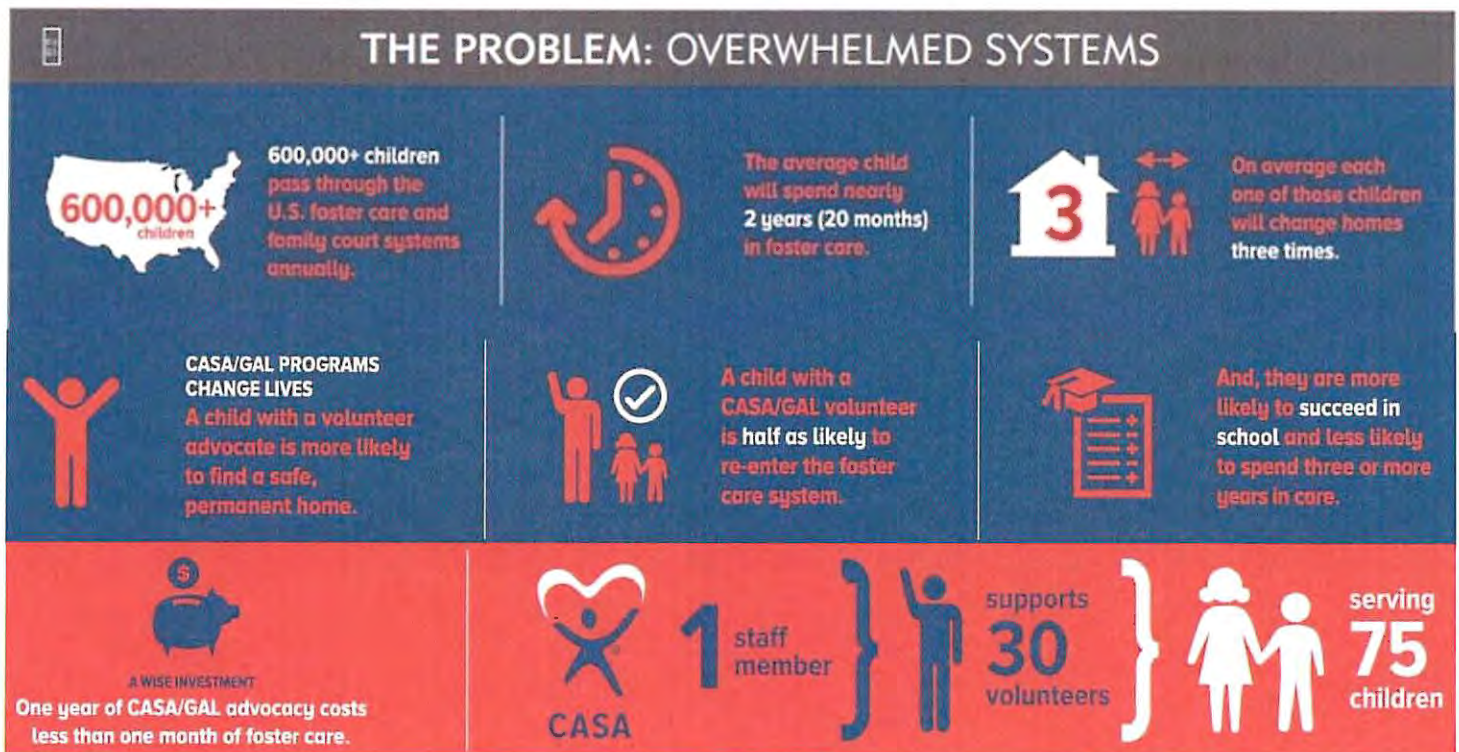
4 Reasons to Invest in and Support Child Advocates

1) Kid Specific Advocacy – The low caseloads of volunteer advocates enable them to truly understand the cultural, familial, and special/unique circumstances that brought the child into care. Advocates do an excellent job of keeping the focus of the professionals (including the court) on the child.

2) Consistency and Context For and Of the Child – Advocates serve as the child/family historian, largely staying on the case until the child achieves permanency. Paid professionals leave or are transferred. Our volunteer advocates stay.

3) Deep Dive into the Child's Life – Advocates spend at least 5-10 hours each month for the children they serve, visiting the child at least once per month, observing them with their parents, contact school/day care providers, interfacing with service providers and talking to parties in the case.

4) Maintaining and Establishing Connections – Advocates routinely find additional family supports and child specific connections that assist in maintaining a sense of normalcy and familiarity for the child. Advocates also support the child's educational and social needs, whether getting a child tested for an IEP or finding funds to get them to a summer camp to see a sibling.



- a) Department update and miscellaneous

Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

To: Board of County Commissioners
From: Lauren Prentice, Director
Agenda Date: April 4, 2022
RE: Monthly Community Development Department Update

Building/Fire

The following building and fire permits were approved during the last two weeks:

Permit #	Date Applied	Date Approved	Days	Address	Description
B21-0567	11/05/2021	03/29/2022	144	839 NEWTOWN RD	2,400 sf Barn/Garage
B22-0047	02/14/2022	03/21/2022	35	2160 DEPPING RD	664 sf Covered Patio
B22-0052	02/17/2022	03/18/2022	29	429 HARBOR BLVD	1992 Marlette Manufactured Home
B22-0057	02/22/2022	03/21/2022	27	3195 SORREL DR	700 sf Detached Garage
B22-0059	02/24/2022	03/21/2022	25	933 SUMMERS CIRCLE	2250 sf Enclosed unheated Pole Bldg
B22-0072	03/03/2022	03/24/2022	21	333 BALDWIN RD	Addition of 574 sf Covered Patio to existing
B22-0100	03/17/2022	03/29/2022	12	3853 POWER LINE RD	1023 sf Special Event Tent 04/09 - 04/11/2022
B22-0091	03/18/2022	03/18/2022	0	42 MERRY LN	Re-Roof Residence 38 sq w/Tear-off
B22-0092	03/18/2022	03/18/2022	0	66 HUMMINGBIRD PL	Install ductless heat pump 15K
B22-0106	03/21/2022	03/29/2022	8	3462 MILL CREEK RD	1200 sf Special Event Tent 05/20 - 05/20/2022
B22-0093	03/22/2022	03/22/2022	0	1223 WALLULA AVE	Re-roof Residence 31 sq w/tear-off
B22-0094	03/22/2022	03/22/2022	0	400 HILL RD	Re-roof Residence 29 sq w/tear-off
B22-0095	03/22/2022	03/22/2022	0	83 FIRST ST	Re-roof Residence 12 sq w/tear-off
B22-0097	03/23/2022	03/23/2022	0	909 STOVALL RD	Replace heat pump & air handler
B22-0098	03/23/2022	03/29/2022	6	510 E BOEING AVE	800 sf Special Event Tent - 04/01 - 04/03/2022
B22-0103	03/28/2022	03/28/2022	0	91 SUMMERS CIR	Replace Heat Pump & Air Handler
B22-0104	03/28/2022	03/28/2022	0	3165 WILD ROSE LN	Replace Heat Pump & Air Handler
B22-0105	03/28/2022	03/28/2022	0	715 GLADYS ST	Re-roof Pool House 7 sq w/tear-off
B22-0109	03/30/2022	03/30/2022	0	1903 STURM AVE	Install Gas Log Set into Masonry Fireplace & Gas Piping

New Applications

A total of 50 building and fire permit applications are currently active in the intake process (i.e. being reviewed for completeness, labeled in eTRAKiT with prefix SCRN). 36 of these new applications are on hold because additional information necessary to review the application is needed; in TRAKiT these applications have the status 'MISSING INFO.' Our Permit Coordinator, Lauri DeBroeck manages this intake process.

Applications Under Review

The following building/fire permits applications are currently under review. Several of the applications on this list have not been approved yet because there is another approval process pending, like a land use application. Some of these are undergoing first plan reviews, some of them are on second or later reviews. The Date Applied is the date that the application was determined to be complete for review.

