



Watertown Parks & Recreation Commission Crestbrook Park Golf Course Sub-Committee Regular Meeting Agenda

Date: Thursday, March 07, 2024
Time: 6:00 PM
Location: Town Hall - Parks & Recreation Conference Room
61 Echo Lake Road, Watertown, CT 06795

Meeting is In-Person and also available via Zoom. A link will be posted on meeting day.
Please refer to www.watertownct.org under *Calendar of Meetings*

- I. Call Meeting to Order:**
- II. Roll Call:**
- III. Public Participation:**
- IV. Approval of Minutes:**
 - A. February 01, 2024 Regular Meeting
- V. Correspondence:**
- VI. Reports:**
 - A. Chairman
 - B. Director
 - C. Foreman
 - D. Golf Professional
 - E. Restaurant Representative
- VII. Old Business:**
- VIII. New Business:**
 - A. Review and consideration of Submitted Applications and Tournaments for 2024.
 - B. Golf cart contract update
 - C. Season pass update
- IX. Adjournment:**

Commissioners: Unable to attend? Contact P&R Department at 860-945-5246 by 4:30 PM

Date: 3-7-24

Number: IV A

Watertown Parks and Recreation Commission

Crestbrook Park Golf Course Sub-Committee

Regular Meeting

Minutes

DATE: Thursday, February 01, 2024
TIME: 6:00 PM
LOCATION: Town Hall - Parks & Recreation Conference
Room
61 Echo Lake Road
Watertown CT 06795

I. Call Meeting to Order
Sub-Committee Chairman Ken LaRosa called the regular meeting to order at 6:00 p.m.

II. Roll Call
Members Present: Ken LaRosa and Pat Rinaldi.

Others Present: William Donston – Chair – Park & Recreation Commission, Marty Byrnes -
Golf Professional, Michael Ganem – Parks & Recreation Director

III. Public Participation

IV. Approval of Minutes
A. December 7, 2023 – Regular Meeting

Motion: Ken LaRosa seconded by Pat Rinaldi: to approve the regular meeting date for
December 7, 2023

Motion approved

B. January 4, 2024 – Cancellation Notice

V. Correspondence

A. Letter from Paul Jessell to Ms. Marko about roaming bull – the letter was read into the record by Chair.

VI. Reports:

A. Chairman

Ken LaRosa reported:

- Preparations are underway for the season
- Discussion on carts
- Duties of starters and rangers

B. Director

Michael Ganem reported:

- Schedule for tournaments
- Schedule of leagues
- Discussion on report of Golf Now Commission
- Floated the idea of promoting park's 50th anniversary.

C. Foreman

Ray Marks report was provided to the commission

D. Golf Professional

Marty Byrnes reported:

- Brought up challenges of no longer hosting tournaments on Saturdays and Sundays

E. Restaurant Representative

Restaurant report:

- Tournaments are important for the restaurant

VII. Old Business

VIII. New Business

A. Approval of Men's Golf League schedule – Men's League is good to go.

B. Review and consideration of submitted applications and tournaments for 2024

A motion was made Ken LaRosa and seconded by Pat Rinaldi: to accept applications for May 19, 2024, June 5, 2024 and June 10, 2024.

Motion approved

IX. Adjournment

A motion was made by Ken LaRosa and seconded by Pat Rinaldi to adjourn the regular meeting at 6:35 p.m.

