

**WALLA WALLA COUNTY EMS & TRAUMA CARE COUNCIL**  
**April 6, 2017 6:00 PM WWCC BOARDROOM**  
**MINUTES OF MEETING**

**Liz Jessee called the meeting to order at 6:01 pm in the Boardroom @ WWCC**

**INTRODUCTIONS:**

**PRESENT:** Melissa Bowe, Erin Davis, Charlie Drury, Bill Dunham, Jodi Ferguson, Kate Hockersmith, Liz Jessee, Todd Kimball, Susan Leathers, Heather Lee, Justin Lessard, Dr. Thomas Underhill, Alyssa Wells, Neosha Zabel-Guse.

**EXCUSED:** Patty Courson, David DeVere, Randy Hinchcliffe, Brian Jones, Holly Jones, Kevin Kromm, Brad Mason, Nancy McClenny-Walters,

**ABSENT:** Brian Callahan, Meghan Debolt, Jim Estep, Steve Hoffman, Alysa Kyle, Patti Loney, Brad Morris, Lori Wardlaw, Dennis Waters, and Eric Wood.

**GUEST:**

**MINUTES OF MEETING:**

Minutes approve for December 2016 and February 2017 meetings.

**TREASURER'S REPORT:**

\$16,333.92 all bills paid

**CORRESPONDENCE:**

NONE

**MPD REPORT:**

Dr. Underhill reported -

- EMS class has started with 16 students.
- Has been receiving positive feedback about Dist. #4 transports
- Planning next month to update the EMS guidelines.
- MPD meeting in June, in Seattle.
- Providence Saint Mary Medical Center is acquiring Walla Walla General Hospital. This should not affect EMS for the County. Susan Leathers added that the Adventist Health mission for our community will continue. Their intent is to keep both facilities fully operational.

**EMS DIRECTOR:**

Heather Lee reported –

- Welcomed Commissioner Todd Kimball, introductions were made.
- The State Steering Committee approved the min/max number change for Walla Walla County on March 15<sup>th</sup>. The State has already reached out to District 5 and requested they submit their ALS upgrade license application. Justin Lessard has completed the application and will be submitting

it to DOH. Once District 5's upgrade license is approved we will start the process for College Place Fire Department to apply and assume District 5's vacated license.

- We conducted an EMS Evaluator workshop on March 13<sup>th</sup> and have five newly certified Evaluators in Walla Walla County.
- Kara Thonney with District 5 is the SEI candidate for the current EMT course; we're hoping to get her completely through the SEI candidate process within two EMT classes. Jay Jones with Walla Walla Fire Department was going to be an SEI candidate for the current EMT course; however, we hit a road block. Jay needs to obtain his CPR Instructor certification; however, our AHA Training Center, Trios, is no longer accepting new Instructors. Without an affiliate, AHA Training Center Jay is unable to obtain his CPR Instructor certification which is the final piece he needs in order to apply for his SEI candidate workbook. We're currently reaching out to other AHA Training Centers to see if Jay could possibly affiliate with them.
- There is an EMS Council Training Conference on April 24-25 at Skamania Lodge that the Regional Council is encouraging all new council board members to participate in. Kay Sohl, a nationally known speaker on nonprofit board development is the key note speaker and the conference will focus on board practices and creating a strategic plan for local councils. The estimated cost to send one person to this training including registration, lodging, per diem, and mileage is \$616.32; however, the Regional Council has approved reimbursing up to \$525 per person for registration and lodging up to a maximum of \$5,000. After some discussion the Council decided they wouldn't be sending representatives to this training; however would consider sending representatives next year.
- We have a new Walla Walla County EMS Facebook page. You can find it at @wallawallacountyems
- We received information from Jodi Ferguson regarding a few potential grants the EMS Council may consider applying for. I will start looking into those and report back when I have additional information.

### **REGIONAL:**

Heather Lee reported-

- The update to the Regional Plan is going well. There are still a few deliverables left to complete including a section on WEMIS and a section on hospital designation min/max numbers. The bylaws are in the process of being updated and will be added to the agenda for approval at the next meeting.

### **LIFEFLIGHT:**

- Erin Davis introduced herself as the new Life flight representative for our area.

