



Watertown Parks & Recreation Commission Regular Meeting Agenda

Date: Thursday, May 02, 2024
Time: 7:00 PM
Location: Town Hall - Parks & Recreation Conference Room
61 Echo Lake Road, Watertown, CT 06795

Meeting is In-Person and also available via Zoom. A link will be posted on meeting day.
Please refer to www.watertownct.org under *Calendar of Meetings*

- I. **Call Meeting to Order:**
- II. **Roll Call:**
- III. **Public Participation:**
- IV. **Approval of Minutes:**
 - A. Thursday, April 04, 2024
- V. **Correspondence:**
- VI. **Reports:**
 - A. Chairman
 - B. Director
 - C. Sub-Committees
- VII. **Old Business:**
- VIII. **New Business:**
 - A. Review and Consideration of Submitted Applications for 2024
 - B. Parks and Facilities
 - C. Gifts and Donations
 - D. Policies and Procedures
- IX. **Adjournment**

Commissioners: Unable to attend? Contact P&R Department at 860-945-5246 by 4:30 PM



AGENDA
Date: 5-2-24
Number: I/A

MINUTES

WATERTOWN PARKS AND RECREATION COMMISSION REGULAR MEETING MINUTES

DATE: Thursday, April 04, 2024
TIME: 7:00 PM
LOCATION: Watertown Municipal Center – Recreation Department
61 Echo Lake Road, Watertown, Ct.

I. Call to Order
Vice Chair Ken LaRosa called the meeting to order at 7:01 p.m.

II. Roll Call
PRESENT: Ken LaRosa, V. Chairman
Pat Rinaldi, Secretary
Karim Belica
Margaret Germain
Joseph McGrail
Alan Mickel

ABSENT: William Donston, Chairman

OTHERS PRESENT: Robert Desna- Town Council Liaison, Michael Ganem – Director of Parks, Recreation, Senior and Social Services

III. Public Participation – none

IV. Approval of Minutes
A. March 07, 2024, Regular Meeting

MOTION: Al Mickel seconded by Margaret Germain to approve the Regular Meeting minutes for March 07, 2024.

Aye: 5 LaRosa, Rinaldi, Germain, McGrail, Mickel
Nay: 0
Abstain: 1 Belica

Motion passes

- V. Correspondence
- Code of Ordinances, Elderly Tax Relief.
 - Report from Assistant Director, Carrie Godfrey highlighting activities, programs, and special events.
 - Gazebo/pavilion permit requests
 - Restaurant requests
- VI. Reports
- A. Chairman – none.
- B. Director
- Michael Ganem reported:
- Provided an overview and a demonstration of the department’s online information and registration page: MyRec. The director further displayed to the commission many of the back-office features including financial and participation reporting,
- C. Sub-Committees
- Ken LaRosa reported:
- Golf Course, there was discussion about the number of golf carts that should be available for golfers and reiterated that gas engines are currently more suitable for the topography of the course.
- VII. Old Business: none.
- IX. New Business
- A. Review and Consideration of Submitted Applications for 2024.
- High School Softball
- Motion: Ken LaRosa seconded by Margaret Germain to approve the High School Softball Banquet.*
- Motion approved*
- Requests for the restaurant were reviewed. The director will follow up with the applications to include logistics, noise permits, and parking.
- B. Parks and Facilities
- The director brought to the commission’s attention the condition of the tennis courts at Crestbrook.
- X. Adjournment
- MOTION: seconded by Al Mickel seconded by Jospeh McGrail to adjourn the Regular Meeting at 7:40 p.m.*

Motion Approved

Respectfully submitted,

Ken LaRosa, Vice Chair
Watertown Parks and Recreation Commission

Approved:

Susan King, Clerk

AGENDA

Date: 5-2-24

Number: ✓



Golden Technology Services

April 6, 2024

Town of Watertown

Department of Parks & Recreation

61 Echo Lake Road

Watertown, Connecticut

06795

Attention: Director Michael Ganem

Re: Watertown Chamber of Commerce & Exchange Club of Waterbury

Michael: thanks for the Town's donation of two Crestbrook Park twosomes for the Chamber of Commerce and Exchange Club's fundraiser events.

