

## ESF 14: Long Term Community Recovery and Mitigation

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### PRIMARY AGENCIES:

Amateur Radio Emergency Services  
American Red Cross Serving Central and Southeastern Washington  
City and County Building Officials  
City and County Public Works  
Energy and Utility Providers  
Fire Services  
Law Enforcement  
Mayors  
Public Works Departments  
Walla Walla County Commissioners  
Walla Walla County Community Development  
Walla Walla County Emergency Management  
Walla Walla County Health Department  
Walla Walla County Sheriff's Office Search and Rescue

### SUPPORT AGENCIES:

Blue Mountain Humane Society  
Civil Air Patrol  
County Veterinary Coordinator  
Critical Incident Stress Management Team  
HAZMAT Teams  
KONA Radio (Emergency Alert System (EAS) Hub)  
Local Hospitals & Clinics  
NOAA National Weather Service  
Public Broadcasting  
The Salvation Army  
Valley Transit  
Walla Walla County Agriculturist/WSU Extension Office  
Walla Walla County Assessor  
Walla Walla County Auditor  
Walla Walla County Coroner  
Walla Walla County Emergency Medical Services  
Walla Walla County Emergency Public Information Officer  
Walla Walla County Human Services  
Walla Walla County Prosecuting Attorney  
Walla Walla County Technology Services  
Walla Walla County Treasurer  
Walla Walla Emergency Services Communications Center

## RECOVERY

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### I. INTRODUCTION

#### A. Purpose

The purpose of this portion of the Emergency Support Function (ESF) is to outline the process and to establish policies to accomplish recovery and restoration functions in order to transition from the disaster event to normal community activities.

#### B. Scope

This ESF applies to all agencies and organizations that have been affected by the emergency/disaster.

1. Walla Walla County is subject to any number of disasters.
2. The extent of any recovery and restoration activities will depend on the specific event.

### II. POLICIES

A. Recovery and restoration activities are operational in nature and begin while response operation activities are still underway. For most events, these activities will begin in the Walla Walla County Emergency Management Department (WWEM) Emergency Operations Center (EOC) with the assembling of data on the extent of damages. When the damages exceed, or are expected to exceed, the county's capabilities, a county Disaster Declaration will be prepared, signed by the County Commissioners and sent to the Washington State Military Department, Emergency Management Division (WAEMD)/State Emergency Operations Center (SEOC).

B. In the wake of a catastrophic disaster, the Governor may direct the formation of a Washington State Recovery and Restoration Task Force (RRTF). The purpose of the RRTF is to recommend and coordinate efforts to restore normalcy to areas adversely impacted by the disaster.

C. Emergencies or disasters involving radiological materials or chemical munitions will require special attention in the recovery and restoration phase. Activation of a RRTF can be expected if such an event were to occur.

D. The Federal Emergency Management Agency (FEMA) will provide recovery and restoration assistance through application when the damages exceed, or are expected to exceed, the capabilities of Walla Walla County and Cities. FEMA provides a "Guide To The Disaster Declaration Process and Federal Disaster Assistance" to assist the local entities through the application process.

### III. SITUATION

#### A. Emergency/Disaster Conditions and Hazards

Any emergency or disaster occurring in Walla Walla County can cause damage to public and private property, which requires recovery and/or restoration activities. See the Basic Plan portion of the Walla Walla County Comprehensive Emergency Management Plan for more details.

#### B. Planning Assumptions

1. An emergency or disaster has occurred causing significant damage so as to require recovery and restoration activities.
2. Local jurisdictions will support and act upon the recommendations of the Recovery and Restoration Task Force (RRTF).
3. If a Presidential Disaster Declaration has been made, the State of Washington will form a RRTF and the Walla Walla County will prepare to support that group.
4. If a Presidential Disaster Declaration has been made, there will be federal assistance coming and a Disaster Recovery Assistance Center (DRAC) will need to be established.

