

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 7, 2022

****PLEASE NOTE: This meeting will be held via WebEx ONLY due to Superior Court using Commissioner Chambers.****

Remote Public Participation and testimony will be allowed via Webex and telephone (see call-in information below). Limited participation and testimony at a remote location is available for those who are unable to testify by Webex or Telephone by contacting the Clerk of the Board at 509-524-2505 in advance of the meeting.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

10:00 A.M. COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)
- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- g) **Consent Agenda Items:**
 - 1) Resolution – Minutes of County Commissioners' proceedings for February 28 and March 1, 2022
 - 2) Authorize Chairman to sign Temporary Construction Permit between Walla Walla County Fairgrounds and Washington State Department of Transportation
 - 3) Payroll action and other forms requiring Board approval
- h) **Action Items:**
 - 1) County vouchers/warrants/electronic payments as follows: 4052857 through 4052862 totaling \$79,793.00 (payroll draws dated February 15, 2022); 4052928 through 4052959 totaling \$1,022,897.60 (February payroll); 4237238 through 4237266 totaling \$1,118,984.77 (benefits and deductions)
- i) Miscellaneous business to come before the Board

COUNTY COMMISSIONERS (Continued)

- j) Review reports and correspondence; hear committee and meeting reports
- k) Review of constituent concerns/possible updates re: past concerns

Walla Walla County Fairgrounds
WSDOT
Temporary Construction Permit

WSDOT Project No.: XL 6348

KNOW ALL PERSONS BY THESE PRESENTS, that the Grantor, **Walla Walla County Commissioners** (Grantor), a political subdivision of the State of Washington, for **MUTUAL BENEFITS**, does hereby grant to the Grantee, the **Washington State Department of Transportation (WSDOT)**, or its agents, contractors, or subcontractors, the right to use and occupy the hereinafter described lands, together with rights of ingress and egress for the purpose of construction of sidewalk and curb ramps until the completion of the construction of the above-mentioned project for any and all purposes incidental to the construction of the above-mentioned project across the hereinafter described lands in the City of Walla Walla, State of Washington:

Legal Description:

Walla Walla Fairgrounds located at 363 Orchard Street, Walla Walla, WA 99362

Proposed Ad Date: April 4, 2022

Anticipated Construction Dates/Window: April 2022 to May 2023 (except August 31, 2022 through September 7, 2022)

This work is not associated with any approved WSDOT Turnback Agreement, General Maintenance Agreement, or Participation Agreement.

It is further understood and agreed that the Grantee shall defend, indemnify, and save harmless the Grantor from any and all claims and causes of action of every kind and description that may accrue to, or be suffered by, any person, persons, or property by reason of, arising out of, or resulting from the use and occupancy of said lands by the Grantee, its agents, contractors, or subcontractors, except for the Grantor's sole negligence. It is understood and agreed that upon completion of construction of said project, WSDOT or its agents, contractors, or subcontractors shall restore the existing slopes on said lands to match new construction, including replacing improvements, if any, now located thereon.

Additional Terms:

The Grantor reserves the right to require that WSDOT and/or its contractor(s) make necessary repairs and/or restoration to County Engineering Design and Development Standards. The Grantee will ensure the Contractor has insurance per the WSDOT contracting terms. Evidence of contractor insurance will be on file with WSDOT.

Dated this _____ day of _____ 20_____.

