

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 22, 2022

Commissioners have resumed in person public meetings and will also continue to host the meetings via WebEx.

Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

1:15 P.M. COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Silence cell phones
- c) Approval of agenda
- d) Declarations re: conflict of interest
- e) Pledge of Allegiance
- f) Public comment period (time limitations may be imposed)
- g) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- h) **Consent Agenda Items:**
 - 1) Resolution – Minutes of County Commissioners’ proceedings for August 15 and 16, 2022
 - 2) Payroll action and other forms requiring Board approval
- i) **Action Agenda Items:**
 - 1) County vouchers/warrants/electronic payments as follows: _____ to _____ totaling \$ _____; _____ through _____ totaling \$ _____ (travel)
 - 2) Execute Contract Number K12508 between Washington State Department of Corrections, Washington State Penitentiary and Walla Walla County Fairgrounds - Fair for Prisons Division Class IV Work Project Description
 - 3) Execute installment note with Port of Walla Walla re Fairgrounds Rodeo Platform Loan from Port of Walla Walla Economic Development Sales Tax Fund
 - 4) Proposal 2022 08-22 EconDev – Port Approval of Port of Walla Walla expending funds from the Port’s portion of the Economic Development Sales Tax Funds for the Fairgrounds Arena Expansion (Viewing) Project

WASHINGTON STATE DEPARTMENT OF CORRECTIONS
Washington State Penitentiary
Prisons Division CLASS IV Work Project Description

Contract Number: K12508

RECIPIENT: Walla Walla County Fairgrounds - Fair

RECIPIENT is: Government Entity State Agency Public Benefit Nonprofit & Evidence Attached

RECIPIENT Contact: Dianne Harris Phone: 509 524 2506 Email: DH@co.walla-walla.wa.us

Department Contact: Jim Cerna Phone: 509 526 6430 Email: jgcerna@doc1.wa.gov

Work Project Title: Walla Walla County Fairgrounds

Project Level: 1 2 3

Workers will: DOC will provide incarcerated individuals work crews to perform cleanup and other miscellaneous duties.

Number of Workers on crew: Maximum of 10

Project Location: Walla Walla County fair grounds

Project Period (One year maximum): 8/30/22 through 9/5/22

1. Projected Total Number of Crew Hours, Number of Workers: 60 per night /10
2. Minimums for Set Monthly Rate and/or Full or Half Day Rate: **Night Crew rate is \$250 per night plus LNI. Night crew will include a work crew and one officer per night, additional Custody Supervision of \$500 per officer per night.**
3. Approximate Work Hours: Varies

Special Payment Terms. Recipient will pay DOC:

1. Transportation Costs: \$0 to transport Workers;
2. Other direct and indirect costs \$; to include Current Rate L&I rate per hour (L&I Premiums Rate, Administrative Cost, etc.).

PPE, Tools and Equipment Provided by:

Recipient: None

Specialty PPE, Tools and Equipment Training Provided by Recipient?

DOC: Will furnish hard hats, reflective vests and gloves and safety cones as needed

JSA Worksheet completed and attached?

Additional Terms:

NAME OF RECIPIENT

DEPARTMENT OF CORRECTIONS

Signature

Signature of Superintendent

Title

Institution

NEGOTIABLE INSTALLMENT NOTE

\$200,000.00

August 15, 2022

Walla Walla, Washington 99362

FOR VALUE RECEIVED, the County of Walla Walla, a municipal corporation of the State of Washington (hereinafter the "County"), promises to pay to the order of the Port of Walla Walla, a municipal corporation of the State of Washington (hereinafter the "Port"), the sum of TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) in lawful money of the United States, with interest on all unpaid balances in like money at the rate OF ONE-HALF OF ONE PERCENT (0.50%) per annum from date until paid, payable in annual principal installments of TWENTY ONE THOUSAND (\$21,000.00) or more, together with the accrued interest thereon, pursuant to the Loan Payment Schedule marked as Exhibit "A" attached hereto and incorporated herein by reference. The first payment shall be due on the 1st day of January 2023, and a like principal payment together with the applicable interest shall be made on the 1st day of each month of January thereafter until the whole sum of principal and interest has been paid, and any interest not paid when due shall draw interest until paid at the same rate as the principal. Said installments shall be applied first to the payment of interest and the balance to the principal. There shall be no restriction, or penalty, on the County's right to prepay the amount due hereunder. All payments provided for herein shall be made to the Port's allocated portion of the County's Economic Development Sales Tax Fund, c/o County of Walla Walla, Walla Walla County Courthouse, 315 W. Main Street, Walla Walla, WA 99362. The County Treasurer shall provide written verification to the Port of each annual payment made by the County within 30 days of the payment due date.

In the event of default in the payment of any of the principal or interest when the same shall become due and payable, suit may be immediately instituted to collect said sum. Each maker and endorser hereon severally waives presentment, protest, and notice of nonpayment hereof, and does hereby agree that if suit is instituted to collect this note or any portion thereof, to pay such sum as the court may adjudge reasonable as attorney's fees and that the venue of such suit shall lie in the county in which this note is payable.

