



**SCHOOL CAPITAL PROJECT COMMITTEE
WATERTOWN, CT**

**REGULAR MEETING
WEDNESDAY, MARCH 20, 2024– 7:00 P.M.
MINUTES**

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.

Chairman Robert Porter called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance.

Chairman Robert Porter led the pledge of allegiance.

3. Roll Call

Robert Porter, Chairman

Mark Guerrero, Vice Chairman

Anthony Ciriello

Jeff Franson

Brian Mays

Thomas Walsh

Dr. Alison Villanueva, Superintendent of Schools

Mary Ann Rosa, Chairman of the Watertown Town Council

Donna Ford, Purchasing, Purchasing Agent/Building Supervisor

Luigi Velardi, BOE Facilities

Absent: David Demirs, Jeffrey Desmarais, Jim Lehner

Others Present: Mark Raimo, Town Manager

4. Minutes.

a. Regular Meeting – February 28, 2024

Motion: Thomas Walsh seconded by Brian Mays to accept the February 28, 2024 meeting minutes as presented.

Discussion: none.

Aye: 7 Porter, Guerrero, Ciriello, Franson, Mays, Walsh, Villanueva

Nay: 0

Abstain: 1 Rosa

Motion passes

5. New Business

- a. Discussion and possible approval of revised resolutions passed at the Town Council Meeting on March 12, 2023, for the HVAC project at Watertown High School, Swift Middle School and John Trumbull Primary School.

Dr. Villanueva, Superintendent I want to thank Attorney Jessell and Town Council on moving quickly for the special meeting to be put on the books to pass three resolutions. We have already heard back from DAS, that they have received them and they will be back to us very shortly as to whether or not we move forward. The dollar amounts, the first resolution for the John Trumbull Primary School is \$2,374,503 the second resolution was for Watertown High School at \$1,126,321 and the third one was Swift Middle School for \$360,267. Each of those have almost like a contingency that as long as there is enough fundings in the capital improvement fund we can move forward with these projects. They are 60% reimbursable and we are very hopeful that both the HVAC and the roofs will be approved simultaneously at the same time.

Mark Raimo, Town Manager stated we will monitor it to make sure the money is there and we had some discussions to coordinate that to ensure the project moves forward as quickly as possible.

Anthony Ciriello asked on the bottom of page it refers to the school capital project I am curious who represents that commission?

Dr. Villanueva, Superintendent answered that is this committee.

Motion: Jeff Franson seconded by Anthony Ciriello to accept this resolution as corrected.

Motion passed unanimously

b. Discussion regarding applications for School roof projects.

Dr. Villanueva, Superintendent stated again another thank you to Attorney Jessell as well as the Town Council for quickly getting the amended resolutions onto the agenda and to our Town Manager for putting on the agenda as an item. We put in additional language for the resolution that says the anticipated local share to clarify just some of the language. None of the costs have changed, it is still \$4,971 for the Watertown High School, \$4,510 for John Trumbull. That has already been submitted to the Department of Administrative Services, they responded that they received it and they will back to us shortly to let us know if we are ready to move forward. There were a couple of other items as well but they have come back to us with some adjustments here and there. Mr. LeFluer and Mr. Hibbard have already made the adjustments to be submitted and they have accepted those at this point too.

Jeff Franson asked if the adjustments were made to the design or the dollar column?

Dr. Villanueva, Superintendent answered on the paperwork, there were some computational reversals and things like that so I resubmitted the same paperwork. We have one that is \$4,917 instead of \$4,971 we had to make those little adjustments.

6. Old Business.

Jeff Franson asked how did the athletic field hold up for last winter, now that it is the spring season?

Luigi Velardi, BOE Facilities answered yes, they held up very nice, we had a little issue by one of the pole vault areas but it is just the grading, the dirt that surrounded it was higher than the pad so my guys will take care of that. Other than that, everything was beautiful. The kids are using it everyday right now.

Dr. Villanueva, Superintendent added we do have the fencing for the Swift field in our current budget proposal. We hope that we can get it because there is still active usage at Swift field. We would like to put the fencing up.

Mark Guerrero asked about if all the paperwork for both fields, the architect's contract, fees all that was in.

Dr. Villanueva, Superintendent answered we have the insurance paperwork that just came in now, once that is settled, we can get a copy of the whole thing, the insurance final signage to close out.

7. Adjournment.

Motion: Jeff Franson seconded by Mark Guerrero to adjourn meeting at 7:10 p.m.

Motion passed unanimously

Respectfully submitted

Robert Porter, Chairman
Watertown Public Buildings Committee