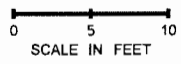
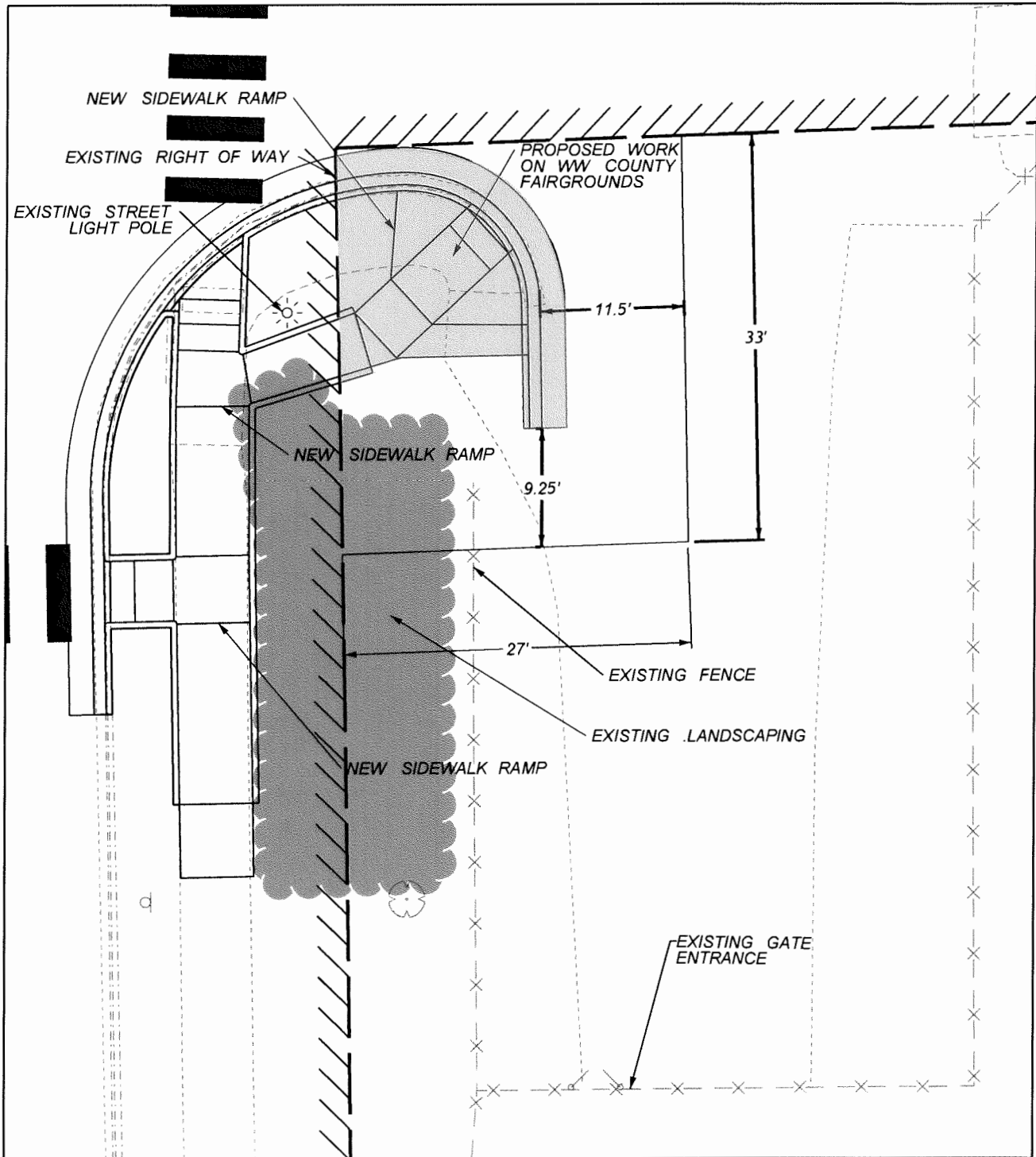
Andrew D. Byrd, P.E.
Project Engineer, WSDOT South Central Region

Commissioner Todd Kimball
Walla Walla County Commissioner

Attachments:

Exhibit R/W Plan Maps Construction Plans Drainage Plans TCP/Detour Aerial

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Washington State
Department of Transportation

TCP EXHIBIT - LIMITS

TEMPORARY CONSTRUCTION PERMIT EXHIBIT
SE CORNER - ORCHARD STREET AND SR125 (S 9TH AVE)