Sincerely,

A handwritten signature in black ink, appearing to read 'Justin J. Golden'.

Justin J. Golden

Board member & President



GNEMSDC
Greater New England
Minority Supplier
Development Council



Waterbury Regional Chamber
driving business to business



APR 08 2024

Watertown Parks & Recreation

Michael Ganem

From: Jackie Post <jppost96@comcast.net>
Sent: Thursday, April 18, 2024 1:40 PM
To: Michael Ganem
Cc: jjpost96@gmail.com
Subject: Re: memorial tree

AGENDA
Date: 5-2-24
Number: ✓

Thanks for the follow up.

Planting a tree at Crestbrook in honor of my father in law Jim Post is very important to us. He was very well known and liked by so many in Watertown during his 35 year career as a teacher at WHS. We have heard from hundreds of people who have shared stories upon stories about the impact he had on their lives.

We look forward to hearing back from you when you have an update.

Thank you,
Jackie & Jim Post
Sent from my iPhone

On Apr 17, 2024, at 4:41 PM, Michael Ganem <ganem@watertownct.org> wrote:

It was nice to speak with you today. As I continue to work on a plan with my team, the Parks and Recreation Commission will be discussing the procedure for vetting donations at their next meeting. The next meeting is scheduled for May 2 at 7 PM.

Michael Ganem, CPRP
Director of Parks, Recreation,
Senior, and Social Services
Town of Watertown
ganem@watertownct.org
860-945-5246



[CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

*A few new classes started: Woman's Self Defense, First Aid/CPR, Adult Self Defense, Pickleball Clinics, Family Cooking Night, Middle School Running Training, and Escape the Crate Dog Training. They all had great attendance.

*Spring Swim Lessons are ongoing. We filled Parent & Child and filled Preschool Aquatic Classes. Swim Lessons Levels 1-6 had good enrollment as well. I received many compliments on how great the instructors were with the kids.

*We had our first annual Fest of Tails on Sunday, April 7th on a very cold day. Fest of Tails was a free kite and dog day held at the Watertown Bark Park! This was an informal, just-for-fun, social event for dogs and their owners! Owners and K9 ran around the park and flew kites!

*Tuesday, April 9th the Watertown Fall Festival Committee met at 2:00pm. There has been at least 2 members, Giulianna and me. Things seem to be going in the right direction for this September 14th event. We discussed entertainment and went through the application and updated it. Soon enough we will start taking vendor applications.

*On Friday, April 12th we had Friday Night Frenzy Bingo Party for middle school aged kids. Local businesses donated gift cards that were used as prizes.

*Fellow fisherman had the opportunity to come to Sylvan Lake Park on the opening day of fishing. There was judging, and prizes awarded for the longest fish, wildest fish, prettiest fish etc. The turnout was phenomenal, and we will definitely do this again next year!

*Spring Vacation events: Bowling at Thomaston Lanes, Ceramics held at Glazy Dayz, and Roller Skating at RollerMagic. Bingo Party at Polk was a huge success. We had over 100 kids with their parents!

*The Town of Watertown, Parks & Recreation Dept. organized a Town Wide Clean Up on Saturday, April 20th. There were many volunteers who showed up to help clean up our community. It was a beautiful day for all.

*Tuesday, April 30th we started interviewing new employees for the very few spots we need to fill this summer at camp.

*The Summer 2024 Activities Guide is posted on our website and available for pick up at the Parks & Recreation office. Flyers are made for upcoming activities and events. We have lots of exciting events planned for this summer – Swim Lessons, All Day and Half Day camps, a variety of new bus trips, Yankee vs Red Sox game, A Night Out on Main Street Block Parties, Town-Wide Tag Sale, The Coolest Canine, Fall Festival and Harvest Cruse Show.

AGENDA

Date: 5-2-24

Number: VIB