1. Call Meeting to Order. 
Chair Jonathan Ramsay called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance. 
Chair Jonathan Ramsay led the pledge of allegiance.

3. Roll Call.

PRESENT:  
Jonathan Ramsay, Chair  
Mary Ann Rosa, Vice Chair  
Ken Demirs  
Robert Desena  
Anthony DiBona  
Gary Lafferty  
Robert Retaillick  
Denise Russ  
Rachael Ryan

ABSENT: 

OTHERS PRESENT: Mark Raimo, Town Manager  
Susan Zappone, Asst. Town Manager/Finance Director

4. Public Comment. 
Catherine Dinsmore, 35 Reynolds Street: Ms. Dinsmore read the published job description for the Director of Human Resource listed on the town’s website and commented that the requirements were confusing with the educational requirements, salary range and title. She asked about the consultant services for the position in regards to billing, the audit and length of service.
Katherine Camara, 31 Cottage Place: Ms. Camara commented on the consultant services for training in regards to the HR person. Ms. Camara handed out to the commission a copy of an application on the town’s website highlighting a question and talked about nepotism.

Al Mickel, 95 Woodvine Avenue: Mr. Mickel talked about Public Participation guidelines adopted in December 05, 2016. He talked about MS4 ordinance with a wording error. Mr. Mickel talked about the request for an appropriation for fixing Echo Lake Road had several numbers in the request and noted a $600.00 difference.

5. Minutes.
   
a. Regular Meeting, December 17, 2022

Motion: Mary Ann Rosa seconded by Rachael Ryan: I move to accept the Regular Meeting minutes dated December 19, 2022 as presented.

Discussion: It was noted that the date should be the 19th.

Aye: 7 Rosa, Desena, DiBona, Lafferty, Retallick, Russ, Ryan
Nay: 0
Abstain: 2 Ramsay, Demirs

Motion passes

6. Chairman’s Report
   a. Correspondence.
      1. Registration Letter from Kathy Goulet from the Commission on Aging

7. Town Manager’s Report.

Mark Raimo reported:

- Woolson Street Bridge is out to bid with a closing date of Feb 1
- Guernsytown Rd will be placed out to bid beginning of February.
- The STEAP Grant that included Rapid Flashing Beacons, Traffic head at Woodruff and Main, and the sidewalk from the south side of the St John’s wall to Starbucks has been submitted to Region IV for review. As soon as approval is received, we anticipate bidding for the work.
- Steelbrook Greenway design has moved to the next phase. We have agreed on hourly costs for the design. We are working on putting the numbers into the project for an overall cost estimate.
• Naugatuck River Greenway This month, members of the Engineering department attended a grant meeting regarding an additional 9 million dollars that will be available to municipalities in the State. We will be applying for grant monies to fund the design portion of the project. This will be a very competitive process.
• The Munson house has severe roof leakage. We will be going out to bid for a roof replacement. We anticipate the cost to be in the 20-30 thousand range.
• I am working with the Finance department on restructuring the Treasurer's position. We are working on the redistribution of responsibilities. That would look like redistributing duties with the Finance Director, Asst. Finance Director, a new accounts receivable position, and payroll. As we redistribute the work, I would adjust pay to compensate for the added responsibilities. As a result, we could obtain a net savings of approximately $5000. This would also increase oversight of accounts, giving a better check and balance.
• Additionally, with the retirement of our Water and Sewer Superintendent, I have met two times with the Water and Sewer Authority to discuss reorganizing the Water and Sewer Department. They agree with the change.
• We have agreed to evaluate the operation over time (to be determined). During this time, I would have our Public Works Director oversee the operation as the Superintendent. Last year the budget was increased to hire an assistant Superintendent/ Engineer. In addition, we are working on a new job description that I intend to submit for approval next Council Meeting. I would also reorganize the office staff so that we have better oversight and communication with the office. This reorganization, if successful, would net approximately $100,000 in savings.

Chair Jonathan Ramsay stated he wanted to thank him for all his efforts, you and many other members of the Watertown staff with the projects going on in Town all at once and luckily for us we have grant funding supporting us in those projects.

Mark Raimo, Town Manager stated just a reminder I did send out an email notifying that we applied for two grants through Johanna Hayes’s office and were awarded both grants, 3.4 million dollars for the Police Department for upgrades to the communication system and 3 million dollars for the road safety audit this will actually be the execution of the audits. Since 2016 we have identified all these safety issues that needed to take place. This will give us the funding to complete most of those projects. If you recall we started back in August or July when we started talking about the ARPA funds. We do have money put aside and will be coming forward with a plan. I think we can shift quite a bit of those funds from ARPA and we can do a lot of work that needs to be done in Oakville. It is a positive thing and we thank Johanna Hayes our Congresswoman for actually looking at Watertown and getting those funds for us. We will be meeting with her tomorrow at both the Main Street to describe the project and at the Police Department to go over the improvements that we have through those monies, thank you.
Denise Russ asked with this new reorganization with the Public Works Director taking over this department both his department plus Water & Sewer is there going to be enough time for him do all the projects that are going to be bid out. I don’t know how Jerry will be able to handle both, the town side with what’s going on and then the Water & Sewer.

