

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, DECEMBER 5, 2022**

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**Commissioners have resumed in person public meetings and will also continue to host the meetings via WebEx.**

**Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us [wwcocommissioners@co.walla-walla.wa.us](mailto:wwcocommissioners@co.walla-walla.wa.us).**

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

**PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.**

**10:00 A.M. COUNTY COMMISSIONERS**

**Chairman Kimball**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Silence cell phones
- c) Declarations re: conflict of interest
- d) Approval of agenda
- e) Pledge of Allegiance
- f) Public comment period (time limitations may be imposed)
- g) Introduction of new county employees (this is scheduled for the first meeting of each month)
- h) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review vouchers/warrants/electronic payments
- i) **Public Hearing:**
  - 1) To consider adoption of the 2023 Walla Walla County Budget
- j) **Action Agenda Items:**
  - 1) Resolution – Adopting the Final Budget for fiscal year 2023 for the various County funds
- k) **Consent Agenda Items:**
  - 1) Resolution – Minutes of County Commissioners' proceedings for November 28 and 29, 2022
  - 2) Resolution – Setting a date of public hearing to consider repealing Ordinance No 451 and Chapter 9.34 of the Walla Walla County Code, the Walla Walla County Fair Dress Code Policy
  - 3) Resolution – Certification of Property Tax Levies for Taxing Districts Collection in 2023
  - 4) Payroll action and other forms requiring Board approval

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
DATE OF PUBLIC HEARING TO  
CONSIDER REPEALING  
ORDINANCE NO. 451 AND  
CHAPTER 9.34 OF THE WALLA  
WALLA COUNTY CODE, THE  
WALLA WALLA COUNTY FAIR  
DRESS CODE POLICY



RESOLUTION NO. **22**

**WHEREAS**, the Walla Walla County Commissioners adopted Ordinance No. 451 on August 22, 2016; and

**WHEREAS**, it is necessary to hold a public hearing to consider repealing this ordinance; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that a public hearing shall be set for Monday, December 19, 2022 at the hour of 1:15 p.m., in County Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington. Remote public participation and testimony will be allowed via Webex and telephone.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

*Passed this 5<sup>th</sup> day of **December, 2022** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
CERTIFICATION OF PROPERTY  
TAX LEVIES FOR TAXING  
DISTRICTS FOR COLLECTION IN  
2023

RESOLUTION NO. **22**

**WHEREAS**, pursuant to RCW 84.52.070, it is the duty of the county legislative authority of each county, on or before the first Monday in December of each year, to certify to the county assessor the amount of taxes levied upon the property in the county for county purposes, and the respective amounts of taxes levied by the board for each taxing district, within or coextensive with the county, for district purposes; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that, in accordance with RCW 84.52.070, they do hereby certify to the Walla Walla County Assessor the amounts to be levied by each of the taxing districts listed on the attached Exhibit A, which is by this reference made a part hereof, for collection in 2023.

*Passed this 5<sup>th</sup> day of December, 2022 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

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Todd L. Kimball, Chairman, District 2

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Jennifer R. Mayberry, Commissioner, District 1

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Gregory A. Tompkins, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

## **COUNTY COMMISSIONERS (continued)**

### **l) Action Items:**

- 1) County vouchers/warrants/electronic payments as follows: 4053838 through 4053863 totaling \$1,099,040.63 (November payroll); 4245478 through 4245478 totaling \$1,183,833.55 (benefits and deductions)
- 2) Resolution – Updating an Appointment to the Walla Walla County Solid Waste Advisory Committee
- 3) Authorization for Chairman to execute Washington State Office of Public Defense First Amendment to Agreement No. GRT22060
- 4) Possible discussion/decision re appointment to the Community Health Advisory Board (CHAB)

**m) Miscellaneous business to come before the Board**

**n) Review reports and correspondence; hear committee and meeting reports**

**o) Review of constituent concerns/possible updates re: past concerns**

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF UPDATING AN  
APPOINTMENT TO THE WALLA  
WALLA COUNTY SOLID WASTE  
ADVISORY COMMITTEE

RESOLUTION NO. **22**

**WHEREAS**, pursuant to RCW 70.95.165, counties shall establish a solid waste advisory committee to assist in the development of programs and policies concerning solid waste handling and disposal and to review and comment upon proposed rules, policies or ordinances prior to their adoption; and

**WHEREAS**, pursuant to Walla Walla County Resolution 08 177, Walla Walla County and the City of Walla Walla entered into an Interlocal Agreement for the Continued Coordination of Regional Pollution Prevention and Waste Prevention Programs Between the City of Walla Walla and Walla Walla County to provide for the continued implementation of the 1994 Walla Walla County Solid Waste Management Plan and Moderate Risk Waste Management Plan, and various related local and regional pollution prevention and waste prevention programs; and

**WHEREAS**, pursuant to past Walla Walla County resolutions, appointments to the Solid Waste Advisory Committee (SWAC) have been continually updated, and

**WHEREAS**, Charissa Hodges has been filling the appointment on behalf of Environmental Health and Jeff Havens has been selected as the Environmental Health Program Manager for Walla Walla County and Charissa Hodges will serve as alternate in his absence; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that Jeff Havens shall be formally appointed to fill the Environmental Health position on the Walla Walla County Solid Waste Advisory Committee, representing the Walla Walla County Board of Commissioners, with said term effective December 5th, 2022 through December 31, 2025.

*Passed this 5<sup>th</sup> day of **December, 2022** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

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Todd L. Kimball, Chairman, District 2

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Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**First Amendment to Agreement No. GRT22060**

**WASHINGTON STATE OFFICE OF PUBLIC DEFENSE**

<b>1. Recipient</b> Walla Walla County PO Box 1506 Walla Walla, WA 99362	<b>2. Recipient Representative</b> Diane Harris Clerk of the Board Walla Walla County Board of County Commissioners PO Box 1506 Walla Walla, WA 99362
<b>3. Office of Public Defense (OPD)</b> 711 Capitol Way South, Suite 106 PO Box 40957 Olympia, WA 98504-0957	<b>4. OPD Representative</b> Grace O'Connor Managing Attorney Office of Public Defense 711 Capitol Way South, Suite 106 PO Box 40957 Olympia, WA 98504-0957
<b>5. Distribution Amount</b> \$47,818.00	<b>6. Use Period</b> July 1, 2021 through December 31, 2023
<b>7. Amendment Purpose</b> This Amendment serves to amend the use period from July 1, 2021 through December 31, 2022 to July 1, 2021 through December 31, 2023. This Amendment also modifies Section 4, Use of Funds to strike Section 4.d after the second sentence of the clause. This Amendment also modifies Section 5, Oversight. Section 5.a. is modified to replace Attachment A with the Attachment A appended to this Amendment. Section 5.a.i. Report Contents, is modified to replace the report contents with the contents described in Attachment A to this Amendment. Section 5.a.ii, Report schedule, is modified to replace the reporting schedule with the reporting schedule described in Attachment A to this Amendment.	
The Office of Public Defense (OPD) and Recipient, as defined above, acknowledge and accept the changes described in section 7 of this Amendment. All other terms and conditions remain in full force and effect.	
<b>FOR RECIPIENT</b>   _____ Diane Harris, Clerk of the Board  _____ Date	<b>FOR OPD</b>   _____ Larry Jefferson, Director  _____ Date

# Attachment A

## Washington State Office of Public Defense

### 2021-2022 State v. Blake Funding Grant

#### Quarterly Report

#### For Use in Reporting on Grant Funds in 2023

*All Blake funding grant recipients are required to submit a completed copy of this report to the Washington State Office of Public Defense according to the following schedule:*

- Quarter 1: January-March 2023 due April 30, 2023
  - Quarter 2: April-June 2023 due July 31, 2023
- Quarter 3: July-September 2023 due October 31, 2023
- Quarter 4: October-December 2023 due January 31, 2024

County: \_\_\_\_\_

Reporting  
Quarter: (Please select) \_\_\_\_\_

Date: \_\_\_\_\_

Contact Name, \_\_\_\_\_  
Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

1. How much of the 2022 Blake defense grant funds awarded have been spent this quarter? \$ \_\_\_\_\_

2. How much of the 2022 Blake defense grant funds awarded remain to be spent? \$ \_\_\_\_\_

3. In the space below or in an attachment, include a brief narrative description of the services provided using the awarded funds.

**10:15 COUNTY FAIRGROUNDS**

**Greg Lybeck**

**a) Department update and miscellaneous**





# WALLA WALLA COUNTY *Fairgrounds & Event Center*

## Walla Walla County Fairgrounds

Greg Lybeck, CFE  
General Manager

### Walla Walla Board of County Commissioners

#### Department Head Report

December 5, 2022

1. We are beginning to discuss our marketing plan for the 2023 Fair and I'm pleased to announce we were recently honored with awards for our marketing and advertising efforts for the 2022 Fair.
  - a. The Washington State Fairs Association awarded our Fair First Place for the Best Marketing Campaign of all fairs in the state.
  - b. The International Association of Fairs & Expositions (IAFE) recently announced the winners of this year's Hall of Honor Communications Awards. Out of a total of 742 entries, the Walla Walla Fair & Frontier Days won first place for both Online Advertisements and Television Commercials and second place for Outdoor Promotional Marketing. IAFE is a membership trade association that currently has about 1,000 members classified as agricultural fairs from the U.S., Canada, the United Kingdom, and Australia.
2. Mike Charlo, our Entertainment Director, and I continue to work on potential acts for the opening night concert as well as free grounds / roving acts.
3. We've received three bids from providers of event-based software programs and we're going to check a couple more before we make a final decision.
4. We went on sale on Black Friday with our annual pre-sale for 2023 Fair carnival wristband vouchers and gate admission tickets. Wristband vouchers are available for purchase online or at Ranch & Home in Milton-Freewater. Discounted gate admission tickets are available online or at our fairgrounds office. Online sales are up over last year at this point in time.
5. Events:
  - a. In November, the following events were held on the grounds:
    - i. Daily hourly winter riding
    - ii. Team Roping events
    - iii. Northwest Grain Growers Annual Meeting
    - iv. Christman Trio craft show
    - v. Horse show
    - vi. 4-H Achievement Awards Event
  - b. For December, the following are scheduled:
    - i. Ski Swap
    - ii. Daily hourly winter riding
    - iii. Farmers Market
    - iv. Holiday gatherings x 4 (private)
    - v. Walla Walla Valley Rodeo Club Fundraiser
    - vi. Horse show

- vii. Walla Walla Life Church Bike Party
  - viii. JTI machinery demonstration
- 6. Fair Board:
  - a. Our advisory committees are in the process of scheduling meetings with their committee members to continue reviewing the 2022 Fair and use that knowledge to begin planning for the 2023 Fair.
  - b. Board member assignments were presented at the last board meeting.
  - c. The next Board meeting will be held December 13, at 6:00 p.m.
- 7. Staff:
  - a. Although it never really slows down in the Fair Office, our staff is working on plans for next year – Fair and all other operations – and cross-training in a variety of areas.

