



# WALLA WALLA COUNTY

P.O. Box 1506 □ Walla Walla, Washington 99362  
phone: (509) 524-2600 □ Fax: (509) 524-2603



## EMPLOYMENT OPPORTUNITY

### Walla Walla County Public Works

**Position:** Public Works Technician IV  
**Starting Salary:** \$5,347 to \$7,167 per month DOE, DOQ  
**Location:** Public Works Department  
**Employment Type:** Full-time (40 hrs./wk.); FLSA Exempt, Benefits Apply  
 Open until filled

**Full time benefits include:**

- County pays \$1,450 per month towards medical, dental, vision, life insurance and employee assistance program for employee and eligible family members.
- Retirement: Walla Walla County full time employees are eligible for Washington State Department of Retirement Services (DRS)
- HRA Veba account: Employer contribution may apply
- Wellness program \*Employee Assistance Program \*Access to MetLife Pet Insurance
- Deferred compensation plans offered
- Twelve paid holidays annually
- Vacation accrual based on seniority
- Benefited employees shall accrue sick leave benefits at the percentage rate of hours worked per week, to a maximum of eight (8) hours earned per month based on a forty (40) hour workweek but not less than one (1) hour per every forty (40) hours worked per County Policy 30.05.0

Visit [Walla Walla County Website](http://www.co.walla-walla.wa.us) for detailed benefits information.

**Brief Duties and Responsibilities:** A complex, advanced civil engineering technician position requiring substantial and advanced knowledge of a variety of public works procedures and activities in at least four of the essential functions listed below. It also requires supervisory experience in one or more of these areas and the ability to execute functions with limited supervision. See the job description at: [www.co.walla-walla.wa.us](http://www.co.walla-walla.wa.us)

**Working Conditions:** Work involves both indoor work and outdoor work in varying types of weather throughout the year. Outdoor work requires the ability to operate a motorized vehicle as well as a full range of physical movements such as but not limited to bending, reaching, standing, and occasionally lifting more than 50 pounds. Indoor work requires sitting and dexterity to operate phones, computers, and related equipment. Requires the ability to effectively communicate with co-workers and the public.

**Minimum Qualifications:** Five (5) years of experience as a Public Works Technician III or equivalent, and an additional two hundred forty (240) instructional hours of training in a combination of the following areas; construction management, surveying, drafting, engineering design, GIS applications, construction inspection, project scheduling, project management, supervisory skills or related fields, NICET-Level VI certification in one or more work elements, OR B.S in Civil Engineering or related field. Engineer-IN-Training (EIT) Certification preferred.

**Application:** Application, resume and cover letter required. To apply online and view the job description please go to the County website: [www.co.walla-walla.wa.us](http://www.co.walla-walla.wa.us).

**SELECTION IS BASED ON QUALIFICATIONS, BACKGROUND CHECK, DRIVING RECORD CHECK, AND ORAL INTERVIEW**

**EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER / ADA COMPLIANT**



## GENERAL INFORMATION FOR APPLICANTS

**EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER:** All qualified persons will be considered for employment without regard to race, color, religion, sex, nationality, origin, age, political affiliation, disability status or any other non-merit factor. Women, disabled persons, members of ethnic minority and other under-represented groups are encouraged to apply.

## APPLICATIONS

**FILING OF APPLICATION:** Applications must be completed in accordance with the directions on the front of the announcement. Applicants are responsible for the truth of all statements. Misrepresentations, incomplete or inaccurate entries may be the cause for application rejection, removal from the employment list or discharge from County service. A background investigation will be conducted along with reference and former employer checks, driving record, and criminal history if applicable to requirements of the job. Applications must be received or postmarked by the last date for filing applications.

**CHANGE OF ADDRESS:** Applicants are responsible for notifying the hiring department of any change of address or telephone number.

**NOTIFICATION:** Unsuccessful candidates will be notified by mail as soon as feasible following the final selection decision.

## EMPLOYMENT

**ELIGIBILITY LISTS:** Walla Walla County reserves the right to establish an eligibility list to fill any vacancies that may occur in the posted position for a period up to twelve (12) months.

**NOTE:** The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained herein may be modified and/or revoked without notice. Walla Walla County is committed to a drug, alcohol, and smoke free environment.

**Mailing Address:**  
Human Resources/Risk Manager  
P. O. Box 1506  
Walla Walla, WA 99362

**Human Resources/Risk Manager**  
314 W Main Street, 2<sup>nd</sup> Floor  
Walla Walla, WA 99362  
Phone: (509) 524-2600  
Fax: (509) 524-2603  
Web site: [www.co.walla-walla.wa.us](http://www.co.walla-walla.wa.us)