#### **IV. CONCEPT OF OPERATIONS**

##### **A. General**

1. Each political subdivision, special purpose district, public utility, agency and organization will:
  - a. Complete a detailed damage assessment process.
  - b. Coordinate recovery and restoration activities with WWEM EOC and WAEMD SEOC.
  - c. Apply for public assistance programs, if eligible.
  - d. Designate an ‘Agency Representative’ responsible for all recovery activities.
  - e. Work with the Damage Survey Report (DSR) teams to verify and document eligible assistance projects.
2. Each agency or organization is responsible for recovery costs within existing budget limitations. If costs exceed existing budget authority, the legislative authority of the respective jurisdiction needs to provide appropriate action.
3. Each agency or organization is responsible for documenting all disaster related costs and activities.
4. The WWEM EOC will coordinate priorities for recovery activities if the situation warrants.
5. WAEMD SEOC will coordinate private sector assistance program availability and work with the Public Information Officer (PIO) to disseminate all pertinent information to the general public.
6. Local public and private utility service providers will restore services based on their policies and procedures and will coordinate pertinent activities with the WWEM EOC and with WAEMD SEOC.
7. The RRTF will serve as the guidance group to the Governor on a program of continuation of recovery and restoration. They will focus on:
  - a. Deterring the economic and environmental impact of the recovery to the state and the county, their citizens, property, business, and industry.

- b. Determining the immediate measures necessary to continue recovery such as: contamination clean up; control of adulterated food; and financial aid and compensation.

**B. Organization**

1. WWEM EOC and the Emergency Management Executive Board (EMEB) will ensure that appropriate individuals are made available to work with any RRTF that comes into Walla Walla County.
2. Each political subdivision, special purpose district, public utility, agency and organization will designate an Agency Representative responsible for recovery activities.
3. WWEM EOC will coordinate recovery and restoration programs and activities.
4. State and federal disaster assistance program coordinators will provide assistance and guidance to local entities on assistance programs.
5. State and federal teams in cooperation with the respective Agency Representatives will conduct DSRs for all eligible applicants.

**C. Procedures**

1. Recovery and restoration operations begin in the county and are based on the damage assessment reports received.
2. Recovery and restoration operations will be conducted from the WWEM EOC or other established location. This process will continue until the function is no longer necessary. Recovery and restoration operations may include, but not limited to:
  - a. Establishing of a recovery task force.
  - b. Prioritization of activities.
  - c. Providing support to local entities, state and federal teams.
  - d. Providing necessary and requested information.
  - e. Providing reports and situation updates.
  - f. Coordination requirements.
3. If Walla Walla County is declared a federal disaster area, an applicant briefing will be held to inform all eligible agencies of the process to apply for assistance and what assistance might be available through public assistance programs.
4. If individual assistance programs are available, individuals should apply for assistance themselves. The WWEM EOC, WAEMD SEOC and program liaisons will notify the public on program procedures.
5. The WWEM EOC and WAEMD SEOC will assist in providing the private sector with contacts of other organizations or sources of assistance as appropriate.

**D. Mitigation Activities**

1. When repairing and restoring services and facilities, each entity is encouraged to investigate alternative plans and activities to potentially reduce future damages and impacts.

2. After a federally declared disaster, a mitigation grant program is usually available. Local entities should investigate possible projects for reducing future disaster damage and losses. The WWEM EOC and WAEMD SEOC will assist local entities with the process.
- E. Preparedness Activities
1. The primary method of preparing for recovery activities is to include this activity in county sponsored exercises and training.
  2. Primary Agency  
Develop and maintain a liaison with Walla Walla County, city, state, federal agencies and organizations that can provide assistance in recovery and restoration activities.
  3. Support Agencies  
Develop and maintain procedures to recover from emergencies and disasters including cost documentation.
- F. Response Activities
1. During the response phase of an emergency, data on the extent of damage needs to start to be collected and tabulated. This will be centralized in the WWEM EOC or other designated facility and all responders in the field need to be advised of the need to report whatever damage they observe. The EOC may need to activate Damage Survey Report (DSR) Teams while the response to an emergency is still in process.
  2. Primary Agency
    - a. Activate the WWEM EOC or other facility to coordinate recovery activities.
    - b. Assemble and forward all necessary reports and requests for assistance to WAEMD SEOC and other necessary locations.
    - c. Coordinate recovery and restoration activities with Walla Walla County, city, state and federal program representatives.
    - d. Provide all necessary individual assistance program information to the PIO for dissemination.
  3. Support Agencies
    - a. Identify all damages and losses and prepare an action plan for recovery activities.
    - b. Prepare relevant recovery and restoration instructions and information for public information distribution.
    - c. Participate in the DSR process as appropriate.
    - d. Coordinate activities with the WWEM EOC and WAEMD SEOC.
- G. Recovery Activities
- The recovery and restoration phase of a disaster may actually last for years. The activities that take place during this phase will depend on the type of event that occurred. During the initial part of the recovery phase it will be coordinated out of the WWEM EOC or other designated facility. When the situation reaches the point that the EOC can be deactivated, follow-up activities will include:

1. Upon EOC deactivation, follow-up coordination will be assigned to a specific agency such as WWEM or a Public Works Department.
2. Review and critique incident actions.
3. Continue documentation and reporting on all disaster recovery activities.

**V. RESPONSIBILITIES**

**H. Emergency Management Executive Board (EMEB)**

1. Coordinate the recovery and restoration tasks following an emergency or disaster.
2. Ensure that damage assessment data is collected and tabulated.
3. Ensure that facilities and logistical support are made available to state and federal personnel that come into Walla Walla County to assist with recovery and restoration activities, such as an RRTF and DRAC.

**I. Walla Walla County Emergency Management (WWEM) Emergency Operations Center (EOC)**

1. Coordinate the recovery and restoration activities with potential disaster assistance programs.
2. Recommend to the EMEB a person or agency that should be responsible for the collection and tabulation of damage assessment data.
3. Provide information and guidance to policy makers concerning issues of recovery and restoration.
4. Assist in the public information activities including public announcements on recovery and restoration and instructions on applying for assistance programs.
5. Provide liaison between the Walla Walla County agencies, organizations, state and federal agencies dealing with recovery efforts.
6. Ensures that Disaster Declarations and damage assessment data is transmitted to the WAEMD SEOC.

**J. All Jurisdiction/Agencies in Walla Walla County**

The county, and cities within Walla Walla County, will need to make any and all of their assets available to assist with the recovery and restoration within their jurisdiction. A jurisdiction's own assets must be utilized before state and federal assistance can be expected. Additional responsibilities include:

1. Document all disaster related activities and costs.
2. Inventory all damages and losses and develop an action plan for recovery and restoration activities.
3. Conduct recovery and restoration tasks in coordination with the WWEM EOC, WAEMD SEOC and federal assistance program guidelines.
4. Support and coordinate with WWEM EOC and WAEMD SEOC in the conduct of recovery and restoration activities.
5. Coordinate all pertinent disaster recovery information for the general public with the PIO.

6. County Assessor will advise citizens on property reassessment as a result of disaster damages.
7. Building and Planning officials will work with persons on site safety inspection, permits, and codes for disaster recovery activities.
8. Walla Walla County Auditor, Treasurer and City financial officers will assist in disaster recovery accounting and fiscal activities.
9. Review and critique all actions and activities for possible future modifications and updates to the WWEM EOC procedures and the Walla Walla County Comprehensive Emergency Management Plan.

## **VI. RESOURCE REQUIREMENTS**

- A. The resources needed will be dependent upon the particular event, however, the WWEM EOC will assist EMEB in ensuring facilities and logistical support are provided for any RRTF or DRAC sent into Walla Walla County.