Motion passed unanimously

Respectfully submitted,

Ken LaRosa, Chairman
Crestbrook Park Golf Course Subcommittee

2024 CBP Golf Tournaments

Updated 3/06/24

		AGENDA
<input type="checkbox"/>	Approved	Date: <u>3-7-24</u>
<input type="checkbox"/>	Waiting on Application	Number: <u>VIB</u>
<input type="checkbox"/>	Waiting for P&R Comm. Approval	
Watertown Lions Club	Tuesday May 14, 2024 @ 12:00 pm (76 golfers)	
Charles Neumann (203)314-5393	Requesting a SHOTGUN start	
	Using Sunset Grille	
US Kids Junior Tour	Saturday May 18, 2024 @ 11:30 am	
Marty Byrnes	Tee Times	
Water Oak Little League	Sunday May 19, 2024 @ 1:00 pm (60 golfers)	
Christine DeFranzo (203)592-5970	Requesting a SHOTGUN start	
	Using Sunset Grille	
Watertown Youth Hockey Association	Wednesday June 5, 2024 @ 12:30 pm (110 golfers)	
Stephen Ball (203)509-7231	Requesting SHOTGUN start	
	Using Sunset Grille	
	Approved by Commission 2/1/24	
Knights of Columbus	Monday June 10, 2024 @ 9:30 am (144 golfers)	
Anthony Stopper (860)417-8698	Requesting a SHOTGUN start	
	Using Sunset Grille	
	Approved by Commission 2/1/24	
Northfield Volunteer Fire Co.	Sunday August 4, 2024 @ 1:00 pm (100 golfers)	
Ryan Crichton (860)538-8001	Requesting a SHOTGUN start	
	Using Sunset Grille	
	Unlimited Driving Range	
	Approved by Commission 2/1/24	
RJ McFadden	Saturday August 10, 2024 @ 12:30 pm (144 golfers)	
Stephen Martino	Requesting a SHOTGUN start	
	Using Sunset Grille	
Troop 52 Golf Classic	Saturday August 17, 2024 @ 1:00 pm (72 golfers)	
Oscar Bartlett (203)910-0456	Requesting a SHOTGUN start	
	Using Sunset Grille	
Watertown Police Department	Friday October 4, 2024 @ 11:00 am (140 golfers)	
Austin Keeney (203)907-6569	Requesting a SHOTGUN start	
	Using Sunset Grille	

**Crestbrook Park Golf Course
Sales Account, Stat, & Class Report
Green Fees**

Date 3/6/2024
Time 09:57:35
Page 1

**Z Date From: 1/1/2024 Through 3/6/2024
Report On: Account Code From 2050 To 2210 / Vendors: All / Report
Type: All / Tax Type: All / Z Number: All**

Item	Description	Size	Qty	Amount	Cost	Margin
2745001002	resident full w/ surcharge		1	1100.00	0.00	100.00
Totals For 2060	Resident Full w/Surcharge		1	1100.00	0.00	100.00
2745001004	RESIDENT SR W/ SURCHARGE		4	2500.00	0.00	100.00
2745001011	NON RESIDENT SR W/ SURCHARGE		2	1500.00	0.00	100.00
Totals For 2080	Resident Sr w/Surcharge		6	4000.00	0.00	100.00
2745001012	NON RESIDENT JR		1	300.00	0.00	100.00
Totals For 2160	Non Resident Junior		1	300.00	0.00	100.00
Report Totals			8	5400.00	0.00	100.00

* Deleted Items

2024 Golf Leagues (updated 3/6/24)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00 am CBP Men's League (35)			8:00 am Retired Men's League			8:00 am CBP Men's League (35)
	3:30 pm Cercemaggiore Golf League (40)	3:30 pm Twilight Golf League (28)	4:00 pm Treadwell Corp Golf League (20)	4:00 pm Jim Barone Sunset League (44)		
	4:00 pm American Legion (36)	4:30 pm Pin High Golf League (20)	4:30 pm RGC Golf League (20)	5:00 pm Spark Golf League (12-16)		



2024 Crestbrook Park Golf Course Application

AC

Date: 3-7-24
Municipal: VIIIA

Tournament Director: Martino Stephen
Last First

Address: 105 Beach Avenue
Number Street

Town: Watertown State: CT Zip: 06795
Apt. #

Day Phone: 860-417-9334 Evening Phone: _____

Organization/Group Name: RJ McFadden

Is your organization non-profit? Y YES N _____

Organization Address: _____

Applicant's Connection with Group: ON THE BOARD

Tournament Category Information:

Weekday _____ Sunday _____ Local Non-Profit Tax Exempt # _____ Include copy
Day & Date of Outing: Aug 10, 2024 (SATURDAY) Requested Tee Time: 12:30

Number of Golfers: 144 Exact # needed 7 days prior to event. Special events and/or tournaments which require closing the course to the public (100 golfers and more) MUST be approved by Park and Recreation Commission.

What's Expected by You:

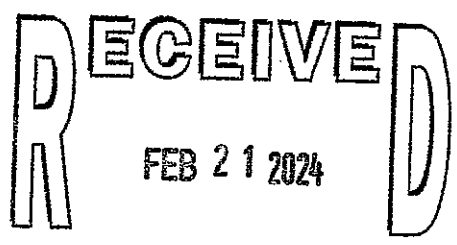
Security Deposit: \$250 - \$50 Registration Fee (non-refundable). \$200 Security Deposit will be held until course inspection complete. This could be the following day in the event the tournament went into night time and could not be adequately inspected. Any damage will be the responsibility of the Tournament Director. Golf etiquette shall be maintained at all times.

Rangers: 2 Rangers for tournament closing the course, 1 Ranger for tournaments 75 to 100 golfers. \$50 per Ranger Non-Refundable.

Golf cart damage, police will be notified if issue. No Hard Liquor allowed on course.