Mark Raimo, Town Manager answered it is one of my concerns as well, I have sat down with Jerry several times. We meet 3 or 4 times a week to discuss the projects so that we continue to move everything forward. It doesn’t matter at this point Vinnie Caterino has already left, he is consulting for us as we transition and we understand exactly all the back-office things that were happening in Water & Sewer, it is a perfect opportunity for us to evaluate the process. In a year we may find this process doesn’t work and it will be overwhelming for our Public Works Director. We have a unique opportunity because Jerry Lukowski has a significant background in Water & Sewer, he is able to oversee this because he has that experience. If it works, and hopefully stays 10 years we saved a million dollars in that department. If it doesn’t work, we save $100,000 and we go next year either elevate that person who came in as an assistant or we hire a full time Superintendent if it doesn’t work.

Denise Russ stated no I’m not saying he is not qualified or can’t do it, it’s just both departments have a lot going on sometimes both at the same time.

Mark Raimo, Town Manager answered I think it is fair to say that I think every department in the Town is doing a lot of work and we are balancing a lot of things. This is an opportunity for us to look and see if a reorganization would save us money. If we find in six months that we are not able to keep up then we would immediately make that change.

Denise Russ asked you said that the finances at Water & Sewer, you are going to revamp what they are doing and are they are going to be doing up it there or is the town going to be taking it over.

Mark Raimo, Town Manager answered the way it works, the Bookkeeper II and Bookkeeper I is under the authority of our Finance Director and they are located at the Water & Sewer Authority on French Street. I went through the thought processes; do we move those the individuals here to our tax office. We don’t have space to do that, that would be the most ideal thing to have them in house just to have payments come here and that would give us more room for Water & Sewer on French Street. We do not have the room here to do that, the next step was to either to elevate the person who is the Bookkeeper II position to a supervisor’s position and then they would have more direct contact with the Finance Director and they would oversee the office. This would take some relief from Jerry Lukowski who would have to have some oversight of the office. It would take this completely off the plate allowing him to concentrate on the important
projects. Once we get an Assistant Superintendent/Engineer in there, I think we are going to find we can accomplish what we need with those moves. Again, if it doesn’t work, we will make the right corrections.

Denise Russ stated the only reason I am asking is because I know Water & Sewer has its own entity with their money. They would have to come to the town if they need something for us to approve it, like they have in the past. That money is theirs. I guess my question, will be in any of our budget money or our General Fund or will that still stay separate.

Mark Raimo, Town Manager answered that is correct, it is under an enterprise fund. Your question is forcing me to go a little further than I wanted to revel tonight. But if we were to give our Public Works Director a stipend to oversee this to compensate him for the actual work that would come out of the Water & Sewer fund, we would keep everything separate. We would also find that there is work to be done on our GIS system we have somebody in our Engineering Department that is very capable of bringing them up to speed in getting them where they should be in 2022. We have allowed that person to go in and work on Saturday’s, that salary would come out of Water & Sewer, otherwise, we would just be paying another vendor to get that work done. With all my discussions with Mr. Lukowski and the staff at Water & Sewer I think we can make this change, save some money and move forward. I have spent a lot of time with Water & Sewer they have very strong opinions and we will work through it and by the end of the second meeting we all agreed that it’s the right time to try this reorganization. If it doesn’t work out, we will go back and do exactly what was being done.

Rachael Ryan asked if everything you are thinking about and proposing is okay with the Charter.

Mark Raimo, Town Manager answered yes, this comes under my authority to make this reorganization happen. The Water & Sewer Authority is not autonomous, the Town Council basically oversees them but the authority to make the reorganization comes under my authority. I have been in contact with the Town Attorney we went through this and we worked through it with Water & Sewer. They understand the parameters of their authority and it was agreed upon for us to move forward with this to make it successful. We have to move together as a group and that is what we did in our meetings with Water & Sewer. Yes, we are saying in line with what our Charter states.

   
a. **Consider appointment to boards and commission.**

**Building Code Board of Appeals:**

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Edward Wilk 50 Ice House Road, Oakville, Ct as a member of the Building Code Board of Appeals for a term to expire January 31, 2028.

Discussion: none.

Motion passed unanimously

**Commission on Aging:**

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to appoint Krista Palomba 9 Cayuga Drive, Watertown, CT as a regular member of the Commission on Aging for a term to expire January 31, 2025. This appointment is to fill the expired term of Mary Ida Colangelo.

Discussion: none.