## **VII. REFERENCES**

- A. ESF 5 – Emergency Management
- B. Walla Walla County Comprehensive Emergency Plan, Basic
- C. Washington State Military Department, Emergency Management Division, Disaster Assistance Information  
<https://mil.wa.gov/emergency-management-division/disaster-assistance/disaster-assistance-overview>
- D. Preliminary Damage Assessment (PDA) Process and Form  
<http://www.emd.wa.gov/disaster/WashingtonMilitaryDepartmentEmergencyManagementDivision-DisasterAssistance-PublicAssi.shtml>
- E. Disaster Cost Tracking Process and Form (this is a project tracking tool for county emergency managers and is not a required form – refer to PA-3 of the PDA Form) Web page address: <https://mil.wa.gov/emergency-management-division/disaster-assistance/public-assistance>
- F. FEMA “Guide To The Disaster Declaration Process and Federal Disaster Assistance”  
[http://www.fema.gov/pdf/rebuild/recover/dec\\_proc.pdf](http://www.fema.gov/pdf/rebuild/recover/dec_proc.pdf)
- G. FEMA “A Citizen’s Guide to Disaster Assistance”  
<http://training.fema.gov/EMIWeb/downloads/IS7complete.pdf>

## **DAMAGE ASSESSMENT**

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### **I. INTRODUCTION**

- A. Purpose  
The purpose of this portion of the Emergency Support Function (ESF) is to establish policies and procedures for timely assessment of damages resulting from a natural or technological disaster.

**B. Scope**

Disasters cause injury to individuals and damage to property, the environment, businesses, non-profit entities, and to government assets. High priority will be given to critical facilities such as hospitals, extended care facilities, schools, and mass care shelters. Damages must be assessed to determine disaster aid eligibility.

**II. POLICIES**

A. When a disaster occurs a Preliminary Damage Assessment (PDA) will be made to determine the extent of damages.

B. The PDA will be accomplished using municipal, county, and volunteer personnel.

**III. SITUATION**

**A. Emergency/Disaster Conditions and Hazards**

A disaster, natural or man-made, could occur at any time which could cause widespread damage to public and private property throughout the county. See the Basic Plan portion of the Walla Walla County Comprehensive Emergency Management Plan for more details.

**Planning Assumptions**

1. An emergency or disaster has occurred.
2. The emergency or disaster has caused significant damage requiring an assessment that can be forwarded to the WAEMD SEOC for requesting federal assistance.
3. Damage assessment will have to be made in several parts of Walla Walla County.
4. Amateur Radio Emergency Services, Search and Rescue and other volunteer organizations will be available to assist with preliminary damage assessment activities.

**IV. CONCEPT OF OPERATIONS**

**A. General**

PDA's are the basis for determining if a jurisdiction is eligible for disaster assistance. Initial PDA's will be accomplished by local personnel and compiled in the WWEM EOC. If a Presidential Disaster Declaration is made, WAEMD SEOC and FEMA will send personnel to work with local personnel in preparing Damage Survey Reports (DSRs).

**B. Procedures**

**1. Early Assessment Activity**

a. Once the county EOC is activated it needs to ensure that PDA's are made and reported back to the WAEMD SEOC. As data is compiled that information must be sent to the WAEMD SEOC. Individuals and organizations normally called upon to provide personnel for PDA Teams are:

- (1) Cities and county building officials
- (2) Cities and county public works departments
- (3) American Red Cross serving Central and Southeastern Washington (ARC)



(4) Walla Walla County Sheriff's Office Search and Rescue Team

(5) Amateur Radio (ARES)

2. Damage Verification

If the President declares Walla Walla County a disaster area, there will be teams of state and federal inspectors sent to the county to help prepare DSRs. A DSR Team will normally consist of one local, one state, and one federal person.

C. Preparedness Activities

This ESF is to be brought to the attention of all organizations that might be asked to provide personnel to work on a PDA and DSR Team. This information is also to be incorporated into exercises and emergency management training when ever possible.

D. Response Activities

PDA teams will be assigned by the WWEM EOC to conduct windshield surveys to determine the extent of damage. This information will be compiled in the EOC and forwarded to the WAEMDSEOC.

E. Recovery Activities

The EOC will continue to collect and update the status of damage within Walla Walla County and evaluate its impact on the county.

**V. RESPONSIBILITIES**

A. Emergency Management Executive Board (EMEB)

1. Ensure that equipment and personnel are made available to work on PDA Teams.
2. Ensure that a local person and vehicle are assigned to work with state and federal personnel that are sent to Walla Walla County to prepare DSRs.