Permit #	Date Applied	Address	Description	Permit Type
B21-0481	09/17/2021	30 BIRDSEYE VIEW	1963 sf Residence, 781 sf Covered Porch, 1210 sf Garage	1 FAM RESIDENCE
B21-0492	09/23/2021	396 GRAIN TERMINAL RD	20,000 sf Storage Building	NEW COMMERCIAL BLDG
B21-0563	11/04/2021	75 SECOND ST	Addition of 540 sf Unconditioned Storage	COMM ADDITION REMODEL
B22-0043	02/11/2022	1076 LOCHER RD	1100 sf ADU, 516 sf Covered P/P/D, 1376 sf Garage	ACCESSORY DWELL UNIT
B22-0045	02/14/2022	325 CAMINO DEL VINO	Grading for Driveway & Building pad	GRADING
B22-0053	02/17/2022		Install Bleachers & 96 sf Pre-fabricated Press Box	OTHER STRUCTURES
B22-0054	02/17/2022	675 BARNEY RD	5200 sf Open Steel Hay Storage Bldg	GARAGE SHOP
B22-0058	02/23/2022	3853 POWER LINE RD	5770 sf Pre-eng Metal Bldg for Office, Barrel & Case Storage	NEW COMMERCIAL BLDG
B22-0062	02/28/2022	3471 PRANGER RD	3500 sf Storage Building w/attached 1050 sf Lean To	NEW COMMERCIAL BLDG
B22-0067	03/02/2022		160 sf Equipment Bldg for Wastewater Treatment System	NEW COMMERCIAL BLDG
B22-0074	03/04/2022	7591 FROG HOLLOW RD	864 sf 2-sided Pole Building	POLE BUILDING
B22-0075	03/04/2022	100 TUTTLE LN	Inground heated Vinyl Liner Pool	POOL HOT TUB
B22-0096	03/11/2022	104 TERI RD	Convert existng Garage into 960 sf ADU	ADDITION REMODEL
B22-0085	03/14/2022	6463 LOWER WAITSBURG RD	Replace foundation under exist Garage & Repair Walls	ADDITION REMODEL
B22-0086	03/14/2022	53 DAYBREAK RD	b22339 sf Res, 63 sf Cov Por, 544 sf Uncov Por, 755 sf Gar	1 FAM RESIDENCE
B22-0087	03/14/2022	110 HATCH GRADE RD	2526 sf Engineered Metal building	GARAGE SHOP
B22-0088	03/15/2022	189 HILL RD	271 sf Addition to bedroom - including add Bathroom & Closet	ADDITION REMODEL
B22-0099	03/24/2022	388 SNIDER DR	530 sq ft Dome Greenhouse	OTHER STRUCTURES
B22-0101	03/25/2022	DAYBREAK RD	864 sf Detached Garage	GARAGE SHOP
B22-0102	03/25/2022	1550 GRAY LYNN DR	576 sf Enclosed Pole Building	POLE BUILDING
B22-0108	03/28/2022	3554 POWER LINE RD	Install in-ground Heated Hot Tub	POOL HOT TUB

Software Upgrade – TRAKiT.NET to Central Square Com Dev (CS)

1. On March 25 we completed Custom Report and Merge Document training. 6 CDD staff members from all three divisions as well as Public Works staff participated in this training which will allow us to expedite processes by developing standard forms, letters, and reports. Previously only two staff members were trained and authorized develop these documents.
2. March 28 – 31 CDD staff and other reviewers participated in Subject Matter Expert (SME) Training. Public Works and Environmental Health staff participated in training. Approximately 14 hours of training were held. The purpose of completing this training now is to prepare us for testing phase of upgrade.
 - a. Monday – Navigation and Workspace Overview (1 hour), Land Management (1 hour), Advanced Searching (1 hour), Planning Module (2 hours).
 - b. Tuesday – Permitting Module (2 hours), Mobile Building/Fire Inspections (1 hour)
 - c. Wednesday – Code Compliance Module (2 hours), Mobile Code Inspections (1 hour)
 - d. Thursday – eTRAKiT Online Customer Interface (2 hours), Customer Complaint/Report/Inquiry CRM Module (1.5 hours).
3. SME Training on Cashiering/Payments and GIS Interface were delayed due to outstanding configuration issues.
4. On March 30 we met with PWD staff to discuss configuration of their permits into TRAKiT. Initial configuration will need to be inputted by CDD staff in April. Workbook provided to PWD staff to collect details on workflow and permits.
5. On April 5 ESRI (GIS Software Vendor) will be installing new enterprise server in our DMZ to provide Map Services needed for CS/TRAKiT software. This County requirement, which is related to security and was unexpected, delayed our GIS integration and related testing/training, but should not impact overall project schedule. Additional cost of \$1,320 for ESRI work.
6. Initial testing will occur April 6-22.
7. The next training is tentatively scheduled for the week of April 18. This will be when we do System Administration training. In addition to current System Administrators, Lauri DeBroeck and Lauren Prentice, three more CDD staff members will be trained. PWD may also participate in this training.

Technical Review Committee/Preapplication Meetings

March 23, 2022

1. **PRE22-011:** Preapplication (formal) for new 100,000-square foot food distribution warehouse in Burbank Business Park.
2. **PRE22-012:** Preapplication (formal) for Walla Walla County Fairgrounds Rodeo Viewing Platform.

No preapplication meetings were held the week of March 28 due to software training. Our new Planning Technician, Michael Maret, is now scheduling/coordinating these meetings.

On March 25 Director and planning staff met with property owners in EA-120 zoning district who are interested in proposing a zoning code text amendment to allow for the creation of farm center parcels or similar in the Exclusive Agriculture zoning district. Advised on the Annual Amendment Cycle process; anticipating application during 2023 application process.

Upcoming Meetings

1. **PRE22-017:** Preapplication for four portable classrooms at Christ Community Fellowship Church (portables being relocated from WAHI). Formal meeting on April 6, 2022.
2. **PRE22-018:** Preapplication for 2-acre cluster lot within Bluff Haven and Ponderosa Subdivision. Formal meeting on April 6.
3. **PRE22-019:** Roundtable (informal) meeting with four related property owners within Rural Residential 5 (RR-5) zoning district who are interested in submitting Comprehensive Plan and Rezone applications. This meeting is scheduled for April 13 for planning staff only, not full TRC.

Planning/Land Use Approvals

The following planning applications were approved during the last two weeks:

1. ADU21-015: New Accessory Dwelling Unit at 1072 Locher Road.
2. BLA21-005: Boundary Line Adjustment for Figgins property on Mill Creek Road.
3. BLA21-009: Boundary Line Adjustment for Abeja on Mill Creek Road.
4. CAP21-024: Critical Areas Permit for commercial project at 98 Second Street in Touchet.
5. CAP21-029: Critical Areas Permit for residential project on Barney Road.
6. SHR21-004: Shoreline exemption for new gauging station in Touchet River new Luckenbill Road.
7. SUB19-017: 2-lot short plat on S. Wilbur Avenue.

Code Enforcement

The following Code Enforcement Cases were closed during the last two weeks:

1. C21-070: Illegal Business on Prospect Avenue; closed by Code Compliance Officer.

Miscellaneous

1. Our Building Inspector 1 and Building Official attended the Washington State Association of Building Official's (WABO) Annual Education Institute in Lynwood on March 21 -24. Training included: Residential Plan Review, HVAC, Energy Code Inspections, Intermediate Plan Review, Concrete, Fire Sprinkler Plan Review and Inspections, and Fundamentals of Structural Engineering for Building Officials.
2. Planning Staff members attended Economic Development Information Meeting (EDIM) on March 22.
3. Five staff members, including new Planning Technician and Administrative Assistant, will be attending a full day of MRSC Public Records Act (PRA) training on April 5 and April 14.

