



**SCHOOL CAPITAL PROJECT COMMITTEE
WATERTOWN, CT**

**SPECIAL MEETING
MONDAY, APRIL 22, 2024, 7:00 P.M.
MINUTES
WATERTOWN TOWN HALL
TOWN COUNCIL
CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.

Chairman Robert Porter called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance.

Chairman Robert Porter led the pledge of allegiance.

3. Roll Call

Robert Porter, Chairman

Mark Guerrero, Vice Chairman

Anthony Ciriello

Jeffrey Desmarais

Jeff Franson

Brian Mays

Dr. Alison Villanueva, Superintendent of Schools

Donna Ford, Purchasing, Purchasing Agent/Building Supervisor

Luigi Velardi, BOE Facilities

Absent: David Demirs, Mary Ann Rosa, Jim Lehner, Thomas Walsh

Others Present: Thomas Hibbard, Hibbard & Rosa Architects

4. Minutes.

a. Regular Meeting – March 20, 2024

Motion: Mark Guerrero seconded by Anthony Ciriello to accept the March 20, 2024 meeting minutes as presented.

Aye: 5 Porter, Guerrero, Ciriello, Franson, Mays

Nay: 0

Abstain: 1 Desmarais

Motion passes

5. New Business

a. Discussion and possible action on project invoices to be authorized

	Vendor	Invoice Number	Dates	Amount Due
1.	Hibbard & Rosa	Project #2024-04	3/15/24	\$10,650.00
2.	Hibbard & Rosa	Project #2024-05	3/15/24	\$10,175.00
3.	Hibbard & Rosa	Project #2024-04	3/15/24	\$202.80
4.	Hibbard & Rosa	Project #2024-04	3/15/24	\$209.30
5.	Republican American	001396879	10/1/23	\$657.19

Chairman Robert Porter stated this is for the work done to date, twenty five percent of the contract for the Watertown High School.

Motion: Jeffrey Desmarais seconded by Brian Mays to pay the bill for Hibbard & Rosa for \$10,650.00.

Motion passed unanimously

Chairman Robert Porter stated this is for John Trumbull Primary, twenty five percent of the total contract.

Motion: Jeffrey Desmarais seconded by Brian Mays to pay Hibbard & Rosa for \$10,175.00 for the John Trumbull Project.

Motion passed unanimously

Chairman Robert Porter stated this is the mileage charges for the Watertown High School.

Motion: Jeff Franson seconded by Anthony Ciriello to pay Hibbard & Rosa for \$202.80 for the mileage for the roof replacement for the Watertown High School.

Motion passed unanimously

Chairman Robert Porter stated for mileage.

Motion: Jeff Franson seconded by Anthony Ciriello to pay the invoice for mileage for \$209.30 for the roof replacement at John Trumbull Primary School Project #2024-04.

Motion passed unanimously

Motion: Jeff Franson seconded by Anthony Ciriello to pay Republican American the bill for \$657.19

Motion passed unanimously

b. Motion to approve going out to bid for Groomer for Turf fields.

Luigi Velardi, BOE Facilities stated it was recommended by Atlantic Sports Group to purchase a groomer, one called the litter cat and the other a debris groomer along with a tractor to pull it and do other things that we need on the field.

The commission had a discussion on the equipment recommended.

Motion: Jeffrey Desmarais seconded by Brian Mays to approve the groomer to go out to bid.

Aye: 5 Porter, Guerrero, Ciriello, Desmarais, Mays

Nay: 1 Franson

Abstain: 0

Motion passes

c. Motion to approve request for review of final roof plans for John Trumbull Primary School and Watertown High School. This is a required review by the State of Connecticut and the OSCG&R Office. Review was completed by the Building Inspector, Fire Marshal, 504 Official (ADA Compliance), Project Manager and Architect.

Thomas Hibbard, Hibbard & Rosa gave an overview on what the projects entailed for the Watertown High School and John Trumbull Primary School.

Motion: Jeffrey Desmarais seconded by Brian Mays to approve the request for final roof plans for John Trumbull Primary School and Watertown High School.

Motion passes unanimously

6. Old Business – none.

7. Adjournment.

Motion: Jeffrey Desmarais seconded by Mark Guerrero to adjourn meeting at 7:37 p.m.

Motion passed unanimously

Respectfully submitted

Robert Porter, Chairman

Watertown Public Buildings Committee