WALLA WALLA COUNTY

By: Todd Kimball, Chairman

Walla Walla County Board of Commissioners

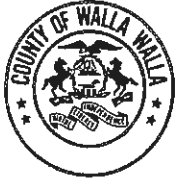
Exhibit "A"

**Loan Payment Schedule
Economic Development Sales Tax Fund**

Borrower:	Walla Walla County - Fairgrounds
Lender:	Port of Walla Walla
Loan Term:	10 Years
Annual Interest Rate:	0.50%
Loan Amount:	\$ 200,000
Loan Origination Effective Date:	January 1, 2023

	Payment Due Date	Beginning Balance	Annual Interest Rate	Annual Principal Payment	Annual Interest Payment	Total Annual Payment	Ending Principal Balance
1	January 1, 2023	\$ 200,000.00	0.50%	\$ 20,000.00	\$ 1,000.00	\$ 21,000.00	\$ 180,000.00
2	January 1, 2024	\$ 180,000.00	0.50%	\$ 20,000.00	\$ 900.00	\$ 20,900.00	\$ 160,000.00
3	January 1, 2025	\$ 160,000.00	0.50%	\$ 20,000.00	\$ 800.00	\$ 20,800.00	\$ 140,000.00
4	January 1, 2026	\$ 140,000.00	0.50%	\$ 20,000.00	\$ 700.00	\$ 20,700.00	\$ 120,000.00
5	January 1, 2027	\$ 120,000.00	0.50%	\$ 20,000.00	\$ 600.00	\$ 20,600.00	\$ 100,000.00
6	January 1, 2028	\$ 100,000.00	0.50%	\$ 20,000.00	\$ 500.00	\$ 20,500.00	\$ 80,000.00
7	January 1, 2029	\$ 80,000.00	0.50%	\$ 20,000.00	\$ 400.00	\$ 20,400.00	\$ 60,000.00
8	January 1, 2030	\$ 60,000.00	0.50%	\$ 20,000.00	\$ 300.00	\$ 20,300.00	\$ 40,000.00
9	January 1, 2031	\$ 40,000.00	0.50%	\$ 20,000.00	\$ 200.00	\$ 20,200.00	\$ 20,000.00
10	January 1, 2032	\$ 20,000.00	0.50%	\$ 20,000.00	\$ 100.00	\$ 20,100.00	\$ -
			Total	\$ 200,000.00	\$ 5,500.00	\$ 205,500.00	

Port Commission Approval on February 24, 2022



Proposal

Date: 08-15-2022

Proposal ID. 2022 08-22 EconDev – Port

To: BOCC

From: Diane Harris, Clerk of the Board

Intent – Approval of Port of Walla Walla expending funds

Topic – Approval of Port of Walla Walla expending funds from the Port’s portion of the Economic Development Sales Tax Funds to Walla Walla County for the Fairgrounds Arena Expansion (Viewing) Project

Summary

The Port of Walla Walla during their regularly scheduled meeting on February 24, 2022 approved a loan distribution request to the Fairgrounds in the amount of \$200,000 for the Fairgrounds Arena Expansion (viewing) Project. This loan request is for the above funds from the Port of Walla Walla’s portion of the Economic Development Sales Tax Fund.

Pursuant to the current interlocal between the Port and County of Walla Walla regarding the Economic Development Sales Tax funds the County must approve the Port of Walla Walla expending these funds.

On August 15, 2022 Greg Lybeck, Walla Walla Fair & Frontier Days Manager, requested the payment of the loan funds from the Port’s Economic Development Sales Tax Fund monies. On August 22, 2022 the Commissioners signed a negotiable installment note that they concur to proceed with the Port of Walla Walla’s funds distribution request. Greg Lybeck is requesting concurrence from the County Commissioners, and at such time a warrant will be vouchered for payment to Walla Walla County Fairgrounds Building Fund for the following:

Port of Walla Walla – 9/10ths funds - \$200,000

Cost

\$200,000

Funding

9/10ths Funds – Port of Walla Walla

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

Risk

Benefits

Conclusion/Recommendation

Approval of Port of Walla Walla expending \$200,000 out of their portion of the 9/10ths Economic Development Funds for Walla Walla County – Fairgrounds Arena Expansion (viewing) Project.

Submitted By

Disposition

Diane Harris, Commissioners 8/22/2022

Approved

Name Department Date

Approved with modifications

Needs follow up information

Signature

Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up



August 15, 2022

Port of Walla Walla Commissioners
Mr. Mike Fredrickson, President
Mr. Ron Dunning
Mr. Kip Kelly
301 A Street
Walla Walla, WA 99362

Email: pr@portwallawalla.com

Dear Commissioners:

The Walla Walla County Fairgrounds hereby submits this Economic Development Sales Tax (EDST) funds loan distribution request for \$200,000 from the Port's portion of the EDSTF for the Walla Walla County Fairgrounds Arena Expansion (Rodeo Viewing Platforms) Project. At its February 24, 2022 regular meeting, the Port of Walla Walla Commissioners approved a \$200,000 loan from the Port's EDST funds for both upgrading existing public infrastructure (the fairgrounds grandstand and arena complex) as well as building a new structure (the rodeo arena viewing platforms).