4. No Hearing Examiner docket will occur on April 11 because no applications are not ready.
5. On Monday, April 18, Planning Staff will be meeting in person with Department of Ecology staff to discuss FEMA Flood Map Update. This will be an initial meeting; Ecology staff wants to discuss problem areas in flood mapping and county interests/needs.
6. April 27-29, three staff members, including Director, will be attending the Planning Association of Washington (PAW) annual conference in Chelan.

Citizen Complaints and Reports/Inquiries

The following complaints and inquiries were logged in CRM TRAK (Citizen Response Module) in March. Most of these were planning inquiries and the rest were code violation reports directed to our Code Compliance Officer for investigation.

Issue	Title	Status	Nature/Type	Category	Issue Address	Created Date	Created Via
INQ22-000067	ADU or detached living space or addition	Responded	CITIZEN INQUIRY	Planning	134 THIRD AVE	3/1/2022	Phone
CRM22-000068	Fire Damaged Residence	Report Received	DANGEROUS BUILDING	Building	805 GRANDVIEW AVE	3/2/2022	Phone
CRM22-000069	Living in a RV	Complaint Verified	LIVING IN A RV	General	1543 SHELTON RD	3/3/2022	Phone
CRM22-000070	Possible illegal personal trainer business	Complaint Verified	ILLEGAL BUSINESS	General	3065 CANBERRA DR	3/7/2022	Email
CRM22-000071	Gradually getting more vehicles	Complaint Unsubstantiated	VEHICLES ON PRIVATE PROPERTY	General		3/8/2022	Phone
INQ22-000072	Can both dwellings be replaced with new houses	Responded	CITIZEN INQUIRY	Planning	249 LAMPSON DR	3/9/2022	Phone
INQ22-000076	Driveway Easement Platted over Septic Drainfield	Responded	CITIZEN INQUIRY	Planning	HIGHLAND RD	3/10/2022	Email
INQ22-000073	Two lots or one - Can they build a 2nd house	Responded	CITIZEN INQUIRY	Planning	1975 GRAY LYNN DR	3/10/2022	Phone
INQ22-000074	2 lots or 1, can a 2nd house be built	Responded	CITIZEN INQUIRY	Planning	1770 WINONA LN	3/10/2022	Phone
INQ22-000075	Possible land use change	Report Received	CITIZEN INQUIRY	Planning	4198 MCDONALD RD	3/14/2022	Phone
CRM22-000077	JLD	Complaint Verified	GARBAGE ON PRIVATE PROPERTY	General	168 FRONTAGE RD	3/14/2022	Phone
INQ22-000078	Driveway Easement Platted over Septic Drainfield	Responded	CITIZEN INQUIRY	Planning	1795 HIGHLAND RD	3/14/2022	Email
INQ22-000079	replacement of pump/ag use/	Report Received	CITIZEN INQUIRY	Planning	3611 S. Zintel Way	3/15/2022	Email
INQ22-000080	Question about placing culvert on property	Under Investigation	CITIZEN INQUIRY	Planning	3420 BRADEN RD	3/15/2022	Email
INQ22-000081	only wants existing remodel completed	Responded	CITIZEN INQUIRY	Planning	367 SPRINGDALE RD	3/17/2022	Phone

CRM22-000082	RESIDENTIAL OUTDOOR BURNING @ 8049 LEWIS PEAK RD	Case Closed	RESIDENTIAL OUTDOOR BURNING	Residential Burning	8049 LEWIS PEAK RD	3/21/2022	CRM Web Report
CRM22-000083	RESIDENTIAL OUTDOOR BURNING @ 327 LEWIS PEAK RD	Case Closed	RESIDENTIAL OUTDOOR BURNING	Residential Burning	327 LEWIS PEAK RD	3/21/2022	CRM Web Report
CRM22-000084	RESIDENTIAL OUTDOOR BURNING @ 6 N RICHMAN ST	Duplicate Complaint	RESIDENTIAL OUTDOOR BURNING	Residential Burning	6 N RICHMAN ST	3/21/2022	CRM Web Report
CRM22-000085	BUILDING CONSTRUCT ACTIVITY @ 7447 Lewis Peak RD	Complaint Unsubstantiated	BUILDING CONSTRUCT ACTIVITY	Building	7447 Lewis Peak RD	3/21/2022	CRM Web Report
CRM22-000086	BUILDING CONSTRUCT ACTIVITY @ 8049 LEWIS PEAK RD	Complaint Unsubstantiated	BUILDING CONSTRUCT ACTIVITY	Building	8049 LEWIS PEAK RD	3/21/2022	CRM Web Report
INQ22-000087	Buildable Lot, subdividable, BLA?	Report Received	CITIZEN INQUIRY	Planning	24459 ICE HARBOR DR	3/21/2022	Phone
INQ22-000088	Possible "Hipcamp" location	Responded	CITIZEN INQUIRY	Planning	296 SEVEN MILE RD	3/22/2022	Email
INQ22-000089	Developable Lot?	Responded	CITIZEN INQUIRY	Planning	Old Milton Hwy	3/22/2022	Email
INQ22-000090	Lot created via testamentary division	Responded	CITIZEN INQUIRY	Planning	RUSSET RD	3/23/2022	Phone
INQ22-000091	BLA or Cluster Short Plat to put homestead on its own lot to sell	Under Investigation	CITIZEN INQUIRY	Planning	2444 WAGGONER RD	3/23/2022	Phone
INQ22-000092	Subdivide into 1 acre lots	Responded	CITIZEN INQUIRY	Planning	NEWTOWN RD AND CAMPBELL RD	3/24/2022	Email
INQ22-000093	Potential CUP Application	Responded	CITIZEN INQUIRY	Planning		3/24/2022	Email
CRM22-000094	ANIMALS (NUMBER, TYPE ALLOWED) @ 3712 MILL CREEK RD	Complaint Verified	ANIMALS (NUMBER, TYPE ALLOWED)	Animals	3712 MILL CREEK RD	3/24/2022	Phone
INQ22-000095	Revive a golf course?	Under Investigation	CITIZEN INQUIRY	Planning	65 WORDEN LN	3/25/2022	Phone
INQ22-000096	Who can access Chukar Ln?	Responded	CITIZEN INQUIRY	Planning	575 CHUKAR LN	3/29/2022	Email
CRM22-000097	OTHER @ 8683 MILL CREEK RD	Report Received	OTHER	Code Compliance	8683 MILL CREEK RD	3/29/2022	CRM Web Report
INQ22-000098	2 lots or 1 lot? Two	Responded	CITIZEN INQUIRY	Planning	1111 ROOSTER RD	3/29/2022	Phone
INQ22-000099	M Maiuri wants to confirm access requirements	Responded	CITIZEN INQUIRY	Planning		3/30/2022	Email

11:00 TECHNOLOGY SERVICES DEPARTMENT

Chad Goodhue

a) Department update and miscellaneous

11:15 FACILITIES MAINTENANCE

Robert Henry

- a) Department update and miscellaneous

Walla Walla County Facilities Department

317 W Main St, Walla Walla, WA 99362

Update April 4th 2022

Maintenance:

- Server Room wall paneling is being installed.
- Backflow Preventer Maintenance Underway.

Custodial

- Custodial cleaning with a focus on disinfecting has continued throughout the county.

Grounds

- Mowing and weed control is underway for the spring.