**10:30 COUNTY CORRECTIONS**

**Norrie Gregoire**

- a) Presentation by Everett Maroon with Blue Mountain Heart To Heart re Approach to Jail-Based Medication for Opioid Use Disorder (MOUD)
- b) Department update and miscellaneous



# BLUE MOUNTAIN HEART TO HEART APPROACH TO JAIL- BASED MOUND

Presentation to the Walla Walla County Commissioners  
December 5, 2022





# HISTORY OF MEDICATIONS FOR OPIOID USE DISORDER AT THE WWCJ

- This is Year 6 of MOUD at the WWCJ
  - Originally used 3x weekly Suboxone/Subutex dosing
  - Shifted to daily dosing in 2022
  - Census of MOUD inmate patients has ranged from 14-26



# OVERDOSE RISK FOR RELEASING INMATES

- Highest risk of opioid overdose is within the first 2 weeks after release, due to interruption of the tolerance effect
- Risk of overdose is 12.7 times the general population
- Overdose death is the top cause of death for releasing inmates with OUD for the last five years



# MOUD AS A BUFFER TO OVERDOSE & OD DEATH

- MOUD in jails has been consistently shown to reduce overdose and overdose death rates post-release, and is recommended by the CDC and the Federal Bureau of Prisons
- Blue Mountain Heart to Heart's (BMHTH) strategy is also to offer short-term case management to reduce homelessness and unemployment post-release
- A newer grant from HCA also offers the opportunity for long-acting buprenorphine (Sublocade) to protect against overdose
- Inmates on MOUD are more likely to stay on medication post-release



# ECONOMIC BENEFITS OF JAIL-BASED MOUD

- Increased likelihood of remaining on MOUD decreases costs due to overdose event response
- Decreased overdose events reduce burden on first responders and local hospitals
- Increased retention on MOUD supports releasing individuals re-enter the workforce
- Increased retention on MOUD decreases recidivism after release





# REFERENCES

1. Following incarceration, risk of death is 12.7 times higher among people in the first two weeks of release than the general public – and these people are 129 times more likely to die from drug overdose.
  - a. Binswanger, I. A., Stern, M. F., Deyo, R. A., Heagerty, P. J., Cheadle, A., Elmore, J. G., & Koepsell, T. D. (2007). Release from prison—a high risk of death for former inmates. *New England Journal of Medicine*, 356(2), 157-165.
  - b. Pizzicato, L. N., Drake, R., Damer-Shank, R., Johnson, C. C., & Viner, K. M. (2018). Beyond the walls: Risk factors for overdose mortality following release from the Philadelphia Department of Prisons. *Drug and alcohol dependence*, 189, 108-115.
2. Methadone and buprenorphine reduce the risk of overdose and mortality. Use of long-acting injectable naltrexone (e.g., “Vivitrol”) does not show this benefit to overdose or mortality.
  - a. Wakeman, S. E., Larochelle, M. R., Arnell, O., Chaisson, C. E., McPheeters, J. T., Crown, W. H., ... & Sanghavi, D. M. (2020). Comparative effectiveness of different treatment pathways for opioid use disorder. *JAMA network open*, 3(2), e1920622-e1920622.
3. Starting people on medications for opioid use disorder (methadone or buprenorphine only) during incarceration is associated with lower recidivism and risk for overdose.
  - a. Evans, E. A., Wilson, D., & Friedmann, P. D. (2022). Recidivism and mortality after in-jail buprenorphine treatment for opioid use disorder. *Drug and Alcohol Dependence*, 231, 109254.
  - b. Green, T. C., Clarke, J., Brinkley-Rubinstein, L., Marshall, B. D., Alexander-Scott, N., Boss, R., & Rich, J. D. (2018). Postincarceration fatal overdoses after implementing medications for addiction treatment in a statewide correctional system. *JAMA psychiatry*, 75(4), 405-407.
  - c. Marsden, J., Stillwell, G., Jones, H., Cooper, A., Eastwood, B., Farrell, M., ... & Hickman, M. (2017). Does exposure to opioid substitution treatment in prison reduce the risk of death after release? A national prospective observational study in England. *Addiction*, 112(8), 1408-1418.



Norrie Gregoire, Director  
Matt Stroe, Jail Commander  
Keri Weber, Executive Assistant

**DEPARTMENT OF COURT SERVICES  
JUVENILE JUSTICE CENTER  
WALLA WALLA COUNTY**

Norrie Gregoire, Juvenile Court Administrator  
Jon Cassetto, Court Services Manager  
TJ James, Detention Manager  
Kayla Zimmer, Administrative Services Supervisor

To: BOCC  
From: Norrie Gregoire, Director of Corrections/Juvenile Court Administrator  
Date Written: 11.30.22

**Director's Report for December 5<sup>th</sup>, 2022**

**Board Consent/Action Agenda Item(s):**

- ✓ Consent Items: None.
- ✓ Action Items: None.

**Corrections/Court Services Department Updates:**

- ✓ Service Providers, Programs, Grants & Essential Services
  - Everett Maroon, BMH2H Executive Director, is here today to provide a presentation on the benefits and efficacy of Medication Assisted Treatment and its implementation at the County Jail.
  - Child Advocate Program (formerly CASA) hosted a very successfully training/appreciation holiday event on 11/29 that was well-attended.
- ✓ Court, Detention & Jail Operations
  - Plan to install tray pass/cuff ports in Alpha Unit and A/B salleyport exterior door due to some safety issues with inmates housed in that unit.
  - Maintenance is installing a more soundproof door in Telehealth Room as concurrent courtrooms are sometimes run via video court in Classroom and Telehealth.
- ✓ Personnel/Training/Recruitment
  - Corrections has two (2) Sergeant positions open + three Corrections Officer positions.
  - WWSO provided Defensive Tactics training November 22<sup>nd</sup> to both jail and detention staff. I am very appreciative of the collaboration we have with the SO.
  - We continue to recruit, test, and interview CO applicants; we have one CO applicant in background.

**10:45 COMMUNITY DEVELOPMENT DEPARTMENT**

**Lauren Prentice**

- a)** Department update and miscellaneous



## Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

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To: Board of County Commissioners  
From: Lauren Prentice, Director  
Agenda Date: December 5, 2022  
Prepared: November 30, 2022  
RE: Monthly Community Development Department Update

### **Building/Fire Permits**

A total of 56 building and fire permits were approved during the last month; compared to 46 last month. Only 29 were approved in October 2021. A list of these permits is included as Attachment 1.

- 35 of these were over-the-counter (OTC) permits; the average review time for these is 0 days, meaning received and issued the same day. Types of OTC permits:
  - Mechanical
  - Plumbing
  - Re-roof
  - Siding/Windows Replacement
  - Special Events (fire operational permit, typically for tents)
  - Solar Arrays (roof-mounted)
- In addition to the building OTC permits, we also issued 16 residential burn permits. These are also prioritized and typically issued the same day.

### **New Applications**

56 building and fire permit applications were submitted in the last month compared to 73 in October; 34 of the new applications have been approved.

### **Applications Under Review**

A total of 13 building/fire permits applications are currently under review (see Attachment 2). This is a couple fewer than recent months. Some of these are undergoing first plan reviews, some of them are on second or later reviews. Additionally, 55 building and fire permit applications not listed here are open but on hold pending information or action by the applicant. This number was 75 last month. We're catching up, and have fewer open permit applications to manage.

A total of 4 plan reviews are currently outstanding with SAFEbuilt WA and they completed 28 reviews on building/fire permits in November. We're still working through some issues with SAFEbuilt getting them up to speed on our process, some logistics will be resolved when we complete our TRAKIT Upgrade on December 12.

### **Inspections**

Again this month our inspectors conducted more inspections than last year at the same time. A total of 303 building/fire permits inspections were scheduled and completed in November, compared to 194 last year.

### Software Upgrade – TRAKiT.NET to Central Square Com Dev (CS)

Our scheduled Go Live for our upgraded software system is listed below.

- Training will occur all day Wednesday and Thursday.
- All Department staff will be in training on Wednesday. Inspection schedule will be limited on Wednesday. The inspectors will be able to conduct inspections for two hours prior to training.
- All entry of data into the old system will stop at 5 PM on Thursday at which point a copy of the data will be provided to Central Square for conversion to the new system.
- Customer use of eTRAKiT will stop on Thursday at 5 PM and can resume sometime on Monday.
- Friday afternoon will be our soft launch (internal only), this is when County staff will be able to start using the new system. We will be working in the new system, entering data, etc. to do regression testing.
- Central Square will have support on call Friday and Monday to answer individual training questions and assist as we begin to use the new system on Friday.
- Regression testing will continue on Monday, December 12, our official Go Live day.
- In January, after we have used the system for a month, we will be working with Central Square to do process optimization. It is also expected that after we Go Live on December 12, there will be other configuration changes we being to make ourselves.

Day	Start Date	End Date	Project Task Name
Wednesday	12/7	12/7	Training: End User Refresher: Overview/General 9 – 4 PM
Thursday	12/8	12/8	Training: End User Refresher Permitting 9-11 AM Planning 12-2 PM Code Enforcement 2-4 PM
Friday	12/8	12/8	Backup .NET DB Pulled and Shared by County TS (@ 5 PM) – <b>cutoff from entry of data in old system (including eTRAKiT).</b>
Friday	12	12/9	Open Question Session – Training Follow Up 9 – 1 PM
Friday	12	12/9	Go Live: Migration of .NET Data
Friday - Monday	12/9	12/12	Go Live: Migration of .NET Data (Installation expected by Friday afternoon)
Monday	12/12	12/12	<b>Go Live</b> <b>Support on Call 8 – 3 PM</b>
Thursday	12/15	12/15	Test: Installation
	1/9/2023	1/13/2023	Business Process Optimization

### Technical Review Committee/Preapplication Meetings

1. 11/8 – Preapplication meeting to discuss possible plat amendment application for SUB18-011, which is the West Ransom Clark II preliminary plat S. 3<sup>rd</sup> Avenue. Proposed amendments could include reduced density and change to waste water conditions. PRE22-053
2. 11/8 – Preapplication meeting with Abeja Winery & Inn representatives regarding construction of 18 new lodging units and new fire suppression line. PRE22-054. Discussed whether this proposal can proceed under prior conditional use permit or there needs to be an amendment or renewal. Several conditions from CUP have not been resolved.
3. 11/30 – Roundtable meeting for Project Wigeon, a sustainable aviation fuel plant. Proponent is considering Port of Walla Walla property in Attalia UGA. (PRE22-056)
4. 11/30 – Preapplication meeting for Port of Walla Walla short plat in Attalia UGA. PRE22-055.