B. Walla Walla County Emergency Management (WWEM) Emergency Operations Center (EOC)

1. Incorporate the information in this ESF into exercises and emergency management training whenever possible.
2. Provide training to organizations providing PDA.
3. Provide assistance in organizing DSR Teams and track their progress.
4. Receive PDA reports on WWEM Form 140, gather additional information and report to Washington EMD via electronic spreadsheet. (See Appendix A)

C. American Red Cross serving Central and Southeastern Washington

1. Train volunteer personnel in the procedures necessary to conduct PDAs.
2. Schedule periodic PDA training with WWEM.
3. Provide personnel to conduct geographical area PDA when requested by the WWEM EOC.
4. Stock and maintain WWEM Form 140. Use the form for reporting.
5. Generally limits their damage assessments to private property.

- D. Walla Walla County Sheriff's Office Search and Rescue (SAR)
  - 1. May be asked to provide transportation for survey teams in hard to reach locations.
- E. Amateur Radio Emergency Services (ARES)
  - 1. May be asked to provide radio operators in areas where other communication might not be available.
- F. Other volunteer groups
  - 1. Schedule periodic PDA training with EMD.
  - 2. Provide personnel to conduct geographical area PDA when requested by the WWEM EOC.
  - 3. Stock and maintain WWEM Form 140. Use the form for reporting.

**VI. RESOURCE REQUIREMENTS**

- A. Walla Walla County Emergency Management (WWEM) Emergency Operations Center (EOC)
  - 1. Will designate or provide:
    - a. One vehicle per DSR team.
    - b. Office space and support for each DSR team.
- B. Other requirements that may be needed are to be requested from the EOC.

**VII. REFERENCES**

- A. Title 44 Code of Federal Regulation (CFR), Section 206
- B. FEMA Publication – FEMA Damage Assessment Operations Manual, April 5, 2016  
<https://www.fema.gov/media-library-data/1459972926996-a31eb90a2741e86699ef34ce2069663a/PDAManualFinal6.pdf>
- C. FEMA Publication 322 – Public Assistance Guide, July 14, 2014  
[https://www.fema.gov/media-library-data/20130726-1826-25045-1802/fema\\_publication\\_322\\_public\\_assistance\\_guide\\_6\\_1\\_07.pdf](https://www.fema.gov/media-library-data/20130726-1826-25045-1802/fema_publication_322_public_assistance_guide_6_1_07.pdf)
- D. FEMA Publication – Public Assistance Applicant Handbook, March 2010  
[https://www.fema.gov/pdf/government/grant/pa/fema323\\_app\\_handbk.pdf](https://www.fema.gov/pdf/government/grant/pa/fema323_app_handbk.pdf)

**APPENDIX A: Damage Assessment Forms**

**Individual Assistance  
Preliminary Disaster Damage Estimates**

<b>Jurisdiction / Area Affected:</b>		Describe the area affected or provide a map or sketch of the area borders
<b>Type of Occurrence:</b>		
<b>Date of Occurrence:</b>		

ID #	Name (if known)	Street Number	Street Name	Type Structure	Habitable?	Description of Damages
				(P) Primary Residence (S) Secondary Residence (R) Rental (B) Business (O) Other (specify)	Yes or No	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# Human Services

## Disaster Damage Estimates

Jurisdiction / Area Affected:	
Type of Occurrence:	
Date of Occurrence:	

ID #	Name	Street #	Street Name	Type Structure	Habitable?	Insurance	Estimated Loss in \$\$	% Loss Uninsured	Estimate of Uninsured Loss \$\$ (This column auto-computes)	Description of Damages
				(P) Primary Residence (S) Secondary Residence (R) Rental (B) Business (O) Other (specify)	Yes or No	(H) Homeowners (F) Flood  (B) Business (Eq) Earthquake (O) Other (specify)				
1							\$		\$	
2							\$		\$	
3							\$		\$	
4							\$		\$	
5							\$		\$	
6							\$		\$	
7							\$		\$	
5							\$		\$	
6							\$		\$	
7							\$		\$	
8							\$		\$	
8							\$		\$	
9							\$		\$	
10							\$		\$	
<b>Totals</b>							\$		\$	