Facilities:

- New electric room has power and most of the new wire has been run between the main panels and the emergency generator. Currently waiting on 2 backordered breakers to complete the wiring of the new main panel.
- New Courthouse generator testing is scheduled for 19th and 20th of April. These dates were picked as to not interfere with the large courtroom while we gauge the noise that the generator will make.
- Old Jail Renovation Plans are complete, contractor walkthroughs begin April 4th

11:30 COUNTY SHERIFF

Mark Crider

a) Office update and miscellaneous

April 4, 2022 - Sheriff's Office Update

- Two deputies at academy, graduation is August 11, 2022
- Interviews in process for entry level and lateral positions
- K9 Program
- DARE Program
- Boat Safety Program

COUNTY FAIRGROUNDS

Greg Lybeck

- **WRITTEN UPDATE ONLY**

12:00 RECESS



WALLA WALLA COUNTY *Fairgrounds & Event Center*

Walla Walla County Fairgrounds

Greg Lybeck, cfe
General Manager

Walla Walla Board of County Commissioners Department Head Report April 4, 2022

1. Fairgrounds Department Staffing
 - a. Our staff are all working hard with daily event activities, projects, ticket sales, and fair planning.
2. Grounds Update:
 - a. Rentals of our facilities are exploding! We will be the site of three different rodeos during the month of April: Walla Walla Broncs, Barrels, and Bulls – April 8 & 9 in Expo; the Walla Walla Community College Rodeo – April 15 & 16 in Expo; and the Walla Walla Valley High School Rodeo Club rodeo – April 29 – May 1 in the P1FCU Arena. In addition, throughout April we will see the Peddlers Craft Show, fund-raisers, horse shows, and barrel racing events.
3. Walla Walla Fair 2022:
 - a. Tickets for the opening night August 31 Brothers Osborne concert went on sale April 1 and there was an outstanding response. This is going to be a great concert. I have had a few friends in the industry wonder how we secured Bothers Osborne on our budget. It was nice telling them that our new buying agency, Pepper Entertainment, became a partner in the deal to make it work. This was one of the reasons we wanted to go away from a standard fair concert buyer. I think we all are in for a great show!
 - b. Our year-around logo is complete (see upper right corner), and we feel is a much better representation of the fairgrounds as we progress into the future.
 - c. The website remodel is about 95% complete and will look great and be much more user-friendly.
 - d. Carnival: We have a new three-year carnival contract with Davis Shows Northwest and I anticipate finalizing and signing it this week.
 - e. Great news this year from Washington State Department of Ag and Washington Fair Commission. Now that a consistent funding source has been created, the amount of money has increased for all fairs in the State of Washington. In 2020 we received \$78,000 for the 2019 fair and \$3,000 in 2021 because of no fair in 2020. Drumroll please! This year our State Fair Fund allocation will be \$188,620. The best part of this is the amount will continue to proceed upward with our new funding for fairs. Because of not being sure how they would make allocations this year, we budgeted conservatively, and this amount will be more than \$100,000 over our budget number.

4. Rodeo Viewing Platforms Project:

- a. Thanks to the efforts of the Board of County Commissioners, Jesse Nolte, Charlie Barron, Meier Architects, and many, many others, the bidding documents for the Rodeo Viewing Platforms Project were published on March 20 in the *Walla Walla Union-Bulletin* and on the Tri-Cities Plan Center site. A mandatory bid walk-through was held March 29 and bids are due to the County Commissioners office today – April 4 – to be opened and read publicly.
- b. On March 28, the Board of County Commissioners approved and signed a 15-year Walla Walla County Fairgrounds Grandstand Complex Naming Rights Agreement with P1FCU (Potlatch No. 1 Financial Credit Union), enabling us to proceed with a project that has been on the drawing board for almost ten years. The grandstand complex will now be known as the P1FCU Arena. It's hard to say how many more years it would have taken us to get to this point without P1FCU's support. We anticipate the completion of the project in time for this year's Fair.
- c. At that same meeting, the BOCC also approved a \$200,000 grant toward this project from the County's portion of the Economic Development Sales Tax Fund and an additional \$200,000 grant toward the project from the Port of Walla Walla's portion of the Economic Development Sales Tax Fund.
- d. Special recognition and appreciation go to Fair Board member and Rodeo Director Charlie Barron for his relentless efforts to see this project through to completion.

5. Fairgrounds Physical Plant Improvement and Maintenance

- a. We have completed the demolition of four of the old race horse barns. I highly recommend, if you haven't done so lately, that you travel on Tietan Drive and admire the new fence and the clear view across the grounds.
- b. The next project, funded by the State Department of Ag grant, will include new gates, fencing, and paving in various parts of the grounds. Again, this project will be complete in time for this year's Fair.
- c. Our maintenance guys are working hard to stay ahead of all the events and starting to work on Fair items.
- d. On April 22, the house on 4th Street will be destroyed by fire as a fire department training exercise.
- e. Efforts continue in our goal of the funding and construction of a wagon museum on the fairgrounds.

6. Fair Board: The next Fair Board meeting will be held April 19 in the Commissioners Chamber.



1:15 COUNTY COMMISSIONERS

- a)** Miscellaneous or unfinished business to come before the Board

a) Action Agenda Items:

- 1) Proposal 2022 04-04 PW-1 Approval to hire Fiscal Manager at Grade 7, Step D
- 2) Proposal 2022 04-04 PW-2 Approval to hire County Surveyor above mid-range at Grade 8

b) Department update and miscellaneous



Proposal

Date: April 4, 2022

Proposal ID. 2022 04-04 PW-1

To: Board of County Commissioners

From: Tony Garcia Morales

Intent – Seeking to offer the position of Fiscal Manager, at Grade 7, Step D.

Topic – New Hire

Summary – Our current Fiscal Manager submitted her retirement letter on 2/10/2022 with a retirement date of (no later than) June 30, 2022. Due to the Importance of the Fiscal Manager position in the success of the department, we were allowed to advertise the position soon thereafter and received applications from two qualified applicants.

After further review of the applications submitted, we decided to move forward and interview both applicants on 3/15/2022. After further deliberation by the selection panel, we decided to conduct a second interview on the top candidate on 3/21/2022. After further deliberating, we decided the candidate has the right personality, education, and professional experience to succeed as our Fiscal Manager. The candidate obtained a Business Administration Degree from Portland State University. Additionally, the candidate has local government experience after having worked for the City of Walla Walla for approx. nine (9) years in their Public Works Department as the Solid Waste Coordinator where she developed and managed the solid waste program including biennial budgeting and administration using BARS accounting in EDEN. While at the City of Walla Walla, the candidate secured grant funding in excess of \$8 million dollars for multiple divisions within the Public Works Department. More recently, the candidate worked for a couple of private businesses where she has managed all the accounting/finance and Human Resources (HR) functions and responsibilities for a manufacturing plant and a local nursery.

Based on the candidate's qualifications, education, and previous local government and private business experience. I am requesting a starting salary of Grade 7, Step D under the current pay scale.

There would be no unplanned or unanticipated impacts to the County Road budget as a result of this hiring action and I can confirm the Department has sufficient funds within the current budget to pay the position at the offered range.

Total Cost – I would like to start this position at a Grade 7, Step D which is a starting salary of \$5,841/mo.

Funding – Covered in this year's budget.

Alternatives Considered – We interviewed several candidates and this candidate was the best suited for this position.

Benefits – Hiring this position will allow the Public Works Department to continue effective and efficient operations.

Conclusion/Recommendation – My recommendation and request is to hire the Fiscal Manager at a Step D within Grade 7.

Submitted By

Disposition

Tony Garcia Morales

4-4-22

___ Approved

Name

Department

Date

___ Approved with modifications

___ Needs follow up information

___ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

___ Modification

___ Follow Up



Proposal

Date: April 4, 2022

Proposal ID. 2022 04-04 PW-2

To: Board of County Commissioners

From: Tony Garcia Morales

Intent – Seeking to offer the position of County Surveyor, at Grade 8 above mid-range (\$7,083.33/mo.). Pay Grade 8 ranges from 5,238.12/mo. to 7,714.33/mo.

Topic – New Hire

Summary – Our former County Surveyor has recently resigned to start working at the Walla Walla District of the US Army Corps of Engineers. In order to backfill this position, we advertised it externally on 02/11/22 until filled. Since its advertisement, we have received one applicant. Fortunately, the applicant meets and exceeds the minimum qualifications of the position's job description.

