SCHOOL CAPITAL PROJECT COMMITTEE
WATERTOWN, CT

SPECIAL MEETING
MONDAY, APRIL 22, 2024, 7:00 P.M.
MINUTES
WATERTOWN TOWN HALL
TOWN COUNCIL
CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795

1. Call Meeting to Order.
   Chairman Robert Porter called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance.
   Chairman Robert Porter led the pledge of allegiance.

3. Roll Call
   Robert Porter, Chairman
   Mark Guerrera, Vice Chairman
   Anthony Ciriello
   Jeffrey Desmarais
   Jeff Franson
   Brian Mays
   Dr. Alison Villanueva, Superintendent of Schools
   Donna Ford, Purchasing, Purchasing Agent/Building Supervisor
   Luigi Velardi, BOE Facilities
   Absent: David Demirs, Mary Ann Rosa, Jim Lehner, Thomas Walsh
   Others Present: Thomas Hibbard, Hibbard & Rosa Architects

4. Minutes.
   a. Regular Meeting – March 20, 2024
      Motion: Mark Guerrera seconded by Anthony Ciriello to accept the March 20, 2024 meeting
      minutes as presented.
      Aye: 5 Porter, Guerrera, Ciriello, Franson, Mays
      Nay: 0
      Abstain: 1 Desmarais
      Motion passes
5. New Business

a. Discussion and possible action on project invoices to be authorized

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Invoice Number</th>
<th>Dates</th>
<th>Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hibbard &amp; Rosa</td>
<td>Project #2024-04</td>
<td>3/15/24</td>
<td>$10,650.00</td>
</tr>
<tr>
<td>Hibbard &amp; Rosa</td>
<td>Project #2024-05</td>
<td>3/15/24</td>
<td>$10,175.00</td>
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<tr>
<td>Hibbard &amp; Rosa</td>
<td>Project #2024-04</td>
<td>3/15/24</td>
<td>$202.80</td>
</tr>
<tr>
<td>Hibbard &amp; Rosa</td>
<td>Project #2024-04</td>
<td>3/15/24</td>
<td>$209.30</td>
</tr>
<tr>
<td>Republican American</td>
<td>001396879</td>
<td>10/1/23</td>
<td>$657.19</td>
</tr>
</tbody>
</table>

Chairman Robert Porter stated this is for the work done to date, twenty five percent of the contract for the Watertown High School.

Motion: Jeffrey Desmarais seconded by Brian Mays to pay the bill for Hibbard & Rosa for $10,650.00.

Motion passed unanimously

Chairman Robert Porter stated this is for John Trumbull Primary, twenty five percent of the total contract.

Motion: Jeffrey Desmarais seconded by Brian Mays to pay Hibbard & Rosa for $10,175.00 for the John Trumbull Project.

Motion passed unanimously

Chairman Robert Porter stated this is the mileage charges for the Watertown High School.

Motion: Jeff Franson seconded by Anthony Ciriello to pay Hibbard & Rosa for $202.80 for the mileage for the roof replacement for the Watertown High School.

Motion passed unanimously

Chairman Robert Porter stated for mileage.

Motion: Jeff Franson seconded by Anthony Ciriello to pay the invoice for mileage for $209.30 for the roof replacement at John Trumbull Primary School Project #2024-04.

Motion passed unanimously
Motion: Jeff Franson seconded by Anthony Ciriello to pay Republican American the bill for $657.19

Motion passed unanimously

b. Motion to approve going out to bid for Groomer for Turf fields.

Luigi Velardi, BOE Facilities stated it was recommended by Atlantic Sports Group to purchase a groomer, one called the litter cat and the other a debris groomer along with a tractor to pull it and do other things that we need on the field.

The commission had a discussion on the equipment recommended.

Motion: Jeffrey Desmarais seconded by Brian Mays to approve the groomer to go out to bid.

Aye: 5 Porter, Guerrera, Ciriello, Desmarais, Mays

Nay: 1 Franson

Abstain: 0

Motion passes

c. Motion to approve request for review of final roof plans for John Trumbull Primary School and Watertown High School. This is a required review by the State of Connecticut and the OSCG&R Office. Review was completed by the Building Inspector, Fire Marshal, 504 Official (ADA Compliance), Project Manager and Architect.

Thomas Hibbard, Hibbard & Rosa gave an overview on what the projects entailed for the Watertown High School and John Trumbull Primary School.

Motion: Jeffrey Desmarais seconded by Brian Mays to approve the request for final roof plans for John Trumbull Primary School and Watertown High School.

Motion passes unanimously


7. Adjournment.

Motion: Jeffrey Desmarais seconded by Mark Guerrera to adjourn meeting at 7:37 p.m.

Motion passed unanimously
Respectfully submitted

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Robert Porter, Chairman

Watertown Public Buildings Committee