PLOTTED BY: GwerenE
DATE: 1/27/2022 TIME: 8:54:35 AM

10:15 PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Public Hearing:

- 1) To consider declaring certain equipment, miscellaneous used parts, tools, technology and office equipment as surplus

Remote Public Participation and testimony will be allowed via Webex and telephone (see call-in information on page 1). Limited participation and testimony at a remote location is available for those who are unable to testify by Webex or Telephone by contacting the Clerk of the Board at 509-524-2505 in advance of the hearing.

b) Action Agenda Items:

- 1) Resolution – Declaring certain equipment, miscellaneous used parts, tools, technology and office equipment as surplus

c) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF DECLARING
CERTAIN EQUIPMENT,
MISCELLANEOUS USED PARTS,
TOOLS, TECHNOLOGY AND
OFFICE EQUIPMENT AS SURPLUS



RESOLUTION NO. **22**

WHEREAS, the Board of Walla Walla County Commissioners, in accordance with Chapter 36.34 of the Revised Code of Washington, has the authority to sell certain equipment, miscellaneous used parts, tools, technology and office equipment once declared surplus; and

WHEREAS, a public hearing determining the advisability of surplusing certain equipment and miscellaneous used parts, tools, technology and office equipment was held on March 7, 2022; and

WHEREAS, it is in the best interest of the public to declare surplus and dispose of the equipment, miscellaneous used parts, tools, technology and office equipment listed on Attachment "A", which by this reference is made a part hereof; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said equipment, miscellaneous used parts, tools, technology and office equipment are declared surplus.

BE IT FURTHER RESOLVED that the Public Works Department be directed to coordinate sale of said items, and publish notice of such sale as prescribed, which notice will set forth equipment and miscellaneous used parts, tools, technology and office equipment to be sold, as listed in Attachment "A", together with the time and place of said sale.

Passed this 7th day of March, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Surplus Equipment – March 2022

Attachment “A”

- #210- 2008 Chevrolet Impala, VIN 2G1WS553981247482, License 725XVL
- #228- 2012 Chevrolet Impala, VIN 2G1WD5E37C1156262, License 98788C
- #238- 2006 Chevrolet Impala, VIN 2G1WS551769351966, License 77464C
- #251- 2014 Ford Interceptor Utility, VIN 1FM5K8AR0EGA81104, License A5401C
- #256- 2015 Ford Interceptor Utility, VIN 1FM5K8AR2FGC67857, License A9123C
- #262- 2017 Ford Interceptor Utility, VIN 1FM5K8AT1HGB08410, License B6294C
- #665- 2016 Ford Transit Van, VIN 1FTYR2CM2GKA29856, License B1865C
- #667- 2016 Ford F150 4X4, VIN 1FTEX1E81GKE18975, License B3125C
- #1154- 1992 Trail-Eze Lowboy, VIN 1DA72D162NM010600, License 23986C
- #1193- 1997 Ford LT 9000, VIN 1FTZS96M7WVA19186, License 44499C
- #1200- 1999 Workman Pup trailer, VIN 1B9PCCS28XP446038, License 49582C
- #1230- 2001 Toyota 5FG33 Forklift, VIN A5FG35-30656
- #1273- 1997 Ingersoll-Rand Compressor, VIN 279369UGH222
- #1293- 2009 Caterpillar 930H Loader, VIN DHC01310, License 90391C
- #1348- 2007 Ford Taurus, VIN 1FAFP53U47A168154, License 81757C
- #8007- 1993 Genie Z-60/34 Manlift, VIN Z60-158
- #8008- Genie 63600 Scissor Lift, VIN 5238

Also, to be declared surplus:

Used Parts, Tools, Miscellaneous Office Furniture, Fax Machine and Servers

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 2 March 2022

Re: Director's Report for the Week of 28 February 2022

Board Action: 7 March 2022

Hearings:

In the Matter of a Hearing to Declare Certain Equipment, Miscellaneous, Used Parts, Tools, Fax Machine, Servers and Office Furniture Surplus