Initials: SM

Are you requesting a SHOTGUN start: Y N _____
Are you requesting Larger 8" Cups: Y _____ N
Are you planning on using The Sunset Grille for your event: Y N _____
Do you need the Pavilion at Crestbrook: Y _____ N
Optional Unlimited Driving Range- \$5.00 per golfer: Y _____ N



As Tournament Director, I assume all responsibility for my guests. I have read, reviewed and accepted the Park & Recreation Course at Crestbrook Park Rules and Regulations and agree to follow them.

Steph P. Martino
Applicant/Tournament Directors Signature

2-19-2024
Date

Accepted By: _____
Director - Watertown Parks and Recreation

Date

Your Quality of Life Department

FOR OFFICE USE ONLY:			
Cash:	Check# <u>507</u>	Credit Card Expires:	MC VISA AMEX Discover Amount Received: <u>250.00</u>
Date: <u>2/21/24</u>	Time: _____	Initials: <u>USM</u>	
Cc: Golf Professional	Verified: Y N	Recorded on Calendar:	_____
The Sunset Grille	Verified: Y N	Comp Rounds:	_____
Park & Recreation Commission:	Y N	Date Confirmation Sent:	_____
Security Deposit: <input checked="" type="radio"/> N	Amount: <u>50.00</u>	Ranger Fee \$50 per Ranger Amount:	_____

Rain Dates: In the event of course due to weather, an alternate date & time can be determined at our earliest convenience.



2024 Crestbrook Park Golf Course Application

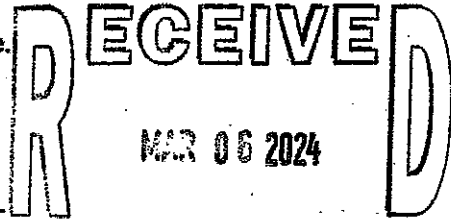
Tournament Director: Keeney Austin MI
Last First MI
 Address: 151 Cheshire Road
Number Street Apt. #
 Town: Prospect State: CT Zip: 06712
 Day Phone: (203) 907-6569 Evening Phone: same as day

Organization/Group Name: Watertown Police Department Golf
 Is your organization non-profit? Y N
 Organization Address: 195 French Street Watertown CT 06795
 Applicant's Connection with Group: Chair of golf tournaments

Tournament Category Information:
 Weekday Sunday Local Non-Profit Tax Exempt # Include copy
 Day & Date of Outing: October 4th 2024 Requested Tee Time: 11am

Number of Golfers: 140 Exact # needed 7 days prior to event. Special events and/or tournaments which require closing the course to the public (100 golfers and more) MUST be approved by Park and Recreation Commission.

What's Expected by You:
 Security Deposit: \$250 - \$50 Registration Fee (non-refundable). \$200 Security Deposit will be held until course inspection complete. This could be the following day in the event the tournament went into night time and could not be adequately inspected. Any damage will be the responsibility of the Tournament Director. Golf etiquette shall be maintained at all times.
 Rangers: 2 Rangers for tournament closing the course, 1 Ranger for tournaments 75 to 100 golfers. \$50 per Ranger Non-Refundable.
 Golf cart damage, police will be notified if issue. No Hard Liquor allowed on course.
 Initials: AMK



Are you requesting a SHOTGUN start: Y N
 Are you requesting Larger 8" Cups: Y N
 Are you planning on using The Sunset Grille for your event: Y N
 Do you need the Pavilion at Crestbrook: Y N
 Optional Unlimited Driving Range- \$5.00 per golfer: Y N

Watertown Park & Recreation

As Tournament Director, I assume all responsibility for my guests. I have read, reviewed and received a copy of The Golf Course at Crestbrook Park Rules and Regulations and agree to follow them.

Austin Keeney 3/5/24
 Applicant/Tournament Directors Signature Date

Accepted By: _____ Date _____
 Director - Watertown Parks and Recreation

Your Quality of Life Department

FOR OFFICE USE ONLY:			
Cash: _____	Check# _____	Credit Card Expires: _____	MC VISA AMEX Discover Amount Received: _____
Date: _____	Time: _____	Initials: _____	
Co: Golf Professional	Verified: <u>Y</u> <u>N</u>	Recorded on Calendar: _____	
The Sunset Grille	Verified: <u>Y</u> <u>N</u>	Comp Rounds: _____	
Park & Recreation Commission:	<u>Y</u> <u>N</u>	Date Confirmation Sent: _____	
Security Deposit: <u>Y</u> <u>N</u>	Amount: _____	Ranger Fee \$50 per Ranger Amount: _____	

Rain Dates: In the event of course due to weather, an alternate date & time can be determined at our earliest convenience.