## **Code Enforcement**

81 Code Enforcement inspections were conducted in November.

## **Planning/Land Use Approvals and Decisions**

The following planning applications were approved this month.

Project Number	Address	Applicant	Project Type	Date Complete	Date Approved
ADU22-014	980 RESER RD	WESTON DWAYNE M & ANGELA J	ACCESSORY DWELL UNIT	10/27/2022	11/28/2022
ADU22-015	98 HATCH GRADE RD	TRI-CITY ENGINEERS	ACCESSORY DWELL UNIT	10/19/2022	11/28/2022
BLA22-007	7744 NORTH FORK COPPEI RD	LAVONNE HAMILTON	BOUND LINE ADJUST	06/10/2022	11/04/2022
BLA22-011	SAND PIT RD & HONEYBEE LN	KEVAN MAAS	BOUND LINE ADJUST	10/25/2022	11/28/2022
CAP22-004	2901 OLD MILTON HWY	YELLOWHAWK RESORT WW LLC Attn: SCOTT CLARK	CRITICAL AREAS	02/27/2022	11/23/2022
CAP22-006	2853 OLD MILTON HWY	YELLOWHAWK RESORT WW LLC Attn: Scott Clark	CRITICAL AREAS	03/02/2022	11/23/2022
CAP22-021	1465 SCOTT RD	NIMS, PAUL AND ARICIA	CRITICAL AREAS	09/14/2022	11/03/2022
CAP22-023	98 HATCH GRADE RD	TRI-CITY ENGINEERS	CRITICAL AREAS	10/18/2022	11/28/2022
CUP22-003	2853 OLD MILTON HWY	YELLOWHAWK RESORT WW LLC Attn: Scott Clark	CUP	03/02/2022	11/23/2022
CUP22-004	2901 OLD MILTON HWY	YELLOWHAWK RESORT WW LLC Attn: SCOTT CLARK	CUP	02/27/2022	11/23/2022
SEPA22-023	COUNTYWIDE NON-PROJECT ANNUAL PROGRAM	WALLA WALLA COUNTY PUBLIC WORKS	SEPA	10/03/2022	11/08/2022
SHR22-002	262 CONOVER RD	DOZIER, PERRY	SHORELINE EXEMPTION	11/04/2022	11/04/2022
VAR22-006	65 MERRY LN	GROW CHRISTOPHER R & AMY M	VARIANCE	10/24/2022	11/28/2022

## **Miscellaneous**

1. As shown above, the Hearing Examiner granted the two Type 2 Bed and Breakfast conditional use permits for Yellowhawk Resort. The appeal (reconsideration) deadline is December 5, 2022. These decisions contained several conditions of approval. Due to concerns from neighboring property owners, the Hearing Examiner required the owner/operator to provide the County and all property owners within 500 feet of the Yellowhawk property the name and contact information for the designated local property representative who lives onsite at the B&B who will be responsible for responding to complaints and emergencies 24/7.
2. There will not be a Hearing Examiner meeting in December.
3. Due to winter weather, restrictions on pouring concrete have begun.

**Attachment 1**  
**Approved Building/Fire Permits**

Permit #	Date Complete	Date Approved	Days	Address	Description
B22-0500	10/12/2022	11/1/2022	20	496 RINGHOFF RD	Place 2023 KIT Manufactured Home
B22-0537	11/1/2022	11/1/2022	0	976 MERLOT DR	Set Propane Tank for Generator
B22-0484	10/6/2022	11/2/2022	27	1725 GRAY LYNN DR	4.14 kW Roof Mount Solar Array
B22-0485	10/6/2022	11/2/2022	27	508 TUTTLE LN	21.45 kW Roof Mount Solar Array
B22-0503	10/13/2022	11/2/2022	20	1070 WALLULA AVE	~ 5.18 kW DC Roof Mount Solar Array
B22-0510	10/18/2022	11/2/2022	15	50 LILAC CT	3333 sf Res, 961 sf Cov Porch & Patio, 1846 sf Gar
B22-0511	10/18/2022	11/2/2022	15	1885 SHORELINE DR	444 sf CMU Building
B22-0531	10/31/2022	11/2/2022	2	3431 RANCH RD	Replace Tankless Gas Water Heater
B22-0536	11/1/2022	11/2/2022	1	264 MERRY LN	Run gas line to existing shop heater
B22-0481	10/3/2022	11/4/2022	32	1465 SCOTT RD	600 sf Residence
B22-0538	11/4/2022	11/4/2022	0	1349 CRYSTAL CT	Re-roof Residence, 34 sq w/tear-off
B22-0539	11/4/2022	11/4/2022	0	1350 CRYSTAL CT	Re-roof Residence, 31 sq w/tear-off
B22-0540	11/2/2022	11/4/2022	2	135 BERGEVIN SPRINGS PL	Install Propane tank
B22-0545	11/7/2022	11/7/2022	0	2904 OLD MILTON HWY	Replace gas furnace
B22-0546	11/7/2022	11/7/2022	0	87 KENSINGTON DR	Replace 5T heat pump
B22-0547	11/7/2022	11/7/2022	0	1273 WALLULA AVE	Re-roof Residence, 16 sq w/tear-off
B22-0548	11/8/2022	11/8/2022	0	1325 SCHOOL AVE	Re-roof Residence, 27 sq w/tear-off
B22-0549	11/8/2022	11/8/2022	0	2244 SCHOOL AVE	Re-roof garage/outbuilding, 20 sq w/tear-off
B22-0507	10/11/2022	11/9/2022	29	1312 LAKE RD	Demo existing house
B22-0555	11/10/2022	11/10/2022	0	192 TERI RD	Install new heat pump & air handler
B22-0444	9/9/2022	11/14/2022	66	5681 N HWY 125	4,155 sf Res, 440 sf Portico, 604 sf Cov. Pch, 1,522 sf Gar
B22-0519	10/24/2022	11/14/2022	21	4184 OLD MILTON HWY	Interior Remodel - see notes

B22-0560	11/14/2022	11/14/2022	0	1252 SEAMAN RD	Demo 4050 sf Barn
B22-0342	7/26/2022	11/15/2022	112	1615 WHITELEY RD	4000 sf Storage Building #1
B22-0530	10/31/2022	11/15/2022	15	1325 TWO ACRE LN	19.08 kW Roof Mount Solar Array
B22-0562	11/15/2022	11/15/2022	0	2304 S 3RD AVE	Replace gas furnace & A/C
B21-0414	8/17/2021	11/16/2022	456	38 HOLSTEIN LN	Place 2022 Marlette Manufactured Home
B22-0471	9/27/2022	11/16/2022	50	218 E LANGDON RD	1728 sf Enclosed Pole Bldg, 248 sf Covered Patio
B22-0480	10/3/2022	11/16/2022	44	1321 BARLEEN DR	Remodel existing Master Bath & Bedroom
B22-0563	11/15/2022	11/16/2022	1	1104 BUSSELL CT	Re-roof Residence, 18 sq w/tear-off
B22-0564	11/16/2022	11/16/2022	0	531 SUMMERS CIRCLE	Install 40k btu heater with gas piping
B22-0565	11/16/2022	11/16/2022	0	160 DOUGLAS WAY	Air handler & heat pump installation
B22-0343	7/26/2022	11/17/2022	114	1615 WHITELEY RD	4000 sf Storage Building #2
B22-0394	8/18/2022	11/17/2022	91	8189 LEWIS PEAK RD	1834 sf Residence, 64 sf Covered Porch, 398 sf Garage
B22-0474	9/27/2022	11/17/2022	51	867 LOCHER RD	1,440 sf Enclosed Pole Building
B22-0509	10/17/2022	11/17/2022	31	4137 HOOD RD	1800 sf Enc. Pole Bldg w600 sf LeanTo for Vineyard Equip stg
B22-0522	10/25/2022	11/17/2022	23	23 SAGE RD	1494 sf Marlette Manufactured home to replace existing
B22-0567	11/17/2022	11/17/2022	0	1160 MAGNOLIA DR	Replace Carrier Gas Furnace & A/C
B22-0570	11/17/2022	11/17/2022	0	23 SAGE RD	Move existing mfg home off the parcel for new MFG home
B22-0571	11/17/2022	11/17/2022	0	838 S HUSSEY ST	Re-roof Residence 36sq w/tear-off
B22-0573	11/18/2022	11/18/2022	0	820 MILL CREEK RD	Re-roof Commercial, 32 sq w/tear-off
B22-0574	11/21/2022	11/21/2022	0	629 SW 12TH ST	Replace Heat Pump & Air Handler
B22-0577	11/21/2022	11/21/2022	0	71 RIMA LN	Replace furnace & pressure test on existing gas line
B22-0550	11/9/2022	11/22/2022	13	579 TOUCHET NORTH RD	4.07 kW Roof Mount Solar Array
B22-0557	11/14/2022	11/22/2022	8	1853 RUSSELL CREEK RD	11.47 kW Roof Mount Solar Array
B22-0579	11/22/2022	11/22/2022	0	52 WALLULA AVE	New A/C & gas furnace with ductwork
B22-0580	11/22/2022	11/22/2022	0	208 FIRST ST	Re-roof Residence, 28 sq w/tear-off