Action Agenda Items:

In the Matter of Adopting Certain Equipment, Miscellaneous, Used Parts, Tools, Fax Machine, Servers and Office Furniture Surplus

ENGINEERING:

- Mill Creek Road MP 1.1 to MP 3.96: Working on right of way certification and assembling plans, specifications and estimate package.
- Peppers Bridge Road: Working on right of way acquisition.
- Arch Bridge: Working on bridge superstructure and approach slabs.
- Dell Sharpe Bridge: Consultant is addressing design comments and working on right of way plans.
- Lower Waitsburg Road: Working on project design.
- Wallula/Gose: Working on right of way.

MAINTENANCE/FLEET MANAGEMENT:

- South Crew – Brush cutting and shouldering roads.
- North Crew – Hauling sand for chip seal, blading and shouldering roads.
- Signs and Veg Crew – Brush cutting and routine sign maintenance.
- Garage – Routine maintenance, finishing new truck up-fits and starting pre-season maintenance on equipment.

ADMINISTRATION:

- Conducted weekly Staff, Engineering and Road Operations meetings.
- Attending weather webinar with Emergency Management.
- Attended Department Heads meeting via Webex.
- Conducted monthly Finance Review meeting.
- Conducted monthly Foreman's meeting.
- Attended monthly meeting with Commissioner Mayberry.

10:30 COMMUNITY DEVELOPMENT DEPARTMENT

Lauren Prentice

- a) Discussion and possible action/direction from the Board re adding Development Regulations Amendment Application ZCA21-001 to the 2021 Final Docket
- b) **Action Agenda Items:**
 - 1) Resolution – Establishing the Final Docket for the 2021 County Comprehensive Plan and Regulations Amendment Cycle

10:45 DEPARTMENT OF COMMUNITY HEALTH

Dr. Kaminsky/Nancy Wenzel

a) COVID-19 update and miscellaneous

11:00 COUNTY SHERIFF

Mark Crider

a) **Action Agenda Items:**

- 1) Resolution – Approving out of state travel for Walla Walla County Sheriff's Office Employees (Klundt and Schram)
- 2) Proposal 2022 03-07 SO Approval of 2022 budget increase for up to two new lateral deputy positions

b) Office update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
SHERIFF'S OFFICE EMPLOYEES
(KLUNDT AND SCHRAM)



RESOLUTION NO. 22

WHEREAS, Walla Walla County Sheriff Mark Crider has requested out of state travel approval for Joe Klundt and Richard Schram to attend the FBI-LEEDA (Law Enforcement Executive Development Association) 30th Annual Executive Training Conference, to be held April 25-27, 2022 in Phoenix, Arizona; and

WHEREAS, advance authorization for out of state travel is required; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that additional time to travel to or from said training, if needed, is also approved.

Passed this 7th day of March, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**WALLA WALLA COUNTY
Employee Travel Authorization**

Date of Request _____

Employee Attending: Richard Schram and Joe Klundt	Estimate of Cost (Includes all costs even prepaid)	
	Transportation	
	<input checked="" type="checkbox"/> Air <input type="checkbox"/> Bus/Train <input type="checkbox"/> County Vehicle <input type="checkbox"/> Private Vehicle _____ miles @ _____	\$ 768.40 \$
Meeting/Training: Start time/date: 4/25/22 Noon End time/date: 4/27	<input type="checkbox"/> Rental Car <input checked="" type="checkbox"/> Cab/Bus	\$ 90.00
Location: City: Phoenix State: AZ	Lodging	
Title of Meeting/Training: FBI Leeda Executive Training Conf. (Attach agenda/training brochure)	4 night(s) @ \$ 230.00	\$920.00
	Meals	
Departure Date: 4/24/22 Time: 9:30a	Breakfast(s) 4 @ \$ 17	\$68.00
Return Date: 4/28/22 Time: 5:00p	Lunch(s) 4 @ \$ 21	\$ 84.00
	Dinner(s) 4 @ \$ 31	\$ 124.00
Place of Lodging: Pointe Hilton Tapatio Cliffs Resort	Registration/Tuition	
	Cancel Date: 4/27/22	\$ 850.00
Phone Number: 602-866-7500	Total Expenses	
		\$ 2904.40