After further review of the application documents submitted by the candidate, we decided to move forward with his interview on 3/15/2022. After a deliberation process by the selection committee, it was unanimously decided to offer the position of County Surveyor to the candidate because of his college education in Construction Management (Associates Degree) coupled with his previous experience in the private sector working as a Survey Crew Chief for several private surveying firms and more recently at the City of Richland as their City Surveyor where he has managed the City of Richland's Public Works Survey Department (which includes Utility Locating and GIS). The candidate is a registered Professional Land Surveyor in the state of Washington.

Based on the candidate's qualifications, education, and previous local government and private surveying experience. I am requesting a starting salary of Grade 8, at above mid-range (\$7,083.33/mo.) under the current pay scale.

There would be no unplanned or unanticipated impacts to the County Road budget as a result of this hiring action and I can confirm the Department has sufficient funds within the current budget to pay the position at the offered range.

Total Cost – I would like to start this position at a Grade 8, at above mid-range (\$7,083.33/mo.)

Funding – Covered in this year's budget.

Alternatives Considered – Although we only received one application, this candidate meets/exceeds the minimum requirement of the position's job description.

Benefits – Hiring this position will allow the Public Works Department to continue effective and efficient operations.

Conclusion/Recommendation – My recommendation and request is to hire the County Surveyor at a Grade 8 at above mid-range (\$7,083.33/mo.)

Submitted By

Disposition

Tony Garcia Morales

4-4-22

___ Approved

Name

Department

Date

___ Approved with modifications

___ Needs follow up information

___ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

___ Modification

___ Follow Up

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 30 March 2022

Re: Director's Report for the Week of 28 March 2022

Board Action: 4 April 2022

Action Agenda Items:

Proposal 2022 04-04 PW Approval to hire Fiscal Manager at Range 7, Step D

Proposal 2022 04-04 PW Approval to hire County Surveyor Range 8, above Mid-Range

ENGINEERING:

- Mill Creek Road MP 1.1 to MP 3.96: Finalizing project specifications and preparing to advertise for bids.
- Peppers Bridge Road: Working on right of way acquisition.
- Wallula/Gose: Working on right of way.
- Arch Bridge: Bridge construction is complete. Contractor to begin finishing approach roadways and plan to place pavement next week.
- Lower Waitsburg Road: Working on project design.

MAINTENANCE/FLEET MANAGEMENT:

- South Crew – Blading Roads, shoulder repair and scrubbing.
- North Crew – Crack Sealing and blading roads.
- Signs and Veg Crew – Spraying and sign maintenance.
- Garage – Routine maintenance.

ADMINISTRATION:

- Conducted weekly: Staff, Engineering and Road Operations meetings.
- On-line auction going well and will end on April 4th, 2022.
- Attended monthly meeting with Commissioner Mayberry.
- We have multiple job openings: 3 Truck Divers, 1 Mechanic, and 1 Accounting Tech.

a) Action Agenda Items:

1) Proposal 2022 04-04 DCH-1 Approval of Blue Mountain Health Cooperative One-Tenth Budget Amendment for 2022

b) Presentation on "What is Public Health?" in honor of Public Health Week

c) Department update and miscellaneous



Proposal

Date: March 29, 2022

Proposal ID: 2022 04-04 DCH

To: BOCC

From: Nancy Wenzel
Administrative Director

Intent: Blue Mountain Health Cooperative One-Tenth Budget Amendment 2022

Topic: Blue Mountain Health Cooperative

Summary

The Blue Mountain Health Cooperative (BMHC) applied for funding from the 2022 Walla Walla County Behavioral Health Fund. BMHC asked for the following:

This funding would be utilized toward our operations expenses for critical administrative and direct services operations. The project would cover salaries of the following support professionals: executive director, walk-in clinic manager, and paid student interns.

Executive Director \$76,505
Clinic Manager \$37,065.60
Student Interns \$33,000.00 (stipends)
Total Ask: \$146,570

The BMHC was awarded \$66,000 and the contract budget fully funded Student Interns Stipends ask at \$33,000 and \$33,000 for student supervision salary and benefits. The Department of Community Health combined the \$33,000 into a supervision line-item budget instead of earmarking this line item to a specific job title. The purpose of the Student Supervision Salary/Benefit budget line was to give flexibility to BMHC in providing supervision to the student interns.

The BMHC is asking for a budget amendment to their executed contract. Please see attached memo from Blue Mountain Health Cooperative.

Cost

N/A

Funding

One-Tenth Tax Fund

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

N/A

Risk

N/A

Benefits

Access to low barrier mental health care.

Conclusion/Recommendation

Recommend the BOCC consider the budget amendment request.

Submitted By

Nancy Wenzel, DCH

Disposition

____ Approved

Name

Department

Date

____ Approved with modifications

____ Needs follow up information

Name

Department

Date

____ Denied

BOCC Chairman

Date

Additional Requirements to Proposal

___ Modification

___ Follow Up

Request to Amend Line Item Definitions for Exhibit B- Budget

Currently, the behavioral health funds allocated to our agency are as follows:

Student Stipend- \$33,000

Student Supervision Salary/Benefits- \$33,000

BACKGROUND:

Supervision requirements for our walk-in clinic are as follows- each student requires one hour of one-to-one supervision per week, and one hour of group supervision per week, clinical oversight of student's client contact, training/staffing cases, and reviewing documentation. This equals out to 15-20 hours per week per student over clinical supervision. This all must be done by an MSW who has been out of school for at least two years. Currently, Amanda Fowler, LSWAIC is overseeing the student's day to day work.

Our outpatient clinicians who are associate licensed social workers (LSWAIC) require 1 hour per week of supervision, an hour of group supervision every other week, as well as oversight and co-signing of all their clinical documentation. This all must be done by an Independent Clinical Social Worker who has completed three years of supervised work followed by a minimum of two years of independent clinical work, completed a 15-hour clinical supervisor training, and can prove prior management experience. (Please see below listed RCW requirements for supervision for more information) Currently, Alayna Brinton LICSW is clinically overseeing Amanda, Tammy, and Stacey who are all associate licensed social workers (LSWAICs). These social workers are only able to work under Alayna's license and would otherwise not be able to perform clinical care to patients. Not only does the LICSW's license uphold all LSWAIC care, it also provides both direct and indirect student supervision, as well as providing clinical oversight to the two nurse practitioners on staff.

REQUEST:

The Student Supervision Salary/Benefits funding allocated in the line item on the budget was specifically for Amanda's oversight of the walk-in clinic services. Our highest priority funding need is for the LICSW clinical supervision provided to both the associate licensed clinicians as well as the students that Alayna Brinton LICSW oversees. This reallocation is critical, as none of the program and clinical services can function without a fully licensed LICSW supervising and overseeing the clinical care of the patients BMHC serves. The Licensed Clinical Supervisor is unable to bill for direct services, as all clinical time is spent in direct and indirect supervision of staff and students. In programming this way, an LICSW's license is able to accommodate multiple times the number of direct clients served through their oversight of multiple LSWAICs vs the LICSW doing the direct services themselves. This method greatly expands access to care for the whole community not only through direct services but also through helping associate licensed clinicians reach full licensure. Typically, a licensed supervisor can bill up to \$120/hour for clinical supervision and oversight. If the \$33,000 that was designated for student stipends was redirected toward our LICSW then we would be able to complete 8 hours (which is the minimum needed for current programming) per week of one-on-one associate licensee supervisions, associate licensee group supervisions, student supervisions, and documentation oversight, charged at only \$79.33 per hour

for this licensed clinical supervision and oversight. This funding reallocation would allow all services to not only continue uninterrupted but would allow for roughly 450 hours of direct clinical care monthly through students and LSWAICs that would easily cost \$90 per hour per patient visit if billed out without the oversight of the LICSW. This is a cost savings of \$37,960 per month for these services. (\$40,500 for 450 counseling sessions per month paid at \$90 per session vs. the cost of paying for 32 hours a month of LICSW supervision at \$79 per hour)

If the student stipend funding (\$33,000) is unable to be reallocated to the LICSW overseeing all clinical care, then BMHC will be forced to immediately discontinue programming for free mental health walk in services. This would leave 7 students without practicum placement and hundreds of people without access to low barrier, same day care. BMHC would be required to focus efforts wholly on fee for service counseling in order to maintain solvency for the costs associated with non-billable clinical professionals at this time in our clinic development. This would be hugely detrimental to our community and our mission, as decreasing access to care as well as clinical placements for students would have a lasting negative impact on the behavioral health landscape of our county.

