A special meeting of the American Rescue Plan Act of 2021 (ARPA) was held on November 9, 2021 at Watertown Town Hall, Town Council Chambers.

The following members were in attendance.

**Council Members**
- Jonathan Ramsay
- Rachael Ryan

**Community Members**
- Jean King
- Alan Mickel
- Erik Markiewicz

**Watertown Staff**
- Mark A. Raimo – Town Manager
- Susan Zappone – Assistant Town Manager/Finance Director
- Vincent Caterino – Water and Sewer Superintendent (Alternate)
- James Demarest Jr. – Deputy Fire Chief
- Joseph Seacrist – Economic Development Coordinator

**Liaison to the State of Connecticut**
- State Rep. Joe Polletta

1. **Call Meeting to Order.**
   - Jonathan Ramsay called the meeting to order at 6:30 p.m.

2. **Pledge of Allegiance.**
   - Jonathan Ramsay led the pledge of allegiance.
3. Discuss process for recommendation to Town Council for the use of the American Rescue Plan Act of 2021 Funding.

Mark Raimo handed out to the commission a copy from an email regarding the eligible of funds from the Department of Treasury and is waiting on more clarification. He is in conversations with COG regarding the costs on the oversight of the plans.

In reviewing the information from the packet the funding could be categorized in two areas of discussion for the projects, one area is for the broad goals and the other is more detailed orientated restricted goals.

Possible projects discussed:
1. There was a need and safety concern from the Watertown Fire Department for the Self-Contained Breathing Apparatus. The current manufacture is no longer in business and the department will soon have difficulties for future part availability and the compatibility with other equipment. It was noted that the price would go up 8 to 12 percent in January.

2. A streetscape for the Main Streets in Watertown and Oakville with installation of new sidewalks with possible underground wiring, street lamps and improvements to the facades. This would tie in with the completion of the greenways bringing in more foot traffic to the town. The next step would be to get a rough estimate on a consultant to do the concept bringing it back to the committee for discussion and the lineage of sidewalks. There was also discussion of adding more parking for Main Street.

3. Water & Sewer projects included sewer extension projects for different locations and interceptors for sections in town. Water projects included water extensions, improvements to booster pumps and the recirculation of the water to improve water quality.

4. Exploring broadband for residents.

5. The allocation of funds to continue the beginning stages of the Police Department and Community Center for site viability.

Motion: Erik Markiewicz seconded by Joseph Seacrist: I make a motion that we make a recommendation to the Town Council to allocate $575,000.00 for the Fire Department for the purchase of SCBA equipment and spare cylinders.

Motion: Erik Markiewicz seconded by Joseph Seacrist: To amend the motion to add that town staff looks into which side we are going to take it from.
Motion passed unanimously

4. Set meeting dates and times for Regular Meetings.
   The next meeting is December 14, 2021

   Motion: Erik Markiewicz seconded by Rachael Ryan: I make a motion that we have the
   meeting for December 14, 2021 here at the Municipal Center at 6:30.

   Motion passed unanimously

   Motion: Mark Raimo seconded by Al Mickel: I make a motion that we schedule meetings
   on the second Tuesday of every month for six months.

   Motion passed unanimously

5. Adjournment.
   The Special Meeting adjourned at 8:15 pm.

Respectfully submitted,

_________________________________
Jonathan Ramsay, Committee Chair
Watertown Town Council

Approved: _______________________
Susan King, Clerk