Credit Card Use: Yes No Date Needed: 4/24/2022

I hereby acknowledge receipt of the department credit card/advance travel funds, and certify that I will return the credit card/unexpended advance travel funds, together with an expense voucher, and all required receipts within five (5) days of my return. I further agree that if credit card receipts show any amount in excess of authorized reimbursements, I will attach a check or money order for that amount owed or that amount shall be deducted by the County Auditor's Office from my next paycheck.

[Signature]
Signature of Employee

Date: 02/23/2022

Recommended: Yes No
[Signature]
Supervisor Signature

Date : 2/23/22

Out-of-State Travel: Yes No
(Attach Resolution)
Approved Yes No
[Signature]
Elected Official/Department Head

Date: 2/23/22



Mark Crider
Sheriff

WALLA WALLA COUNTY SHERIFF'S OFFICE

240 West Alder Street, First Floor
Walla Walla, WA 99362-0220

Sheriff's Office (509) 524 - 5400
Fax (509) 524 - 5480
Dispatch (509) 527 - 3265
Toll Free (866) 527 - 3268
Email: sheriff@co.walla-walla.wa.us

Joe Klundt *Undersheriff*
Richard L. Schram *Chief Criminal Deputy*
Ron Varner *Chief Civil Deputy*

Memorandum

Date: February 22, 2022
To: Board of County Commissioners
From: Mark Crider, Sheriff
RE: Out of state travel: Joe Klundt

Joe Klundt is requesting travel to attend the FBI LEEDA 30th Annual Executive Training Conference, April 25th – 27th, 2022 in Phoenix, Arizona. I believe that attending this conference will benefit our agency with the conference's relevant educational sessions and networking opportunities with colleagues from across the nation. This event attracts 500 or more like-minded police leaders offering the best format for idea-exchange. Joe has earned the FBI LEEDA Trilogy Award and will be called on stage at the conference to receive his award and represent the Walla Walla County Sheriff's Office.

All topics to be covered are important to law enforcement today and will be presented by nationally known, highly respected subject matter experts. FBI-LEEDA provides enormous value for the money. The registration fee is \$425.00 for FBI-LEEDA Member Delegates, which Joe is. The registration fees cover all meals and events – including a full breakfast, lunch and dinner for the entire conference, and networking events.

FBI-LEEDA guarantees that the 30th Annual Executive Education Conference will offer a world-class education that is unparalleled in our field. For the benefits that I expect to derive from this conference, I believe that the costs are justified by the information Joe will bring back to Walla Walla County, and I hope you will support Joe's attendance.

Sincerely,

Mark Crider, Sheriff

Recommendation:

The Walla Walla County Board of Commissioners approve this out of state travel request.



Mark Crider
Sheriff

WALLA WALLA COUNTY SHERIFF'S OFFICE

240 West Alder Street, First Floor
Walla Walla, WA 99362-0220

Sheriff's Office (509) 524 - 5400
Fax (509) 524 - 5480
Dispatch (509) 527 - 3265
Toll Free (866) 527 - 3268
Email: sheriff@co.walla-walla.wa.us

Joe Klundt *Undersheriff*
Richard L. Schram *Chief Criminal Deputy*
Ron Varner *Chief Civil Deputy*

Memorandum

Date: February 22, 2022
To: Board of County Commissioners
From: Mark Crider, Sheriff
RE: Out of state travel: Richard Schram

Richard Schram is requesting travel to attend the FBI LEEDA 30th Annual Executive Training Conference, April 25th – 27th, 2022 in Phoenix, Arizona. I believe that attending this conference will benefit our agency with the conference's relevant educational sessions and networking opportunities with colleagues from across the nation. This event attracts 500 or more like-minded police leaders offering the best format for idea-exchange. Additionally, Undersheriff Klundt has earned his Trilogy Award, which Richard earned in 2019, and he will be able to attend to support him receiving this award.

