

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 5, 2023

Commissioners have resumed in person public meetings and will also continue to host the meetings via WebEx.

Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

9:45 A.M. COUNTY COMMISSIONERS

Chairman Mayberry

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Silence cell phones
- c) Declarations re: conflict of interest
- d) Approval of agenda
- e) Pledge of Allegiance
- f) Public comment period (time limitations may be imposed)
- g) Introduction of new county employees (this is scheduled for the first meeting of each month)
- h) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- i) **Consent Agenda Items:**
 - 1) Resolution – Minutes of County Commissioners’ proceedings for April 24 and 25, 2023
 - 2) Resolution – Cancelling County Commissioners’ Sessions of July 3 and 4, 2023
 - 3) Resolution – Appointment of Anthoney Keys to the Board of Directors for Burbank Irrigation District No. 4
 - 4) Payroll action and other forms requiring Board approval
- j) **Action Agenda Items:**
 - 1) County vouchers/warrants/electronic payments as follows: 4054376 through 4054395 totaling \$1,055,370.60 (May payroll); 4250974 through 4251000 totaling \$1,199,196.33 (benefits and deductions)

COUNTY COMMISSIONERS (Continued)

- k) Miscellaneous business to come before the Board
- l) Review reports and correspondence; hear committee and meeting reports
- m) Review of constituent concerns/possible updates re: past concerns

10:15 COUNTY FAIRGROUNDS

Greg Lybeck

a) **Action Agenda Items:**

- 1) Proposal 2023 06-05 Fair Approval of bid award and contract for the Barn One Electrical Upgrades project

- b) Department update and miscellaneous

10:30 CORRECTIONS

Norrie Gregoire

a) **Action Agenda Items:**

- 1) Proposal 2023 06-05 JJC Approval to purchase and install a sign on the exterior of the JJC Portable Building for the Child Advocate Program Office

- b) Department update and miscellaneous

10:45 COMMUNITY DEVELOPMENT DEPARTMENT

Lauren Prentice

a) **Action Agenda Items:**

- 1) Resolution – Signing an agreement for professional services with LDC, Inc. to assist with the Countywide Planning Policies Review and possible update

- b) Department update and miscellaneous

11:00 FACILITIES MAINTENANCE

Robert Grandstaff

a) **Action Agenda Items:**

- 1) Proposal 2023 06-05 Maint-1 Approval to proceed with agreement for work related to sidewalk safety
- 2) Proposal 2023 06-05 Maint-2 Approval to work with Human Resources to add an additional Facilities Maintenance Position

- b) Department update and miscellaneous

11:15 TECHNOLOGY SERVICES DEPARTMENT

Chad Goodhue

a) **Action Agenda Items:**

- 1) Proposal 2023 06-05 TSD-1 Approval to hire additional Senior Support Specialist/Systems Administrator for Technology Services Department

- b) Department update and miscellaneous

11:30 COUNTY SHERIFF

a) **Action Agenda Items:**

- 1) Proposal ~~05-15~~ 06-05 SO Approval to remove Command Staff Exempt Employees from County pay scale and approval of new pay structure for Chief Civil Deputy, Chief Criminal Deputy and Undersheriff

b) Office update and miscellaneous

11:45 JOINT FINANCIAL UPDATE

**Karen Martin
Gordon Heimbigner**

a) 2023 budget report

11:55 COUNTY COMMISSIONERS

a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 PUBLIC WORKS DEPARTMENT

Tony Garcia

a) **Public Hearings:**

- 1) To consider franchise application by Pacificorp dba Pacific Power and Light
- 2) To consider franchise application by Firstfruits Farms, LLC

b) **Action Agenda Items:**

- 1) Resolution – Adopting a franchise with Pacificorp dba Pacific Power and Light for a franchise to construct, operate and maintain an electrical distribution service system within the county road right of way in Walla Walla County, Washington
- 2) Resolution – Adopting a franchise with Firstfruits Farms, LLC for a franchise to construct, operate and maintain an irrigation system within the county road right of way in Walla Walla County, Washington

c) Department update and miscellaneous

1:40 COUNTY COMMISSIONERS acting as the MILL CREEK FLOOD CONTROL ZONE DISTRICT SUPERVISORS

a) **Action Agenda Items:**

- 1) Execute Landowner Agreement with Tri-State Steelheaders for activities in the Mill Creek Channel between Spokane Street and Park Street