<b>B22-0533</b>	11/1/2022	11/23/2022	22	520 RUSSET RD	2016 sf Enclosed Pole Building
<b>B22-0581</b>	11/22/2022	11/23/2022	1	26775 ICE HARBOR DR	Replace Heat Pump System In the Closet
<b>B22-0582</b>	11/23/2022	11/23/2022	0	1319 MONROE ST	Re-roof Residence 33 sq w/tear-off
<b>B22-0583</b>	11/23/2022	11/23/2022	0	10375 MILL CREEK RD	Re-roof Residence 20 sq w/tear-off
<b>B22-0584</b>	11/28/2022	11/28/2022	0	67 LOCHER RD	Replace gas furnace
<b>B22-0334</b>	7/22/2022	11/29/2022	130	55 CAMINO DEL VINO RD	2000 sf Metal Shop
<b>B22-0534</b>	11/1/2022	11/29/2022	28	731 ABBOTT RD	263 sf Add, 1816 sf Cov Por, 156 sf 2nd flr Cov Deck, Int rem
<b>B22-0587</b>	11/29/2022	11/29/2022	0	1242 W SUNSET DR	Replace Heat Pump System
<b>B22-0588</b>	11/29/2022	11/29/2022	0	158 THIRD ST	Installation of furnace & heat pump

## Attachment 2

### Building/Fire Permits Under Review (11/30/2022)

Permit #	Date Complete	Address	Description	Permit Type
B22-0468	09/27/2022	1175 SUN HARBOR DR	3,480 sf Hanger(shop), 840 sf Second Floor, 1,872 sf Lean To	POLE BUILDING
B22-0466	09/27/2022		45 lf Bridge over Russell Creek using Trailer Bed	BRIDGE
B22-0497	10/11/2022	1230 WALLULA AVE	648 sf Well House with Chlorination system	NEW COMMERCIAL BLDG
B22-0529	10/28/2022	1604 FRENCHTOWN RD	800 sf Special Event Tent 11/03 - 11/07/22	SPECIAL EVENT
B22-0340	07/26/2022	1615 WHITELEY RD	11,080 sf Storage Building - Bldg 3	GARAGE SHOP
B22-0417	08/30/2022	473 FLYING B DR	2,720 SF Res, 717 sf Cov P, 1,040 sf Gar, 340 sf Poolhouse	1 FAM RESIDENCE
F22-0020	11/21/2022	458 SECOND AVE	Install Fire Sprinklers - Frito Lay	FIRE
B22-0553	11/09/2022	GATEWAY DR	11,334 sf Office & Warehouse - MWJ Investments	NEW COMMERCIAL BLDG
B22-0483	09/26/2022	458 SECOND AVE	Grading for future construction - SunCap - Frito Lay	GRADING
B22-0541	11/04/2022	199 W FAIRCHILD	Expansion & Renovation of FBO facility - Gorge Aviation	COMM ADDITION REMODEL
B22-0559	11/14/2022	984 RESER RD	800 sf 2 Story Accessory Dwelling Unit, 1728 sf Shop	ACCESSORY DWELL UNIT
B22-0552	11/09/2022	2329 WALLULA AVE	2400 sf Roof only Steel Structure	NEW COMMERCIAL BLDG
B22-0556	11/14/2022	46 GALLANT RD	3024 sf Enclosed Pole Building	POLE BUILDING

**Attachment 3**  
**Citizen Complaints and Reports/Inquiries**

The following complaints and inquiries were logged in CRM TRAK (Citizen Response Module) in the last month. Many of these were inquiries fielded by our planning staff and the rest were code violation reports directed to our Code Compliance Officer for investigation.

Issue	Title	Status	Nature/Type	Category	Issue Address	Created Date
INQ22-000285	Habitat restoration project	Responded	CITIZEN INQUIRY	Planning		11/01/2022
CRM22-000287	Fire Hazard/Dangerous Building @ 227 Lakeview Drive	Report Received	OTHER	Building	227 Lakeview Drive	11/01/2022
CRM22-000289	Unpermitted ADU	Complaint Verified	OTHER	Code Enforcement	3020 OLD MILTON HWY	11/02/2022
INQ22-000290	Possible second residence	Responded	CITIZEN INQUIRY	Planning	371 HILL RD	11/09/2022
REC22-000291	inoperable vehicles	Complaint Verified	VEHICLES ON PRIVATE PROPERTY	Nuisance		11/09/2022
CRM22-000292	BUILDING CONSTRUCT ACTIVITY @ 119 PEACH LN	Report Received	BUILDING CONSTRUCT ACTIVITY	Building	119 PEACH LN	11/14/2022
INQ22-000293	Potential subdivision question	Responded	CITIZEN INQUIRY	Planning	1024 S WILBUR AVE	11/14/2022
INQ22-000296	Is RR ROW buildable	Responded	CITIZEN INQUIRY	Planning		11/15/2022
CRM22-000294	ATF Renovation of House into 5 inn suites w/ bathrooms	Case Closed	BUILDING CONSTRUCT ACTIVITY	Building	2014 MILL CREEK RD	11/16/2022
INQ22-000295	LOSS and Subdivision Amendment	Responded	CITIZEN INQUIRY	Planning		11/16/2022
INQ22-000297	RVs showing up	Responded	CITIZEN INQUIRY	Planning	249 LAMPSON DR	11/17/2022
INQ22-000298	Brook & Bull Tasting Room	Case Closed	CITIZEN INQUIRY	Planning	4017 POWER LINE RD	11/18/2022
INQ22-000299	ADDITIONAL BUILDINGS ALLOWED?	Responded	CITIZEN INQUIRY	Planning	724 MCBETH RD	11/21/2022
INQ22-000300	HOME OCC REGS	Responded	CITIZEN INQUIRY	Planning	351 PROSPECT AVE	11/23/2022
INQ22-000301	Wedding Event Center	Responded	CITIZEN INQUIRY	Planning	4413 BISCUIT RIDGE RD	11/28/2022
CRM22-000302	Building w/o a permit	Report Received	BUILDING CONSTRUCT ACTIVITY	Building	367 REEDS RD	11/29/2022

**a) Action Agenda Items:**

1) Proposal 2022 12-05 TSD Approval to purchase Vendor Management Software

**b) Department update and miscellaneous**



# Proposal

Date: December 5<sup>th</sup>, 2022

Proposal ID. 2022 12-05 TSD

To: Walla Walla Board of County Commissioners

From: Chad Goodhue, Technology Services Director

## **Intent – Decision**

Topic – Approval to purchase Vendor Management Software

## **Summary**

There are several Offices and Departments in the County that require outside vendor support to access our internal servers. This solution will greatly increase our security and prevent vendors from having to have full access to the network in order to perform their limited functions.

## **Cost**

\$35,000 - \$10,000 to be paid by Treasurer/Assessor REET, \$5,000 by Public Works and the remaining \$20,000 will be covered initially by CE/TS and then it will be built into the budget.

## **Funding**

Assessor and Treasurer REET, Current Expense, PW

## **Alternatives Considered**

The alternative is to continue with the process and procedure in place but lacks the necessary security to help identify, prevent and review vendor activities.

## **Acquisition Method**

CDWG would be the vendor providing pricing from Contract: Washington NVP Software (ADSP016-130652 06016)

## **Security**

This solution will require vendors to have direct, named user access with multi-factor authentication and direct logging of activities and well as limiting access to just what they need to do their job.

## **Access**

This solution will provide the secure access necessary to do their job.

### **Benefits**

This provides a level of security, tracking and system access that we cannot currently provide with our present Policies and Processes.

### **\*\*\*Authority to Execute Related Agreements Sought**

Yes

### **Conclusion/Recommendation**

Approval of contract and authority to sign attached contract

---

Submitted By

*Chad Goodhue*

Chad Goodhue Technology Services 12/05/2022

Disposition

☐ Approved

☐ Approved with modifications

☐ Needs follow up information

☐ Denied

### **\*\*\*Authority to Execute Related Agreements**

☐ Approved

☐ Denied

---

BOCC Chairman

Date

Additional Requirements to Proposal

☐ Modification

☐ Follow Up



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

## Review and Complete Purchase

GREG HEIMGARTNER,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NCCV884	11/9/2022	BEYOND TRUST	2734572	\$34,221.83

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">BEYONDTRUST IMPL PKG REMOTE SUP T1</a> Mfg. Part#: PSPKG-PRA-PSRE-T1 Electronic distribution - NO MEDIA Contract: Washington NVP Software (ADSP016-130652 06016)	1	5904291	\$2,975.00	\$2,975.00
<a href="#">BEYONDTRUST PRIV RMT ACCESS NU CLD</a> Mfg. Part#: PRAU-CLOUD Electronic distribution - NO MEDIA Contract: Washington NVP Software (ADSP016-130652 06016)	20	6593613	\$1,300.00	\$26,000.00
<a href="#">BEYONDTRUST PRIV REMOTE ACCESS SUB</a> Mfg. Part#: BTU-PRA-ADMIN-SUB Electronic distribution - NO MEDIA Contract: Washington NVP Software (ADSP016-130652 06016)	1	7076851	\$2,450.00	\$2,450.00

<b>SUBTOTAL</b>	\$31,425.00
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$2,796.83
<b>GRAND TOTAL</b>	<b>\$34,221.83</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> WALLA WALLA COUNTY OF TECHNOLOGY SERVICES 315 W MAIN ST #101 WALLA WALLA, WA 99362-2820 <b>Phone:</b> (509) 527-3224 <b>Payment Terms:</b> Net 30 Days-Govt State/Local	<b>Shipping Address:</b> WALLA WALLA COUNTY OF TECHNOLOGY SERVICES 315 W MAIN ST #101 WALLA WALLA, WA 99362-2820 <b>Phone:</b> (509) 527-3224 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515





## Sales Contact Info

**Danny Moore** | (866) 339-7080 | [dannmoo@cdwg.com](mailto:dannmoo@cdwg.com)

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For more information, contact a CDW account manager

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**WALLA WALLA COUNTY**  
**Technology Services Department**

Chad R Goodhue | Technology Services Director |

315 W. Main Street, Rm 102 - Walla Walla, Washington 99362  
(509) 524-2590  
cgoodhue@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

October 3<sup>rd</sup>, 2022

To: **Walla Walla County Board of Commissioners**

Re: Technology Services Update

**Issues/Information for the Board.**

- List of current projects and activities:

<ul style="list-style-type: none"><li>▪ <b>Website –</b></li><li>▪ TS has had a kick-off call with Revize to integrate the new features of the website and re-evaluate colors/fonts/templates</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Assessor –</b></li><li>▪ Working with Debbie and Byron to bring “old” green card data to the County website in a searchable format that brings contextual data to parcel searches</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Community Health Department –</b></li><li>▪ Updating CHD websites to new revize pages</li><li>▪ Working with Nancy and a 3<sup>rd</sup> party vendor to update HIPAA policies and procedures</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Community Development</b></li><li>▪ Preparing for the data transfers and GIS integrations with Community Development for Central Squares GoLive on the 9th</li></ul>
<ul style="list-style-type: none"><li>▪ <b>County</b></li><li>▪ Several Departments/Offices with new or/departing employees</li></ul>
<ul style="list-style-type: none"><li>▪ <b>Annual Cyber Security Training</b></li><li>▪ <b>About 1/3 of the County work force scored a 60% or lower on the Cyber Security Assessment and training.</b></li></ul>
<ul style="list-style-type: none"><li>▪ <b>FMS Replacement</b></li><li>▪ The ERP Team has met with the following Vendors thus far:<ul style="list-style-type: none"><li>➢ Tyler</li><li>➢ Unit 4</li><li>➢ Central Square</li></ul></li><li>▪ The ERP Team has tentatively scheduled a Demo with Community Brands MIP for December 14<sup>th</sup></li></ul>

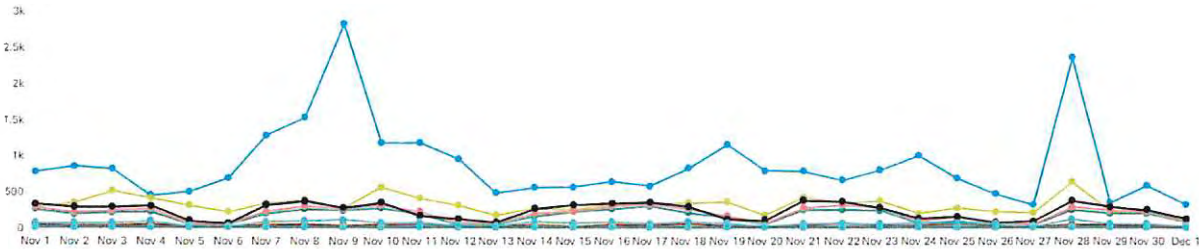
**Security Note –** The Holidays have seen an increase in phishing attempts. A tool/procedure used by Cyber Attackers is to wait for long weekends after gaining footholds in a network to begin their internal attack campaign knowing that there will be fewer people watching data to identify changes and increasing the probability of success.

Current –

Threat Detection Summary

★

All Categories	27.1k	10.4k	11.6k	7227	1737
	Reputation Filtering	Spam Detection	Email Spoofing	Scam and Phishing Attempts	Attachment and Malware Detection

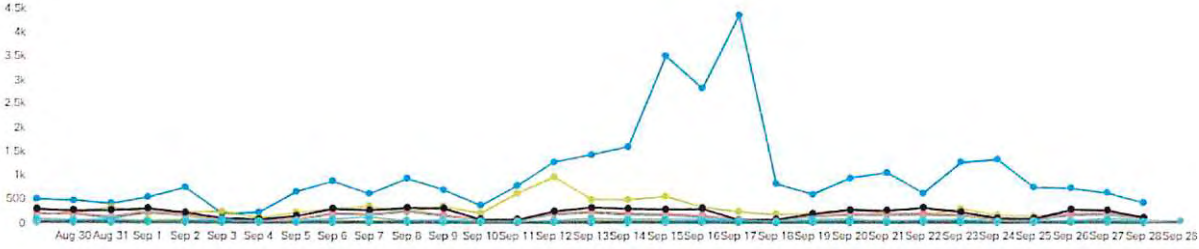


Previous Month

Threat Detection Summary

★

All Categories	32.4k	9604	8573	6542	1514
	Reputation Filtering	Spam Detection	Email Spoofing	Scam and Phishing Attempts	Attachment and Malware Detection



## Components (Main infrastructure)

### Other Projects

- OnBase
- Contracts
- Inventory –

### Next Request Portal Information

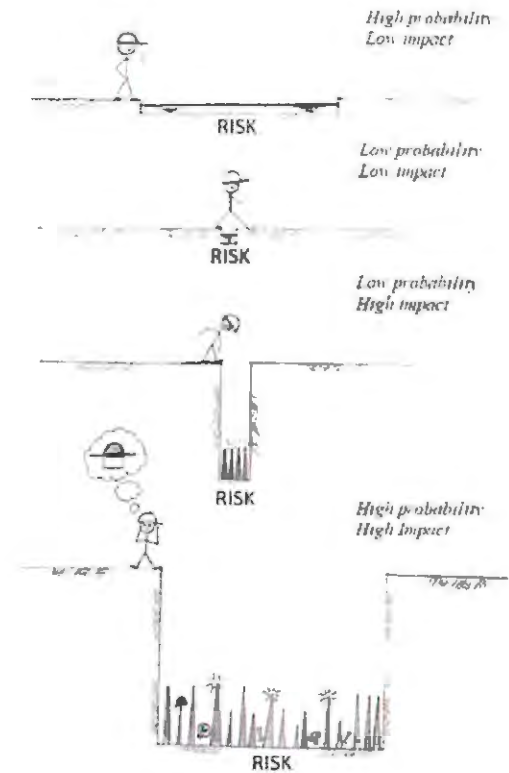
YTD 2022= 964

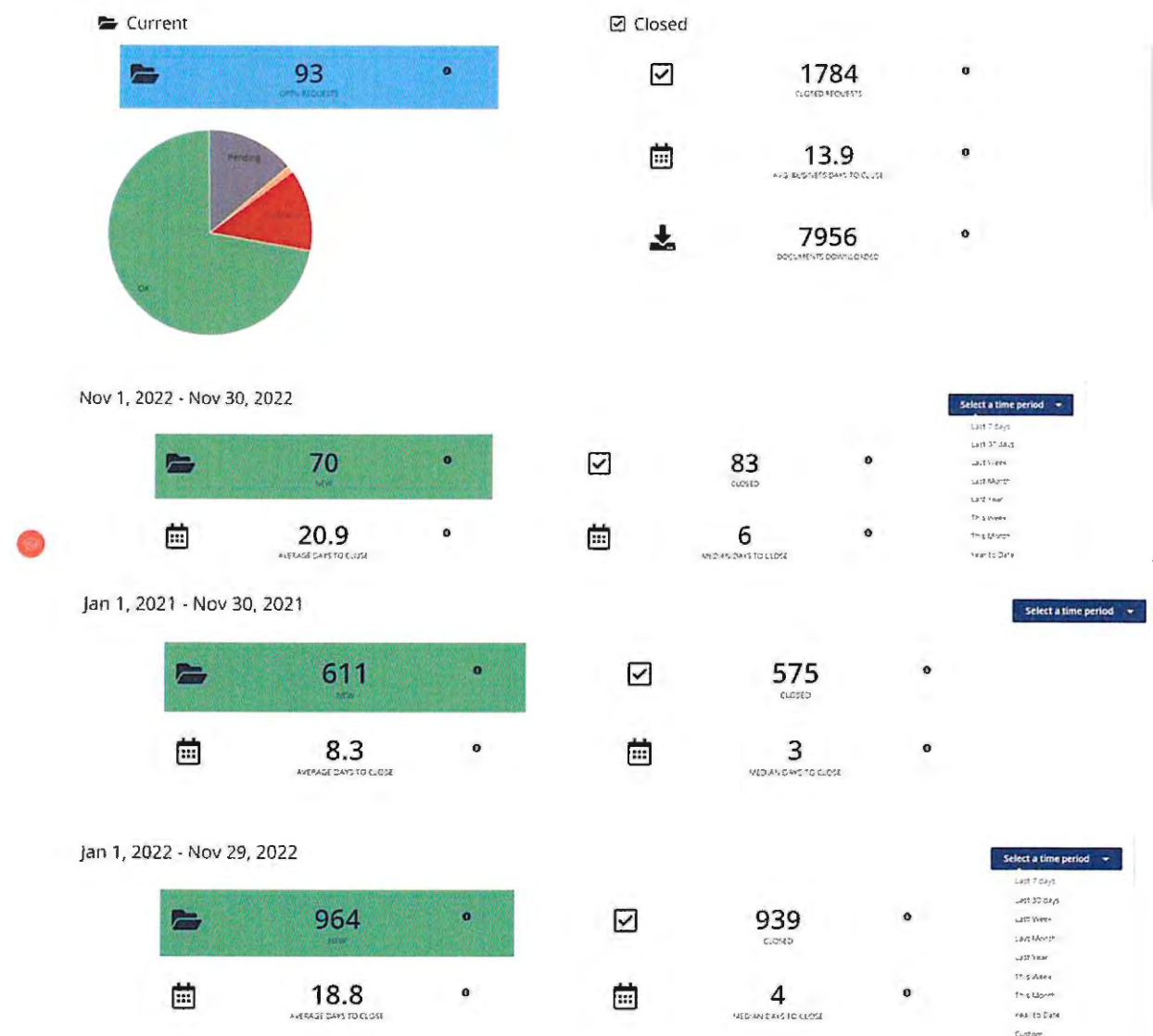
LYTD 2021= 611

New requests for the month: 70

Requests closed for the month: 83

### Current





## Definitions

**ESG – Email Security Gateway**

**DMS – Document Management System (OnBase)**

**OCIO = Office of the Chief Information Officer**

**DAN - Disposition Authority Numbers (Secretary of State retention schedule)**

**JLARC=Joint Legislative Audit and Review Committee**

**ACCIS =Association of County, City Information Systems (managers)**

**API = Application Program Interface**

**CJIS = Criminal Justice System Information Systems**

**PRO=Public Records Officer**

**NDA=Non-disclosure agreement**

**EOL=End of Life**

**WiFi=Wireless network connectivity (Wireless Fidelity)**

**FTP = File Transfer Protocol (file transfer server)**

**ADA=Americans with Disabilities Act**

**DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.**

**IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.**

**11:15 FACILITIES MAINTENANCE**

**Robert Grandstaff**

- a) Department update and miscellaneous

## Walla Walla County Facilities Department

310 W Poplar St, Walla Walla, WA 99362

Update November 30, 2022

### **Maintenance:**

The work order process continues to be managed and prioritized. Wintery weather arrived this week and sidewalks are being cleared and deicer applied where required.

### **Custodial:**

Interviews were conducted and preparations are in progress to extend an offer to the most qualified applicant. Our intention is to bring the person on board as soon as possible.

### **Grounds:**

Some seasonal decorations are just starting to be displayed around the courthouse. Maintenance will work on some modest decorations when time permits. Leaves are still being picked up in places.

### **Facilities Projects:**

Cleaning and minor painting was completed for Environmental Health this month.

The Courthouse elevator is scheduled on December 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> for repairs.