All topics to be covered are important to law enforcement today and will be presented by nationally known, highly respected subject matter experts. FBI-LEEDA provides enormous value for the money. The registration fee is \$425.00 for FBI-LEEDA Member Delegates, which Richard is. The registration fees cover all meals and events – including a full breakfast, lunch and dinner for the entire conference, and networking events.

FBI-LEEDA guarantees that the 30th Annual Executive Education Conference will offer a world-class education that is unparalleled in our field. For the benefits that I expect to derive from this conference, I believe that the costs are justified by the information Richard will bring back to Walla Walla County, and I hope you will support Richard's attendance.

Sincerely,

Mark Crider, Sheriff

Recommendation:

The Walla Walla County Board of Commissioners approve this out of state travel request.



The Conference agenda will be updated as session topics and speakers are confirmed. Please check back for further details.

PHTC – Pointe Hilton Tapatio Cliffs Hotel

[Registration Info](#)

Draft: 10/27/21

Sunday, April 24

12:00 pm	Check-In / Registration	PHTC –
6:00 pm		
12:00 pm	FBI-LEEDA Store	PHTC –
6:00 pm		

Monday, April 25

Attire – Business Casual (Education); Casual (Evening Outdoor Event)

6:30 am	Check-In / Registration	PHTC –
5:00 pm		
7:00 am	Breakfast – Attendees	PHTC –
8:15 am		
8:00 am	Corporate Partner Exhibition	PHTC –
4:00 pm		
8:00 am	FBI-LEEDA Store	PHTC –
4:00 pm		
8:00 am	<u>Opening Ceremonies</u>	PHTC –
9:30 am	Welcome and Recognition Chief Joe Wellington , President, FBI-LEEDA	
	Recognition – Trilogy Recipients	
	Recognition – eTrilogy Recipients	
	Recognition – Agency Trilogy Recipients	
	Remarks from the FBI Leadership	

7:00 am	Breakfast – Attendees	PHTC –
8:15 am		
7:30 am	Check-In / Registration	PHTC –
9:30 am		
8:00 am	Corporate Partner Exhibition	PHTC –
1:30 pm		
8:00 am	FBI-LEEDA Store	PHTC –
1:30 pm		
8:30 am	Life Scan Wellness Screening	PHTC –
1:30 pm		
8:30 am	<u>Plenary Session #9</u>	PHTC –
9:45 am		
9:45 am	Break & Exhibition	PHTC –
10:00 am		
10:00 am	<u>Plenary Session #10</u>	PHTC –
11:30 am		
11:30 am	Lunch	PHTC –
12:30 pm		
12:45 pm	<u>Plenary Session #11</u>	PHTC –
2:00 pm		
2:00 pm	Break	PHTC –
2:15 pm		
2:15 pm	<u>Plenary Session #12</u>	PHTC –
3:45 pm		
6:00 pm	<u>Closing Reception & Banquet</u>	PHTC –
8:00 pm		

The FBI-Law Enforcement Executive Development Association, Inc. is a private 501 (c)(3) nonprofit organization and is not a part of the Federal Bureau of Investigation or acting on behalf of the FBI.

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11:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New position approval form – Accounting Technician III/Recording Coordinator for the Auditor’s Office
 - 2) Proposal 2022 03-07 TRE – Approval of changing Foreclosure Technician to a full-time position
 - 3) Proposal 2022 03-07 HR/RM – Authority to execute Memorandum of Understanding between Walla Walla County and Teamsters Local Union No. 839 representing Walla Walla County Corrections and Walla Walla County Sheriff’s Office Administrative Support Employees to correct an error in 2022-2025 union contracts
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

1:45 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

2:00 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.