**1:45 DEPARTMENT OF COMMUNITY HEALTH/
BOARD OF HEALTH**

**Dr. Kaminsky
Nancy Wenzel**

a) **Action Agenda Items:**

- 1) Proposal 2023 06-05 DCH-1 Approval to add a new position for Developmental Disabilities/Maternal and Child Health Block Grant

DEPARTMENT OF COMMUNITY HEALTH/BOARD OF HEALTH (Continued)

a) Action Agenda Items (Continued):

- 2) Proposal 2023 06-05 DCH-2 Approval to add a new position to Homeless Housing Program
- 3) Proposal 2023 06-05 DCH-3 Approval to add 2 new positions for Public Health Communications Support
- 4) Proposal 2023 06-05 DCH-4 Approval to hire for On Call Per Diem Vaccinator Support
- 5) Proposal 2023 06-05 DCH-5 Approval of Rural Health Equity Funds Subaward Recommendations
- 6) Proposal 2023 06-05 DCH-6 Approval to hire Temporary SNAP-ED Program Assistant and offer above a Step B after Human Resources Director review and approval of qualified applicant
- 7) Resolution – Approving out of state travel for Community Health Employees (Pomerinke and Timm)
- 8) Resolution – Approving out of state travel for County Commissioner Gunner Fulmer and Community Health Employee (Knight)
- 9) Resolution – Authorizing Nancy Wenzel to sign Developmental Disabilities Contract and Amendments for DSHS

b) Department update and miscellaneous

2:00 COUNTY CORONER

Richard Greenwood

a) Action Agenda Items:

- 1) Resolution – Approving out of state travel for County Coroner and Coroner's Office Staff Member
- b) Discussion/possible action re additional computer and equipment for part-time Coroner office employee**
- c) Office update and miscellaneous**

2:15 HUMAN RESOURCES/RISK MANAGER

Josh Griffith

a) Department update and miscellaneous

b) Active Agenda Items:

- 1) Possible discussion/decision re: any pending claims against the County

c) Action Agenda Items:

- 1) Proposal 2023 06-05 HR/RM Approval to deny claim for damages (Newton)
- 2) Execute 2023 Sheriff's Office Administrative Employees Salary Structure MOU
- 3) Revised Job Description Approval Form – GIS Coordinator for Technology Services Department
- 4) Revised Job Description Approval Form – Senior Systems Technician changing to Systems Administrator for Technology Services
- 5) Revised Job Description Approval Form – Senior Office Assistant/Receptionist/Warrant Clerk for Juvenile Justice Center
- 6) Revised Job Description Approval Form – Senior Office Assistant for Coroner's Office
- 7) Revised Job Description Approval Form – Environmental Health Specialist II for Community Health Department
- 8) New Position Approval Form – Suicide Prevention Program Coordinator for Community Health Department

HUMAN RESOURCES/RISK MANAGER (Continued)

- d) Possible closed session for collective bargaining negotiations pursuant to RCW 42.30.140(4)(a-b)
- e) Possible executive session re: qualifications of an applicant for employment and/or review the performance of a public employee (pursuant to RCW 42.30.110(1)(g))

2:30 PROSECUTING ATTORNEY

Gabriel Acosta/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re: acquisition of real estate (pursuant to RCW 42.30.110(1)(b)), and/or litigation or potential litigation (pursuant to RCW 42.30.110(1)(i))
- c) Possible action re: pending or potential litigation

2:45 COUNTY COMMISSIONERS

- a) Executive session re personnel (pursuant to RCW 42.30.110(g)) to review the performance of a public employee to complete employee personnel evaluations
- b) Discussion and possible action regarding contract for animal control/animal shelter services with Blue Mountain Humane Society
- c) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.