The Old Jail Project underground work

**a) Action Agenda Items:**

- 1) Resolution – Approving out of state travel for Sheriff's Office Employee (Klundt)
- 2) Resolution – Interlocal Agreement between Walla Walla County and the City of Waitsburg relating to Law Enforcement Services

**b) Office update and miscellaneous**

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
OUT OF STATE TRAVEL FOR  
SHERIFF'S OFFICE EMPLOYEE  
(KLUNDT)

}

RESOLUTION NO. **22**

**WHEREAS**, Walla Walla County Sheriff Mark Crider has requested out of state travel approval for Joe Klundt to attend the FBI-LEEDA (Law Enforcement Executive Development Association) 31<sup>st</sup> Annual Executive Training Conference, to be held April 23-27, 2023 in Orlando, Florida; and

**WHEREAS**, advance authorization for out of state travel is required; and

**WHEREAS**, pursuant to County policy, an Employee Travel Authorization form has been submitted; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

**BE IT FURTHER RESOLVED** that additional time to travel to or from said training, if needed, is also approved.

*Passed this 5<sup>th</sup> day of December, 2022 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



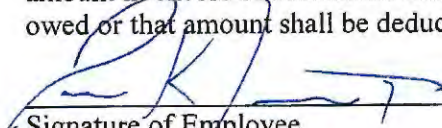
**WALLA WALLA COUNTY**  
**Employee Travel Authorization**

Date of Request November 14/2022

<b>Employee Attending:</b> Undersheriff Joe Klundt	<b>Estimate of Cost (Includes all costs even prepaid)</b>	
<b>Meeting/Training:</b> Start time/date: 4/23/2023      End time/date: 4/27 <b>Location:</b> City: Orlando      State: FL <b>Title of Meeting/Training:</b> Night Vision Operations shooting and Tactics (Attach agenda/training brochure)	<b>Transportation</b>	
	<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle <input type="checkbox"/> Private Vehicle _____ miles @ _____	\$ Airline Miles \$
	<input type="checkbox"/> Rental Car <input type="checkbox"/> Cab/Bus      \$	
<b>Departure Date:</b> 4/23/2023 <b>Time:</b> 12:00 <b>Return Date:</b> 4/27/2023 <b>Time:</b> 17:00	<b>Lodging</b>	
<b>Place of Lodging:</b> Loews Sapphire Falls Resort	4 night(s) @ \$ 223.80      \$ 895.50 <b>Meals</b>	
<b>Breakfast(s)</b> _____ @ \$ _____	\$	
<b>Lunch(s)</b> _____ @ \$ _____	\$	
<b>Dinner(s)</b> _____ @ \$ _____	\$	
<b>Phone Number:</b> 407-503-5000	<b>Registration/Tuition</b>	
Cancel Date: 4/23/2023	\$ 425.00	
<b>Total Expenses</b>	\$ 1,320.50	

Credit Card Use:    ☒ Yes    ☐ No    Date Needed: 4/24/2023

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck.

  
 Signature of Employee

Date: 11/21/2022


Recommended: ☒ Yes    ☐ No

Date : \_\_\_\_\_

\_\_\_\_\_  
 Supervisor Signature

Out-of-State Travel: ☐ Yes    ☐ No  
 (Attach Resolution)

Approved: ☐ Yes    ☐ No

  
 Elected Official/Department Head

Date: 11/21/22



**Mark Crider**  
Sheriff

## **WALLA WALLA COUNTY SHERIFF'S OFFICE**

240 West Alder Street, First Floor  
Walla Walla, WA 99362-0220

Sheriff's Office	(509) 524 - 5400
Fax	(509) 524 - 5480
Dispatch	(509) 527 - 3265
Toll Free	(866) 527 - 3268
Email:	sheriff@co.walla-walla.wa.us

Joe Klundt	<i>Undersheriff</i>
Richard L. Schram	<i>Chief Criminal Deputy</i>
Ron Varner	<i>Chief Civil Deputy</i>

# Memorandum

Date: November 18, 2022  
To: Board of County Commissioners  
From: Mark Crider, Sheriff  
RE: Out of state travel: Joe Klundt

Joe Klundt is requesting travel to attend the FBI LEEDA 31<sup>st</sup> Annual Executive Training Conference, April 23-27th, 2023 in Orlando Florida. I believe that attending this conference will benefit our agency with the conference's relevant educational sessions and networking opportunities with colleagues from across the nation. This event attracts 500 or more like-minded police leaders offering the best format for idea-exchange.

All topics to be covered are important to law enforcement today and will be presented by nationally known, highly respected subject matter experts. FBI-LEEDA provides enormous value for the money. The registration fee is \$425.00 for FBI-LEEDA Member Delegates, which Joe is. The registration fees cover all meals and events – including a full breakfast, lunch and dinner for the entire conference, and networking events.

FBI-LEEDA guarantees that the 31st Annual Executive Education Conference will offer a world-class education that is unparalleled in our field. For the benefits that I expect to derive from this conference, I believe that the costs are justified by the information Joe will bring back to Walla Walla County, and I hope you will support Joe's attendance.

Sincerely,

A handwritten signature in blue ink that reads "Mark A. Crider".

Mark Crider, Sheriff

Recommendation:

The Walla Walla County Board of Commissioners approve this out of state travel request.



# Agenda

## Executive Training Sessions

The Conference is currently focused on the following training topics and sessions to be presented:

[Registration Info](#)

- **Community Violence Prevention Programs**
- **Crisis Communications**
- **Recruitment and Retention: The LAPD Perspective**
- **First Line Leadership**
- **Trilogy Update**
- **Cyber Crimes Investigations**

[Register Now!](#)

## Social and Networking Events

In addition to training, the Conference will feature the following social and networking events:

- **Sunday Night Welcome Reception**
- **Poolside Themed Event**
- **Top Golf Networking**

The agenda will be updated as additional session topics and speakers are confirmed.

Please check back for further details.

*The FBI-Law Enforcement Executive Development Association, Inc. is a private 501 (c)(3) nonprofit organization  
and is not a part of the Federal Bureau of Investigation or acting on behalf of the FBI.*

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Loews Sapphire Falls Resort

V# 023970

Shop for Additional Items

Your Cart

Checkout

Reservation Information

## Reservation information

Your Confirmation Number is

**S34AAH6Q9**

Summary [Details](#)

### 1 GUEST INFORMATION

Edit

Subtotal	\$796.00
Taxes	\$99.50
<b>TOTAL</b>	<b>\$895.50</b>

### 2 GUEST PREFERENCES (IF AVAILABLE UPON CHECK IN)

Edit

#### Print Confirmation

Use the "Print" button to print a paper copy of this confirmation.

Print

### 3 BILLING INFORMATION

Edit

**\$895.50** — S34AAH6Q9

Modify

Cancel

SUNDAY, APR 23 — THURSDAY, APR 27

Loews Sapphire Falls Resort



**FBI-LEEDA Annual Training- SFR**  
4 Nights, 1 Adult

**\$796.00**





## EVENT DETAILS

Meeting/Event Dates: April 20 - 27, 2023

Group Rates available from: April 17 - 30, 2023

Group Rate: \$199

**PLEASE NOTE** - A credit card will be required to make a reservation, however it will not be charged.

[Buy Theme Park Tickets](#)

**Hotel Overview** - Loews Sapphire Falls Resort transports guests to a paradise in the heart of the tropics. Blue waterfalls cascade over lush grounds, and in the distance, the calming sounds of steel drums call guests to take in the scenic water views, ease into 'island time' and let go.

**Dining & Recreation** - Enjoy a host of intriguing and exceptional dining options, from a full-service restaurant with scenic water views to a grab-and-go marketplace and a lobby lounge with tapas, ceviche and rum tastings. Experience the atmosphere of the Caribbean and relax by the 16,000 square-foot pool with a sand beach, adjoining fire-pit area and welcoming bar and grill offering fresh seafood and taste-tempting tropical drinks.

**Exclusive Theme Park Benefits** - Guests receive exclusive theme park benefits including: Early Park Admission (valid theme park admission required), complimentary water taxis, shuttle buses or walking paths to the theme parks and Universal CityWalk™, and more!

**Universal Orlando Resort** - Universal Orlando Resort is your ultimate destination, where you'll find three amazing theme parks, non-stop nightlife and spectacular on-site hotels, all in one convenient location.

## Pool View 2 Queen Room

The tranquil view from this inviting room makes for the perfect retreat during your stay. These beautifully appointed rooms that feature two queen beds that can accommodate four guests as well as all the comfort and amenities of our 321 square foot standard guest rooms. Maximum occupancy of 5 guests with a rollaway (fees apply).



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AN  
INTERLOCAL AGREEMENT  
BETWEEN WALLA WALLA  
COUNTY AND THE CITY OF  
WAITSBURG RELATING TO LAW  
ENFORCEMENT SERVICES

}

RESOLUTION NO. **22**

**WHEREAS**, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

**WHEREAS**, the City of Waitsburg has submitted an agreement, Interlocal Agreement Between Walla Walla County and the City of Waitsburg Relating to Law Enforcement Services, for consideration by the County; and

**WHEREAS**, the Walla Walla County Sheriff has reviewed said agreement and recommended approval; and

**WHEREAS**, the County Prosecuting Attorney has reviewed and approved said agreement; now therefore

**BE IT RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve said new Interlocal Agreement Between Walla Walla County and the City of Waitsburg Relating to Law Enforcement Services and shall sign same.

**BE IT FURTHER RESOLVED** that previous agreements and addendums will be terminated.

Passed this 5<sup>th</sup> day of **December, 2022** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Chairman, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



# **INTERLOCAL AGREEMENT BETWEEN WALLA WALLA COUNTY AND THE CITY OF WAITSBURG RELATING TO LAW ENFORCEMENT SERVICES**

(FOR THE YEARS 2023, 2024, 2025 and 2026)

THIS AGREEMENT is effective the 1<sup>st</sup> day of January 2023 by the County of Walla Walla, a political sub-division of the state of Washington, ("COUNTY") and the City of Waitsburg, ("CITY").