We are grateful for the opportunity to serve Walla Walla County and are hopeful that we can leverage the .01 of 1% funding to its maximum potential through reallocation of these funds.

RCW [18.225.090](#)

Issuance of license—Requirements.

(1) The secretary shall issue a license to any applicant who demonstrates to the satisfaction of the secretary that the applicant meets the following education and experience requirements for the applicant's practice area.

(a) Licensed social work classifications:

(i) Licensed advanced social worker:

(A) Graduation from a master's or doctorate social work educational program accredited by the council on social work education and approved by the secretary based upon nationally recognized standards;

(B) Successful completion of an approved examination;

(C) Successful completion of a supervised experience requirement. The supervised experience requirement consists of a minimum of three thousand two hundred hours with supervision by an approved supervisor who has been licensed for at least two years. Of those supervised hours:

(I) At least ninety hours must include direct supervision as specified in this subsection by a licensed independent clinical social worker, a licensed advanced

social worker, or an equally qualified licensed mental health professional. Of those hours of directly supervised experience:

(1) At least fifty hours must include supervision by a licensed advanced social worker or licensed independent clinical social worker; the other forty hours may be supervised by an equally qualified licensed mental health practitioner; and

(2) At least forty hours must be in one-to-one supervision and fifty hours may be in one-to-one supervision or group supervision; and

(II) Eight hundred hours must be in direct client contact; and

(D) Successful completion of continuing education requirements of thirty-six hours, with six in professional ethics.

(ii) Licensed independent clinical social worker:

(A) Graduation from a master's or doctorate level social work educational program accredited by the council on social work education and approved by the secretary based upon nationally recognized standards;

(B) Successful completion of an approved examination;

(C) Successful completion of a supervised experience requirement. The supervised experience requirement consists of a minimum of four thousand hours of experience, over a period of not less than three years, with supervision by an approved supervisor who has been licensed for at least two years and, as specified in this subsection, may be either a licensed independent clinical social worker who has had at least one year of experience in supervising the clinical social work of others or an equally qualified licensed mental health practitioner. Of those supervised hours:

(I) At least one thousand hours must be direct client contact; and

(II) Hours of direct supervision must include:

(1) At least one hundred thirty hours by a licensed mental health practitioner;

(2) At least seventy hours of supervision with a licensed independent clinical social worker meeting the qualifications under this subsection (1)(a)(ii)(C); the other sixty hours may be supervised by an equally qualified licensed mental health practitioner; and

(3) At least sixty hours must be in one-to-one supervision and seventy hours may be in one-to-one supervision or group supervision; and

(D) Successful completion of continuing education requirements of thirty-six hours, with six in professional ethics.

(b) Licensed mental health counselor:

(i) Graduation from a master's or doctoral level educational program in mental health counseling or a related discipline from a college or university approved by the secretary based upon nationally recognized standards;

(ii) Successful completion of an approved examination;

(iii) Successful completion of a supervised experience requirement. The experience requirement consists of a minimum of thirty-six months full-time counseling or three thousand hours of postgraduate mental health counseling under the supervision of a qualified licensed mental health counselor or equally qualified licensed mental health practitioner, in an approved setting. The three thousand hours of required experience includes a minimum of one hundred hours spent in immediate supervision with the qualified licensed mental health counselor, and includes a minimum of one thousand two hundred hours of direct counseling with individuals, couples, families, or groups; and

(iv) Successful completion of continuing education requirements of thirty-six hours, with six in professional ethics.

(c) Licensed marriage and family therapist:

(i) Graduation from a master's degree or doctoral degree educational program in marriage and family therapy or graduation from an educational program in an allied field equivalent to a master's degree or doctoral degree in marriage and family therapy approved by the secretary based upon nationally recognized standards;

(ii) Successful passage of an approved examination;

(iii) Successful completion of a supervised experience requirement. The experience requirement consists of a minimum of two calendar years of full-time marriage and family therapy. Of the total supervision, one hundred hours must be with a licensed marriage and family therapist with at least five years' clinical

experience; the other one hundred hours may be with an equally qualified licensed mental health practitioner. Total experience requirements include:

(A) A minimum of three thousand hours of experience, one thousand hours of which must be direct client contact; at least five hundred hours must be gained in diagnosing and treating couples and families; plus

(B) At least two hundred hours of qualified supervision with a supervisor. At least one hundred of the two hundred hours must be one-on-one supervision, and the remaining hours may be in one-on-one or group supervision.

Applicants who have completed a master's program accredited by the commission on accreditation for marriage and family therapy education of the American association for marriage and family therapy may be credited with five hundred hours of direct client contact and one hundred hours of formal meetings with an approved supervisor; and

(iv) Successful completion of continuing education requirements of thirty-six hours, with six in professional ethics.

(2) The department shall establish by rule what constitutes adequate proof of meeting the criteria. Only rules in effect on the date of submission of a completed application of an associate for her or his license shall apply. If the rules change after a completed application is submitted but before a license is issued, the new rules shall not be reason to deny the application.

(3) In addition, applicants shall be subject to the grounds for denial of a license or issuance of a conditional license under chapter [18.130](#) RCW.

Service Agreement #22-01

between

WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

and

BLUE MOUNTAIN HEALTH COOPERATIVE

The Agreement is entered into by and between Walla Walla County Department of Community Health, hereinafter "County," and Blue Mountain Health Cooperative, hereinafter "Contractor," for services relative to the Behavioral Health as outlined in the attached Statement of Work. The rights and obligations of both parties are governed by the General Terms and Conditions, and the following Exhibits, copies of which are attached hereto and incorporated herein by this reference as fully as if set forth herein:

Exhibit A – Statement of Work
Exhibit B – Budget
Exhibit C – Expenditure Report Form
Exhibit D – Contractor Financial Certification

Performance Period: The terms of this Agreement shall commence on January 1, 2022, and shall, unless terminated or renewed as provided elsewhere in the Agreement, terminate on December 31, 2022.


Compensation: Payment to Contractor for services rendered under this Agreement shall be as set forth in Exhibit B – Budget. The amount of payment for the performance period of this Agreement shall not exceed \$66,000.00.

By their signatures below, the parties agree to the terms and conditions of this Agreement and all documents incorporated by reference. The parties signing below certify that they are authorized to sign this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement.

COUNTY:

CONTRACTOR:


Chair/Vice-Chair Date 2/4/2022
Walla Walla County Board of Commissioners
c/o Department of Community Health
314 W. Main
P.O. Box 1753
Walla Walla, WA 99362
Phone: (509) 524-2650 Fax: (509) 524-2642


Authorized By Date 2/3/2022

Alayna Brinton, Executive Director

Print Name & Title of Person Signing

Telephone Number / Email Address: 509-840-4618 / alayna@bluemtnhealthcoop.hush.com

Mailing Address (Street address required in addition to PO Box.): 2330 Eastgate Street, Ste. 105

Walla Walla WA 99362

Social Security or Business Tax ID#: 85-3547291

CFDA# (if applicable): n/a

UBI#: 604 539 899

State Industrial Account ID # (if applicable):

**Exhibit A
STATEMENT OF WORK**

Contractor Name: Blue Mountain Health Cooperative

Agreement Number: 22-01

Contract Period: 01/01/2022-12/31/2022

1. Program

- 1.1. Contractor will provide Student Stipends and Supervision to assist in providing direct services, operations, and training in their program for clients and walk-ins who also live in Walla Walla County with support for telehealth.
 - 1.1.1. Individual therapy and care coordination for those who are uninsured or underinsured under the supervision of a Licensed Clinical Supervisor or equivalent or approved by program.
 - 1.1.2. Personnel: Full-time administrator on site providing in person supervision, observation, monitoring and technical assistance in trauma informed care and aligned with the NASW code of ethics.
 - 1.1.3. Operation expenses for ensuring appropriate training in HIPAA confidentiality and trainings in evidence based practices (cognitive behavior therapy, TF-CBT) Including bookkeeping, accounting, insurance, printing and printer, office software and software for telehealth services

2. Evaluation

- 2.1. Contractor will provide a monthly service report to the Department of Community Health that outlines the services/interventions provided and number of individuals who participated in the services. Information about no shows, missed appointments and follow ups also provided.
- 2.2. Contractor will provide an annual report during the last quarter of contract that summarizes the success and obstacles (opportunities for improvement) for the program and the total number of clients served, with an accompanying report on opportunities to be sought out or expand in next potential contract.
- 2.3. Contractor will comply with monitoring and reporting requirements, which may include, at minimum, on-site visits, monthly budget and progress reports, client file reviews and data review.