Please contact me if you have questions or need additional information. Thank you.

Sincerely,

Greg Lybeck, CFE
Fair General Manager

c: Pat Reay, Executive Director, Port of Walla Walla



COUNTY COMMISSIONERS (Continued)

- j) Miscellaneous business to come before the Board
- k) Review reports and correspondence; hear committee and meeting reports
- l) Review of constituent concerns/possible updates re: past concerns

1:30 PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Consent Agenda Items:

- 1) Resolution – Signing a Local Agency Agreement and a Project Prospectus for an application for Federal Land Access Program Funds for Mill Creek Road MP 6.50 to MP 8.00

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING A
LOCAL AGENCY AGREEMENT AND
PROJECT PROSPECTUS FOR AN
APPLICATION FOR FEDERAL LAND
ACCESS PROGRAM FUNDS FOR
MILL CREEK ROAD MP 6.50 TO MP
8.00

}

RESOLUTION NO. **22**

WHEREAS, Federal Land Access Program Funds (FLAP) are available; and

WHEREAS, Mill Creek Road MP 6.50 to 8.00 has been selected to receive FLAP funds; and

WHEREAS, Mill Creek Road 6.50 to 8.00 is listed on the Six Year Transportation Improvement Program; and

WHEREAS, a Local Agency Agreement and Project Prospectus have been prepared as part of an application for said funds to improve Mill Creek Road MP 6.50 to MP 8.00; and

WHEREAS, Walla Walla County agrees to comply with the regulations, policies and procedures set forth in the Local Agency Agreement as a condition of payment of federal funds obligated; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that they do hereby enter into said Local Agency Agreement and Project Prospectus and the Chair of the Board shall sign same in the name of the Board.

*Passed this 22nd day of **August, 2022** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 17 August 2022

Re: Director's Report for the Week of 15 August 2022

Board Action: 22 August 2022

Consent Agenda Items:

In the Matter of Signing a Project Prospectus and Local Agency Agreement for Mill Creek Road MP 6.50 to MP 8.00.

ENGINEERING:

- Mill Creek Road MP 1.1 to MP 3.96: Contractor is working on placing rock and expecting to pave the first section early September.
- Wallula/Gose Street: Working on specs and bid package.
- Fishhook Park Road: Working on roadway design.
- Lyons Ferry Road: Working on survey.
- Abbott Road Sidewalk: Contractor is working on tree removal and site prep.

MAINTENANCE/FLEET MANAGEMENT:

- North Crew – Ditching, clearing culverts, grading gravel roads.
- South Crew – Grading roads, cutting brush, rocking roads, and scrubbing Area 7 for Chip Seal next year.
- Vegetation & Signs – Routine sign maintenance.
- Garage – Routine services and repairs.

ADMINISTRATION:

- Conducted our weekly Road Operations, Engineering and Staff Meetings.
- Conducted our monthly Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC) meeting.
- Working on Quarterly Counseling departmentwide.
- Represented the Eastern Washington Counties in the Washington State Association of County Engineers (WSACE) Board of Directors August meeting.
- Participated in a tour of our local regional priority projects with Senator Cantwell's Staff members.
- Conducted our Annual Diversity Training.
- 2023 Budget submitted.

a) **Action Agenda Items:**

- 1) Signing a Proclamation declaring September, 2022 as Reach Out Month in honor of National Suicide Prevention Month

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS

PROCLAMATION

WHEREAS, suicide is one of the most tragic and traumatic events a family and community can experience, and raising awareness of suicide is imperative to preventing it; and

WHEREAS, suicide is one of the top ten leading causes of death in the United States; and

WHEREAS, Walla Walla County recognizes suicide as a troubling and painful public health concern, impacting far too many citizens of the region; and

WHEREAS, there are complex social, environmental, psychological, situational, and biological factors which contribute to its causes; and public understanding, awareness, education, and treatment are key to preventing further suffering, human self-injury, and loss of life; and

WHEREAS, the prevention of suicide requires community-wide commitment, collaboration, caring, and encouragement to seek help and

WHEREAS, the Walla Walla Suicide Prevention Work Group, "Reach Out" and the Department of Community Health join in urging citizens to learn and recognize early warning signs of suicide, and to reach out to others, focusing on hope, help, and strength, now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they hereby proclaim September, 2022 as

"Reach Out Month in honor of Suicide Prevention Month"

and encourage all citizens in our county to seek information about the warning signs of suicide and prevention of suicide in order to ultimately reduce the rate of suicide in our county and nation.

National Suicide Prevention Lifeline: 988

Local crisis line: 509-524-2999

Crisis text line: 741741

Reachoutww.org

Dated this 22nd day of August, 2022, at Walla Walla County, Washington.

**BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON**

Todd L. Kimball, Chairman

Attest:

Jennifer R. Mayberry, Commissioner

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Commissioner

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

2:15 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

2:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.