Motion passed unanimously

**Conservation Commission:**

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Luigi Cavallo, Jr., 97 Joshua Town Rd. Watertown, CT as a regular member of the Conservation Commission for a term to expire January 31, 2026

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Pierre Moran, 53 Hamilton Ave. Watertown, CT as a regular member of the Conservation Commission for a term to expire January 31, 2026

Discussion: none.

Motion passed unanimously
Conservation Commission Alternate:

Motion: Mary Ann Rosa seconded by Rachael Ryan: I move to appoint Michael Jedd, Jr. 187 Farmdale Rd. as an alternate member of the Conservation Commission to expire January 31, 2026. This appointment is to fill the unexpired term of Scott Tearman.

Discussion: none.

Motion passed unanimously

Constables:

Motion: Mary Ann Rosa seconded by Robert Retallack: I move to appoint Kevin Pilicy 209 Middlebury Rd., Watertown, CT as a Constable for a term to expire January 31, 2025. This appointment is to fill the expired term of Mark Raimo, Jr.

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallack: I move to reappoint Salvatore Terenzo, 215 Claxton Ave. Watertown, CT as a Constable for a term to expire January 31, 2025

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallack: I move to reappoint Robert Porter, 71 Cherry Ave. Watertown, CT 06795 as a Constable for a term to expire January 31, 2025

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Desena: I move to reappoint Jamie Hobart Lambo 93-Wheeler Farm Rd. Watertown, CT as a Constable for a term to expire January 31, 2025

Discussion: none.
Motion passed unanimously

**Economic Development Commission:**

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Joe McGrail 87 Pleasant View St. Oakville, CT as a member of the Economic Development Commission for a term to expire January 31, 2028

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Jack E. Traver, 795 Park Rd. Watertown, CT as a member of the Economic Development Commission for a term to expire January 31, 2028

Discussion: none.

Motion passed unanimously

**Watertown Historic District Commission:**

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Day O. Palmer 267 Bryant Rd. Watertown, CT as a regular member of the Watertown Historic District Commission for a term to expire January 31, 2028

Discussion: none.

Motion passed unanimously

**Watertown Historic District Commission, Alternate:**

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to appoint Karen Odden 101 Hamilton Ave. as an alternate member of the Watertown Historic District Commission for a term to expire January 31, 2025. This appoint is to fill the unexpired term of Tammy Keeman.

Discussion: none.

Motion passed unanimously
Park and Recreation Commission:

Motion: Mary Ann Rosa seconded by Robert Desena: I move to reappoint William Donston 105 Dunrobin Lane Watertown, CT as a member of the Park and Recreation Commission for a term to expire January 31, 2026

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Desena: I move to reappoint Christopher Martin 102 Crestview Drive, Watertown, CT as a member of the Park and Recreation Commission for a term to expire January 31, 2026

Discussion: none.

Motion passed unanimously

Police Commission:

Motion: Mary Ann Rosa seconded by Robert Desena: I move to reappoint Jamie Hobart Lambo 93-Wheeler Farm Rd. Watertown, CT as a regular member of the Police Commission for a term to expire January 31, 2028

Discussion: none.

Motion passed unanimously

Public Buildings Committee:

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Robert Porter 71 Cherry Ave, Watertown, CT as a member of the Public Buildings Commission for a term to expire January 31, 2026

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint John Waiculonis 1053 Woodbury Road, Watertown, CT as a member of the Public Buildings Committee for a term to expire January 31, 2026
Discussion: none.

Motion passed unanimously

**Water & Sewer Authority:**

Motion: Mary Ann Rosa seconded by Robert Desena: I move to reappoint Michael Garassino 66 Flintlock Rd. Watertown, CT as a member of the Water and Sewer Authority for a term to expire January 31, 2026

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Marisa Mancini-Cavallo, 97 Joshua Town Rd. Watertown, CT as a member of the Water and Sewer Authority for a term to expire January 31, 2026

Discussion: none.

Motion passed unanimously

**Watertown Library Board of Trustees:**

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Kathleen Raimo, 842 Bassett Rd. Watertown, CT as a member of the Watertown Library Board of Trustees for a term to expire September, 30, 2023

Discussion: none.

Motion passed unanimously

**Zoning Board of Appeals:**

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Roger Mitchell 99 Norway St, Oakville, CT as a regular member of the Zoning Board of Appeals for a term to expire January 31, 2028

Discussion: none.

Motion passed unanimously
Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Phillipe Roger 25 Linden St. Oakville, CT as a regular member of the Zoning Board of Appeals for a term to expire January 31, 2028

Discussion: none.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to reappoint Edwin P. Dalton, 83 Bryant Rd. Watertown, CT as a regular member of the Zoning Board of Appeals for a term to expire January 31, 2028

Discussion: none.