**Exhibit B
BUDGET**

Contractor Name:	BLUE MOUNTAIN HEALTH COOPERATIVE		
Agreement Number:	22-01	Contract Period:	01/01/2022 – 12/31/2022

Line Item/Description	Award
Student Stipend	\$33,000.00
Student Supervision Salary/Benefits	\$33,000.00
TOTAL:	\$66,000.00

Funded By: Behavioral Health Funds

Exhibit A
STATEMENT OF WORK

Contractor Name: Blue Mountain Health Cooperative

Agreement Number: 22-01

Contract Period: 01/01/2022-12/31/2022

1. Program

- 1.1. Contractor will provide Student Stipends and Supervision to assist in providing direct services, operations, and training in their program for clients and walk-ins who also live in Walla Walla County with support for telehealth.
 - 1.1.1. Individual therapy and care coordination for those who are uninsured or underinsured under the supervision of a Licensed Clinical Supervisor or equivalent or approved by program.
 - 1.1.2. Personnel: Full-time administrator on site providing in person supervision, observation, monitoring and technical assistance in trauma informed care and aligned with the NASW code of ethics.
 - 1.1.3. Operation expenses for ensuring appropriate training in HIPAA confidentiality and trainings in evidence based practices (cognitive behavior therapy, TF-CBT) Including bookkeeping, accounting, insurance, printing and printer, office software and software for telehealth services

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- 2.3. Contractor will comply with monitoring and reporting requirements, which may include, at minimum, on-site visits, monthly budget and progress reports, client file reviews and data review.

**Exhibit B
BUDGET**

Contractor Name:	BLUE MOUNTAIN HEALTH COOPERATIVE		
Agreement Number:	22-01	Contract Period:	01/01/2022 – 12/31/2022

Line Item/Description	Award
Student Stipend	\$33,000.00
Student Supervision Salary/Benefits	\$33,000.00
TOTAL:	\$66,000.00

Funded By: Behavioral Health Funds



What is Public Health?

Public Health Week Presentation to
Walla Walla County BOCC

Objectives

- Define Public Health
- Define Issues Globally, Nationally and Locally
- Core Services of Public Health
- 3 C's: Roles of Public Health
- Questions/Comments/Concerns

How is
Public
Health
different
from
healthcare?

	Public Health	Clinical Medi
Primary Focus	Populations	Individuals
Emphasis	Prevention Health Promotion Whole Community	Diagnosis Treatment Whole Patient

(Institute of
Medicine, 2003)

What is Public Health?

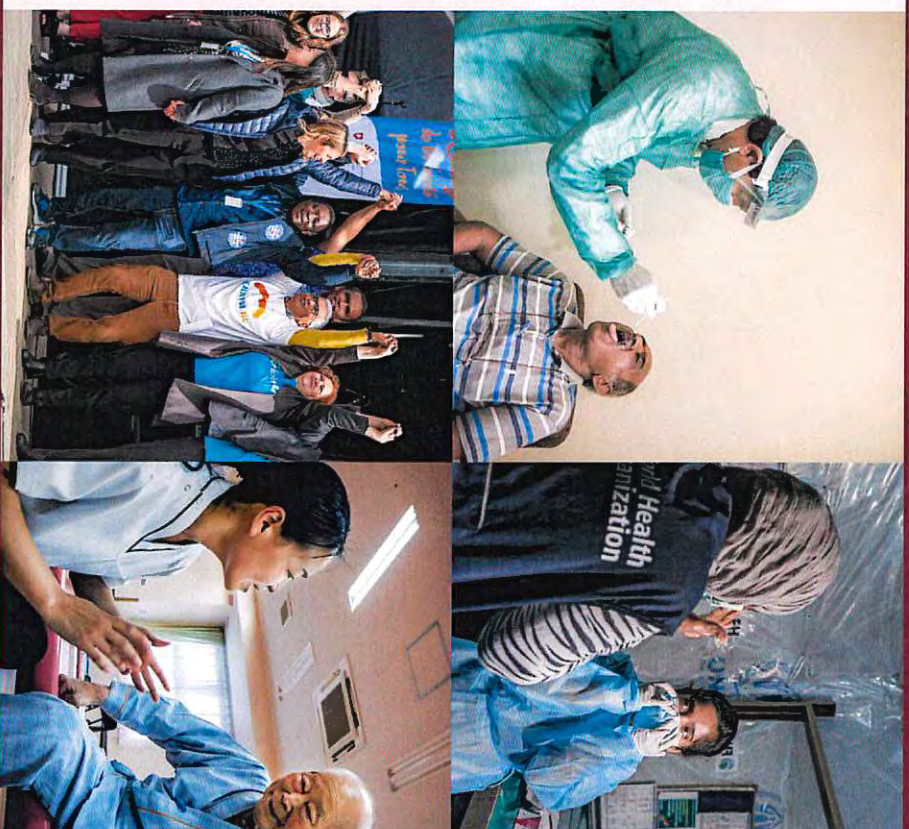
*The art and science of
preventing disease,
prolonging life and
promoting health through the
organized effort of society.*

*World Health Organization
(2022)*

What are Global Public Health Issues?

Emergency Preparedness
Equitable Access
Age Friendly
Non-Communicable Diseases/Mental Health
Communicable Diseases
Climate Change
Workforce Capacity

World Health Organization (2021)



What are National Public Health Issues?

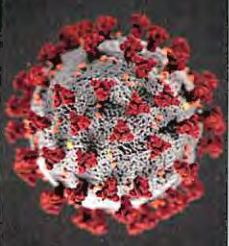
Climate Change
COVID-19
Environmental Health
Gun Violence
Health Equity
Racism and Health
Tobacco Use
Health Equity

American Public Health Association (2022)

Climate Change and Health

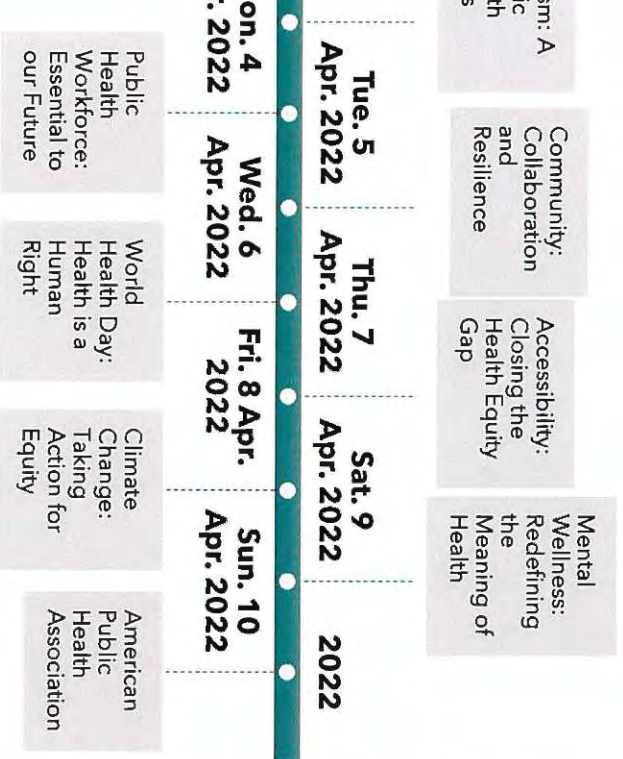


I support
smokefree
air!