## **RECITALS**

The CITY is entirely within the COUNTY; and

The CITY possesses the power, legal authority and responsibility to provide law enforcement services to the citizens within its boundaries; and

The COUNTY, through the Walla Walla County SHERIFF'S Office ("SHERIFF") provides law enforcement services to the citizens of Walla Walla County; and

The COUNTY has the power and legal authority to extend those law enforcement services into the CITY; and

Chapter 39.34 RCW authorizes two or more public entities to contract to perform functions which each may individually perform; and

The CITY desires to enter into an agreement with the COUNTY whereby the COUNTY, through the SHERIFF, will provide quality law enforcement services to the CITY and its citizens; and

The COUNTY agrees to render such law enforcement services through the SHERIFF'S Office subject to the terms hereof;

## **AGREEMENT**

NOW THEREFORE, in consideration of the covenants, conditions, performances, and promises contained in this Agreement, the parties agree as follows:

### **1.0 BASE LEVEL SERVICES**

The COUNTY shall provide within CITY limits the following law enforcement services, for a minimum of **25 hours** per week for each month that this Agreement remains in effect, rendering such services at the same level, degree and type as is customarily provided by the COUNTY in the surrounding unincorporated Walla Walla County unless otherwise set forth in this Agreement. COUNTY will provide the following specific services which are customary to

the CITY: routine patrols of the CITY, including foot, vehicular patrols, community policing services such as vacation checks of homes, courtesy safety inspections, agency referrals, attendance at school events, checking security of businesses, and personal contacts as are customary in a small CITY. COUNTY will not provide routine animal control and civil ordinance enforcement.

1.1 PATROL SERVICES. Police Patrol Services shall constitute the first response for the enforcement of state law and selected CITY criminal and traffic ordinances. Patrol services shall include reactive patrol to respond to calls for service from residences and businesses, proactive patrol to prevent and deter criminal activity, and traffic patrol to enforce applicable city ordinances and state traffic codes. The deputies assigned to the area in accordance with this Agreement will provide patrol services to the CITY during their scheduled work shifts.

1.2 INVESTIGATIVE SERVICES. Investigative Services shall consist of criminal investigations by patrol deputies and/or detectives investigating all detected and reported crimes which are customarily provided by the county in the surrounding unincorporated portions of Walla Walla County.

1.3 SPECIAL SERVICES. Special services provided under this Agreement may include but are not limited to Search & Rescue, hostage negotiations, Special Weapons and Tactics Emergency Services Unit (SWAT ESU), sex offender registration, community crime prevention, Drug Abuse Resistance Education (DARE) **and the monthly tracking and reporting of hours worked in the City.**

1.4 SUPPORT SERVICES. Support services provided under this Agreement, separate and apart from the Patrol Services, Investigative Services, and Special Services as set forth above and not to be considered part of the minimum of **25** hours per week, may include planning and research, subpoena control, training, accounting, payroll, personnel, labor relations, media relations, fleet management, radio maintenance, purchasing, records, internal investigations and contract administration.

1.5 CRIMINAL JUSTICE SUPPLEMENTAL SERVICES. COUNTY will provide for all costs and services related to the prosecution, defense and punishment of those accused of crimes and traffic infractions within the CITY, including but not limited to jail fees, prosecution and court costs, jury and witness fees, interpreter fees and assigned counsel, *provided*, that the CITY will be responsible for these costs as they relate to enforcement of any City ordinances.

1.6 EVIDENCE. Evidence or any Property collected as a result of investigations occurring within the CITY will be processed in the same manner used for Sheriff's Office investigations occurring in the unincorporated portions of the COUNTY.

## 2.0 SUPPLEMENTAL SERVICES

2.1 DISPATCH SERVICES. These services are contracted with the City of Walla Walla WESCOMM to perform such functions that are necessary for emergency calls and dispatch. The Interlocal between Waitsburg and Walla Walla County For Law Enforcement Services 2

Emergency Management Communications Advisory Board (EMCAB) is an advisory board made up of users within Walla Walla County. These members set fees and policy for EMCAB. The CITY shall pay for calls for service within the CITY. These costs have been incorporated into the total amount to be paid by the CITY as set forth in EXHIBIT A which is attached and incorporated by this reference.

### 3.0 ORGANIZATION

The COUNTY will provide the services identified in Sections 1 and 2 through the following organization:

3.1 LIAISON. Liaison will be provided through the Sheriff or a specifically identified Walla Walla County SHERIFF'S Office designee. The Sheriff or designee will handle the day-to-day operational concerns identified by the CITY'S City Council and residents. In addition, the Sheriff or designee will be available to the CITY during mutually agreed upon days and hours, for activities such as meetings of the council, appropriate community meetings, CITY staff meetings and Special Events as needed. These meetings or activities may be included in the 25 hours level of service as set forth in Sections 1.1, 1.2, and 1.3 above. The Sheriff or designee will be available as needed for contacts and coordination with the CITY'S department heads, including fire, wastewater, planning, and public works.

3.2 ASSIGNED PERSONNEL. Personnel will be dedicated to the law enforcement needs of the City as a part of the routine patrols of Walla Walla County and will respond to calls in the City in a timely manner as needed and at the discretion of the patrolling deputy.

3.3 Access to City Hall. Deputies will be granted 24 hours per day/7 days a week access to City Hall for the use of the facility for restroom purposes.

### 4.0 REPORTING

4.1 REPORTING - (Calls for Service) Calls for service that are within the CITY boundaries will be maintained to enable accurate data collection on criminal and traffic activity and on dispatched calls for service.

4.2 SIGNIFICANT OCCURRENCE. The Mayor or designee will be promptly notified in the event of a significant criminal occurrence or other major event within the CITY.

4.3 PERIODIC REPORTS. The SHERIFF will provide quarterly reports on criminal and traffic activity within the CITY limits and on law enforcement services provided under this Agreement. Such reports shall address FBI NIBRS Part I / Group A crimes committed within CITY limits and other categories specifically requested by the City, including, but not limited to the listing of calls for service, call response times, updates concerning criminal investigations if it will not hamper an ongoing investigation, and whether reports regarding these investigations have been forwarded to the Prosecuting Attorney Office for their disposition.

4.4 MEDIA RELEASES. Sheriff's Office will conduct and do all press releases pertaining to major crimes. The CITY shall not issue any media releases regarding criminal investigations conducted pursuant to this Agreement without prior approval of the SHERIFF or his designee.

#### 5.0 PERSONNEL AND EQUIPMENT

5.1 The COUNTY is not acting as an agent of the CITY, but is acting as an independent contractor so that:

5.1.1 Control of personnel (except for operational assignments as set forth in this Agreement), standards of performance, discipline and all other aspects of performance shall be governed entirely by the COUNTY;

5.1.2 All persons rendering services shall be for all purposes employees of the COUNTY.

#### 6.0 PERFORMANCE REVIEW SCHEDULE

6.1 The SHERIFF or the SHERIFF'S designee shall meet with the CITY in April, August, and November of each year, or sooner if required, to discuss performance under this Agreement. The SHERIFF or the SHERIFF'S designee will provide summaries of activity and budget updates at these meetings, as well as, reports identified in Section 4.0 of this Agreement. The CITY shall have an opportunity to comment on its satisfaction with the service delivered and to request adjustments or modifications.

#### 7.0 COMPENSATION-BASE LEVEL SERVICES

7.1 CONTRACT AMOUNT. During the term of this Agreement, and in consideration for the base level services provided by the COUNTY as set forth herein, the CITY promises to pay the COUNTY a quarterly sum equal to one-quarter the yearly cost determined according to Exhibit A, which is attached and incorporated by reference.

7.2 BILLING. The CITY will be billed in equal quarterly amounts for services rendered. The payments are due within 30 days after invoicing by the COUNTY. Payment shall be made to:

Walla Walla County Sheriff  
240 W Alder, Suite 101  
Walla Walla, WA 99362

7.3 NOTIFICATION OF ADJUSTMENT/ANNUAL REVIEW. The cost for contract services during the term of this Agreement is set forth in Exhibit A. Beginning September 15, 2019, and each year thereafter for the duration of this Agreement and any extension thereof, the

COUNTY shall notify the CITY of the projected costs for the next calendar year of this Agreement (e.g. September 15, 2023 for the calendar year 2024, September 15, 2024 for the calendar year 2025, etc.). The COUNTY shall confer with the CITY concerning the projected costs and services, and the agreement shall continue utilizing the new costs unless terminated. The intent of this provision is to allow for uninterrupted delivery of service by the COUNTY to the CITY.

**7.4 ADJUSTMENT DUE TO CONTRACT NEGOTIATIONS WITH THE WALLA WALLA COUNTY DEPUTIES ASSOCIATION (WWCDA)** The current contract with the WWCDA expires as of 12/31/2022. Negotiations on this contract may not be settled prior to January 1, 2023. When the contract is settled and should the cost difference for manpower change, plus or minus, as reflected in Exhibit A, an adjustment will be made. Any overpayment will be deducted off the remaining quarterly payments for the year(s) impacted. Any underpayments will be calculated and a bill sent to the City of Waitsburg with a due date of January of the following year. **8.0 CITY RESPONSIBILITIES**

In support of the COUNTY providing the services described in Section 1 and 2 above, the CITY promises:

8.1 To supply at its own cost and expense any special supplies, stationery, notices, forms, and the like where such must be issued in the name of the CITY.

#### **9.0 DURATION**

This Agreement will become effective 12:01 a.m., January 1, 2023, provided the Agreement has been duly authorized and signed by both parties. If authorized and signed thereafter by both parties, it shall become effective on a date of the affixing hereto of the last signature. This Agreement shall expire at 11:59 p.m., December 31, 2026, unless extended in writing. In the event that neither party gives notice to the other party to extend or not extend the Agreement, this Agreement shall automatically continue for a maximum of 120 days after the expiration date, in order to provide for uninterrupted service.

#### **10.0 TERMINATION PROCESS**

Each party may initiate a process to terminate this Agreement as follows:

10.1 The provisions of RCW 39.34.180 notwithstanding, either party desiring to terminate this Agreement shall provide written notice to the other party no less than three months prior to the effective date of termination.

10.2 Upon receipt of such notice, the parties agree to commence work on and to complete within 90 days a transition plan providing for an orderly transition of responsibilities from the COUNTY to the CITY over a minimum time frame of three months, including the 90 days to complete the transition plan. The transition plan shall identify and address personnel, capital

equipment, workload, and other issues related to the transition. Each party shall bear its respective costs in developing the transition plan.

