

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, APRIL 10, 2023**

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**Commissioners have resumed in person public meetings and will also continue to host the meetings via WebEx.**

**Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us [wwcocommissioners@co.walla-walla.wa.us](mailto:wwcocommissioners@co.walla-walla.wa.us).**

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

**PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.**

**1:15 P.M. COUNTY COMMISSIONERS**

**Chairman Mayberry**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Silence cell phones
- c) Declarations re: conflict of interest
- d) Approval of agenda
- e) Pledge of Allegiance
- f) Public comment period (time limitations may be imposed)
- g) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review vouchers/warrants/electronic payments
- h) **Public Meeting:**
  - 1) To consider lease of county property parcel no. 360729683800 , also known as the "Chase Lot" generally located at Chase Ave and Orchard Street, Walla Walla County, or, alternatively, the parking lot located at Orchard Street and Ninth Avenue, county parcels 360729682300, 360729330003 and 360729330004 in Walla Walla County
- i) **Action Agenda Item:**
  - 1) Possible decision re above request
- j) **Consent Agenda Items:**
  - 1) Resolution – Minutes of County Commissioners' proceedings for April 3 and 4, 2023
  - 2) Resolution – Revising Walla Walla County Commissioners' Committee Assignments for 2023
  - 3) Resolution – Appointments to the Walla Walla County Board of Equalization
  - 4) Resolution – Approving out of state travel for County Commissioner Todd L. Kimball and Public Works Employee (Garcia)
  - 5) Payroll action and other forms requiring Board approval

**k) Action Items:**

- 1) County vouchers/warrants/electronic payments as follows: \_\_\_\_\_ through \_\_\_\_\_ totaling \$ \_\_\_\_\_ and \_\_\_\_\_ through \_\_\_\_\_ totaling \$ \_\_\_\_\_ (travel)
- 2) Proposal 2023 04-10 Fair-1 Approval to bid and hire a contractor to install a weatherproof permanent sound system for the P1FCU Arena
- 3) Proposal 2023 04-10 Fair-2 Rental Housing Properties
- 4) Proposal 2023 04-10 Fair-3 Approval to bid for power upgrade in Barn 1 for improved operational performance during fair and other events
- 5) Proposal 2023 04-10 Fair-4 Approval to sign contract with Washington State Department of Corrections to be able to use their work crews to help maintain the fairgrounds property
- 6) Proposal 2023 04-10 Fair-5 Approval of bid award and contract for the Revised Fairgrounds Community Center HVAC Replacement Project

l) Miscellaneous business to come before the Board

m) Review reports and correspondence; hear committee and meeting reports

n) Review of constituent concerns/possible updates re: past concerns

**1:30 PUBLIC WORKS DEPARTMENT**

**Tony Garcia**

**a) Bid Openings:**

- 1) One (1) New Side Dump Trailer

**b) Action Agenda Items:**

- 1) Signing a contract with Nelson Construction Corporation for the Burbank Business Park Multi-Use Path

c) Department update and miscellaneous

**1:45 WSU EXTENSION**

**Debbie Moberg**

a) Department update and miscellaneous

**2:00 HUMAN RESOURCES/RISK MANAGER**

**Josh Griffith**

a) Department update and miscellaneous

**b) Active Agenda Items:**

- 1) Possible discussion/decision re: any pending claims against the County

**c) Action Agenda Items:**

- 1) Revised Job Description Approval Form – Division Manager – Population Health for Community Health Department
- 2) Revised Job Description Approval Form – Lead Community Health Nurse for Community Health Department
- 3) Revised Job Description Approval Form – Court Administrator for District Court
- 4) Execute Memorandum of Understanding between Walla Walla County and Teamsters Local Union No. 839 representing Walla Walla County Corrections regarding retention and signing bonuses

**HUMAN RESOURCES/RISK MANAGER (Continued)**

- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

**2:15 PROSECUTING ATTORNEY**

**Gabriel Acosta/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re: acquisition of real estate (pursuant to RCW 42.30.110(b)), and/or litigation or potential litigation (pursuant to RCW 42.30.110(i))
- c) Possible action re: pending or potential litigation

**2:45 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*