### **EMERGENCY MANAGEMENT:**

Liz Jessee reported-

- A HIPAA presentation was given to local Amateur Radio Operators. They are a wonderful group to work with. They have come in handy on past emergencies in our county.
- EMD will be hosting ISC 300 and 400 training. They are both offered for free. ISC 300 will be held May 30-31, 2017, from 8:30 AM – 5:30 PM, at the Walla Walla Police Department ~ Chuck Fulton Training Room, 54 E. Moore. ICS 400 will be offered in June.
- Public information meeting on the community wildfire protection plan, will be held on 4-17-2017 @ Fire Station # 45 6549 Mill Creek Rd. Walla Walla, WA 99362 from 7:00 to 9:00 PM. 4-18-2017

@ Fire Station #41 2251 S. Howard St. Walla Walla, WA 99362 from 7:00 to 9:00 PM. 4-19-2017 @ 171 1<sup>st</sup> Street Touchet, WA 99360 from 6:00 to 8:00 PM.

### **TRAINING:**

Heather Lee reported-

- EMT class started March 29<sup>th</sup> with 16 students and we've had one drop so far. Four of the students are affiliated; two with District 4, one with College Place Fire, and one with Districts 1 and 3.
- EMR class concluded on March 9<sup>th</sup>. Of the 12 students, seven have already successfully passed their National Registry exam. The other students are scheduled to take the exam in the next few weeks.

### **TRAFFIC SAFETY:**

Heather Lee reported -

- 20<sup>th</sup> year of Every 15 Minutes programs at Wa-Hi went very well. District 4 and city FD participated. Reviews have been great.
- We are at WW Valley Academy next week. Volunteer help is still needed in a few areas. Program is April 12 and 13.
- Prescott Every 15 Minutes Program is May 25 and 26. We will need extra help with this program to include law enforcement and EMS personnel.
- Still looking for someone to do quick make-up for our on stage and mock crash scenes.

### **DEPARTMENT OF COMMUNITY HEALTH:**

Jodi Ferguson reported -

- She has more grant information she will share with Heather.
- Is currently working on accreditation for Community Health on emergency preparedness.

### **OLD BUSINESS:**

Funding ideas -

- Heather Lee distributed a fact sheet regarding EMS Council. This will be used by Liz Jessee and Kevin Kromm when they approach local business for donations of materials or funds for support of EMS Council.

### **NEW BUSINESS:**

Heather Lee reported -

- EMS Week 2017 is May 21-27 and the motto this year is EMS Strong: Always in Service. In prior years the EMS Council has paid to run a "thank you" ad in the Walla Walla Union Bulletin. We could do that again this year or look at doing something different; however, the EMS Council won't meet again until after EMS Week so I need direction from the Council tonight on how to proceed. Neosha Guse made a motion to approve spending up 250.00 for prizes that will be given to EMS providers in our county, using a random drawing. Bill Dunham seconded that motion. The vote was unanimously in favor. A list of providers in our county, will also be listed on our Facebook page.

- We received one application for the Ted Berry Scholarship from Derek Davidson with District 6. Derek will be enrolling in the Fall EMT class and the selection committee has approved his application. The total 2017 scholarship amount is \$1,215 and I've received a recommendation that we award the entire scholarship to Derek. The Council must vote tonight to award the scholarship and at what amount to award the scholarship as the application is due to the Blue Mountain Community Foundation by May 1<sup>st</sup>. Bill Dunham made a motion to award the full amount of the scholarship to Derek. Neosha seconded that motion. Vote was unanimously in favor.

#### **ANNOUNCEMENTS:**

- Bill Dunham wanted to address the issue of not having enough attendees to have a quorum. It was decided that on the next invite to this meeting, Alyssa will include a request that you should only accept the meeting in Outlook if you plan on attending. Accurate counts of attendees are essential for a quorum and council meeting planning. Heather will draft a letter reminding members of the EMS Council bylaws regarding attendance.
- Justin Lessard said Fire Dist. #5 hired a full-time fire fighter, who has been a longtime volunteer. This new hire will allow ALS coverage on weekends. 12 hour shifts will be possible instead of 9 hour shifts. Potentially this would free them up enough to then help with interfacility transports.

#### **MEETING ADJOURNMENT**

Liz Jessee adjourned meeting at 7:12 PM.

#### **NEXT MEETING**

The next meeting will be **Thursday, June 1, 2017 @ 6:00 p.m.** @ WWCC Boardroom

Respectfully submitted,

*Alyssa Wells*

*Secretary – EMS Council*