A regular meeting of the American Rescue Plan Act of 2021 (ARPA) was held on December 14, 2021 at Watertown Town Hall, Town Council Chambers.

The following members were in attendance.

**Council Members**

Jonathan Ramsay  
Mary Ann Rosa  
Rachael Ryan

**Community Members**

Jean King  
Alan Mickel  
Erik Markiewicz (arrived 6:35)

**Watertown Staff**

Mark A. Raimo – Town Manager  
Susan Zappone – Assistant Town Manager/Finance Director  
Vincent Caterino – Water and Sewer Superintendent (Alternate)  
James Demarest Jr. – Deputy Fire Chief  
Joseph Seacrist – Economic Development Coordinator

**Liaison to the State of Connecticut**

State Rep. Joe Polletta

1. **Call Meeting to Order.**  
   Chairman Jonathan Ramsay called the meeting to order at 6:30 p.m.

2. **Pledge of Allegiance.**  
   Chairman Jonathan Ramsay led the pledge of allegiance.
3. Minutes.
   a. October 13, 2021

      Motion: Mark Raimo seconded by Al Mickel to approve the October 13, 2021 meeting minutes.

      Motion passed unanimously

   b. November 9, 2021

      Motion: Mark Raimo seconded by Al Mickel to approve the November 9, 2021 meeting minutes with corrections.

      Chairman Jonathan Ramsay had corrections to line items 1 and 2.
      Rachael Ryan had a correction on page 2 with broad ban changing to broad band.

      Aye: 10: Ramsay, Ryan, King, Mickel, Markiewicz, Raimo, Zappone, Caterino, Demarest, Searcrist
      Nay: 0
      Abstain: 1 Rosa

      Motion passes

4. Discuss process for recommendation to Town Council for the use of the American Rescue Plan Act of 2021 Funding.

   The Town Council approved the Fire Department’s air packs at their last meeting.

   Mark Raimo: Handed out information to the committee regarding UHY Advisors. Jack Reagan, the Managing Director has 30 years’ experience with the government and the monitoring of grants. UHY Advisors would help our committee getting input from the community and to bring that information back for guidance. They are willing to present at our next meeting.

   Susan Zappone: This company can guide us in the right direction of making sure we spend the money in the right places.

   Motion: James Demarest seconded by Erik Markiewicz: To have UHY Advisors do a presentation at our next meeting on their services.

   Motion passed unanimously
Vincent Caterino passed out and reviewed an updated project list with Water & Sewer briefly describing what each project is and the approximate cost.

Joseph Seacrist handout maps and costs for replacement of sidewalks in Watertown and Oakville on Main Street.

The committee asked questions on what was included in the costs, if it is covered under the funds, what materials to use, curbing and if a survey could be done of sidewalks most utilized.

Mark Raimo: The town is getting a grant for ADA compliant sidewalks and the committee should be looking at this as a whole process to have a bigger picture.

The committee talked about adequate parking in town for businesses.

Mark Raimo will contact Mark Greenberg about interest for the property on Main Street.

At the next meeting Joe Seacrist will have an artist’s rendering of what Main Street would look like.

The committee discussed creating a list of projects and to prioritize them. Items discussed were the Water & Sewer projects, scaping on Main Street for Watertown and Oakville & parking, benefits for Veterans and elderly, Munson House repairing or replacing, a fire truck, improvements & repairs to the playgrounds, funding for the planning to get done for the Police Department and Community Center, broadband, and to replenish the lost revenue in the general fund due to COVID for future projects or equipment.

5. Adjournment.

Motion: Al Mickel seconded by Rachael Ryan to adjourn the Regular Meeting at 8:15 pm.

Motion passed unanimously

Respectfully submitted,

Jonathan Ramsay, Committee Chair

Approved: ______________________
Susan King, Clerk