#### 11.0 NOTICES

Any notice provided for or concerning this Agreement shall be in writing and shall be deemed sufficiently given when delivered personally or when sent by certified or registered mail to the following:

Any notice to WALLA WALLA COUNTY shall be sent or delivered to:

Walla Walla County Sheriff  
240 W Alder, Suite 101  
Walla Walla, WA 99362

Any notice to the CITY OF WAITSBURG shall be sent or delivered to:

City of Waitsburg  
PO BOX 35  
106 Main Street  
Waitsburg, WA 99361

#### 12.0 INDEMNIFICATION

12.1 The COUNTY shall protect, save harmless, indemnify and defend, the CITY, its elected and appointed officials, officers, employees and agents, from any and all loss or claim for damages of any nature whatsoever resulting from any act or omission in the performance of this Agreement by the COUNTY, its elected or appointed officials, officers, employees, or agents. In executing this Agreement, the COUNTY does not assume liability or responsibility for or in any way release the CITY from any liability or responsibility that arises in whole or in part from the existence or effect of CITY ordinances, rules or regulations. If any cause, claim, suit, action or administrative proceeding excluding any challenge raised in the defense of a criminal prosecution or appeal thereof is commenced in which the enforceability and/or validity of any such CITY ordinance, rule or regulation is at issue, the CITY shall defend the same at its sole expense and if judgment is entered or damages are awarded against the CITY, the COUNTY, or both, the CITY shall satisfy the same, including all chargeable costs and attorney's fees.

12.2 The CITY shall protect, save harmless, indemnify and defend, at its own expense, the COUNTY, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever arising out of the performance of this Agreement and based on the act or omission of a CITY employee, elected official or agent, including claims by the CITY'S employees or third parties, except for those damages solely caused by the negligence or willful misconduct of the COUNTY, its elected or appointed officials, officers, employees or agents.

12.3 INDUSTRIAL INSURANCE ACT IMMUNITY WAIVER. Each party hereby waives its immunity under the Washington Industrial Insurance Act solely for the purpose of indemnifying the other party for claims made by employees of the indemnifying party. This provision is intended solely to augment the indemnity provisions in this Agreement and shall not accrue to the benefit of any third person. It shall not be construed in any manner to waive either party's immunity against a claim by an employee against an employer.

### 13.0 AUDITS AND INSPECTIONS

The records and documents regarding all matters covered by this Agreement shall be subject to inspection, review or audit by the COUNTY or the CITY during the term of this Agreement and for a period of three years after termination.

### 14.0 AMENDMENTS

This Agreement may be amended at any time by mutual written agreement of the parties.

### 15.0 CONTRACT ADMINISTRATION

The parties shall each appoint a Contract Administrator to review performance and other issues that are not related to day-to-day operations. Each party shall provide the other party with the name of its appointed Contract Administrator. The Contract Administrators will meet as needed. Either party may call additional meetings with ten days prior written notice to the other party. Any problem that cannot be resolved by the Contract Administrators shall be referred to the CITY Mayor or designee and the County SHERIFF or designee for settlement.

### 16.0 NO THIRD-PARTY BENEFICIARY

The COUNTY and the CITY agree that this Agreement shall not confer third party beneficiary status on any non-party, including the citizens of either the COUNTY or the CITY.

### 17.0 LEGAL REQUIREMENTS

Both parties shall comply with all applicable federal, state and local laws in performing this Agreement.

### 18.0 DISPUTE RESOLUTION

The parties recognize that their constituents are best served by good faith cooperation by the parties in carrying out this Agreement. In the event of a dispute concerning this Agreement, the parties will first attempt resolution through good faith negotiations. If the parties are unable to resolve their dispute through such negotiations, the parties shall select a mutually agreed upon mediator. The mediator shall be, if possible, a current or former law enforcement professional with department head experience. The costs and fees of the mediator shall be borne equally by the

parties. In the event after the dispute is unresolved at the conclusion of such mediation, this Agreement shall cease to be binding effective upon its then-current expiration date.

#### 19.0 VENUE

The laws of the State of Washington shall be applicable to the construction and enforcement of this Agreement. Any action at law, suit in equity, or judicial proceedings for the enforcement of this Agreement or any of its provisions shall be brought in the Superior Court of Walla Walla County, Washington.

#### 20.0 ENTIRE AGREEMENT. WAIVER OF DEFAULT

The parties agree that this Agreement is the complete expression of its subject matter and terms and any oral representations or understandings not incorporated in this Agreement are excluded. Both parties recognize that time is of the essence in the performance and the provisions of this Agreement. Waiver of any default shall not be deemed as a waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement unless stated to be such through written approval by the non-breaching party, which shall be attached to the original Agreement.

#### 21.0 SEVERABILITY

Should any clause, phrase, sentence or paragraph of this Agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.

#### 22.0 DISPOSITION OF EARLIER AGREEMENT

The current Interlocal Agreement between the parties pertaining to law enforcement services shall be terminated effective on the commencement date of this Agreement.

#### 23.0 ATTACHMENTS

The following attachments are incorporated by reference as if set forth in full in the body of this interlocal agreement.

EXHIBIT A: Compensation – Base Services

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be executed as authorized by each party's governing body.



**WALLA WALLA COUNTY**

Date: \_\_\_\_\_

\_\_\_\_\_  
Chairman

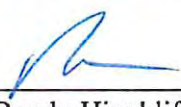
\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

**CITY OF WAITSBURG**

Date: 11/16/22

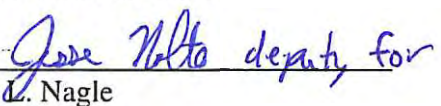
  
\_\_\_\_\_  
Marty Dunn, Mayor

  
\_\_\_\_\_  
Randy Hinchliffe, City Clerk

**RECOMMENDED FOR SIGNATURE BY:**

\_\_\_\_\_  
Mark A. Crider  
Walla Walla County Sheriff

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
James L. Nagle  
Walla Walla County Prosecuting Attorney

  
\_\_\_\_\_  
Jared Hawkins  
City Attorney

## **EXHIBIT A**

### **Compensation- Base Service:**

In consideration for the base level of service provided by the COUNTY as more fully described in Section 1.0 of this Agreement, the CITY agrees to pay the COUNTY the amounts set forth below through the term of this Agreement:

**2023** Eighty-nine Thousand Sixty and 00/100 dollars (\$89,060.00) for the calendar year 2023. Payment shall be in four equal quarterly amounts of Twenty-two Thousand Two Hundred Sixty-five and 00/100 dollars (\$22,265.00) as follows:

1. For Services January – March 2023, \$22,265.00 billed in March 2023, due by April 30, 2023.
2. For Services April – June 2019, \$22,265.00, billed in June 2019, due by July 31, 2019.
3. For Services July – September 2019, \$22,265.00 billed in September 2019, due by October 31, 2019.
4. For Services October – December 2019, \$22,265.00, billed in December 2019, due by January 31, 2020.

**2024** Subject to adjustment as provided in Section 7.3 & 7.4 of the Agreement, no less than Eighty-nine Thousand Sixty & 00/100 Dollars (\$89,060.00) for the calendar year 2024. Payment shall be in the amount of one-quarter of the annual amount as determined under Section 7.3 of the Agreement to be billed and paid according to the schedule outlined for the 2023 calendar year above.

**2025** Subject to adjustment as provided in Section 7.3 & 7.4 of the Agreement, no less than Eighty-nine Thousand Sixty & 00/100 Dollars (\$89,060.00) for the calendar year 2025. Payment shall be in the amount of one-quarter of the annual amount as determined under Section 7.3 of the Agreement to be billed and paid according to the schedule outlined for the 2023 calendar year above.

**2026** Subject to adjustment as provided in Section 7.3 & 7.4 of the Agreement, no less than Eighty-nine Thousand Sixty & 00/100 Dollars (\$89,060.00) for the calendar year 2026. Payment shall be in the amount of one-quarter of the annual amount as determined under Section 7.3 of the Agreement to be billed and paid according to the schedule outlined for the 2023 calendar year above.

**11:45 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**12:00 RECESS**

**1:30 PUBLIC WORKS DEPARTMENT**

**Tony Garcia**

**a) Department update and miscellaneous**

**Walla Walla County Public Works  
990 Navion Lane  
Walla Walla, WA 99362**



---

To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 30 November 2022

Re: Director's Report for the Week of 28 November 2022

**Board Action: 5 December 2022**

**Update Only**

**ENGINEERING:**

- Wallula/Gose: Project is out to ad. Bid opening is December 19<sup>th</sup>.
- Peppers Bridge Road: Working on final right of way acquisition.
- Fishhook Park Road: Working on design.
- Abbott Road Sidewalk: Working on final cleanup.

**MAINTENANCE/FLEET MANAGEMENT:**

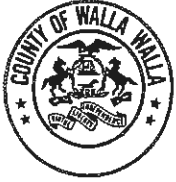
- North Crew – Snow and ice maintenance, roadside and slide clean up.
- South Crew – Snow and ice maintenance and Mill Creek levee maintenance.
- Vegetation & Signs – snow and ice maintenance and Mill Creek levee maintenance.
- Garage – Routine services and repairs.

**ADMINISTRATION:**

- Conducted weekly Staff, Road Ops and Engineering meetings.
- Conducted our monthly Finance Review meeting.
- Attended (via Webex) our Southeastern Rural Arterial Preservation (RAP) Fall Regional meeting conducted by the County Road Administration Board (CRAB).
- Participated in a Washington State Association of County Engineers (WSACE) Board meeting as the Eastern Washington Counties Representative.
- Working on end of year reporting.

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
  - 1) Proposal 2022 12-05 HR/RM Approval to hire Facilities Building Technician above pay grade 1C
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))





# Proposal

Date: 11/30/2022

Proposal ID#: 2022 12-05 Maint

To: BOCC

From: Rob Grandstaff, Facilities Director

## Action Item: Approval to hire Facilities Building Technician at pay grade 1C.

**Summary:** The Facilities Department will be hiring a full time Facilities Building Technician (custodian). The applicant has work experience that would justify the increased rate of pay from a 1B at \$17.01 an hour to a 1C at \$17.84 an hour. This is consistent with the last worker who also had commercial cleaning experience prior to coming to the County.

**Cost: No additional cost.** The 2022 Facilities budget has money to cover the cost of the position, with no added cost to the Facilities budget as the last custodian was at the 1C rate.

**Funding:** Maintenance budget fund 01400

**Conclusion/Recommendation:** It is recommended that the Board approve the hiring of the applicant that has applicable work experience with a starting wage of \$17.84 an hour.

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Submitted By:

Disposition

Rob Grandstaff

Facilities

Name

Department

\_\_\_\_ Accepted

\_\_\_\_ Not Accepted

BOCC Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**2:00 PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a)** Miscellaneous business for the Board
- b)** Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))
- c)** Possible action re: pending or potential litigation

## 2:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

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*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*