Motion passed unanimously

b. Consider referral of the proposed amendment to the Watertown Code or Ordinances – Section 26-4 Illicit Discharge and Stormwater Connections to the Ordinance Subcommittee.

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to refer the proposed amendment to the Watertown Code or Ordinances – Section 26-4 Illicit Discharge and Stormwater Connections to the Ordinance Subcommittee.

Discussion: none.

Motion passed unanimously

c. Consider an appropriation from the General Fund in the amount of $22,775.20 for the Echo Lake Road Drainage Project.

Motion: Mary Ann Rosa seconded by Robert Desena: I move to approve the appropriation from the General Fund in the amount of $22,775.20 for the Echo Lake Road Drainage Project.

Gary Lafferty stated I had a similar question just like Al mentioning the difference in the money with a $600.00 difference, I don’t know if they could check into that or not.

Jerry Lukowski, Director of Public Works answered I would have to go back to look at the math. I would like to get it approved for $22,775.20 and I just noticed when you add the total together it is that difference, it comes out to 193,571.20. I would like
to get it approved for $22,775.20 but I will check the math if it is over that I will not proceed with that.

Rachael Ryan: I wanted to double check I know we approved one, I think it was for a different reason the last time, for cutting across the road.

Jerry Lukowski, Director of Public Works answered correct the Public Works Subcommittee did discuss this. This is the same discussion for the same amount of the money and it wasn’t fully across the road, we hit the additional ledge. We had to put the additional curb back in.

Denise Russ asked are they coming back in the spring to redo the asphalt or is that the final.

Jerry Lukowski, Director of Public Worked answered that is the final work.

Motion passed unanimously.

d. Consider an appropriation from the General Fund in the amount of $863.97 to reimburse the vehicle maintenance account for the Senior Mini Bus. Funds have been received from insurance carrier due to a claim for a catalytic converter theft.

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve an appropriation from the General Fund in the amount of $863.97 to reimburse the vehicle maintenance account for the Senior Mini Bus.

Gary Lafferty asked why would this come out of the General Fund.

Chair Jonathan Ramsay answered for insurance proceeds.

Vice Chair Mary Ann Rosa answered money from the insurance company.

Motion passed unanimously.

e. Consider a resolution authorizing an appropriation from the General Fund in the amount of $3,600 for a third-party review of the Planned Development District. Funds have been received from the developer to reimburse the Town of Watertown for a third-party review of the text amendment application to establish the Scaly Oakville Center Planned Development District.

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve an appropriation from the General Fund in the amount of $3,600 for a third-party review of the Planned Development District.
Discussion: none.

Motion passed unanimously

f. Consider a resolution authorizing an appropriation from the General Fund in the amount of $8,445.08 for tax refunds.

RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Section 12-129, Refund of Excess Payments; and

WHEREAS, the Tax Collector recommended that the refunds be made in accordance with the provisions of Section 12-129; and

WHEREAS, in order to refund taxpayers who have been approved for their refunds, monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates $8,445.08 to line item 010-50341-043-0102 from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 17th day of January, 2023

Jonathan Ramsay, Chairman
Watertown Town Council

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve the resolution authorizing an appropriation from the General Fund in the amount of $8,445.08 for tax refunds.

Discussion: none.

Motion passed unanimously

g. Consider a resolution authorizing tax refunds.

RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Section 12-129 Refunds of Excess Payment:

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-1298;
NOW THEREFORE BE IT RESOLVED, that the Town Council approves the attached listing of tax refunds.

Dated at Watertown, Connecticut this 17th day of January 2023.

Jonathan Ramsay, Chairman
Watertown Town Council

See attached

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve the resolution authorizing the tax refunds.

Discussion: none.

Motion passed unanimously

h. Consider approval of the collective bargaining agreement between the Town of Watertown and the Watertown Police Union Fraternal Order of Police, Lodge 038.

Motion: Mary Ann Rosa seconded by Robert Desena: I move to approve the proposed collective bargaining agreement between the Town of Watertown and the Watertown Police Union Fraternal Order of Police, Lodge 038.

Anthony DiBona asked is this the proposed agreement that we reviewed with our attorney.

Chair Jonathan Ramsay answered that is correct.

Motion passed unanimously

10. Adjournment.
Motion: Mary Ann Rosa seconded by Anthony DiBona: to adjourn the Regular Meeting at 7:46 p.m.

Motion passed unanimously

Respectfully submitted,

Jonathan Ramsay, Chair
Watertown Town Council

Approved:

Susan King, Clerk
<table>
<thead>
<tr>
<th>Bill#</th>
<th>Name</th>
<th>Address</th>
<th>City/State/Zip</th>
<th>Prop/Log/Unit/Account Info</th>
<th>Refunds</th>
<th>Tax</th>
<th>Int</th>
<th>Fee</th>
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<td>88 CORBIA ST BLDG A 2</td>
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