Racial equity will
be achieved when...

National Public Health Week: April 4 - 10, 2022



NATIONAL
PUBLIC
HEALTH
WEEK

AN INITIATIVE OF THE AMERICAN PUBLIC HEALTH ASSOCIATION

Walla Walla County Community Health Services

Mission-
Improve the quality of life and wellbeing of our communities within Walla Walla County through prevention, promotion and protection.

Environmental Health

Clinical and Preventive Services

Substance Use Prevention

Food and Nutrition Programs

Injury Prevention

Health/Mental Health Promotion

Maternal/Child Health

Disabilities Services

Oral Health

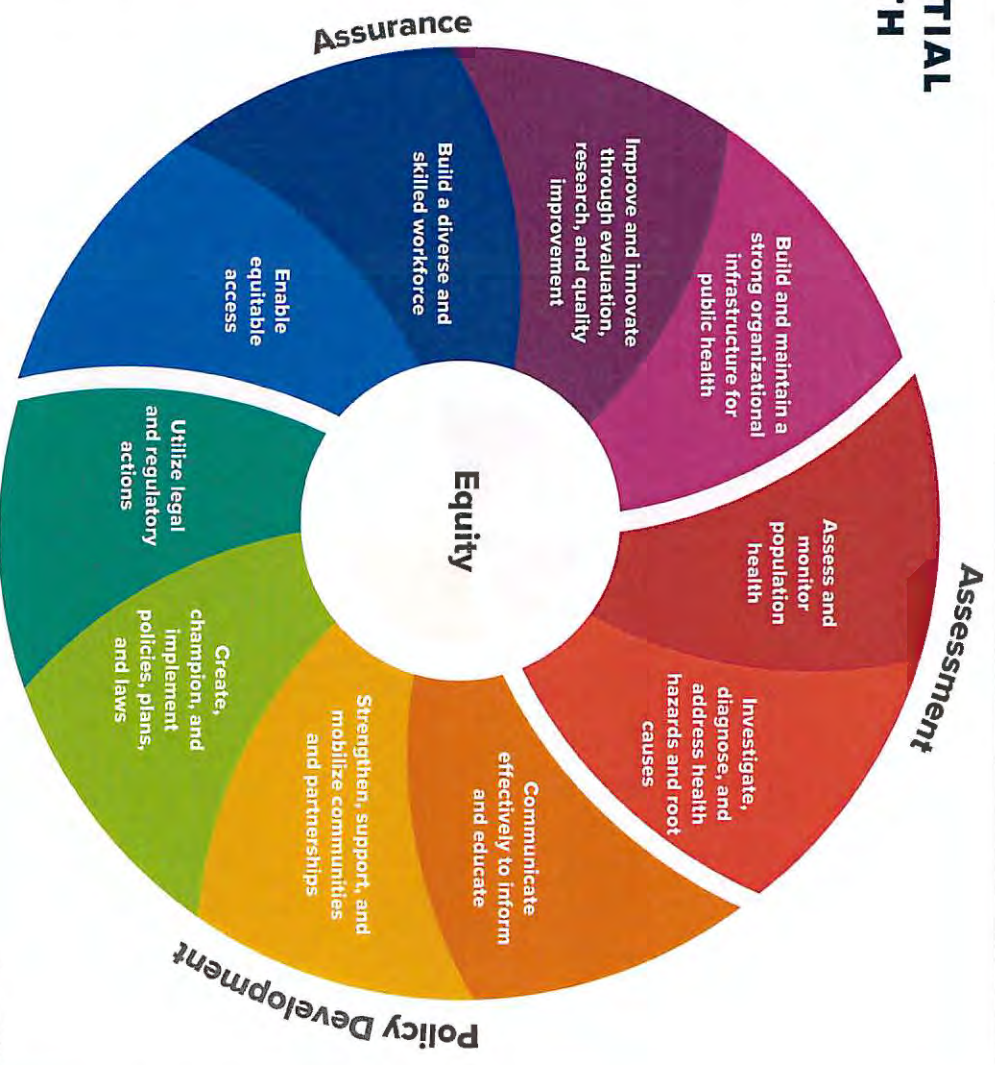
Veterans Services

Vital Statistics

THE 10 ESSENTIAL PUBLIC HEALTH SERVICES

To protect and promote the health of all people in all communities

The 10 Essential Public Health Services provide a framework for public health to protect and promote the health of all people in all communities. To achieve optimal health for all, the Essential Public Health Services actively promote policies, systems, and services that enable good health and seek to remove obstacles and systemic and structural barriers, such as poverty, racism, gender discrimination, and other forms of oppression, that have resulted in health inequities. Everyone should have a fair and just opportunity to achieve good health and well-being.



Credited 2020

Public Health Workforce is Diverse

Doctors

Nurses

MPH

MSW

Registered
Sanitarians

Program
Coordinators
and Managers

Health Educators

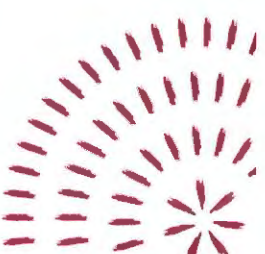
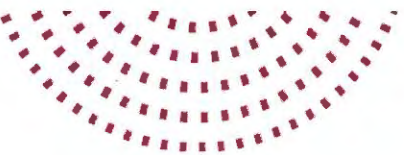
Case
Investigators

Dietitians

Administrative
and Fiscal staff

Fiscal staff

Communications
Coordinators



Public health is a team sport!



Combines knowledge and expertise
many disciplines



Works in partnership with community

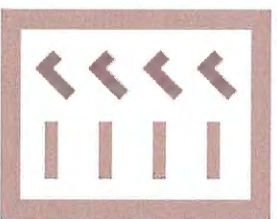


Promotes diversity, equity and inclusion

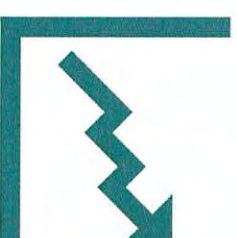


Focuses on prevention, promotion, and protection.

Public Health as Convener



Assessments



Improvement Plans

Public Health as Coordinator



olph et al. , 2013)

Public Health as Complementor



Artisan Policy Center, 2012)

Core Functions of Public Health at Governmental Levels

	Assessment	Policy Development	Assurance
Federal	National tobacco public health surveillance	Smoking ban on commercial flights	Federal grants for antismoking research
State	Monitor state tobacco use	Increase tobacco tax	Funding for campaign through Proposition 99
Local	Report on local tobacco use	County laws prohibiting smoking in bars	Resources to help smokers quit in multiple languages

tute of Medicine, 1988)

Join Generation Public Health

It's time to get involved



There are so many new potential partners with a stake
in the fight to **create the healthiest nation**
Visit apha.org/HealthiestNation to join the movement.



merican Public Health Association, 2022)

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- 10 global health issues to track in 2021 ([who.int](https://www.who.int))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Resolution – Agreement between Board of Commissioners and the Washington State Council of County and City Employees, Local 1191-WC of the American Federation of State, County, and Municipal Employees, AFL-CIO Road Crew Public Works
 - 2) Resolution – Agreement between Board of Commissioners and the Washington State Council of County and City Employees, Local 1191-WC of the American Federation of State, County, and Municipal Employees, AFL-CIO Current Expense Courthouse Employees
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

2:15 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))
- c) **Action Agenda Items:**
 - 1) Approving Request for Defense (Mayberry)

2:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.